



City Hall
206 N. Main St.
Toledo, Oregon 97391
6:00 p.m.

TOLEDO CITY COUNCIL
Special Meeting– also via Zoom Meeting Platform
January 13, 2026

Virtual Meeting: The City Council will hold the meeting for the City Council and staff in person as well as through the Zoom video meeting platform. The public is encouraged to attend the meeting electronically. Visit the meetings page on the city website for meeting login information.

Public Comments: The City Council will take comments on topics not listed on the meeting agenda from members of the community during the "Public Comments" portion of the council meeting. There is a time limit of 3 minutes for each comment. If you wish to address the City Council during this portion of the meeting, please email paul.johnson@cityoftoledo.org by **3:00 p.m. on the day of the scheduled meeting. Please include your: Name, address, and phone number (optional) and the topic.** Public comment cards will also be available at the door and must be completed and given to the City Recorder prior to the start of the meeting.

- 1. Call to Order and Pledge of Allegiance**
- 2. Roll Call**
- 3. Visitors/Public Comment**
- 4. Decision Items**
 - a. RCA – Approval of Change Order #3 for the SE Sturdevant Road Waterline Upsizing Project
 - i. Change Proposal Price Breakdown #3
- 5. Adjournment**

This notice satisfies the requirements of ORS 192.630 and ORS 192.640 regarding Public Meetings. This meeting is accessible to persons with disabilities. A request for an interpreter, for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling the City Offices at (541)336-2247.



CITY OF TOLEDO REQUEST FOR COUNCIL ACTION

Council Goal:	Meeting Date:	Agenda Topic:
1.To enhance and sustain public infrastructure and facilities by implementing plans...	January 13, 2025	Approval of Change Order #3 for the SE Sturdevant Road Waterline Upsizing Project
	Agenda Type:	
	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Manager Rich Huebner	City Manager Rich Huebner	City Manager Rich Huebner

Recommendation:

Motion to approve Change Order #3 for the SE Sturdevant Road Waterline Upsizing Project at an amount not to exceed \$225,095.62.

Background:

At its September 24, 2025 Special Meeting, the Toledo City Council approved a motion to direct Civil West Engineering Services, Inc. ("Civil West"), the City's Engineer of Record, to proceed with awarding the bid for the SE Sturdevant Road Waterline Upsizing Project. The bid was awarded to Trench Line Excavation, Inc. ("Trench Line"), with a calculated low bid of \$556,670.88. A contract was subsequently finalized with Trench Line, with an agreed upon project start scheduled for after the New Year's holiday. The cost of the work and Civil West's project management services were expected to be covered either fully or substantially, with minimal impact to the City's budget, by a \$640,000 grant from Business Oregon.

One of the first tasks for a project of this type is called "potholing", in which the contractor drills small holes to determine the depth of pavement to be removed. Pavement depth has a significant impact on the overall project, as deeper pavement requires additional manpower and equipment hours. On January 8, 2025, Trench Line informed the City that potholing revealed the depth of pavement in the project area to be between 18 and 24 inches, more than twice the anticipated depth. Areas exceeding 20 inches in depth will require the use of both a pavement saw and additional jackhammering. Trench Line submitted the attached Change Order #3, providing a cost estimate for the additional work. The cost of Change Order #3 has been described by Trench Line's proprietor as a "worst case scenario"; the goal of Trench Line and the City is for the work to be completed in less time, which will reduce the overall cost.

The additional incurred cost will be expended equally from the City's Road Maintenance and Water System Capital Outlay line items.

Fiscal Impact:	Fiscal Year:	GL Number:
043-430-802000	2025-2026	\$112,547.81
041-410-620520		\$112,547.81

Attachment:

1. Change Order #3



33871 SE Eastgate Circle
Corvallis, Or. 97333
CCB # 105905
541.752.0481
541.207.3669

Change Order #3
Price Breakdown

PROJECT: SE Sturdevant Road Waterline Replacement Project

DATE: 1/8/2026

DESCRIPTION OF WORK -

The below breakdown reflects Trench Line's unforeseen costs associated with the existing asphalt being found at 24" thick on SE Sturdevant. Trench Line foresees this slowing down the production significantly. We are figuring 14 extra days for five crew members, equipment, and the additional sawcutting and flagging to saw cut, and to breakout the remaining 4" that the sawcutters are not able to cut with there saw.

LABOR	UNIT PRICE				TOTAL UNITS	TOTAL COST
Superintendent	\$ 80.00				0	\$ -
OT/Night	\$ 120.00				0	\$ -
Foreman	\$ 79.70	140			140	\$ 11,158.00
OT/Night	\$ 119.55				0	\$ -
Operator (2 of them)	\$ 79.70	280			280	\$ 22,316.00
OT/Night	\$ 119.55				0	\$ -
Laborer (2 of them)	\$ 70.77	280			280	\$ 19,815.60
OT/Night	\$ 106.16				0	\$ -
Project Manager	\$ 80.00	20			20	\$ 1,600.00
Flagger	\$ 85.00	280			280	\$ 23,800.00
OT/Night	\$ 127.50				0	\$ -

EQUIPMENT

Foreman Pick Up / Small Tools	\$ 250.00	14			14	\$ 3,500.00
Hand Compactor / Saws	\$ 30.00				0	\$ -
Traffic Control - Signs (EA/Day)	\$ 50.00	84			84	\$ 4,200.00
					0	\$ -
299 Skid Steer / Sweeper	\$ 105.00				0	\$ -
IT Loader	\$ 130.00				0	\$ -
Roller	\$ 50.00				0	\$ -
304 Excavator	\$ 100.00				0	\$ -
305 Excavator	\$ 105.00				0	\$ -
305.5 Excavator	\$ 105.00				0	\$ -
305/305.5 w/ Breaker OR Hoe-Pack	\$ 130.00				0	\$ -
308 Excavator	\$ 110.00				0	\$ -
308 w/ Breaker OR Hoe-Pack	\$ 140.00	140			140	\$ 19,600.00
315 Excavator	\$ 135.00				0	\$ -
316 Excavator	\$ 135.00				0	\$ -
316 Excavator w/ Pinwheel	\$ 150.00				0	\$ -
320 Excavator	\$ 150.00	140			140	\$ 21,000.00
					0	\$ -
End Dump Truck	\$ 150.00	280			280	\$ 42,000.00
Truck & Tilt Deck Trailer	\$ 260.00				0	\$ -
					0	\$ -
Spot Box Shoring per day	\$ 175.00				0	\$ -
Steel Sheet (each per day)	\$ 50.00				0	\$ -

MATERIALS

					0	\$ -
					0	\$ -
					0	\$ -
					0	\$ -
					0	\$ -
					0	\$ -

SUBCONTRACTORS

Saw Cutting 20" (per LF)	\$ 6.42	4166			4166	\$ 26,745.72
					0	\$ -

TOTALS					
	Cost Totals	Mark Up Percent	Mark Up Amount		Subtotal
Labor	\$ 78,689.60	15%	\$ 11,803.44		\$ 90,493.04
Equipment	\$ 90,300.00	15%	\$ 13,545.00		\$ 103,845.00
Materials	\$ -	15%	\$ -		\$ -
Subcontracts	\$ 26,745.72	15%	\$ 4,011.86		\$ 30,757.58

TOTAL PRICE	\$ 225,095.62
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