



City Hall
206 N. Main St
Toledo, Oregon 97391
6:30 PM

Toledo City Council
Regular Meeting – also via Zoom Meeting Platform
June 17, 2026

Virtual Meeting: The Toledo City Council will host the meeting in person in the City Hall Council Chambers for the City Council and staff as well as through video conferencing. The public is encouraged to attend the meeting electronically. Visit the [meetings](#) page on the city website for meeting information.

Public Comments: The Toledo City Council will take comments on topics not listed on the meeting agenda from members of the community during the "Public Comments" portion of the council meeting. There is a time limit of 3 minutes for each comment. If you wish to address the City Council during this portion of the meeting, please email paul.johnson@cityoftoledo.org by **3:00 p.m. on the day of the scheduled meeting. Please include your: Name, address, and phone number (optional) and the topic.** Public comment cards will also be available at the door and must be completed and given to the City Recorder prior to the start of the meeting.

1. **Call to Order & Pledge of Allegiance**
2. **Roll Call & Quorum Determination**
3. **Public Comments**
 - a. In-Person/Online Comments
 - b. Submitted Comments
4. **Consent Agenda**
 - a. June 3, 2026 City Council Meeting Minutes
 - b. May 27, 2026 City Council Work Session Minutes
 - c. May 27, 2026 City Council Special Meeting Minutes
 - d. May 20, 2026 City Council Executive Session Minutes
 - e. May 20, 2026 City Council Meeting Minutes
 - f. May 6, 2026 City Council Meeting Minutes

This notice satisfies the requirements of ORS 192.630 and ORS 192.640 regarding Public Meetings. This meeting is accessible to persons with disabilities. A request for an interpreter, for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling the City Offices at (541)336-2247.

- g. May 6, 2026 City Council Executive Session Minutes
 - h. April 15, 2026 City Council Meeting Minutes
 - i. January 31, 2026 City Council Meeting Minutes
- 5. Toledo Beat and/or Presentations**
- a. Juneteenth Proclamation
 - b. 250th Commemorative Year Proclamation
- 6. Discussion and Information Items**
- 7. Public Hearing on the Proposed Budget for Fiscal Year 2026-2027**
- a. Public Comment on the Proposed Budget for Fiscal Year 2026-2027
- 8. Public Hearing on the City of Toledo's Election to Receive State Shared Revenues for Fiscal Year 2026–2027**
- a. Public Comment on the Declaration of the City of Toledo's Intent to Receive State Shared Revenues for Fiscal Year 2026–2027
- 9. Requests for Council Action**
- a. Resolution No. 1608 - Adoption of the proposed City Operating Budget for Fiscal Year 2026-2027
 - b. Resolution No. 1609 - Election of State Shared Revenues
 - c. Resolution No. 1610 - Dahl Disposal Rate Increase
 - d. Resolution No. 1611 - Street Lighting Utility Fee
 - e. Disposal of Surplus Patrol Vehicle
 - f. OLCC Local Government Recommendation – Special Event License (Oregon Beverage Service)
- 10. Staff Reports**
- a. Toledo Police Department Staff Report
 - b. Planning Department Report
 - c. Public Works Report
 - d. City Recorder's Report
 - e. HR Director Update: June 17, 2026
 - f. Fire Department
 - g. Finance Department Report
 - h. Library Department Report

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- 11. Issue Tracker & Future Agenda Items**
 - a. Council Issue Tracker
 - b. Future Agenda Items
- 12. Council Comments**
- 13. Mayor's Comments**
- 14. Adjournment**

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City Hall
 206 N. Main St.
 Toledo, Oregon 97391
 6:45 p.m.



TOLEDO CITY COUNCIL
Regular City Council Meeting
Immediately following the URA Meeting
June 3, 2026

1. Call to Order & Pledge of Allegiance

- a. Mayor Mix called the regular meeting of the Toledo City Council to order on Wednesday, June 3, 2026, at 6:45 PM at City Hall, 206 North Main Street, Toledo, Oregon 97391. The meeting was held in person in the City Hall Council Chambers and simultaneously via the Zoom meeting platform. Mayor Mix led the Council and those in attendance in the Pledge of Allegiance.

2. Roll Call and Quorum Determination

- a. City Manager Rich Huebner conducted roll call. Councilor Burns was noted as attending remotely via Zoom. Councilor Keating was absent. All other members were present in person.
- b. Huebner confirmed that a quorum was established and the meeting could proceed.

Council Member	Present	Absent	Via Zoom
Mayor Mix	X		
Council President Chambers	X		
Councilor Riley	X		
Councilor Kauffman	X		
Councilor Keating		X	
Councilor Burns			X

- c. Staff Present: City Manager Rich Huebner, Interim Finance Director Judy Richter (via Zoom), City Attorney Souvanny Miller (via Zoom), and City Recorder Paul Johnson

3. Public Comments

- a. In-person/Online Comments. Mayor Mix opened the floor for public comment on items not on the agenda, first inviting anyone present in the chamber to speak.
 - i. Barry Bruster, 109 Main Street, Toledo - came forward with two ideas for the Council's consideration.
 - 1. The first was the concept of permitting alternative street use vehicles, such as ATVs and golf carts, on Toledo city limit roadways, noting his understanding that the city may already be exploring this.
 - 2. The second proposal concerned mobile vendors. Mr. Brewster

recounted an incident from approximately two years prior in which an ice cream truck operator was unable to stop and sell within the city because city code prohibits vendors on city property, requiring them to be on private property. He proposed an amendment that would allow vendors in vehicles to park adjacent to any city park for a maximum of three hours. He reasoned that this would serve both the community and entrepreneurs, offering a safe, family-friendly setting where vendors such as ice cream trucks, taco trucks, or others could operate briefly before moving on. He concluded by expressing his belief that it would be a meaningful economic development measure.

3. Mayor Mix acknowledged the suggestions and noted that both she and staff had written them down for follow-up.
- ii. Stu Strom, Toledo, Oregon, addressed the Council with a question regarding the upcoming Fourth of July.
 1. He noted awareness of some controversy surrounding this year's Fourth of July planning and asked whether residents would still be permitted to discharge fireworks on their own private property.
 2. Mayor Mix responded directly, explaining that the city had originally hoped to organize a centralized fireworks event where community members could gather and discharge fireworks together, but that due to time constraints and a lack of volunteer capacity, that specific format could not be assembled for this year. She clarified, however, that Toledo has not outlawed fireworks within city limits, and that Oregon State-compliant fireworks may still be discharged responsibly as has always been the tradition. She noted that the community has historically been very respectful and responsible in this regard and encouraged residents to continue that tradition, adding a reminder to have fire safety equipment available.
 3. Mr. Strom expressed satisfaction with the response and noted the tradition of neighbors gathering in cul-de-sacs with families and children for the occasion.
 - iii. Cynthia George, Toledo was recognized for remote public comment and raised two concerns.
 1. The first related to a recently released report on lead levels in the drinking water. She noted her understanding that the sampling occurred in 2024 and that the next scheduled testing would not occur until 2027. She expressed concern about the source of the lead contamination, noting that she had spoken with state regulators and that no definitive source had yet been identified.
 2. Her second concern involved fill dirt that she had observed being moved by trucks near the high school and along Olalla Creek. She expressed concern that the area is a salmon habitat restoration zone and questioned whether the activity was properly permitted. She stated that she had made phone calls on the matter that day.

- iv. The City Manager responded to Ms. George's second concern, clarifying that the high school is located outside the city limits, and that any permits for activity in that area would fall under Lincoln County's jurisdiction rather than the city's. He stated that he would follow up with Public Works Director Brian Lorimor the following morning to determine whether he had any awareness of activity matching Ms. George's description.
- b. Mayor Mix then confirmed that no one else wished to speak online.
- c. Submitted Comments
 - i. None

4. Consent Agenda

- a. The City Manager explained that when the agenda was initially published the prior week, no items appeared on the consent agenda, as meeting minutes had not been prepared due to City Recorder Johnson being away for a clerk's training. However, an updated agenda was published the morning of the meeting to include one consent agenda item.
- b. He explained that the item, an RCA authorizing the final FY2025–2026 fiscal year funding payments to the Toledo History Center and the Yaquina Pacific Railroad Historical Society, had been previously discussed at the May 20th Council meeting. At that time, after reviewing quarterly reports from both agencies, the Council had indicated its interest in receiving a formal RCA to authorize the final payments.
- c. Motion to approve the consent agenda as presented was made by Councilor Kauffman and seconded by Councilor Riley. Upon roll call, the motion carried 5–0.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Council President Chambers			X			
Councilor Riley		X	X			
Councilor Kauffman	X		X			
Councilor Keating						X
Councilor Burns			X			

5. Toledo Beat and/or Presentations to the Council

- a. Presentation of a Meritorious Conduct Certificate
 - i. The City Manager advised the Council that the presentation of the Meritorious Conduct Certificate had been rescheduled and would take place at the first meeting in July, on the evening of July 1st. Council members expressed enthusiasm for the upcoming presentation.

6. Discussion and Information Items

- a. There were no Discussion and Information Items on the agenda for this meeting.

7. Requests for Council Action

- a. **New Contract with Salvation Army for H2O program.**
 - i. The City Manager presented the first RCA, which sought Council approval of a new contract with the Salvation Army for the city's H2O water assistance program. He recalled that in late April, the Council had received a presentation from the Salvation Army regarding the program's

status and a proposal to increase the maximum annual benefit available to eligible recipients. The updated contract before the Council this evening had been reviewed by the city attorney, who made minor structural housekeeping changes to the previous contract template without any substantive alterations. The primary change in the proposed contract was an increase in the maximum annual benefit from \$100 to \$200 per eligible recipient. The City Recorder acknowledged that the program is funded entirely through community donations, and emphasized that the city would be undertaking efforts to raise awareness of the program in order to grow the donation base in parallel with the increased benefit ceiling. He noted that given the rising cost of living, staff felt the increase was warranted. A representative from the Salvation Army was present and available for questions.

- ii. No Council members had questions. Mayor Mix opened the floor for public comment; no members of the public, either in person or online, came forward.
- iii. Motion to approve and authorize the City Manager to execute the proposed new contract with the Salvation Army to manage the H2O program was made by Councilor Kauffman and seconded by Council President Chambers. Upon roll call, the motion carried 5-0.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Council President Chambers		X	X			
Councilor Riley			X			
Councilor Kauffman	X		X			
Councilor Keating						X
Councilor Burns			X			

b. OLCC Local Government Recommendation – Special Event License (Oran Mor Artisan Mead, LLC).

- i. City Manager Huebner presented the second RCA, which called for a local government recommendation in support of an OLCC special event license for Oran Mor Artisan Mead, LLC. The application was submitted for the purpose of selling mead at the Glastonbury Renaissance Festival in Toledo on June 26th and 27th. He noted that the application had been reviewed by all department heads, including the Police Chief, and was being presented to the Council with a staff recommendation to approve. He indicated that both he and City Recorder Johnson were available to answer questions.
- ii. Barry Brewster, 109 North Main Street, offered enthusiastic public comment, describing the applicant as "wonderful people" with "wonderful fare" and encouraging the Council and the public to attend and try a glass of mead.
- iii. Stu Strom, Toledo, Oregon, offered similar public support, stating that he had attended the festival the previous year and found that the mead vendor

- was "very responsible about serving." He expressed a recommendation for approval with characteristic good humor.
- iv. No online commenters came forward. Council President Chambers, noting some uncertainty about the nature of the beverage, nonetheless offered the formal motion.
 - v. Motion for the Council's recommendation of approval for the OLCC special event license for Oran Mor Artisan Mead, LLC was made by Council President Chambers and seconded by Councilor Kauffman. Upon roll call, the motion carried 5–0.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Council President Chambers	X		X			
Councilor Riley			X			
Councilor Kauffman		X	X			
Councilor Keating						X
Councilor Burns			X			

c. OLCC Local Government Recommendation – Special Event License (Wild Wines, LLC).

- i. The City Manager presented the third RCA, which sought a local government recommendation in support of an OLCC special event license for Wild Wines, LLC, also for the Glastonbury Renaissance Festival on June 26th and 27th. As with the previous application, it had been reviewed by all department heads including the Police Chief and was presented with a staff recommendation to approve.
- ii. Mr. Strom again offered brief supportive remarks from the audience, referencing his prior attendance at the festival and noting the vendors' responsible service practices, adding his endorsement with characteristic humor.
- iii. No online commenters came forward.
- iv. Motion for the Council's recommendation of approval for the OLCC special event license for Wild Wines, LLC was made by Councilor Burns and seconded by Councilor Kauffman. Upon roll call, the motion carried 5–0.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Council President Chambers			X			
Councilor Riley			X			
Councilor Kauffman		X	X			
Councilor Keating						X
Councilor Burns	X		X			

(Added to the agenda at the June 3, 2026 meeting.)

Prior to presenting this item, the City Recorder requested that the Council formally add Item 7d to the agenda.

Motion to add Item 7d to the agenda was made by Councilor Kauffman and seconded by Mayor Mix. No public comment was offered in person or online. Upon roll call, the motion carried 5-0.

d. Authorize the City Manager to sign execute a contract with Underground Tech. for manhole lining

- i. The City Manager presented the substance of the item, describing the background with considerable candor. Earlier in the year, the city had entered into discussions with Underground Tech, a contractor with whom the city has an established working relationship, to have six manholes lined and/or rejuvenated. All six manholes are located within the Urban Renewal Agency (URA) district, and the URA budget for the current fiscal year included \$100,000 specifically designated for inflow and infiltration (I&I) improvement projects, a category this work squarely falls under.
- ii. The City Manager explained that during the contract negotiation process, Underground Tech underwent a change in ownership. The previous owner had been well-versed in the municipal contracting process, but the incoming owner was less familiar with the requirement to negotiate a contract and secure City Council approval prior to commencing work. Public Works Director Brian Lorimor had communicated to Underground Tech's new ownership the city's desire to complete the work before June 30, 2026, so that the current year's I&I funds could be utilized within the URA budget cycle. Taking that directive to heart, but without yet understanding the procedural steps required, the new owner arrived on the day that had been scheduled for the site assessment and proceeded to complete the work in full on that same day.
- iii. The City Manager was careful to note that the work has been completed to the satisfaction of the Public Works Department and that it came in exactly at the quoted price of \$27,434. He further noted that he and Director Lorimor had a follow-up conversation with the new owner, during which the proper municipal process was explained. The new owner was described as "very understanding" and "very apologetic for jumping the gun," and as eager to demonstrate good faith to the city and to continue the positive working relationship going forward.
- iv. The reason for adding the item the same evening it was published, the City Manger explained, was that the signed contract had only just been received after the initial publication of the agenda. He acknowledged that Council members had not had extended time to review the contract but noted that it was drafted using a new template developed by the city attorney specifically for this type of project, that it had been reviewed by both the attorney and himself, and that it had already been executed by the vendor. The Council was therefore being asked to authorize the City Manager to execute the contract on the city's behalf in order to facilitate

- payment for work already completed.
- v. He proactively addressed an anticipated question regarding whether Council or URA board approval was the appropriate body: while the funding source is the URA budget, the funds had already been allocated through the budget process for this specific activity, and authorization for the City Manager to enter into a contract of this nature is a standard city council function.
- vi. Council President Chambers asked whether the project came in under or at the agreed price. The City Manager confirmed it came in precisely at the bid price.
- vii. Mayor Mix opened the floor for public comment; no in-person or online comments were offered.
- viii. Motion to approve and authorize the City Manager to execute a contract with Underground Tech for the completion of a manhole lining/rejuvenation project was made by Councilor Kauffman and seconded by Councilor Riley. Upon roll call, the motion carried 5-0.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Council President Chambers			X			
Councilor Riley		X	X			
Councilor Kauffman	X		X			
Councilor Keating						X
Councilor Burns			X			

8. Staff Reports

- a. City Manager Huebner noted that he had one staff matter to raise that had come to his attention. He reported that in his weekly meeting with the Finance Department, it had been brought to his attention that the city's streetlight utility account was currently running approximately \$8,000 in the red on a year-to-date basis, with expenses of \$161,283 and revenue of \$153,938 through the end of May. He acknowledged that this shortfall had been anticipated in the adopted budget, but noted it as an emerging item for Council awareness.
- b. Mayor Mix offered historical context, recalling that the Council had previously restructured how streetlight costs were allocated across utility fees, at one point shifting a portion of the streetlight charge into the sewer fee in order to reduce the streetlight fee line item when funds in that account were more than sufficient. She noted that decision had been made to avoid a larger rate increase at that time.
- c. Interim Finance Director Judy Richter confirmed that this restructuring had occurred approximately three to four years prior, and that it had since been reversed, with the money returned to the streetlight account, but that the current shortfall was now simply a function of rising utility costs.
- d. Huebner explained that the city has approximately 1,206 residential utility customers. Mayor Mix quickly calculated that the approximate \$8,000 shortfall would equate to roughly \$0.56 per residential customer per month to break even,

and observed that applying a small increase across all customer classes—residential, commercial, and industrial, might be more equitable than targeting only residential customers, as commercial and industrial rates had already been adjusted upward in a prior cycle.

- e. Council President Chambers suggested that staff model several scenarios: Option A, B, and C for the Council to consider, including projections for the next two to three years based on anticipated rate increases from the Public Utility District. Huebner agreed to that approach and indicated he would bring a formal RCA with multiple proposals to the Council at the June 17th meeting.
- f. Council President Chambers briefly noted a potential conflict of interest disclosure for the record, clarifying that his interest was in how the city collects revenue to fund streetlights, not in the city's payment to his employer, and that the matter was procedurally appropriate for him to weigh in on.
- g. Mayor Mix and the City Manager acknowledged his transparency.

9. Issue Tracker and Future Agenda Items

- a. The City Manager noted that there were no specific issue tracker items to review at this meeting. He indicated openness to additions from the Council, and noted that items raised during the prior meeting on May 20th were on the record and would be reflected on the tracker by the June 17th meeting if not already visible.

10. Council Comments

- a. Councilor Burns raised two items.
 - i. First, she requested that the wheelchair ramp currently in the Council chambers be removed, describing it as "ugly" and questioning the need for it to remain. The City Recorder responded that he would discuss the matter with Public Works Director Lorimor, and indicated it would likely be relocated to storage elsewhere in the city in case it is needed for future use. Council members expressed approval of this outcome.
 - ii. Second, Councilor Burns announced that the Homey House organization would be hosting a summer kickoff party on June 19th from 2:00 to 5:00 PM at the port park pavilion. She extended an invitation to the full City Council and City Manager to attend and show support for the initiative.
 - iii. City Manager Huebner confirmed he would distribute a notice of possible quorum in advance.
 - iv. Councilor Burns briefly raised a clarifying question about whether such a notice was legally required given that mere co-presence, without discussion of city business, does not constitute a public meeting.
 - v. Huebner acknowledged she was correct as a matter of law, but explained that the city issues such notices as a matter of good practice and transparency, noting that even well-intentioned councilors cannot always control whether members of the public approach them and raise city business in an informal setting.
- b. Councilor Riley
 - i. Raised concerns from community members about traffic speeds on a local street.
 - ii. Mayor Mix responded that the city now has an implemented traffic calming policy and framework, and directed those interested to contact city staff, specifically mentioning Mr. Huebner for information on the traffic calming measures application process.

- iii. Mayor Mix noted that the policy had been developed in part because of concerns originally raised by a community member, and commended that civic engagement.
- c. Council President Chambers
 - i. Raised the matter of filling the currently vacant Council seat, inquiring whether the position should be posted.
 - ii. Mayor Mix agreed it should be.
 - iii. City Manager Huebner explained that the posting had been delayed due to the City Recorder's travel for the Northwest Clerks' Institute this week, but confirmed the vacancy notice would be published on Monday.
- d. A moment of light-hearted exchange followed when Councilor Burns noted that the vacant term would expire at the end of the current year, and that Stu Strom, who was present in the audience, might be interested. Mr. Strom and another audience member near him engaged in good-natured mutual encouragement for the other to seek the appointment.

11. Mayor's Comments

- a. Mayor Mix reported that she had had the honor of representing the City of Toledo at two notable events the prior week.
- b. The first was the groundbreaking ceremony for the new Olalla Meadows housing development. She described the event as meaningful and expressed appreciation for the scale of community support and the considerable effort and lengthy process that had led to the project reaching that milestone. She expressed enthusiasm for the additional housing coming to Toledo.
- c. The second event was an address she delivered to Toledo High School students on Monday. She remarked warmly on the students' receptiveness and generosity, noting that this time she had been provided a written script, an improvement she attributed to lessons learned from a prior occasion when her City Manager had to intervene.
- d. The Mayor expressed that both events were well-received and that she was honored to have represented the city at each.

12. Adjournment

- a. With no further business before the Council, Mayor Mix adjourned the meeting at 7:31 p.m.

APPROVE:

ATTEST:

Mayor Tracy Mix

City Recorder Paul Johnson

City Hall
 206 N. Main St.
 Toledo, Oregon 97391
 6:08 p.m.



**TOLEDO CITY COUNCIL
 City Council Work Session
 May 27, 2026**

1. Call to Order

- a. The Toledo City Council Work Session was called to order at 6:08 PM on Wednesday, May 27, 2026, at City Hall, 206 N. Main St, Toledo, Oregon 97391. The meeting was held in a hybrid format, with council members present in person and both the City Manager and City Recorder participating via video conference. The Pledge of Allegiance was led by a council member.

2. Roll Call

- a. City Recorder Johnson took roll call and determined a quorum is present.

