

TOLEDO CITY COUNCIL
206 N. Main St.
Toledo, Or 97391
Regular Meeting
August 6, 2025

1. Call To Order

Mayor Rod Cross called the meeting to order at 6:02 p.m. also via Zoom in Toledo, Oregon.

Present	Absent	
<u>X</u>	<u> </u>	<u>Mayor Rod Cross</u>
<u>X</u>	<u> </u>	<u>Council President Kim Bush</u>
<u>X</u>	<u> </u>	<u>Councilor Jackie Kauffman</u>
<u>X</u>	<u> </u>	<u>Councilor Tracy Mix</u>
<u>X</u>	<u> </u>	<u>Councilor Frank Silvia</u>
<u>X</u>	<u> </u>	<u>Councilor Jackie Burns</u>
<u>X</u>	<u> </u>	<u>Councilor Andrew Keating</u>

Staff present: City Manager Pro-Tem (CM) David Clyne, Interim City Recorder (CR) Krista Miller, (HR) Shawna Gribskov, (PW) Brian XX, (FC) Larry

2. Visitors/Public Comment

- a. Central Coast Humane Society (CCHS) Lisa Spence Bennett spoke about feral cats and the spay and neuter program. Mayor request this to be put on the issue tracker.

3. Consent Agenda

- a. 7-16-2025 City Council Meeting Minutes
- b. 7-16-2025 City Council Executive Session Minutes
- c. 7-23-2025 City Council Executive Session Minutes – 1
- d. 7-23-2025 City Council Executive Session Minutes – 2
- e. 7-23-2025 City Council Meeting Minutes
- f. 7-31-2025 City Council Executive Session Minutes -1
- g. 7-31-2025 City Council Executive Session Minutes- 2
- h. Approve PD Job Description- Administrative Support and Evidence Service Coordinator

Motion – It was moved and seconded Silvia/Mix) to approve the consent agenda as presented and the motion carried as follows: motion carries 7-0

Council member	In Favor	Opposed	Abstained	Absent
Mayor Cross	X			
Council President Bush	X			
Councilor Kauffman	X			
Councilor Mix	X			
Councilor Silvia	X			
Councilor Burns	X			
Councilor Keating	X			

Motion – It was moved and seconded (Keating/Mix) to approve and extend a contract to John Craig for the city manager position: Motion carries 7-0

Council member	In Favor	Opposed	Abstained	Absent
Mayor Cross	X			
Council President Bush	X			
Councilor Kauffman	X			
Councilor Mix	X			
Councilor Silvia	X			
Councilor Burns	X			
Councilor Keating	X			

4. Community Service Reports and/or presentations to the Council

a. None.

5. Discussion/Decision Items

None.

6. Decision Items

a. Mandatory Water Curtailment

CM Clyne gave an update on the water curtailment. Councilor Mix is confident in the residents to maintain the curtailment. Mayor gave history on the situation as he requested this on the agenda. Discussion regarding what curtailment meant.

b. Public Works Request for Expenditure:

1. Filter Media Replacement

Motion – It was moved and seconded (Silvia/Mix) to approve ICM Clyne to sign for Rebuild IT, the quote for filter media in the amount not to exceed \$273,000: Motion carries 7-0

Council member	In Favor	Opposed	Abstained	Absent
Mayor Cross	X			
Council President Bush	X			
Councilor Kauffman	X			
Councilor Mix	X			
Councilor Silvia	X			
Councilor Burns	X			
Councilor Keating	X			

2. Butler Bridge Rd. Pump Station

Motion – It was moved and seconded (Bush/Kauffman) to approve ICM Clyne to sign for TAG, the quote for Butler Bridge Rd. sanitary Pump Station not to exceed \$102,041: Motion Carries 7-0

Council member	In Favor	Opposed	Abstained	Absent
Mayor Cross	X			
Council President Bush	X			

Councilor Kauffman	X			
Councilor Mix	X			
Councilor Silvia	X			
Councilor Burns	X			
Councilor Keating	X			

c. Outdoor Events

1. Pet Parade Weiner Roast

Motion – The application was pulled due to non-profit status error on the application.

2. National Night Out

Motion – It was moved and seconded (Silvia/Mix) to approve the National Night out Outdoor Event: Motion Carries 7-0

Council member	In Favor	Opposed	Abstained	Absent
Mayor Cross	X			
Council President Bush	X			
Councilor Kauffman	X			
Councilor Mix	X			
Councilor Silvia	X			
Councilor Burns	X			
Councilor Keating	X			

d. Library Decision Items

1. RCA- Appoint new members to Library Advisory Board

Motion – It was moved and seconded (Silvia/Mix) to approve new members Denise Marsh and Andrew Keating to the Toledo Advisory Board Library Board. Motion Carries 6-0-1

Council member	In Favor	Opposed	Abstained	Absent
Mayor Cross	X			
Council President Bush	X			
Councilor Kauffman	X			
Councilor Mix	X			
Councilor Silvia	X			
Councilor Burns	X			
Councilor Keating			X	

2. RCA- Refer Library Advisory Board document to City Attorney

Consensus – It was the consensus to send the library policy to the city attorney.

3. Toledo Building Study

Motion – It was moved and seconded (Silvia/Kauffman) to approve Resolution 1583 approving Architectural Services Scott Edwards: Motion carries 7-0

Council member	In Favor	Opposed	Abstained	Absent
Mayor Cross	X			
Council President Bush	X			

Councilor Kauffman	X			
Councilor Mix	X			
Councilor Silvia	X			
Councilor Burns	X			
Councilor Keating	X			

7. **Reports And Comments**

- a. Department Reports
 - 1. Fire Department- Brought in first employee of the year.
 - 2. Police-Summer Festival good event. Training. Negotiations with the union. National Night Out was a success.
 - 3. Public Works- Updates as provided and two new employees.
 - 4. Finance- Great strides accounting clerk position filled.
 - 5. Library- Packed August-Listed Advertisement mechanisms. Who do we want to be in the future panel discussion? Grand Opening Peter Light Installation.
- b. City Manager's Reports- New CM selection, police officer position, work on after action; accomplishments since March.
 - 1. City Council Issue Tracker- Water curtailment
- c. Municipal Court Annual Report- Judge is in the 5th year with city. He spoke about the statistics on the council packet. He referenced programs to offenders, such as traffic school. Mayor asked about code enforcement.
- d. HR- Recruiting is going well. Building new processes. City recorder position is next. Updating handbook. Keating asked about Jensen Strategies for Finance Director.
- e. Council Comments-
 - 1. Silvia- Homie House looking for assistance. Mayor clarified the strategic reserve funds.
 - 2. Mix- Loves the great energy in the community and loves the outdoor events.
 - 3. Burns-Apologize to the council about the outdoor application. Street dance/fundraiser said Silvia suggested the Homie House. Add this to the next council meeting under discussion item for the street dance.
 - 4. Keating is thrilled with Jensen Strategies in their professionalism and recruitment strategies.
 - 5. Bush- Thank you to everyone who volunteered for the outdoor events, and the great ideas that flowed. All the outdoor events went well and thanks everyone.
- f. Mayor's Comments- Mayor expressed the difficulty with a recent health issue making him chair-bound but is proud of everyone at the outdoor events. Mayor is thankful to the staff and is renewed in spirit.
- g. Future Agenda Items-

8. **Adjournment**

The meeting adjourned at 7:21 p.m.

Approve:

Attest:

Mayor Rod Cross

Interim City Recorder Krista Miller