



City Hall  
206 N. Main St.  
Toledo, Oregon 97391  
6:00 p.m.

TOLEDO CITY COUNCIL  
**Regular Meeting – also via Zoom Meeting Platform**  
April 1, 2026

**Virtual Meeting:** The City Council will host the meeting in person in the City Hall Council Chambers for the City Council and staff as well as through video conferencing. The public is encouraged to attend the meeting electronically. Visit the [meetings](#) page on the city website for meeting information.

**Public Comments:** The City Council will take comments on topics not listed on the meeting agenda from members of the community during the "Public Comments" portion of the council meeting. There is a time limit of 3 minutes for each comment. If you wish to address the City Council during this portion of the meeting, please email [paul.johnson@cityoftoledo.org](mailto:paul.johnson@cityoftoledo.org) by **3:00 p.m. on the day of the scheduled meeting**. Please include your Name, address, and phone number (optional) and the topic. Public comment cards will also be available at the door and must be completed and given to the City Recorder prior to the start of the meeting.

- 1. Call to Order and Pledge of Allegiance**
- 2. Roll Call**
- 3. Public Comment**
  - a. In person/Online Comments
  - b. Submitted written comments
- 4. Consent Agenda**
  - a. RCA - Resolution No. 1600 Authorizing Check Signers for the City of Toledo
    - i. Resolution No. 1600 Authorizing Check Signers for the City of Toledo
  - b. 03-18-2026 City Council Meeting Minutes
  - c. 03-25-2026 Town Hall Meeting Minutes
- 5. Community Service Reports and/or Presentations to the Council**
- 6. Discussion and Information Items**
  - a. William Riley III City Council Application
  - b. Thursday Market Rental Fee
  - c. Retail Firework Guidelines
- 7. Decision Items**
  - a. RCA – Dempseys Bar OLCC Application
    - i. Public Comment

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This notice satisfies the requirements of ORS 192.630 and ORS 192.640 regarding Public Meetings. This meeting is accessible to persons with disabilities. A request for an interpreter, for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling the City Offices at (541)336-2247.

**9. City Council Issue Tracker**

- a. 2026 Master Council Issue Tracker

**10. Council Comments****11. Mayor's Comments****12. Future Agenda Items**

- a. 2026 Future Agenda Item Tracker

**13. Adjournment**

**From:** [Cynt George](#)  
**To:** [Paul Johnson](#); [HENDRICKS Nikki M \\* WRD](#); [John W. O"Leary](#); [Arlene Inukai](#)  
**Date:** Tuesday, March 24, 2026 11:37:50 AM

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I would like to express my curiosity in the concern you pretend to have now for the upcoming fire season while giving GP a go around to the Siletz river when they are cut [off by](#) Oregon Dept. of Water resources. It is clear the last several years no one used common sense to protect the watershed instead of leaving our creeks and rivers protected, the hills are bare all around the city. It is also obvious by the amount of cover inside the city of trees has also been devastated for fire wood and development with out good infrastructure is also going to be an issue going forward as you increase the flow to new apartments and businesses along with the Georgia Pacific expansion which should never be allowed by a corporation that refuses to follow the laws over and over while you give them the key to the vault.

I have watched in horror the planning commission laugh at the underhanded land deals done by 3rd party while acting on behalf of this dishonest corporation.

I will continue to pray the next generation steps up because this greedy generation sold out Oregon's waters through deception and bullying the messenger and then running to executive meetings to cover up the issues over and over.

We are coming into a fire season like no other and our forest is gone to once again protect and retain our water sources for generations to come while you flush the sewers into the Yaquina and leak from both your failed systems and this toxic mill as I have read the reports there too.

I will continue to educate the community when you lie and deceive the public, as for this meeting you might get ever able body on the fire department because even there your bad attitudes severed what was a cohesive department into the fractured concern we have to rely upon during this dangerous time of wars fires floods and the most corrupt government in my lifetime.

Cynthia George



**CITY OF TOLEDO  
REQUEST FOR COUNCIL ACTION**

| <b>Council Goal:</b>                | <b>Meeting Date:</b>      | <b>Agenda Topic:</b>                                                                                                  |
|-------------------------------------|---------------------------|-----------------------------------------------------------------------------------------------------------------------|
| Not Applicable                      | <b>April 1, 2026</b>      | Res No. 1600 A resolution of the Toledo City Council to authorize signers for the bank accounts of the City of Toledo |
|                                     | <b>Agenda Type:</b>       |                                                                                                                       |
|                                     | Consent Agenda            |                                                                                                                       |
| <b>Prepared by:</b>                 | <b>Reviewed by:</b>       | <b>Approved by:</b>                                                                                                   |
| Interim Finance Director J. Richter | City Manager Rich Huebner | City Manager Rich Huebner                                                                                             |

**Recommendation:**

Motion to approve Resolution No. 1600, A resolution of the Toledo City Council authorizing signers for the bank accounts of the City of Toledo.