Council Member	Present	Absent	Via Zoom
Mayor Mix	X		
Councilor President Chambers	X		
Councilor Kauffman	X		
Councilor Keating	X		
Councilor Burns	X		
Councilor Riley	X		
Vacant			

- b. Staff Present: City Manager Rich Huebner, City Attorney Souvanny Miller, Interim Finance Director Judy Richter, Planning Assistant Arlene Inukai, and City Recorder Paul Johnson

3. Toledo Beat and/or Presentations

- a. Cape Perpetua Alliance - Talaina King
 - i. Talaina King, Executive Director of the Cape Perpetua Collaborative, provided an overview of the organization and its programs. She explained that the Collaborative was formed in 2017 in response to community interest in educating the public about Oregon's five marine reserves, with Cape Perpetua being the largest. The organization's service area spans the coastal region between Yachats and the Heceta Head Lighthouse, near Florence.
 - ii. Ms. King described the Collaborative's core programming, which includes guided tide pool tours during negative tide seasons, art and science community nights, and a permanent community mosaic installed at the newly remodeled Cape Perpetua Visitor Center. She noted that all

- programs are offered free of charge, made possible through partnerships with the U.S. Forest Service, Oregon State Parks, and the Oregon Department of Fish and Wildlife, among others. The organization also supports career development through internships and a "Young Wavemakers" webinar series, which gives early-career marine scientists a platform to share their research with the broader community.
- iii. Ms. King noted that the Collaborative is a small organization, consisting of herself, one part-time staff member, seasonal staff, and volunteers, yet engages hundreds of visitors and community members each summer season. She indicated she resides in Newport, making outreach to northern Lincoln County communities readily accessible.
 - iv. Council members responded enthusiastically and discussed potential opportunities for collaboration, including a city council field trip to the Cape Perpetua region, a public presentation at the Toledo Public Library, and a tabling opportunity at the Thursday markets held at Memorial Field through the Toledo Chamber of Commerce, which Councilor Burns noted are available at no charge to nonprofit organizations. Ms. King expressed interest in all suggested opportunities and indicated she would leave informational materials and business cards for the Council. City Manager Huebner (participating via Zoom) indicated he would follow up with Ms. King upon his return the following week to coordinate scheduling.

4. Discussion and Information Items

a. Timecards for Councilors

- i. The City Manager introduced this item, noting it had been brought to his attention by former Council President Sylvia and Finance staff member Cindy Oleman. She explained that the current process for tracking councilor attendance, used to calculate quarterly stipend payments, requires finance staff to cross-reference meeting minutes maintained by the City Recorder, creating an inter-departmental dependency. The proposed solution was a simple sign-in sheet to be circulated along the dais at the start of each meeting, collected afterward, and delivered directly to the Finance Department.
- ii. Councilor Kauffman suggested that the form could also include a column for voluntary hours, noting that some councilors have historically tracked their total volunteer time, including study and preparation time, for use in reporting or on voter information pamphlets. The City Manager agreed this could easily be added as an optional column.
- iii. Councilor Keating expressed uncertainty about the necessity of the additional process, observing that the City Recorder already captures attendance through the roll call at the beginning of every meeting and questioning whether the new form would add paperwork rather than reduce it. He also noted that the process would still require separate tracking for councilors participating remotely via Zoom.
- iv. The City Manager clarified that the primary benefit was to provide Finance staff with standalone documentation for payroll purposes, reducing reliance on another department's records and improving

supporting documentation for auditing purposes. City Recorder Johnson and Council President Chambers further noted that having a dedicated financial document, separate from full meeting minutes, would be cleaner for audit trail purposes and could provide a layer of financial oversight, given that staff would not be solely responsible for determining compensation eligibility.

- v. Mayor Mix offered to take on the responsibility of completing the attendance sheet at each meeting, including noting remote participants, characterizing it as a straightforward mayoral duty. This compromise was well received by the Council. The City Manager indicated staff would develop a form and present it at the next meeting, with the understanding that the process could be revised as needs evolve.

5. Issue Tracker & Future Agenda Items

a. Council Issue Tracker

- i. The City Manager noted that several items previously listed for the evening's work session could not be presented due to insufficient information being available in time. Those items will be rescheduled for upcoming meetings. The updated issue tracker, included in the meeting packet, will reflect revised estimated timelines upon his return the following week.

b. Future Agenda Items

i. Outdoor Assembly Permit Ordinance (Chapter 8.12)

1. Councilor Burns raised a question stemming from a conversation with Port of Toledo staff member Diane regarding an upcoming event. She noted that a 1971 city ordinance requires a permit for any outdoor assembly expected to attract 50 or more members of the general public. Councilor Burns questioned whether the city had consistently enforced this ordinance and what the consequence would be if attendance unexpectedly exceeded the threshold.
2. City Recorder Johnson located the relevant code language, which requires permits for outdoor assemblies on land zoned for parks and recreation, or on private property with the owner's written consent, and specifically applies to events "catering to the general public." The code was clarified to exclude civic organizations, school districts, and activities pre-approved by the City Council. City Attorney Miller (participating remotely) provided additional detail, confirming the ordinance is found in Chapter 8.12 and that the current permit fee is \$25.
3. The City Manager acknowledged that some ordinances on the books had not been consistently enforced as staff and council membership changed over time, and emphasized that it is staff's responsibility to implement and enforce existing ordinances until and unless council acts to change them. He indicated the city would take an education-first approach with event organizers, particularly those who had never been informed of the requirement.

4. Council President Chambers suggested the \$25 fee be reconsidered, noting that the practical revenue generated is negligible and that the city's primary interest is in ensuring public safety departments have advance notice of large gatherings—not in generating revenue. He suggested the fee might be waived, particularly for nonprofits. Councilor Kauffman offered context suggesting the Renaissance Fair had relocated to Toledo on short notice during a prior administration, which may explain why permits were never pursued.
5. Council agreed to add a review of the outdoor assembly permit ordinance—including its applicability, fee structure, and the potential development of a more appropriate application form for port-adjacent events—as a future agenda item.

ii. Community Gardens

1. Mayor Mix raised a request brought to her by a constituent who resides at the Fircrest Apartments. She explained that residents of that complex had previously maintained a community garden on site but had been prohibited from gardening there in recent years. The constituent suggested the city consider establishing community garden plots at a public location such as East Slope Park or a similar site, particularly in light of the economic hardships many residents face in accessing affordable, nutritious food.
2. The Mayor noted that a community garden already exists near the library and skate park, operated in conjunction with the 4-H program and the OSU Extension Service, and suggested that representatives from those organizations might be invited to a future meeting. Council agreed to add a discussion of community gardens as a future agenda item. The City Manager indicated he and the City Recorder would identify an appropriate place on the upcoming meeting schedule and would consider how the topic fits within the city's broader parks planning.

iii. Recognition of Former Council President

1. Council President Chambers took a moment to publicly acknowledge former Council President Frank, noting that while he was honored to serve in the role, he regretted the circumstances that made the position vacant. He recognized Frank's dedication, accessibility, and communication skills, and expressed hope that Frank might choose to rejoin the Council in the future. Council members concurred with these sentiments.

6. Adjournment

- a. The mayor adjourned the meeting at 6:53 p..

APPROVE:

ATTEST:

Mayor Tracy Mix

City Recorder Paul Johnson

City Hall
 206 N. Main St.
 Toledo, Oregon 97391
 5:45 p.m.



**TOLEDO CITY COUNCIL
 City Council Special Meeting
 May 27, 2026**

1. Call to Order

- a. Mayor Tracy Mix called the meeting to order at 5:45 p.m.; also via Zoom in Toledo, Oregon and lead the Pledge of Allegiance.

2. Roll Call

- a. City Recorder Johnson took roll call and determined a quorum is present.

Council Member	Present	Absent	Via Zoom
Mayor Mix	X		
Vacant			
Councilor Chambers	X		
Councilor Kauffman	X		
Councilor Keating	X		
Councilor Burns		X	Arrived at 1800
Councilor Riley	X		

- b. Staff Present: City Manager Rich Huebner, City Attorney Souvanny Miller, Planning Assistant Arlene Inukai and City Recorder Paul Johnson

3. Decision Items

- a. **Resolution No. 1608 Adopting Temporary Fireworks Vendor Policies**
 - i. City Manager Rich Huebner presented Resolution No. 1608, which had been initially introduced at the prior week's meeting. He summarized two amendments incorporated since the original draft. First, the language in Section 3 was corrected to read "3 applicants" rather than "3 applications," reflecting the council's intent to limit the number of vendors rather than the number of submissions. Second, at the recommendation of Planning Technician Arlene Inukai, Section 2 was amended to expand the eligible siting zones for temporary fireworks vendors from "commercial zone" to "commercial or light industrial zone," in recognition that several locations likely to be sought by vendors are zoned light industrial rather than commercial.
 - ii. No public comment was submitted for this item. The council proceeded directly to a vote.

- iii. **Motion** to adopt Resolution No. 1608 as amended was made by Councilor Keating and seconded by Councilor Chambers. The motion carried 5–0.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Vacant						
Councilor Chambers		X	X			
Councilor Kauffman			X			
Councilor Keating	X		X			
Councilor Burns						X
Councilor Riley			X			

b. Nomination and Election of the City Council President

- i. City Manager Huebner advised the council that Council President Silvia had submitted his resignation from the council, effective the prior Tuesday, and that the council was therefore required to elect a new council president from among its current membership.
- ii. Two nominations were put forward: Councilors Keating self-nominated, having previously considered the role and noting that his availability had improved since earlier opportunities had arisen. Councilor Keating also indicated that, upon seeing support for Councilor Chambers, he was fully prepared to support Councilor Chambers instead.
- iii. Councilor Chambers was nominated by Councilor Keating. Councilor Burns, after joining the meeting remotely and being briefed on the nominations, asked both nominees about their availability and capacity before casting her vote.
- iv. The council voted by verbally stating their preference in turn. Both nominees acknowledged that they could not match the level of contribution made by the outgoing Council President Silvia, but each expressed willingness to serve in the role if selected by their colleagues.
- v. The final tally resulted in Councilor Chambers receiving four votes and Councilor Keating receiving two votes. Councilor Eric Chambers was accordingly elected as the new City Council President.

Council Member	Votes	Abstained	Absent
Mayor Mix			
Vacant			
Councilor Chambers	XXXX		
Councilor Kauffman			
Councilor Keating	XX		
Councilor Burns			
Councilor Riley			

4. Adjournment

- a. The mayor adjourned the meeting at 6:05 p.m.

APPROVE:

ATTEST:

Mayor Tracy Mix

City Recorder Paul Johnson

DRAFT

City Hall
 206 N. Main St.
 Toledo, Oregon 97391
 6:00 p.m.



**TOLEDO CITY COUNCIL
 Regular City Council Meeting
 May 20, 2026**

1. Call to Order

- a. Mayor Mix called the May 20, 2026 Regular Meeting of the Toledo City Council to order at approximately 6:04 PM at City Hall, 206 N. Main Street, Toledo, Oregon.

2. Roll Call

- a. City Manager Huebner took roll call and determined a quorum is present.
- b. City Manager Huebner confirmed a quorum was present with five of the six active councilors in attendance. He noted for the record that Council President Silvia had submitted his resignation from the city council effective the prior morning.

Council Member	Present	Absent	Via Zoom
Mayor Mix	X		
Vacant			
Councilor Chambers		X	
Councilor Kauffman	X		
Councilor Keating	X		
Councilor Burns	X		
Councilor Riley	X		

- c. Staff Present: City Manager Rich Huebner, Public Works Director Brian Lorimor, Police Chief Michael Pace (Online), HR Director Shawna Gribskov, Library Director Harrison Baker, Interim Finance Director Judy Richter, Finance Director Mindy Switter, Planning Assistant Arlene Inukai, City Attorney Souvanny Miller, and City Recorder Paul Johnson

3. Visitors/Public Comment

- a. Online/In-person Comments:
 - i. Jonathan Mix addressed the Council in his capacity as a Planning Commissioner, offering informal remarks regarding the integration of parks improvements and traffic calming measures. He noted a budget line item for trails and proposed the concept of a connected trail or improved sidewalk system linking the city's parks. He cited pedestrian safety concerns along Highway Business 20 and raised the need for improved ADA accessibility at park facilities, including wheelchair-accessible paths and restroom availability.

- b. Submitted Comments
 - i. No online or submitted public comments were received.

4. Consent Agenda

- a. **Motion** to approve the Consent Agenda as presented was made by Councilor Keating and seconded by Councilor Burns. The motion carried unanimously, 5-0.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Vacant						
Councilor Chambers						X
Councilor Kauffman			X			
Councilor Keating	X		X			
Councilor Burns		X	X			
Councilor Riley			X			

5. Toledo Beat and/or Presentations to the Council

- a. Toledo History Museum and Yaquina River Historical Railroad
 - i. Brenda Brown of the Toledo History Center and Lisa Watson of the Yaquina Pacific Railroad Museum and Historical Society presented their fourth quarter reports. Both representatives highlighted the collaborative development and distribution of a joint brochure promoting all three Toledo museums, which has reached audiences as far as the Oregon Rail Heritage Foundation in Portland. The History Center also shared its spring fundraising letter as an additional revenue source.
 - ii. Watson reported that the Railroad Museum is undertaking large-scale restorations of its historic caboose and railway post office car, with grant funding being actively pursued. She emphasized that the city's operational funding contributions are critical to keeping the museums open.
 - iii. Councilor Keating raised the question of how the recently passed state legislation allowing transient lodging tax (TLT) collections to be split up to 50/50 between general government and tourism uses might affect county funding for the museums. Watson indicated that while official guidance has not been received, the museums have been informally told to expect a contract and maintain status quo, though a modest funding cut in the upcoming fiscal year is anticipated. She noted that all five Lincoln County museums operate collaboratively and intend to present public comment at the county's upcoming budget meetings. City Manager Huebner clarified that the legislation permits—but does not mandate—the 50/50 split, giving the county flexibility to phase in any changes.
 - iv. City Manager Huebner advised that an RCA authorizing the fourth quarter expenditure would appear on the June 3 consent agenda, and that the contributions committee application process for the new fiscal year would open after July 1, providing another funding avenue for both organizations.
 - v. A brief discussion followed regarding the structure of the city's contributions committee and strategic reserve fund processes. Councilor

Keating suggested that it may be worth examining whether contributions to charitable 501(c) (3) organizations currently being approved directly by council should instead be routed through the contributions committee. City Manager Huebner acknowledged the question, noting that council has the policy authority to make such a change, but also pointed out that directing funds through the committee would remove council's direct control over specific recipients.

6. Discussion and Information Items

- a. Recognition of Toledo High School Graduates
 - i. City Manager Huebner reported on two opportunities identified for the Council to recognize the Toledo High School graduating class of 2026. First, Mayor Mix could deliver a brief speech prepared by City Recorder Paul Johnson, at an all-school senior assembly on Monday, June 1, at 10:46 AM. A notice of potential quorum will be issued should other councilors wish to attend. Second, the graduation parade will fall on the evening of the June 3 council meeting, providing an opportunity for council to take a brief recess and acknowledge the seniors as they pass City Hall.
 - ii. Mayor Mix expressed enthusiasm for both opportunities, noting this as a meaningful first step in establishing a tradition of recognizing graduates, with potential to expand the recognition in future years.

7. Request for Council Action

- a. Consideration of New Water & Sewer rates, May 2026
 - i. Finance Director Mindy Suttter was available for questions. This item had been presented for discussion at the prior meeting and returned for action. Councilor Burns asked for clarification regarding the January to April reference in the RCA. City Manager Huebner explained the city's "winter average" billing practice, whereby water usage is tracked during January through April, averaged, and applied to sewer billing for the remainder of the year. No further discussion followed.
 - ii. No in-person or online comments were made.
 - iii. **Motion** to approve Resolutions 1603 and 1604, increasing water and sewer rates and superseding Resolutions 1573 and 1574, effective May 22, 2026, was made by Councilor Keating and seconded by Councilor Riley. The motion carried unanimously, 5-0.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Vacant						
Councilor Chambers						X
Councilor Kauffman			X			
Councilor Keating	X		X			
Councilor Burns			X			
Councilor Riley		X	X			

- b. Resolution 1605 adopting a supplemental budget for fiscal 2025-2026
 - i. Interim Finance Director Judy Richter presented the supplemental budget, explaining it recognizes two previously unanticipated revenue sources: insurance claim proceeds from the City's insurer CIS for the fire-damaged restroom at Memorial Park, earmarked for restroom reconstruction, and funds received to finance the city's new bookmobile. Public comment was invited; none was received.
 - ii. No in-person or online comments were made.
 - iii. **Motion** to adopt Resolution No. 1605, a resolution of the Toledo City Council adopting a supplemental budget for fiscal year 2025–2026 and making appropriations, was made by Councilor Keating and seconded by Councilor Kauffman. The motion carried unanimously, 5-0.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Vacant						
Councilor Chambers						X
Councilor Kauffman		X	X			
Councilor Keating	X		X			
Councilor Burns			X			
Councilor Riley			X			

- c. Resolution No. 1606 Appropriating grants and donations to the Library in the combined amount of \$7,300.
 - i. Library Director Harrison Baker presented the item. The \$7,300 consists of the remaining \$7,000 from a \$10,000 American Library Association "Libraries Transforming Communities" grant focused on disability services and outreach (with \$3,000 of the grant already applied toward the bookmobile purchase, which includes a wheelchair lift), and a \$300 donation from a library patron. The additional \$7,000 will be used to further develop disability services, collections, and related facilities improvements. City Manager Huebner noted for the public record that this action adds to the library's budget and does not reduce it.
 - ii. No in-person or online comments were made.
 - iii. **Motion** to appropriate one donation and a portion of a grant received by the Toledo Public Library in the combined amount of \$7,300, and to approve Resolution No. 1606, was made by Councilor Kauffman and seconded by Councilor Keating. The motion carried unanimously, 5-0.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Vacant						
Councilor Chambers						X
Councilor Kauffman	X		X			
Councilor Keating		X	X			
Councilor Burns			X			
Councilor Riley			X			

- d. Toledo/Newport/Siletz Regional Drought Planning
 - i. City Manager Huebner reported that Mayor Mix and he had recently attended a preliminary meeting with Mayor Kaplan of Newport and Mayor Warman of Siletz to explore a collaborative approach to anticipated summer drought conditions. He clarified that council was not being asked to approve any specific plan, but rather to authorize the mayor and city manager to continue working with the other two cities and return with a plan for council consideration.
 - ii. Councilor Keating noted that collaboration between mayors and regional government bodies might generally fall within the mayor's existing role, but acknowledged the value of the mayor's desire for transparency and council input before proceeding. Mayor Mix emphasized that her intent was to ensure council awareness and the opportunity for input, as she views regional representation as an act of the full council rather than a unilateral mayoral function. Council reached consensus to authorize the mayor and city manager to continue the regional drought planning process.
- e. Parks Equipment Surplus
 - i. City Manager Huebner presented a request to declare surplus certain park equipment removed during the recent renovation of Arcadia Parks, specifically a merry-go-round and teeter-totter, as well as an older slide and jungle gym to be removed from Maple Street Park upon installation of new equipment from the ARC. The Toledo Elks Lodge, which operates a campground on the Siletz Highway, requested the equipment for use at that facility and indicated willingness to accept all items in workable condition. The recommended motion authorized donation to the Elks Lodge if items are in working order, or donation or sale elsewhere if they are not.
 - ii. During public comment, Jonathan Mix reiterated the planning commission's ongoing work on a parks master plan and the importance of accessibility. A councilor inquired about whether more age-inclusive equipment for older children was being considered; Public Works staff and City Manager Huebner confirmed that age inclusivity is a consideration in the parks master planning process, and that the new equipment being sourced addresses both safety and inclusivity concerns.
 - iii. Councilor Kauffman requested that public communications about the

- surplus use the word "donated" or "relocated" rather than "disposed of," noting past community concern about the removal of the merry-go-round.
- iv. No in-person or online comments were made.
 - v. **Motion** to declare the listed property, the merry-go-round and teeter-totter from Arcadia Park, and the slide and jungle gym from Maple Street Park, as surplus to the city's needs, and to authorize the Public Works Department to donate said items to the Toledo Elks Lodge if in working condition, or to donate or sell them elsewhere if not, was made by Councilor Keating and seconded by Councilor Riley. The motion carried unanimously, 5-0.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Vacant						
Councilor Chambers						X
Councilor Kauffman			X			
Councilor Keating	X		X			
Councilor Burns			X			
Councilor Riley		X	X			

- f. Resolution No. 1607, Adopting Findings of Fact Related to Local Community Events and Festivals and Approving a Fee Waiver for Such Activities
 - i. City Manager Huebner presented a revised resolution, noting that it broadens a previously discussed fee waiver that had been specific to the Chamber of Commerce's community market to instead apply criteria-based eligibility to any qualifying nonprofit organization using Memorial Field. He identified one correction needed prior to adoption: Section 1 incorrectly stated a minimum of 10 calendar days of use; this should read 7 calendar days, consistent with the intent to cover at least one calendar week of use.
 - ii. Councilor Keating engaged in a detailed discussion with City Manager Huebner regarding the resolution's language and intent. He raised concern about whether an organization that reserves the field for 7 or more days but holds only a single public event could qualify for a fee waiver. Huebner clarified that the resolution establishes the waiver as available rather than automatic, giving staff discretion to assess applications and, if warranted, bring these cases to council. Keating also asked whether existing maintenance arrangements with organizations such as SET (youth baseball/softball) would be preserved; Huebner confirmed that such conditions could still be imposed as part of the approval process. Keating expressed satisfaction with these clarifications and thanked staff and council for their patience throughout the multi-meeting deliberation on this item.
 - iii. No in-person or online comments were made.

- iv. **Motion** to approve Resolution No. 1607 as amended (correcting the minimum usage period from 10 days to 7 calendar days) was made by Councilor Keating and seconded by Councilor Riley. The motion carried unanimously, 5-0.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Vacant						
Councilor Chambers						X
Councilor Kauffman			X			
Councilor Keating	X		X			
Councilor Burns			X			
Councilor Riley		X	X			

- g. Temporary Fireworks Vendor Policies
 - i. City Manager Huebner read Resolution No. 1608 into the record. The resolution establishes policies for the issuance of business licenses to temporary fireworks vendors selling Oregon safe fireworks, including requirements that vendor locations be on private property within a commercial zone with landowner permission, a limit of three approved applications annually, and priority extended to Toledo-based nonprofit organizations.
 - ii. Councilor Keating raised a concern about the use of the word "applications" in Section 3, questioning whether it could be interpreted to mean only three applications would be accepted rather than three approved. He also raised a secondary concern about the possibility of a single applicant submitting multiple applications to occupy all three available slots. City Manager Huebner acknowledged both points and agreed that the language in Section 3 warranted revision.
 - iii. Mayor Mix offered suggested language along the lines of "business licenses issued to temporary vendors will be limited to three approved applications annually," which was well-received. Given the need to refine the language, council reached consensus to defer action on this item. City Manager Huebner agreed to schedule a brief special meeting at 5:50 PM prior to the work session the following week to present revised language for adoption.

