



City Hall  
206 N. Main St  
Toledo, Oregon 97391  
6:00 PM

Toledo City Council  
**Regular Meeting – also via Zoom Meeting Platform**  
June 3, 2026

**Virtual Meeting:** The Toledo City Council will host the meeting in person in the City Hall Council Chambers for the City Council and staff as well as through video conferencing. The public is encouraged to attend the meeting electronically. Visit the [meetings](#) page on the city website for meeting information.

**Public Comments:** The Toledo City Council will take comments on topics not listed on the meeting agenda from members of the community during the "Public Comments" portion of the council meeting. There is a time limit of 3 minutes for each comment. If you wish to address the City Council during this portion of the meeting, please email [paul.johnson@cityoftoledo.org](mailto:paul.johnson@cityoftoledo.org) by **3:00 p.m. on the day of the scheduled meeting. Please include your: Name, address, and phone number (optional) and the topic.** Public comment cards will also be available at the door and must be completed and given to the City Recorder prior to the start of the meeting.

- 1. Call to Order & Pledge of Allegiance**
- 2. Roll Call & Quorum Determination**
- 3. Public Comments**
  - a. In-Person/Online Comments
  - b. Submitted Comments
- 4. Consent Agenda**
  - a. Approval of final funding payments for FY2026-2027 to Toledo History Center and Yaquina Pacific Railroad Historical Society
- 5. Toledo Beat and/or Presentations**
  - a. Presentation of a Meritorious Conduct Certificate
- 6. Discussion and Information Items**

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This notice satisfies the requirements of ORS 192.630 and ORS 192.640 regarding Public Meetings. This meeting is accessible to persons with disabilities. A request for an interpreter, for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling the City Offices at (541)336-2247.

**7. Requests for Council Action**

- a. New Contract with Salvation Army for H2O program.
- b. OLCC Local Government Recommendation – Special Event License (Oran Mor Artisan Mead, LLC)
- c. OLCC Local Government Recommendation – Special Event License (Wild Wines, LLC)

**8. Staff Reports****9. Issue Tracker & Future Agenda Items****10. Council Comments****11. Mayor's Comments****12. Adjournment**

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This notice satisfies the requirements of ORS 192.630 and ORS 192.640 regarding Public Meetings. This meeting is accessible to persons with disabilities. A request for an interpreter, for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling the City Offices at (541)336-2247.



**City of Toledo  
Request for City Council Action**

<b>Council Goal:</b>	<b>Meeting Date:</b>	<b>Agenda Topic</b>
Enhance civic engagement and transparency by implementing a comprehensive community outreach program.	<b>June 3, 2026</b>	Approval of final funding payments for FY2026-2027 to Toledo History Center and Yaquina Pacific Railroad Historical Society
	<b>Agenda Type:</b>	
	Consent Agenda Item	
<b>Prepared By:</b>		<b>Approved by:</b>
Rich Huebner, City Manager		Rich Huebner, City Manager

**Reviewed by:**

Paul Johnson  
Rich Huebner

**Recommendation:**

Motion to approve expenditure of \$3,000 for Toledo History Center and to approve expenditure of \$3,000 for the Yaquina Pacific Railroad Historical Society to be paid from the City Council Strategic Reserve Fund in Fiscal Year 2025-2026.

**Background:**

Representatives of the Toledo History Center and the Yaquina Pacific Railroad Historical Society have previously appeared before the Budget Committee and the City Council to request financial support from the City.

In fiscal year 2024-2025, each organization was given \$12,000 by the Council; the Yaquina Pacific Railroad Historical Society was given an additional \$2,000 by the Contribution Committee.

At its June 25, 2025 meeting, the City Council passed a motion to approve expenditures of \$3,000 each to the Toledo History Center and the Yaquina Pacific Railroad Historical Society for fiscal year 2025-2026. The approved motion provided opportunity for each organization to return quarterly to provide Council with a financial report and to request continued financial support.

