

Council Chambers
Toledo City Hall
206 N. Main Street
Toledo, Oregon 97391



TOLEDO URBAN RENEWAL AGENCY
Regular Meeting – also via Zoom Meeting Platform
November 5th, 2025 5:45 p.m.

Virtual Meeting: The Urban Renewal Agency will hold the meeting in person for the Agency and staff in person as well as through the Zoom video meeting platform. The public is encouraged to attend the meeting electronically. Visit the meetings page on the city website for meeting login information.

Public Comments: The Urban Renewal Agency may take limited verbal comments during the meeting. Written comments may be submitted by email to paul.johnson@cityoftoledo.org 3:00 p.m. the day of the meeting to be included in the record. Comments received will be shared with the Urban Renewal Agency and included in the record.

1. Call to Order and roll call

2. Discussion/Decision Items

- a. Approval of minutes
 - i. 05-07-2024 Urban Renewal Agency Budget Committee Minutes
 - ii. 08-21-2024 Toledo Urban Renewal Minutes
 - iii. 08-21-2024 Toledo Urban Renewal Budget Committee Minutes
 - iv. 05-13-2025 Toledo Urban Renewal Minutes
 - v. 05-20-2025 Toledo Urban Renewal Budget Committee Minutes
 - vi. 10-22-2025 Urban Renewal Agency Minutes

3. Adjournment

Comments submitted in advance are preferable. Comments may be submitted by phone at 541-336-2247 extension 2060 or by e-mail at paul.johnson@cityoftoledo.org. The meeting is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling city offices at (541) 336-2247.

**TOLEDO URBAN RENEWAL AGENCY BUDGET COMMITTEE
REGULAR MEETING
May 7, 2024**

CALL TO ORDER

Chairperson Kim Bush called the meeting to order at 6:00 p.m. electronically via Zoom in Toledo, Oregon.

| Present | Absent | |
|---------|--------|--------------------|
| X | | Barry Bruster |
| X | | Jackie Burns |
| X | | Kim Bush |
| X | | Rod Cross |
| | X | Jackie Kauffman |
| X | | Andrew Keating |
| X | | Stacie Keating |
| X | | Anne Learned-Ellis |
| X | | Jonathan Mix |
| X | | Tracy Mix |
| X | | David Robinson |
| X | | Frank Silvia |
| X | | Stu Strom |
| | | Vacant |

Staff present: Urban Renewal Agency Director (Dir) Doug Wiggins, City Recorder (CR) Lisa Figueroa, Finance Director (FD) Amanda Carey, Accounting Supervisor (AS) Cindy Oleman, City Attorney (CA) Mike Adams, Public Works Director (PWD) Brian Lorimor, Police Chief (PC) Michael Pace, Interim Library Director (LD) Harrison Baker, Fire Chief (FC) Larry Robeson

APPROVAL OF MINUTES

Motion – Member Rod Cross moved to approve the minutes from April 30, 2024. Member Silvia seconded the motion and the motion carried as follows:

| | AYE | NAY | ABSTAIN | ABSENT |
|--------------------|-----|-----|---------|--------|
| Barry Bruster | X | | | |
| Jackie Burns | X | | | |
| Kim Bush | X | | | |
| Rod Cross | X | | | |
| Jackie Kauffman | | | | X |
| Andrew Keating | X | | | |
| Stacie Keating | X | | | |
| Anne Learned-Ellis | X | | | |
| Jonathan Mix | X | | | |
| Tracy Mix | X | | | |
| David Robinson | X | | | |
| Frank Silvia | X | | | |
| Stu Strom | X | | | |
| Vacant | | | | |

Chair Bush presided the meeting.

REVIEW FISCAL YEAR 2024-2025 PROPOSED BUDGET

Chair Bush directed the Committee to the Urban Renewal Agency proposed budget.

Member Bruster indicated several downtown business owners discussed beautifying downtown through landscape improvements and asked whether the group could receive funding from the Urban Renewal Agency (URA) to hire a gardener. The Committee recommended the group prepare a proposal to submit the URA Board.

Member Rod Cross moved to approve the budget for fiscal year 2024-2025. Member Silvia seconded the motion and the motion carried as follows:

CR Figueroa noted a public hearing needs to occur and public comments needs to be heard prior to adoption of the budget. Member Cross withdrew his motion.