The meeting paused briefly at this point as Mayor Mix, joined by the Council, and recognized City Manager Huebner on the occasion of his fortieth birthday, which fell the following day. Mayor Mix presented cupcakes, and the Council and attendees sang a birthday greeting. City Manager Huebner expressed thanks, visibly appreciating the gesture.

8. Reports and Comments

- a. Police Department Reports
 - i. Chief Pace was available remotely. No questions were raised.
- b. Fire Department Reports
 - i. City Manager Huebner noted that Fire Chief Lapof was attending a

continuing certification class and was not present. No questions were raised.

- c. Code Enforcement Report
 - i. No discussion.
- d. City Recorder Report
 - i. No discussion.
- e. HR Director Report
 - i. HR Director Shawna Gribskov provided brief remarks during the discussion of a potential internship program under Council Comments (see Item 10.b.ii.).
- f. Public Works Report
 - i. No discussion.
- g. Planning Department Report
 - i. No discussion.
- h. Finance Department Report
 - i. City Manager Huebner recognized Finance Director Mindy Sutter, noting that significant progress had been made on a backlog of finance department tasks since her start approximately two months prior. He highlighted that the city has initiated a process to contract with a collections agency for outstanding utility bills and court fees, a tool not previously available. Previously, the city's only recourse for non-payment had been placing liens on properties. The city will continue to offer payment plans for residents facing financial hardship.
- i. Library Department Report
 - i. No discussion beyond what was addressed under Agenda Item 7c.

9. Issue Tracker & Future Agenda Items

- a. Mayor Mix noted anticipation of an upcoming presentation from **Hammond**.
- b. Councilor Burns requested that the issue of a no-cat-dumping or animal abandonment ordinance be returned to a future agenda.
- c. Mayor Mix requested that a discussion item be added regarding a mutual aid request from Newport for legal expenses, noting the answer may be no but that a council discussion is appropriate.
- d. City Manager Huebner also raised the need for council recommendations for the contributions committee. He noted one member of the public had already expressed interest, and that he intended to bring nominations forward at the June 3 meeting for appointment at or after the first meeting in July. He described the committee composition: one council member, one staff member designated by the city manager, one citizen budget committee member, and two citizens at large appointed by the mayor with council consent. Mayor Mix indicated she had candidates in mind for the at-large positions. Councilor Kauffman indicated potential interest in serving as the council representative, pending confirmation. The question of whether a minor could serve on the committee was raised; City Manager Huebner agreed to research eligibility requirements and respond to council via email.

10. Council Comments

- a. Councilor Kauffman reported that four cats from an ongoing feral colony had been fixed during the week through the Central Coast Humane Society.
- b. Councilor Burns Council discussed two youth-focused community initiatives
 - i. First, Councilor Burns shared an idea for a community soapbox derby event from City Hall to Cobblestone aimed at creating family activities

and mentorship opportunities for local youth. Council members discussed possible volunteer mentors, business sponsorships, safety considerations, and potential support through the library’s future “Library of Things” tool collection. The concept was identified as something to explore further.

- ii. Second, staff provided an update on youth internship opportunities through the Confederated Tribes of Siletz Indians’ **TAI Summer Program**, which would allow tribal high school students to gain work experience in City departments at no wage cost to the City. Staff emphasized that partnering with established programs is preferable due to labor law and liability considerations. Council also discussed exploring college-level internship partnerships with Oregon State University and University of Oregon.

11. Mayor’s Comments

- a. Mayor Mix reported attending the LOC Small Cities Network meeting earlier that day and highlighted several items of note.
 - i. She reminded the public that the Fleet of Flowers ceremony takes place in Depoe Bay on Memorial Day Monday.
 - ii. She noted that a recurring discussion topic at the meeting was the need to strengthen the connection between city planning commissions and city councils, and suggested Toledo could benefit from more regular information exchange with its Planning Commission beyond the single annual joint meeting.
 - iii. She also relayed a proposal that city councils across Lincoln County consider holding periodic regional meetings to share ideas and address common challenges, particularly given the current period of county leadership transition.

12. Adjournment

- a. The meeting was recessed at 7:50 PM for an executive session. The regular meeting reconvened at 8:44 PM. With no further business, Mayor Mix adjourned the meeting at 8:45 PM.

APPROVE:

ATTEST:

Mayor Tracy Mix

City Recorder Paul Johnson

City Hall
 206 N. Main St.
 Toledo, Oregon 97391
 6:00 p.m.



**TOLEDO CITY COUNCIL
 Regular City Council Meeting
 May 20, 2026**

1. Call to Order

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2. Roll Call

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- b. City Manager Huebner confirmed a quorum was present with five of the six active councilors in attendance. He noted for the record that Council President Silvia had submitted his resignation from the city council effective the prior morning.

Council Member	Present	Absent	Via Zoom
Mayor Mix	X		
Vacant			
Councilor Chambers		X	
Councilor Kauffman	X		
Councilor Keating	X		
Councilor Burns	X		
Councilor Riley	X		

- c. Staff Present: City Manager Rich Huebner, Public Works Director Brian Lorimor, Police Chief Michael Pace (Online), HR Director Shawna Gribskov, Library Director Harrison Baker, Interim Finance Director Judy Richter, Finance Director Mindy Switter, Planning Assistant Arlene Inukai, City Attorney Souvanny Miller, and City Recorder Paul Johnson

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- b. Submitted Comments
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4. Consent Agenda

- a. **Motion** to approve the Consent Agenda as presented was made by Councilor Keating and seconded by Councilor Burns. The motion carried unanimously, 5-0.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Vacant						
Councilor Chambers						X
Councilor Kauffman			X			
Councilor Keating	X		X			
Councilor Burns		X	X			
Councilor Riley			X			

5. Toledo Beat and/or Presentations to the Council

- a. Toledo History Museum and Yaquina River Historical Railroad
 - i. Brenda Brown of the Toledo History Center and Lisa Watson of the Yaquina Pacific Railroad Museum and Historical Society presented their fourth quarter reports. Both representatives highlighted the collaborative development and distribution of a joint brochure promoting all three Toledo museums, which has reached audiences as far as the Oregon Rail Heritage Foundation in Portland. The History Center also shared its spring fundraising letter as an additional revenue source.
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Keating suggested that it may be worth examining whether contributions to charitable 501(c) (3) organizations currently being approved directly by council should instead be routed through the contributions committee. City Manager Huebner acknowledged the question, noting that council has the policy authority to make such a change, but also pointed out that directing funds through the committee would remove council's direct control over specific recipients.

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7. Request for Council Action

- a. Consideration of New Water & Sewer rates, May 2026
 - i. Finance Director Mindy Switter was available for questions. This item had been presented for discussion at the prior meeting and returned for action. Councilor Burns asked for clarification regarding the January to April reference in the RCA. City Manager Huebner explained the city's "winter average" billing practice, whereby water usage is tracked during January through April, averaged, and applied to sewer billing for the remainder of the year. No further discussion followed.
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Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Vacant						
Councilor Chambers						X
Councilor Kauffman			X			
Councilor Keating	X		X			
Councilor Burns			X			
Councilor Riley		X	X			

- b. Resolution 1605 adopting a supplemental budget for fiscal 2025-2026
 - i. Interim Finance Director Judy Richter presented the supplemental budget, explaining it recognizes two previously unanticipated revenue sources: insurance claim proceeds from the City's insurer CIS for the fire-damaged restroom at Memorial Park, earmarked for restroom reconstruction, and funds received to finance the city's new bookmobile. Public comment was invited; none was received.
 - ii. No in-person or online comments were made.
 - iii. **Motion** to adopt Resolution No. 1605, a resolution of the Toledo City Council adopting a supplemental budget for fiscal year 2025–2026 and making appropriations, was made by Councilor Keating and seconded by Councilor Kauffman. The motion carried unanimously, 5-0.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Vacant						
Councilor Chambers						X
Councilor Kauffman		X	X			
Councilor Keating	X		X			
Councilor Burns			X			
Councilor Riley			X			

- c. Resolution No. 1606 Appropriating grants and donations to the Library in the combined amount of \$7,300.
 - i. Library Director Harrison Baker presented the item. The \$7,300 consists of the remaining \$7,000 from a \$10,000 American Library Association "Libraries Transforming Communities" grant focused on disability services and outreach (with \$3,000 of the grant already applied toward the bookmobile purchase, which includes a wheelchair lift), and a \$300 donation from a library patron. The additional \$7,000 will be used to further develop disability services, collections, and related facilities improvements. City Manager Huebner noted for the public record that this action adds to the library's budget and does not reduce it.
 - ii. No in-person or online comments were made.
 - iii. **Motion** to appropriate one donation and a portion of a grant received by the Toledo Public Library in the combined amount of \$7,300, and to approve Resolution No. 1606, was made by Councilor Kauffman and seconded by Councilor Keating. The motion carried unanimously, 5-0.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Vacant						
Councilor Chambers						X
Councilor Kauffman	X		X			
Councilor Keating		X	X			
Councilor Burns			X			
Councilor Riley			X			

- d. Toledo/Newport/Siletz Regional Drought Planning
 - i. City Manager Huebner reported that Mayor Mix and he had recently attended a preliminary meeting with Mayor Kaplan of Newport and Mayor Warman of Siletz to explore a collaborative approach to anticipated summer drought conditions. He clarified that council was not being asked to approve any specific plan, but rather to authorize the mayor and city manager to continue working with the other two cities and return with a plan for council consideration.
 - ii. Councilor Keating noted that collaboration between mayors and regional government bodies might generally fall within the mayor's existing role, but acknowledged the value of the mayor's desire for transparency and council input before proceeding. Mayor Mix emphasized that her intent was to ensure council awareness and the opportunity for input, as she views regional representation as an act of the full council rather than a unilateral mayoral function. Council reached consensus to authorize the mayor and city manager to continue the regional drought planning process.
- e. Parks Equipment Surplus
 - i. City Manager Huebner presented a request to declare surplus certain park equipment removed during the recent renovation of Arcadia Parks, specifically a merry-go-round and teeter-totter, as well as an older slide and jungle gym to be removed from Maple Street Park upon installation of new equipment from the ARC. The Toledo Elks Lodge, which operates a campground on the Siletz Highway, requested the equipment for use at that facility and indicated willingness to accept all items in workable condition. The recommended motion authorized donation to the Elks Lodge if items are in working order, or donation or sale elsewhere if they are not.
 - ii. During public comment, Jonathan Mix reiterated the planning commission's ongoing work on a parks master plan and the importance of accessibility. A councilor inquired about whether more age-inclusive equipment for older children was being considered; Public Works staff and City Manager Huebner confirmed that age inclusivity is a consideration in the parks master planning process, and that the new equipment being sourced addresses both safety and inclusivity concerns.
 - iii. Councilor Kauffman requested that public communications about the

- surplus use the word "donated" or "relocated" rather than "disposed of," noting past community concern about the removal of the merry-go-round.
- iv. No in-person or online comments were made.
 - v. **Motion** to declare the listed property, the merry-go-round and teeter-totter from Arcadia Park, and the slide and jungle gym from Maple Street Park, as surplus to the city's needs, and to authorize the Public Works Department to donate said items to the Toledo Elks Lodge if in working condition, or to donate or sell them elsewhere if not, was made by Councilor Keating and seconded by Councilor Riley. The motion carried unanimously, 5-0.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Vacant						
Councilor Chambers						X
Councilor Kauffman			X			
Councilor Keating	X		X			
Councilor Burns			X			
Councilor Riley		X	X			

- f. Resolution No. 1607, Adopting Findings of Fact Related to Local Community Events and Festivals and Approving a Fee Waiver for Such Activities
 - i. City Manager Huebner presented a revised resolution, noting that it broadens a previously discussed fee waiver that had been specific to the Chamber of Commerce's community market to instead apply criteria-based eligibility to any qualifying nonprofit organization using Memorial Field. He identified one correction needed prior to adoption: Section 1 incorrectly stated a minimum of 10 calendar days of use; this should read 7 calendar days, consistent with the intent to cover at least one calendar week of use.
 - ii. Councilor Keating engaged in a detailed discussion with City Manager Huebner regarding the resolution's language and intent. He raised concern about whether an organization that reserves the field for 7 or more days but holds only a single public event could qualify for a fee waiver. Huebner clarified that the resolution establishes the waiver as available rather than automatic, giving staff discretion to assess applications and, if warranted, bring these cases to council. Keating also asked whether existing maintenance arrangements with organizations such as SET (youth baseball/softball) would be preserved; Huebner confirmed that such conditions could still be imposed as part of the approval process. Keating expressed satisfaction with these clarifications and thanked staff and council for their patience throughout the multi-meeting deliberation on this item.
 - iii. No in-person or online comments were made.

- iv. **Motion** to approve Resolution No. 1607 as amended (correcting the minimum usage period from 10 days to 7 calendar days) was made by Councilor Keating and seconded by Councilor Riley. The motion carried unanimously, 5-0.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Vacant						
Councilor Chambers						X
Councilor Kauffman			X			
Councilor Keating	X		X			
Councilor Burns			X			
Councilor Riley		X	X			

- g. Temporary Fireworks Vendor Policies
 - i. City Manager Huebner read Resolution No. 1608 into the record. The resolution establishes policies for the issuance of business licenses to temporary fireworks vendors selling Oregon safe fireworks, including requirements that vendor locations be on private property within a commercial zone with landowner permission, a limit of three approved applications annually, and priority extended to Toledo-based nonprofit organizations.
 - ii. Councilor Keating raised a concern about the use of the word "applications" in Section 3, questioning whether it could be interpreted to mean only three applications would be accepted rather than three approved. He also raised a secondary concern about the possibility of a single applicant submitting multiple applications to occupy all three available slots. City Manager Huebner acknowledged both points and agreed that the language in Section 3 warranted revision.
 - iii. Mayor Mix offered suggested language along the lines of "business licenses issued to temporary vendors will be limited to three approved applications annually," which was well-received. Given the need to refine the language, council reached consensus to defer action on this item. City Manager Huebner agreed to schedule a brief special meeting at 5:50 PM prior to the work session the following week to present revised language for adoption.

The meeting paused briefly at this point as Mayor Mix, joined by the Council, and recognized City Manager Huebner on the occasion of his fortieth birthday, which fell the following day. Mayor Mix presented cupcakes, and the Council and attendees sang a birthday greeting. City Manager Huebner expressed thanks, visibly appreciating the gesture.

8. Reports and Comments

- a. Police Department Reports
 - i. Chief Pace was available remotely. No questions were raised.
- b. Fire Department Reports
 - i. City Manager Huebner noted that Fire Chief Lapof was attending a

continuing certification class and was not present. No questions were raised.

- c. Code Enforcement Report
 - i. No discussion.
- d. City Recorder Report
 - i. No discussion.
- e. HR Director Report
 - i. HR Director Shawna Gribskov provided brief remarks during the discussion of a potential internship program under Council Comments (see Item 10.b.ii.).
- f. Public Works Report
 - i. No discussion.
- g. Planning Department Report
 - i. No discussion.
- h. Finance Department Report
 - i. City Manager Huebner recognized Finance Director Mindy Sutter, noting that significant progress had been made on a backlog of finance department tasks since her start approximately two months prior. He highlighted that the city has initiated a process to contract with a collections agency for outstanding utility bills and court fees, a tool not previously available. Previously, the city's only recourse for non-payment had been placing liens on properties. The city will continue to offer payment plans for residents facing financial hardship.
- i. Library Department Report
 - i. No discussion beyond what was addressed under Agenda Item 7c.

9. Issue Tracker & Future Agenda Items

- a. Mayor Mix noted anticipation of an upcoming presentation from **Hammond**.
- b. Councilor Burns requested that the issue of a no-cat-dumping or animal abandonment ordinance be returned to a future agenda.
- c. Mayor Mix requested that a discussion item be added regarding a mutual aid request from Newport for legal expenses, noting the answer may be no but that a council discussion is appropriate.
- d. City Manager Huebner also raised the need for council recommendations for the contributions committee. He noted one member of the public had already expressed interest, and that he intended to bring nominations forward at the June 3 meeting for appointment at or after the first meeting in July. He described the committee composition: one council member, one staff member designated by the city manager, one citizen budget committee member, and two citizens at large appointed by the mayor with council consent. Mayor Mix indicated she had candidates in mind for the at-large positions. Councilor Kauffman indicated potential interest in serving as the council representative, pending confirmation. The question of whether a minor could serve on the committee was raised; City Manager Huebner agreed to research eligibility requirements and respond to council via email.

10. Council Comments

- a. Councilor Kauffman reported that four cats from an ongoing feral colony had been fixed during the week through the Central Coast Humane Society.
- b. Councilor Burns Council discussed two youth-focused community initiatives
 - i. First, Councilor Burns shared an idea for a community soapbox derby event from City Hall to Cobblestone aimed at creating family activities

and mentorship opportunities for local youth. Council members discussed possible volunteer mentors, business sponsorships, safety considerations, and potential support through the library’s future “Library of Things” tool collection. The concept was identified as something to explore further.

- ii. Second, staff provided an update on youth internship opportunities through the Confederated Tribes of Siletz Indians’ **TAI Summer Program**, which would allow tribal high school students to gain work experience in City departments at no wage cost to the City. Staff emphasized that partnering with established programs is preferable due to labor law and liability considerations. Council also discussed exploring college-level internship partnerships with Oregon State University and University of Oregon.

11. Mayor’s Comments

- a. Mayor Mix reported attending the LOC Small Cities Network meeting earlier that day and highlighted several items of note.
 - i. She reminded the public that the Fleet of Flowers ceremony takes place in Depoe Bay on Memorial Day Monday.
 - ii. She noted that a recurring discussion topic at the meeting was the need to strengthen the connection between city planning commissions and city councils, and suggested Toledo could benefit from more regular information exchange with its Planning Commission beyond the single annual joint meeting.
 - iii. She also relayed a proposal that city councils across Lincoln County consider holding periodic regional meetings to share ideas and address common challenges, particularly given the current period of county leadership transition.

12. Adjournment

- a. The meeting was recessed at 7:50 PM for an executive session. The regular meeting reconvened at 8:44 PM. With no further business, Mayor Mix adjourned the meeting at 8:45 PM.

APPROVE:

ATTEST:

Mayor Tracy Mix

City Recorder Paul Johnson

City Hall
 206 N. Main St.
 Toledo, Oregon 97391
 6:00 p.m.



**TOLEDO CITY COUNCIL
 Regular City Council Meeting
 May 6, 2026**

1. Call to Order

- a. Mayor Tracy Mix called the Toledo City Council Regular Meeting to order on Wednesday, May 6, 2026, at 6:00 PM at Toledo City Hall, 206 North Main Street, Toledo, Oregon 97391. The meeting was held in a hybrid format, in person and via Zoom.

2. Roll Call

- a. City Recorder Paul Johnson conducted the roll call. A quorum was established with five of six seated councilors present.

Council Member	Present	Absent	Via Zoom
Mayor Mix	X		
Council President Silvia	X		
Councilor Chambers			X
Councilor Kauffman		X	
Councilor Keating			X
Councilor Burns	X		
Councilor Riley	X		

- b. Staff Present: City Manager Rich Huebner, Finance Director Mindy Suitter, Interim Finance Director Judy Richter, and City Recorder Paul Johnson

3. Visitors/Public Comment

- a. In Person/Online Comments
 - i. Nicole Moody of Depoe Bay introduced herself to the Council, noting she is a candidate for Lincoln County Commissioner and has been attending city council meetings throughout the county.
- b. Submitted Comments
 - i. Provided online as an “Other” document.
 - ii. Councilor Chamber raised a question regarding the practice of including lengthy written public comment submissions directly within the publicly available council packet. He expressed a preference for keeping written submissions separate from the packet, noting that all council email addresses are publicly available for direct contact.
 - iii. City Attorney Souvanny Miller stated she would research whether written public comment is required to be included in the council packet, or

whether it could be made available as a separate attachment. City Manager Richard Huebner noted that the agenda management system allows for attachments to be labeled separately from the packet itself, such as under a "Submitted Comments" tab.

- iv. Councilor Keating suggested that if the Council wished to explore limitations on the volume of written public comment, a page or word count limitation—comparable to the three-minute time limit for in-person comment—could be considered, while also ensuring that written comment remains accessible for those unable to attend in person. Mayor Mix expressed openness to receiving lengthy written submissions but agreed that including them within the formal council packet may be unnecessary. The Mayor cautioned against inadvertently eroding First Amendment rights and suggested the topic be discussed at a future work session after staff research is completed.
- v. City Attorney Miller affirmed that separating public comment from the packet is appropriate, as the packet represents the city's presentation of agenda items, while public comment is a distinct category. She also noted that a page limitation on written comment may be more legally complex than a time limitation on spoken comment, as time restrictions are justified by the need to maintain an orderly meeting, a rationale that does not apply equally to written submissions.
- vi. The Council reached consensus to defer the matter to the May 27, 2026 work session for further discussion. City Manager Huebner noted for the public record that a substantial written public comment submission had been received and is available in the online meeting packet.

4. Consent Agenda

- a. Motion to approve the consent agenda as presented was made by Council President Silvia and seconded by Councilor Burns. The motion carried unanimously (5-0, with Councilor Kauffman absent).

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Council President Silvia	X		X			
Councilor Chambers			X			
Councilor Kauffman						X
Councilor Keating			X			
Councilor Burns		X				
Councilor Riley			X			

5. Toledo Beat and/or Presentations

- a. 57th Annual Professional Municipal Clerks Week Proclamation
 - i. Mayor Mix read aloud the proclamation recognizing the week of May 3–9, 2026 as Professional Municipal Clerks Week in the City of Toledo, acknowledging the vital role of municipal clerks in local government. Mayor Mix presented a small gift to City Recorder Paul Johnson and extended appreciation for his dedication and service to the community.

