



City Hall
206 N. Main St.
Toledo, Oregon 97391
6:00 p.m.

TOLEDO CITY COUNCIL
Regular Meeting – also via Zoom Meeting Platform
December 3, 2025

Virtual Meeting: The City Council will hold the meeting for the City Council and staff in person as well as through the Zoom video meeting platform. The public is encouraged to attend the meeting electronically. Visit the meetings page on the city website for meeting login information.

Public Comments: The City Council may take limited verbal comments during the meeting. Written comments may be submitted by email to paul.johnson@cityoftoledo.org by 3:00 p.m. the day of the meeting to be included in the record. Comments received will be shared with the City Council and included in the record.

- 1. Call to Order and Pledge of Allegiance**
- 2. Roll Call**
- 3. Visitors/Public Comment**
 - a. (The public comment period provides the public with an opportunity to address the City Council regarding items not on the agenda. Please limit your comments to three (3) minutes).
- 4. Special Business**
 - a. City Council Vacancy
 - i. Interview(s) – Interview City Council Candidate(s)
 1. Eric Chambers Application
 2. Interview Questions
 - ii. Council Deliberations
 - b. RCA - Consideration of appointment to fill vacancies on the City Council
- 5. Consent Agenda**
 - a. 07-24-2024 City Council Work Session Minutes
 - b. 11-19-2025 City Council Minutes
 - c. 11-24-2025 City Council Special Meeting Minutes
 - d. 11-20-2024 City Council Work Session Minutes
 - e. 02-05-2025 City Council Minutes
 - f. 02-19-2025 City Council Minutes
 - g. 04-23-2025 City Council Work Session Minutes
- 6. Community Service Reports and/or Presentations to the Council**
 - a. Oregon Coast Children's Theater; Oregon Coast Children's Center for the Arts

Comments submitted in advance are preferable. Comments may be submitted by e-mail at paul.johnson@cityoftoledo.org. The meeting is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling the City Offices at (541)336-2247

- i. End of 2024 restoration work report and financial summary
- b. Scott Edwards Architecture
 - i. Presentation of potential plans for the new civic center.

7. Discussion and Information Items

- a. 2026 Meeting Calendar

8. Decision Items

- a. RCA - **Motion** to approve Amendment No. 1 to the Employment Agreement for Finance Director Pro-Tem Services between the City of Toledo and Judy Richter, and authorize the City Manager to execute the same.
 - i. Judy Richter Employment Agreement
 - ii. Amendment No. 1 to the Finance Director Pro-Tem Employment Agreement.
- b. RCA - Authorize Expenditure of Second Payment to Homie House
 - i. City of Toledo Strategic Reserve Fund Agreement – The Homie House
 - ii. Homie House Fundraising – Redacted
- c. RCA – Consideration of Approval of Council Resolutions regarding:
 - i. Resolution 1591 – City Council Values
 - ii. Resolution 1592 – ICE Detention Facility
 - iii. Resolution 1593 – Coast Guard Helicopter Removal

9. Reports and Comments

- a. City Manager Report

10. City Council Issue Tracker

11. Council Comments

12. Mayor's Comments

13. Future Agenda Items

- a. New agenda tracker for 2026

14. Adjournment

City of Toledo
Committee Volunteer Application Form

Please indicate which Board or Committee you are applying for:

- ☒ City Council
 ☐ Contributions Committee
☐ Budget Committee
 ☐ Library Board
☐ Planning Commission

Name: Eric Chambers

Home Address: [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED] City [REDACTED] State [REDACTED] Zip [REDACTED]

Mailing Address:
(if different) _____
City State Zip

Home Phone: Cell Phone: [REDACTED]

E-mail address: [REDACTED]

Residency and Eligibility

Do you reside within the City limits? ☒ Yes ☐ No Length of Time 17 months

Do you reside within the Urban Growth Boundary? ☐ Yes ☐ No Length of Time _____

Are you a registered voter in Lincoln County? ☒ Yes ☐ No

Are you a Toledo business owner or Manager? ☐ Yes ☒ No

If yes, please indicate which business you own/manage:

Have you worked for or previously been a volunteer for the City of Toledo? ☐ Yes ☒ No

If yes, what was your position and when?

Comments of Interest

Please explain why you are interested in this position:

See attached

Experience & Background

General Background

Please list any qualifications you feel would be of benefit in this position.

See attached

List previous experience and/or current employment.

See attached

Please list any current or previous community involvement.

See attached

Certification and Signature

Please initial:

EC I understand that I may be subject to a criminal background check pursuant to Toledo Municipal Code Chapter 2.44 and if selected to complete one, I will be required to provide personal information to conduct the criminal background check.

By signing below, I certify that the information on the application is true and accurate and that I meet the necessary eligibility and/or residency requirements in accordance with Oregon State Law and/or the Toledo Municipal Code to serve on a Committee for the City of Toledo.

E-Chr

Signature

10/20/25

Date

Please explain why you are interested in this position.

Toledo is my hometown. I care deeply about the community, culture, and services we enjoy here. At a time when trust in government is low, rancor and divisiveness in communities across America is high, and challenges from housing affordability to federal floodplain minutia are vexing, I'd like to work with the team to help solve tough issues and keep the community together.

After graduating from Toledo High School, I completed my undergraduate and masters degrees in Portland, and spent the first 20+ years of my career in local government, public policy, and public and corporate administration in the metro area. While I'm thankful for the career growth and perspectives I gained in the decades away from home, I was so incredibly happy to be able to move home to Toledo with my family 17 months ago.

While I remained involved in the community and kept up with my roots in Toledo during my time in Portland, actually being home again has focused my attention on the opportunity to work for a Toledo that provides as many incredible opportunities -and a sense of belonging- for children and families as the town I fell in love with as a child, and couldn't wait to return to.

Things we take for granted, like turning the faucet on in the morning or flushing the toilet, require a dedicated City Council with foresight and a City Administration doing long-term infrastructure planning and rate-modeling. Feeling safe in our homes and on our roads requires well-trained police officers, firefighters, and volunteers who know our community and are well-staffed and ready to assist in our worst moments. Vibrant storefronts with successful businesses, recreational opportunities, and town festivals and events boost the "vibe" and enrich the way we feel and think about community. Local government has a major hand in all of it, and I'd love to work with the City Council on these life-enriching services and efforts.

Please list any qualifications you feel would be of benefit in this position.

Education:

- Toledo High School Graduate (1999)
- BA in Communication Studies from the University of Portland (2003)
- Masters Degree in Public Administration (with an emphasis on local government) from the Hatfield School of Government at Portland State University (2005)

I have spent my career working in local government management, public policy, and public and corporate administration. Be it Oregon's broken property tax system, recent attacks on

recreational immunity, tax-increment financing and urban renewal, SIPs and Enterprise Zones, housing costs and homelessness, or the methodology and policy decisions engrained in our system development charges, I have a deep understanding of local government policy issues and have spent years working to administer programs, find solutions, and (when needed and possible) change state statutes that impact the work of local governments.

List previous experience and/or current employment.

- **Director of Employee, Customer, and Community Services** at Central Lincoln PUD. In this role, I oversee Central Lincoln's human resources, customer service, and public, media, and community relations functions (May 2024 to present).
- **Vice President of Strategy and Outreach** (and previously Director of External Relations) at the Oregon Beverage Recycling Cooperative. In this role, I oversaw legislative policy and advocacy, our customer service division, public, media, and community relations, and philanthropic partnerships for the statewide cooperative that oversees Oregon's iconic Bottle Bill and operates the BottleDrop network (December 2020 to May 2024).
- **Government Relations Director** (and previously Senior Manager, Senior Advisor, and Assistant to the Mayor) at the City of Gresham. Oversaw all federal, state, and regional government relations and advocacy efforts, served as a member of the organization's senior leadership team, served on the management team for collective bargaining with civilian employees, oversaw a department of 28 individuals including the City's government relations, policy development, communications, neighborhood association, homeless services, code enforcement & youth engagement services, and served as a member of the City's budget/revenue leadership team (February 2007 to November 2020).
- **District Staffer** for US Congressman Earl Blumenauer. Served as the Congressman's liaison for transportation, business, trade, technology, and defense issues, helped constituents navigate issues with federal agencies, planned and convened community forums and events (May 2002 to February 2007).

Please list any current or previous community involvement.

- Past board member for the Association of Oregon Recyclers
- Past member of the League of Oregon Cities Taxation and Finance Advisory Committee

- Toledo Jr/Sr High School Site Council member (2024 to present)
- Toledo Booster Club member and volunteer
- Toledo Jr/Sr High School Gear UP Mentor (2024/25)
- Toledo Jr/Sr High School Aspire Mentor (present)
- Toledo Jr/Sr High School Student Council volunteer (present)

Toledo City Council Interview Questions

1. The City Council meets on the first (1st), third (3rd) and fourth (4th) Wednesday of each month at 6:00 p.m. Meetings typically last two to three hours. In addition, councilors serve on special council or intergovernmental committees as needed. Is there any reason that this commitment will conflict with your personal schedule?
2. What is your motivation for wanting to serve on the City Council?
3. Please describe your experience in community and/or volunteer service including groups or organizations that you have been involved in within the City of Toledo and how those experiences have prepared you for serving as a City Councilor?
4. What do you believe are the City of Toledo's strengths and weaknesses?
5. What will be your main priorities if appointed to the Toledo City Council?
6. Sometimes City Councilors have to make decisions that are unpopular to some members of the community. How would you respond to criticism from citizens for a decision made or supported that they did not like?
7. After reviewing the City Charter and Council Rules documents, what provisions stand out to you and why?
8. According to the City Charter, the role of a City Councilor is to serve as a link between the community and city government. How will you fill this role?
9. From time to time you will get complaints or ideas from citizens. How do you think these should be handled?
10. Does the applicant have any questions?



**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

Council Goal:	Meeting Date:	Agenda Topic:
Not Applicable	December 3, 2025	Consideration of appointment to fill vacancies on the City Council
	Agenda Type:	
	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Recorder Paul Johnson	City Recorder Paul Johnson	City Recorder Paul Johnson

Recommendation:

Staff makes no recommendation. Council may make a motion to appoint an individual to fill the Seat #2 expiring January 2027 vacancy on the City Council or Council may keep the recruitment open.

Background:

The City Council has had an on-going vacancy on the Council since the resignation of Council President Bush. Recently, an application has been submitted, which is included in this packet. An interview of the applicant is scheduled at the beginning of the meeting and the appointment will be considered. The candidate is a qualified electors within the City limits as required by the City Charter.

Fiscal Impact:	Fiscal Year:	GL Number:
Unknown	2025-2026	N/A

Attachment:

1. Eric Chambers Application
2. Interview Questions

Toledo City Council Work Session

Meeting minutes

July 24, 2024

Call to Order, Pledge of Allegiance and roll call

Mayor Cross called the Toledo City Council work session for July 24, 2024, to order. The Pledge of Allegiance was recited.

City Clerk conducted roll call: Councilor Silvia, Councilor Burns, Councilor Strom, and Councilor Mix (attending to observe only) were present. Councilor Kaufman was not present. Council President Bush was initially missed during roll call but confirmed present. Mayor Cross was present.

Visitors/Public Comment

Councilor Burns addressed the council regarding two items. First, she requested a tour of the city with Public Works as she was having difficulty finding locations around Toledo. City Manager indicated he would coordinate with Public Works Director to arrange a tour in mid-August for all interested council members. They discussed using a Doodle poll to find a suitable date for everyone.

Councilor Burns' second comment was a suggestion for a pet parade/dog parade in the city, which she thought would be a fun community event.

Discussion Items

Discussion in regards to parking alternatives on Main Street

Mayor Cross indicated that based on discussions with business owners, a 15-minute loading/unloading zone in front of Green Dragon (not specifically for that business, but available to all) was the consensus.

Councilor Strom presented a PowerPoint showing parking along Main Street. The presentation included an overview of current parking conditions, detailed mapping of parking spaces on North and South Main Street, and the concept of parklets.

The presentation highlighted several parking issues:

- The need for repainting/remarking parking spaces downtown
- Current distribution of parking spots, including compact, handicap, employee, and 15-minute parking
- Confusion over diagonal vs. parallel parking in certain areas
- Safety concerns with large vehicles extending into travel lanes
- The need for additional handicap parking spots

Mayor Cross suggested adding at least one handicap parking space on each side of the block in the commercial area, noting it would follow standard practice.

Discussion about parklets revealed they are extensions of sidewalk space into parking areas that businesses could lease for outdoor seating. This would be particularly beneficial for restaurants that lack sufficient sidewalk space for outdoor dining due to ADA requirements.

The council agreed to bring the parking discussion back as an agenda item for their August 21 meeting and include the Downtown/Main Street Association in that discussion to gather more input. They also discussed the need for a parking ordinance that would allow the city to keep parking ticket revenue rather than having it go to the county.

Motion: The council agreed by consensus to continue discussion on Main Street parking alternatives, including a draft ordinance for parking enforcement, at the August 21, 2024 meeting.

Housing discussion

City Attorney Mike Adams presented a PowerPoint on housing topics, covering tiny houses, Oregon's land use system, and the distinctions between workforce housing and affordable housing.

The presentation covered:

- Oregon's land use system and regulatory framework
- Different housing types including tiny houses, accessory dwelling units (ADUs), and cottage clusters
- State housing initiatives and priorities
- Median income comparisons (Lincoln County's median income of \$51,000 compared to Oregon's \$62,964)
- Definitions of affordable housing (typically at or below 60% of area median income) versus workforce housing (typically 61-120% of area median income)

Mayor Cross noted that one of the issues with HUD and USDA funding is that they don't account for the local cost of living, which is particularly high on the Oregon coast. He also mentioned that housing prices have increased dramatically, making it difficult for younger generations to afford homes.