Each organization appeared before Council to deliver their report at Council's May 20, 2026 meeting. Council consensus was to receive an RCA to consider whether to approve issuing further expenditures in support of one or both agency.

<b>Fiscal Impact:</b>	<b>Fiscal Year:</b>	<b>GL Number:</b>
<b>\$6,000</b>	<b>2025-2026</b>	<b>020-200-607500</b>

**Attachments:**  
None

The Toledo Police Department is proud to recognize Matthew Miner with a Meritorious Award for his courageous and selfless actions during a serious motor vehicle crash on May 10, 2026, near Highway 20 milepost 15.

When a vehicle left the roadway, traveled down a steep embankment, and came to rest in Simpson Creek, Mr. Miner did not hesitate to act. Along with two co-workers, he stopped to help, but Mr. Miner went even further by entering the creek and assisting the victim from the overturned vehicle.

Although the victim was able to initially self-extricate from the vehicle, she soon lost consciousness in Mr. Miner's arms as he helped guide and carry her toward safety. In a dangerous and rapidly evolving situation, Mr. Miner placed the well-being of another person ahead of his own personal safety.

His quick actions, bravery, and willingness to help a stranger in distress played a vital role during this life-threatening emergency. Acts like these remind us that true heroism often arrives quietly, wearing work boots instead of capes. Mr. Miner's actions reflect exceptional character, compassion, and courage under pressure.

The Toledo Police Department is honored to publicly recognize Matthew Miner for his bravery, decisive action, and service to another member of our community.



**City of Toledo  
Request for City Council Action**

<b>Council Goal:</b>	<b>Meeting Date:</b>	<b>Agenda Topic</b>
Enhance civic engagement and transparency by implementing a comprehensive community outreach program	<b>June 3, 2026</b>	New Contract with Salvation Army for H2O program
	<b>Agenda Type:</b>	
	Request for Council Action (RCA)	
<b>Prepared By:</b>		<b>Approved by:</b>
Rich Huebner, City Manager		Rich Huebner, City Manager

**Reviewed by:**

Paul Johnson  
Rich Huebner

**Recommendation:**

Motion to approve and authorize the City Manager to execute the proposed new contract with The Salvation Army to manage the H2O program.

**Background:**

The City of Toledo has enacted a safety net program called the "H2O program" whereby Toledo residents voluntarily donate funds from their water bill and those donated funds can be dedicated to other Toledo residents experiencing financial hardship who cannot pay their water/sewer utility bill. In 2021, the City entered into a contract with The Salvation Army to manage the program on the City's behalf.

At its April 15, 2026 meeting, the City Council discussed a proposal from The Salvation Army to update the management agreement to allow for a higher annual amount eligible recipients could receive. The City Attorney reviewed the current agreement and provided recommended revisions. The attached draft has been reviewed and approved to form by the City Attorney.

<b>Fiscal Impact:</b>	<b>Fiscal Year:</b>	<b>GL Number:</b>
	<b>2025-2026</b>	

**Attachments:**

1. 2026 Salvation Army Agreement

## **H2O PROGRAM MANAGEMENT AGREEMENT**

### **Between the City of Toledo, Oregon, and The Salvation Army, a California Corporation, operating at Newport Corps H2O (Help to Others) Low Income Water Service Assistance Program**

This H2O Program Management Agreement (“Agreement”) is made and entered into as of [DATE], by and between the City of Toledo, an Oregon municipal corporation, (“City”) and The Salvation Army, a California Corporation, operating at Newport Corps H2O (Help to Others) Low Income Water Service Assistance Program (“The Salvation Army”) as of the date of the last signature affixed hereto. The City and the Salvation Army are each referred to herein as a “Party” and collectively as the “Parties.”