- b. National Police Week Proclamation
 - i. Mayor Mix read aloud the proclamation recognizing May 10–17, 2026 as National Police Week in the City of Toledo. The proclamation honored the service and sacrifice of law enforcement officers, with specific recognition of Patrolman Gary Sumpter, the Toledo Police Department's only line-of-duty death. Mayor Mix noted the proclamation was being issued in advance of the observance period due to the absence of a Council meeting during that week. Mayor Mix signed the proclamation.

6. Discussion and Information Items

- a. Water and sewer rate changes effective 5/22/2026
 - i. City Manager Huebner introduced Finance Director Mindy Switter, who presented the proposed water and sewer rate adjustments. The proposal calls for a uniform 4% rate increase for both water and sewer services, effective May 22, 2026, intended to keep pace with inflation. Director Switter noted that the 4% figure is in close alignment with the Consumer Price Index (CPI), which registered approximately 3.5% for the relevant period. The additional margin above CPI is intended to allow the city to continue building modest reserves. By way of comparison, the prior year's increases were 3% for sewer and 7% for water, with the higher water increase attributed to a period of years during which rates were not adjusted by a previous administration.
 - ii. City Manager Huebner confirmed that the proposed increases are designed to keep both utility funds solvent while minimizing the impact on ratepayers. The average residential customer can expect an increase of approximately \$8.00 per month across both utilities combined.
 - iii. Councilors expressed appreciation for the clarity of the presentation. Mayor Mix noted that the rate increase for water the prior year had been particularly challenging for the community and that the more moderate 4% figure for both utilities this year was a positive sign. Council President Silvia recalled that the Council had also declined to introduce a public services fee the prior year due to the concurrent 7% water increase.
 - iv. City Manager Huebner confirmed the item would return as a formal action item at the May 20, 2026 regular business meeting, noting a minor typographical error in the agenda header which should reference May 20 rather than May 22.
 - v. No public comment was received on this item.
- b. Appointment of Councilor to Cascade West Area Commission on Transportation
 - i. City Manager Huebner presented background on the Cascade West Area Commission on Transportation (CWACT), an advisory body to the Oregon Department of Transportation (ODOT) consisting of 38 voting members representing counties, incorporated cities, port districts, federally recognized Indian tribes, and private sector representatives across Linn, Benton, and Lincoln Counties. The Commission meets on the fourth Thursday of even-numbered months from 5:00–7:00 PM, with meetings rotating among various in-person locations or available via video conference.

- ii. The Council was asked to appoint one member to serve as the city's representative. Council President Silvia indicated he had previously served in this capacity but stepped down due to an excess of other commitments. Councilor Keating volunteered, citing his existing familiarity with the Commission's work—including its role in elevating the Highway 20/229 intersection to a priority project with the Governor's office—and noted that his existing committee obligations already fall on the fourth Thursday of each month. No other councilors expressed interest in the position.
 - iii. The Council reached consensus to appoint Councilor Keating to serve as the City of Toledo's representative to the Cascade West Area Commission on Transportation.
- c. Council Goals
- i. City Manager Huebner presented a draft of what had previously been referred to as the Council Goals document, reframed by retreat facilitator John Morgan as the City of Toledo Strategic Action Plan. The revised format organizes the Council's priorities into goals, measurable objectives, assignment of responsibility among administration, finance, and council, and defined timelines. As one illustrative example, City Manager Huebner highlighted the first goal—to improve and stabilize the city's financial health—with a corresponding objective to develop a financial strategic plan, assigned jointly to administration, finance, and council, with a target completion of March 2027 in time to inform the Fiscal Year 2027–28 budget process.
 - ii. Councilor Chambers offered several suggestions for refinement. He noted that the term "financial strategic plan" under the first goal may benefit from being retitled to something more operationally specific, such as a "financial sustainability plan," to clarify the intent. Under the economic development goal, he recommended adding an objective specifically addressing retail vacancy—such as recruiting businesses to fill vacant storefronts and removing barriers to occupancy—as well as a distinct objective addressing blighted buildings through code enforcement and abatement tools. Finally, under the volunteerism goal, he suggested adding language acknowledging the city's role in supporting community events and festivals as a means of fostering vibrancy.
 - iii. No councilors expressed opposition to any of Councilor Chambers' suggestions. City Manager Huebner confirmed he would incorporate the feedback and return the revised document for formal adoption at the May 20, 2026 regular business meeting.
- d. Fireworks Retail Permits
- i. City Manager Huebner initiated a discussion on fireworks retail permitting, noting no formal attachments were included given that the item had been discussed only at a high level in prior meetings. With the July 4th holiday approaching and a gap between regular business meetings, he sought Council direction on whether to pursue regulations and, if so, what criteria to prioritize.
 - ii. City Manager Huebner emphasized that any regulations adopted must be

objective and cannot show favoritism to any specific retailer or organization by name. Permissible regulatory approaches include limiting the total number of permits, establishing minimum distance requirements between vendors, restricting the types of establishments that may sell fireworks, and defining categories of eligible applicants. He noted that existing city code already limits fireworks sales to commercially zoned areas.

- iii. Mayor Mix expressed interest in establishing parameters around the number of stands permitted and their locations, and suggested a work session to flush out the details. Councilor Chambers proposed that, as an interim measure, staff could pause the processing of any applications until the Council establishes its criteria. He also suggested a possible policy framework that would limit applications to nonprofits affiliated with Toledo events and festivals, noting that objective categorical criteria can favor certain types of applicants without constituting impermissible favoritism. City Manager Huebner confirmed he could administratively pause processing pending Council action, without the need for a formal moratorium vote, based on the Council's consensus.
 - iv. Discussion also touched on the question of whether JC Market—a longstanding local retailer that sells fireworks from an established brick-and-mortar location—should be accommodated in any regulatory framework. Council members broadly indicated that JC Market should not be inadvertently excluded. City Attorney Miller suggested a possible distinction between a display stand permit and a permit for sales within a physical retail location. Councilor Burns raised the question of applicable sales period dates, noting that state law governs the permissible sales window through July 6th, with cities able to impose more restrictive timeframes but not more permissive ones.
 - v. The Council reached consensus that City Manager Huebner should develop a draft regulatory framework and return with a recommendation at the May 20, 2026 regular business meeting. In the interim, staff will hold any received applications without processing them pending Council action.
- e. Thursday Market Fee Waiver Request
- i. City Manager Huebner reintroduced this item, which had been presented at the prior business meeting without action. The Chamber of Commerce is planning to begin its outdoor Thursday Waterfront Market in June, and the city had previously considered a resolution granting a fee waiver for the use of the waterfront field. The Council had tabled formal action at the prior meeting, requesting the item return for further discussion.
 - ii. Councilor Keating expressed support for a fee waiver but recommended it be accompanied by a usage agreement establishing shared responsibility for any damage to the field, given that the fees are intended in part to cover maintenance costs associated with use.
 - iii. Council President Silvia concurred and suggested that any fee waiver policy be limited to nonprofit organizations, with equitable treatment

- across all nonprofit users of the space. Mayor Mix raised the idea of a sliding scale based on gross organizational revenue, which would provide full waivers to smaller nonprofits and reduced rates or full fees for those with larger budgets. Councilor Chambers expressed concern about this approach, noting that Summerfest—which generates significant revenue but also incurs substantial costs to produce—could be disadvantaged by a revenue-based test despite its major positive impact on the community.
- iv. Councilor Keating expanded on this concern, noting that organizations serving Toledo residents may not always be headquartered in the city, and that a residency-based restriction could exclude beneficial partners such as the Tri-County United Way. He suggested focusing instead on whether an organization is a public-serving nonprofit, regardless of headquarters location.
 - v. City Manager Huebner noted the analogy to the city's relationship with the producers of the Art, Oysters & Brew event—an outside organization that facilitates what is effectively a city program. City Attorney Miller noted that a policy establishing objective eligibility criteria, applicable to all similarly situated applicants, would be legally appropriate. City Manager Huebner indicated he would draft a proposed resolution incorporating the discussion and return it for Council action at the May 20, 2026 meeting.

7. Request for Council Action

- a. Missing and Murdered Indigenous Persons Proclamation
 - i. City Manager Huebner presented a proposed proclamation recognizing May as Missing and Murdered Indigenous Persons Awareness Month in the City of Toledo. Unlike the earlier proclamations, this proclamation includes signature lines for all council members and therefore requires formal Council approval. City Manager Huebner credited City Recorder Johnson with bringing the item forward and praised the quality of the draft language, which he noted was assembled by drawing from the best-worded elements of comparable proclamations issued by the state and other municipalities.
 - ii. City Recorder Johnson spoke to the personal significance of the proclamation, noting the proximity of the Confederated Tribes of Siletz Indians to Toledo and the intertwined relationship between the city and the tribal community. He shared that upon researching the issue, he learned that individuals from the local tribe are among those who are missing, and expressed that it was important for the city to acknowledge and stand beside its neighbors on this issue.
 - iii. Councilor Burns asked for clarification on the inclusion of LGBTQIA+, Two-Spirit, and transgender individuals within a proclamation focused on indigenous persons. City Manager Huebner clarified that the proclamation's references to those identities are expressly qualified by the preceding clause identifying American Indian and Alaska Native peoples—meaning the categories describe indigenous individuals who also hold those identities, not a broader population.
 - iv. No public comment was received.

- v. Following discussion, the Council unanimously approved the proclamation.
- vi. Mayor Mix read the full text of the proclamation into the record, and all councilors present signed the document for inclusion in the permanent city record.
- vii. **Motion** to approve the proposed Missing and Murdered Indigenous Persons Proclamation as a proclamation of the City of Toledo was made by Council President Silvia and seconded by Councilor Burns. The motion carried unanimously (5-0, with Councilor Kauffman absent).

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Council President Silvia	X		X			
Councilor Chambers			X			
Councilor Kauffman						X
Councilor Keating			X			
Councilor Burns		X	X			
Councilor Riley			X			

- b. Resolution No. 1602, appropriating donations to the Library in the combined amount of \$7,100
 - i. City Manager Huebner presented Resolution No. 1602, requesting Council approval to recognize and appropriate two donations received by the Toledo Public Library. The first donation, in the amount of \$5,000 from Allen Beardsley, will support youth programs. The second donation, in the amount of \$2,100 from the Mark Sponenburg Memorial Trust, will support music education. City Manager Huebner noted the updated format of the Request for Council Action, which now reflects all reviewing parties, including the Finance Director, consistent with the city's new agenda management system.
 - ii. Council President Silvia clarified for the public that donations to the city are appropriated through this formal process to ensure they are directed to the exact purposes designated by the donor, and that no donated funds are redirected by the city. Library Director Harrison Baker was present and available for questions. Councilor Chambers requested that Director Baker convey the Council's gratitude to both donors.
 - iii. No public comment was received.
 - iv. **Motion** to appropriate two donations received by the Toledo Public Library in the combined amount of \$7,100 to support youth programs and music education respectively, and to approve Resolution No. 1602, was made by Councilor Chambers and seconded by Councilor Keating. The motion carried unanimously (5-0, with Councilor Kauffman absent).

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Council President Silvia			X			
Councilor Chambers	X		X			
Councilor Kauffman						X
Councilor Keating		X	X			
Councilor Burns			X			
Councilor Riley			X			

- c. Fire Department Equipment Surplus
 - i. City Manager Huebner presented a request to declare certain Toledo Fire Department property as surplus to the city's needs and to authorize the Fire Department to dispose of the items through sale, lease, or donation. The items proposed for surplus are: numerous sets of personal protective equipment (PPE) that are outdated, damaged, and have exceeded the National Fire Protection Association's recommended service lifespan; a Hurst hydraulic extrication tool that was replaced over four years ago, was retained as a backup, and is no longer serviceable; and a 2007 Chevrolet Malibu automobile previously assigned to the Public Works Director position, which has a damaged transmission, was retained by the Fire Department for practice purposes, and is no longer operative.
 - ii. No public comment was received.
 - iii. **Motion** to declare the listed property as surplus to the city's needs and to authorize the Toledo Fire Department to dispose of the items through sale, lease, or donation was made by Council President Silvia and seconded by Councilor Burns. The motion carried unanimously (5-0, with Councilor Kauffman absent).

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Council President Silvia	X		X			
Councilor Chambers			X			
Councilor Kauffman						X
Councilor Keating			X			
Councilor Burns		X	X			
Councilor Riley			X			

- d. Approval of Collateral Lease Assignment and Tripartite Agreement related to Olalla Meadows Housing Project
 - i. City Manager Huebner noted for the record that this item was added to the agenda after the initial publication due to the late submission of the agreements by Northwest Coastal Housing's legal counsel. He stated that the agreements were received by the City Attorney on the Tuesday and Friday of the week prior to the meeting, providing insufficient time for review before the original agenda publication deadline. He further stated

- that he declined to place the item on the agenda or execute any documents until the City Attorney had completed her review.
- ii. City Manager Huebner summarized the two agreements. The first, the Collateral Assignment of Lease, is an agreement between Olalla Meadows LLC (the project-specific subsidiary formed by Northwest Coastal Housing) and its lender, the Housing Assistance Council. The city is asked to acknowledge the collateral agreement and subordinate its interest in the ground lease so that Olalla Meadows can close on its financing. The second, the Tripartite Agreement, is a three-party agreement among the City, Oregon Housing and Community Services (OHCS), and Olalla Meadows LLC. This agreement contains standard OHCS language, amends the city's ground lease with Olalla Meadows, requires OHCS approval before the city may terminate or amend the lease, and commits the city to maintaining its lease obligations through the state's required affordability period, which expires December 31, 2057. City Manager Huebner noted that if Olalla Meadows were to default and neither the lender nor the state stepped in, the city would be required to maintain the property as affordable housing—either by managing it directly or by contracting a replacement operator—for the duration of the affordability period. He clarified that the city would not be required to assume the debt obligations of Olalla Meadows.
 - iii. City Attorney Miller confirmed that both agreements had been reviewed and approved as to form. She advised that the tripartite agreement is a standard, non-negotiable OHCS document that the state will not modify. Failure to execute the agreements risks not only the current closing timeline but the viability of the project altogether.
 - iv. Several councilors expressed serious reservations. Councilor Chambers stated that he had significant discomfort with any scenario in which the city could find itself operating an affordable housing project through 2057, and that he would have preferred the city to have simply conveyed the land to Northwest Coastal Housing rather than entering into a ground lease arrangement. He also expressed concern about the SDC waiver the Council had approved for the project. Council President Silvia raised concern about the lack of public notice, noting that the community had strong feelings about the project and had not been given an opportunity to comment on these specific agreements. Mayor Mix acknowledged having lost sleep over the item and shared a personal experience with a similar subordination arrangement in the private sector that did not end favorably, while noting that the involvement of qualified legal counsel provided her greater comfort in this instance.
 - v. City Manager Huebner noted that the city's 2024 ground lease already contains subordination and lender protection provisions that arguably obligate the city to these agreements, and that Northwest Coastal Housing's legal counsel had acknowledged the delayed submission. He further noted that the state's \$680,000 infrastructure grant to extend utilities to the Olalla Meadows site could potentially be subject to

- repayment if the city were to withdraw from the project.
- vi. Following the initial vote, the Council—recognizing uncertainty about the vote's outcome and the significance of the matter—recessed the regular meeting and convened an executive session pursuant to ORS 192.660(2)(h) to consult with legal counsel regarding the city's legal rights and duties with respect to current or likely litigation.
- e. **Meeting was recessed at 8:35 p.m. for an executive session. Meeting came back into session at 9:16 p.m. Councilor Keating arrived for the Executive Session and stayed for the 2nd part of the meeting.**
- i. Upon reconvening the regular meeting at 9:16 PM, City Attorney Miller provided additional information regarding specific lease provisions, including Article 15.2 (subordination clause), which states that the lease is subject and subordinate to any encumbrance placed on the parties' interests in the premises as reasonably necessary to finance construction of improvements, and Article 16.3(e) (lender protections), under which the city has already committed to entering into a new lease with the holder of the first leasehold mortgage in the event of a default by the tenant. City Attorney Miller advised that a no vote would likely conflict with these existing lease provisions and expose the city to a claim by Northwest Coastal Housing for costs and relevant damages.
 - ii. Councilor Burns, who had requested during the roll call to change her abstention to a no vote, withdrew that request following the executive session. City Manager Huebner stated on the record that pursuant to the city's charter and consistent with Robert's Rules of Order—under which an abstention does not count as a vote—the original motion had in fact carried, with three voting members in favor and two against, constituting a majority of the quorum of voting members present.
 - iii. **Motion** to approve and authorize the City Manager to execute the Collateral Assignment of Lease and the Tripartite Agreement related to the Olalla Meadows Housing Project was made by Council President Silvia and seconded by Councilor Keating. The motion carried 3-2, with one abstention (Councilor Burns abstaining; Councilor Kauffman absent). Voting in favor: Council President Silvia, Councilor Riley, and Mayor Mix. Voting against: Councilor Chambers, Councilor Keating.
 - iv. Mayor Mix, Council President Silvia, and City Manager Huebner each noted on the record that the Council's approval was given under considerable constraint, given the pre-existing lease obligations, and that the frustration of both elected and appointed leadership with the manner and timeline in which the agreements were submitted would be clearly conveyed to Northwest Coastal Housing.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Council President Silvia	X		X			
Councilor Chambers				X		
Councilor Kauffman						X
Councilor Keating		X		X		
Councilor Burns					X	
Councilor Riley			X			

8. Staff Reports

- a. In the interest of the hour, City Manager Huebner dispensed with staff reports for this meeting.

9. Issue Tracker & Future Agenda Items

- a. The following items were added to the May 27, 2026 work session agenda: public comment submission guidelines, and fireworks retail permit regulations. The transportation discussion item previously noted on the May 27 work session agenda was removed by consensus, as Councilor Keating confirmed that the Highway 20/229 intersection has already been placed on ODOT's priority list, rendering a formal Council advocacy discussion less urgent at this time.
- b. Mayor Mix proposed the addition of a recognition program for Toledo High School and area graduates for discussion at the May 20, 2026 meeting, including a possible certificate and letter from the City to each graduate. Discussion touched on whether recognition should extend to students graduating from private schools or homeschool programs in addition to Toledo High School. City Manager Huebner offered to contact Toledo High School Principal Chloe Minch to explore options and report back at the May 20 meeting. Council President Silvia noted that Toledo High School's senior parade through downtown is scheduled for June 3, coinciding with a regular council meeting, and that the Council could recess briefly to participate as it did the prior year.
- c. Mayor Mix also proposed scheduling a training session for the Council on the roles and responsibilities of elected officials versus city staff—commonly referred to as "staying in your lane"—including a refresher on appropriate interactions between council members and city employees. City Manager Huebner indicated he would contact the League of Oregon Cities (LOC) to identify an appropriate presenter or pre-recorded training resource and would provide an update by the following weekly check-in. Council members generally supported the idea, with a preference for scheduling the training in conjunction with an existing meeting date or on a light agenda to avoid additional demands on councilors' time.

10. Council Comments

- a. Council President Silvia noted that he had seen a question raised on social media regarding where artwork submitted for the city's domestic violence awareness art contest would be displayed. He suggested showcasing all submissions—not just winners—at the library or in a vacant storefront, and indicated he would speak with Library Director Baker about available space.
- b. Council President Silvia also raised the low number of active Toledo Fire Department volunteers, noting that as of the most recent budget meeting, the total combined paid and volunteer staffing was approximately seven individuals. He encouraged the Council to explore outreach strategies, such as including

recruitment materials in utility bill mailings or distributing information at community events. Mayor Mix added that the school district might be a meaningful partner, suggesting a fire cadet or CTE program pathway for high school students.

11. Mayor’s Comment

- a. Mayor Mix offered no formal remarks beyond what had been addressed during the evening's discussion, noting the lateness of the hour and the fullness of the agenda.

12. Adjournment

- a. The mayor adjourned the meeting at 9:40 p.m.

APPROVE:

ATTEST:

Mayor Tracy Mix

City Recorder Paul Johnson

DRAFT

City Hall
 206 N. Main St.
 Toledo, Oregon 97391
 8:38 p.m.



TOLEDO CITY COUNCIL
Executive Session
May 6, 2027

1. Call to Order

- a. Mayor Tracy Mix called the meeting to order at 8:38 p.m.

2. Meeting Justification

- a. The Toledo City Council will meet in Executive Session, pursuant to ORS 192.660 (2) (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
- b. Representatives of the news media and designated staff were allowed to attend the Executive Session. All other members of the audience were prohibited. Representatives of the news media were specifically directed not to report on any of the deliberations except to state the general subject of the session as previously announced.

3. Roll Call

Council Member	Present	Absent	Via Zoom
Mayor Mix	X		
Council President Silvia	X		
Councilor Chambers		X	
Councilor Kauffman			X
Councilor Keating	X		
Councilor Burns	X		
Councilor Riley	X		

- a. Staff Present: City Manager Rich Huebner, City Attorney Souvanny Miller, and City Recorder Paul Johnson

4. Decision Items

- a. No decisions made in Executive Session

5. Adjournment

- a. The mayor adjourned the meeting at 9:16 p.m.

APPROVE:

ATTEST:

 Mayor Tracy Mix

 City Recorder Paul Johnson

City Hall
 206 N. Main St.
 Toledo, Oregon 97391
 6:00 p.m.



**TOLEDO CITY COUNCIL
 Regular City Council Meeting
 April 15, 2026**

1. Call to Order

- a. Council President Silvia called the meeting to order at 6:00 p.m.; also via Zoom in Toledo, Oregon and lead the Pledge of Allegiance.

2. Roll Call

- a. City Recorder Johnson took roll call and determined a quorum is present.