**Background:**

BMO bank is the banking depository for the City of Toledo. BMO requires a resolution of the City Council to update the signers on the city bank accounts. All city checks require two signers. We wish to add Mayor Tracy Mix and Finance Director Mindy Suitter, to City Manager Richard J. Huebner, and Accounting Supervisor, Cindy Oleman with authority to sign checks. Rod Cross and David Clyne are removed.

| <b>Fiscal Impact:</b> | <b>Fiscal Year:</b> | <b>GL Number:</b> |
|-----------------------|---------------------|-------------------|
| Unknown               | 2025-2026           | N/A               |

**Attachment:**

1. Resolution No. 1600

**CITY OF TOLEDO  
RESOLUTION NO. 1600**

**A RESOLUTION OF THE TOLEDO CITY COUNCIL AUTHORIZING SIGNERS ON THE  
CITY OF TOLEDO BANK ACCOUNTS**

**WHEREAS**, the City of Toledo has designated BMO as its banking depository; and

**WHEREAS**, BMO requires the update of signers to the bank account by resolution; and

**WHEREAS**, the City wishes to have Tracy Mix, Richard J. Huebner, Mindy Switter and Cindy Oleman with check signing authority.

**NOW, THEREFORE, THE CITY OF TOLEDO RESOLVES AS FOLLOWS:**

Section 1. Richard J. Huebner, Tracy Mix, Mindy Switter and Cindy Oleman are authorized check signers for the City of Toledo. Rod Cross and David Clyne are removed as authorized check signers.

Section 2. That this Resolution shall be effective immediately upon passage by the Toledo City Council.

That this resolution is hereby adopted by the Toledo City Council on this 1st day of April, 2026.

APPROVED:

ATTEST:

\_\_\_\_\_  
Mayor Tracy Mix

\_\_\_\_\_  
City Recorder, Paul Johnson

City Hall  
206 N. Main St.  
Toledo, Oregon 97391  
6:00 p.m.



**TOLEDO CITY COUNCIL**  
**Regular City Council Meeting**  
**March 18, 2026**

**1. Call to Order**

- a. Mayor Tracy Mix called the meeting to order at 6:00 p.m.; also via Zoom in Toledo, Oregon and lead the Pledge of Allegiance.

**2. Roll Call**

- a. City Recorder Johnson took roll call and determined a quorum is present.

| Council Member           | Present | Absent | Via Zoom |
|--------------------------|---------|--------|----------|
| Mayor Mix                | X       |        |          |
| Council President Silvia | X       |        |          |
| Councilor Chambers       | X       |        |          |
| Councilor Kauffman       | X       |        |          |
| Councilor Keating        | X       |        |          |
| Councilor Burns          |         |        |          |
|                          |         |        |          |

- b. Staff Present: City Manager Rich Huebner, City Attorney Souvanny Miller, Interim Finance Director Judy Richter, Police Chief Michael Pace, Fire Chief David Lapof, Library Director Harrison Baker, HR Director Shawna Gribskov, and City Recorder Paul Johnson.

**3. Visitors/Public Comment**

- a. Mayor Mix opened the floor for public comment on items not on the agenda. No members of the public were present in person, and City Recorder Johnson confirmed no one was online raising their hand to speak. Public comment was closed.
- b. Submitted public comments are attached.

**4. Consent Agenda**

- a. City Manager Huebner asked if anyone wanted to discuss items on the consent agenda, which included amended executive session minutes from September 17, 2024, and meeting minutes from March 4, 2026.
- b. Council President Silvia moved to approve the consent agenda as presented. Councilor Keating seconded the motion. The motion passed unanimously by roll call vote.

| Council Member           | M | S | Yay | Nay | Abstained | Absent |
|--------------------------|---|---|-----|-----|-----------|--------|
| Mayor Mix                |   |   | X   |     |           |        |
| Council President Silvia | X |   | X   |     |           |        |
| Councilor Chambers       |   |   | X   |     |           |        |
| Councilor Kauffman       |   |   | X   |     |           |        |
| Councilor Keating        |   | X | X   |     |           |        |
| Councilor Burns          |   |   | X   |     |           |        |
|                          |   |   |     |     |           |        |

## 5. Community Service Reports and/or Presentations to the Council

- a. Toledo Summer Festival Royalty.
  - i. Shannon Hermann, president of the Toledo Summer Festival Board, presented the 2026 Princess Court. She explained that the Princess Court is a longstanding tradition representing the community, with members participating in fundraising events, gathering donations, and attending six different parades from May to July. Senior court members receive scholarships of \$500 for the queen and \$250 for the runner-up, with a new \$250 junior court scholarship being added this year.
  - ii. The senior court members, Taylor (a freshman at Toledo High School) and Ryan (a junior), shared their excitement about being part of the tradition and meeting new people in the community. Junior court members Emily and Kyleena (in first grade) shared their favorite rides at the festival.
  - iii. Hermann requested that Mayor Mix provide a "mayor's question" for use during the interview process for the court members. The presentation concluded with photos of the court members with the mayor.

## 6. Discussion and Information Items

- a. Oregon Forestry Property
  - i. City Manager Huebner provided an update on the city's potential acquisition of Oregon Department of Forestry land located off Highway 20 behind the Town Pump Food Fair and Toledo Feed and Seed area. He noted that two additional discussion items would be added to the agenda: a code enforcement process overview and an update on Art Oysters and Brew.
  - ii. Huebner shared that the state has prioritized housing projects for the sale of state land through Governor Kotek's office. He presented an appraisal document commissioned by ODF in May 2025, showing a land value of \$784,080 for the property if completely cleared and ready for development.
  - iii. The appraisal identified significant demolition costs for existing improvements on the property. A consultant estimated demolition at \$315,325 based on 12,613 square feet of various improvements, primarily wood frame construction. However, ODF obtained a quote from a local contractor that differed by almost \$180,000, suggesting demolition costs of approximately \$134,000.
  - iv. Huebner explained the timeline constraints, noting that the state's Public Land Advisory Committee meets quarterly with their next meeting on

April 23rd. They require a letter of interest by April 2nd if the city intends to make an offer. He outlined potential funding mechanisms, including Urban Renewal Authority funds, noting the property falls within the URA boundaries.