RECEIVE PUBLIC COMMENT ON THE PROPOSED BUDGET

Chairperson Bush opened the floor for public comments and there were no comments.

Chair Bush opened the public hearing at 6:08 p.m. for public comments. After hearing no comments, Chair Bush closed the public hearing at 6:09 p.m.

ADOPTION OF FISCAL YEAR 2024-2025 PROPOSED BUDGET

Motion – Member Rod Cross moved to approve the budget for fiscal year 2024-2025 in the amount of \$801,091. Member Silvia seconded the motion and the motion carried as follows:

| | AYE | NAY | ABSTAIN | ABSENT |
|--------------------|------------|------------|----------------|---------------|
| Barry Bruster | X | | | |
| Jackie Burns | X | | | |
| Kim Bush | X | | | |
| Rod Cross | X | | | |
| Jackie Kauffman | | | | X |
| Andrew Keating | X | | | |
| Stacie Keating | X | | | |
| Anne Learned-Ellis | X | | | |
| Jonathan Mix | X | | | |
| Tracy Mix | X | | | |
| David Robinson | X | | | |
| Frank Silvia | X | | | |
| Barry Bruster | X | | | |
| Jackie Burns | | | | |

ADJOURNMENT

The meeting adjourned at 6:10 p.m.

APPROVED:

ATTEST:

President Rod Cross

City Recorder Paul Johnson

DRAFT

**Toledo Urban Renewal Agency Budget Committee
Regular Meeting
May 13, 2025**

CALL TO ORDER

Member Rod Cross called the meeting to order at 6:03 p.m. also electronically via Zoom.

| Present | Absent | |
|---------|--------|--------------------|
| X | | Barry Bruster |
| X | | Jackie Burns |
| X | | Kim Bush |
| X | | Rod Cross |
| X | | Ricky Dyson |
| | X | Jackie Kauffman |
| X | | Andrew Keating |
| X | | Stacie Keating |
| X | | Anne Learned-Ellis |
| X | | Jonathan Mix |
| X | | Tracy Mix |
| X | | Frank Silvia |
| | | Vacant |
| | | Vacant |

Staff present: Urban Renewal Agency Director (Dir) David Clyne, City Recorder (CR) Lisa Figueroa, Interim Finance Director (FD) Judy Richter

ELECT CHAIRPERSON

Motion – Member T. Mix moved to appoint Kim Bush as the Committee Chairperson. Member Bruster seconded the motion and the motion carried as follows:

| | AYE | NAY | ABSTAIN | ABSENT |
|--------------------|-----|-----|---------|--------|
| Barry Bruster | X | | | |
| Jackie Burns | | | X | |
| Kim Bush | X | | | |
| Rod Cross | X | | | |
| Ricky Dyson | X | | | |
| Jackie Kauffman | | | | X |
| Andrew Keating | X | | | |
| Stacie Keating | X | | | |
| Anne Learned-Ellis | X | | | |
| Jonathan Mix | X | | | |
| Tracy Mix | X | | | |
| Frank Silvia | X | | | |
| Vacant | | | | |
| Vacant | | | | |

Chair Bush presided the meeting.

ELECT VICE-CHAIR

Motion – Member A. Keating moved to appoint Tracy Mix as the Committee Vice-Chairperson. Member Learned-Ellis seconded the motion and the motion carried as follows:

| | AYE | NAY | ABSTAIN | ABSENT |
|--------------------|------------|------------|----------------|---------------|
| Barry Bruster | X | | | |
| Jackie Burns | X | | | |
| Kim Bush | X | | | |
| Rod Cross | X | | | |
| Ricky Dyson | X | | | |
| Jackie Kauffman | | | | X |
| Andrew Keating | X | | | |
| Stacie Keating | X | | | |
| Anne Learned-Ellis | X | | | |
| Jonathan Mix | X | | | |
| Tracy Mix | | | X | |
| Frank Silvia | X | | | |
| Vacant | | | | |
| Vacant | | | | |

PRESENTATION OF THE FISCAL YEAR 2024-2025 BUDGET MESSAGE

Dir Clyne presented the budget message of the Urban Renewal Agency proposed budget for Fiscal Year 2025-2026.

RECEIVE PUBLIC COMMENT ON THE PROPOSED BUDGET

Chairperson Bush opened the floor for public comments and there were no comments.