Council Member	Present	Absent	Via Zoom
Mayor Mix			X
Council President Silvia	X		
Councilor Chambers	X		
Councilor Kauffman	X		
Councilor Keating	X		
Councilor Burns	X		
Councilor Riley	X		

- b. Staff Present: City Manager Rich Huebner, HR Director Shawna Gribskov, Fire Chief David Lapof, Finance Director Mindy Suttter, Interim Finance Director Judy Richter, City Attorney Souvanny Miller, and City Recorder Paul Johnson

3. Visitors/Public Comment

- a. In-Person/Online Comments
 - i. Shannon Herman inquired about the status of retail permits for fireworks that were stated to be on the agenda from the previous meeting minutes. City Manager Huebner explained that the item was not ready for this meeting and was anticipated for the May 6th meeting.
 - ii. Kathy Rigby, a resident of Newport and current grants manager for the city of Newport, introduced herself as a candidate running for County Commissioner Seat 1, currently occupied by Casey Miller. She provided her website information (KathyRigbee.com) for those with questions and offered to answer questions after the meeting.
 - iii. Cristen Don, a resident of South Beach, introduced herself as a candidate running for Lincoln County Commissioner Position 2 to serve the remaining two years of the position formerly held by the late Claire Hall. She highlighted her 22 years in Lincoln County, her career serving coastal communities with the Oregon Department of Fish and Wildlife, and her current service on the Lincoln County Budget Committee and Samaritan

House Family Shelter board. She expressed interest in meeting with council members to discuss how the county can better partner with the city of Toledo.

- b. Submitted Comments
 - i. Email dated 04/15/2026 from anonymous Toledo resident. Document will be included in packet.

4. Consent Agenda

- a. Motion to approve the consent agenda as presented.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Council President Silvia			X			
Councilor Chambers			X			
Councilor Kauffman		X	X			
Councilor Keating	X		X			
Councilor Burns			X			
Councilor Riley			X			

5. Toledo Beat and/or Presentations to the Council

- a. Toledo Arbor Day 2026 Proclamation
 - i. City Manager Huebner explained that Toledo has proudly earned the designation as a Tree City USA for several years. To maintain this designation, the city must issue an Arbor Day proclamation and hold an Arbor Day event. The library, in conjunction with the public works department, will host a trail tour on Saturday, April 25th, of the area behind the library that was previously a disc golf course. While Arbor Day is Friday, April 24th, the event is scheduled for Saturday to accommodate families.
 - ii. Mayor Mix read the Arbor Day proclamation into the record, proclaiming Friday, April 24, 2026, as Arbor Day in the city of Toledo and encouraging residents to participate in the trail tour on Saturday, April 25, 2026.

6. Discussion and Information Items

- a. Toledo H2O Water Assistance Program
 - i. Lieutenant Michelle Del Olivo from the Salvation Army of Lincoln County presented a request to increase the maximum assistance amount from \$100 to \$200 (or at least \$150) per recipient in a 12-month period. She explained that many assistance requests exceed the current \$100 limit, with one recent request being nearly \$650. Since taking over in summer 2023, she has processed 19 assistances at the maximum \$100 each, with no denials.
 - ii. The program operates with low barriers - recipients need to be Toledo residents, provide ID, and show proof of a past due bill, shutoff notice, or financial emergency. The Salvation Army received initial funding of \$1,500 from the contributions committee and \$2,000 in 2023, with the most recent donation of \$688 coming from customer donations through

- the utility billing system.
- iii. City Manager Huebner noted that increasing the assistance amount without additional funding could reduce the number of individuals helped. He also mentioned that when utility accounts are closed with refunds under \$10, those amounts are donated to the H2O program.
 - iv. Council discussion revealed support for increasing the maximum amount, with Councilor Keating suggesting either \$150 for the first year and \$200 for subsequent years, or allowing the Salvation Army discretion within a higher limit. Councilor Chambers expressed support for donations but hesitation about using the general fund or utility funds to supplement the program.
 - v. The consensus was to have staff work with the Salvation Army to develop a contract amendment for the May 20th meeting, with the maximum assistance amount set at \$150.
- b. Toledo Sesquicentennial 4th of July Celebration
- i. City Manager Huebner proposed establishing a 4th of July committee with up to three councilors (to avoid quorum requirements), himself, and Amber from the chamber, with the committee open to businesses and community members. The committee would address logistics including vendor coordination, activities, timing, and security arrangements.
 - ii. Councilor Kauffman expressed concerns about the event becoming too much of a party rather than maintaining focus on providing a safe place for legal fireworks. She opposed beer gardens and live bands, preferring food trucks and DJ music to avoid turning it into a party atmosphere with potential drinking around children.
 - iii. Mayor Mix emphasized that everything must be off the field before any fireworks are lit, and the focus should be on community celebration and safety. Councilor Keating stressed the need for proper planning through a committee rather than continued discussions during council meetings.
 - iv. Three members of the Council volunteered: Councilor Keating, Council President Silvia, and Mayor Mix. Councilor Burns noted the importance of contacting food trucks early. Council President Silva added the food trucks will need Toledo business licenses to operate in the city.
 - v. City Manager Huebner will coordinate the committee's first meeting and noted the need to contact CIS (insurance) once the event outline is established.

7. Decision Items

- a. RCA - A Resolution of the Toledo City Council Adopting a Supplemental Budget for the Fiscal Year 2025-2026 and making appropriations
 - i. Public Hearing on the Adoption of a Supplemental Budget for the Fiscal Year 2025-2026 and making appropriations
 - 1. Finance consultant Judy Richter explained that the supplemental budget recognizes additional income not anticipated during budget preparation: approximately \$95,000 in insurance reimbursement, higher than anticipated SIP money, and higher than expected French electric franchise fees. These additional revenues require

- recognition and appropriation for spending.
- 2. Council President Silvia opened the public hearing at 6:44 PM. No public comments were received. The public hearing was closed at 6:45 PM.
 - ii. Council President Silvia asked about the OJT reimbursement grant. City Manager Huebner explained it was an on-the-job training workforce program reimbursement for City Recorder Paul Johnson's training on the city recorder aspects of his role, as he brought experience in executive assistant duties but needed training on the specialized city recorder functions.
 - iii. **Motion** to approve a Resolution No. 1601 of the Toledo City Council Adopting a Supplemental Budget for the Fiscal Year 2025-2026 and making appropriations

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Council President Silvia			X			
Councilor Chambers		X	X			
Councilor Kauffman	X		X			
Councilor Keating			X			
Councilor Burns			X			
Councilor Riley			X			

- b. RCA - A Resolution of the Toledo City Council Adopting Findings of Fact Related to the Toledo Community Market and Approving a Fee Waiver Related to the Usage of Memorial Field for the same.
 - i. City Manager Huebner acknowledged that due to internet problems during the April 1st meeting, he may have prepared this resolution prematurely. He offered to table the item for additional discussion if council desired.
 - ii. Council discussion revealed mixed perspectives. Councilor Chambers supported waiving the fee as the market enriches the community. Councilor Keating raised concerns about the reliability of impact data, noting the chamber director's acknowledgment that data on the market's economic impact isn't reliable. He questioned the "findings of fact" designation when based on unreliable data and suggested either a one-year waiver with better data collection or establishment of general criteria for fee waivers.
 - iii. City Manager Huebner provided background: the \$150 per day Memorial Field rental fee was established in 2021. The chamber was moved from Main Street to the park (rather than choosing to move), and there was no fee when the move occurred. Three organizations use the field for extended periods: SET (youth sports, no fee due to maintenance agreement), Summerfest (pays fees), and the Chamber (has not paid since fee establishment, invoiced once but didn't pay).
 - iv. Council President Silvia suggested tabling the item for more comprehensive discussion about fee waiver policies, maintenance

agreements, and equitable treatment of all organizations using city facilities. The consensus was to revisit the item during the May 6th meeting for further discussion.

- c. RCA - Approve the Art, Oysters, and Brews Event Budget
 - i. Councilor Keating recused himself from the discussion due to a conflict of interest (his wife is on staff at the Economic Development Alliance of Lincoln County).
 - ii. City Manager Huebner reported that EDELDC staff is excited to coordinate the event again. The proposed budget totals \$8,000, though he anticipates it will be closer to \$7,500-\$7,550. Line items include: bands and musicians (\$3,000, with flexibility), community mural supplies, marketing and advertising, portable restrooms and washing stations, security for overnight protection of vendor equipment (due to the two-day event), water bottles for volunteers, and miscellaneous costs.
 - iii. The budget will be funded from the general services special purchases line item, which has a budget of \$12,500 with only \$100.07 spent to date. Council President Silvia asked about security arrangements, emphasizing the need to avoid the vendor who failed to show up the previous year. City Manager Huebner confirmed EDELDC would handle security arrangements and noted that former Mayor Cross had found the replacement vendor last year.
 - iv. **Motion** to approve the budget for the Art, Oysters, and Brews event as presented.

Council Member	M	S	Yay	Nay	Abstained	Absent
Mayor Mix			X			
Council President Silvia			X			
Councilor Chambers	X		X			
Councilor Kauffman			X			
Councilor Keating					X	
Councilor Burns			X			
Councilor Riley		X	X			

8. Administrative and Department Reports

- a. City Manager Huebner asked if council had questions about the department reports in their packets. No questions were raised. He formally introduced new Finance Director Mindy Suitter, expressing excitement about having her join the team.
- b. City Manager Report
 - i. City Manager Huebner reported that Northwest Coastal Housing has assigned the SDC agreement, ground lease, and project lease for the Olalla Meadows housing project to Olalla Meadows LLC, a standard practice for housing development projects. This assignment was previously authorized by council and requires no additional action.
 - ii. He also reported removing a campaign sign that was inappropriately

placed on public property at the city's water tank on Grand Avenue, explaining this action was taken because political signs are not permitted on public property.

- iii. City Manager Huebner reminded council that budget committee meetings will start in May, recognizing the work of Judy, Cindy, and Mindy on budget preparation. He also noted there would be no meeting on April 22nd due to the League of Oregon Cities spring conference in Pendleton.
- iv. City Manager Huebner announced the Toledo Fire and Police Departments' open house and emergency preparedness fair on Saturday, April 18th, from 10 AM to 2 PM at the fire station, featuring emergency vehicle exploration, safety demonstrations, hands-on activities, and a kids' firefighter challenge, with hot dogs provided.

9. City Council Issue Tracker

- a. City Manager Huebner added items discussed during the meeting to the agenda tracker and asked if council had additional items for future meetings. No additional items were requested.
- b. City Recorder Johnson indicated that the Future Agenda Items tracker had been updated with the information presented during the meeting.

10. Council Comments

- a. Councilor Burns inquired about businesses placing banners on the ball field fence and whether they pay fees. City Manager Huebner explained that SET has permission to place sponsor banners, but other organizations should pay fees and get approval. He agreed to verify which banners are SET-affiliated and follow up on others. Councilor Burns publicly apologized to Councilor Keating for unkind comments, stating it contradicted who she wants to be as a city councilor and team member.
- b. Councilor Keating accepted the apology and announced a candidate forum for all county commissioner races on April 29th from 5-8 PM at the Toledo Elks, hosted by Lincoln County News Source. All 12 candidates across three races have been invited and must agree to a code of conduct. Questions will not be provided in advance.
- c. Council President Silvia emphasized the importance of civility during election season, encouraging people to remain human regardless of political differences.
- d. Mayor Mix expressed pride in the council's growth and improved working relationships, noting the progress from past conflicts to current collaborative discussions and respectful treatment of differing opinions.

11. Adjournment

- a. The Council President adjourned the meeting at 7:24 p.m.

APPROVE:

ATTEST:

Mayor Tracy Mix

City Recorder Paul Johnson

Fire Hall
358 NE Burgess Road
Toledo, Oregon 97391
9:00 a.m.



**TOLEDO CITY COUNCIL
City Council Special Meeting
January 31, 2026**

1. Call to Order

- a. Mayor Pro-Tem called the meeting to order at 9:00 a.m.

2. Roll Call

- a. City Manager Huebner indicated the following were present:

Council Member	Present	Absent	Via Zoom
Mayor Pro-Tem Mix	X		
Councilor Kauffman	X		
Councilor Silvia	X		
Councilor Burns	X		
Councilor Keating	X		
Councilor Chambers	X		

- b. Staff Present: City Manager Rich Huebner and Robin Klein, Assistant General Counsel for the League of Oregon Cities.

3. Presentations to the Council

- a. Robin Klein presented:
 - i. Public Records Review
 - ii. Roles and Authority of a High Functioning Council

4. Adjournment

- a. The Mayor Pro-Tem adjourned the meeting at 12:00 p.m.

APPROVE:

ATTEST:

Mayor Tracy Mix

City Recorder Paul Johnson

OFFICE OF THE MAYOR

CITY OF
TOLEDO

Proclamation



JUNETEENTH

June 19, 2026

- ❖ **WHEREAS,** President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, declaring enslaved individuals in Confederate territory free, which laid the foundation for the passage of the 13th Amendment, formally abolishing slavery in the United States; and
- ❖ **WHEREAS,** the news of the Emancipation Proclamation did not reach the entire Southern United States until June 19, 1865, when Major General Gordon Granger arrived in Galveston, Texas, to announce the end of the Civil War and spread the message of freedom to the last Americans held in bondage; and
- ❖ **WHEREAS,** newly freed Black Americans received this news with jubilation and began to annually celebrate June 19th as Juneteenth, Emancipation Day, Jubilee Day, and Freedom Day, symbolizing the indomitable spirit of formerly enslaved people; and
- ❖ **WHEREAS,** Clara Peoples, recognized as Oregon’s “Mother of Juneteenth,” brought this tradition from her birthplace in Oklahoma and hosted one of the first Juneteenth celebrations in Oregon on June 19, 1945; and
- ❖ **WHEREAS,** in 2021, the Oregon Legislature passed House Bill 2168, officially recognizing Juneteenth as a state holiday; and
- ❖ **WHEREAS,** on June 17, 2021, President Joseph Biden signed the Juneteenth National Independence Day Act into law, officially recognizing Juneteenth as a federal holiday—the first new national holiday since the establishment of Martin Luther King Jr. Day in 1983; and
- ❖ **WHEREAS,** Juneteenth continues to provide opportunities to celebrate Black excellence and educate the public about the ongoing struggle for civil rights throughout Oregon and across the nation;

NOW, THEREFORE, I, Tracy Mix, Mayor of Toledo, Oregon, hereby proclaim June 19, 2026, to be

JUNETEENTH

in the City of Toledo and encourage all residents to join in this observance.

IN WITNESS WHEREOF, I hereunto set my hand and cause the Seal of the City of Toledo to be affixed this 19th day of June, 2026.





Proclamation

★ RECOGNIZING

AMERICA'S 250TH COMMEMORATIVE YEAR



WHEREAS, on July 4, 1776, a bold vision for freedom was declared to the world – the Declaration of Independence was adopted; affirming the unalienable rights of life, liberty, and the pursuit of happiness, by setting forth the foundation of a free and self-governing nation; and

WHEREAS, the year 2026 marks 250 years since that historic moment, offering an opportunity to reflect on the struggles, triumphs, and the enduring spirit that have defined our national story; and

WHEREAS, the City of Toledo stands proudly among communities across our great nation in recognizing this milestone as a time to honor our shared heritage, celebrate our diversity, and recommit ourselves to the ideals that bind us together; and

WHEREAS, this milestone is not only a celebration of our history, but a call to action for residents to engage in acts of remembrance, learning, and service that strengthen the bonds of community and inspire hope for the generations to come;

NOW THEREFORE, I, Tracy Mix, Mayor, with the advice and support of the Toledo City Council, do hereby proclaim the year 2026 as “America’s 250th Commemorative Year” in the City of Toledo, and encourage all residents to take part in celebrations, events, programs, and moments of reflection that honor our past, celebrate our present, and inspire our future.



Given under my hand this 17th day of June 2026.

Mayor, City of Toledo



2026-2027 Consolidated Financial Summary - Budget

	2025-2026 Adopted Budget	2026-2027 Proposed Budget	2026-2027 Approved Budget	Variance in Dollars \$	Variance in Percentage %
Revenue					
Beginning Balance	\$16,376,344	\$15,926,107	\$15,886,141	-\$450,237	-3%
Taxes	\$2,518,000	\$2,396,687	\$2,396,687	-\$121,313	-5%
Transfers In	\$2,358,165	\$1,675,389	\$1,675,389	-\$682,776	-29%
Franchise Fees	\$1,701,400	\$1,599,200	\$1,599,200	-\$102,200	-6%
State Shared Revenues	\$411,400	\$410,400	\$410,400	-\$1,000	0%
Utility Fees	\$3,022,636	\$3,199,430	\$3,199,430	\$176,794	6%
Intergovernmental Revenues	\$210,400	\$145,000	\$145,000	-\$65,400	-31%
Grants/Donations	\$75,000	\$95,000	\$95,000	\$20,000	27%
Rents, Leases	\$17,400	\$18,000	\$18,000	\$600	3%
Court/Fines Fees	\$55,000	\$40,000	\$40,000	-\$15,000	-27%
All Other	\$1,574,346	\$1,257,500	\$1,257,500	-\$316,847	-20%
Total Revenues	\$28,320,091	\$26,762,712	\$26,722,746	-\$1,557,379	-5%
Expenditures by Category of Expense					
Personnel Services	\$5,300,637	\$5,588,471	\$5,588,471	\$287,834	5%
Materials & Services	\$6,533,749	\$6,413,109	\$6,413,109	-\$120,640	-2%
Capital Outlay	\$12,815,289	\$11,662,372	\$11,662,372	-\$1,152,917	-9%
Transfers Out	\$1,997,080	\$1,565,389	\$1,565,389	-\$431,691	-22%
Special Payments	\$0	\$0	\$0	\$0	0%
Debt Services	\$806,854	\$772,921	\$772,921	-\$33,933	-4%
Contingencies	\$597,774	\$652,299	\$612,333	\$54,525	9%
Unappropriated/Ending Balance	\$268,708	\$108,150	\$108,150	-\$160,558	-60%
Total Expenditures by Category of Expense	\$28,320,091	\$26,762,712	\$26,722,746	-\$1,557,379	-5%

2023-2024	2024-2025	2025-2026	2025-2026 Est	Account	General Fund Revenue	FTE	2026-2027	2026-2027	\$ Change	% Change
Actuals	Actuals	Adopted	Actuals	Number			Proposed	Approved		
001-000 Revenues										
1,237,366	872,106	734,161	670,999	400100	Beginning Fund Balance		836,645	836,645	102,484	14%
2,224,853	2,206,880	2,265,000	2,210,000	400200	Current Taxes		2,220,000	2,220,000	(45,000)	-2%
43,737	38,314	40,000	40,000	400300	Delinquent Taxes		40,000	40,000	-	0%
66,964	66,144	60,000	35,943	400400	Interest		35,000	35,000	(25,000)	-42%
-	-	200,000	200,000	401280	Transfer from Stabilization		100,000	100,000	(100,000)	-50%
30,845	28,381	25,000	20,469	401300	Natural Gas Franchise		20,000	20,000	(5,000)	-20%
2,762	2,637	2,500	2,500	401400	Telephone Franchise		2,500	2,500	-	0%
3,437	4,407	3,000	1,500	401450	Telecommunications Franchise		1,500	1,500	(1,500)	-50%
18,859	16,863	17,000	14,000	401500	Television Franchise		14,000	14,000	(3,000)	-18%
268,893	149,696	100,000	128,280	401600	Garbage Franchise		110,000	110,000	10,000	10%
661,217	685,498	945,000	985,000	401700	Electric Franchise		750,000	750,000	(195,000)	-21%
149,539	152,082	150,000	167,885	401750	Street Light Utility Fees		167,000	167,000	17,000	11%
225	250	250	25	401900	Beverage License		250	250	-	0%
19,506	22,791	20,000	20,020	402000	Business License		20,000	20,000	-	0%
68,537	58,704	64,000	61,668	402200	State Liquor Fees		60,000	60,000	(4,000)	-6%
2,428	2,077	2,100	2,058	402300	Cigarette Tax		2,000	2,000	(100)	-5%
7,396	6,412	4,500	4,500	402350	Marijuana Tax		4,500	4,500	-	0%
57,341	48,063	58,000	51,150	402500	State Revenue Sharing		51,000	51,000	(7,000)	-12%
58,136	130,981	155,649	150,000	402700	Refunds & Misc		58,000	58,000	(97,649)	-63%
180	380	-	-	402735	Public Records Request		-	-	-	0%
280	130	-	90	402740	Notary Fee		100	100	100	0%
726	3,435	-	1,395	402750	Land Use Fees		1,000	1,000	1,000	0%
143,400	71,701	60,000	22,229	402800	Toledo Rural Fire Protect		-	-	(60,000)	-100%
29,583	22,707	5,000	9,514	402825	Fire Protection Services		5,000	5,000	-	0%
-	-	-	-	402850	Siletz Dispatch/Policing		-	-	-	0%
67,447	56,579	55,000	40,858	403000	Municipal Court Fines		40,000	40,000	(15,000)	-27%
500	500	-	100	403050	Towing Fees		100	100	100	0%
1,423	1,123	-	2,722	403100	Library Receipts		2,000	2,000	2,000	0%
100,775	137,161	125,000	125,000	403140	Library Service District		125,000	125,000	-	0%
15,300	23,800	20,400	16,150	403150	Siletz Agreement		20,000	20,000	(400)	-2%
-	-	-	-	404130	Fees and Adjustments		-	-	-	0%
69,793	134,776	75,000	75,000	405250	Grants		95,000	95,000	20,000	27%
17,400	18,320	17,400	21,200	405380	Rents and Leases		18,000	18,000	600	3%
-	300,000	-	-	405385	Transfer from Grants Fund		-	-	-	0%
200,000	365,000	944,684	944,684	405386	Transfer from CC Strat Reserve		754,510	754,510	(190,174)	-20%
-	11,949	-	-	405387	Transfer from Library Reserve		-	-	-	0%
-	200,000	-	-	405388	Transfer from General Reserve		-	-	-	0%
35,000	35,000	40,000	40,000	405390	Transfer from 911 Fund		8,884	8,884	-	0%
5,603,846	5,874,846	6,188,644	6,064,939		Transfer from Urban Renewal		40,000	40,000	-	0%
Total							5,601,989	5,601,989	(586,655)	-9%