- v. The discussion revealed significant concerns from council members. Council President Silvia expressed strong opposition, citing the city's recent history with the public safety building acquisition where promises of plans were made but never materialized. He emphasized concerns about asbestos abatement costs and the city's recent financial constraints that led to staff reductions.
  - vi. Councilor Chambers echoed these concerns about fiscal responsibility and questioned whether the city should take on another major project given budget shortfalls. He also raised questions about site constraints, including access road limitations and uncertainty about easement rights.
  - vii. Councilor Keating referenced economic data showing Toledo's challenges with unemployment rates nearly double the county average and lower income levels. He expressed concerns about the city's reputation for not completing large projects, citing feedback that this has hurt the city's credibility with state legislators.
  - viii. Councilor Burns agreed with the concerns about fiscal prudence, and Councilor Kauffman questioned what would happen to the land if the city passed on the opportunity.
  - ix. Mayor Mix acknowledged the housing need but agreed the timing was poor given the city's budget constraints. She suggested it would be irresponsible to commit \$650,000 for property the city doesn't have funds to develop.
  - x. Councilor Keating expressed interest in exploring funding opportunities over a three-month extension if possible, but ultimately the consensus was against pursuing the acquisition at this time. City Manager Huebner agreed to notify ODF that the city would not be submitting an offer on April 1st and would inquire about future opportunities.
- b. Code Enforcement Processes
- i. For code enforcement, City Attorney Souvanny Miller provided a comprehensive overview of the process, from initial complaint or observation through correction notices, enforcement options including penalties and city abatement with cost assessment, and potential court proceedings. She identified over 10 unoccupied properties throughout the city with various nuisances requiring remediation, noting challenges with locating owners, unclear property status during foreclosure processes, and high abatement costs. The city budgeted \$25,000 for abatement in the current fiscal year, which would cover boarding and vegetation removal but not demolition. Council requested an executive session on April 1st to discuss specific properties and potential Urban Renewal Authority funding options.

- c. EDALC Update on Art, Oysters and Brews
  - i. For Art Oysters and Brew, City Manager Huebner reported positive news about increased SIP tax revenues of \$580,000 compared to the projected \$450,000, though some of the additional funds would need to address cost center overruns. He presented EDALC's budget breakdown totaling approximately \$5,215 for the event, including band matching funds, mural supplies, marketing, water bottles, and chalk the walk prizes. Council expressed unanimous support for moving forward with the two-day event format that had proven successful in recent years.

## 7. Decision Items

- a. RCA - Authorize expenditure from the General Reserve Fund – Fire Department Equipment for Fire Apparatus Repair.
  - i. City Manager Huebner presented a request for council approval to pay an invoice for fire apparatus repair that exceeded the original budget estimate. The 1997 Freightliner fire truck was initially budgeted for approximately \$35,000 in repairs but ultimately cost over \$50,000 due to unexpected work required on the compressed air foam system and integrated gearbox.
  - ii. Huebner explained that Benton County determined during inspection that the vehicle's gearbox was integrated into the foam system and required replacement along with the complete removal and replacement of the foam system and all attached wiring and tubing. The vehicle returned to service in January 2026 with the best performance scores in its 30-year life.
  - iii. Due to the successful repair, the fire department recommended retaining the vehicle in active service rather than replacing it as originally planned in the 2026 budget, with reevaluation in five years. Councilor Keating noted that a new equivalent fire truck would cost over \$600,000, making the repair a good value despite the sticker shock.
  - iv. Council President Silvia moved to approve the expenditure of \$84,311.49 to Benton County from the General Reserve Fund Fire Department equipment for the repair of Toledo Fire Department 1997 Freightliner fire apparatus. Councilor Keating seconded the motion. The motion passed unanimously by roll call vote.

| Council Member           | M | S | Yay | Nay | Abstained | Absent |
|--------------------------|---|---|-----|-----|-----------|--------|
| Mayor Mix                |   |   | X   |     |           |        |
| Council President Silvia | X |   | X   |     |           |        |
| Councilor Chambers       |   |   | X   |     |           |        |
| Councilor Kauffman       |   |   | X   |     |           |        |
| Councilor Keating        |   | X | X   |     |           |        |
| Councilor Burns          |   |   | X   |     |           |        |
|                          |   |   |     |     |           |        |

**8. Reports and Comments**

- a. City Manager Huebner and the department heads provided written reports in the council packet covering police, fire, public works, planning, human resources, finance, library, and city recorder activities. No questions were raised on the reports.
- b. City Recorder Johnson announced that the TextMyGov service would be live soon, with information included in the next utility bill. He also noted that the agenda management program would change how agendas are prepared, going live May 1st.
- c. City Manager Huebner reminded council members that Statement of Economic Interest filings opened March 16th with a 30-day deadline. He provided updates on staff changes, noting Public Works Director Lorimor would be out dealing with a family situation while Public Works Supervisor Jeff Chatterton stepped up to help with leadership duties.
- d. Huebner announced the successful hiring of Mindy Suitter as the new Finance Director, starting April 1st. Suitter currently works as a finance manager for the Siletz Tribe and has government budgeting and accounting experience. Interim Finance Director Judy would continue through the budget process to ensure a smooth transition.