#### **RECITALS**

WHEREAS, the City approved a safety net program called the “H2O program” whereby Toledo residents voluntarily donate funds from their water bill and apply those funds to other Toledo residents experiencing financial hardship and who cannot pay their water/sewer utility bill; and,

WHEREAS, the Parties have been operating under this arrangement since 2021; and,

WHEREAS, the City is committed to a policy of avoiding water utility shut-offs; and,

WHEREAS, the City desires not to manage the H2O program; and,

WHEREAS, The Salvation Army, a California Corporation, has the knowledge, skills, experience, and desire to manage the City of Toledo H2O program;

#### **TERMS**

The Parties therefore agree to the following terms:

1. H2O Program.

- 1.1. Scope. For consideration set forth below, Contractor agrees to manage the City’s H2O Program.
- 1.2. Services. Contractor will screen all applicants to the H2O Program pursuant to eligibility requirements listed on Screening Form, Attachment A, and the Applicant Agreement Form, Attachment B, both of which are incorporated by reference and attached hereto.
- 1.3. Suspending Work. City may suspend work for cause if donation amounts drop below the historic amount of paid eligible H2O Program recipients.
- 1.4. Accounting. Contractor will maintain the Toledo H2O funds in a separate accounting of Toledo 1-120 funds and the Contractor will provide that accounting

on demand to City. Contractor may comingle funds in a general account customary with generally accepted accounting principles.

- 1.5. Eligibility. Contractor will determine eligibility of Toledo 1-120 applicants according to the Screening Form. Immediately upon determination of eligibility, Contractor will remit funds to the City.
2. Consideration. City will pay Contractor \$15.00 (fifteen) per eligible application submitted by Contractor to City.
3. Public Records and Ownership. All approved applications are property of the City and the Contractor will provide those materials immediately on demand from the City.
4. No benefits; No employment relationship; No reimbursement. City will not provide any benefits to Contractor or its employees and agents, and no employment relationship is formed between City and Contractor. Contractor will be solely responsible for obtaining Contractor's own benefits, including, without limitation, insurance, medical reimbursement, and retirement plans. Contractor will provide, at Contractor's cost and expense, all materials, equipment, and supplies necessary or appropriate to perform the Services. City will not reimburse Contractor for any expenses Contractor incurs to perform the Services. Consultant will comply with all of the obligations and conditions applicable to public contracts pursuant to ORS 279 Chapters A, B, and C, as though each obligation or condition were set forth fully herein.
5. Indemnification. Subject to the limitations and procedures of the Oregon Tort Claims Act and the Oregon Constitution, each Party agrees to indemnify, defend and hold harmless the other party and its officers, agents, employees and elected officials from any and all claims, liability, loss, and costs arising out of or resulting from the negligent acts or omissions, including intentional or willful misconduct, of the indemnifying Party, its officers, agents, employees and elected officials in the performance of this Agreement. If any aspect of this indemnity shall be found to be illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this indemnification.
6. General Provisions.
  - 6.1 Entire Agreement. This Agreement signed by both parties is the final and entire agreement and supersedes all prior and contemporaneous oral or written communications between the parties, their agents and representatives.
  - 6.2 Assignment. Neither party may assign this Agreement, in whole or in part, without the prior written consent of the other party.
  - 6.3 Notices. Any notice given in connection with this Agreement must be in writing and be delivered either by hand to the party or by certified mail, return receipt requested, to the party at the party's address as stated below:

City of Toledo  
Attn: City Manager  
PO Box 220  
Toledo, OR 97391

The Salvation Army  
140 NE 4<sup>th</sup> Street  
Newport, Oregon 97365

- 6.4 No Third-Party Beneficiaries. The Parties do not intend to assume any contractual obligations to any other parties and do not intend that there be any third-party beneficiaries to this Agreement.
- 6.5 Governing Law and Venue. Any dispute under this Agreement shall be governed by Oregon law with venue being located in Lincoln County, Oregon.
- 6.6 Amendments. This Agreement may be modified only by written amendment signed by both parties.
- 6.7 Severability. If any part of this Agreement shall be held unenforceable, the rest of this Agreement will remain in full force and effect.
- 6.8 Attorney Fees. In the event an action, lawsuit or proceeding, including appeal therefrom, is brought for failure to observe any of the terms of this Agreement, each party shall bear its own attorney fees, expenses, costs and disbursements for said action, lawsuit, proceeding or appeal.
- 6.9 Termination. This Agreement is terminable at will by the Parties upon 90 days' notice. If program exceeds \$25,000 per year in payments to Contractor, this Agreement is subject to immediate termination by City pursuant to the public contracting rules established in ORS 279A and adopted by The City of Toledo Purchasing Manual.
- 6.10 Signatures. This Agreement may be signed in one or more counterparts, and each counterpart shall be deemed to be an original instrument.