The council discussed forming a housing committee to examine Toledo's specific needs, but agreed to delay this until after they complete a tour of the city to better understand the different areas and housing opportunities.

Selection of League of Oregon Cities' 2025-2026 legislative priorities

Lisa Figueroa presented the results of the council's survey regarding Legislative Priorities for the League of Oregon Cities. The top five priorities identified were:

- Shelter and homeless response
- Full funding and alignment for housing production
- Restoration of recreational immunity
- Investment in community resiliency and climate planning resources
- Address energy affordability challenges from rising utility costs

Motion: By consensus, the council approved submitting these five priorities to the League of Oregon Cities.

Proposed amendments to City Charter to submit to voters in the 2024 General Election

Lisa Figueroa brought back charter amendment information following the previous meeting's discussion. She noted that for the mayor's duties section, they had discussed allowing the city manager to sign contracts or agreements on behalf of the council, which wasn't reflected in the current draft.

The council confirmed by consensus that this change should be included in the final charter amendments.

Councilor Strom emphasized that the two major changes in the charter amendments were:

- The addition of per diems for councilors
- Changes to the numbering of seats and the voting process

Mayor Cross suggested creating a one-page flyer to distribute at the upcoming National Night Out event on August 6 to inform citizens about the proposed charter changes. Lisa Figueroa confirmed she would make charter comparison information available on the city website.

Decision Items

Permit application to consume alcohol in public places, Granite and Light, LLC

Josiah from Granite and Light LLC addressed the council about their "Journal of Lost Time" van life event, scheduled for July 25-29, 2024. He explained the event brings together van life enthusiasts with a wide range of socioeconomic backgrounds and expressed appreciation for Toledo's hospitality. The event is open to the public and will feature live music, karaoke, and other activities.

Chief Pace indicated he had no concerns about the permit application.

Motion: Councilor President Bush moved to approve the permit application for Granite and Light LLC for July 25 to July 29. Councilor Kaufman seconded. The motion carried unanimously.

Permit application to consume alcohol in public places, Timbers Restaurant

Motion: Councilor Silvia moved to approve the permit application request from Charlie Seifert for August 3 and 4. Council President Bush seconded. The motion carried unanimously.

Approve an expenditure to purchase a new patrol car

Chief Pace presented a request to purchase a new patrol vehicle with an expected fiscal impact of \$83,000, which is included in their vehicle replacement plan. The cost includes the vehicle itself, installation of equipment, graphics, and a new interior camera system from Axon that integrates with their body cameras. Chief Pace explained that the Axon system would activate body cameras automatically when officers turn on their lights, providing better documentation of incidents.

Motion: Council President Bush moved to approve an expenditure of up to \$83,000 for the purchase and setup of a new patrol vehicle and authorize the city manager to sign and execute documents related to the purchase. Councilor Silvia seconded. The motion carried unanimously.

Approve amendments to the lease and sublease with Yaquina, LLC and the Yaquina Pacific Railroad Historical Society

City Attorney Adams presented amendments to the lease with Yaquina LLC and the sublease with Yaquina Pacific Railroad Historical Society. The agreements had expired on January 1, 2024. The property involved is the portion not used by the post office.

The lease structure allows the city to lease the property from Yaquina LLC (owned by the Boyer family) for \$1 per year and then sublease it to the Yaquina Pacific Railroad Historical Society. This arrangement helps avoid property taxes. The amendments extend both agreements for another five years.

Lisa Figueroa noted the urgency of finalizing these documents as she needed to submit a property tax exemption application to the county assessor.

Motion: Council President Bush moved to approve amendment number 1 to the lease, amendment number 1 to the sublease, and authorize Mayor Cross to sign and execute both agreements. Councilor Kaufman seconded. The motion carried unanimously.

Reports and Comments

Chief Pace reported on the Summer Festival, noting there were three fights and one DUI, but overall the event was successful with no major issues.

Lisa Figueroa reported that:

- Registration for the LOC Annual Conference (October 17-19) was open and all councilors who wanted to attend were registered
- Upcoming events include Art, Oysters and Brews on August 3-4 and National Night Out on August 6
- On September 18, the Portland Trailblazers' Rip City Tour will be visiting Toledo for a community event from 4-6 PM, so the council may want to cancel or reschedule their meeting that night.

Finance Director Amada Carey reported that:

- Deep in the process in preparing for the audit
- Overview sessions with project manager and subject matter experts about new modules
- Officially in the testing phase working in both systems to work out the bugs.
- Trying to use all of tasks and seeing if we can break it. It is going well.

City Attorney Adams reported he was working on:

- Updating the 99-year lease with hospital requirements
- A short-term rental ordinance
- Lincoln County Water Systems Alliance matters
- Additional employment policy

City Manager Doug Wiggins reported that:

- Georgia-Pacific is conducting a tour for EMS on August 13 from 11 AM to 1 PM and invited council members to attend
- GP is interested in contracting with the city again for raw water from Olalla Lake during drought conditions, which previously generated \$45,000 for the water fund
- Renovations are underway at City Hall to create an office space for a new HR position

Mayor Cross reported on his attendance at the Oregon Mayors Association conference, noting that he heard many positive comments about Toledo and its city staff. He also warned about pending FEMA regulations affecting floodplains that could severely impact development on the Oregon coast. He indicated he would present more information at the mid-August meeting and suggested the city may need to join a lawsuit against these regulations.

The meeting was adjourned.

APPROVED:

Mayor Rod Cross

ATTEST:

City Recorder Paul Johnson

November 20, 2024 City Council Meeting

Meeting minutes

Call to Order, Pledge of Allegiance and roll call

Mayor Rod Cross called the regular City Council meeting for November 20, 2024, to order. Following the Pledge of Allegiance, City Recorder Lisa Figueroa conducted a roll call. Present were Mayor Cross, Councilor Strong, Councilor Silvia, Councilor Burns, and Council President Bush. Councilor Mix was excused. Councilor Kauffman arrived later in the meeting. A quorum was established.

Presentations

Library Director Harrison Baker introduced Cindy Belleque, the new Assistant Library Director. Director Baker shared that she brings experience from public and school libraries and has already begun implementing new programming including a cookbook club and a holiday-themed Dungeons & Dragons event. The council welcomed Ms. Belleque to the city team.

Mayor Cross and several councilors praised the library staff for their dedication, particularly Denise who had stepped up while they were shorthanded during the search for the new assistant director. The council expressed enthusiasm about the upcoming library events, especially the umbrella parade.

Visitors/Public Comment

Jim Chambers addressed the council regarding the Toledo swimming pool replacement and community center project, expressing concern that momentum had slowed. He stressed that decisions need to be made soon and urged forward movement on the RFP (Request for Proposal) process, ideally aiming to have it ready to open by January.

Discussion followed regarding the relationship between the city and the pool district, with City Attorney Mike Adams explaining that an IGA (Intergovernmental Agreement) between the two entities needs to be completed, as well as a joint resolution for the CMGC (Construction Manager/General Contractor) process. Council members and Mr. Chambers discussed the timeline requirements for the project funding and agreed that the paperwork needed to be completed by December 18th.

Mayor Cross stated he would contact Representative Gomberg to confirm the deadline requirements for the project funding.

Consent Agenda

Motion: Councilor Strom moved to approve the consent agenda, including the minutes from the meetings held May 1, 2024, May 15, 2024, September 17, 2024, and the executive session held September 17, 2024. Councilor Burns seconded the motion. The motion Carey 6-0.

Discussion Items

2025 master meeting calendar

Lisa Figueroa presented the 2025 master meeting calendar, noting several holiday conflicts including the January 1st meeting. She proposed moving that meeting to either January 7th or 9th, with council agreeing on January 9th. Regarding the July meeting near the Fourth of July

holiday, the council decided to wait until closer to the date to determine if it should be held. Ms. Figueroa mentioned she would bring the calendar back in December with additional dates for the budget committee.

Police Department Bonuses

Councilor Burns requested consideration of bonuses for the police department, noting that when the council established the pay scale, they had selected the low end of the range. She expressed concern about the difficulty of retaining officers who often come, get trained, and then leave for better-paying positions. She highlighted the especially challenging working conditions for both the police department and dispatchers.

City Manager Pro Tem Amanda Carey acknowledged the need to review salaries and confirmed a salary survey was planned for all employees to be incorporated into next year's budget. She noted that a one-time bonus would be possible given current staffing levels and available budget. The council agreed to have Ms. Carey return at the December 4th meeting with specific budget information and bonus proposal options.

Mayor Cross noted he would recuse himself from this decision due to a conflict of interest, as his son works for the police department.

Decision Items

Consideration to fill the positions of Municipal Maintenance Worker II and Equipment Maintenance Mechanic

City Manager Pro Tem Carey explained that as interim city manager, she needed council approval to hire for these positions. Public Works Director Lorimor had interviewed applicants and made tentative offers pending council approval.

Motion: Councilor Bush moved to authorize the City Manager Pro Tem to hire two selected candidates for the municipal maintenance worker II positions and one candidate for the equipment maintenance mechanic position. Councilor Kauffman seconded the motion. The motion carried 6-0.

Consideration of expense of \$35,000 to repair a fire department vehicle

Interim Fire Chief Ryan Harris requested approval for up to \$35,000 to repair Engine 41, explaining that the gearbox on the pump was damaged. He noted the engine is a prototype model with no others like it, and the manufacturer is no longer local. Benton County shops located the parts needed but estimated a 10-14 week lead time. Chief Harris emphasized that the engine has significant life left in it and has served well on numerous fires, including being deployed to California.

Motion: Councilor Strom moved to approve an expenditure of \$35,000 to repair Engine 41. Councilor Kauffman seconded the motion. The motion carried 6-0.

Reports and Comments

City Recorder

Lisa Figueroa reminded council members about the League of Oregon Cities Elected Essentials training scheduled for December 3rd in Newport. She noted that all current councilors were registered, and Council-elect Andrew Keating had also been invited.

Public Works Director

Public Works Director Lorimor reported on several department activities including:

- Beautification work at Lions Park in collaboration with Job Corps
- Keeping storm drains clear
- Confined space training with safety personnel
- Upcoming large meter testing and sidewalk repairs
- Progress on an agreement with Georgia Pacific to contribute \$45,000 over three years for maintenance of Butler Bridge Road
- Discussions with GP regarding an easement for a water looping project

Fire Department

Interim Fire Chief Harris presented statistics on call responses, noting 90 emergency calls in October and 61 so far in November. He reported strong volunteer response rates averaging three people per call and increased training attendance with about 15 people at drills. Ten students graduated from the Fire 1 Academy, with four from Toledo. He mentioned completion of annual hose testing, with plans to replace hoses that failed using grant money from GP. The department also completed ladder testing with all ladders passing inspection. Chief Harris discussed ongoing issues with the ladder truck that continues to have electrical problems despite repairs.

Police Department

Chief Pace provided a brief update, mentioning that a new police vehicle should be arriving the following week.

City Attorney

City Attorney Mike Adams updated the council on FEMA flood plain compliance matters, noting the December 1st deadline to notify FEMA of which option the city would select. He detailed the current development applications in process before the deadline and recommended setting a public hearing for December 18th to consider the three options. Mr. Adamson also mentioned that the final interviews for a position were scheduled for the following week.

City Manager Pro Tem

City Manager Pro Tem Carey thanked the council for attending the recent training and encouraged them to utilize CIS (City County Insurance Services) attorneys as a resource if they had questions. She provided updates on several matters:

- Progress on addressing dispatch staffing issues
- A court case involving a former employee charged with theft that is now set for trial in April 2025
- Completion of current unclaimed property reporting and entering into a voluntary disclosure agreement to address reporting gaps dating back to 2011
- Activation of Lexipol for all city departments
- Two grants awarded to the city from Georgia Pacific, with a check presentation scheduled for Friday
- A new Express Pay app for water bill payments

Mayor's Comments

Mayor Cross expressed frustration with FEMA's approach to flood plain regulations and their response to the governor's letter. He shared information about upcoming community events including a dessert auction at Toledo High School to support basketball programs, a winter concert at the high school, Turkey Bingo at the elementary school, and the upcoming tree lighting and umbrella parade.

Mayor Cross concluded with reflections on Thanksgiving and expressed gratitude for the community.

The meeting was then adjourned.

Approved:

Attest:

Mayor Rod Cross

City Recorder Paul Johnson

DRAFT

Toledo City Council Meeting Minutes

February 5, 2025

Call to Order, Pledge of Allegiance and roll call

The regular meeting of the Toledo City Council for February 5, 2025, was called to order at 6:00 PM. The Pledge of Allegiance was recited. The Mayor announced that public comments would be limited to the public comment section only, not during agenda items.

The Mayor also noted that due to the length of the first executive session, items 1 and 2 under Discussion/Decision Items would be moved to after the second executive session.

Roll call was taken with the following members present: Councilor Mix, Councilor Kauffman, Councilor Silvia, Councilor Burns, Council President Bush, Councilor Keating, and Mayor Cross. All members were present.

Visitors/Public Comment

Three members of the public addressed the Council:

- The first speaker expressed support for City Manager Doug Wiggins, stating they were glad to see some of the turmoil being resolved and urged the Council to use common sense and continue mending the city. They advocated for bringing Doug back.
- Greg Musil, who identified himself as having 33 years of fire service experience, spoke in support of Doug Wiggins. He noted Wiggins' background as a police officer, sergeant, firefighter, and city manager, describing him as level-headed and caring for the community. He expressed concern about the difficulty of finding qualified city managers and noted that firefighters from Toledo, East Lincoln, and Seal Rock supported Wiggins.
- Crystal Sjostrom spoke about the importance of communication and giving people a chance to learn from mistakes. She suggested that there might be a personality barrier issue rather than something warranting termination, and encouraged the Council to work more closely with staff.