**9. City Council Issue Tracker**

- a. City Manager Huebner noted he had updated the issue tracker and asked council members to identify any additional items needing attention. Mayor Mix confirmed that city council seat applicant interviews would be conducted on April 1st.

**10. Council Comments**

- a. Councilor Burns had no comments.
- b. Councilor Kauffman issued a public awareness announcement about phone scams, emphasizing that legitimate law enforcement agencies appear in person rather than calling to request money transfers or gift cards.
- c. Councilor Chambers noted the opening of an upholstery business in the former Crow's Nest building and addressed feedback about Toledo's reputation for not completing projects. He acknowledged the criticism while noting that the pool district's funding challenges stemmed from receiving only half their requested amount. He also alerted the community to a potential credit card skimming issue at a local business that is under active police investigation.
- d. Councilor Keating suggested revisiting public comment procedures to include discussion items, noting that important community decisions were being made by consensus without formal public input opportunities.
- e. Council President Silvia provided updates from the Economic Development Alliance summit, highlighting concerning statistics: Lincoln County has 32,373 homes but only 22,829 occupied, with 9,544 being second homes or vacation rentals. He also warned about extreme fire danger due to lack of snowpack and early season conditions, urging residents to complete burn piles early or wait until the wet season returns.

**11. Mayor's Comments**

- a. Mayor Mix expressed enthusiasm about Toledo's position as the only jurisdiction allowing fireworks, seeing it as an economic opportunity to attract visitors to local businesses. She suggested exploring options for a safe fireworks location and potentially developing a July 4th celebration at Memorial Field, though noting the need for cleanup before Summer Festival setup.
- b. Mayor Mix also reported on her discussion with Senator Gomberg about pursuing funding for the police building project, indicating it remains a priority for his office despite the recent setback.

**12. Future Agenda Items**

- a. The agenda tracker showed limited items as the city prepares to enter the budget season in April. A town hall meeting on fireworks was scheduled for the following Wednesday at the fire station, with Deputy Fire Chief Robeson attending to provide expertise.
- b. Council noted a domestic violence awareness assembly at Toledo High School on April 3rd where artwork would be presented to students, with Mayor Mix planning to speak.

**13. Adjournment**

- a. The meeting adjourned at 7:56 p.m. after discussion of potential July 4th activities and coordination with Summer Festival timing.

APPROVE:

ATTEST:

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Mayor Tracy Mix

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City Recorder Paul Johnson

Fire Hall  
285 NE Burgess R  
Toledo, Oregon 97391  
6:00 p.m.



**TOLEDO CITY COUNCIL**  
**Town Hall Meeting**  
**March 25, 2026**

**1. Call to Order**

- a. Mayor Tracy Mix called the meeting to order at 6:09 p.m.; also via Zoom in Toledo, Oregon and lead the Pledge of Allegiance.

**2. Roll Call**

- a. City Recorder Johnson took roll call and determined a quorum is present.

| Council Member           | Present | Absent | Via Zoom |
|--------------------------|---------|--------|----------|
| Mayor Mix                | X       |        |          |
| Council President Silvia | X       |        |          |
| Councilor Chambers       | X       |        |          |
| Councilor Kauffman       | X       |        |          |
| Councilor Keating        |         | X      |          |
| Councilor Burns          | X       |        |          |
|                          |         |        |          |

- b. Staff Present: City Manager Rich Huebner and City Recorder Paul Johnson

**3. Discussion and Information Items**

**a. Water Conservation**

- i. Mayor Mix opened the discussion by explaining that this has been an unusually mild winter, resulting in critically low water levels in the Siletz River that are comparable to typical summer lows. She emphasized the need for early water conservation measures to avoid mandatory curtailments later in the year, noting this is the earliest the city has ever initiated such discussions.
- ii. Council President Silvia explained that the conversation began when he and the mayor recognized the urgent need to address water conservation not only within Toledo but with neighboring East County communities. He noted that Toledo has the oldest water rights on the Siletz River, which provides some protection during curtailment periods.
- iii. Stu Strom raised concerns about Georgia Pacific's industrial operations, noting they maintain approximately a 90-day water supply and may need to shut down if water becomes scarce. This prompted discussion about the existing water sales agreement between the city and GP.
- iv. City Manager Huebner provided detailed explanation of the infrastructure

challenges with the current water sales arrangement. He explained that the city's pump can only serve one location at a time - either Toledo or GP - and requires manual valve switching each time. The aging valve system creates risk of damage with each operation. Additionally, serving GP would require overtime operations and careful coordination to ensure the city's water needs are met.