**City of Toledo**

Signed By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**Salvation Army**

Signed By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**Attachment A- Screening Form**

**Toledo H2O Help to Others Program – Screening Form**

Eligibility:

Applicants must:

1. Live within the Toledo city limits
2. Water bill must be in applicant's name and account number.
3. Service address must be the applicant's primary residence.
4. Household total gross income must be at or below 60% of the Lincoln County Median.
5. Assistance funds shall be awarded only after the applicant has made a good faith effort to pay their City utility bills.
6. The applicant must re-apply to the H2O Program annually. Applicants must reapply if they move or change accounts.
7. This program is limited to one assistance grant per household.

Benefit:

1. The maximum assistance grant is \$200 per applicant per 12-month period beginning on the first month assistance is received.
2. Contractor will draft a check in the name of the H2O grantee account holder and remit directly to the City to be applied to residential water service.
3. Assistance money shall be applied only to the residential water portion of the utility bill and not to any other utility fee (such as sewer, road maintenance, street lighting, late fees, or reconnection fees).

Evidence of Eligibility:

- Tax returns
- Public benefits statement/Oregon Trail Card bank statement
- City of Toledo Utility Bill Shut off notice
- Pay stub
- Other

Notes:

**Attachment B -Applicant Agreement**

**City of Toledo H2O (Help to Others) Water Bill Assistance Program  
Applicant Agreement**

Applicant Name: \_\_\_\_\_

Number of members living in Applicant's Household: \_\_\_\_\_

City of Toledo Water Utility Account#: \_\_\_\_\_

By signing this Agreement, I authorize The Salvation Army, the City of Toledo, either of their agents or designees, to access any records In order to verify the information that I have given. I authorize the Department of Human Services, Social Security, Senior and Disabled Services, my employer, or any other source of household income to give information in order to determine my eligibility for this program.

If I receive assistance through this program that I am not entitled to receive because I provided inaccurate or misleading information, or withheld information, I will repay the total amount of money received through this program.

If my circumstances change and I am no longer eligible to receive this assistance, I will immediately notify the Salvation Army. If I receive assistance through this program that I am not entitled to receive because my circumstances have changed, I will repay the amount of money received through this program beginning on the month when I became ineligible.

I allow the Salvation Army, the City of Toledo, either of their agents or designees, to use my data for research and reporting purposes.

The H2O Program Assistance Program begins on the first month I receive assistance and ends on the 12th month I receive assistance, unless earlier terminated for lack of eligibility. I must reapply to receive benefits thereafter.

I must reapply if I move or if I obtain a new utility account number.

The maximum benefit that my household can receive in one 12-month eligibility term is \$200.00.

I declare under penalty of law that the information that I provided in this application is truthful and I declare that I made a good faith effort to pay my utility bill before making this application.

Applicant Signature:

\_\_\_\_\_



**City of Toledo  
Request for City Council Action**

<b>Council Goal:</b>	<b>Meeting Date:</b>	<b>Agenda Topic</b>
N/A	<b>June 3, 2026</b>	Approve the OLCC Local Government Recommendation – Special Event License for Oran Mor Artisan Mead, LLC
	<b>Agenda Type:</b>	
	Request for Council Action (RCA)	
<b>Prepared By:</b>		<b>Approved by:</b>
Paul Johnson		

**Reviewed by:**

Paul Johnson  
Rich Huebner

**Recommendation:**

Staff makes their recommendation. The City Council may recommend approval or recommend denial of the OLCC Special Event License for Oran Mor Artisan Mead, LLC.

