

City Hall
206 N. Main St.
Toledo, Oregon 97391
6:00 p.m.



TOLEDO CITY COUNCIL
City Council Work Session
January 28, 2026

1. Call to Order

- a. Mayor Pro Tem Tracy Mix called the meeting to order at 6:45 p.m.; also via Zoom in Toledo, Oregon and lead the Pledge of Allegiance.

2. Roll Call

- a. City Manager Rich Huebner took roll call and determined a quorum is present.

Council Member	Present	Absent	Via Zoom
May Pro Tem Mix	X		
Councilor Kauffman	X		
Councilor Silvia	X		
Councilor Burns	X		
Councilor Keating	X		
Councilor Chambers	X		

- b. Staff Present: City Manager Rich Huebner, Finance Director Judy Richter, and City Attorney Souvanny Miller.

3. Discussion and Information Items

a. Volunteer Appreciation

- i. City Manager began the discussion by noting that Councilor Burns had previously suggested a volunteer appreciation event for community members who volunteer at city events. He indicated that April is Volunteer Appreciation Month, which might be an appropriate time for such an event.
- ii. Councilor Burns shared her thoughts about beginning with contacting the various volunteer organizations in the community to get their input and participation. She emphasized the importance of first determining the format of the event before contacting organizations for their volunteer lists.
- iii. The City Manager suggested organizing a roundtable meeting with representatives from various organizations to gather ideas about what form the appreciation event should take. Council members contributed to developing a comprehensive list of volunteer organizations to invite, including:

1. Toledo Chamber
 2. Art Toledo
 3. Railroad Museum
 4. History Center
 5. Summer Festival organizers
 6. Wooden Boat Show (Port of Toledo)
 7. Toledo ACT (formerly JCs)
 8. Siletz Eddyville Toledo (SET) Baseball/Youth Sports
 9. Boomer Boosters
 10. Homie House
 11. Religious organizations (Abundant Life Center and others)
 12. Flower basket volunteers
 13. Port of Toledo
 14. ARC
 15. Cemetery Association
 16. Table Mountain Forestry
 17. School District
 18. Library District
 19. Pool District
 20. Fire District
- iv. Discussion ensued about whether to partner with the Toledo Chamber of Commerce, as their Executive Director is working to develop a volunteer database for the community. The City Manager agreed to meet with the Chamber Director to explore potential partnership opportunities while noting the importance of the city maintaining ownership of the event to ensure sustainability.
- v. Councilor Keating suggested possibly implementing an awards program similar to Philomath's volunteer recognition, where nominations are solicited from the community for various volunteer categories. While the group agreed this was a good idea, they felt it might be better to introduce this concept at this year's event for implementation next year, given the time constraints.
- vi. The City Manager agreed to organize a roundtable discussion with the identified organizations and to notify council members when that meeting is scheduled.
- b. Mayor Pro-Tem Mix Report**
- i. Mayor Pro-Tem Mix shared notes from community forums she had attended. These notes captured public input regarding various city matters and concerns expressed by community members.
 - ii. The City Manager noted that the information gathered would be valuable for the upcoming goal setting session scheduled for February 7th. He committed to providing a copy of the notes to the facilitator of that session.
 - iii. Councilor Keating expressed appreciation for the Library's "Wine and History" sessions, noting they were well-attended community events that provided valuable historical information about Toledo. The council

recognized the Library staff for their efforts in obtaining grants to fund additional programming.

4. Future Agenda Items

- a. Councilor Chambers mentioned a concern about English ivy damaging trees throughout the city and suggested possibly including information about ivy control in a future water bill insert. He explained that the ivy poses risks to trees and can lead to them falling during windstorms, potentially damaging property and blocking roads.
- b. The City Manager agreed to inquire with staff about existing informational materials on ivy control and the possibility of including such information in water bills.

5. Adjournment

- a. The Mayor Pro Tem adjourned the meeting at 7:16 p.m.

APPROVE:

ATTEST:

Mayor Pro Tem Tracy Mix

City Recorder Paul Johnson