- v. Former Mayor Cross provided background on water rights hierarchy, explaining that GP has the youngest rights as a corporation and would be the first curtailed, followed by Siletz, then Newport (which has two separate rights), and finally Toledo with the oldest municipal rights.
- vi. Cross suggested that GP should contribute to upgrading the Y-valve system to allow remote operation, which would eliminate overtime costs and reduce infrastructure risks. Mayor Mix confirmed that GP has already agreed to pay 100% of the Y-valve upgrade costs.
- vii. The discussion expanded to regional water cooperation, with emphasis that Toledo's superior water rights should not prevent assistance to neighboring communities. Cross noted that technically, between Toledo's rights on the Siletz and Mill Creek Reservoir, the city controls most of the county's available water supply.
- viii. Stu Strom suggested that tourist-dependent coastal communities pulling from the Siletz might need to implement their own restrictions, such as limiting hotel room availability during water shortages.
- ix. The conversation touched on Mill Creek reservoir capacity, referencing a 2009 water study showing that raising the dam by 10 feet could more than double storage capacity. However, algae buildup during summer months creates treatment challenges that would require significant infrastructure investment.
- x. Cindy George participated via online connection, expressing frustration about prioritizing industrial water use over residential and tourism needs, warning about fire dangers when water levels drop critically low.
- xi. Council President Silvia emphasized his preference for ensuring Siletz residents have water access over industrial needs, while asking about the possibility of raising the Mill Creek dam to increase regional water storage capacity.
- xii. Council Kauffman highlighted that selling water helps protect Toledo's water rights, as unused rights can be reduced by the state. She stressed that every gallon sold, regardless of source, helps maintain the city's full water allocation.
- xiii. Councilor Chambers suggested implementing different industrial water rates to help fund necessary infrastructure improvements through rate adjustments rather than upfront agreements.
- xiv. The mayor concluded that next steps include reaching out to other mayors for regional coordination, developing public education materials about home water conservation measures, and encouraging residents to consider reducing activities like large gardens during the anticipated dry summer.

**b. Fire Safety**

- i. Mayor Mix transitioned the discussion to fire safety, particularly fireworks safety, given the dry conditions and early fire season concerns. The conversation focused on creating safe opportunities for fireworks use while other communities have implemented bans.
- ii. The council discussed organizing a community fireworks event at the Memorial Field on July 4th, where residents could safely set off fireworks with volunteer firefighters present and adequate water supplies available. This would provide a controlled environment with proper supervision and cleanup protocols.
- iii. Council members debated timing conflicts with Summer Festival setup, which typically begins the Monday after July 4th. They explored using the Memorial Field with careful coordination to ensure cleanup before carnival equipment arrives.
- iv. The discussion expanded to include food trucks and making the event a community gathering, though concerns were raised about conflicts with Summer Festival timing. Some suggested holding the event on July 5th instead.
- v. Deputy Fire Chief Larry Robeson provided comprehensive fire safety education, using a dollhouse demonstration to illustrate defensible space principles. He emphasized the importance of creating defensible zones around homes:
  1. 0-5 feet from structures: Hardscaping with non-flammable materials, avoiding wood chips and bark dust
  2. 5-30 feet: Removing ladder fuels by trimming tree limbs 6+ feet from ground level
  3. 30-100 feet: Maintaining larger defensible areas for firefighter access
- vi. Deputy Chief Robeson demonstrated how different building materials affect fire resistance, showing that vinyl siding and gutters are particularly vulnerable, while metal roofing and siding provide better protection. He explained that even terracotta tiles can be problematic if bird nests and debris accumulate in the loops.
- vii. The Deputy Chief offered to provide home fire safety assessments through the state's Survey 123 program, which creates a database for emergency response planning while educating homeowners about vulnerabilities.
- viii. Discussion included the fire department's capabilities for community education, including neighborhood-level assessments and the Firewise Community program for organized residential areas.
- ix. Stu Strom inquired about Main Street fire suppression systems, with Deputy Chief Robeson confirming that hydrants are functional and the former hotel building has an operational sprinkler system, though newer apartment conversions avoided sprinkler requirements through different occupancy classifications.
- x. The conversation concluded with plans to coordinate fireworks booth permitting for Summer Festival, balancing community fundraising needs

with safety requirements. The council agreed to limit the number of fireworks vendors to protect Summer Festival's primary fundraising opportunity while accommodating other community organizations.

**4. Adjournment**

- a. The meeting concluded with discussion of next steps for both water conservation and fire safety initiatives. The council planned to add these topics to their April 15th business meeting for formal action and policy development. Mayor Mix adjourned the meeting at 7:38 p.m.

APPROVE:

ATTEST:

\_\_\_\_\_  
Mayor Tracy Mix

\_\_\_\_\_  
City Recorder Paul Johnson



City of Toledo  
Volunteer for a Committee  
Application Packet

City Appointed Committees

Thank you for your interest and willingness to serve on a City of Toledo Committee. We appreciate your time and look forward to having you join our organization.

Included in this packet:

1. Volunteer Application form
2. Toledo Municipal Code, Chapter 2.04 (*refers to Planning Commission*)

Application requirements:

- Thoroughly complete and sign the Volunteer Application (incomplete applications may take longer to process or not accepted)
- Return the completed original signed Volunteer Application to the City Recorder. You can e-mail it to [paul.johnson@cityoftoledo.org](mailto:paul.johnson@cityoftoledo.org) or you can drop it off and/or mail your application to:  
City of Toledo  
Attention: City Recorder  
206 N. Main Street  
Po Box 220, Toledo, OR 97391
- If you have any questions, you may contact the City Recorder at 541-336-2247 extension 2060

RECEIVED  
CITY OF TOLEDO  
DATE 3-2-2024  
BY C.H.

