CITY OF TOLEDO **REGULAR MEETING AGENDA**

City Hall
206 N. Main St.
Toledo, Oregon 97391
6:00 p.m.

TOLEDO CITY COUNCIL
Regular Meeting – also via Zoom Meeting Platform
March 4, 2026

Virtual Meeting: The City Council will host the meeting in person in the City Hall Council Chambers for the City Council and staff as well as through video conferencing. The public is encouraged to attend the meeting electronically. Visit the meetings page on the city website for meeting information.

Public Comments: The City Council will take comments on topics not listed on the meeting agenda from members of the community during the "Public Comments" portion of the council meeting. There is a time limit of 3 minutes for each comment. If you wish to address the City Council during this portion of the meeting, please email paul.johnson@cityoftoledo.org **by 3:00 p.m. on the day of the scheduled meeting. Please include your: Name, address, and phone number (optional) and the topic.** Public comment cards will also be available at the door and must be completed and given to the City Recorder prior to the start of the meeting.

1. **Call to Order and Pledge of Allegiance**
2. **Roll Call**
3. **Public Comment**
4. **Consent Agenda**
    a. 02-04-2026 City Council Meeting Minutes
    b. 02-04-2026 City Council Executive Session Minutes
    c. 02-07-2026 City Council Retreat Minutes
    d. 02-11-2026 City Council Special Meeting Minutes
    e. 02-18-2026 City Council Meeting Minutes
    f. 02-25-2026 City Council Work Session Minutes
    g. RCA – Approval of second funding payments to Toledo History Center and Yaquina Pacific Railroad Historical Society
5. **Community Service Reports and/or Presentations to the Council**
    a. ARC of Lincoln County Final Report for Contributions Committee
6. **Discussion and Information Items**
    a. Town Hall Meeting in March at Fire Hall
    b. Fireworks Guidelines
7. **Decision Items**
8. **Reports and Comments**

This notice satisfies the requirements of ORS 192.630 and ORS 192.640 regarding Public Meetings. This meeting is accessible to persons with disabilities. A request for an interpreter, for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling the City Offices at (541)336-2247.

9. **Council Comments**
10. **Mayor's Comments**
11. **Future Agenda Items**
12. **Adjournment**

This notice satisfies the requirements of ORS 192.630 and ORS 192.640 regarding Public Meetings. This meeting is accessible to persons with disabilities. A request for an interpreter, for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling the City Offices at (541)336-2247.

City Hall
206 N. Main St.
Toledo, Oregon 97391
6:00 p.m.

TOLEDO CITY COUNCIL
Regular City Council Meeting
February 4, 2026

1. **Call to Order**
   a. Mayor Pro-Tem Tracy Mix called the meeting to order at 6:02 p.m.; also via Zoom in Toledo, Oregon and lead the Pledge of Allegiance.

2. **Roll Call**
   a. City Recorder Johnson took roll call and determined a quorum is present.

Council Member	Present	Absent	Via Zoom
Mayor Pro-Tem Mix	X		
Councilor Kauffman	X		
Councilor Silvia	X		
Councilor Burns	X		
Councilor Keating	X		
Councilor Chambers			X

   b. Staff Present: City Manager Rich Huebner, Human Resource Director Shawna Gribskov, Public Works Director Brian Lorimor, Toledo Chief of Police Michael Pace, Wendy Pickell, Detective Shinholster, Officer Wallace, Officer Gaughan, and City Recorder Paul Johnson

3. **Visitors/Public Comment**
   a. Brett James had signed up for public comment, but indicated he would defer his comments to the next meeting.

4. **Consent Agenda**
   a. Motion to approve the consent agenda as presented.

Council member	M	S	Yay	Nay	Abstained	Absent
Mayor Pro-Tem Mix			X			
Councilor Chambers					X	
Councilor Kauffman			X			
Councilor Silvia	X		X			
Councilor Keating		X	X			
Councilor Burns			X			

5. **Community Service Reports and/or Presentations to the Council**
    a. Meritorious Award Ceremony, presented by Detective Shinholster.
        i. Detective Shinholster presented a meritorious award to a young citizen named Mason for his courage in calling 911 during an altercation on 10th Street on January 4th. Mason was commended for looking out for his community and was presented with a Toledo Police Department Patch, a city challenge coin, and a police department challenge coin that read "Do the right thing when no one is watching what you do."
    b. Swearing in of Toledo Police Office or Orrin Wallace.
        i. Officer Wallace was sworn in with his family present, including his wife and children Bailey and Natalie. Chief Pace conducted the ceremony, explaining the significance of the badge as a shield representing protection and guardianship for all citizens. The badge was pinned on Officer Wallace by his daughter Bailey, symbolizing family support. Officer Wallace then took his oath of office and signed the official documentation.

6. **Discussion and Information Items**
    a. Mayor Pro Tem Mix briefly addressed the need to formalize a decision regarding public comment on decision items. After a brief discussion, the council agreed that public comment would occur before council discussion on decision items.

7. **Decision Items**
    a. Election of new Mayor.
        i. City Manager Huebner explained that according to Toledo City Charter Chapter 9, Section 9.11, in the event of a vacancy in the office of mayor, the council must select from amongst its membership someone to serve out the remainder of the term. This was necessary following former Mayor Rod Cross's resignation.
        ii. During public comment, Jonathan Mix, husband of Mayor Pro Tem Tracy Mix, expressed concern about his wife potentially taking on the role due to her existing responsibilities as a mother, wife, and self-employed person. However, he acknowledged she would be a good choice due to her intelligence and capabilities. Another citizen, Stu Strom from Toledo, spoke in support of Tracy Mix, noting her dedication to the city and her fair approach to governance.
        iii. Mayor Pro Tem Mix indicated she had considered the role carefully and believed she could do it but would need to lean on council more than the previous mayor had. She noted that the mayor in Toledo's form of government should not have more power than other councilors and suggested it might be time to "equalize that a little bit."
        iv. Councilor Keating expressed strong support for Mayor Pro Tem Mix, highlighting her leadership growth over the past year and her completion of a leadership program with the League of Oregon Cities. He pledged his support and suggested that council members could help share the workload by dividing up projects and responsibilities. Other councilors similarly expressed their support.

v. **Motion** to appoint Tracy Mix to fill the remainder of the Mayoral term.

Council member	M	S	Yay	Nay	Abstained	Absent
Mayor Pro-Tem Mix			X			
Councilor Chambers	X		X			
Councilor Kauffman			X			
Councilor Silvia		X	X			
Councilor Keating			X			
Councilor Burns			X			

b. Election of Council President.
   i. City Manager Huebner explained that with Mayor Mix's selection as the new mayor, a new council president was needed.
   ii. During public comment, a citizen, Stu Strom from Toledo, suggested that either of the "Jackies" (referring to Councilors Burns and Kauffman) would fill the role well.
   iii. **Motion** to elect Councilor Frank Silvia as council president.

