

**TOLEDO URBAN RENEWAL AGENCY**  
**REGULAR MEETING**  
October 18, 2023

**1. CALL TO ORDER**

Board President Rod Cross called the meeting to order at 5:04 p.m. also via Zoom in Toledo, Oregon.

| Present | Absent |                        |
|---------|--------|------------------------|
| X       |        | President Rod Cross    |
| X       |        | Member Kim Bush        |
|         | X      | Member Jackie Kauffman |
| X       |        | Member Tracy Mix       |
| X       |        | Member Stu Strom       |
|         | X      | Member Jackie Burns    |
| X       |        | Member Frank Silvia    |

Staff present: Director (D) Doug Wiggins, City Recorder (CR) Lisa Figueroa, Finance Director (FD) Judy Richter, City Attorney (CA) Mike Adams

**2. DISCUSSION/DECISION ITEMS**

**Proposed business loan and/or grant revitalization program within the Urban Renewal District**

Dir. Wiggins reviewed the previous discussion related to the grant/revitalization program. He referenced the packet and presented the application based on the Board's discussion on September 27. He said the document has been reviewed the by CA Adams for any legal issues. He indicated the objectives of the funding was to rehabilitate business, create housing, and encourage retail development or façade improvements. Dir. Wiggins noted the Board limited overall funding to \$50,000 with up to \$10,000 in grants depending on how the Board allocates funding. He said it is currently setup as a first come, first serve basis but the Board can elect to apply a deadline and review all the applications at the same time.

Member Mix suggested the \$150 refundable application fee either be partially or not refundable at all because there will still be staff time needed to review the application to ensure the applicant met all the requirements. There was a consensus of the Board who agreed 50% of the fee could be refunded if the project is not chosen.

**Motion** – It was moved and seconded (Mix/Strom) approve the policy as amended for the proposed business loan/grant revitalization program within the Urban Renewal District and the motion carried unanimously.

**3. ADJOURNMENT**

The meeting adjourned at 5:20 p.m.

Respectfully submitted:

/s/City Recorder Lisa Figueroa