



City Hall
206 N. Main Street
Toledo, Oregon 97391
5:30 p.m.

TOLEDO URBAN RENEWAL AGENCY
Regular Meeting – also via Zoom Meeting Platform
August 21, 2024

Virtual Meeting: The Urban Renewal Agency will hold the meeting in person for the Agency and staff in person as well as through the Zoom video meeting platform. The public is encouraged to attend the meeting electronically. Visit the meetings page on the city website for meeting login information.

Public Comments: The Urban Renewal Agency may take limited verbal comments during the meeting. Written comments may be submitted by email to lisa.figueroa@cityoftoledo.org 3:00 p.m. the day of the meeting to be included in the record. Comments received will be shared with the Urban Renewal Agency and included in the record.

1. **Call to Order and roll call**
2. **Consent Agenda**
Minutes from the meeting held on March 27, 2024
3. **Discussion/Decision Items**
 - Reimburse City \$6,500 for downtown landscape beautification at Rock Park on Main Street
4. **Adjournment**

Comments submitted in advance are preferable. Comments may be submitted by phone at 541-336-2247 extension 2060 or by e-mail at lisa.figueroa@cityoftoledo.org. The meeting is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling city offices at (541) 336-2247.

TOLEDO URBAN RENEWAL AGENCY
REGULAR MEETING
March 27, 2024

1. CALL TO ORDER

Board President Rod Cross called the meeting to order at 5:30 p.m. also via Zoom in Toledo, Oregon.

Present	Absent	
<u>X</u>		<u>President Rod Cross</u>
	<u>X</u>	<u>Member Kim Bush</u>
<u>X</u>		<u>Member Jackie Kauffman</u>
	<u>X</u>	<u>Member Tracy Mix</u>
<u>X</u>		<u>Member Stu Strom</u>
<u>X</u>		<u>Member Jackie Burns</u>
<u>X</u>		<u>Member Frank Silvia</u>

Staff present: Director (D) Doug Wiggins, City Recorder (CR) Lisa Figueroa, Finance Director/Assistant City Manager (FD) Amanda Carey, City Attorney (CA) Mike Adams

2. CONSENT AGENDA

Minutes from the meeting held February 7, 2024 and the goal setting held February 27, 2024

Motion – It was moved and seconded (Silvia/Strom) to approve the minutes as presented and the motion carried unanimously.

3. DISCUSSION/DECISION ITEMS

Urban Renewal District rehabilitation loan request, 139 S. Main Street, Toledo, Barry Bruster

D Wiggins presented the staff report. He said the application is for the building located at 139 S. Main Street. He said Barry Bruster is requesting \$10,000 to install electricity in the upstairs area of the building. He said Mr. Bruster plans to convert that space to an Airbnb. He said the request is for the full \$10,000 but the estimate for the project is approximately \$17,000 and the application was completed properly. He indicated Mr. Bruster is available to answer questions.

D Wiggins noted the applicant would be required to sign an agreement with the understanding that the request is a forgivable loan as long as they meet the agreement conditions. He said there will be a lien on the building for two years and if the building is sold within those two years, the loan will have to be repaid with 3% interest.

Motion – It was moved and seconded (Silvia/Burns) to approve the grant application request as presented for \$10,000 and the motion carried unanimously.

1 **Urban Renewal District rehabilitation loan request, 233 S. Main Street**

2 D Wiggins said the application was submitted by Omar Galicia for 233 S. Main Street to reimburse
3 him for the re-roofing of the building. He said the policy does not stipulate whether applicants
4 could request a reimbursement. The Board asked Mr. Garcia clarification questions in regards to
5 the project. D Wiggins noted the full project expense exceeded \$50,000. There was deliberation in
6 regards to the whether the grant request is appropriate for the particular project since it has been
7 completed, however there was a consensus of the Board that felt it was appropriate.
8

9 **Motion** – It was moved and seconded (Silvia/Burns) to approve the grant application request as
10 presented for \$10,000 and the motion carried unanimously.
11

12 **Adopt goals for the Urban Renewal Agency for Fiscal Year 2024-2025**

13 CR Figueroa summarized the staff report and referenced the draft goals in the packet for
14 consideration. The Board reviewed the proposed goals and amended them to read as:
15

- 16 • Continue mitigation of Inflow & Infiltration (I&I) issues within the district according to
17 the Plan
- 18 • Offer a program to provide funding opportunities for the rehabilitation of residential and
19 business blighted properties
- 20 • Proceed with the progress to upgrade the Public Safety Building
- 21 • Continue collaboration with the Greater Toledo Pool District for the development of a
22 community/recreation center
- 23 • Identify foliage that is damaging to Main Street infrastructure in preparation to replace
24 such foliage
25

26 **Motion** – It was moved and seconded (Kauffman/Silvia) to adopt the goals for the Urban Renewal
27 Agency for Fiscal Year 2024-2025 as amended and the motion carried unanimously.
28

29 **4. ADJOURNMENT**

30 The meeting adjourned at 6:14 p.m.
31

32 Respectfully submitted:
33
34
35

36 _____
37 City Recorder Lisa Figueroa



**CITY OF TOLEDO
REQUEST FOR URBAN RENEWAL AGENCY ACTION**

URA Goal	Meeting Date:	Agenda Topic:
2. Offer a program to provide funding opportunities for the rehabilitation of residential and business blighted properties	August 21, 2024	Reimburse City \$6,500 for downtown landscape beautification at Rock Park on Main Street
Prepared by:	Reviewed by:	Approved by:
City Recorder L. Figueroa	Director Doug Wiggins	Director Doug Wiggins

Recommendation:

Motion to approve a reimbursement of \$6,500 from the Urban Renewal Capital Outlay, Public Improvements line item to the City of Toledo for beautification along Main Street.

Background:

Barry Bruster approached the City Council on June 26 to request funding of \$6,500 to hire a contractor to landscape Rock Park on Main Street (next to 208 S. Main St.). The request was approved by the City Council, however, they preferred the money come from the Urban Renewal District budget as a reimbursement to the City Council's fund. The reimbursement would be distributed from the Urban Renewal Agency Public Improvements line item.

Fiscal Impact:	Fiscal Year:	GL Number:
\$6,500	2024-2025	090-900-628200

Attachment:

1. None