Council member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Councilor Chambers			X			
Councilor Kauffman		X	X			
Councilor Silvia					X	
Councilor Keating	X		X			
Councilor Burns			X			

c. Appointment of a new member of the Budget Committee
   i. City Manager Huebner presented Stephanie Smith's application for one of two midterm vacancies on the Budget Committee. Ms. Smith has lived in Toledo for 26 years, works in the banking industry as a mortgage loan officer, and has experience with finances and budgeting. She is an active community volunteer.
   ii. A resident asked about the requirements for serving on the Budget Committee. It was clarified that applicants must live within city limits for at least six months, with no other specific qualifications required.
   iii. **Motion** to appoint Stephanie Smith to the Budget Committee to a mid-term vacancy which will expire December 31, 2026.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Council President Silvia	X		X			
Councilor Kauffman			X			
Councilor Keating		X	X			
Councilor Burns			X			
Councilor Chambers			X			

d. Appointment of a new member of the Budget Committee
   i. City Manager Huebner presented Dakota McKnight-Todd's application for the second budget committee vacancy. Dakota has lived in Toledo for 9 years and is the owner of McKnight Todd Bookkeeping LLC with experience as a bookkeeper and preparer of financial statements for multiple corporations and nonprofit agencies.
   ii. Councilor Silvia expressed appreciation for Dakota's statement about wanting to help shape the future of the community they're raising their daughter in.
   iii. **Motion** to appoint Dakota McKnight-Todd to the Budget Committee to a mid-term vacancy which will expire December 31, 2027.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Council President Silvia		X	X			
Councilor Kauffman			X			
Councilor Keating	X		X			
Councilor Burns			X			
Councilor Chambers			X			

e. Approve Second Reading of and Adopt Ordinance No. 1434, amending Toledo Municipal Code (TMC) Chapter 13.44 – Affordable Housing.
   i. City Manager Huebner explained that this was the second reading of Ordinance 1434, which updates the Toledo Municipal Code regarding affordable housing. The ordinance corrects scrivener's errors and incorporates minimal clarifications related to eligibility criteria for system development charge waivers. The updates better align the municipal code with the intent of Ordinance 1423, which enabled the city to consider requests for SDC waivers.
   ii. When asked by a citizen about how this would affect city water and why the waivers were implemented, Mayor Mix explained that the SDC waivers are a tool to help bring affordable housing to the area. Contractors don't have to pay these fees upfront, which allows them to proceed with building. If the property maintains its designated use for 30 years, the city pays the SDC fund from the city council discretionary fund. If the usage

changes, the contractor must repay the fees.

iii. City Manager Huebner added that the city has water rights for up to 2 million gallons per day but currently only pumps about 750,000 gallons daily, so there is ample capacity to meet increased demand from new housing.

iv. Councilor Keating emphasized that a core provision of the SDC waiver is for affordable housing, recognizing the housing crisis in the community and limitations on developers being able to create affordable housing.

v. **Motion** to approve on second reading, by title only, and adopt "Ordinance No. 1434, an Ordinance of the City of Toledo, Oregon, amending Toledo Municipal Code Chapter 13.44, clarifying definitions related to 'Affordable Housing' and 'Multifamily Structure', and clarifying eligibility criteria for System Development Charge (SDC) waivers."

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Council President Silvia		X	X			
Councilor Kauffman			X			
Councilor Chambers			X			
Councilor Keating	X		X			
Councilor Burns			X			

f. Resolution No. 1599, approving the referral of an update of the City Charter to the electors of the City of Toledo.

i. City Manager Huebner noted that agenda items 7f and 7g were swapped in order of consideration. He explained that the charter amendments being proposed were primarily clarifications and updates, not substantive changes. These include correcting scrivener's errors, removing draft watermarks, making capitalizations consistent, clarifying that interim or pro tem city managers cannot terminate volunteers without council approval, clarifying that city manager pro tems need not reside in Lincoln County, allowing ordinances to be approved by title rather than being read in full, and clarifying that the city manager, municipal judge, and city attorney roles cannot overlap.

ii. City Attorney Souvanny Miller suggested amendments to Section 5 of the resolution to remove a reference to a non-existent exhibit and clarify filing requirements.

iii. Councilor Keating asked for clarification about volunteers being treated as employees under state law. City Attorney Miller confirmed that the charter would still protect volunteers even if state law were to change in the future, as the charter can be more restrictive than state law but not less. She also confirmed that the amendment makes volunteers equal with employees regarding the restrictions on pro tem city managers' authority to appoint or remove them without council approval.

iv. Council President Silvia noted that what initiated the charter review was the issue of interim city managers not living in the county, but in reviewing the charter, they found many other items that needed correction.
v. **Motion** to approve Resolution No. 1599 with the amended Section 5 as read by the City Attorney, a resolution of the city council of the city of Toledo, Oregon, approving the referral of an update to the city charter to the electors of the city of Toledo at the May 19, 2026 special election

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Council President Silvia		X	X			
Councilor Kauffman			X			
Councilor Chambers			X			
Councilor Keating	X		X			
Councilor Burns			X			

g. Approve Resolution No. 1595, authorizing Interfund Transfers to repay the System Development Charges Fund for exempted SDCs related to the Olalla Meadows Project.
i. City Manager Huebner presented Resolution 1595 related to interfund transfers to repay the SDC fund for waived SDCs for the Olalla Meadows project. He clarified a discrepancy from the previous meeting, explaining that the correct amount is $258,084.03 for SDCs. An additional $26,388.93 for inspection and installation fees will be paid by Northwest Coastal Housing as agreed upon at a previous meeting. The resolution included a 5-year repayment term with a 4.6% interest rate.
ii. During public comment, an online participant expressed concern about placing affordable housing near a pipe and questioned whether this was being done to fund infrastructure improvements.
iii. Council President Silvia asked why the city was repaying its own account with interest. City Manager Huebner explained that state law requires the city to account for SDCs, so if fees are waived, the city must credit the SDC fund. Finance Director Judy Richter added that local budget law requires payment of interest on interfund loans, and Attorney Miller noted that interest ensures the fund is made whole as if the SDCs had been paid upfront.
iv. City Manager Huebner and Public Works Director Brian Lorimor explained that SDC funds are used for infrastructure improvements necessitated by new development. Council President Silvia emphasized that the money comes from the City Council Strategic Reserve Fund, not directly from taxpayers. Finance Director Richter noted that a large portion of the Strategic Reserve Fund comes from Georgia Pacific through an agreement.
v. Councilor Chambers clarified that cities are not required to have SDCs, though they must apply them evenly if they do have them. He suggested

this could be a topic for discussion at a future council retreat.

vi. **Motion** to approve Resolution No. 1595, Authorizing Interfund Transfers to Repay the System Development Charges (SDC) Fund for Exempted SDCs Related to the Olalla Meadows Project.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Council President Silvia	X		X			
Councilor Kauffman			X			
Councilor Chambers			X			
Councilor Keating		X	X			
Councilor Burns			X			

8. Reports and Comments

a. City Manager Huebner reported that striping work on Northwest Highway 20 would begin the following morning. He also acknowledged the Public Works crew's quick response to recent water main breaks on Main Street and related to the Sturdevant Road project.

b. Councilor Keating asked about progress on the TextMyGov contract. City Manager Huebner reported that the contract had been signed, with implementation expected by March 31 or sooner. He confirmed that they would use an opt-in model for the service, with an initial message to all residents inviting them to participate.

c. City Manager Huebner announced that the council retreat scheduled for Saturday would be held in the council chambers instead of the fire station meeting room due to a double booking.

