

**Toledo City Hall
Council Chambers
206 N Main St. Toledo OR
October 12, 2022
6:30 pm**

AGENDA

TOLEDO PLANNING COMMISSION

The Planning Commission will hold an in-person meeting in City Hall Council Chambers. Participants can also attend the meeting through the Zoom video meeting platform. Email planning@cityoftoledo.org or call 541-336-2247 ext. 2130 to receive the meeting login information.

1. CALL TO ORDER AND ROLL CALL
2. VISITORS: (A time set aside to speak with the Planning Commissioners about issues not on the agenda)
3. APPROVAL OF THE SEPTEMBER 14, 2022 MINUTES as circulated and reviewed by the Planning Commission
4. WORKSESSION: Comprehensive Land Use Plan Update – Chapter 9 (Economic Development)
5. DISCUSSION ITEMS:
 - a. Updates and Reports
6. STAFF COMMENTS
7. COMMISSIONER COMMENTS
8. ADJOURNMENT

* Comments submitted in advance are preferable. Comments may be submitted by phone at 541-336-2247 extension 2130 or by email to planning@cityoftoledo.org. The meeting is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodation for persons with disabilities should be made at least 48 hours in advance of the meeting by calling the Toledo Planning Department at 541-336-2247.

TOLEDO PLANNING COMMISSION MINUTES

A regular meeting of the Toledo Planning Commission was called to order at 6:30 pm by President Anne Learned-Ellis. Commissioners present: Ricky Dyson, Brian Lundgren, and Ruthanne Morris. Excused were Jonathan Mix, Cora Warfield, and Terri Neimann.

Staff present: Contract Planner (CP) Justin Peterson, City Manager (CM) Judy Richter, City Attorney (CA) Mike Adams, and Secretary Arlene Inukai.

VISITORS: None

APPROVAL OF THE AUGUST 10, 2022, MINUTES:

A correction was noted on Page 2, Paragraph 2, to change "contentious" to "conscientious". It was moved and seconded (Dyson/Morris) to approve the August 10, 2022, minutes as circulated and corrected by the Planning Commission. The **motion passed** unanimously, noting the absence of Mix, Warfield, and Neimann.

WORKSESSION: COMPREHENSIVE LAND USE PLAN UPDATE – CHAPTER 8 (RECREATION) AND SURVEY REVIEW:

CP Peterson provided detailed information on the citizen survey results. Commissioners discussed the survey project and responses, as highlighted below:

- There were 84 surveys submitted, mostly online with seven paper copies returned.
- There could be improvements and upgrades for broadband internet services. There are grants and programs available to improve the service.
- Boardwalk and pathway extensions were encouraged.
- The top survey responses can be worked into each relevant Comp Plan chapter to show the highest priorities.
- Delays in reviewing/issuing building permits have been experienced County-wide. Hopefully, this will improve, but it is a topic for the upcoming Toledo City Council/Lincoln County Board of Commissioners joint worksession.
- Survey results and the Comp Plan updates will be added to the City's website. Respondents who asked for additional information will be updated throughout the project.
- The City has several infrastructure projects budgeted and scheduled this year. Most projects are included in the relevant master plans. Comments submitted for public facilities will be forwarded to Public Works for review.
- Completion and adoption of the updated Comp Plan is expected around November/December, 2023.

CP Peterson reviewed updates to the Recreation Chapter-Article 8. He noted that the natural hazard information can be moved out of the Recreation Chapter and be included in the Natural Hazards Chapter. The City does not have a Parks Master Plan, but language was added to support the need for the plan. There are older documents referenced in the plan that can still be helpful, specifically the Capital Facilities Plan and Parks Needs Assessment. If a Parks Master Plan is adopted, it would be included as an update to Chapter 8. This chapter includes information based on the survey

questions. The classification of various parks will be used and maps will be included in the chapter.