**Background:**

An application for a Special Event permit was submitted by Oran More Artisan Mead, LLC to sell their products at the Glastonbury Renaissance Fair on June 26 and 27, 2026. Chief Pace has approved the application.

<b>Fiscal Impact:</b>	<b>Fiscal Year:</b>	<b>GL Number:</b>
N/A	2025-2026	N/A

**Attachments:**

1. Oran Mor Artisan Mead LLC Vendor Permit Application
2. Licensed Space Information



## Instructions for Local Government Recommendation – Special Events License

The local government is as follows:

- (a) If the address of the event is within a city’s limits, the local government is the city.
- (b) If the address of the event is not within a city’s limits, the local government is the county.

The OLCC will accept local government recommendations for alcohol special events in two formats: the commission produced form, or a written endorsement produced by the local government that meets our standards described below. Annual Liquor License applications must have their recommendation given on their specific form, which is different from this special event form.

### FORM INSTRUCTIONS:

- **Section 1: Applicant** completes Section 1 of this form and submits it to the appropriate city or county jurisdiction. Applicant verifies with the local government whether additional forms or fees are required. **Applicant completes payment to local jurisdiction for processing application if they require fees. This does not include OLCC license fees.**
- **Section 2: Local government** completes Section 2 of this form and returns it to the applicant. **Applicant** uploads the complete form and any supporting information provided by the city or county to CAMP.

### WRITTEN RECOMMENDATION INSTRUCTIONS:

Instead of using this form, The OLCC will accept a written recommendation produced by the Local Government and given to the applicant to submit. The recommendation must be in written format such as letter or email, and includes the required information described below. Applicant uploads this recommendation and any supporting information provided by the city or county to CAMP.

**Required Recommendation Information:** The written recommendation must include the event applicant name, event name, event address, event license type, event dates, name of local government, name & title of reviewing official, date of review, and the recommendation outcome. Recommendation outcomes can be: Recommend Granting License, No Recommendation given/Neutral, or Recommend Denial. If recommending denial, please explain as to why it would meet the denial criteria in OAR 845-005-0308.

Special Event License Types	
Temporary Sales License, For Profit (TSL-FP)	Special Event Brewery-Public House (SEBPH)
Temporary Sales License, Non-Profit 1 (TSL-NP1)	Special Event Brewery (SEB)
Temporary Sales License, Non-Profit 2 (TSL-NP2)	Special Event Distillery (SED)
Temporary Use of Annual License – Limited (TUAL-L)	Special Event Grower Sales Privilege (SEG)
Temporary Use of Annual License – Full (TUAL-F)	Special Event Winery (SEW)



# Local Government Recommendation – Special Event License

Section 1 – Submission - To be completed by Applicant:		
License Information		
Applicant Name(s):		Annual Licensee
Event Name:		
Event Address:		Ste:
City:	County:	Zip:
License Type:		At Existing Licensed Premises
Application Contact Information		
Contact Name:		Phone:
Mailing Address:		
City:	State:	Zip:
Email Address:		
Event Details		
Event Dates:		
Event Times:		
Expected Daily Attendance:		Peak Expected Attendance:
To the best of your knowledge, is this the only special event application for this event? Y/N?		
Please check all that apply to your proposed event:		
Off-Premises Sales:	Beer/Wine/Cider	Distilled Spirits
Tastings only:	Beer/Wine/Cider	Distilled Spirits
On-Premises Consumption:	Beer/Wine/Cider	Distilled Spirits
Indoor Consumption		Outdoor Consumption
Food Service Available:		
Proposing to Allow Minors		
<b>Section 1 Continued on next page</b>		



# Local Government Recommendation – Special Event License

**Section 1 Continued – Submission - To be completed by Applicant:**

Applicant Name/Legal Entity Name:

Event Name:

After completing section 1, please submit your application to the local government for recommendation

**Section 2 – Recommendation - To be completed by Local Government:**

**Local Government Recommendation Proof of Acceptance**

After accepting this form, please return a copy to the applicant with received and accepted information

City or County Name:

Optional Date Received Stamp

Date Application Received:

Received by:

**Recommend this license be granted**

**Recommend this license be denied** (Please include documentation that meets [OAR 845-005-0308](#))

**No Recommendation/Neutral**

Name of Reviewing Official:

Title:

Date:

Signature:

After providing your recommendation and signature, please return this form to the applicant.