9. City Council Issue Tracker

a. City Manager Huebner noted that the issue tracker was included in the packet. Council President Silvia suggested a cleanup of the tracker, as several items should be marked as completed or had incorrect dates. City Manager Huebner agreed to update the tracker before the Saturday retreat.

10. Council Comments

a. The council discussed the process for filling the now-vacant council position created by Mayor Mix's election. They agreed to use the same process recently used to appoint Councilor Chambers.

b. Council President Silvia reported on planning for a domestic violence vigil in December. He mentioned that Mayor Mix had suggested holding a contest for local school children to create artwork for flyers, and City Manager Huebner had proposed naming the event after Tasha Rodriguez, whose homicide had prompted the initial vigil. Silvia had reached out to Rodriguez's family, who were appreciative of the city's consideration.

c. Council President Silvia also announced upcoming events at the high school, including a hall of fame induction ceremony for coaches during Friday's basketball games and a wrestling tournament on Saturday.

d. Councilor Chambers provided additional information about the hall of fame inductees: Dale Hargett (track and swimming coach), Jess Wilson (basketball coach), and Dick Newberry (middle school coach).

11. Mayor's Comments

a. Mayor Mix thanked the council for their support and addressed her husband's earlier comments, explaining that he had seen her through serious health challenges and had legitimate concerns about her well-being. She emphasized that she valued his support and the support of the entire council, stating that she had no intention of leading alone.

12. Future Agenda Items

a. Councilor Keating confirmed that next week's meeting would be a joint session with the Planning Commission at 6:00 PM. He also inquired about the University of Oregon Sustainable City Year Program discussion scheduled for February 25. City Manager Huebner clarified that while the topic could be discussed at the upcoming retreat, the formal discussion was still planned for February 25.

13. Adjournment

a. The Mayor adjourned the meeting at 7:36 p.m.

APPROVE: ATTEST:

_____ _____

Mayor Tracy Mix City Recorder Paul Johnson

City Hall
206 N. Main St.
Toledo, Oregon 97391
7:43 p.m.

TOLEDO CITY COUNCIL
Executive Session – also via the Zoom Meeting Platform
February 4, 2026

1. **Call to Order**
   a. Mayor Mix called the meeting to order at 7:43 p.m.;
2. **Meeting Justification**
   a. The Toledo City Council will meet in Executive Session, pursuant to ORS 192.660 (2) **(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.**
   b. Representatives of the news media and designated staff were allowed to attend the Executive Session. All other members of the audience were prohibited. Representatives of the news media were specifically directed not to report on any of the deliberations except to state the general subject of the session as previously announced
3. **Roll Call**

Council Member	Present	Absent	Via Zoom
Mayor Mix	X		
Council President Silvia	X		
Councilor Burns	X		
Councilor Keating	X		
Councilor Chambers			X
Councilor Kauffman	X		

   a. Staff Present: City Manager Rich Huebner, City Attorney Souvanny Miller, and City Recorder Paul Johnson
4. **Decision Items**
   a. No decisions made in Executive Session
5. **Adjournment**
   a. The mayor adjourned the meeting at 8:05 p.m.

APPROVE: ATTEST:

_____ _____
Mayor Tracy Mix City Recorder Paul Johnson

DRAFT

City Hall
206 N. Main St.
Toledo, Oregon 97391
9:00 a.m.

TOLEDO CITY COUNCIL
City Council Retreat
February 7, 2026

1. **Call to Order**
   a. Mayor Tracy Mix called the meeting to order at 9:07 a.m..; also via Zoom in Toledo, Oregon. Mayor Mix led the Pledge of Allegiance.

2. **Roll Call**
   a. City Recorder Johnson took roll call and determined a quorum is present.

Council Member	Present	Absent	Via Zoom
Mayor Mix	X		
Council President Silvia	X		
Councilor Kauffman	X		
Councilor Chambers	X		
Councilor Keating	X		
Councilor Burns	X		

   b. Staff Present: City Manager Rich Huebner and City Recorder Paul Johnson

3. **Retreat Discussions – Council Goal Setting with John Morgan, Facilitator**
   a. Facilitator John Morgan began by introducing himself and having the Council members share introductions, including how long they had been on Council and what they expected from the day's session.
   b. Councilor Chambers introduced himself as being new to the Council, having been appointed in December to fill a vacancy. He had lived in Toledo for over 20 years with a 24-year gap when his family moved to Portland, and he returned two years ago.
   c. City Manager Huebner noted he was in his sixth month as City Manager, having started September 1st. He expressed interest in learning Council's goals to help guide budget preparation and understand what he would be evaluated on.
   d. Councilor Burns shared she had been in Toledo for over five years and was appointed to Council three years ago. She admitted she wasn't sure what to expect from the retreat.
   e. Councilor Kauffman stated she moved to Toledo in 2002, ran businesses on Main Street, and has been on the Council since 2012 (14 years).
   f. Council President Silvia mentioned he moved to Toledo in December 2019 from Newport and was appointed to Council in 2023. He was looking for more

education from the retreat.