ADJOURNMENT

The meeting adjourned at 6:10 p.m.

APPROVE:

ATTEST:

President Rod Cross

City Recorder Paul Johnson

Toledo Urban Renewal Agency Budget Committee
206 N. Main St. Toledo, Oregon 97391
Regular Meeting
 May 20, 2025

CALL TO ORDER

Chair Kim Bush called the meeting to order at 6:00 p.m. electronically via Zoom in Toledo, Oregon.

| Present | Absent | |
|---------|--------|--------------------|
| X | | Barry Bruster |
| X | | Jackie Burns |
| X | | Kim Bush |
| X | | Rod Cross |
| | X | Ricky Dyson |
| | X | Jackie Kauffman |
| X | | Andrew Keating |
| X | | Stacie Keating |
| X | | Anne Learned-Ellis |
| | X | Jonathan Mix |
| X | | Tracy Mix |
| X | | Frank Silvia |
| | | Vacant |
| | | Vacant |

Staff present: Urban Renewal Agency Director/City Manager (CM) David Clyne, City Recorder (CR) Lisa Figueroa, Interim Finance Director (FD) Judy Richter, Accounting Supervisor (AS) Cindy Oleman, Public Works Director (PWD) Brian Lorimor, Police Chief (PC) Michael Pace, Library Director (LD) Harrison Baker, Deputy Fire Chief (FC) Larry Robeson

APPROVAL OF MINUTES

Motion – Member Barry Bruster moved to appoint Kim Bush as the Committee Chairperson. Member Robinson seconded the motion and the motion carried as follows:

| | AYE | NAY | ABSTAIN | ABSENT |
|--------------------|-----|-----|---------|--------|
| Barry Bruster | | | | |
| Jackie Burns | | | | |
| Kim Bush | | | | |
| Rod Cross | | | | |
| Ricky Dyson | | | | |
| Jackie Kauffman | | | | |
| Andrew Keating | | | | |
| Stacie Keating | | | | |
| Anne Learned-Ellis | | | | |
| Jonathan Mix | | | | |

| | | | | |
|--------------|--|--|--|--|
| Tracy Mix | | | | |
| Frank Silvia | | | | |
| Vacant | | | | |
| Vacant | | | | |

Member Jonathan Mix arrived at 6:07 p.m.

REVIEW OF THE FISCAL YEAR 2024-2025 BUDGET MESSAGE

Dir Clyne reviewed the Urban Renewal Agency proposed budget for Fiscal Year 2025-2026.

RECEIVE PUBLIC COMMENT ON THE PROPOSED BUDGET

Chairperson Bush opened the floor for public comments.

Jim Chambers, citizen commented

ADOPTION OF FISCAL YEAR 2025-2026 PROPOSED BUDGET

Motion – Member Silvia moved to approve the budget for fiscal year 2025-2026 in the amount of \$698,096. Member Cross seconded the motion and it carried as follows:

| | AYE | NAY | ABSTAIN | ABSENT |
|--------------------|------------|------------|----------------|---------------|
| Barry Bruster | | | X | |
| Jackie Burns | X | | | |
| Kim Bush | X | | | |
| Rod Cross | X | | | |
| Ricky Dyson | | | | X |
| Jackie Kauffman | | | | X |
| Andrew Keating | X | | | |
| Stacie Keating | X | | | |
| Anne Learned-Ellis | X | | | |
| Jonathan Mix | X | | | |
| Tracy Mix | X | | | |
| Frank Silvia | X | | | |
| Vacant | | | | |
| Vacant | | | | |

ADJOURNMENT

The meeting adjourned at 6:18 p.m.