## OREGON LIQUOR & CANNABIS COMMISSION Instructions for Special Event – Event Map

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**When this form is required:** An event map will be required to be completed and submitted as part of a special event application if the event has an expected daily attendance of 501 or more, **OR** if the event is partially or fully outdoors.

### INSTRUCTIONS:

- **Applicant** draws or prints the event map on the form itself or as a separate document, with additional pages attached if needed, and uploads the map(s) as part of their OLCC special event application on the documents tab of the application.

### MAP DETAILS:

- Include the specific boundaries of your licensed area in relation to its surroundings.
- Include public entrances and cross streets if applicable
- Label areas within your licensed areas i.e. where alcohol is served, seating, where food is served, security checkpoints
- Use separate pages if necessary to define the licensed area
- Satellite imagery (such as google maps) is useful to show where an event is, but they are not enough to describe the layout of the event itself. Please include additional maps that detail the event layout if you are submitting satellite imagery.





# OREGON LIQUOR & CANNABIS COMMISSION Special Event – Event Map

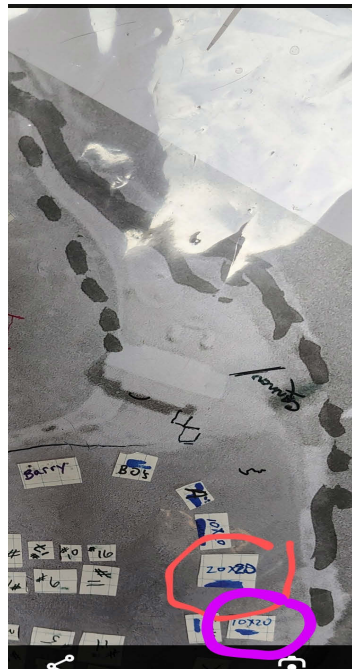
## Section 1 – Applicant/Event Info

Applicant name(s):

Event name:

## Section 2 – Map

Please submit your map on this form below. Please highlight your licensed area at this location.  
Attach additional pages as needed.



Purple circle is our booth. 10x20 Booth we will add a 10x20 beer garden attached to our booth. 21 + only allowed All entrees appearing under 35 will be carded. 10x20 area outside of booth will be roped off. Total licensed space will be a max of 20x20.



**City of Toledo  
Request for City Council Action**

<b>Council Goal:</b>	<b>Meeting Date:</b>	<b>Agenda Topic</b>
N/A	<b>June 3, 2026</b>	Approve the OLCC Local Government Recommendation – Special Event License for Wild Wines, LLC
	<b>Agenda Type:</b>	
	Request for Council Action (RCA)	
<b>Prepared By:</b>		<b>Approved by:</b>
Paul Johnson		

**Reviewed by:**

Paul Johnson  
Rich Huebner

**Recommendation:**

The Staff makes their recommendation. The City Council may recommend approval or recommend denial of the Special Event License for Wild Wines, LLC for the Glastonbury Renaissance Fair.

**Background:**

An application for a Special Event permit was submitted by Wild Wines, LLC to sell their products at the Glastonbury Renaissance Fair on June 26 and 27, 2026. Chief Pace has approved the application.

<b>Fiscal Impact:</b>	<b>Fiscal Year:</b>	<b>GL Number:</b>
<b>N/A</b>	<b>2025-2026</b>	<b>N/A</b>

**Attachments:**

1. Wild Wines LLC Vendor Permit Application



## Instructions for Local Government Recommendation – Special Events License

The local government is as follows:

- (a) If the address of the event is within a city’s limits, the local government is the city.
- (b) If the address of the event is not within a city’s limits, the local government is the county.