Commissioners discussed various recreational activities, including painting, birdwatching, walkways/trails, and biking activities. It was suggested that passive recreational activities be included and signage used to encourage the activities. Language should be expanded for boardwalks and trails. Commissioners discussed linear parks and connections to connect trails and facilities.

Language was updated for the Library and Pool facilities. Commissioner Dyson stressed the need for children's learning programs and encouraged expanding engineering and science programs for youth. This should be a high priority and could be partnered with GP and the schools. CP Peterson noted that this can be added in an existing policy. Educational programs can be combined into one policy. Language was also added to include funding goals and policies. Based on discussion, Policy 2 will reiterate the need to find funding "in advance" of development projects. Maps will also be included in the chapter. Commissioners discussed the amount of drone use, including land drones, water, and flight. There should be a safe location for these activities.

DISCUSSION ITEMS: UPDATES AND REPORTS:

CP Peterson reported that a joint Planning Commission/City Council worksession will be held October 26th to present the Housing Needs Analysis and discuss the Comp Plan Housing Chapter. Commissioners discussed the PSU population growth figure for Toledo, noting that they project Toledo to grow by 32 people over the next 20 years. CP Peterson noted that this issue has been discussed with the State and they are aware of the concerns. Even though the City believes the number does not represent the under-housed and homeless population, the City needs to rely on PSUs numbers. Growth can and should occur, but the population forecasts formulas should be updated and the City can choose to update the plans every 5 years instead of 20 years to reflect any updates. The City would not be able to pursue a UGB expansion because of the low population growth forecast and existing State rules.

CP Peterson reported the Housing Survey is available online and encouraged all to complete the survey.

STAFF COMMENTS:

CM Richter announced a RARE student will be starting with the City soon and will be working with the local business owners on projects.

COMMISSIONER COMMENTS:

None.

There being no further business before the Commission, the meeting was adjourned at 7:50 pm.

Secretary

President

Article 9: Economic Development

The Statewide Planning Goal 9 states: “To provide adequate opportunities throughout the state for a variety of economic activities vital to the health, welfare, and prosperity of Oregon's citizens”.

Context

The downturn in the timber industry in the mid-1980s resulted in Toledo losing most of its timber mills and a resulting loss of jobs in the timber industry and the other economic sectors that relied on the industry. As one consequence of the downturn of the mid-1980s, Toledo has attempted to diversify the economy to include other economic activity such as boat repair, commercial businesses including arts and antiques, and service-related businesses. The forest products industry continues to play a vital role in the economic well-being of Toledo.

Furthermore, Lincoln County and the City of Toledo were impacted by the COVID-19 Pandemic. The jobs recovery is underway, but not complete. According to the Oregon Employment Department (OED) Lincoln County had an unemployment rate of nearly 24% in the Spring of 2020. The unemployment rate has stabilized and is seasonally adjusted unemployment rate was 4.9% in August 2022.

The City of Toledo completed an Economic Opportunities Analysis (EOA) in 2010 (Appendix X). The study is now over a decade old and needs updating. With that said, the study identified that, “Lincoln County and the City of Toledo can expect to see the majority of employment growth in non-industrial sectors, including educational and health services, professional and business services, and leisure and hospitality. However, based on national, regional and local trends, as well as Toledo’s unique characteristics, growth can be anticipated in several specific industrial sectors. These include: boat building, repair and marine industries; renewable energy; food processing, including fish; and small manufacturing enterprises.”

The Comprehensive Plan Survey asked: “If you could promote and target economic business development and growth – which of the following sectors would be a good fit for Toledo?” Accommodation and Food Services, Agriculture, Forestry, fishing, hunting, and agri-tourism, and Retail were the top three answers. The answers in the survey were varied which reflects a desire for a more diversified economy. The Goals and Policy’s in this chapter reflect the answers in the survey.

In addition, the Comprehensive Plan Survey asked: “What are your top priorities for Toledo’s downtown?” Business support and attracting businesses, revitalizing historic buildings, and more outdoor events and festivals were the top three answers. Business Support and Attracting Businesses was the clear number one answer. Many of the Goals and Policy’s below reflect the desire to support existing businesses and attract new businesses.