g. Mayor Mix noted she has been mayor for "about 5 minutes," having been on Council since 2021 when she was appointed, then elected. She later became Council President and then Mayor when the previous officials left. Her hope for the day was to establish clear, attainable goals with measurable progress metrics. She expressed pride in the Council's improved cohesion.
h. Councilor Keating shared he was in his second year on Council, worked in strategic communications consulting, and noted the city was in a different place than a year ago when there were many key personnel vacancies. He felt this was a year to build upon a foundation that actually exists rather than just trying to survive.
i. City Recorder Johnson indicated his goal was to learn what Council was looking forward to and setting as goals so he could support them.
j. Following introductions, Mr. Morgan provided a brief history of Toledo and discussed how Council goals can help provide direction and resource allocation for the city.
k. The City Manager shared information from department heads:
    i. Chief Lapof (Fire Department) suggested considering a partnership with the Siletz Fire District for shared services.
    ii. Judy Richter (Finance) recommended focusing on stabilizing the city's reserves and budgeting conservatively in the next two budget cycles, noting the city's credit rating outlook had been reduced.
    iii. Harrison (Library Director) outlined plans to improve user experience with new shelving (recently awarded a grant), furniture, and signage.
    iv. Chief Pace (Police) submitted the department's strategic plan, including staffing considerations and a potential opportunity to provide a school resource officer through an intergovernmental agreement with the school district (with 75% of salary covered by the district).
l. Discussion followed regarding several key issues:
    i. Council Meeting Decorum: Council discussed suggestions about improving meeting format and following Robert's Rules of Order more closely. While there was acknowledgment that the Council would never be overly formal, members agreed they needed to work on not interrupting each other and maintaining better order in meetings. Councilor Keating suggested technology solutions like a button system to help manage speaking order.
    ii. Fire Department Future: The Council discussed the potential benefits and challenges of regional fire service consolidation. City Manager Huebner mentioned his positive experience with Chief Lapoff and the potential benefits of integration between departments. Councilors noted the complexities of determining fair cost distribution in such arrangements.
    iii. Communications and Transparency: City Recorder Johnson highlighted technological upgrades underway to improve community communication, including website updates and a new mass text system. The Council discussed the need for better civic engagement and transparency, with various members noting the importance of improving the city's reputation

in the community.

iv. Community Outreach: The Council extensively discussed hosting community forums (rather than "town halls") on a quarterly basis, perhaps replacing one work session each quarter. They felt topic-focused forums would draw better attendance than general town halls. Councilor Silvia offered to hold informal meetings with citizens at local businesses.

v. Housing Development: The Council discussed the critical need for more housing in Toledo. They identified challenges including limited buildable land, high development costs, and system development charges (SDCs) that could be deterring development. Councilor Chambers suggested exploring creative approaches to SDC policies that might encourage more housing development while still funding infrastructure. Mayor Mix noted potential legislative changes that might help expand the urban growth boundary.

vi. Main Street Revitalization: The Council discussed challenges facing downtown businesses, including vacant storefronts and building conditions. They explored potential incentives for business development, including a potential vacancy fee/tax for unused storefronts and the possibility of creating a Main Street economic development fund to provide seed money for new businesses.

vii. City Facilities: Discussion centered on the future use of two city buildings - current City Hall and a previously purchased bank building intended for the Police Department. Councilor Chambers expressed his view that City Hall should remain on Main Street for both historical reasons and to maintain foot traffic downtown. The Council considered various options for using the bank building effectively, with consensus forming around relocating the Police Department there but potentially keeping City Hall in its current location with needed improvements.

m. The Library's bookmobile project was also discussed as a potential priority that could bring significant community benefit. City Manager Huebner mentioned possible creative funding approaches, including private donations, in-kind contributions from local businesses, or leasing options.

n. The Council took a lunch break before continuing with the goal setting session.

4. Retreat Discussions – Council Goal Setting

a. Reflection on Current Goals

i. Facilitator John handed out copies of the 2023-24 goals and 2024-25 goals for the Council to review. The group examined the 2023-24 goals to determine which had been completed and which might need to be carried forward. It was noted that the only goals appearing on the city website were those from 2023-24.

ii. During this discussion, Councilor Andrew pointed out that completing a strategic plan was on the previous to-do list but hadn't yet been accomplished. The Council also discussed the city's social media presence, with several councilors noting that Paul had effectively taken on coordinating social media content across departments. City Manager Rich explained that a social media committee had been formed with

representatives from each department to create a unified approach.

iii. Councilor Keating expressed concern about adding social media responsibilities to staff who already had full workloads, suggesting a dedicated communications position might be warranted in the future. Council President Silvia mentioned that the fire department's radio station, which was intended to keep the community informed, had not been utilized for approximately a year, including during emergency situations like the mill fire.

b. Goal Setting and Action Planning

i. The Council reviewed the six 2024-25 goals posted on the wall and began discussing which should be retained, modified, or eliminated. The group agreed to approach this as developing not just goals but also concrete action plans to achieve them.

ii. Councilor Keating recommended modifying Goal #5 regarding emergency preparedness to add a continuity of government plan, sharing that when the previous city manager was terminated, they realized they lacked proper documentation for non-emergency transitions. The Council agreed to change the wording to "Improve operational preparedness by updating our emergency operations plan and enacting a continuity of government plan."

iii. The Council discussed the difference between aspirational goals versus achievable, measurable goals. They explored shifting from a "goals" framework to a "work plan" approach that would include specific timelines, responsibilities, and deliverables to better track progress.

iv. Several councilors expressed support for adding a new goal about developing infrastructure to support increased volunteerism in the community. Councilor Burns suggested creating internship programs with the high school to engage youth in civic activities. The group discussed potential partnerships with the homey house, school district, and other organizations to develop leadership and civic engagement among young people.

v. After substantial discussion, the Council agreed on eight goals:

1. Enhance public infrastructure facilities (simplified from previous wording)
2. Keep the community informed (with continued focus on communication tools)
3. Sustain and expand an inclusive, welcoming, and supportive work environment
4. Enhance civic engagement and transparency
5. Improve operational preparedness by updating our emergency operations plan and enacting a continuity of government plan
6. Encourage economic and housing development
7. Develop an infrastructure to support increased volunteerism in the community
8. Improve and stabilize the city's financial health

vi. The Council agreed these goals should be formalized into an action plan with responsibilities, timelines, and measurable benchmarks. Facilitator John Morgan committed to drafting the goals into an action plan format for the Council to review and approve at a future meeting.
vii. Additional discussion included:
    1. The need to replace the poster in chambers with updated goals once approved
    2. The potential impacts of proposed state legislation on transient room tax allocations and how that might affect Toledo
    3. The possibility of creating a youth council or involving student body officers in work sessions
    4. Ways to recognize and appreciate city employees, including events and employee recognition programs

5. Adjournment

a. Mayor Mix adjourned the meeting at 2:40 p.m.

APPROVE: ATTEST:

_____ _____

Mayor Tracy Mix City Recorder Paul Johnson

City Hall
206 N. Main St.
Toledo, Oregon 97391
5:45 p.m.

TOLEDO CITY COUNCIL
City Council Special Meeting
February 11, 2026

1. **Call to Order**
   a. Mayor Tracy Mix called the meeting to order at 5:45 p.m.; also via Zoom in Toledo, Oregon and lead the Pledge of Allegiance.
2. **Roll Call**
   a. City Recorder Johnson took roll call and determined a quorum is present.