The OLCC will accept local government recommendations for alcohol special events in two formats: the commission produced form, or a written endorsement produced by the local government that meets our standards described below. Annual Liquor License applications must have their recommendation given on their specific form, which is different from this special event form.

### FORM INSTRUCTIONS:

- **Section 1: Applicant** completes Section 1 of this form and submits it to the appropriate city or county jurisdiction. Applicant verifies with the local government whether additional forms or fees are required. **Applicant completes payment to local jurisdiction for processing application if they require fees. This does not include OLCC license fees.**
- **Section 2: Local government** completes Section 2 of this form and returns it to the applicant. **Applicant** uploads the complete form and any supporting information provided by the city or county to CAMP.

### WRITTEN RECOMMENDATION INSTRUCTIONS:

Instead of using this form, The OLCC will accept a written recommendation produced by the Local Government and given to the applicant to submit. The recommendation must be in written format such as letter or email, and includes the required information described below. Applicant uploads this recommendation and any supporting information provided by the city or county to CAMP.

**Required Recommendation Information:** The written recommendation must include the event applicant name, event name, event address, event license type, event dates, name of local government, name & title of reviewing official, date of review, and the recommendation outcome. Recommendation outcomes can be: Recommend Granting License, No Recommendation given/Neutral, or Recommend Denial. If recommending denial, please explain as to why it would meet the denial criteria in OAR 845-005-0308.

Special Event License Types	
Temporary Sales License, For Profit (TSL-FP)	Special Event Brewery-Public House (SEBPH)
Temporary Sales License, Non-Profit 1 (TSL-NP1)	Special Event Brewery (SEB)
Temporary Sales License, Non-Profit 2 (TSL-NP2)	Special Event Distillery (SED)
Temporary Use of Annual License – Limited (TUAL-L)	Special Event Grower Sales Privilege (SEG)
Temporary Use of Annual License – Full (TUAL-F)	Special Event Winery (SEW)



# Local Government Recommendation – Special Event License

## Section 1 – Submission - To be completed by Applicant:

### License Information

Applicant Name(s): Wild Wines, LLC  Annual Licensee

Event Name: Glastonbury Renaissance Faire

Event Address: 259-127 NW A Street Toledo, Oregon 97391 Ste: Oregon

City: Toledo County: Lincoln Zip: 97391

License Type: Special Event Winery At Existing Licensed Premises

### Application Contact Information

Contact Name: Carla David Phone: 541-899-1565

Mailing Address: 4550 Little Applegate Rd

City: Jacksonville State: OR Zip: 97530

Email Address: wildwines@gmail.com

### Event Details

Event Dates: 6/27-28, 2026

Event Times: 10am-5:30pm

Expected Daily Attendance: 500 Peak Expected Attendance: 500

To the best of your knowledge, is this the only special event application for this event? Y/N? **Y**

Please check all that apply to your proposed event:

Off-Premises Sales: Beer/Wine/Cider Distilled Spirits

Tastings only: Beer/Wine/Cider Distilled Spirits

On-Premises Consumption:  Beer/Wine/Cider Distilled Spirits

Indoor Consumption  Outdoor Consumption

Food Service Available: tacos, pizza, burgers,

Proposing to Allow Minors

**Section 1 Continued on next page**



# Local Government Recommendation – Special Event License

## Section 1 Continued – Submission - To be completed by Applicant:

Applicant Name/Legal Entity Name: Carla David/ Wild Wines, LLC

Event Name: Glastonbury Renaissance Faire

After completing section 1, please submit your application to the local government for recommendation

## Section 2 – Recommendation - To be completed by Local Government:

### Local Government Recommendation Proof of Acceptance

After accepting this form, please return a copy to the applicant with received and accepted information

City or County Name:

Optional Date Received Stamp

Date Application Received:

Received by:

**Recommend this license be granted**

**Recommend this license be denied** (Please include documentation that meets [OAR 845-005-0308](#))

**No Recommendation/Neutral**

Name of Reviewing Official:

Title:

Date:

Signature:

After providing your recommendation and signature, please return this form to the applicant.