Consent Agenda

There were no items for discussion.

Discussion/Decision Items

Approving a scope of services contract and authorizing a signature and execution of the contract

Public Works Director Brian Lorimor presented information about the contract with Civil West Engineering for replacement of the Ammons Way water tank. City Attorney Mike Adams clarified that this is part of the bond measure that had been previously approved. The projected cost for Civil West's services is \$202,489, and the total cost to replace the Ammons water tank is \$2,600,000.

During discussion, Council members asked about potential difficulties with the project. Lorimor indicated no foreseeable issues. When asked about the construction method, he explained the tank would be fabricated and brought in pieces to be assembled on-site, which

would also make future repairs easier. Councilor Keating suggested installing a webcam for a time-lapse of the construction.

There was also discussion about who should sign the contract given the significant amount involved.

Motion by Councilor Silvia, seconded by Councilor Burns, to approve a scope of services contract with Civil West Engineering for the replacement of the Hammond water tank, authorizing execution of the contract, and authorizing City Attorney Mike Adams to sign said contract. Motion carried 7-0.

Approve an expenditure up to \$96,866 for street improvements on NW French St. and SE Alder Way

Public Works Director Lorimor presented information about sewer lining improvements for Northwest French Street and Southeast Alder way. He explained that the city has been experiencing issues with inflow and infiltration (I&I) due to aging infrastructure. The cure in place pipe (CIPP) lining process would help solve these issues by reducing the amount of wastewater entering the sanitary sewer system.

Lorimor explained that less product to process means fewer chemicals used, ultimately saving money. These sewer lining jobs have been part of the capital improvement projects for I&I improvements since 2017.

During discussion, Councilor Silvia asked about the significant difference between the two bids received. Lorimor confirmed the project was budgeted as part of the capital improvement projects. There was also discussion about building in a contingency amount and bringing the final contract back to Council for review.

Motion by Mayor, seconded by Councilor Keating, to approve an expenditure of up to \$105,000 for street improvements on Northwest French Street and Southeast Alder Way and authorizing the city attorney to prepare a contract and have that brought back to council for final review. Motion carried 7-0.

The Council then recessed the regular session for an executive session.

Consider a decision on employment of City Manager

Upon returning from executive session, the Council addressed the employment status of City Manager Doug Wiggins.

Motion by Councilor Tracy Mix, seconded by Council President Bush, to terminate the employment of City Manager Doug Wiggins. Motion passed 4-3, with Councilors Kauffman and Burns and the Mayor voting against.

Resolution No. 1567, appointing a temporary Purchasing Manager until the position of City Manager is filled

City Recorder Figueroa explained that the previous week, Chief Pace and Public Works Director Lorimor were assigned to sign off on invoices for payables. However, the city's purchasing policy identifies only the city manager or their designee for approving more significant contracts and expenses. In the past when the city lacked a city manager, the council appointed an interim purchasing manager.

She recommended City Attorney Mike Adams for this role as he is most qualified and is an employee of the council. It was noted that the purchasing manager can approve contracts up to \$25,000 without council approval.

Motion by Councilor Mix, seconded by Councilor Silvia, to adopt Resolution Number 1567, appointing City Attorney Michael E. Adams as temporary purchasing manager until the position of city manager is filled. Motion carried 7-0.

Reports and Comments

Police Chief Pace reported that talks with the new WVCC have resumed and they are pursuing both going forward. He noted they've lost some positions toward the end of the month and are relying on other agencies to fill those spots.

Public Works Director Lorimor reported that the city's Mutual Agreement Order (MAO) with the DEQ from 2017 regarding infiltration and inflow issues has been removed, meaning the city is no longer under scrutiny and is performing up to standard. He also reported that the DEQ will continue further testing for the gas station lot next door.

City Recorder Figueroa announced that City Hall would be closed the following day due to lack of front staff, but the planning department would be available by phone.

City Attorney Mike Adams announced he would be away for a week.

Councilor Keating mentioned that he had been discussing with the City Recorder potential technology upgrades for the City Council and asked for the Council's blessing to continue working with Lisa and Justin to develop a proposal. The Council agreed.

Councilor Mix expressed her emotional reaction to the difficult decisions made during the meeting, stating it "sucks" but that she felt led to serve her community.

The Mayor gave closing comments emphasizing the need for mercy, forgiveness, and giving people grace. He noted that the city has never had a perfect city manager and that the applicant pool is getting smaller. He stressed the importance of finding people with humility who would admit when they're wrong and do what they can to change. The Mayor called for healing in the community, stating that the town has been divided for over four months and needs to come together.

Adjournment

The meeting was adjourned.

Approved:

Mayor Rod Cross

Attest:

City Recorder Paul Johnson

Toledo City Council Meeting Minutes

February 19, 2025

Call to Order, Pledge of Allegiance and roll call

The Toledo City Council Regular Meeting was called to order on February 19, 2025. Following the Pledge of Allegiance, roll call was taken with the following members present: Councilor Kauffman, Councilor Silvia, Councilor Mix, Councilor Burns, Councilor Keating, and Mayor Cross. Council President Bush was excused. With six members present, a quorum was established.

Presentations

Wildfire information and map, Jon Mix

Jonathan Mix, a resident of Toledo with 29 years of firefighting experience, presented information about Oregon's wildfire risk map. He explained that Oregon State University researchers worked with fire modeling experts to develop the map, which identifies where wildfires pose the greatest hazard to structures and development. The map combines data on burn probability and fire intensity based on climate, weather, topography, and vegetation.

Mix showed the council that most of Toledo is in the "low" risk category according to the state map, with surrounding areas being in the "moderate" category. He noted that the map doesn't consider structures or people specifically, but focuses on wildfire risk to the area. Councilor Mix pointed out that residents can look up their individual properties on the interactive map via the Oregon Wildfire Risk Explorer website.

Council asked about historical fires in the area, and Mix mentioned a significant fire in approximately 1868 that started in the Toledo area and extended to where the lighthouse is now, largely fueled by logging slash.

Dahl Disposal Service, Outreach Manager Dave Larmouth

Dave Larmouth from Dahl Disposal Service presented information about the Recycling Modernization Act (RMA) and requested council approval for DEQ paperwork. He explained that the RMA aims to standardize recycling across Oregon, with all residents using the same list for mixed recycling collected at the curb.

Larmouth detailed that the program will be funded by product manufacturers and packaging producers, with costs incorporated into consumer goods. He explained that a Producer Responsibility Organization (PRO) called Circular Action Associates (CAA) has been hired to run the program in Oregon under DEQ supervision.

Larmouth outlined the expanded list of recyclable materials that will be accepted, including new paper items like milk cartons, aseptic packaging, tissue paper, and non-metallized gift wrap, as well as new plastic items like dairy tubs, cups, large plastic buckets, and nursery pots. He also mentioned that certain items like plastic lids and polystyrene foam will be collected at drop-off depots.

He explained that five different funding streams would be available starting July 1, 2025, covering transportation, contamination reduction education, collection containers, depot containers, and service expansion. These funds would flow to the service providers, with Toledo likely to receive funds later in the rollout as priority will be given to larger communities and those without existing recycling programs.

Larmouth clarified that the city would need to authorize Dahl Disposal to receive these funds directly, which would appear as a reduction to expenses rather than new revenue.

Visitors/Public Comment

Barry Brewster asked about the format for public comment, inquiring whether questions could be asked before comments. Mayor Cross confirmed that the format would allow for comments later in the meeting as well.

Consent Agenda

There were no items for consideration.

Discussion/Decision Items

Consideration of funding authorizations for the Recycling Modernization Act – Dahl Disposal Service

Following the earlier presentation, the Council discussed authorizing Dahl Disposal Service to handle all aspects of the RMA funding. City Attorney Adams confirmed this would be consistent with the act.

After some clarification about what exactly needed to be authorized, the Council reached consensus to fully authorize Dahl Disposal Service for all five funding streams.

Councilor Kauffman moved to authorize city staff to sign and submit the necessary forms to DEQ regarding Dahl Disposal Service and consent to fully authorize all transfers of funds concerning the RMA. Councilor Silvia seconded. Motion carried 6-0.

Consideration to lower speed limit on NW Lincoln Way & NW/NE Skyline Dr.

Public Works Director Brian Lorimor requested Council to consider establishing an ordinance to decrease the speed limit on Northwest Lincoln Way and Northwest/Northeast Skyline Drive from 25 to 20 miles per hour, depending on a study. He explained that there are currently no designated speed signs posted on these roads, and at minimum, speed signage needs to be posted.

Jim Chambers, a resident of Aspen Street off Skyline, expressed concerns about lowering the speed to 20 mph, suggesting that 25 mph would be more appropriate given traffic patterns and residents' familiarity with that standard speed limit. He questioned whether there was adequate traffic volume to warrant 20 mph and emphasized that enforcement would be necessary for any posted speed limit to be effective.

Mayor Cross explained that the issue arose after a resident had cars go into their yard, and that neighbors he spoke with had no issue with lowering the speed. Chief Pace noted that at least one accident was due to ice or snow rather than speed.

After discussion, the Council reached consensus to install approximately six signs posting the speed limit at 25 mph for now, and to revisit the issue in January 2026 after evaluating its effectiveness. Chief Pace indicated that the terrain creates challenges for speed enforcement, but they would do their best.

Discussion and possible decision to establish a process to hire an Interim City Manager

City Attorney Adams explained the legal requirements for executive sessions when considering employment of a chief executive officer, noting that certain procedures must be followed to use that authority. He mentioned that for interim positions, the process has varied in the past.

The Council discussed the interview process and decided to hold public interviews of candidates the following Wednesday, with deliberation and appointment to follow. They agreed that the interviews should be conducted in public rather than executive session, given the level of scrutiny.

City Recorder Lisa Figueroa shared 13 draft interview questions she had prepared, and the Council reviewed them one by one, deciding by consensus which to keep, modify, or eliminate. Additional questions were suggested regarding oversight of internal investigations, recruitment and retention, and timeline for availability.

The Council specifically discussed the charter requirement that the city manager must reside within Lincoln County, and whether this would apply to an interim manager. Attorney Adams confirmed this would be a requirement and suggested asking candidates about their willingness to establish residency in Lincoln County for the duration of their appointment.

The Council agreed to schedule interviews for the following Wednesday at either 4:00 or 5:00 PM, depending on candidate and council member availability. They also decided to begin discussions about the permanent city manager hiring process at the same meeting.

Reports and Comments

Committee updates

Toledo Fire Department: Interim Chief Dave Lapof reported they are moving forward with operations and have welcomed back one volunteer. They are working with East Lincoln County crews on calls, and Seal Rock personnel are providing additional support. They are preparing for a significant GP mill shutdown that will bring approximately 2,000 contractors to the area starting February 27th, increasing the population and potentially affecting emergency services.

Library: Director Harrison reported that the space behind the library has been improved with a new fence and benches. He noted that district reintegration is on pace for March 10th, with test instances of their new Aspen discovery catalog already running. He also announced that Denise will be retiring May 1st and plans to stay on as a volunteer for story time and other programs. The Council discussed the process for hiring her replacement, which will involve the interim city manager when appointed.

Public Works: Director Brian Lorimor reported on various activities including hydrant replacement on SE First Street, route maintenance, water system regulation, bench rebuilding at the library and Arcadia Park, manhole inspections, storm drain installation at Knight Park, and tree removal on East Slope. He mentioned that Lions Park improvements look "gorgeous" with assistance from Angel Job Corps' masonry group. He also noted that he will be attending an annual management and technical conference in Sunriver.

Police Department: Chief Pace reported that Colton's last day in dispatch was today, leaving them with one dispatcher (Wendy) and one on limited basis (Katie). They have contract dispatchers assisting with the transition. He requested authorization to provide conditional job offers to two patrol officer candidates in backgrounds and to hire them after completion of background checks. He announced a March 12th launch date for WVCC to take over dispatching services, with a phone to be installed outside the main door for 24-hour availability. He asked for patience during the transition as the contract dispatchers learn the nuances of Toledo's operations.

City Recorder: Lisa Figueroa reported that she reached out to Elaine Howard regarding the urban renewal district's annual report, which needed to be posted by March 1st. The

publication has gone out, taxing districts have been notified, and the website has been updated. She also mentioned the upcoming Spring Conference in North Bend on May 1-2, with Councilor Silvia already registered and Councilors Keating and Mix expressing interest in attending.

City Attorney: Mike Adams reported that he is waiting on a draft IGA from the attorney for the East Lincoln Fire District. He also mentioned an email from Pierre regarding labor negotiations for the collective bargaining agreement and recommended using Pierre for the TPSA bargaining due to trust issues. Adams also reported that copies of executive summaries related to fire investigations were sent to DPSSD without explanation or return address; DPSSD has since shredded these privileged documents. He received Council consensus to send a response to a tort claim notice regarding a public meeting.

Adjournment

The meeting was adjourned.

Approved:

Mayor Rod Cross

Attest:

City Recorder Paul Johnson

Toledo City Council Work Session Minutes

April 23, 2025

Call to Order, Pledge of Allegiance and roll call

Mayor Cross called the Toledo City Council work session to order on April 23, 2025, at 6:00 PM. The Pledge of Allegiance was recited.

Roll call was conducted. Present were Mayor Cross, Councilor Burns, Councilor Silvia, Council President Bush, and Councilor Keating. Councilor Mix and Councilor Kaufman were excused. Five council members were present, constituting a quorum.

Prior to the official work session, Mayor Cross allowed for public comment.