City of Toledo  
Committee Volunteer Application Form

Please indicate which Board or Committee you are applying for:

- |                                                  |                                                  |
|--------------------------------------------------|--------------------------------------------------|
| <input checked="" type="checkbox"/> City Council | <input type="checkbox"/> Contributions Committee |
| <input type="checkbox"/> Budget Committee        | <input type="checkbox"/> Library Board           |
|                                                  | <input type="checkbox"/> Planning Commission     |

Name: William A. Riley III

Home Address: [REDACTED]

Toledo OH 97391  
City State Zip

Mailing Address: \_\_\_\_\_  
(if different) \_\_\_\_\_  
City State Zip

Home Phone: [REDACTED] Cell Phone: [REDACTED]

E-mail address: [REDACTED]

Residency and Eligibility

Do you reside within the City limits? ☒ Yes ☐ No Length of Time \_\_\_\_\_

Do you reside within the Urban Growth Boundary? ☒ Yes ☐ No Length of Time \_\_\_\_\_

Are you a registered voter in Lincoln County? ☒ Yes ☐ No

Are you a Toledo business owner or Manager? ☐ Yes ☒ No

If yes, please indicate which business you own/manage: \_\_\_\_\_

Have you worked for or previously been a volunteer for the City of Toledo? ☐ Yes ☒ No

If yes, what was your position and when? \_\_\_\_\_

Comments of Interest

Please explain why you are interested in this position:

I WANT TO HELP MAKE A DIFFERENCE IN THE CITY OF TOLEDO.  
I HAVE BEEN LIVING IN TOLEDO SINCE 2001.

## Experience & Background

### General Background

Please list any qualifications you feel would be of benefit in this position.

PUBLIC SERVANT FOR 45+ YEARS IN MEDICAL FIELD - DEALING WITH "PEOPLE" TO INCLUDE MENTAL AND PHYSICAL HEALTH.

List previous experience and/or current employment.

CURRENTLY WORKING IN HARDWARE STORE - DO IT BEST.  
SERVED 26 YEARS IN US ARMY AND AIR FORCE.

Please list any current or previous community involvement.

## Certification and Signature

**Please initial:**

WAL I understand that I may be subject to a criminal background check pursuant to Toledo Municipal Code Chapter 2.44 and if selected to complete one, I will be required to provide personal information to conduct the criminal background check.

By signing below, I certify that the information on the application is true and accurate and that I meet the necessary eligibility and/or residency requirements in accordance with Oregon State Law and/or the Toledo Municipal Code to serve on a Committee for the City of Toledo.

William P. Pitzer  
Signature

26 FEB '24  
Date



**CITY OF TOLEDO  
REQUEST FOR COUNCIL ACTION**

| <b>Council Goal:</b>                                                                                                                                                                                    | <b>Meeting Date:</b>       | <b>Agenda Topic:</b>                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------|
| 6.Encourage economic development by developing barrier reducing policies and plans to attract business investments, obtaining grants for commercial rehabilitation, and to support housing development. | <b>Meeting Date</b>        | Approve the Oregon Liquor& Cannabis Commission Local Government Recommendation – Liquor License for Dempseys. |
|                                                                                                                                                                                                         | <b>Agenda Type:</b>        |                                                                                                               |
|                                                                                                                                                                                                         | Decision Items             |                                                                                                               |
| <b>Prepared by:</b>                                                                                                                                                                                     | <b>Reviewed by:</b>        | <b>Approved by:</b>                                                                                           |
| City Recorder Paul Johnson                                                                                                                                                                              | City Recorder Paul Johnson | City Recorder Paul Johnson                                                                                    |

**Recommendation:**

Staff makes on recommendation. The City Council may recommend approval or recommend denial of the Liquor License application for KA Dempseys, LLC.

**Background:**

A liquor license application was submitted by Kristi Martin, owner of Dempseys located at 155 N. Main Street, Toledo. The application requests Full On-Premises commercial sales. A copy of the application is attached. Their application was forwarded to the Police Department for review. The final authority in permitting the Liquor License application rests with the Oregon Liquor Control Commission (OLCC).

| <b>Fiscal Impact:</b> | <b>Fiscal Year:</b> | <b>GL Number:</b> |
|-----------------------|---------------------|-------------------|
| N/A                   | 2025-2026           | N/A               |

**Attachment:**

1. OLCC Local Government Recommendation – Liquor License.



## Local Government Recommendation – Liquor License

## Annual Liquor License Types

|                                            |                                |
|--------------------------------------------|--------------------------------|
| Off-Premises Sales                         | Brewery-Public House           |
| Limited On-Premises Sales                  | Brewery                        |
| Full On-Premises, Caterer                  | Distillery                     |
| Full On-Premises, Commercial               | Grower Sales Privilege         |
| Full On-Premises, For Profit Private Club  | Winery                         |
| Full On-Premises, Non Profit Private Club  | Wholesale Malt Beverage & Wine |
| Full On-Premises, Other Public Location    | Warehouse                      |
| Full On-Premises, Public Passenger Carrier |                                |

## Section 1 – Submission – To be completed by Applicant:

## License Information

Legal Entity/Individual Applicant Name(s): KA Dempseys, LLC

Proposed Trade Name: Dempseys

Premises Address: 155 N. Main St.

Unit:

City: Toledo

County: Lincoln

Zip: 97391

Application Type: ☒ New License Application ☐ Change of Ownership ☐ Change of LocationLicense Type: Full on Premises Sales - Commercial ☐ Additional Location for an Existing License

## Application Contact Information

Contact Name: Kristi Martin

Phone: 541-961-8649

Mailing Address: 155 N. Main St.