The annual average wage in Lincoln County for 2018 was \$ 46,061 which is less than the state average of \$59,393. Lincoln County is an older county with an age dependency ratio of 81.3

compared to Oregon which has a ratio of 60.6 (the ratio describes the level of pressure on an economy from supporting its non-productive population – under 18 and over 65). The top 3 industries in the county were accommodation and food services, retail trade, and health care and social assistance. From 2010-2019 the fastest growing industry was food manufacturing and Food manufacturing had an average wage of \$52,687 (OED 2019). Lincoln County is listed on the Oregon Economic and Community Development’s list of Distressed Areas valid through the end of 2022.

The primary commercial areas within Toledo are the downtown Main Street area and Business Highway 20 between East Slope Road and French Avenue. Commercial zoned property is also found on ‘A’ Street both north and south of Business Highway 20. Other commercial zoned properties are located around the City. Toledo also has a number of businesses that are operated as residential home occupations as allowed by the municipal code.

The City of Toledo has also been working to revitalize the Toledo Downtown. The city has a 1996 Toledo Downtown Revitalization Plan which is now outdated. The City of Toledo has also been successful in attracting grant money that, along with a substantial investment of funds by the City, will allow for several murals.

The City of Toledo has several sites with existing industrial development and potential for future industrial development. Other industrial properties in addition to the ones listed below exist in the City of Toledo.

- Georgia -Pacific pulp and paper facility continues to be the largest industrial employer in Lincoln County. Additionally, other jobs related to wood products and the timber industry such as trucking also continue to play an important role in the economy of Toledo.
- Toledo Industrial Park (Donated by Georgia Pacific in 1986). The site has a 1995 Master Plan.
- Port of Toledo Shipyard (1000 SW Altree Lane).
- Toledo Mill Site. The Confederated Tribes of Siletz Indians purchased the former Publishers Paper site located at the end of Sturdevant Road and have been in the process of developing an overall development plan for the approximately 70 acres of industrial zoned property adjacent to the Yaquina River. The Confederated Tribes are looking to expand industrial activity on the site by attracting more industry/business.

The Toledo Chamber of Commerce, ART Toledo, and other organizations work to promote the community through events such as the Art Walk, Phantom Art Galleries, Art Oysters and Brews, and other events designed to bring people into the community to support local businesses.

The Economic Development Alliance of Lincoln County (EDALC) works, “to deliver economic development services to facilitate creation, growth and retention of Lincoln County businesses.”

The Yaquina Pacific Railroad Historical Society (YPRHS) has a railroad museum located at NW 1st Street and NW A Street adjacent to the existing railroad tracks. The museum and rail car display provides an attraction to encourage people to visit Toledo.

An updated EOA is needed to review Economic Development in Toledo in more detail.

Business Growth and Marketing – Goal 1

Improve the economic position of all elements of Toledo's economic base by retaining and expanding the current businesses while recruiting new businesses into the community.

Policy 1 Support Existing Businesses and Business Recruitment. Develop a marketing and business recruitment plan and program to support existing businesses and encourage new business location/development within Toledo. Improve signage, public interest stories and marketing programs to encourage tourists to visit and shop in Toledo and to reduce "leakage" of Toledo dollars to outside markets.

Policy 2 Marketing. Promote Toledo's economic, social and cultural image and market Toledo throughout the state and region and where appropriate, at the national and international levels.

Policy 3 Livable Wages. Encourage employment and business opportunities that assist Toledo's residents to maintain the highest per household average income in Lincoln County.

Policy 4 Tourism. Maintain and strengthen Toledo's position as a tourist destination with shopping, recreational, and entertainment opportunities.

Policy 5 Community Events. Recognize and promote community events as:

- a. Potential positive economic impacts.
- b. Important community promotional activities demonstrating the abilities, talents, and resources of the community and its residents.
- c. Tools to develop local pride and community identity.