2023-2024 Actuals	2024-2025 Actuals	2025-2026 Adopted	2025-2026 Est Actuals	Account Number	Administration Expenditures	FTE	2026-2027 Proposed	2026-2027 Approved	\$ Change	% Change
001-100 Personnel										
414,310	576,339	554,523	550,000	500000	Salaries	4.20	457,178	457,178	(97,345)	-18%
2,431	385	3,000	500	501500	Overtime	-	3,000	3,000	-	0%
195,410	283,324	235,235	200,000	505500	Taxes, Insurance & Benefits	-	263,508	263,508	28,273	12%
612,150	860,047	792,758	750,500			4.20	723,687	723,687	(69,071)	-9%
001-100 Materials & Services										
4,743	5,660	6,000	6,500	600100	Office Supplies	-	6,500	6,500	500	8%
-	-	-	-	600110	Grant Expenditures	-	-	-	-	0%
-	12,419	17,000	12,000	600150	Data Processing Support	-	12,000	12,000	(5,000)	-29%
8,708	9,124	10,500	10,000	600200	Utilities	-	10,500	10,500	-	0%
4,048	2,402	5,500	2,500	600230	Advertising & Notices	-	5,500	5,500	-	0%
-	-	1,000	500	600300	Equipment Maint & Repair	-	1,000	1,000	-	0%
9,331	10,262	25,000	25,000	600600	Travel & Training	-	25,000	25,000	-	0%
4,001	26,120	25,000	30,000	600700	Membership & Subscription	-	30,000	30,000	5,000	20%
-	139,351	150,000	147,981	601700	Insurance	-	162,800	162,800	12,800	9%
-	164,017	175,000	176,037	604400	Street Lights	-	175,000	175,000	-	0%
4,744	10,037	20,000	20,000	607500	Special Purchases	-	20,000	20,000	-	0%
2,076	3,206	5,000	5,000	608000	Supplies	-	5,000	5,000	-	0%
63,751	177,274	459,649	400,000	608100	Contract & Other Services	-	300,000	300,000	(159,649)	-35%
101,403	559,874	899,649	835,518				753,300	753,300	(146,349)	-16%
001-100 Capital Outlay										
12,688	2,083	20,000	-	620500	Equipment	-	-	-	(20,000)	-100%
12,688	2,083	20,000	-				-	-	(20,000)	-100%
726,242	1,422,003	1,712,407	1,586,018	Total		4.20	1,476,987	1,476,987	(235,420)	-14%

2023-2024	2024-2025	2025-2026	2025-2026	Account	Police Expenditures	2026-2027	2026-2027			
Actuals	Actuals	Adopted	Est Actuals	Number		FTE	Proposed	Approved	\$ Change	% Change
				001-400	Personnel					
869,772	843,856	759,711	710,000	500000	Salaries	9	818,348	818,348	58,637	8%
128,534	107,861	100,000	74,330	501500	Overtime		90,000	90,000	(10,000)	-10%
1,671	735	12,500	735	501600	Grant Overtime		-	-	(12,500)	-100%
504,937	471,685	463,744	462,000	505500	Taxes, Insurance & Benefits		479,947	479,947	16,203	3%
1,504,914	1,424,137	1,335,955	1,247,065			9	1,388,295	1,388,295	52,340	4%
				001-400	Materials & Services					
5,638	6,599	6,000	5,000	600100	Office Supplies		6,000	6,000	-	0%
-	8,643	-	-	600110	Grant Expenditures		-	-	-	0%
13,635	76,234	50,000	33,000	600200	Utilities		40,000	40,000	(10,000)	-20%
-	-	200,000	165,000	600220	Communication Services		240,000	240,000	40,000	20%
4,246	3,246	2,600	2,300	600300	Equipment Maint & Repair		2,600	2,600	-	0%
28,404	25,238	32,000	24,000	600350	Vehicle Maint & Repair		32,000	32,000	-	0%
13,989	9,657	13,000	12,000	600600	Travel & Training		13,000	13,000	-	0%
1,686	3,604	2,500	1,700	600700	Membership & Subscriptions		1,700	1,700	(800)	-32%
1,203	1,132	1,300	2,428	606600	Community Programs		2,500	2,500	1,200	92%
107	3,903	15,000	10,000	607500	Special Purchases		15,000	15,000	-	0%
12,088	10,589	13,000	13,000	608000	Supplies		13,000	13,000	-	0%
36,617	175,723	140,000	118,000	608100	Contract & Other Services		37,000	37,000	(103,000)	-74%
117,612	315,924	475,400	386,428				402,800	402,800	(72,600)	-15%
				001-400	Capital Outlay					
26,998	11,424	27,000	27,000	620500	Equipment		27,000	27,000	-	0%
-	-	-	-	620520	Systems		-	-	-	0%
26,998	11,424	27,000	27,000				27,000	27,000	-	0%
				001-400	Transfers					
46,500	46,500	55,000	55,000	631600	Transfer to General Reserve		-	-	(55,000)	-100%
20,000	20,000	20,000	20,000	631960	Trans to Bldg & Property Res		-	-	(20,000)	-100%
66,500	66,500	75,000	75,000				-	-	(75,000)	-100%
1,716,024	1,817,985	1,913,355	1,735,493	Total		9	1,818,095	1,818,095	(95,260)	-5%

2023-2024	2024-2025	2025-2026	2025-2026	Account		2026-2027	2026-2027			
Actuals	Actuals	Adopted	Est Actuals	Number	Fire Expenditures	FTE	Proposed	Approved	\$ Change	% Change
				001-500	Personnel					
275,624	252,077	213,200	190,130	500000	Salaries	4	275,000	275,000	61,800	29%
2,996	860	15,000	762	500088	Wildland Firefighter	0	15,000	15,000	-	0%
16,303	11,211	15,000	6,649	501400	Call Time		15,000	15,000	-	0%
36,556	47,461	35,000	15,000	501500	Overtime		20,000	20,000	(15,000)	-43%
10,711	2,741	2,500	5,303	501501	Overtime Wildland Firefighters		2,500	2,500	-	0%
214,656	166,206	176,500	110,241	505500	Taxes, Insurance & Benefits		159,524	159,524	(16,976)	-10%
556,847	480,557	457,200	328,085			4	487,024	487,024	29,824	7%
				001-500	Materials & Services					
1,675	2,031	2,000	500	600100	Office Supplies		2,000	2,000	-	0%
-	56,810	45,000	45,000	600110	Grant Expenditures		35,000	35,000	(10,000)	-22%
11,913	13,497	17,000	14,600	600200	Utilities		18,000	18,000	1,000	6%
2,804	-	62,200	27,465	600220	Communication Services		40,000	40,000	(22,200)	-36%
15,686	15,171	18,000	20,000	600300	Equipment Maint & Repair		18,000	18,000	-	0%
45,400	51,204	57,000	25,000	600350	Vehicle Maint & Repair		48,000	48,000	(9,000)	-16%
7,020	15,398	14,500	14,000	600600	Travel & Training		16,000	16,000	1,500	10%
805	1,573	1,200	1,200	600700	Membership & Subscription		1,500	1,500	300	25%
23,248	-	10,000	10,000	607500	Special Purchases		10,000	10,000	-	0%
29,579	37,805	40,000	35,000	608000	Supplies		45,000	45,000	5,000	13%
50,050	93,299	135,000	133,000	608100	Contract & Other Services		135,000	135,000	-	0%
58,000	42,750	35,000	34,000	608150	Volunteer Program		22,000	22,000	(13,000)	-37%
246,180	329,539	436,900	359,765				390,500	390,500	(46,400)	-11%
				001-500	Capital Outlay					
-	-	25,000	-	620500	Equipment		-	-	(25,000)	-100%
-	-	25,000	-				-	-	(25,000)	-100%
				001-500	Transfers					
110,000	110,000	110,000	110,000	631600	Transfer to General Reserve		-	-	(110,000)	-100%
15,000	15,000	15,000	15,000	631960	Trans to Bldg & Property Res		-	-	(15,000)	-100%
125,000	125,000	125,000	125,000				-	-	(125,000)	-100%
928,027	935,096	1,044,100	812,850	Total		4	877,524	877,524	(166,576)	-16%

2023-2024 Actuals	2024-2025 Actuals	2025-2026 Adopted	2025-2026 Est Actuals	Account Number	Property Maintenance Expenditures	FTE	2026-2027 Proposed	2026-2027 Approved	\$ Change	% Change
001-650 Personnel										
125,811	137,874	185,452	157,170	500000	Salaries	3.1	185,078	185,078	(374)	0%
1,017	594	2,500	1,500	501500	Overtime		2,500	2,500	-	0%
65,037	72,633	83,418	102,654	505500	Taxes, Insurance & Benefits		100,679	100,679	17,261	21%
191,864	211,101	271,370	261,324			3.1	288,257	288,257	16,887	6%
001-650 Materials & Services										
80	67	200	125	600100	Office Supplies		200	200	-	0%
3,556	3,346	4,200	3,200	600200	Utilities		4,000	4,000	(200)	-5%
1,941	2,835	2,500	2,500	600300	Equipment Maint & Repair		3,000	3,000	500	20%
8,538	7,810	10,000	9,900	600350	Vehicle Maint & Repair		12,000	12,000	2,000	20%
39,353	46,544	45,000	45,000	600400	Facility Needs		48,000	48,000	3,000	7%
200	-	500	500	600600	Travel & Training		500	500	-	0%
6,422	8,016	8,000	8,000	607500	Special Purchases		8,000	8,000	-	0%
11,473	11,113	10,000	10,500	608000	Supplies		10,000	10,000	-	0%
3,355	3,164	5,000	4,500	608050	Janitorial Supplies		5,000	5,000	-	0%
20,645	19,181	25,000	22,000	608100	Contract & Other Services		22,000	22,000	(3,000)	-12%
95,563	102,076	110,400	106,225				112,700	112,700	2,300	2%
001-650 Transfers										
21,500	-	-	-	631600	Transfer to General Reserve		-	-	-	0%
-	-	-	-	631960	Trans to Bldg & Property Res		-	-	-	0%
21,500	-	-	-				-	-	-	0%
308,928	313,177	381,770	367,549		Total	3.1	400,957	400,957	19,187	5%

2023-2024 Actuals	2024-2025 Actuals	2025-2026 Adopted	2025-2026 Est Actuals	Account Number	Library Expenditures	2026-2027 FTE	2026-2027 Proposed	2026-2027 Approved	\$ Change	% Change
001-700 Personnel										
199,796	207,031	258,659	245,000	500000	Salaries	4	274,320	274,320	15,661	6%
91,306	109,149	177,652	150,000	505500	Taxes, Insurance & Benefits		160,519	160,519	(17,133)	-10%
291,102	316,180	436,311	395,000			4	434,839	434,839	(1,472)	0%
001-700 Materials & Services										
6,379	4,893	5,500	3,623	600100	Office Supplies		8,000	-	2,500	45%
-	40,859	30,000	55,000	600110	Grant Expenditures		60,000	60,000	30,000	100%
3,034	-	3,500	-	600150	Data Processing Support		-	-	(3,500)	-100%
23,458	17,113	12,500	9,143	600200	Utilities		13,000	13,000	500	4%
-	124	750	-	600300	Equipment Maint & Repair		13,000	13,000	12,250	1633%
868	1,419	1,500	500	600600	Travel & Training		3,000	3,000	1,500	100%
239	780	1,000	800	600700	Membership & Subscription		2,000	2,000	1,000	100%
24,502	18,946	27,000	27,000	603500	Books & Materials		35,000	35,000	8,000	30%
8,206	3,338	7,000	7,000	606500	Youth Program Support		10,000	10,000	3,000	43%
3,906	2,599	7,000	7,000	606550	Adult Program Support		10,000	10,000	3,000	43%
2,474	280	5,000	4,617	607500	Special Purchases		5,000	5,000	-	0%
1,084	1,610	2,000	2,322	608000	Supplies		-	8,000	(2,000)	-100%
9,255	7,355	16,500	5,722	608100	Contract & Other Services		10,000	10,000	(6,500)	-39%
83,404	99,316	119,250	122,727				169,000	169,000	49,750	42%
001-700 Capital Outlay										
-	-	-	-	620500	Equipment		-	-	-	0%
-	-	-	-				-	-	-	0%
001-700 Transfers										
5,000	-	-	-	631600	Trans to General Reserve		-	-	-	0%
25,000	25,000	25,000	25,000	631960	Trans to Bldg & Property Res		-	-	(25,000)	-100%
30,000	25,000	25,000	25,000				-	-	(25,000)	-100%
404,506	440,496	580,561	542,727		Total	4	603,839	603,839	23,278	4%

2023-2024 Actuals	2024-2025 Actuals	2025-2026 Adopted	2025-2026 Est Actuals	Account Number	Municipal Court Expenditures	2026-2027 FTE	2026-2027 Proposed	2026-2027 Approved	\$ Change	% Change
001-800 Personnel										
7,881	8,418	11,416	12,920	500000	Salaries	0.2	15,108	15,108	3,692	32%
22	60	500	87	501500	Overtime		500	500	-	0%
4,974	6,105	7,023	10,070	505500	Taxes, Insurance & Benefits		8,708	8,708	1,685	24%
12,877	14,583	18,939	23,077			0.2	24,316	24,316	5,377	28%
001-800 Materials & Services										
273	305	500	150	600100	Office Supplies		500	500	-	0%
-	15	1,500	-	600600	Travel & Training		1,500	1,500	-	0%
154	154	250	250	600700	Membership & Subscription		250	250	-	0%
13,221	14,048	17,000	15,000	608100	Contract & Other Services		17,000	17,000	-	0%
13,649	14,523	19,250	15,400				19,250	19,250	-	0%
26,526	29,106	38,189	38,477	Total		0.2	43,566	43,566	5,377	14%

2023-2024	2024-2025	2025-2026	2025-2026	Account	2026-2027		2026-2027					
Actuals	Actuals	Adopted	Est Actuals	Number	General Services Expenditures		FTE	Proposed	Approved	\$ Change	% Change	
				001-900 Personnel								
42,157				500000	Salaries			-		-	0%	
15,754				505500	Taxes, Insurance & Benefits					-	0%	
57,911	-	-	-					-	-	-	0%	
				001-900 Materials & Services								
9,524	-	-	-	600150	Data Processing Support			-	-	-	0%	
-	260	4,000	2,000	600230	Advertising & Notices			4,000	4,000	-	0%	
-	9,507	7,000	20,000	600600	Travel & Training			15,000	15,000	8,000	114%	
12,733	160	-	-	600700	Membership & Subscription			-	-	-	0%	
123,202	-	-	-	601700	Insurance			-	-	-	0%	
1,737	151	3,000	3,000	603600	Safety Committee			3,000	3,000	-	0%	
8,418	9,158	23,500	20,000	603700	City Council			23,500	23,500	-	0%	
298	1,054	1,000	1,000	603800	Planning Commission			1,000	1,000	-	0%	
1,059	15,000	15,000	15,000	603900	Economic Development			15,000	15,000	-	0%	
-	-	25,000	-	603950	Abatement			25,000	25,000	-	0%	
21,900	22,270	21,180	21,180	603975	Contributions			20,000	20,000	(1,180)	-6%	
30,963	14,703	30,000	30,000	604000	Unemployment			30,000	30,000	-	0%	
163,730	-	-	-	604400	Street Lights			-	-	-	0%	
-	1,023	15,000	5,000	606660	Community Programs			15,000	15,000	-	0%	
-	6,244	12,500	-	607500	Special Purchases			12,500	12,500	-	0%	
1,901	(3,191)	3,000	3,000	608000	Supplies			3,000	3,000	-	0%	
75,667	-	-	-	608100	Contract & Other Services			-	-	-	0%	
17,000	-	25,000	25,000	608125	Audit Services			30,000	30,000	5,000	20%	
-	161,000	-	-	608200	Legal Fees			-	-	-	0%	
468,132	237,340	185,180	145,180					197,000	197,000	11,820	6%	
				001-900 Special Payments								
-	-	-	-	630200	Samaritan Treatment Facility			-	-	-	0%	
33,849	-	-	-	631980	Greater Toledo Pool District			-	-	-	0%	
33,849	-	-	-					-	-	-	0%	
				001-900 Transfers								
-	-	-	-	630475	Trans to Property Maint Fund			-	-	-	0%	
-	-	-	-	631000	Transfer to PW Reserve			-	-	-	0%	
-	-	-	-	631600	Transfer to General Reserve			-	-	-	0%	
-	-	-	-	631950	Transfer to Stabilization Fund			-	-	-	0%	
-	-	-	-	631960	Trans to Bldg & Property Res			-	-	-	0%	
-	-	-	-	631970	Trans to CC Strategic Reserve			-	-	-	0%	
-	-	-	-	631975	Transfer to Grants Fund			-	-	-	0%	
-	-	-	-					-	-	-	0%	
				001-900 Contingency								
-	-	80,000	-	640100	Contingency			100,000	100,000	20,000	25%	
-	-	80,000	-					100,000	100,000	20,000	25%	
				001-900 Unappropriated Surplus								
-	-	253,082	-	801000	Unappropriated Surplus			84,022	84,022	(169,060)	-67%	
-	-	253,082	-					84,022	84,022	(169,060)	-67%	
559,892	237,340	518,262	145,180		Total General Services Expenditures			381,022	381,022	(137,240)	-26%	
5,603,846	5,874,846	6,188,644	6,064,939		GENERAL FUND REVENUE			0	5,601,989	5,601,989	(586,655)	-9%
4,670,144	5,195,203	6,188,644	5,228,294		GENERAL FUND EXPENDITURES			24.50	5,601,989	5,601,989	(586,655)	-9%
933,702	679,643	-	836,645		GENERAL FUND TOTAL			24.50	0	\$ (0)		

2023-2024 Actuals	2024-2025 Actuals	2025-2026 Adopted	2025-2026 Est Actuals	Account Number	Streets Revenue	2026-2027 FTE	2026-2027 Proposed	2026-2027 Approved	\$ Change	% Change
011-000 Revenues										
2,473,559	2,637,000	2,514,567	2,611,994	400100	Beginning Fund Balance		2,317,035	2,317,035	(197,532)	-8%
126,483	123,732	100,000	110,230	400400	Interest		100,000	100,000	-	0%
24,230	18,921	18,000	14,000	401300	Natural Gas Franchise		14,000	14,000	(4,000)	-22%
1,841	1,758	1,700	2,126	401400	Telephone Franchise		1,700	1,700	-	0%
2,291	2,938	2,200	1,000	401450	Telecommunications Franchise		1,000	1,000	(1,200)	-55%
12,572	11,242	12,000	9,417	401500	Television Franchise		9,500	9,500	(2,500)	-21%
179,262	99,797	75,000	85,520	401600	Garbage Franchise		75,000	75,000	-	0%
461,134	619,725	500,000	656,603	401700	Electric Franchise		600,000	600,000	100,000	20%
3,240	3,304	3,000	3,200	402050	Truck Permits		3,000	3,000	-	0%
282,736	291,103	280,000	299,000	402400	Oregon State Highway Tax		290,000	290,000	10,000	4%
11,414	30,989	8,000	38,000	402700	Refunds & Misc		8,000	8,000	-	0%
322	165	-	56	402720	Public Works Inspection Fee		-	-	-	0%
106,479	107,229	100,000	100,000	403600	Road Maintenance Fees		100,000	100,000	-	0%
111,356	-	-	-	405250	Grants		-	-	-	0%
3,796,921	3,947,903	3,614,467	3,931,146	TOTAL			3,519,235	3,519,235	(95,232)	-3%

2023-2024 Actuals	2024-2025 Actuals	2025-2026 Adopted	2025-2026 Est Actuals	Account Number	Streets Expenditures	2026-2027 FTE	2026-2027 Proposed	2026-2027 Approved	\$ Change	% Change
011-110 Personnel										
213,244	270,410	303,953	275,000	500000	Salaries	4.26	329,496	329,496	25,543	8%
15,531	16,311	20,000	15,000	501400	Call Time		22,000	22,000	2,000	10%
7,615	3,977	10,000	6,500	501500	Overtime		12,000	12,000	2,000	20%
131,230	143,686	167,087	155,000	505500	Taxes, Insurance & Benefits		181,189	181,189	14,102	8%
367,620	434,385	501,040	451,500			4.26	544,685	544,685	43,645	9%
011-110 Materials & Services										
544	477	500	420	600100	Office Supplies		400	400	(100)	-20%
10,623	10,257	12,150	10,500	600200	Utilities		12,000	12,000	(150)	-1%
20,958	19,502	25,000	24,338	600300	Equipment Repair		25,000	25,000	-	0%
21,969	19,005	30,000	16,250	600350	Vehicle Maint & Repair		25,000	25,000	(5,000)	-17%
10	-	-	-	600400	Facility Needs		-	-	-	0%
78,376	103,310	100,000	100,000	600420	Systems Repair		100,000	100,000	-	0%
652	1,601	2,000	853	600600	Travel & Training		10,000	10,000	8,000	400%
586	192	750	508	600700	Membership & Subscription		700	700	(50)	-7%
27,874	29,307	33,000	33,000	601700	Insurance		35,000	35,000	2,000	6%
1,610	1,925	3,000	3,000	607500	Special Purchases		2,500	2,500	(500)	-17%
19,707	19,374	20,000	11,000	608000	Supplies		20,000	20,000	-	0%
19,219	22,580	15,000	14,215	608100	Contract & Other Services		15,000	15,000	-	0%
11,704	4,501	15,000	6,500	608175	Street Sweeping		12,000	12,000	(3,000)	-20%
213,832	232,030	256,400	220,584				257,600	257,600	1,200	0%
011-110 Capital Outlay										
-	13,305	25,000	25,000	620500	Equipment		25,000	25,000	-	0%
29,114	45,981	1,725,000	300,000	620520	Systems		1,725,000	1,725,000	-	0%
134,355	-	300,000	60,000	620540	Road Maintenance Expenditures		300,000	300,000	-	0%
163,468	59,285	2,050,000	385,000				2,050,000	2,050,000	-	0%
011-110 Transfers										
35,000	35,000	35,000	35,000	631000	Transfer to PW Equip Reserve		35,000	35,000	-	0%
380,000	575,209	522,027	522,027	631850	Transfer to Street Reserve		331,949	331,949	(190,078)	-36%
415,000	610,209	557,027	557,027				366,949	366,949	(190,078)	-34%
011-110 Contingency										
-	-	250,000	-	640100	Contingency		300,000	300,000	50,000	20%
-	-	250,000	-				300,000	300,000	50,000	20%
1,159,921	1,335,909	3,614,467	1,614,111		Total Streets Expenditures	4.26	3,519,235	3,519,235	(95,232)	-3%
3,796,921	3,947,903	3,614,467	3,931,146		STREETS REVENUE		3,519,235	3,519,235	(95,232)	-3%
1,159,921	1,335,909	3,614,467	1,614,111		STREETS EXPENDITURES	4.26	3,519,235	3,519,235	(95,232)	-3%
2,637,000	2,611,994	-	2,317,035		STREETS FUND TOTAL	4.26	(0)	0	(0)	0%