Council Member	Present	Absent	Via Zoom
Mayor Mix	X		
Council President Silvia	X		
Councilor Chambers	X		
Councilor Kauffman	X		
Councilor Keating	X		
Councilor Burns		X	

   b. Staff Present: City Manager Rich Huebner and City Recorder Paul Johnson
3. **Decision Items**
   a. Consideration of Letter of Opposition to Oregon Fish and Wildlife Proposed Rule Changes.
      i. City Manager Huebner introduced the agenda item, explaining that the council had received a request to consider adopting a letter opposing new guidelines proposed by the Oregon Fish and Wildlife Department. These changes would modify Oregon commercial Dungeness crab fisheries regulations.
      ii. Mr. Huebner provided context about the proposed changes:
         1. Oregon Department of Fish and Wildlife received a petition requiring implementation of "pop up" gear (also known as "ropeless" gear) for Dungeness crab fishery by 2028
         2. The changes would allow only one year of experimental use of such equipment
         3. The equipment costs tens to hundreds of thousands of dollars per vessel, creating a financial burden that smaller fishing vessels would find difficult to afford

4. Lenders would likely not provide financing for this unproven technology
5. Implementation could have negative economic impacts on the Toledo community, as a reduction in fisheries would significantly impact the Port of Toledo's industrial operations, affecting the local economy and workforce

iii. Mayor Mix noted that several representatives from the local fishing industry were present to answer questions, including Gary Ripcot, Mike Rutherford Sr., Kelly Rutherford, Mike Rutherford Jr., and Kyle Rutherford.

iv. The Mayor emphasized that the proposed changes would have an enormous impact not just on Toledo and Newport, but on the entire coastal economy. She expressed concerns that the changes could effectively shut down the majority of the crab season, affecting crab availability in stores and impacting numerous interconnected businesses throughout the community.

v. Mr. Huebner added that if fishing boats and processing operations shut down, employees and their families might relocate out of the area, further impacting the workforce and local economy.

vi. Council President Silvia noted that the cost alone to outfit all boats within the two-year timeframe would force many out of business, which would subsequently harm the Port of Toledo that works primarily with these boats.

vii. The Mayor expressed concern about implementing technology that had only been tested for one year under limited conditions in California, questioning the rush to adopt unproven methods.

viii. Council President Silvia pointed out that the petition appeared to inflate numbers of whale entanglements, claiming there were 20 incidents when only 4 were documented. Mayor Mix also noted that California and Washington fishermen are granted “incidental take permits" for whales, while Oregon fishermen are not, creating an unfair situation. Additionally, Council President Silvia mentioned that approximately 30 whale strikes in shipping lanes by other vessels were not being addressed in the petition, which focused only on crab pot incidents.

ix. Council discussion followed:

1. Councilor Chambers agreed with concerns about the science, stating that Oregon often rushes into policies before the data fully supports them, and expressed strong support for the fishing families
2. Councilor Keating discussed his work with Central Coast Food Web, noting how tight profit margins are for fishers and how every additional barrier is potentially crippling to their operations. He stated that while he could potentially support a 10-year implementation plan with proper pilot programs, the current short-term approach was unrealistic for small fishing businesses

3. All councilors present indicated they were aligned in opposition to the proposed changes
4. It was noted that absent Councilor Burns had expressed her opposition as well through Council President Silvia.

x. **Motion** to approve and authorize the Mayor and City Manager to sign a letter of opposition to changes to Oregon Commercial Dungeness crab fishery regulations.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Council President Silvia	X		X			
Councilor Chambers		X	X			
Councilor Kauffman			X			
Councilor Keating			X			
Councilor Burns						X

4. Adjournment

a. The mayor adjourned the meeting at 5:57 p.m.

APPROVE: ATTEST:

_____ _____

Mayor Tracy Mix City Recorder Paul Johnson

City Hall
206 N. Main St.
Toledo, Oregon 97391
6:00 p.m.

TOLEDO CITY COUNCIL
Regular City Council Meeting
February 18, 2026

1. **Call to Order**
   a. Mayor Tracy Mix called the meeting to order at 6:00 p.m.; also via Zoom in Toledo, Oregon and lead the Pledge of Allegiance.

2. **Roll Call**
   a. City Recorder Johnson took roll call and determined a quorum is present.

Council Member	Present	Absent	Via Zoom
Mayor Mix	X		
Council President Silvia	X		
Councilor Chambers	X		
Councilor Kauffman	X		
Councilor Keating	X		
Councilor Burns	X		

   b. Staff Present: City Manager Rich Huebner, Police Chief Michael Pace, Public Works Director Brian Lorimor, Fire Chief Dave Lapof, Human Resource Director Shawna Gribskov, Library Director Harrison Baker, City Attorney Souvanny Miller, and City Recorder Paul Johnson

3. **Visitors/Public Comment**
   a. The City Manager noted that one written comment had been received that afternoon. The comment was designated to be attached to the meeting record rather than read aloud, and would be provided to Council.

4. **Consent Agenda**
   a. Motion to approve the consent agenda as presented.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Council President Silvia	X		X			
Councilor Chambers					X	
Councilor Kauffman		X	X			
Councilor Keating					X	
Councilor Burns			X			

5. **Community Service Reports and/or Presentations to the Council**
    a. Toledo Summer Festival Princess
        i. City Manager Huebner informed the Council that the Summer Festival organization had requested to move the presentation of the princesses to the March 18th meeting.
    b. Lincoln County Historical Society Final Report
        i. The report was included in the Council packet, but no representative was present for a presentation.
    c. Toledo History Museum and Yaquina Historical Railroad Museum
        i. Brenda Brown represented both the Toledo History Center and the Yaquina Pacific Historical Railroad Society. She provided an update on the museum's activities over the last quarter and requested quarterly funding of $3,000 for each organization, as previously offered by the Council.
        ii. Councilor Keating inquired about the TRT (Transient Residency Tax) money that both organizations receive from the county. Ms. Brown confirmed that the Toledo History Center receives $6,000 per year from the county in biannual payments, while the railroad receives about $30,000 per year. Councilor Keating provided context about pending state legislation that could change TRT allocation requirements from a minimum of 70% toward marketing and tourism to a minimum of 40%, potentially affecting organizations dependent on this funding.
        iii. Ms. Brown explained that they are required to report to the county commissioners biannually to receive this funding. She noted that for many years, the History Center did not receive county funding because Toledo already had a museum, but through advocacy they were eventually added at a smaller rate.
        iv. The Council reached consensus to add the funding request to the March 4th meeting's consent agenda.