City: Toledo

State: OR

Zip: 97391

Email Address: Kristi@dempseysbar.com

## Business Details

Please check all that apply to your proposed business operations at this location:

- ☐ Manufacturing/Production
- ☐ Retail Off-Premises Sales
- ☒ Retail On-Premises Sales & Consumption

If there will be On-Premises Consumption at this location:

- ☒ Indoor Consumption ☐ Outdoor Consumption
- ☐ Proposing to Allow Minors

Section 1 continued on next page



## Local Government Recommendation – Liquor License

### Section 1 Continued – Submission - To be completed by Applicant:

Legal Entity/Individual Applicant Name(s): Kristi Martin

Proposed Trade Name: DEMPSEYS

**IMPORTANT:** You MUST submit this form to the local government PRIOR to submitting to OLCC.  
Section 2 must be completed **by the local government** for this form to be accepted  
with your CAMP application.

### Section 2 – Acceptance - To be completed by Local Government:

#### Local Government Recommendation Proof of Acceptance

After accepting this form, please return a copy to the applicant with received and accepted information

City or County Name: City of Toledo

Optional Date Received Stamp

Date Application Received: 03/17/2026

Received by: Paul Johnson, City Recorder

### Section 3 – Recommendation - To be completed by Local Government:

- ☐ Recommend this license be granted
- ☐ Recommend this license be denied (Please include documentation that meets [OAR 845-005-0308](#))
- ☐ No Recommendation/Neutral

Name of Reviewing Official: Tracy Mix

Title: Mayor, City of Toledo

Date:

Signature:

After providing your recommendation and signature, please return this form to the applicant.

## City of Toledo Issue Tracker 2026

| Request Date | Date to Follow Up | Targeted Completion Date | Staff Assigned                                | Item                                        | Comments/Notes                                                                                                                                                                                                    | Completed?     |
|--------------|-------------------|--------------------------|-----------------------------------------------|---------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 5/7/2025     | 10/25/2025        | 10/31/2025               | City Attorney/<br>City Manager                | Fire policies reviewed by the City Attorney | Completed through collaboration with Fire Chief and City Attorney                                                                                                                                                 | Y              |
| 5/7/2025     |                   | 10/31/2025               | Council                                       | Civic Center Naming                         | August 6 contract awarded to Scott Edwards to do visioning and prelim design                                                                                                                                      | Y              |
| 8/6/2025     | 9/17/2025         | 10/1/2025                | City Attorney/<br>City Manager                | Homie House                                 | Agreement and letter of support. Payment remitted to Homie House.                                                                                                                                                 | Y              |
| 7/2/2025     | 10/22/2025        | 11/30/2025               | Council/Staff                                 | Review/update council rules                 | October Work Session                                                                                                                                                                                              | Y              |
| 10/15/2025   | 10/15/2025        | Ongoing - quarterly      | Paul Johnson                                  | Railroad and Yaquina payment RCA            |                                                                                                                                                                                                                   | Ongoing        |
| 7/10/2025    |                   | N/A                      | City Attorney/<br>City Manager/<br>Fire Chief | Facility use agreement                      | Agreement proposed and rejected by ELCFR, which vacated Toledo Fire Station                                                                                                                                       | N/A            |
| 2/5/2025     | 3/25/2026         |                          | Justin Brown                                  | Council tech upgrades                       | Justin previously met with Councilor Keating in September. Staff anticipate purchasing new projector and ceiling mount in March 2026. Reviewing options for Chromebook replacement and dais presentation viewing. | N              |
| 5/20/2025    |                   | Winter                   | City Manager/<br>Council                      | Budget Committee process review             | Rich will follow-up with new Finance Director, who is starting April 1, 2026                                                                                                                                      | N              |
| 4/23/2025    | 3/25/2026         | 7/1/2026                 | Brian Lorimor                                 | Memorial Field bathroom completion          | Bid completed and awarded. Demo completed. Contract signed with DSL Construction.                                                                                                                                 | N - In process |
| 4/16/2025    | 4/15/2026         | 6/30/2026                | Chiefs                                        | Emergency Operations Plan                   | Preliminary Draft Expected. New information gained by FD has added additional elements.                                                                                                                           | N - In process |

[illegible]

[illegible]

**City of Toledo – future agenda items list 2026**

| Goal # | January 7, 2026 Regular Meeting                                         | Staff Lead |
|--------|-------------------------------------------------------------------------|------------|
|        | Discussion: University of Oregon's Sustainable City Year Program (SCYP) | RH/CMAK    |
|        | Website Upgrade and new Software Programs                               | RH/PJ      |
|        | Employee Handbook                                                       | SG         |
|        | Auditor Introduction                                                    | RH/JR      |
|        |                                                                         |            |