Representatives from the Toledo History Museum and Yaquina Pacific Railroad Historical Society, Brenda Brown and Lisa Watson, addressed the Council to request funding for their museums. They expressed gratitude for previous funding which allowed for security and upgrades for both organizations. They offered to provide a presentation at the first budget committee meeting on May 7, 2025. Several councilors expressed support for having them present at the budget meeting.

Jim Chambers from 565 Aspen Street reminded the Council about fire suppression systems in relation to water rates, noting that rates had previously been excessive and should be considered during rate discussions.

John Robinson, who is building a triplex at 6th and A across from the police station, discussed challenges with the building process in Toledo since 2019. He expressed concerns about high construction water rates, noting he pays \$36 monthly even during periods of minimal usage. He also mentioned the frequent turnover in city leadership positions has made building relationships difficult, having worked with four city managers and three public works directors since 2019. Mayor Cross suggested scheduling a meeting with Robinson, the city manager, the planner, and himself to address these long-standing concerns.

Proclamation

Mayor Cross read a proclamation declaring April 26, 2025, as Arbor Day in the City of Toledo. The proclamation highlighted the importance of trees for combating climate change, providing resources, increasing property values, and bringing joy to the community. It urged citizens to support efforts to protect trees and woodlands and to plant trees for future generations.

Decision Items

Consideration to appoint a Budget Committee member

Mayor Cross recommended reappointing Rick Dyson to the Budget Committee, noting he has served since 2022 and has attended all meetings and done his due diligence.

Motion by Councilor Silvia, seconded by Councilor Keating, to appoint Rick Dyson to the Budget Committee for a full term that will expire December 2027. Motion carried 5-0 by roll call vote.

Consideration of new Water and Sewer rates effective May, 2025

Finance Director Richter presented information about water and sewer rates, noting that the current rate study is five years old. She explained that the water fund is particularly tight in the budget planning process, with sewer being tight but at least balanced. Judy highlighted two key factors affecting water revenues: the loss of Seal Rock as a customer and Georgia Pacific discovering and fixing a significant water leak about a year ago, which reduced their monthly billing substantially.

Mayor Cross indicated that the city had tried to catch up on rates over the past couple of years after not raising them during COVID. He mentioned the city was already behind when the rate study was done, and they've been trying to catch up since then.

Councilor Silvia inquired whether SIP (Strategic Investment Program) funds could be used to cover the lost revenue from Seal Rock Water District, though it was noted there may be legal limitations on using general funds for enterprise funds like water and sewer.

Mayor Cross suggested the city should look at a 3-5% increase this year to continue catching up, and recommended doing another water rate study next year to compare with neighboring communities. The Council directed staff to come back with a proposed rate amendment for either the May 7th or May 21st meeting.

Discussion regarding the intended use of the SIPP funds which are deposited in the City Council Strategic Reserve Fund

Mayor Cross explained that the strategic reserve fund was established in 2010 to handle unforeseen emergencies. He noted that for ten years they didn't touch it, but during COVID they used it to provide no-interest loans to local businesses. He proposed raising the reserve from \$50,000 to \$75,000, with the rest going to the general fund.

Finance Director Richter brought up a critical issue regarding the public safety remodel fund, which is currently overdrawn by about \$75,000, with another \$125,000 in bills coming, totaling approximately \$200,000 overdrawn. She asked if some of the \$250,000 in SIP funds designated for public improvements could be transferred to cover the public safety building remodel expenses.

Mayor Cross expressed frustration with the public safety building project but acknowledged the need to address the shortfall. He directed City Manager Pro Tem Clyne to prepare a transfer resolution for the next meeting. Public Works Director Lorimor indicated there would be approximately another \$120,000 in expenses coming for the project.

Mayor Cross also mentioned that the public safety building is part of a major state funding package for public safety buildings across Oregon, and he hopes it will pass to finally complete the project.

Review proposed Capital Improvement Projects for Fiscal Year 2025-2026

Finance Director Richter presented the proposed Capital Improvement Projects for the upcoming fiscal year, noting that she wanted the Council to see these ahead of the first budget meeting. The list was described as "skinny" compared to normal years.

Projects included:

- Annual street painting (\$20,000)
- Water pressure reducing valves (\$17,000)
- Memorial Field lights (\$35,000), which would only proceed if grant funding is received

- Library ramp renovation for ADA compliance
- Fire station storage addition
- Lucas device for the fire department to perform chest compressions during emergencies (\$20,000)
- Water treatment plant filter media replacement, a major 20-year project that is now at year 25
- SCADA system upgrades for both water treatment and wastewater plants
- VFDs and PLC at Butler Ridge pumping station (\$99,000)
- Automatic transfer switches for two sanitary sewer lift pump stations to allow automatic generator operation during power outages
- Phone system replacement (\$10,000)
- Fiber internet for the public works building
- Police patrol car replacement (not initially on the list but mentioned during discussion)

Mayor Cross noted that this was a significantly reduced list compared to normal years but indicated that Toledo was still in better financial shape than about 40% of cities in the state. However, he warned that if the economy continues on its current trajectory, that percentage could increase to 80-90% of cities being "underwater" within two years.

Judy reminded everyone about budget training scheduled for the following night at 6 PM.

Councilor Kauffman took a moment to thank City Attorney Mike Adams, who was attending his last meeting, for his support and integrity. She expressed regret that his departure couldn't be more joyful, noting it felt "more like an exodus." Mayor Cross and others also expressed appreciation for Mike's service, honesty, integrity, and dedication.

Councilor Silvia announced the upcoming Great American Food Box Cook-off fundraiser for the Toledo Food Pantry. He and Mayor Cross would be teaming up for the event, which challenges participants to create meals from standard food pantry boxes.

Councilor Keating noted that April is Child Abuse Prevention Month, explaining that the blue pinwheels outside city hall represent the "Pinwheels for Prevention" awareness campaign.

The meeting was adjourned.

Approved:

Attest:

Mayor Rod Cross

City Recorder Paul Johnson

City Hall
206 N. Main St.
Toledo, Oregon 97391
6:00 p.m.



TOLEDO CITY COUNCIL
Regular City Council Meeting
November 19, 2025

1. **Call to Order** *(The call to order and roll call were performed but the video was muted until 1:35 in the recording)*
 - a. Mayor Rod Cross called the meeting to order at **6:00p.m.**; also via Zoom in Toledo, Oregon and lead the Pledge of Allegiance.
2. **Roll Call**
 - a. City Recorder Johnson took roll call and determined a quorum is present.

Council Member	Present	Absent	Via Zoom
Mayor Cross	X		
Council President Mix	X		
Councilor Kauffman	X		
Councilor Silvia	X		
Councilor Burns			X*
Councilor Keating	X		
Vacant			

**Councilor Burns joined shortly before the public comments were presented.*

- b. **Staff present:** City Manager Rich Huebner; City Recorder Paul Johnson, Police Chief Michael Pace, Assistant Chief Larry Robeson, Public Works Director Brian Lorimor, Library Director Harrison Baker (Via Zoom), Human Resources Director Shawna Gribskov, Finance Director Richter (Via Zoom), City Planner Justin Peterson (Via Zoom), City Attorney Souvanny Miller (Via Zoom).
3. **Visitors/Public Comment**
 - a. Mayor Cross opened the public comment period, noting it was an opportunity to speak on items not on the agenda.
 - i. Cynthia George spoke addressing Mayor Cross directly. She requested that Mayor Cross step down as mayor, mentioning she had sent letters previously about being "abused by you in multiple occasions." She expressed disappointment that the mayor hadn't listened to community feedback and described an incident where a student mentioned they were coached by Mayor Cross while commenting on his treatment of them. Ms. George stated that the mayor was not worthy to hold the position, particularly citing concerns about "raised a hand on a child."
 - ii. The City Manager noted that Ms. George had provided a written comment

via email to the city recorder, which would be shared with council members but not read into the record since she had the opportunity to speak.

4. Consent Agenda

- a. Motion to approve the consent agenda as presented. Motion carries 6-0-0-0.

Council member	M	S	Yay	Nay	Abstained	Absent
Mayor Cross			X			
Council President Mix	X		X			
Vacant						
Councilor Kauffman		X	X			
Councilor Silvia			X			
Councilor Keating			X			
Councilor Burns			X			

5. Community Service Reports and/or Presentations to the Council

- a. VFW Presentation – Toledo Police Department Officer of the Year
- Police Chief Pace spoke first, commending Officer Gaughan who has been with the department for about two years. Chief Pace noted that Officer Gaughan has received positive feedback from the community and staff, excelling to the point that he was made a field training officer who now influences new officers.
 - The VFW representative clarified that they now operate on a July 1 to June 30 fiscal year, making this the 2024-25 award. He explained that the VFW believes those who protect and serve the community deserve recognition, and the award represents both the VFW's appreciation and recognition by the officer's leadership team. The representative presented Officer Gaughan with a certificate of appreciation and a plaque bearing his name that will hang in the Toledo Police Department, with new recipients added each year.

6. Discussion and Information Items (Work Session)

- a. Justin Peterson
- City Planner Justin Peterson provided background information on the irrevocable petition for public improvements, also referred to as deferred maintenance agreements. He explained these agreements are a standard practice used by Toledo and other cities when property owners want to make improvements that would require the street to be improved to city standards. The agreements allow the city to defer the required improvements until they can be combined with adjacent improvements more efficiently.
 - Peterson addressed a specific case mentioned at a previous meeting regarding Four Square Church adjacent to Lincoln Way. The original conditional use approval (CU-3-98) had included a requirement for improvements to be completed within three years, which was never fulfilled. Recently, the church requested a modification to add a storage building, and the city required a new deferred maintenance agreement as part of the approval.
 - Peterson reported he had spoken with former mayor Jim Chambers that day, who stopped by the office to discuss the agreement, and there seemed

to be movement toward resolving the issue. Peterson noted that Chapter 13.08 of the city code addresses local improvement districts but hasn't been updated since the 1970s, suggesting it could be reviewed by the council if desired.

- iv. Mayor Cross asked whether the agreements could be modified to bind property owners only to the standards that exist at the time of signing rather than potentially expanded requirements in the future. Peterson acknowledged this was a good question but wasn't entirely sure of the legal implications, noting that current agreements list specific items like curbs, gutters, and sidewalks. He suggested it might require legal consultation.
 - v. City Attorney Miller provided additional context, explaining that the agreements benefit property owners by preventing "ghost sidewalks" (isolated sections of sidewalk) while allowing for cohesive development later. She noted that while there is a burden on the property, there's also flexibility and potential long-term benefit.
- b. Discussion of Activities of Department of Homeland Security in Lincoln County
- i. Councilor Keating initiated discussion about the Department of Homeland Security's activities in Lincoln County, expressing concerns about immediate attention needed for recent developments. He thanked Mayor Kaplan of Newport for attending, acknowledging Newport has been more directly impacted by these issues.
 - ii. Councilor Keating emphasized that his concerns were not political but focused on likely outcomes if the current relationship between Lincoln County and DHS continues. He highlighted two specific issues: efforts to build an ICE detention center in Newport, and the relocation of the Coast Guard search and rescue helicopter from Newport just before the start of crabbing season.
 - iii. Keating detailed the dangers of the crabbing profession, noting it experiences nearly triple the national fishing industry average for deaths. He explained that the helicopter, now 30 minutes away by air, could mean the difference between life and death in emergencies at sea. The Fisherman's Wives organization had stated that lives will likely be lost if the helicopter is not returned.
 - iv. Regarding the detention center, Keating argued it would negatively impact tourism and the local economy, citing national media coverage already affecting public perception. He referenced a study showing correctional facilities can reduce nearby property values by an average of 20%, potentially putting homeowners into negative equity. He urged that even those who support immigration enforcement should recognize that putting a detention center in Newport would cause irreversible economic harm.
 - v. Keating also referenced the "Brown Roundup" letter discussed by the council in December of the previous year, which had encouraged targeting people based on skin color or language. He noted that while the council had planned to draft an official declaration against the letter's contents, other challenges had prevented follow-through. He suggested now was the time for such a declaration, as the concerns were "no longer abstract but at our doorstep."
 - vi. Mayor Kaplan of Newport shared that Newport's City Council had unanimously committed to stopping the detention center development, hiring

outside counsel and pursuing all legal remedies. He expressed frustration that federal agencies had shown "absolute disrespect and contempt" by not providing any official written communication or even a phone call to the city, county, senators, congressional representatives, or governor. He emphasized the urgent need to get the helicopter returned, stating "people will die" without it, including fishermen, recreational fishers, surfers, and others who rely on the ocean.

- vii. Councilor Burns noted the importance of separating two issues: Newport's inability to support a detention center and the broader question of immigration enforcement. She emphasized that while deportation will happen, Lincoln County doesn't need to host a detention center.
- viii. Councilor Keating proposed scheduling a special meeting to draft and approve an official statement from the city. After discussion about timing given the upcoming Thanksgiving holiday, the council agreed to hold a special workshop meeting on Monday, November 24, 2025, at 6:00 PM.
- ix. Mayor Cross added practical and logistical concerns about the detention facility proposal, noting the tsunami and earthquake risk, already stretched healthcare system, and water infrastructure limitations. He was particularly troubled by the helicopter's removal without notice or reason, emphasizing its critical importance to the coast's fishing community, especially given the dangerous weather conditions common during crabbing season.