Policy 6 Historic Character. Recognize and support Toledo's unique historic character as a major cultural and tourist oriented economic resource.

Policy 7 Waterfront Area. Protect waterfront area use and promote its economic strength.

Policy 8 Commercial Development. Enhance and promote Toledo's commercial centers, e.g. on Main Street and a portion of Business Loop Highway 20, through public and private improvement and marketing programs.

Policy 9 Downtown Investment. Renovate and improve the Main Street Downtown area as a tourist destination and the cultural, financial, commercial, entertainment, business, multi-family housing and government center of Toledo and east Lincoln County.

Policy 8 Encourage Entrepreneurs and Small Businesses. Encourage start up and growth of small to medium-sized businesses through regional partnerships. Promote Toledo's role as a center for working artists and art galleries, antique and specialty shops, incubator businesses, restaurants, and entertainment activities. Seek to provide co-working spaces for community members that work from home.

Policy 11 Home Based Businesses. Allow appropriate home business occupations within residential districts to accommodate the needs of those engaged in small business ventures. Appropriate home occupations are those compatible with the surrounding neighborhoods and that have the appearance and impacts of a residence.

Policy 12 Education. Support Toledo's educational resources as being vital to the social and economic well-being of the community and the success of the local businesses in maintaining a trained employment base. Partner with the Oregon Coast Community College, Port of Toledo and the Lincoln County School District to provide educational opportunities. Encourage and emphasize education and youth programs with a Science, Technology, Engineering, and Mathematics (STEM) focus.

Policy 13 Childcare. Many families across Oregon and Lincoln County cannot find care for their children. Inadequate access to such care prevents parents from participating in the workforce and young children from receiving the benefits of early education. The City of Toledo will support efforts to increase childcare availability and affordability.

Land Use – Goal 2

Ensure an adequate supply of appropriately zoned land to provide for the full range of economic development opportunities in Toledo including commercial, industrial, water dependent, office and institutional service development.

Policy 1 Buildable Land. Provide appropriately designated vacant buildable land in adequate quantities to meet the forecasted needs of Toledo.

Policy 2 Designate Land for Projected Growth. Designate land uses in a manner that accommodates projected population and employment growth.

Economic Diversity – Goal 3

Diversify the economic base of the Toledo area and strengthen the role as the industrial center for Lincoln County.

Policy 1 Full Range of Services. Provide opportunities to develop the full range of commercial, recreational, and professional services to meet the needs of Toledo's residents and others. Reduce the need for Toledo's residents to go to other communities for retail purchases and services.

Policy 2 Maintain and Diversify Industrial Base. Maintain Toledo's economic strength in the wood products, fishing and other resource-based industries while diversifying the industrial base within the community.

Consistency and Partnerships – Goal 4

Ensure local planning consistency with the region, county, and state.

Policy 1 Balance Regulatory Requirements and Economic Development. Assure that regulatory requirements provide for high standards of public health, safety, environmental protection, and welfare but are structured to support economic development.

Policy 2 Local and Regional Coordination. Continue to participate in and support local and regional coordination of economic development planning.

Policy 3 Public and Private Sector Cooperation. Encourage cooperation between public and private sectors to support economic growth.

Policy 4 Local and Regional Plans Consistency. Ensure consistency with the region, Lincoln County, and the State of Oregon urban growth management and functional plans.

Facilities and Services – Goal 5

Provide for the orderly and efficient extension of public facilities, utilities, and services.

Policy 1 Fair Share. Develop codes and standards which ensure that business and industry maintain the environmental quality important to Toledo's residents and shoulder a fair share allocation of the costs of providing and maintaining public services but that also eliminate unnecessary delays, inconsistencies, conflicts and ambiguities in municipal codes, standards and procedures.

Policy 2 Improve and Maintain Public Infrastructure Facilities. Improve and maintain all public infrastructure facilities (e.g. transportation, water, wastewater, storm water, broadband, and communication) to support the ability of local businesses to compete effectively in the world marketplace. Encourage and support state and federal agencies to improve and maintain public infrastructure facilities to allow Toledo-based businesses to compete in the world marketplace.