2023-2024 Actuals	2024-2025 Actuals	2025-2026 Adopted	2025-2026 Est Actuals	Account Number	Water Revenue	2026-2027 FTE	2026-2027 Proposed	2026-2027 Approved	\$ Change	% Change
012-000 Revenues										
656,917	462,486	326,921	367,201	400100	Beginning Fund Balance		600,266	560,300	273,345	84%
33,633	32,901	28,000	15,500	400400	Interest		12,000	12,000	(16,000)	-57%
27,181	7,768	5,000	1,100	402700	Refunds & Misc		1,500	1,500	(3,500)	-70%
153	165	50	50	402720	Public Works Inspection Fee		50	50	-	0%
2,343	2,635	2,000	3,700	402730	Haulable Water		2,500	2,500	500	25%
1,457,546	1,386,366	1,452,636	1,666,000	403700	Sale of Water		1,600,000	1,600,000	147,364	10%
17,721	10,660	2,000	42,500	403800	Meter Charges-Connection Fees		5,000	5,000	3,000	150%
1,719	2,144	1,500	1,950	403900	Service Fees		1,500	1,500	-	0%
19,068	22,825	15,000	16,400	403950	Delinquent Fees		15,000	15,000	-	0%
-	-	1,000	-	404100	Sale of Water to Seal Rock		1,000	1,000	-	0%
782	728	500	750	404125	H2O Program Donations		500	500	-	0%
(145)	-	-	-	404200	Water Deposit		-	-	-	0%
2,216,918	1,928,678	1,834,607	2,115,151		TOTAL		2,239,316	2,199,350	404,709	22%

2023-2024 Actuals	2024-2025 Actuals	2025-2026 Adopted	2025-2026 Est Actuals	Account Number	Water Plant Expenditures	2026-2027 FTE	2026-2027 Proposed	2026-2027 Approved	\$ Change	% Change
012-120 Personnel										
177,919	192,770	229,342	211,263	500000	Salaries	2.86	251,570	251,570	22,228	10%
20,132	23,003	25,000	25,000	501400	Call Time		26,000	26,000	1,000	4%
7,038	1,460	10,000	10,000	501500	Overtime		10,000	10,000	-	0%
107,564	105,774	129,604	131,840	505500	Taxes, Insurance & Benefits		139,166	139,166	9,562	7%
312,653	323,007	393,946	378,103			2.86	426,735	426,735	32,789	8%
012-120 Materials & Services										
80	646	500	500	600100	Office Supplies		500	500	-	0%
6,184	6,808	8,000	6,400	600150	Data Processing Support		7,000	7,000	(1,000)	-13%
65,589	66,103	72,000	69,000	600200	Utilities		70,000	70,000	(2,000)	-3%
4,784	7,532	7,000	6,000	600300	Equipment Maint & Repair		7,000	7,000	-	0%
3,792	3,332	5,500	2,513	600350	Vehicle Maint & Repair		4,500	4,500	(1,000)	-18%
27,179	9,351	20,000	10,000	600400	Facility Needs		20,000	20,000	-	0%
13,498	9,340	13,000	13,000	600420	Systems Repair		13,000	13,000	-	0%
690	932	1,500	1,100	600600	Travel & Training		2,000	2,000	500	33%
3,042	3,181	4,000	2,150	600700	Membership & Subscription		4,000	4,000	-	0%
40,450	41,062	46,000	43,000	601700	Insurance		47,000	47,000	1,000	2%
-	4,125	12,500	10,500	607500	Special Purchases		10,500	10,500	(2,000)	-16%
40,330	31,911	40,000	33,000	608000	Supplies		35,000	35,000	(5,000)	-13%
19,316	24,218	22,000	25,000	608100	Contract & Other Services		25,000	25,000	3,000	14%
224,933	208,541	252,000	222,163				245,500	245,500	(6,500)	-3%
012-120 Capital Outlay										
-	-	10,000	-	620500	Equipment		10,000	10,000	-	0%
-	-	10,000	-				10,000	10,000	-	0%
012-120 Transfers										
12,500	7,000	-	-	631000	Transfer to PW Reserve		12,500	12,500	12,500	0%
124,700	50,000	-	-	631800	Transfer to Water Reserve		50,000	50,000	50,000	0%
137,200	57,000	-	-				62,500	62,500	62,500	0%
012-120 Contingency										
-	-	50,000	-	640100	Contingency		100,000	100,000	50,000	100%
-	-	50,000	-				100,000	100,000	50,000	100%
674,786	588,548	705,946	600,266	Total Water Plant Expenditures		2.86	844,735	844,735	138,789	20%

2023-2024 Actuals	2024-2025 Actuals	2025-2026 Adopted	2025-2026 Est Actuals	Account Number	Water Distribution Expenditures	FTE	2026-2027 Proposed	2026-2027 Approved	\$ Change	% Change
012-125 Personnel										
170,906	191,010	227,810	210,000	500000	Salaries	3.16	260,874	260,874	33,064	15%
4,335	4,123	5,000	4,750	501400	Call Time		5,500	5,500	500	10%
6,375	3,657	7,500	5,000	501500	Overtime		7,500	7,500	-	0%
88,099	93,786	130,406	120,000	505500	Taxes, Insurance & Benefits		141,472	141,472	11,066	8%
269,715	292,575	370,716	339,750			3.16	415,345	415,345	44,629	12%
012-125 Materials & Services										
5,372	2,625	4,000	1,500	600100	Office Supplies		2,500	2,500	(1,500)	-38%
7,406	6,808	9,000	6,400	600150	Data Processing Support		7,500	7,500	(1,500)	-17%
10,085	10,008	13,000	11,000	600200	Utilities		13,000	13,000	-	0%
3,336	6,138	7,000	6,900	600300	Equipment Maint & Repair		7,000	7,000	-	0%
12,511	7,774	15,000	10,900	600350	Vehicle Maint & Repair		15,000	15,000	-	0%
217	-	1,500	600	600400	Facility Needs		1,500	1,500	-	0%
57,459	65,948	70,000	45,000	600420	Systems Repair		60,000	60,000	(10,000)	-14%
2,679	5,089	5,500	3,000	600600	Travel & Training		5,500	5,500	-	0%
3,790	3,562	5,000	2,500	600700	Membership & Subscription		4,500	4,500	(500)	-10%
10,779	12,862	14,000	15,000	601700	Insurance		16,000	16,000	2,000	14%
-	688	3,500	5,000	603980	H2O Program Expenses		5,000	5,000	1,500	43%
3,931	7,507	8,000	6,000	607500	Special Purchases		7,500	7,500	(500)	-6%
29,385	30,954	32,000	30,590	608000	Supplies		32,000	32,000	-	0%
40,979	42,143	32,000	32,000	608100	Contract & Other Services		33,000	33,000	1,000	3%
187,928	202,107	219,500	176,390				210,000	210,000	(9,500)	-4%
012-125 Transfers										
12,500	10,000	-	-	631000	Transfer to PW Reserve		12,500	12,500	12,500	0%
190,811	50,000	21,085	21,085	631800	Transfer to Water Reserve		200,000	200,000	178,915	849%
203,311	60,000	21,085	21,085				212,500	212,500	191,415	908%
012-125 Contingency										
-	-	100,000	-	640100	Contingency		137,007	97,041	37,007	37%
-	-	100,000	-				137,007	97,041	37,007	37%
012-125 Debt Services										
288,600	299,700	310,800	310,800	702000	2012 Debt Repayment/Bond 2016		325,600	325,600	14,800	5%
130,092	118,548	106,560	106,560	702500	Rev Bond 2016 - Interest/Fees		94,128	94,128	(12,432)	-12%
418,692	418,248	417,360	417,360				419,728	419,728	2,368	1%
1,079,646	972,930	1,128,661	954,585	Total Water Distribution Expenditures		3.16	1,394,580	1,354,614	265,919	24%
2,216,918	1,928,678	1,834,607	2,115,151	WATER FUND REVENUE			2,239,316	2,199,350	404,709	22%
1,754,432	1,561,478	1,834,607	1,554,851	WATER FUND EXPENDITURES		6.02	2,239,316	2,199,350	404,709	22%
462,486	367,201	-	560,300	WATER FUND TOTAL		6.02	0	0	0	0%

2023-2024	2024-2025	2025-2026	2025-2026	Account		2026-2027	2026-2027			
Actuals	Actuals	Adopted	Est Actuals	Number	Sewer Revenue	FTE	Proposed	Approved	\$ Change	% Change
013-000 Revenues										
494,928	137,691	216,101	260,083	400100	Beginning Fund Balance		171,487	171,487	(44,614)	-21%
25,349	24,798	20,000	11,060	400400	Interest		10,000	10,000	(10,000)	-50%
3,018	1,455	1,500	2,033	402700	Refunds & Misc		1,500	1,500	-	0%
488	165	100	54	402720	Public Works Inspection Fee		100	100	(1)	-1%
1,317,968	1,308,487	1,300,000	1,261,856	404400	Sewer Charges		1,312,330	1,312,330	12,330	1%
780	2,649	100	133	404500	Sewer Connection Fees		100	100	-	0%
1,842,532	1,475,246	1,537,801	1,535,219		TOTAL		1,495,516	1,495,516	(42,285)	-3%

2023-2024	2024-2025	2025-2026	2025-2026	Account		2026-2027	2026-2027			
Actuals	Actuals	Adopted	Est Actuals	Number	Sewer Plant Expenditures	FTE	Proposed	Approved	\$ Change	% Change
				013-130	Personnel					
198,102	197,253	204,800	203,566	500000	Salaries	2.86	256,885	256,885	52,085	25%
22,888	23,355	27,000	24,000	501400	Call Time		27,000	27,000	-	0%
5,242	7,312	10,000	10,000	501500	Overtime		10,000	10,000	-	0%
118,770	102,323	114,330	121,793	505500	Taxes, Insurance & Benefits		142,057	142,057	27,727	24%
345,001	330,243	356,130	359,359			2.86	435,942	435,942	79,812	22%
				013-130	Materials & Services					
673	527	700	569	600100	Office Supplies		700	700	-	0%
5,910	6,808	7,500	7,000	600150	Data Processing Support		7,500	7,500	-	0%
37,636	41,391	46,000	42,000	600200	Utilities		46,000	46,000	-	0%
8,374	11,202	10,000	10,000	600300	Equipment Maint & Repair		10,000	10,000	-	0%
2,110	1,977	2,250	2,325	600350	Vehicle Maint & Repair		4,500	4,500	2,250	100%
7,667	1,400	4,000	1,500	600400	Facility Needs		4,000	4,000	-	0%
27,711	7,076	45,000	45,000	600420	Systems Repair		35,000	35,000	(10,000)	-22%
838	1,568	2,500	1,000	600600	Travel & Training		2,500	2,500	-	0%
490	587	1,500	700	600700	Membership & Subscription		1,200	1,200	(300)	-20%
50,331	50,020	57,000	54,000	601700	Insurance		58,000	58,000	1,000	2%
5,308	2,824	7,000	7,000	607500	Special Purchases		7,000	7,000	-	0%
71,407	67,299	72,000	69,000	608000	Supplies		70,000	70,000	(2,000)	-3%
9,519	14,219	15,000	16,000	608100	Contract & Other Services		16,000	16,000	1,000	7%
227,975	206,899	270,450	256,094				262,400	262,400	(8,050)	-3%
				013-130	Transfers					
12,500	6,000	6,000	6,000	631000	Transfer to PW Reserve		-	-	(6,000)	-100%
50,000	25,000	25,000	25,000	631900	Transfer to Sewer Reserve		-	-	(25,000)	-100%
62,500	31,000	31,000	31,000				-	-	(31,000)	-100%
				013-130	Contingency					
-	-	50,000	-	640100	Contingency		10,000	10,000	(40,000)	-80%
-	-	50,000	-				10,000	10,000	(40,000)	-80%
635,476	568,142	707,580	646,453		Total Sewer Plant Expenditures	2.86	708,342	708,342	762	0%

2023-2024 Actuals	2024-2025 Actuals	2025-2026 Adopted	2025-2026 Est Actuals	Account Number	Sewer Collection Expenditures	2026-2027 FTE	2026-2027 Proposed	2026-2027 Approved	\$ Change	% Change
013-135 Personnel										
159,948	178,311	227,810	210,000	500000	Salaries	3.16	260,874	260,874	33,064	15%
3,038	3,149	8,000	5,000	501400	Call Time		7,000	7,000	(1,000)	-13%
4,471	2,987	7,000	6,000	501500	Overtime		7,000	7,000	-	0%
80,529	83,974	123,462	122,000	505500	Taxes, Insurance & Benefits		144,472	144,472	21,010	17%
247,986	268,420	366,272	343,000			3.16	419,345	419,345	53,073	14%
013-135 Materials & Services										
5,372	2,605	3,000	1,500	600100	Office Supplies		2,000	2,000	(1,000)	-33%
7,679	6,808	8,500	6,357	600150	Data Processing Support		7,500	7,500	(1,000)	-12%
42,355	42,201	46,000	42,500	600200	Utilities		44,000	44,000	(2,000)	-4%
7,539	12,027	12,000	11,000	600300	Equipment Maint & Repair		12,000	12,000	-	0%
11,887	7,774	13,000	11,000	600350	Vehicle Maint & Repair		12,000	12,000	(1,000)	-8%
2,850	-	2,000	600	600400	Building Repair		5,000	5,000	3,000	150%
6,700	40,362	42,000	37,000	600420	Systems Repair		40,000	40,000	(2,000)	-5%
3,159	1,821	4,000	1,200	600600	Travel & Training		3,000	3,000	(1,000)	-25%
586	192	500	508	600700	Membership & Subscription		750	750	250	50%
13,474	15,713	18,000	19,800	601700	Insurance		21,780	21,780	3,780	21%
2,568	8,027	10,000	6,440	607500	Special Purchases		10,000	10,000	-	0%
3,649	5,710	8,500	7,700	608000	Supplies		8,000	8,000	(500)	-6%
20,484	24,993	18,000	18,000	608100	Contract & Other Services		20,000	20,000	2,000	11%
128,303	168,232	185,500	163,605				186,030	186,030	530	0%
013-135 Transfers										
12,500	10,000	10,000	10,000	631000	Transfer to PW Reserve		-	-	(10,000)	-100%
504,433	25,000	25,000	25,000	631900	Transfer to Sewer Reserve		-	-	(25,000)	-100%
516,933	35,000	35,000	35,000				-	-	(35,000)	-100%
013-135 Contingency										
-	-	67,774	-	640100	Contingency		5,292	5,292	(62,482)	-92%
-	-	67,774	-				5,292	5,292	(62,482)	-92%
013-135 Debt Services										
101,400	105,300	109,200	109,200	702000	DEQ Loan Repayment-Principal		114,400	114,400	5,200	5%
45,708	41,652	37,440	37,440	702500	Rev Bond 2016 - Interest/Fees		33,072	33,072	(4,368)	-12%
13,158	15,511	14,283	13,898	703000	W/WW Loan 2019 - Principal		14,678	14,678	395	3%
15,876	13,523	14,752	15,137	703500	W/WW Loan 2019 Int & Fees		14,356	14,356	(396)	-3%
176,142	175,986	175,675	175,674				176,506	176,506	831	0%
1,069,364	647,638	830,221	717,279		Total Sewer Collection Expenditures	3.16	787,174	787,174	(43,047)	-5%
1,842,532	1,475,246	1,537,801	1,535,219		TOTAL SEWER REVENUE		1,495,516	1,495,516	(42,285)	-3%
1,704,841	1,215,780	1,537,801	1,363,732		TOTAL SEWER EXPENDITURES	6.02	1,495,516	1,495,516	(42,285)	-3%
137,691	259,465	-	171,487		TOTAL SEWER FUND	6.02	0	0	0	0

2023-2024 Actuals	2024-2025 Actuals	2025-2026 Adopted	2025-2026 Est Actuals	Account Number	City Council Strategic Reserve Fund	2026-2027 FTE Proposed	2026-2027 Approved	\$ Change	% Change
020-000 Revenue									
468,698	451,509	1,030,684	1,064,332	400100	Beginning Fund Balance	394,556	394,556	(636,128)	-62%
23,966	23,445	24,000	43,887	400400	Interest	15,000	15,000	(9,000)	-38%
-	640,000	-	-	402200	Direct Funding	-	-	-	0%
313,684	793,772	585,000	903,906	402700	Refunds & Misc	480,000	480,000	(105,000)	-18%
806,348	1,908,727	1,639,684	2,012,125			889,556	889,556	(750,128)	-46%
020-200 Materials & Services									
-	-	-	-	606050	New Housing Subsidy	-	-	-	0%
59,839	43,571	62,500	42,049	607500	Special Purchases	50,000	50,000	(12,500)	-20%
-	6,303	42,500	40,836	608100	Contract & Other Services	25,000	25,000	(17,500)	-41%
59,839	49,873	105,000	82,885			75,000	75,000	(30,000)	-29%
020-200 Capital Outlay									
-	69,521	590,000	590,000	602200	Ollalla Meadows	-	-	(590,000)	-100%
-	50,000	-	-	628200	Public Improvements	-	-	-	0%
-	119,521	590,000	590,000			-	-	(590,000)	-100%
020-200 Transfers									
-	310,000	-	-	629700	Transfer to Pub Safety Fund	-	-	-	
200,000	365,000	944,684	944,684	630300	Transfer to General Fund	754,510	754,510	(190,174)	-20%
95,000	-	-	-	630305	Transfer to SDC Fund	60,046	60,046	60,046	0%
295,000	675,000	944,684	944,684			814,556	814,556	(130,128)	-14%
806,348	1,908,727	1,639,684	2,012,125		FUND REVENUE	889,556	889,556	(750,128)	-46%
354,839	844,395	1,639,684	1,617,569		FUND EXPENDITURES	889,556	889,556	(750,128)	-46%
451,509	1,064,332	-	394,556		FUND TOTAL	0	0	0	0%

2023-2024	2024-2025	2025-2026	2025-2026	Account		2026-2027	2026-2027			
Actuals	Actuals	Adopted	Est Actuals	Number	Debt Service Fund	FTE	Proposed	Approved	\$ Change	% Change
				025-000	Revenue					
22,448	16,445	16,445	20,714	400100	Beginning Fund Balance		62,928	62,928	46,483	283%
168,299	3,095	213,000	213,000	400200	Current Taxes		136,687	136,687	(76,313)	-36%
1,068	8	-	300	400300	Delinquent Taxes		-	-	-	0%
1,430	1,166	-	1,188	400400	Interest		1,200	1,200	1,200	0%
193,245	20,714	229,445	235,202				200,815	200,815	(28,630)	-12%
				025-250	Debt Services					
170,000	-	-	-	701000	2005 GO Principal		-	-	-	0%
-	-	85,000	45,000	704000	2025 GO Principal		48,000	48,000	(37,000)	-44%
-	-	128,819	127,274	704500	2025 GO Interest		128,687	128,687	(132)	0%
6,800	-	-	-	711000	2005 GO Interest		-	-	-	0%
176,800	-	213,819	172,274				176,687	176,687	(37,132)	-17%
				025-250	Unappropriated Surplus					
-	-	15,626	-	801000	Unappropriated Surplus		24,128	24,128	8,502	54%
-	-	15,626	-				24,128	24,128	8,502	54%
193,245	20,714	229,445	235,202		FUND REVENUE		200,815	200,815	(28,630)	-12%
176,800	-	229,445	172,274		FUND EXPENDITURES		200,815	200,815	(28,630)	-12%
16,445	20,714	-	62,928		FUND TOTAL		-	-	-	0%

2023-2024	2024-2025	2025-2026	2025-2026	Account		2026-2027	2026-2027			
Actuals	Actuals	Adopted	Est Actuals	Number	Forfeiture Revenue Fund	FTE	Proposed	Approved	\$ Change	% Change
				026-000	Revenue					
4,369	4,369	4,369	4,369	400100	Beginning Fund Balance	-	-	-	(4,369)	-100%
-	-	-	-	400400	Interest	-	-	-	-	0%
-	-	-	-	402700	Refunds & Misc	-	-	-	-	0%
-	-	-	-	406260	Local Forfeiture Revenue	-	-	-	-	0%
<u>4,369</u>	<u>4,369</u>	<u>4,369</u>	<u>4,369</u>						<u>(4,369)</u>	<u>-100%</u>
				026-260	Expenditures					
-	-	-	-	606260	Local Forfeiture Revenue	-	-	-	-	0%
-	-	-	-						-	0%
				026-260	Transfers					
-	-	4,369	4,369	631700	Transfer to 911 Fund	-	-	-	(4,369)	-100%
-	-	4,369	4,369						(4,369)	-100%
<u>4,369</u>	<u>4,369</u>	<u>4,369</u>	<u>4,369</u>		FUND REVENUE				<u>(4,369)</u>	<u>-100%</u>
-	-	4,369	4,369		FUND EXPENDITURES				<u>(4,369)</u>	<u>-100%</u>
<u>4,369</u>	<u>4,369</u>	<u>-</u>	<u>-</u>		FUND TOTAL				<u>-</u>	<u>0%</u>