7. Decision Items

- a. RCA – An Ordinance Granting Central Lincoln People’s Utility District an Exclusive Electric Utility Franchise and Revoking Ordinance No. 1340
 - i. City Manager Huebner presented Ordinance 1433 granting Central Lincoln People's Utility District (PUD) an exclusive electric utility franchise. He noted two typos in the RCA: the previous ordinance (1361) was passed in 2015, not 2025, and the item was correctly placed on the agenda as a decision item rather than a discussion item.
 - ii. The new agreement maintains the 5% franchise fee established in the previous ordinance and allows the city to request financial documentation from the PUD once annually to verify the calculation. The fee revenue is split 60% to the general fund and 40% to the street fund, with projected revenue of approximately \$1.25 million for the current fiscal year. The ordinance had been reviewed and accepted by the PUD, the city manager, and the city attorney.
 - iii. During public comment, Cynthia George inquired about potential conflicts with individual solar power hookups. Eric Chambers from the PUD responded that they welcome residents who generate power at their residences and use net metering agreements, purchasing power at the same rate they pay to the Bonneville Power Administration.
- b. **Motion** to approve Ordinance Number 1433 granting the Central Lincoln People's Utility District an exclusive franchise to construct, maintain, and operate an electric utility along streets and other public ways in the city of Toledo, setting the franchise fee and revoking Ordinance Number 1361. Motion carries 6-0-0-0

Council member	M	S	Yay	Nay	Abstained	Absent
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Mayor Cross			X			
Council President Mix	X		X			
Vacant						
Councilor Kauffman			X			
Councilor Silvia			X			
Councilor Keating		X	X			
Councilor Burns			X			

8. Reports and Comments

- a. Police Department
 - i. The Police Chief noted his comments were included in his submitted report with nothing additional to add.
- b. Fire Department
 - i. The Fire Chief was on vacation. Assistant Fire Chief Larry Robeson attended but had no additional information beyond the submitted report.
- c. Public Works
 - i. Public Works Director Brian Lorimer announced that the Southeast survey and waterline upsizing project, initially scheduled to break ground on December 1, had been postponed to January 5 at the contractor's request to avoid holiday interruptions and ensure a more streamlined job. He also addressed questions about road striping, explaining that the city lacks the capability to do street striping and has to work with outside contractors, who had not responded despite being given completion dates.
- d. Planning Department
 - i. Nothing further to submit.
- e. Library
 - i. Councilor Silvia inquired about 3D printer classes at the library. Library Director Harrison explained that while they don't currently have scheduled classes, staff can provide one-on-one instruction for those who call ahead. The library computer has various 3D design software installed, including Blender, FreeCAD, and Bamboo's slicer program. Councilor Keating noted that several local 3D print artists in the community might be engaged to demonstrate their work at the library.
- f. Human Resources
 - i. Council members congratulated Shawna Gribskov on accepting the full-time Human Resources Manager position, expressing relief and appreciation that the long-vacant position had finally been filled.
- g. Finance
 - i. Nothing further to submit.
- h. City Manager
 - i. The City Manager reported on the Finance Director recruitment, noting that a candidate who had visited Toledo and was invited back for an immersive opportunity had to withdraw due to a family medical situation. Jensen Strategies was assisting with reopening the position, and Judy had agreed to continue in her role through the transition.
 - ii. The manager announced a joint meeting with the Planning Commission

scheduled for February 11, 2026, to discuss results from the parks survey and traffic calming ordinances.

- iii. For the December 3 meeting, the agenda would include an interview with an applicant for the vacant city council position and a presentation from Scott Edwards Architecture with updated floor plans for the Civic Center building. The council would be asked to select preferred options from four floor plans, with detailed cost breakdowns to be developed by year-end to support requests for state funding.
- iv. The manager also noted that documentation for the Homey House matching funds had been received and an RCA would be presented on December 3 for council approval of the previously earmarked \$10,000.
- v. The December 17 meeting would include a presentation from the auditors.
- vi. The City Manager would be out of the office the following two days for an early Thanksgiving celebration with family and on November 26, but would remain reachable if needed.

9. City Council Issue Tracker

- a. No items to discuss or add.

10. Council Comments

- a. Council President Mix
 - i. Suggested scheduling an Executive Session at the December 3 meeting to discuss whether to conduct an investigation into allegations against the mayor, rather than a public discussion.
- b. Councilor Burns
 - i. Suggested creating a volunteer appreciation event or banquet to recognize community members who support city events, noting the difficulty in recruiting volunteers and the importance of honoring those who contribute.
- c. Councilor Silvia
 - i. None
- d. Councilor Kauffman
 - i. None
- e. Councilor Keating
 - i. Suggested improving the city website by setting external links and documents to open in new tabs rather than the same tab. He also requested an update on publishing the after-action report on the city website, which had been part of the deliverables when Jensen Strategies was hired.
 - ii. Keating also requested that the December 3 agenda include a discussion about a potential investigation into allegations made against Mayor Cross. He distinguished between a criminal investigation and one related to the city charter, council rules, and adopted values, emphasizing the importance of accountability and honoring the former employee who came forward with allegations.

11. Mayor's Comments

- a. Focused his comments on the Newport/DHS situation, emphasizing that the helicopter's removal impacts Toledo significantly since many fishermen live in Toledo and East County. He described the devastating impact of losing fishermen and characterized the helicopter's removal as negligence that threatens residents' security.

12. Future Agenda Items

- a. The council agreed to schedule a special workshop meeting for Monday, November 24, 2025, at 6:00 PM to discuss the DHS issues and an executive session for December 3 to address the investigation question.

13. Adjournment

- a. The mayor adjourned the meeting at 7:45 p.m.

APPROVE:

ATTEST:

Mayor Rod Cross

City Recorder Paul Johnson

City Hall
206 N. Main St.
Toledo, Oregon 97391
6:00 p.m.



TOLEDO CITY COUNCIL
City Council Special Meeting
November 24, 2025

1. Call to Order

- a. Mayor Rod Cross called the meeting to order at 6:00 p.m.; also via Zoom in Toledo, Oregon and lead the Pledge of Allegiance.

2. Roll Call

- a. City Recorder Johnson took roll call and determined a quorum is present.

Council Member	Present	Absent	Via Zoom
Mayor Cross	X		
Council President Mix	X		
Councilor Kauffman	X		
Councilor Silvia	X		
Councilor Burns	X		
Councilor Keating	X		
Vacant			

- b. City Manager Rich Huebner. City Recorder Paul Johnson

3. Discussion and Information Items

- a. Recent DHS activity in Lincoln County
 - i. Mayor Cross opened discussion on DHS activity, noting that it has increasingly moved
- b. Supporting City of Newport in their efforts to block the building of an ICE Detention Center at the Newport Airport.
 - i. The council reached consensus on supporting Newport's efforts to block the ICE detention center based primarily on infrastructure concerns. Several members emphasized that Newport's water, sewage, and other infrastructure cannot adequately support such a facility.
 - ii. Councilor Keating noted that the infrastructure issue alone was sufficient reason to oppose the facility, avoiding more politically divisive aspects of the issue. Other councilors mentioned potential negative economic impacts, particularly on tourism.
 - iii. Councilor Silvia suggested including language similar to Newport's statement that the facility does not align with community values, but other councilors preferred focusing on infrastructure and economic impacts to maintain broader consensus.

- iv. There was discussion about whether the facility would create jobs as supporters claim, but councilors noted that any job creation would be offset by negative impacts on other industries and would exacerbate the already severe housing shortage in the area.
- v. The council agreed to draft a resolution focusing on infrastructure limitations and potential negative economic impacts as the basis for opposing the facility
- c. Coast Guard Helicopter Removal
 - i. County Commissioner Walter Chuck addressed the council on this issue, speaking in his individual capacity rather than for the full commission. He provided background on legal actions regarding the Coast Guard helicopter that was removed from Newport.
 - ii. Commissioner Chuck explained that Lincoln County and the Newport Fishermen's Wives organization filed for an injunction in federal court on Friday, seeking the helicopter's return. The Oregon Attorney General filed a separate lawsuit the day of the meeting. He mentioned that a previous successful lawsuit in 2015, which was strengthened in 2018, established specific statutory procedures that must be followed before changes to the air facility.
 - iii. The Commissioner emphasized the critical safety aspect of having the helicopter stationed in Newport, particularly with crab fishing season set to begin around December 16th. He noted that helicopters based in North Bend or Astoria would have significantly less time on station during rescue operations, and cold water survival times in local waters are much shorter than standards used in some Coast Guard assessments.
 - iv. Councilor Keating expressed concern about the removal's impact on the livelihoods of local workers, noting that Newport has the largest Dungeness crabbing fleet and that the fishing industry sees about 320 deaths per 100,000 workers in this region - nearly three times the national average for fishing.
 - v. Several councilors noted the coincidental timing of the helicopter's removal at the same time as discussions about placing an ICE facility at the Newport airport, with both being under DHS jurisdiction.
 - vi. The council discussed various options for supporting efforts to return the helicopter, including issuing a formal declaration of support, providing financial support for the legal effort, or potentially joining the lawsuit. Mayor Cross suggested the possibility of filing an amicus brief as an alternative to becoming a full party to the lawsuit.
 - vii. The council reached consensus to have the City Manager and City Attorney explore options for supporting the legal efforts to return the helicopter and bring recommendations to the December 3rd meeting.
- d. Draft/Final Resolution by consensus
 - i. After discussion of the above items, the council directed City Manager Huebner and City Attorney Miller to prepare three draft resolutions for consideration at the December 3rd meeting:
 - 1. A resolution addressing the city's values in light of recent DHS activity in Lincoln County, reiterating Toledo's welcoming nature and stance against racism or discrimination based on skin color.
 - 2. A resolution supporting Newport's opposition to the ICE detention center, focusing on infrastructure limitations and potential negative economic impacts.
 - 3. A resolution calling for the return of the Coast Guard helicopter to Newport, emphasizing its critical importance for safety, especially

during fishing season.

4. Reports and Comments

- a. None

5. Adjournment

- a. Mayor Cross adjourned the meeting at 7:23 p.m.

APPROVE:

ATTEST:

Mayor Rod Cross

City Recorder Paul Johnson

The Oregon Coast Children's Theatre

Oregon Coast Children's Center for the Arts

Celebrating 35 years of bringing the arts to our children, (1990-2025)

To: Toledo City Hall

Attn: Mr. Rod Cross, Mayor, Ms. Kim Bush, Council President

Mr. Rich Huebner, City Manager, and City Council

P.O. Box 220 Toledo, Oregon 97391

Re: End of 2024 Restoration work, and Summer/Fall work on exterior projects for the city of Toledo. with financial summary.

From: Lawrence D. Adrian, Artistic Director/CEO & Founder

The Oregon Coast Children's Theatre

Oregon Coast Children's Center for the Arts

Fairview Grange Administration Office OCCT/OCCCA 5520 3rd St. Tillamook, Oregon

(no mail please) Mailing address- P.O. Box 538 Toledo, Oregon 97391

(occt.youthartprograms@gmail.com) 503-801-0603 (cell)

Web site- (oregoncoastchildrenstheatre.org) Instagram at- ([oregoncoastyoutharts](https://www.instagram.com/oregoncoastyoutharts))

Dear City of Toledo, Directors, Council, and Mayor's Office,

So sorry this has taken awhile, at the beginning of this year I went through Cancer surgery, and radiation treatment and this has slowed me down a little.

We did send a brief report to the city at the end of 2024, hope you got it.

We never heard back after the report. Recently the city also awarded us a \$1,005.00 donation to aide in continued restoration work, this was also greatly appreciated.

The past support of \$1,100 in 2024 helped with restoration work done on the city mural next to city hall. Because of my diagnosis in 24 I needed the help and used Ms. Kirk our Education Director for a lot of the physical work needed on tile restoration and cleaning. One of the biggest issues on the mural besides just tile repair, has been likens and moss growing on the art work. This has been an issue for about 5 years now. We spray moss killer on the art work every year and some years are worse than others. We have attached images showing some of the problems we face. Because of the grout and pouress nature of the cement areas of the mural Oregon Likens seem to love the mural and hard to get rid of. They also require a lot of hand work with small chisels and cleaning tools. We do use an electric brush also but we have to be careful not to damage the detail sections of the artistic design.

In the summer/fall of 2024 we did about 140 hours of cleaning & repair- we pay staff about \$30.00 an hour for Manuel and artistic labor. Most of the cost went to Ms. Kirk as Mr. Adrian donated his labor over \$1,600.00. Ms. Kirk was paid about \$2,600 for her work. Another \$700.00 was spent on supplies, moss killer, tile sealer, tools and equipment. The only other element we did not pay for yet in 2024 or 2025 is some of the replacement fused glass flowers we need for the flower basket restoration.