Policy 3 Transportation Improvements. Enhance Toledo's potential for economic development associated with its location as the transportation hub of Lincoln County with rail, water and highway transportation linkages, facilities, and communications.

~~Complete the infrastructure improvements market and sell or lease out the Toledo Industrial Park complex. [Complete]~~

ARTICLE 9: ECONOMIC DEVELOPMENT

GOALS:

1. Improve the economic position of all elements of Toledo's economic base by retaining and expanding the current businesses while recruiting new businesses into the community.
2. Ensure an adequate supply of appropriately zoned land to provide for the full range of economic development opportunities in Toledo including commercial, industrial, water-dependent, office and institutional service development.
3. Diversify the economic base of the Toledo area and strengthen the role as the industrial center for Lincoln County.
4. Encourage employment and business opportunities that assist Toledo's residents to maintain the highest per household average income in Lincoln County.
5. Assure that regulatory requirements provide for high standards of public health, safety, environmental protection, and welfare but are structured to support economic development.
6. Provide opportunities to develop the full range of commercial, recreational, and professional services to meet the needs of Toledo's residents and others. Reduce the need for Toledo's residents to go to other communities for retail purchases and services.

OBJECTIVES:

1. Promote Toledo's economic, social and cultural image and market Toledo throughout the state and region and where appropriate, at the national and international levels.
2. Develop a marketing and business recruitment plan and program to support existing businesses and encourage new business location/development within Toledo. Improve signage, public interest stories and marketing programs to encourage tourists to visit and shop in Toledo and to reduce "leakage" of Toledo dollars to outside markets.
3. Develop codes and standards which ensure that business and industry maintain the environmental quality important to Toledo's residents and shoulder a fair share allocation of the costs of providing and maintaining public services but that also eliminate unnecessary delays, inconsistencies, conflicts and ambiguities in municipal codes, standards and procedures.
4. Improve and maintain all public infrastructure facilities (e.g. transportation, water, wastewater, stormwater and communication) to support the ability of local

businesses to compete effectively in the world marketplace. Encourage and support state and federal agencies to improve and maintain public infrastructure facilities to allow Toledo-based businesses to compete in the world marketplace.

5. Continue to participate and support local and regional coordination of economic development planning.
6. Enhance Toledo's potential for economic development associated with its location as the transportation hub of Lincoln County with rail, water and highway transportation linkages, facilities, and communications.
7. Maintain Toledo's economic strength in the wood products, fishing and other resource based industries while diversifying the industrial base within the community.
8. Complete the infrastructure improvements, market and sell or lease-out the Toledo Industrial Park complex.
9. Protect waterfront area use and promote its economic strength.
10. Maintain and strengthen Toledo's position as a tourist destination with shopping, recreational, and entertainment opportunities.
11. Recognize and promote community events as:
 - a. Potential positive economic impacts.
 - b. Important community promotional activities demonstrating the abilities, talents, and resources of the community and its residents.
 - c. Tools to develop local pride and community identity.
12. Recognize and support Toledo's unique historic character as a major cultural and tourist-oriented economic resource.
13. Enhance and promote Toledo's commercial centers, e.g. on Main Street and a portion of Business Loop Highway 20, through public and private improvement and marketing programs.
14. Renovate and improve the Main Street Downtown area as a tourist destination and the cultural, financial, commercial, entertainment, business, multi-family housing and government center of Toledo and east Lincoln County.
15. Promote Toledo's role as a center for working artists and art galleries, antique and specialty shops, incubator businesses, restaurants, and entertainment activities.
16. Allow appropriate home business occupations within residential districts to accommodate the needs of those engaged in small business ventures. Appropriate home occupations are those compatible with the surrounding neighborhoods and that have the appearance and impacts of a residence.

17. Support Toledo's educational resources as being vital to the social and economic well-being of the community and the success of the local businesses in maintaining a trained employment base.