6. **Discussion and Information Items**
    a. Art Toledo
        i. Kim Bush, who has volunteered with Art Toledo for five years, expressed concern about the organization's future following the departure of City Recorder Lisa Figueroa, who had previously handled administrative duties for Art Toledo. She used an analogy describing Art Toledo as the city's "baby" that now lacks a "paid babysitter" and is being left to volunteers. Ms. Bush emphasized that Art Toledo is important for revitalizing the city and attracting tourism, but needs dedicated support to continue.
        ii. Paul Schuytema from the Economic Development Alliance of Lincoln County (EDALC) provided historical context about Art Toledo, which started in 2020 as a city initiative to use creative economies to revitalize downtown Toledo and attract tourists from Newport. He detailed numerous successful projects including Phantom Galleries (using empty storefronts as temporary art galleries), community murals, beautification programs, and the Art Oysters and Brews event.
        iii. Mr. Schuytema explained the extensive work that EDALC has contributed to Art Toledo, including website hosting, marketing, and event planning, fundraising, and volunteer coordination. He noted that EDALC had

"stepped in to be foster parents" when city support diminished.

iv. Stacie Keating from EDALC added that they need a decision by April 1st regarding whether Art Oysters and Brews (scheduled for the first weekend in August) could proceed, noting their team put in 66 collective hours for last year's event.

v. Councilor Keating suggested the possibility of creating a public arts commission under the city umbrella, which could provide more sustainability than forming a separate 501(c) (3) organization. City Manager Huebner agreed to investigate:
    1. Locating existing 501(c)(3) paperwork that had been started previously
    2. Getting an update on the status of grant funds
    3. Consulting with the city attorney about the legal implications of different organizational structures

vi. Mayor Mix suggested adding this topic to a future work session for further Council discussion. The Council agreed to continue the conversation, recognizing the April 1st timeline for planning the Art Oysters and Brews event.

7. Decision Items

a. City Manager Rich Huebner conducted the oath of office for Mayor Tracy Mix, who had been appointed but not yet formally sworn in.

8. Reports and Comments

a. City Manager
    i. City Manager Huebner reported that the City had extended a conditional offer of employment to a finance director candidate, with background checks in progress. He noted that staff had interviewed two qualified candidates and were excited about the selected individual.
    ii. City Manager Huebner provided a preview of the upcoming work session agenda, which would include:
        1. Oregon Sustainable City Year program
        2. Capital improvement program requests
        3. Council goals draft from the recent retreat
        4. Art Toledo discussion

b. Fire Department
    i. Chief Lapof of the Fire Department shared information about a significant grant Siletz Fire District had received that would fund a new building behind their station. He explained that the project had been in the works for several years, with support from Congressman Huebner and Senator Merkley. The grant will allow them to build a large barn-like structure and remodel the inside of their current station. As part of the process, they needed to purchase the property they had been leasing from the city of Siletz since 1987. Chief Lapof anticipated the project would be completed by July 2027.

c. City Recorder
    i. City Recorder Johnson announced that the resolution to change the city charter would be published in the newspaper the following Wednesday, starting the seven-day challenge period for the title, providing ample time to meet requirements for the May 19th ballot.

9. City Council Issue Tracker
a. City Manager Rich Huebner indicated that the tracker would be cleaned up and ready for council at the next scheduled meeting.

10. Council Comments
a. There were no council comments.

11. Mayor's Comments
a. There were no comments made by the Mayor

12. Future Agenda Items
a. Previously mentioned by the City Manager during his report.

13. Adjournment
a. The mayor adjourned the meeting at 7:12 p.m.

APPROVE: ATTEST:

_____ _____

Mayor Tracy Mix City Recorder Paul Johnson

City Hall
206 N. Main St.
Toledo, Oregon 97391
6:00 p.m.

TOLEDO CITY COUNCIL
City Council Work Session
February 25, 2026

1. **Call to Order**
   a. Mayor Tracy Mix called the meeting to order at 6:00 p.m.; also via Zoom in Toledo, Oregon and lead the Pledge of Allegiance.
2. **Roll Call**
   a. City Recorder Johnson took roll call and determined a quorum is present. Noting that Councilor Chambers absence was excused.

Council Member	Present	Absent	Via Zoom
Mayor Mix	X		
Council President Silvia	X		
Councilor Chambers		X	
Councilor Kauffman	X		
Councilor Keating	X		
Councilor Burns	X		

   b. Staff Present: City Manager Rich Huebner, Public Works Director Brian Lorimor, Interim Finance Director Judy Richter, City Attorney Souvanny Miller, and City Recorder Paul Johnson
3. **Discussion and Information Items**
   a. City Manager Opening Comments
      i. City Manager Huebner addressed two preliminary items for the record. He clarified that the city no longer schedules public comment at work sessions, as these meetings transitioned to true discussion-focused sessions in October. A public comment submitted yesterday would be shared at the next business meeting instead.
      ii. He also noted that the Oregon Sustainable City Year Program discussion item would be shortened, as only a nonbinding letter of interest needs to be submitted by Monday, with more detailed information to come after tomorrow's webinar.
   b. Oregon Department of Forestry Presentation
      i. Evan Elderbrock and Allison O'Sullivan, community assistance foresters with Oregon Department of Forestry's Urban Community Forestry Program, presented on urban forestry resources and assistance available to Toledo.
      ii. The foresters explained that urban forestry encompasses the intersection of trees and people within city limits, including public parks, street trees, parking lots, residential and commercial properties, schools, and natural areas. They emphasized the multiple benefits

of urban forests, including air and water filtration, cardiovascular health improvements, mental well-being, increased property values, and enhanced commercial activity.

iii. Key concepts discussed included "right tree, right place" - selecting appropriate trees based on context, available space, and infrastructure considerations. The presenters noted Toledo's existing sidewalk issues with tree roots as an example of infrastructure conflicts that can be managed through proper tree selection.

iv. The program offers various forms of assistance including workshops, technical support, urban forest management planning, tree ordinance development, pest and disease preparedness, and access to free inventory and canopy analysis software. They highlighted Toledo's long-standing Tree City USA status and praised the city's tree ordinance as exemplary compared to others statewide.

v. Council members expressed interest in coordinating training sessions for parks staff. The presenters offered to provide the presentation materials and return for hands-on training workshops as requested.

c. Water Conservation Efforts

i. Mayor Mix initiated discussion about proactive water conservation efforts in anticipation of a challenging summer, noting the mild winter with limited rain and snow. The conversation focused on early community engagement rather than waiting for potential restrictions.

ii. Council President Silvia emphasized the need for early action and coordination with neighboring communities, particularly noting that Siletz would lose water rights before Toledo. City Manager Huebner confirmed Toledo holds the most senior water right to the Siletz River at up to 2 million gallons daily, predating both Siletz and Newport's rights.

iii. Council discussed various outreach approaches including town halls, community water conservation events with family activities, and partnerships with neighboring cities. Councilor Keating suggested combining water conservation discussions with budget presentations, as people attend meetings about rate increases.

iv. The group reached consensus on hosting a town hall in March to begin community conversations about water conservation. City Manager Huebner will check the fire hall's availability for March 25th to replace that month's work session. Council agreed to develop the agenda with water conservation as a primary topic, potentially supplemented by other community issues. They also discussed using social media surveys to gather input on discussion topics and ensure community engagement in the planning process.

d. 2026-27 Budget CIP Review

i. City Manager Huebner presented nine preliminary Capital Improvement Projects (CIP) totaling $2,521,522, though $2.3 million represents the bonded water reservoir project, leaving approximately $221,000 in other requests.