| Goal # | January 21, 2026 Regular Meeting                                        | Staff Lead |
|--------|-------------------------------------------------------------------------|------------|
|        | Lincoln County Genealogical Society                                     | HB         |
|        | Discussion: University of Oregon's Sustainable City Year Program (SCYP) | RH/CMAK    |
|        |                                                                         |            |
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| Goal # | January 28, 2026 Work Session | Staff Lead |
|--------|-------------------------------|------------|
|        | Volunteer Appreciation        |            |
|        | Mix Report                    |            |
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| Goal # | February 4, 2026 Regular Meeting                                                                                                                                   | Staff Lead |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 1      | Approve Resolution No. 1595, authorizing Interfund Transfers to repay the System Development Charges Fund for exempted SDCs related to the Olalla Meadows Project. | RH/JR      |
|        | Ordinance 1434 Second Reading                                                                                                                                      | RH         |
|        | Swearing in of Officer Orrin Wallace                                                                                                                               | MP         |
|        | Meritorious Award Presentation                                                                                                                                     | RH/MP/DS   |
|        | Election of Mayor                                                                                                                                                  | RH         |
|        | Election of Council President (if needed)                                                                                                                          | RH         |
|        |                                                                                                                                                                    |            |
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| Goal # | February 18, 2026 Regular Meeting                     | Staff Lead |
|--------|-------------------------------------------------------|------------|
|        | Art Toledo                                            |            |
|        | SE 7 <sup>th</sup> Place Street Synopsis              |            |
|        | Toledo History and Yaquina Historical Railroad Museum |            |
|        | Toledo Summer Festival Princesses                     |            |
|        | Lincoln County Historical Society                     |            |

| Goal # | February 25, 2026 Work Session                              | Staff Lead |
|--------|-------------------------------------------------------------|------------|
|        | University of Oregon's Sustainable City Year Program (SCYP) | AK/RH      |
|        | CIP's                                                       |            |
|        | Draft Goals                                                 |            |
|        | Art Toledo                                                  |            |

**City of Toledo – future agenda items list 2026**

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|  | Water Conservation |  |
|  | Vigil              |  |

| Goal # | March 4, 2026 Regular Meeting                                                 | Staff Lead |
|--------|-------------------------------------------------------------------------------|------------|
|        | Toledo History Center and Yaquina Historical Railroad Museum Funding Approval |            |
|        | Fireworks – Discussion Item                                                   |            |
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| Goal # | March 18, 2026 Regular Meeting                       | Staff Lead |
|--------|------------------------------------------------------|------------|
|        | Toledo Summer Festival Princesses                    | PJ         |
|        | RCA – authorize payment for repair of Fire Apparatus | RH         |
|        | Discussion/update on Code Enforcement                | SM         |
|        | Forestry Department Letter of Interest               | RH         |
|        |                                                      |            |
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| Goal # | March 25, 2026 Town Hall | Staff Lead |
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| Goal # | April 1, 2026 Regular Meeting          | Staff Lead |
|--------|----------------------------------------|------------|
|        | Council Applicant Interview            | CC         |
|        | Discussion: Thursday Market Rental Fee | RH         |
|        | Discussion: Fireworks Regulations      | RH/SM      |
|        | Exec Session: Potential Litigation     | RH/SM      |
|        |                                        |            |
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| Goal # | April 15, 2026 Regular Meeting       | Staff Lead |
|--------|--------------------------------------|------------|
|        | Budget Amendment/Supplemental Budget | RH/JR      |
|        | Water Conservation / Fire Safety     | CC         |
|        |                                      |            |
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| Goal # | April 22, 2026 Work Session | Staff Lead |
|--------|-----------------------------|------------|
|        | Transportation              |            |
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**City of Toledo – future agenda items list 2026**

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| Goal # | May 6, 2026 Regular Meeting | Staff Lead |
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| Goal # | May 20, 2026 Regular Meeting | Staff Lead |
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| Goal # | May 27, 2026 Work Session | Staff Lead |
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| Goal # | June 3, 2026 Regular Meeting | Staff Lead |
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| Goal # | June 17, 2026 Regular Meeting | Staff Lead |
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| Goal # | June 24, 2026 Work Session | Staff Lead |
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**City of Toledo** – *future agenda items list 2026*

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City of Toledo – future agenda items list 2026

| Goal # | May 6, 2026 Regular Meeting | Staff Lead |
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| Goal # | May 20, 2026 Regular Meeting | Staff Lead |
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| Goal # | May 27, 2026 Work Session | Staff Lead |
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| Goal # | June 3 2026 Regular Meeting | Staff Lead |
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| Goal # | June 17, 2026 Regular Meeting | Staff Lead |
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| Goal # | June 24, 2026 Work Session | Staff Lead |
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**City of Toledo – future agenda items list 2026**

| Goal # | July 1, 2026 Regular Meeting | Staff Lead |
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| Goal # | July 15, 2026 Regular Meeting | Staff Lead |
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| Goal # | July 22, 2026 Work Session | Staff Lead |
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| Goal # | August 5, 2026 Regular Meeting | Staff Lead |
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| Goal # | August 19, 2026 Regular Meeting | Staff Lead |
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| Goal # | August 26, 2026 Work Session | Staff Lead |
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**City of Toledo – future agenda items list 2026**

| Goal # | September 2, 2026 Regular Meeting | Staff Lead |
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| Goal # | September 16, 2026 Regular Meeting | Staff Lead |
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| Goal # | September 23, 2026 Work Session | Staff Lead |
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| Goal # | October 7, 2026 Regular Meeting | Staff Lead |
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| Goal # | October 21, 2026 Regular Meeting | Staff Lead |
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| Goal # | October 28, 2026 Work Session | Staff Lead |
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**City of Toledo – future agenda items list 2026**

| Goal # | November 4, 2026 Regular Meeting | Staff Lead |
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| Goal # | November 18, 2026 Regular Meeting | Staff Lead |
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| Goal # | November 25, 2026 Work Session | Staff Lead |
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| Goal # | December 2, 2026 Regular Meeting | Staff Lead |
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| Goal # | December 16, 2026 Regular Meeting | Staff Lead |
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| Goal # | December 23, 2026 Regular Meeting | Staff Lead |
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