Page 2. City of Toledo, Art Work Restoration and new works report:

This was planned for 2024, but we moved it to 2025 & into 2026. The fused glass artist we were going to use contracted cancer, and they were going to give us a great deal on cost. We are talking to several other artists in Lincoln County and hope to have the needed flowers done by Spring Break of 2026. Cost will be around \$800.00. The donation you just gave will help us with this cost, as our giving is down for this year due to the government cuts, this has also made a decline in foundation support all around Oregon. We are working on a tight budget, but want to complete the work. We have the following plans before the end of this year-

**One more cleaning of the entire mural, finish up tile and grout repair especially next to the city hall wall. We started tile work, but this has not been grouted yet or sealed.*

** Winter sealing of certain sections and another doze of moss killer before the winter.*

** We have a new mosaic project planned for the Toledo Public Library, and are working with Harrison, he is going to work with the City work crews to get this installed by the Spring of 2026. (with our help). This about a \$1,800 project being given to the city library. This project is 2 Children's Garden mosaic stones, one is completed, and one will be finished in the coming weeks. We also have a cement bench donated by Ms. Kirk for the project. Stones were created in Family workshops- were done as part of the 2025 summer reading programs). The installation is planned on the right had side of the main door, in a small garden "nitch". See attached images.*

**Also, in Toledo we recently did a re-painting to the Old Olalla Center mural created by us in 2014. The old mural built by us had about a \$80,000 value done in both paint and mosaic. The building has been purchased by the ARC of Lincoln County. *The ARC renamed the "Circle Center" (formally the Olalla Center) Flowerree Community Center. (confirmed) mural restoration to the mosaic, mosaic restoration, and restoration to the Plexi glass cover. The work was vandalized last winter. The New Facility will be called the "Circle Center" and will provide lifelong education opportunities to Youth, Young Adults, and Disabled Seniors in Lincoln County. Painting-Restoration was just worked on this week by Lizzy Hilton one of our staff artists currently going to OSU and training as a professional studio artist and educator. Mr. Adrian & Mrs. Kirk also helped with re-painting of characters and new lettering. Work is completed except for sealing by end of October. And some additional mosaic repair and wall repair due to the foundation of the Old Mary Harrison School that has given cracks in the art work.*

In Lincoln County we are also planning-

**Toledo Public Library- Fall & Holiday workshops for youth & families.*

**Newport Public Library- Fall and Holiday workshops for youth and families.*

**2026- School Assembly Programs – "Tales of the Arabian Nights" Stories from the Silk Road. In Lincoln County assembly programs will be offered to- Toledo Elementary School, Sam Case Elementary School, Newport, Siletz Elementary School, Siletz,, Crestview Heights Elementary School, Waldport and 3 schools in Lincoln City and a performance at the Lincoln City Cultural Center for home schooled children and for 3 local charter schools.*

Page 3. Toledo City Hall, Fall 2025 report:

Following attachments-

- 1) **Toledo Library children's garden project collection of images- new work, Sept/25*
- 2) *Centennial Celebration Mural, City of Toledo. Images of restoration, cleaning and repair, 2025.*
- 3) *"The Circle Center" new mural restoration and re-painting Fall of 2025.
Toledo, Oregon- new home of the ARC of Lincoln County.*

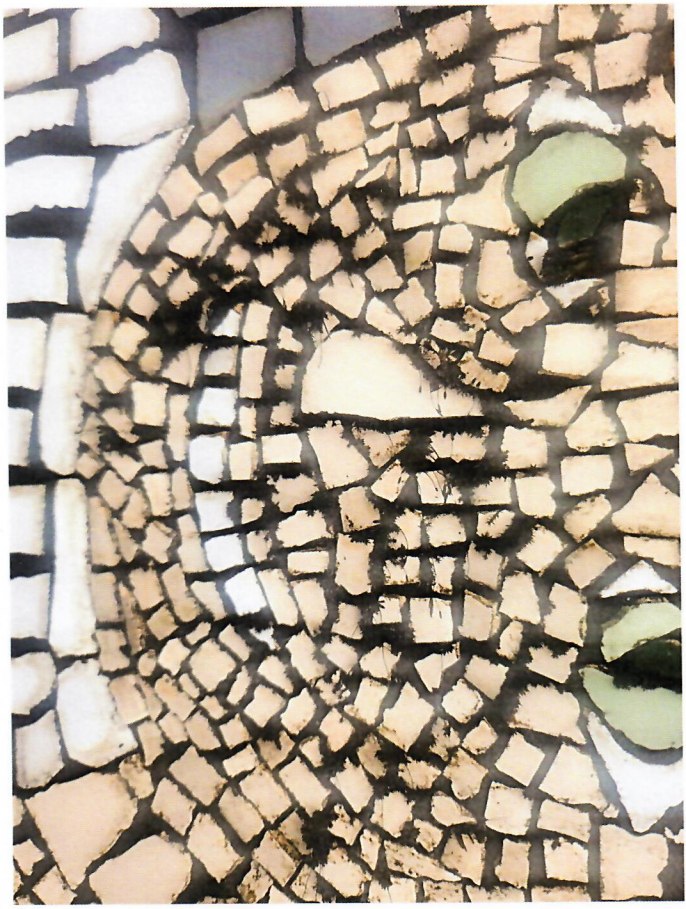
If you need any digital copies of works for your own records please feel free to contact me at any time. Warm regards for your support and consideration.

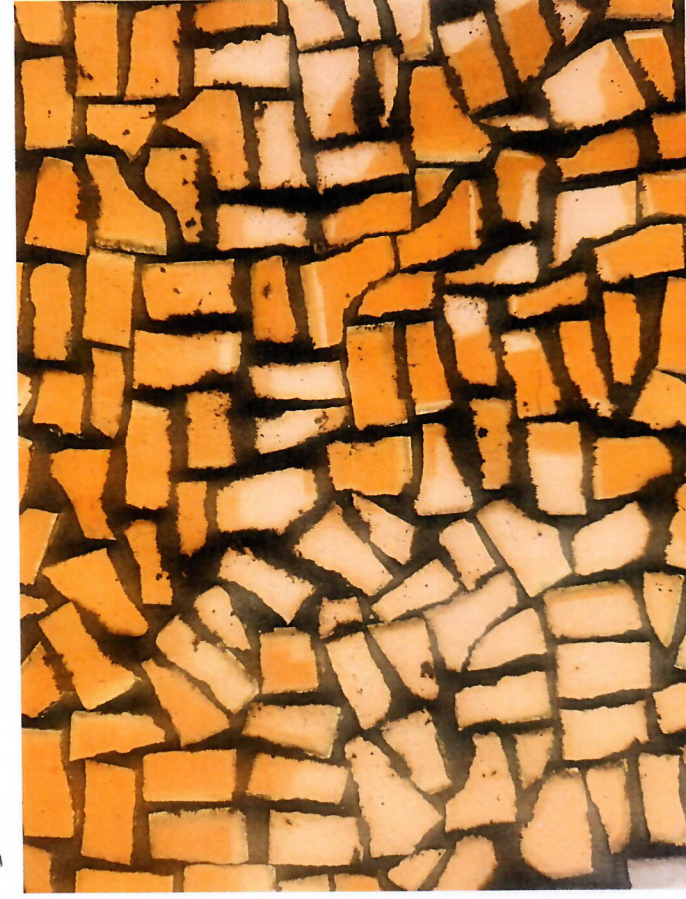
A handwritten signature in black ink, appearing to read 'Lawrence D. Adrian', with a long horizontal flourish extending to the right.

*Lawrence D. Adrian, Artistic Director/CEO and Founder
OCCT/OCCCA*

10-4-2025

21





Summer 2025 Included about 9 square Feet of Tile



↑ (Brick upper barrier
Repainting)



Tile replacement work
↑

Another 10 Square Feet still needs replacement work

replacement + over 60 + tiles replaced along w cleaning + moss killer applied



(After cleaning)



work to begin Spring of 2026

Flower Basket work -

2026 - (Flowers + leaves ordered)



"DragonFly Stone
wk by kids +
community
Volunteers"

Stone Bench
↓



Toledo Public Library
Childrens Garden
Project Summer 2025



Butterfly Stepping
Stone

Work on going into an Ornamental
Flower Garden near main Entrance
work completed by Fall-2025.



"Library Display on Project"

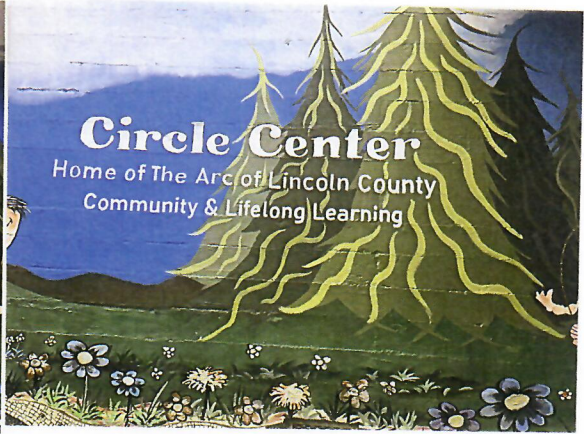


-DragonFly Stone in Progress-
-Balance too be done in Stone-

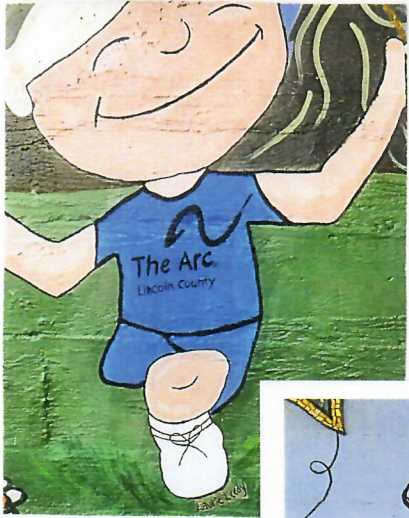
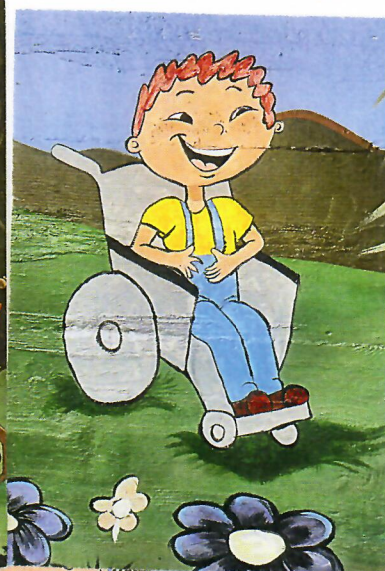
Toledo Library
Project -
2025



"Watch us Grow" original mural f/ Olalla Center - 2014
 Restoration + Remodel f/ Circle Center (ARC of Lincoln County)
 August / Sept 2025



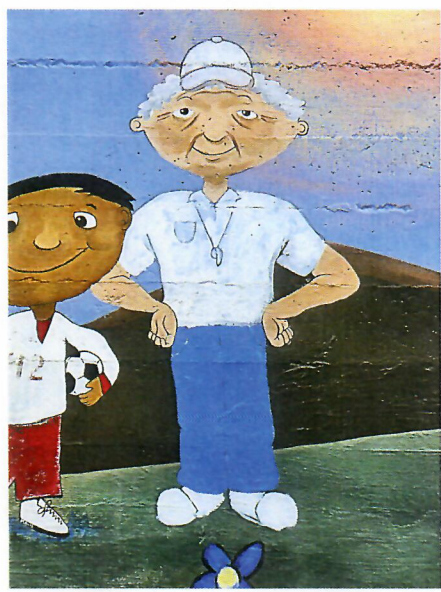
New character
 ↓



↑ ARC Logo added

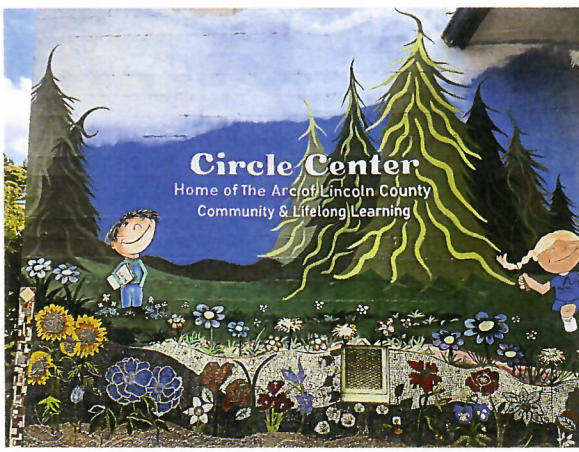


"New Mom" character



Lizzy Hilton
 Principal
 Staff Artist

← New older coach character

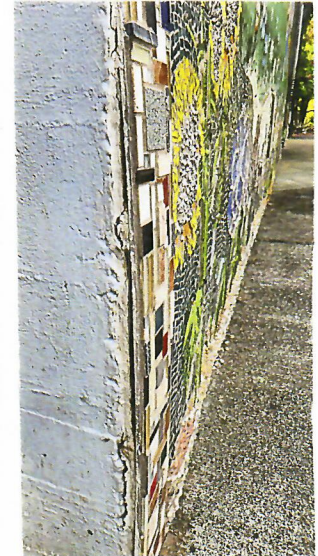


(Mr. Flowerree Mosaic + Photo In Restoration)



Cracks in Tile work
100+ old Schools
Foundation is settling

(+ Tile work to be repaired)



Tile Repairs to be made



cracks

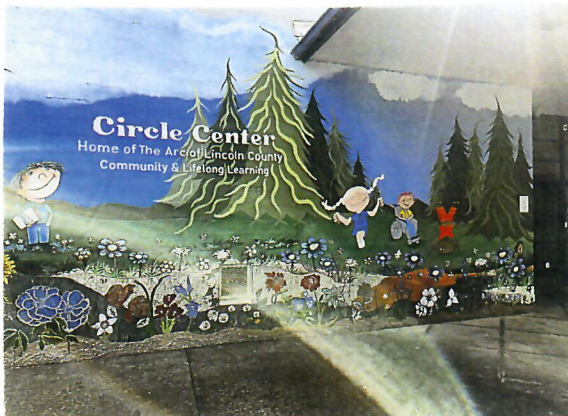


Entire Mural is 80' wide + 20' High.

Restoration + Original Construction
by OCCT/OCCA

Mural Resides near one of
the Main Entrances too
the School + Community
Center.

"Watch Us Grow" 2014 + 2025



2026 Toledo City Council - Master Meeting Calendar

January-2026						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February-2026						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March-2026						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April-2026						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May-2026						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June-2026						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July-2026						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August-2026						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September-2026						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October-2026						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November-2026						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December-2026						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

	Federal Holidays - City Hall Offices Closed
	6:00 p.m. City Council scheduled Meeting/Work Session (1st, 3rd & 4th Wednesdays)
	7:00 p.m. Planning Commission Meeting (2nd Wednesday)
	Cancelled due to adjacent holiday
	Agenda and Packet Publishing Day



**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

Council Goal:	Meeting Date:	Agenda Topic:
3. To sustain and expand an inclusive and welcoming work environment, with a focus on enhancing retention rates.	December 3, 2025	Amendment No. 1 to the Employment Agreement for Finance Director Pro-Tem Services
	Agenda Type:	
	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Manager Rich Huebner	City Manager Rich Huebner	City Manager Rich Huebner

Recommendation:

Motion to approve Amendment No. 1 to the Employment Agreement for Finance Director Pro-Tem Services between the City of Toledo and Judy Richter, and authorize the City Manager to execute the same.