ii. The administration department's CIP includes the previously approved Civic Plus package. The fire department submitted requests for a new cardiac monitor and phase one of a three-phase roof replacement project. Human Resources requested a new information system to support the growing HR program.

iii. Information Technology requested mobile device management software to improve security and remote management of city devices. The library proposed updating furniture and signage throughout the building.

iv. Public Works submitted two items: the Amend tank reservoir replacement (bonded project) and the required update to the water management and conservation plan

mandated by Oregon Water Resources Department.

v. The police department requested replacement of 15-year-old patrol rifles. City Manager Huebner explained that while officers rarely discharge weapons in the line of duty, regular training and certification at firing ranges requires reliable equipment. Council President Silvia expressed concern about officers carrying such old service weapons and supported the replacement.

vi. Councilor Keating noted that the library's bookmobile project, while below the CIP threshold at approximately $30,000 with only a $5,000-$6,000 funding gap remaining, would be included in budget discussions as previously discussed at the council retreat.

vii. City Manager Huebner also reported on approved projects for the police building using facility reserve funds, including paving the back parking lot, restriping the front lot, HVAC system replacement, and installing digital locks before Lincoln City collects the dispatch equipment in April.

e. Oregon Sustainable City Year Program

i. Councilor Keating provided a brief overview of research into the University of Oregon's Sustainable City Year Program, having spoken with officials from participating cities who praised the program's cost savings, community engagement opportunities, and student/faculty collaboration benefits.

ii. He clarified that the March 2nd deadline for expressing interest requires only a simple online form stating the city's contact information and one or two example projects under consideration. This represents no commitment, and cities can change projects or take over a year to determine their approach if needed.

iii. The program director, Megan Banks, offered to present directly to the council. Given the consensus from previous discussions about Main Street revitalization being a priority, and that downtown revitalization is a common and favored project type for the program, City Manager Huebner will submit the nonbinding letter of interest with Main Street revitalization as the proposed project focus.

f. Victims and Survivors of Domestic Violence and Abuse Candlelight Vigil

i. Council President Silvia proposed naming the annual vigil after Tasha Rodriguez, whose murder by her husband prompted the community's focus on domestic violence awareness. Her children have agreed to this honor. The vigil is planned for October 3rd, one day before the anniversary of her death, with her daughter expected to attend and participate in related activities.

ii. The council discussed organizing an art contest for junior high and high school students to create promotional materials for the vigil. Winners from each school level would receive shirts featuring their artwork, donated by a local business. The contest would include multiple drop-off locations at city hall and the library.

iii. Council President Silvia contacted Principal Chloe Minch, who offered three approaches: simple flyer distribution, homeroom presentations, or a combination approach with flyers followed by voluntary meetings with interested students. City Recorder Johnson suggested a school assembly format would be more efficient and educational, reaching all students with information about domestic violence while allowing voluntary participation in the art contest.

iv. The discussion expanded to include elementary students initially, but the council decided to limit participation to junior high and high school ages to avoid potentially traumatizing younger children. They agreed to include homeschooled students through school district

communication channels and library outreach.

v. The council debated timing for the art contest, ultimately agreeing to conclude it before the end of the school year to allow for proper recognition and awards ceremonies. They plan to coordinate with school officials for optimal timing that doesn't conflict with end-of-year activities.

vi. Additional fundraising ideas emerged, including selling shirts with winning artwork and using proceeds for school supply drives in Tasha's memory, as she was known for providing backpacks and supplies to students in need. Local businesses have offered to support these efforts with gift cards for runners-up and bulk purchasing assistance.

vii. City Manager Huebner confirmed the city can conduct fundraisers, with the caveat that once received, funds become government money with restrictions on allowable uses. City Attorney Miller suggested structuring cash prizes as scholarships to provide educational benefit and appropriate fund usage guidelines.

viii. The council also discussed creating a memorial at Heritage Park (formerly referred to as "Kitty Litter Park") with options including a bench, flowers, or tiles. This would provide a space for reflection and remembrance while serving the broader community, particularly given the park's use for the annual Christmas tree display.

ix. Council reached consensus to name the annual domestic violence vigil after Tasha Anderson, conduct an art contest for junior high and high school students with the contest concluding before the end of the school year, fund raising efforts, and explore memorial options at Heritage Park.

g. Art Toledo

i. The discussion centered on determining the future structure of Art Toledo, weighing options between maintaining it as a city program, transitioning to a 501(c)(3) nonprofit, or potentially creating a public arts commission.

ii. City Manager Huebner and City Attorney Souvanny Miller confirmed that keeping Art Toledo within the city would require dedicated staff or contracted services, necessitating budget allocation for either a new part-time employee or consultant, or reassigning responsibilities among current staff. They noted the challenge of current staff bandwidth and the lack of identified staff with strong arts background comparable to the previous city recorder who had championed the program.

iii. The officials explained that a 501(c) (3) structure would operate independently with its own board of directors, not city council oversight. However, the city could continue supporting such an organization through grants similar to support provided to the Railroad Museum and History Center. A 501(c) (3) would have access to significantly more grant opportunities than a city department.

iv. Councilor Keating proposed considering a public arts commission as an intermediate option, which City Attorney Miller confirmed could be established under the existing charter. This would provide community involvement and structure while requiring minimal dedicated staffing, though it would still face the same funding limitations as other city operations.

v. The group acknowledged that most existing Art Toledo grant funds appear to have been exhausted. Council President Silvia strongly favored the 501(c) (3) approach, arguing against adding more responsibilities to already stretched city staff, especially work outside their original job descriptions.

vi. Councilor Keating distinguished between Art Toledo as a concept and Art Oysters &

Brews as a specific event, recommending the city prioritize sustaining the annual festival while taking more time to determine Art Toledo's long-term structure. He emphasized that Art Oysters & Brews represents a successful city-EDALC partnership that brings significant community and economic value to Main Street.

vii. The discussion revealed that EDALC staff invested 66 combined hours over two days for the event and seeks clearer structure and cost-sharing commitments from the city for future collaboration. City Manager Huebner will schedule meetings with EDALC leadership to formalize the city's role and support for Art Oysters & Brews.

viii. Council reached consensus to separate the Art Oysters & Brews discussion from the broader Art Toledo organizational questions, prioritizing the immediate need to secure the annual festival while allowing more time to thoughtfully consider Art Toledo's future structure. Council President Silvia offered to participate in meetings with EDALC given his availability and experience with the event.

4. Adjournment

a. City Manager Huebner announced that the fire and police departments will hold an open house and emergency preparedness fair on Saturday, April 18th from 10 AM to 2 PM at the fire department, led by newest firefighter Amanda Hankins.
b. Public Works Manager Brian Lorimor noted he will be attending the Oregon Association of Water Utilities conference next week but will be available by phone if needed
c. The mayor adjourned the meeting at 8:19 p.m.