APPROVED:

ATTEST:

President Rod Cross

City Recorder Paul Johnson

TOLEDO URBAN RENEWAL AGENCY
206 N. Main St. Toledo, Oregon 97391
Regular Meeting
 August 21, 2024
 5:30 PM

Call To Order

The Chair called the meeting to order.

| Present | Absent | |
|---------|--------|--------------------------------|
| X | | President Rod Cross |
| X | | Director Kim Bush |
| X | | Director Jackie Kauffman |
| X | | Director Tracy Mix |
| X | | Director Frank Silvia |
| X | | Director Jackie Burns via Zoom |
| X | | Director Strong |

Staff present: City Manager Doug Wiggins, City Attorney/Planner Mike Adams

Visitors/Public Comment

Consent Agenda

Minutes from the meeting held on March 27, 2024.

| Council member | In Favor | Opposed | Abstained | Absent |
|-------------------|----------|---------|-----------|--------|
| President Cross | | | | |
| Director Bush | | | | |
| Director Kauffman | | | | |
| Director Mix | | | | |
| Director Silvia | | | | |
| Director Burns | | | | |
| Director Keating | | | | |

Decision Items

Reimburse City \$6,500 for downtown landscape beautification at Rock Park on Main Street

| Council member | In Favor | Opposed | Abstained | Absent |
|-------------------|----------|---------|-----------|--------|
| President Cross | | | | |
| Director Bush | | | | |
| Director Kauffman | | | | |
| Director Mix | | | | |
| Director Silvia | | | | |
| Director Burns | | | | |
| Director Keating | | | | |

Please note: These minutes are reconstructed to the best of the Interim Recorder's ability, based on the agenda, as no audio or video are available for this meeting.

Adjournment

The Urban Renewal Agency meeting was adjourned.

APPROVE:

ATTEST:

Mayor Rod Cross

City Recorder Paul Johnson

DRAFT

TOLEDO URBAN RENEWAL AGENCY
206 N. Main St. Toledo, Oregon 97391
Budget Committee Meeting
 August 21, 2024
 5:30 PM

Call To Order

The Chair called the meeting to order.

| Present | Absent | |
|---------|--------|--------------------------|
| _____ | _____ | Barry Bruster |
| X | _____ | Jackie Burns |
| X | _____ | Kim Bush |
| X | _____ | Rod Cross |
| X | _____ | Jackie Kauffman via Zoom |
| X | _____ | Andrew Keating |
| _____ | _____ | Stacie Keating |
| _____ | _____ | Anne Learned-Ellis |
| _____ | _____ | Jonathan Mix |
| X | _____ | Tracy Mix |
| _____ | _____ | David Robinson |
| X | _____ | Frank Silvia |
| _____ | _____ | Stu Strom |
| _____ | _____ | Vacant |

Staff present: Urban Renewal Agency Director (Dir) Doug Wiggins, City Recorder (CR) Lisa Figueroa,

Visitors/Public Comment

Consent Agenda

Minutes from the meeting held on March 27, 2024.

Decision Items

Reimburse City \$6,500 for downtown landscape beautification at Rock Park on Main Street

| | | | | |
|--|--|--|--|--|
| | | | | |
| | | | | |

Please note: These minutes are reconstructed to the best of the Interim Recorder's ability, based on the agenda, as no audio or video are available for this meeting.

Adjournment

The Urban Renewal Agency meeting was adjourned.

APPROVE:

ATTEST:

President Rod Cross

City Recorder Paul Johnson

DRAFT

TOLEDO URBAN RENEWAL AGENCY
206 N Main St, Toledo, OR 97391
 October 22, 2025
 5:45 PM

Call to Order

Mayor Rod Cross called the meeting to order at 5:47p.m., also via Zoom in Toledo, Oregon.

| Present | Absent | |
|---------|--------|-------------------------------------|
| X | | President Rod Cross |
| X | | Director Tracy Mix |
| X | | Director Jackie Kauffman |
| | | Vacant |
| X | | Director Frank Silvia |
| X | | Director Jackie Burns |
| X | | Director Andrew Keating |
| X | | City Manager Rich Huebner |
| X | | City Recorder Paul Johnson |
| X | | Interim City Recorder Krista Miller |
| X | | City Attorney Souvanny Miller |
| X | | Chief Michael Pace- Zoom |

Decision Items

Motion to approve all the minutes as presented (Mix/Silvia). No discussion.
 Motion Carries 6-0-0-0

| Directors | In Favor | Opposed | Abstained | Absent |
|-----------|----------|---------|-----------|--------|
| Cross | X | | | |
| Vacant | | | | |
| Kauffman | X | | | |
| Mix | X | | | |
| Silvia | X | | | |
| Burns | X | | | |
| Keating | X | | | |

Others Present: None

Adjournment

The Meeting adjourned at 5:48P.M.

APPROVE:

ATTEST:

 Mayor Rod Cross

 City Recorder Paul Johnson