Background:

The City of Toledo executed an employment agreement with Judy Richter on March 19, 2025, in which Judy agreed to provide Finance Director Pro-Tem services to the City. Terms of that agreement fixed the salary paid to Judy at \$55 per hour, and set the termination/expiration date as September 30, 2025. While including a pathway by which the agreement could be extended, certain specific terms did not contemplate for such an extension.

Due to the transition in appointed leadership, the agreement expired prior to an extension being executed. The proposed Amendment No. 1 acknowledges the previous expiration, ratifies and affirms the initial agreement, deems all services rendered and payments made since expiration to be authorized and binding, extends the term of the Agreement through April 30, 2026, and incorporates a provision to award Judy the Cost of Living Adjustment previously approved for non-represented employees.

Fiscal Impact:	Fiscal Year:	GL Number:
Unknown	2025-2026	N/A

Attachment:

1. Amendment No. 1 to Finance Director Pro-Tem Employment Agreement
2. Finance Director Pro-Tem Employment Agreement

969

EMPLOYMENT AGREEMENT

This EMPLOYMENT AGREEMENT (this "Agreement"), dated as of February 27, 2025, is between the **City of Toledo**, an Oregon municipal corporation (the "City") and **Judy Richter** (the "Employee").

RECITALS

- A. The City desires to employ the services of Employee as the Finance Director Pro-Tem for the City of Toledo; and
- B. The City desires to employ and retain the unique experience, abilities, and services of the Employee; and
- C. The City desires to establish certain conditions of employment for the Employee; and
- D. The Purchasing Manager has determined and the parties to this Agreement agree that this is a Personal Services Contract, exempt from public contracting requirements, and is executed under the authority of the Interim City Manager acting as the Purchasing Manager with authority to enter into a contract not to exceed \$25,000. Pursuant to the city's purchasing rules, the city agrees to take this to council for approval prior to the amount when it is about to exceed \$25,000.
- E. The Employee desires to serve the City of Toledo as Finance Director Pro-Tem and agrees to perform the services set forth in this Agreement for the City in accordance with the terms and conditions of this Agreement.

AGREEMENT

The parties agree as follows:

SECTION 1. EMPLOYMENT

1. **Term, Hours, and Equipment.** The term of this Agreement is for a period a little longer than six (6) months, commencing on March 19, 2025, and expiring on September 30, 2025 ("the Term"), unless this Agreement is amended or renewed as provided in Section 5 or terminated as provided in Section 8. During the term, Employee shall work on a part time (estimated at 10 - 20 hours per week) basis working remotely. Employee will be provided a laptop computer (with a docking station) during the term, the necessary software to access the Toledo computer system, and work with IT Justin Brown to: (1) be able to print locally as needed; and (2) be provided a city email account.

2. **Duties and Authority.** The Employee will perform all acts and do all things as may be necessary to legally, ethically, and efficiently carry out their duties as set forth in this Agreement. The Employee will hold the title of Finance Director Pro-Tem and their duties will be consistent with this title and shall be in compliance with state law, the City of Toledo Charter, Toledo Municipal Code (TMC), Ordinances, Resolutions, and the job description for the position. The Employee will provide the necessary expertise to help the Finance Supervisor manage the day to day tasks, prepare financial reports for the management team and the City Council, review the audit and help prepare the budget. Perform other tasks as assigned. The Employee will attend

department head meetings and city council meetings plus others as required via the Zoom platform.

3. **Supervision.** The Employee serves at the will of the City. In performing those duties, the Employee will work under the direct supervision of the City Manager. Employee shall supervise other employees in the Finance Department.

4. **Evaluation and Improved Performance.** The City may but is not required to conduct an evaluation of the Employee's performance, which evaluation will be completed by the City Manager. The City Manager may, in his sole discretion, initiate a plan to improve areas of the Employee's performance that are, in the City Manager's opinion, insufficient or that require change.

5. **Best Efforts.** The Employee will use their best efforts to advance the interests of the City, and will faithfully, industriously, and to the best of their abilities perform their duties and responsibilities.

SECTION 2. ASSURANCES

The City will do all things reasonably required in a prompt and timely manner to enable the Employee to provide their services and to otherwise perform their obligations pursuant to this Agreement.

SECTION 3. COVENANTS AND RESTRICTIONS

The Employee covenants and agrees with the City that the Employee will not engage in any activities that would bring the City's reputation into disrepute within the community or with its employees, customers, or competitors.

SECTION 4. BENEFITS

1. **Vacation Pay.** The Employee will earn half-time accruals for each calendar month of this Agreement.
2. **Holiday Pay.** Employee will be paid for half-time equivalent accruals for state and federal holidays observed by the City of Toledo.
3. **Health insurance.** Employee will not be paid health insurance.
4. **PERS.** Employee will not be paid PERS, except as otherwise required by State law.

SECTION 5. AMENDMENT OR RENEWAL OF AGREEMENT

This Agreement may be amended or renewed by agreement of the parties for such duration and on such terms and conditions as the Employee and the City mutually agree in writing.

SECTION 6. REMUNERATION

1. **Base Compensation.** In consideration of all services to be rendered by the Employee to the City, the City will pay to the Employee the \$55/hour rate for each hour worked, accruing from March 19, 2025 and continuing until this Agreement or any extension of it is terminated.
2. **Other allowances.** Cell phone allowance at current rate of \$75/month.

SECTION 7. EMPLOYEE BENEFIT PLANS

The Employee waives the right to enroll and participate in any of the City's employee benefit plans established by the City for the benefit of its employees generally.

SECTION 8. TERMINATION OF AGREEMENT

1. **Termination for Cause.** Notwithstanding any provision contained in this Agreement to the contrary, the City may immediately terminate this Agreement for cause without giving notice or compensation to the Employee; "cause" includes but is not limited to any of the following reasons:

- a. The Employee fails or neglects to perform any of their duties or responsibilities;
- b. The Employee engages in any business activity or investment that conflicts or competes with the business of the City and that is not resolved to the City's satisfaction within a reasonable period after written notification;
- c. The Employee acts in a grossly negligent, reckless, wanton, or criminal manner that actively, directly, or indirectly affects the interests or reputation of the City; or
- d. The Employee fails to meet minimum performance standards established by the City Manager, including but not limited to fulfilling performance expectations and goals as established by the City Council. The determination of "cause" is at the City Manager's sole discretion.
- e. City hires a full time Finance Director. Employee and City may agree that Employee remain employed with City for a time period to be agreed upon to assist the City to orient the permanent Finance Director.

2. **Termination Without Cause.** Either the City or the Employee may terminate this Agreement without cause on giving not less than 7 days' prior written notice to the other party.

3. **Incapacitation or Death.**

- a. Unless prohibited by applicable law, this Agreement may be terminated if the Employee becomes permanently incapacitated due to infirmity, disease, injury, mental illness, chronic intoxication, or other cause. For purposes of this Agreement, "permanently incapacitated" means that the Employee is incapable of performing the majority of their usual duties for a period of one (1) month despite reasonable accommodation by the City.
- b. If the Employee dies, this Agreement will automatically terminate and any interests that the Employee may have under the provisions of this Agreement will be

payable to the Employee's estate inclusive of all salary provided for in this Agreement as if the Employee terminated their employment without cause.

4. No severance will be paid under this Agreement.

SECTION 9. REIMBURSEMENT FOR BUSINESS-RELATED ACTIVITIES

The City agrees to reimburse the Employee for all reasonable and necessary expenses that the Employee incurs while carrying out their duties and responsibilities under this Agreement. The City Manager will have the right to periodically review such expenditures for appropriateness.

SECTION 10. PERSONAL NATURE

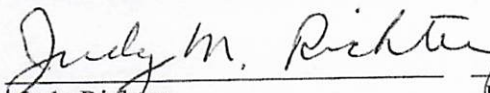
This Agreement is a contract for services and may not be assigned in whole or in part by the Employee.

SECTION 11. SUPERSEDING AFFECT OF AGREEMENT

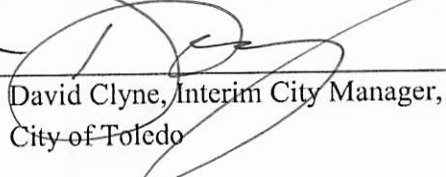
This Agreement supersedes any previous agreement, arrangement, or understanding, whether written or oral, between the parties to this Agreement.

SECTION 12. REPRESENTATIONS AND WARRANTIES

The Employee represents and warrants to the City that the Employee is subject to no employment contract or any other contractual obligation that prevents the Employee from entering into this Agreement or from fully performing their duties under this Agreement. The parties enter into this Agreement as of the date first written above.



Judy Richter,
Employee


David Clyne, Interim City Manager,
City of Toledo

Attest:

Approved as to form:



Lisa Figueroa,
Executive Assistant/City Recorder


Mike Adams,
City Attorney

**AMENDMENT NO. 1 TO THE EMPLOYMENT AGREEMENT TO PROVIDE FINANCE
DIRECTOR PRO-TEM SERVICES TO THE CITY OF TOLEDO**

This Amendment No. 1 is to the Employment Agreement to provide Finance Director Pro-Tem Services (“**Agreement**”) between the **City of Toledo**, an Oregon municipal corporation (“**City**”) and **Judy Richter** (“**Employee**”), and, collectively (“**Parties**”).

RECITALS

- A. The Parties entered into an Employment Agreement, commencing March 19, 2025.
- B. Both Parties acknowledge there is adequate and valuable consideration for this amendment.
- C. The Parties now desire to amend, modify, and/or clarify such prior Agreement.

ACKNOWLEDGEMENTS

- 1. The Parties acknowledge that although the term of the Agreement expired on September 30, 2025, both parties have continued to perform in accordance with its terms. By executing this Amendment No. 1, the Parties hereby ratify and affirm the initial Agreement and agree that all services rendered and payments made under the Agreement from the date of expiration through the effective date of this Amendment No. 1 are deemed authorized and binding. The Agreement, as amended, shall be deemed to have remained continuously in effect without lapse or interruption.
- 2. This Amendment No. 1 modifies, but does not supersede, the initial Agreement. Except as modified herein, all terms and conditions of the Agreement shall remain in full force and effect.

AMENDMENT

- 1. The following term of the Agreement is hereby repealed and replaced in its entirety:
 - a. Section 1(1) – **Term, Hours, and Equipment**. The term of this Agreement commences on March 19, 2025, and expires on April 30, 2026 (“the Term”), unless this Agreement is amended or renewed as provided in Section 5 or terminated as provided in Section 8. During the term, Employee shall work on a part time (estimated at 10 – 20 hours per week) basis working remotely. Employee will be provided a laptop computer (with a docking station) during the term, the necessary software to access the Toledo computer system, and work with IT Manager Justin Brown to: (1) be able to print locally as needed; and (2) be provided a City email account.
- 2. The following term is hereby added to the Agreement:
 - a. Section 6(3) – **Cost of Living Adjustment**. Any cost of living salary increase provided to other non-represented City employees will also be reflected in adjustment to the Employee’s salary, on the same date as any such adjustment shall be made effective for other such situated employees.

This Amendment No. 1 is approved by the Toledo City Council on the 3rd Day of December, 2025, and shall be effective upon signature by all of the below listed parties:

EMPLOYEE:

By: Judy m Richter
Judy Richter, Finance Director Pro-Tem

11/25/2025
Date

CITY OF TOLEDO:

By: _____
Rich Huebner, City Manager

Date

ATTEST:

By: _____
Paul Johnson, City Recorder

Date

APPROVED AS TO CONTENT AND FORM:

By: Souvanh Miller
Souvanny Miller, City Attorney

11/24/2025
Date

EMPLOYEE:

By: _____
Judy Richter, Finance Director Pro-Tem Date _____

CITY OF TOLEDO:

By: _____
Rich Huebner, City Manager Date _____

ATTEST:

By: _____
Paul Johnson, City Recorder Date _____

APPROVED AS TO CONTENT AND FORM:

By:  _____
Souvanny Miller, City Attorney 11/24/2025
Date _____



**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

Council Goal:	Meeting Date:	Agenda Topic:
4. Enhance civic engagement and transparency by implementing a comprehensive community outreach program...	December 3, 2025	Authorize Expenditure of Second Payment to Homie House
	Agenda Type:	
	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Manager Rich Huebner	City Manager Rich Huebner	City Manager Rich Huebner

Recommendation:

Motion to accept the documentation provided by The Homie House demonstrating the commitment of donations and/or grant funds of at least \$10,000, and authorize the expenditure of previously-dedicated matching funds of \$10,000 to said recipient.

Background:

At its August 27, 2025 Work Session meeting, the City Council discussed a proposal to provide funding support to The Homie House from the Council's Strategic Reserve Fund. Council directed staff to draft a Resolution to provide a contribution of \$8,000 to The Homie House, with an additional \$10,000 commitment to be used for a future match, should The Homie House secure a matching amount. At its September 3, 2025 Business Meeting, the Council approved a Request for Council Action (RCA) detailing the contribution plan as directed.