APPROVE: ATTEST:

_____ _____

Mayor Tracy Mix City Recorder Paul Johnson

CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION

Council Goal:	Meeting Date:	Agenda Topic:
4. Enhance civic engagement and transparency by implementing a comprehensive community outreach program...	**March 4, 2026** **Agenda Type:** Consent Agenda	Approval of third funding payments to Toledo History Center and Yaquina Pacific Railroad Historical Society
Prepared by:	**Reviewed by:**	**Approved by:**
City Manager Rich Huebner	City Manager Rich Huebner	City Manager Rich Huebner

Recommendation:
Motion to approve expenditure of $3,000 for Toledo History Center and to approve expenditure of $3,000 for the Yaquina Pacific Railroad Historical Society to be paid from the City Council Strategic Reserve Fund in Fiscal Year 2025-2026.

Background:
Representatives of the Toledo History Center and the Yaquina Pacific Railroad Historical Society have previously appeared before the Budget Committee and the City Council to request financial support from the City.

In fiscal year 2024-2025, each organization was given $12,000 by the Council; the Yaquina Pacific Railroad Historical Society was given an additional $2,000 by the Contribution Committee.

At its June 25, 2025 meeting, the City Council passed a motion to approve expenditures of $3,000 each to the Toledo History Center and the Yaquina Pacific Railroad Historical Society for fiscal year 2025-2026. The approved motion provided opportunity for each organization to return quarterly to provide Council with a financial report and to request continued financial support. Each organization appeared before Council to deliver their report at Council's February 18, 2026 meeting. Council consensus was to receive an RCA to consider whether to approve issuing further expenditures in support of one or both agency.

Fiscal Impact:	Fiscal Year:	GL Number:
$6,000	**2025-2026**	**020-200-607500**

Attachment:
N/A

City of Toledo
City Enhancement & In-Kind Services

Award Recipient Final Report Form
Deadline: December 31, 2025

Please submit the final report to:
Attention: City Recorder
City of Toledo
Po Box 220
Toledo, OR 97391

ORGANIZATION INFORMATION

Organization Name: The Arc of Lincoln County

Contact Person: Nikki Holland

Mailing Address: 321 SE 3rd St.

Toledo (City) OR (State) 97391 (Zip)

Phone Number: 541-961-2938

E-mail address: nholland@arcoflincoln.org

FINAL REPORT

Amount Received: $4000

Describe how the contribution funds were used (e.g. supplies purchased, applied to overall administration, use additional pages if needed):

The funds were used to partially pay for a new sidewalk outside our building at the former Mary Harrison school. The full project was just over $11,000.00.

Thank you for your support

Did the expenditures match the application request? ☒ Yes ☐ No

If not, please explain:

OFFICE USE ONLY:	
Date received: _____	Staff review: _____

City of Toledo – *future agenda items list 2026*

Goal #	January 7, 2026 Regular Meeting	Staff Lead
	Discussion: University of Oregon's Sustainable City Year Program (SCYP)	RH/CMAK
	Website Upgrade and new Software Programs	RH/PJ
	Employee Handbook	SG
	Auditor Introduction	RH/JR

Goal #	January 21, 2026 Regular Meeting	Staff Lead
	Lincoln County Genealogical Society	HB
	Discussion: University of Oregon's Sustainable City Year Program (SCYP)	RH/CMAK

Goal #	January 28, 2026 Work Session	Staff Lead
	Volunteer Appreciation	
	Mix Report	

Goal #	February 4, 2026 Regular Meeting	Staff Lead
1	Approve Resolution No. 1595, authorizing Interfund Transfers to repay the System Development Charges Fund for exempted SDCs related to the Olalla Meadows Project.	RH/JR
	Ordinance 1434 Second Reading	RH
	Swearing in of Officer Orrin Wallace	MP
	Meritorious Award Presentation	RH/MP/DS
	Election of Mayor	RH
	Election of Council President (if needed)	RH

Goal #	February 18, 2026 Regular Meeting	Staff Lead
	Art Toledo	
	SE 7th Place Street Synopsis	
	Toledo History and Yaquina Historical Railroad Museum	
	Toledo Summer Festival Princesses	
	Lincoln County Historical Society	

Goal #	February 25, 2026 Work Session	Staff Lead
	University of Oregon's Sustainable City Year Program (SCYP)	AK/RH
	CIP's	
	Draft Goals	
	Art Toledo	

	Water Conservation	
	Vigil	

Goal #	March 4, 2026 Regular Meeting	Staff Lead
	Toledo History Center and Yaquina Historical Railroad Museum Funding Approval	
	Fireworks – Discussion Item	

Goal #	March 18, 2026 Regular Meeting	Staff Lead
	Resolution acknowledging OJT revenues and assigning said funds to the Administration to Travel and Training Cost Center	
	RCA – authorize payment for repair of Fire Apparatus	

Goal #	March 25, 2026 Work Session	Staff Lead
	Transportation	

Goal #	April 1, 2026 Regular Meeting	Staff Lead

Goal #	April 15, 2026 Regular Meeting	Staff Lead

Goal #	April 29, 2026 Work Session	Staff Lead

Goal #	May 6, 2026 Regular Meeting	Staff Lead

Goal #	May 20, 2026 Regular Meeting	Staff Lead

Goal #	May 27, 2026 Work Session	Staff Lead

Goal #	June 3 2026 Regular Meeting	Staff Lead

Goal #	June 17, 2026 Regular Meeting	Staff Lead

Goal #	June 24, 2026 Work Session	Staff Lead

Goal #	July 1, 2026 Regular Meeting	Staff Lead

Goal #	July 15, 2026 Regular Meeting	Staff Lead

Goal #	July 22, 2026 Work Session	Staff Lead

Goal #	August 5, 2026 Regular Meeting	Staff Lead

Goal #	August 19, 2026 Regular Meeting	Staff Lead

Goal #	August 26, 2026 Work Session	Staff Lead

Goal #	September 2, 2026 Regular Meeting	Staff Lead

Goal #	September 16, 2026 Regular Meeting	Staff Lead

Goal #	September 23, 2026 Work Session	Staff Lead

Goal #	October 7, 2026 Regular Meeting	Staff Lead

Goal #	October 21, 2026 Regular Meeting	Staff Lead

Goal #	October 28, 2026 Work Session	Staff Lead

Goal #	November 4, 2026 Regular Meeting	Staff Lead

Goal #	November 18, 2026 Regular Meeting	Staff Lead

Goal #	November 25, 2026 Work Session	Staff Lead

Goal #	December 2, 2026 Regular Meeting	Staff Lead

Goal #	December 16, 2026 Regular Meeting	Staff Lead

Goal #	December 23, 2026 Regular Meeting	Staff Lead