On October 27, 2025, The Homie House executed a Strategic Reserve Fund agreement with the City of Toledo, through which the organization agreed to provide documentation demonstrating fundraising efforts meeting or exceeding \$10,000 in order to receive the previously-approved City matching funds; this documentation was received by the City on November 17, 2025. The documentation provided showed that, since September 3, 2025, The Homie House received a grant from the Confederated Tribes of Siletz Indians of \$4,759.73, and six private donations totaling \$8,000.

Fiscal Impact:	Fiscal Year:	GL Number:
\$10,000	2025-2026	020-200-607500

Attachment:

1. Homie House Strategic Reserve Fund Agreement
2. Homie House Fundraising Documentation



**City of Toledo
Strategic Reserve Fund**

Strategic Reserve Fund Agreement

Organization

Organization Name: The Homie House
Organization Type: Non-Profit
Contact Person: Tyler Watkins, Executive Director
Address: P.O. Box 2302
Newport, Oregon 97365
Phone: (541) 270-6965
E-mail address: Thehomiehousetoledo@gmail.com

Request

Amount of Request: \$18,000

Date: 08/20/2025

Describe how the funds will be used (use an additional page if more space is needed):

The mission of The Homie House is to provide a safe place for youth aged 14-21, where connection with caring adults leads to long-term mentorship, healing from trauma, educational opportunities, and career readiness in a supportive environment. The Homie House is guided by a committed leadership team united by one vision: to create a safe place where youth can grow, heal, and belong.

The Homie House is a safe place for kids to meet the expectations of Maslow's Hierarchy of Needs. People need food, water, and a safe place to make true connections. City funds will be used to meet operational expenses related to providing these resources.

Terms

The City Council has considered the request and the Organization's record of service to the citizens of Toledo, financial and management capability of the Organization to provide services, positive impact the contribution may have on supplementing an activity or direct service provided by the City to Toledo citizens, and the number of citizens receiving direct services from the Organization and has granted the Organization's request for funding from the City's Strategic Reserve Fund in the form of:

- ☒ **Direct Award:** **\$8,000**
- ☒ **Matching Funds:** **\$10,000**

Terms of Matching Funds: To obtain the Matching Funds, the Organization must demonstrate to the City Council that it has obtained funding equivalent to the Matching Funds from grants, donors, or other sources. Additionally, to obtain the Matching Funds the Organization must:

1. Coordinate with the Toledo City Manager and City Recorder to be placed on the agenda of a forthcoming City Council meeting to formally request issuance of the



**City of Toledo
Strategic Reserve Fund**

matching funds.

2. Provide to the Toledo City Manager and City Recorder documentation demonstrating the commitment of matching funds in an amount of at least \$10,000.
 - a. Examples of acceptable documentation include, but are not limited to, letters of commitment, copies of checks, and notices of approved grant applications
3. Attend the City Council meeting scheduled pursuant to item (1) of this section, present the documentation provided pursuant to item (2) of this section, and answer any questions presented by the City Council.

The Organization agrees that:

1. The Direct Award and/or Matching Funds will be used for the purposes stated in the Request.
2. The Matching Funds will be awarded on approval by the City Council, if, in the City Council's sole discretion, all terms of the Matching Funds have been met.
3. The Organization shall make a report to the City Council using the attached Award Recipient Final Report form annually for each year that the Organization receives a Direct Award or Matching Funds.

The Homie House:

Signature:

Tyler Watkins

Printed:

Tyler WATKINS

Title:

Executive Director

Date:

10/27/25

CONFEDERATED TRIBES OF SILETZ INDIANS
GENERAL ACCOUNT
PO BOX 549
SILETZ, OREGON 97380
(541) 444-2532

COLUMBIA BANK
Newport, Oregon 97385

588180

****Four Thousand Seven Hundred Fifty Nine and 73/100 Dollars

10/28/2025

\$4,759.73

THE HOMIE HOUSE
412 NE CHAMBERS CT
NEWPORT, OR 97365

Debra Sigley

VOID AFTER 180 DAYS

Debra Sigley

AUTHORIZED SIGNATURE

2-2566/710

DATE 11/7/2025

PAY TO THE
ORDER OF

The Homie House

\$ 1,000.00

One Thousand Dollars and 00/100

DOLLARS

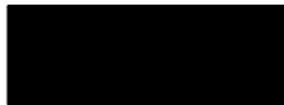
BMO



BMO Bank N.A.
Chicago, Illinois

MEMO

Donation



Nov 8, 2025

67471/2232
BNC440

67471/2232
BNC440

Pay to the
Order of

The Homie House

\$ 500.00

Five hundred + 00/100

Dollars



Oregon State
Credit Union

800-722-0175 oregonstatecu.com

For Donation 2025



DATE Oct. 7 2025

PAY TO THE ORDER OF THE HOMIE HOUSE \$ 1500

FIFTEEN HUNDRED DOLLARS

 Oregon Coast Bank

MEMO For the Homies! 

Security features included. Details on back.

DATE Oct 4, 2025 96-687/1232 01

Pay to the Order of The Homie House \$ 3,000.00

three thousand 00 Dollars

 Oregon Coast Bank

900 SE Bay Boulevard, Newport, OR 97365 • Tel: 541-263-9000

For Donation

CHECK ARMOR
TRADE PROTECTION

Photo Safe Deposit®
Details on back

96-505/1232 

DATE 10/4/25

PAY TO THE ORDER OF Homie House \$ 500.00

five hundred 00 DOLLARS

UMPQUA BANK

1-866-4UMPQUA 1-866-486-7782
WWW.UMPQUABANK.COM

MEMO Donation

Security features included. Details on back.



10/4/25

Date

96-687/1232
01

FRAUDARMOR+

Pay to the
Order of

Homie House

\$ 1000

ONE THOUSAND dollar & No/100

Dollars



Photo
Safe
Deposit
Details on back



Oregon Coast Bank

904 SE Bay Boulevard • Newport, OR 97156 • Phone 541-265-9066

For

donation



MP



**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

Council Goal:	Meeting Date:	Agenda Topic:
4. Enhance civic engagement and transparency by implementing a comprehensive community outreach program...	December 3, 2025	Consideration of Approval of Council Resolutions regarding.
	Agenda Type:	
	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Manager Rich Huebner	City Manager Rich Huebner	City Manager Rich Huebner

Recommendation:

Motion to approve Resolutions Nos. 1591, 1592, 1593 as presented.

Background:

The Toledo City Council held a Special Meeting on November 24, 2025 to discuss the following topics:

- a. Recent Department of Homeland Security (DHS) activity in Lincoln County
- b. Supporting City of Newport in their efforts to block the building of an Immigration and Customs Enforcement (ICE) Detention Center at the Newport Airport
- c. Coast Guard Helicopter Removal

At the conclusion of the discussion, Council consensus was for the City Manager and City Attorney to draft Council Resolutions on each topic for Council to review and consider approving at its December 3, 2025 Regular Meeting. Due to the Thanksgiving holiday, the December 3 meeting agenda needed to be published early. The requested Resolutions were in development as of the time of publishing of the agenda, and will be added to this RCA as attachments on December 2, 2025.

Fiscal Impact:	Fiscal Year:	GL Number:
Unknown	2025-2026	N/A

Attachment:

1. Resolution 1591
2. Resolution 1592
3. Resolution 1593

City of Toledo
RESOLUTION No. 1591

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TOLEDO, OREGON,
REGARDING THE VALUES OF THE CITY OF TOLEDO.**

WHEREAS, in light of recent DHS activities in Lincoln County, the Toledo City Council desires to clearly articulate its values and those it believes reflect the shared priorities of the community;

NOW, THEREFORE, THE CITY COUNCIL RESOLVES AS FOLLOWS:

Section 1: The City Council adopts the following statement of values:

The City of Toledo’s motto is “Toledo Welcomes You.” This statement means far more than “Welcome to Toledo.” “Toledo Welcomes You,” means that in this community, we welcome all: people of all races, national origins, religions, sexes, sexual orientations, gender identities, families, abilities, and ages are welcome here.

Toledoans treat everyone with love, compassion, and respect. We embrace the worth and dignity of everyone. We support each other, in good times and hard times alike. These shared commitments to each other are at the core of our community.

And so, in a time when our country is confronting the realities of racism and unequal treatment based on skin color, we state that racism and discrimination of all kinds are directly contradictory to our community’s core values.

We stand together, recognizing that we are not the community we were a hundred years ago—we have learned and grown better over time. We are now more accepting, more embracing, and striving to be a place that any person should be proud to call home.

Introduced and adopted by the City Council on **December 3, 2025**.

This resolution is effective on **December 3, 2025**.

APPROVED:

Mayor Rod Cross

ATTEST:

City Recorder Paul Johnson

**CITY OF TOLEDO
RESOLUTION No. 1592**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TOLEDO, OREGON,
CONDEMNING DHS’S PLAN TO LOCATE AN ICE DETENTION CENTER IN
NEWPORT, OREGON.**

WHEREAS, the City Council has received multiple reports and other information suggesting that the U.S. Department of Homeland Security (“DHS”) intends to locate an immigration enforcement (“ICE”) detention facility in Newport, Oregon;

WHEREAS, multiple news outlets have reported that a military contractor has inquired about hotel rooms along the Oregon Coast;

WHEREAS, the City Council recognizes that resources and infrastructure, in particular water and sewer infrastructure, are limited locally, including neighboring city, Newport, Oregon;

WHEREAS, both the City of Toledo and the City of Newport issued water curtailment notices to their citizens during the summer of 2025;

WHEREAS, the City Council desires to prevent the limited infrastructure and resources on the Oregon Coast, in Newport, Oregon, and in Lincoln County from becoming overloaded;

WHEREAS, the City Council recognizes tourism as a critical economic driver for coastal communities in Lincoln County, including the City of Toledo and the City of Newport; and,

WHEREAS, placing an ICE facility in Newport, Oregon, may have negative impacts on the local and regional tourism industry.

NOW, THEREFORE, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1: The City Council finds that the local and regional infrastructure, and, in particular water resources and sewer facilities, cannot support an ICE detention facility or increased ICE operations in Newport, Oregon.
- Section 2: The City Council finds that placement of an ICE detention facility or increased ICE operations in Newport, Oregon, may have negative impacts on the local and regional tourism industry.
- Section 3: The City Council further disapproves of and is deeply concerned by any DHS plan or proposal to place an ICE detention facility in Newport, Oregon, without consulting the affected communities, and in particular local law enforcement.
- Section 4: For these reasons, the City Council opposes the siting of an ICE facility in Newport, Oregon.

Introduced and adopted by the City Council on December 3, 2025. This resolution is effective on December 3, 2025.

APPROVED:

ATTEST:

Mayor Rod Cross

City Recorder Paul Johnson

**CITY OF TOLEDO
RESOLUTION NO. 1593**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TOLEDO, OREGON,
CONDEMNING DHS’S DECISION TO RELOCATE THE COAST GUARD RESCUE
HELICOPTER AWAY FROM NEWPORT, OREGON.**

WHEREAS, there has been a U.S. Coast Guard (“Coast Guard”) rescue helicopter and crew stationed in Newport, Oregon, and completing rescue missions and supporting Oregon’s coastal fishing community since 1987;

WHEREAS, Newport, Oregon, has proven to be a centralized, efficient location for the helicopter’s search and rescue operations along the Oregon Coast;

WHEREAS, the Toledo City Council recognizes the local and regional importance of the rescue helicopter and crew stationed in Newport, Oregon, for maritime safety and preserving human life;

WHEREAS, the City Council recognizes that the City of Toledo (the “City”) is as much a part of the coastal fishing community as Newport, Oregon;

WHEREAS, the City similarly relies on the rescue helicopter to protect and rescue its citizens, particularly during crabbing season;

WHEREAS, the U.S. Department of Homeland Security (“DHS”) has decided to relocate the Coast Guard’s rescue helicopter away from Newport, Oregon;

WHEREAS, the Newport Fisherman’s Wives, Inc., a nonprofit organization (the “Fishermen’s Wives”, and Lincoln County have filed a lawsuit, Case No. Civ. No. 6:25-cv-02165-AA, against the United States Coast Guard, an agency of DHS, and DHS Secretary Kristi Noem (collectively, “DHS”), and have obtained a temporary restraining order to keep the rescue helicopter in place; and,

WHEREAS, the City Council desires to protect the City’s workforce, members of the community in the fishing industry, and their families.

NOW, THEREFORE, THE CITY OF TOLEDO RESOLVES AS FOLLOWS:

Section 1: The City Council finds that the Coast Guard’s rescue helicopter and crew stationed in Newport, Oregon, are critical to preserving Oregon’s coastal safety net, and essential for protecting human life on the Oregon Coast.

Section 2: The City Council finds that DHS’s decision to relocate the rescue helicopter and crew away from Newport would endanger those in the fishing industry and others at sea along the Oregon Coast, and severely undermine search and rescue operations, particularly during crabbing season, when cold water and severe weather patterns combine to create dangerous conditions.

- Section 3: The City Council disapproves of and is deeply concerned by DHS's decisions to relocate the rescue helicopter away from Newport, Oregon, and to do so without consulting affected communities.
- Section 4: The City Council supports the Fishermen's Wives and Lincoln County in their lawsuit against DHS, as it relates to maintaining the lifesaving Coast Guard rescue helicopter and crew in Newport, Oregon.
- Section 5: The City Council firmly believes that if the rescue helicopter is relocated away from Newport, it is not a matter of if someone in the local fishing community will die, but when.
- Section 6: The City Council believes that there is no greater or better use for federal resources on the Oregon Coast than protecting human life.
- Section 7: The City Council desires and believes, for these reasons, the rescue helicopter and crew must remain in Newport, Oregon.

Introduced and adopted by the City Council on December 3, 2025. This resolution is effective on December 3, 2025.

APPROVED:

ATTEST:

Rod Cross, Mayor

City Recorder Paul Johnson