2023-2024	2024-2025	2025-2026	2025-2026	Account		2026-2027	2026-2027			
Actuals	Actuals	Adopted	Est Actuals	Number	Revolving Loan Fund	FTE	Proposed	Approved	\$ Change	% Change
				030-000	Revenue					
64,892	68,210	71,460	71,456	400100	Beginning Fund Balance		74,402	74,402	2,942	4%
3,318	3,246	3,000	2,946	400400	Interest		2,500	2,500	(500)	-17%
-	-	-	-	405400	Loan Repayment		-	-	-	0%
68,210	71,456	74,460	74,402				76,902	76,902	2,442	3%
				030-300	Materials & Services					
-	-	74,460	-	608100	Contract Services		76,902	76,902	2,442	3%
-	-	74,460	-				76,902	76,902	2,442	3%
68,210	71,456	74,460	74,402				76,902	76,902	2,442	3%
-	-	74,460	-		FUND REVENUE		76,902	76,902	2,442	3%
68,210	71,456	-	74,402		FUND EXPENDITURES		76,902	76,902	2,442	3%
					FUND TOTAL		-	-	-	0%

2023-2024	2024-2025	2025-2026	2025-2026	Account		2026-2027	2026-2027			
Actuals	Actuals	Adopted	Est Actuals	Number	Solid Waste Fund	FTE	Proposed	Approved	\$ Change	% Change
				031-000	Revenue					
196,413	201,208	208,008	208,225	400100	Beginning Fund Balance		217,130	217,130	9,122	4%
10,043	9,825	9,000	8,586	400400	Interest		8,500	8,500	(500)	-6%
3,024	4,035	3,000	6,678	403950	User Fees		6,600	6,600	3,600	120%
209,480	215,068	220,008	223,490				232,230	232,230	12,222	6%
				031-310	Materials & Services					
8,272	6,842	220,008	6,360	608100	Contract & Other Services		232,230	232,230	12,222	6%
8,272	6,842	220,008	6,360				232,230	232,230	12,222	6%
209,480	215,068	220,008	223,490		FUND REVENUE		232,230	232,230	12,222	6%
8,272	6,842	220,008	6,360		FUND EXPENDITURES		232,230	232,230	12,222	6%
201,208	208,225	-	217,130		FUND TOTAL		-	-	-	0%

2023-2024 Actuals	2024-2025 Actuals	2025-2026 Adopted	2025-2026 Est Actuals	Account Number	911 System Fund	2026-2027 FTE	2026-2027 Proposed	2026-2027 Approved	\$ Change	% Change
				034-000	Revenues					
80,159	100,791	6,551	4,515	400100	Beginning Fund Balance	8,884	8,884	2,333	36%	
4,099	3,025	-	-	400400	Interest	-	-	-	0%	
34,579	24,835	-	-	402550	911 Excise Tax	-	-	-	0%	
-	5,402	-	-	402700	Refunds & Misc	-	-	-	0%	
-	-	4,369	4,369	403260	Transfer from Forfeit Rev Fund	-	-	(4,369)	-100%	
<u>118,837</u>	<u>134,053</u>	<u>10,920</u>	<u>8,884</u>			<u>8,884</u>	<u>8,884</u>	<u>(2,036)</u>	<u>-19%</u>	
				034-340	Materials & Services					
2,024	25,626	10,920	-	608100	Contract & Other Services	-	-	(10,920)	-100%	
<u>2,024</u>	<u>25,626</u>	<u>10,920</u>	<u>-</u>			<u>-</u>	<u>-</u>	<u>(10,920)</u>	<u>-100%</u>	
				034-340	Capital Outlay					
16,022	103,913	-	-	620500	Equipment	-	-	-	0%	
<u>16,022</u>	<u>103,913</u>	<u>-</u>	<u>-</u>			<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>	
				034-360	Transfers					
				630300	Transfer to General Fund	8,884	8,884	8,884	0%	
<u>118,837</u>	<u>134,053</u>	<u>10,920</u>	<u>8,884</u>		FUND REVENUE	<u>8,884</u>	<u>8,884</u>	<u>(2,036)</u>	<u>-19%</u>	
<u>18,046</u>	<u>129,539</u>	<u>10,920</u>	<u>-</u>		FUND EXPENDITURES	<u>8,884</u>	<u>8,884</u>	<u>(2,036)</u>	<u>-19%</u>	
<u>100,791</u>	<u>4,515</u>	<u>-</u>	<u>8,884</u>		FUND TOTAL	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>	

2023-2024 Actuals	2024-2025 Actuals	2025-2026 Adopted	2025-2026 Est Actuals	Account Number	Building & Property Reserve	2026-2027 FTE	2026-2027 Proposed	2026-2027 Approved	\$ Change	% Change
035-000 Revenues										
799,250	285,552	317,730	442,333	400100	Beginning Fund Balance		330,252	330,252	12,522	4%
40,869	39,980	40,000	18,220	400400	Interest		20,000	20,000	(20,000)	-50%
60,000	60,000	60,000	60,000	401000	Transfer from General		-	-	(60,000)	-100%
-	46,154	114,996	114,996	402700	Refunds & Misc		-	-	(114,996)	-100%
12,355	39,004	-	12,054	405250	Grants		-	-	-	0%
912,474	470,689	532,726	647,602				350,252	350,252	(182,473)	-34%
035-350 Capital Outlay										
-	7,276	30,000	12,000	621000	City Hall		18,000	18,000	(12,000)	-40%
21,770	-	150,000	30,000	621400	Police Department		120,000	120,000	(30,000)	-20%
6,419	11,426	52,110	10,000	621500	Fire Department		50,000	50,000	(2,110)	-4%
135,122	-	20,000	9,000	621660	Parks		20,000	20,000	-	0%
7,296	-	25,000	6,350	621700	Library		62,000	62,000	37,000	148%
-	-	-	-	621800	Public Spaces		-	-	-	0%
33,281	9,654	255,616	250,000	621900	Other Buldings & Properties		80,252	80,252	(175,364)	-69%
23,034	-	-	-	629600	Legal Settlement		-	-	-	0%
226,922	28,356	532,726	317,350				350,252	350,252	(182,474)	-34%
035-350 Transfers										
400,000	-	-	-	629700	Transfer to Pub Safety Remodel		-	-	-	0%
400,000	-	-	-				-	-	-	0%
912,474	470,689	532,726	647,602		FUND REVENUE		350,252	350,252	(182,473)	-34%
626,922	28,356	532,726	317,350		FUND EXPENDITURES		350,252	350,252	(182,474)	-34%
285,552	442,333	-	330,252		FUND TOTAL		0	-	0	0%

2023-2024	2024-2025	2025-2026	2025-2026	Account		2026-2027	2026-2027			
Actuals	Actuals	Adopted	Est Actuals	Number	General Reserve Fund	FTE	Proposed	Approved	\$ Change	% Change
				036-000	Revenues					
704,814	830,140	715,598	733,655	400100	Beginning Fund Balance		703,046	703,046	(12,552)	-2%
36,076	35,291	30,000	30,000	400400	Interest		25,000	25,000	(5,000)	-17%
183,000	156,500	165,000	165,000	401000	Transfer from General Fund		-	-	(165,000)	-100%
-	38,537	-	-	401010	Transfer from Library Reserve		-	-	-	0%
-	45	32,000	32,000	402700	Refunds & Misc		-	-	(32,000)	-100%
923,890	1,060,513	942,598	960,655				728,046	728,046	(214,552)	-23%
				036-360	Capital Outlay					
72,530	30,030	495,000	140,000	621800	Fire Department Equipment		404,448	404,448	(90,552)	-18%
5,615	70,154	160,000	55,609	628000	Police Department Equipment		100,000	100,000	(60,000)	-38%
3,251	26,675	88,500	20,000	629000	City Hall Equipment		66,500	66,500	(22,000)	-25%
3,941	-	65,000	-	629160	Library Equipment		65,000	65,000	-	0%
-	-	77,098	-	629360	Property Maintenance Equipment		77,098	77,098	-	0%
4,800	-	42,000	42,000	629375	Parks Plans & Improvements		-	-	(42,000)	-100%
3,612	-	15,000	-	629400	Disaster Preparedness		15,000	15,000	-	0%
-	-	-	-	629600	Legal Settlement		-	-	-	0%
93,750	126,859	942,598	257,609				728,046	728,046	(214,552)	-23%
				036-360	Transfers					
-	200,000	-	-	630300	Transfer to General Fund		-	-	-	0%
-	200,000	-	-				-	-	-	0%
923,890	1,060,513	942,598	960,655		FUND REVENUE		728,046	728,046	(214,552)	-23%
93,750	326,859	942,598	257,609		FUND EXPENDITURES		728,046	728,046	(214,552)	-23%
830,140	733,655	-	703,046		FUND TOTAL		(0)	-	(0)	0%

2023-2024	2024-2025	2025-2026	2025-2026	Account		2026-2027	2026-2027			
Actuals	Actuals	Adopted	Est Actuals	Number	Public Works Reserve	FTE	Proposed	Approved	\$ Change	% Change
040-000 Revenues										
370,649	382,942	440,180	443,010	400100	Beginning Fund Balance		512,278	512,278	72,098	16%
18,953	18,541	15,000	18,268	400400	Interest		16,000	16,000	1,000	7%
25,000	17,000	-	-	400600	Transfer from Water		25,000	25,000	25,000	0%
25,000	16,000	16,000	16,000	401100	Transfer from Sewer Fund		-	-	(16,000)	-100%
35,000	35,000	35,000	35,000	401200	Transfer from Streets Fund		35,000	35,000	-	0%
-	-	-	-	405475	Sale of Surplus Property		-	-	-	0%
474,602	469,482	506,180	512,278				588,278	588,278	82,098	16%
040-400 Capital Outlay										
91,660	17,222	223,000	-	620500	Equipment		270,000	270,000	47,000	21%
-	9,250	283,180	-	620510	Buildings		318,278	318,278	35,098	12%
91,660	26,472	506,180	-				588,278	588,278	82,098	16%
474,602	469,482	506,180	512,278		FUND REVENUE		588,278	588,278	82,098	16%
91,660	26,472	506,180	-		FUND EXPENDITURES		588,278	588,278	82,098	16%
382,942	443,010	-	512,278		FUND TOTAL		(0)	-	(0)	0%

2023-2024	2024-2025	2025-2026	2025-2026	Account		2026-2027	2026-2027			
Actuals	Actuals	Adopted	Est Actuals	Number	Water Reserve Fund	FTE	Proposed	Approved	\$ Change	% Change
				041-000	Revenues					
2,027,265	2,167,045	1,927,045	1,885,387	400100	Beginning Fund Balance		1,476,472	1,476,472	(450,573)	-23%
103,662	101,408	100,000	78,000	400400	Interest		75,000	75,000	(25,000)	-25%
315,511	100,000	21,085	21,085	400600	Transfer from Water		200,000	200,000	178,915	849%
-	-	-	-	402700	Refunds & Misc		-	-	-	0%
2,446,438	2,368,452	2,048,130	1,984,472				1,751,472	1,751,472	(296,658)	-14%
				041-410	Materials & Services					
6,678	-	40,000	40,000	600420	Systems Repair		40,000	40,000	-	0%
44,885	38,480	200,000	100,000	608100	Contract & Other Services		200,000	200,000	-	0%
51,563	38,480	240,000	140,000				240,000	240,000	-	0%
				041-410	Capital Outlay					
189,939	16,901	500,000	10,000	620500	Equipment		500,000	500,000	-	0%
7,787	427,683	858,130	358,000	620520	Systems		561,472	561,472	(296,658)	-35%
30,104	-	450,000	-	626400	Master Plan Improvements		450,000	450,000	-	0%
227,830	444,584	1,808,130	368,000				1,511,472	1,511,472	(296,658)	-16%
2,446,438	2,368,452	2,048,130	1,984,472		FUND REVENUE		1,751,472	1,751,472	(296,658)	-14%
279,394	483,065	2,048,130	508,000		FUND EXPENDITURES		1,751,472	1,751,472	(296,658)	-14%
2,167,045	1,885,387	-	1,476,472		FUND TOTAL		0	-	0	0%

2023-2024 Actuals	2024-2025 Actuals	2025-2026 Adopted	2025-2026 Est Actuals	Account Number	Sewer Reserve Fund	2026-2027 FTE	2026-2027 Proposed	2026-2027 Approved	\$ Change	% Change
042-00 Revenues										
742,845	1,292,337	1,033,773	1,267,766	400100	Beginning Fund Balance		1,164,766	1,164,766	130,993	13%
37,985	37,158	35,000	52,000	400400	Interest		45,000	45,000	10,000	29%
554,433	50,000	50,000	50,000	400500	Transfer from Sewer Fund		20,000	20,000	(30,000)	-60%
<u>1,335,262</u>	<u>1,379,496</u>	<u>1,118,773</u>	<u>1,369,766</u>				<u>1,229,766</u>	<u>1,229,766</u>	<u>110,993</u>	<u>10%</u>
042-420 Materials & Services										
-	-	180,000	50,000	600420	Systems Repair		180,000	180,000	-	0%
-	-	40,000	-	608100	Contract & Other Services		60,000	60,000	20,000	50%
<u>-</u>	<u>-</u>	<u>220,000</u>	<u>50,000</u>				<u>240,000</u>	<u>240,000</u>	<u>20,000</u>	<u>9%</u>
042-420 Capital Outlay										
-	7,089	10,000	-	620500	Equipment		10,000	10,000	-	0%
-	7,777	688,773	150,000	620520	Systems		779,766	779,766	90,993	13%
42,925	96,864	200,000	5,000	620550	I & I Improvement		200,000	200,000	-	0%
<u>42,925</u>	<u>111,730</u>	<u>898,773</u>	<u>155,000</u>				<u>989,766</u>	<u>989,766</u>	<u>90,993</u>	<u>10%</u>
<u>1,335,262</u>	<u>1,379,496</u>	<u>1,118,773</u>	<u>1,369,766</u>		FUND REVENUE		<u>1,229,766</u>	<u>1,229,766</u>	<u>110,993</u>	<u>10%</u>
<u>42,925</u>	<u>111,730</u>	<u>1,118,773</u>	<u>205,000</u>		FUND EXPENDITURES		<u>1,229,766</u>	<u>1,229,766</u>	<u>110,993</u>	<u>10%</u>
<u>1,292,337</u>	<u>1,267,766</u>	<u>-</u>	<u>1,164,766</u>		FUND TOTAL		<u>(0)</u>	<u>-</u>	<u>(0)</u>	<u>0%</u>

2023-2024 Actuals	2024-2025 Actuals	2025-2026 Adopted	2025-2026 Est Actuals	Account Number	Streets Reserve Fund	2026-2027 FTE	2026-2027 Proposed	2026-2027 Approved	\$ Change	% Change
043-000 Revenues										
1,437,543	1,891,050	2,113,259	2,194,078	400100	Beginning Fund Balance		2,486,105	2,486,105	372,846	18%
73,507	71,909	70,000	90,000	400400	Interest		90,000	90,000	20,000	29%
380,000	575,209	522,027	522,027	400450	Transfer from Streets		331,949	331,949	(190,078)	-36%
1,891,050	2,538,168	2,705,286	2,806,105				2,908,054	2,908,054	202,768	7%
043-430 Materials & Services										
-	-	70,000	20,000	608100	Contract & Other Services		80,000	80,000	10,000	14%
-	344,090	1,635,286	100,000	802000	Road Maintenance Expenditures		1,828,054	1,828,054	192,768	12%
-	344,090	1,705,286	120,000				1,908,054	1,908,054	202,768	12%
043-430 Capital Outlay										
-	-	1,000,000	200,000	802100	Business Highway 20 Improvement		1,000,000	1,000,000	-	0%
-	-	1,000,000	200,000				1,000,000	1,000,000	-	0%
1,891,050	2,538,168	2,705,286	2,806,105		FUND REVENUE		2,908,054	2,908,054	202,768	7%
-	344,090	2,705,286	320,000		FUND EXPENDITURES		2,908,054	2,908,054	202,768	7%
1,891,050	2,194,078	-	2,486,105		FUND TOTAL		(0)	-	(0)	0%

2023-2024	2024-2025	2025-2026	2025-2026	Account		2026-2027	2026-2027		
Actuals	Actuals	Adopted	Est Actuals	Number	Library Reserve Fund	FTE	Proposed	Approved	\$ Change % Change
				045-000	Revenues				
55,660	48,386	-	-	400100	Beginning Fund Balance	-	-	-	-
2,846	2,101	-	-	400400	Interest	-	-	-	-
2,045	-	-	-	404900	Gifts, Grants & Bequests	-	-	-	-
60,551	50,486	-	-			-	-	-	-
				045-450	Materials & Services				
9,738	-	-	-	603500	Books & Materials	-	-	-	-
2,427	-	-	-	620500	Equipment	-	-	-	-
12,165	-	-	-			-	-	-	-
				045-450	Transfers				
-	11,949	-	-	630300	Transfer to General Fund	-	-	-	-
-	38,537	-	-	630500	Transfer to General Reserve	-	-	-	-
-	50,486	-	-			-	-	-	-
60,551	50,486	-	-		FUND REVENUE	-	-	-	-
12,165	50,486	-	-		FUND EXPENDITURES	-	-	-	-
48,386	-	-	-		FUND TOTAL	-	-	-	-

2023-2024 Actuals	2024-2025 Actuals	2025-2026 Adopted	2025-2026 Est Actuals	Account Number	Footpaths & Bicycle Trails Fund	2026-2027 FTE	2026-2027 Proposed	2026-2027 Approved	\$ Change	% Change
050-000 Revenues										
35,724	40,407	45,197	45,134	400100	Beginning Fund Balance		50,038	50,038	4,841	11%
1,827	1,787	1,701	1,861	400400	Interest		1,600	1,600	(101)	-6%
2,856	2,940	2,800	3,043	402400	Oregon State Highway Tax		2,900	2,900	100	4%
40,407	45,134	49,698	50,038				54,538	54,538	4,840	10%
050-500 Capital Outlay										
-	-	49,698	-	620520	Systems		54,538	54,538	4,840	10%
-	-	49,698	-				54,538	54,538	4,840	10%
40,407	45,134	49,698	50,038		FUND REVENUE		54,538	54,538	4,840	10%
-	-	49,698	-		FUND EXPENDITURES		54,538	54,538	4,840	10%
40,407	45,134	-	50,038		FUND TOTAL				-	0%

2023-2024 Actuals	2024-2025 Actuals	2025-2026 Adopted	2025-2026 Est Actuals	Account Number	Systems Development Fund	FTE	2026-2027 Proposed	2026-2027 Approved	\$ Change	% Change
060-000 Revenues										
815,109	974,823	1,055,783	1,044,058	400100	Beginning Fund Balance		1,124,990	1,124,990	69,207	7%
42,316	40,773	40,000	40,500	400400	Interest		40,000	40,000	-	0%
35,288	13,655	20,000	15,000	405000	Water SDCs		20,000	20,000	-	0%
19,229	8,974	14,000	16,000	405025	Wastewater SDCs		14,000	14,000	-	0%
5,725	2,868	2,000	5,395	405050	Storm Drainage SDCs		2,000	2,000	-	0%
5,703	2,965	2,000	4,037	405075	Transportation SDCs		2,000	2,000	-	0%
95,000	-	-	-	405386	Transfer from CC Strat Reserve		60,046	60,046	60,046	0%
1,018,370	1,044,058	1,133,783	1,124,990				1,263,035	1,263,035	129,252	11%
060-600 Capital Outlay										
43,547	-	675,000	-	620600	Water Systems		745,000	745,000	70,000	10%
-	-	325,000	-	620610	Wastewater Systems		360,000	360,000	35,000	11%
-	-	66,000	-	620620	Storm Drain Systems		75,000	75,000	9,000	14%
-	-	67,783	-	620630	Transportation Systems		83,035	83,035	15,252	23%
43,547	-	1,133,783	-				1,263,035	1,263,035	129,252	11%
1,018,370	1,044,058	1,133,783	1,124,990		FUND REVENUE		1,263,035	1,263,035	129,252	11%
43,547	-	1,133,783	-		FUND EXPENDITURES		1,263,035	1,263,035	129,252	11%
974,823	1,044,058	-	1,124,990		FUND TOTAL		0	0	0	0%

2023-2024	2024-2025	2025-2026	2025-2026	Account		2026-2027	2026-2027			
Actuals	Actuals	Adopted	Est Actuals	Number	Grants Fund	FTE	Proposed	Approved	\$ Change	% Change
				065-000	Revenues					
512,851	561,555	280,908	280,957	400100	Beginning Fund Balance		285,172	285,172	4,264	2%
25,184	24,636	10,000	11,585	400400	Interest		10,000	10,000	-	0%
220	-	-	-	402700	Refunds & Misc		-	-	-	0%
50,046	4,590	-	7,852	405250	Grants		-	-	-	0%
-	-	-	-	405270	Planning Grants		-	-	-	0%
588,301	590,781	290,908	300,395				295,172	295,172	4,264	1%
				065-650	Materials & Services					
10,780	-	122,908	-	605250	Grants		127,172	127,172	4,264	3%
14,008	3,765	45,000	6,229	605260	Main St Program		45,000	45,000	-	0%
-	-	-	-	605270	Planning Grants		-	-	-	0%
24,788	3,765	167,908	6,229				172,172	172,172	4,264	3%
				065-650	Capital Outlay					
1,498	6,059	85,000	8,993	625340	ODOT Grants		85,000	85,000	-	0%
-	-	38,000	-	625350	Petroleum Trust		38,000	38,000	-	0%
460	-	-	-	625370	Drinking Water Source Protect		-	-	-	0%
1,958	6,059	123,000	8,993				123,000	123,000	-	0%
				065-650	Transfers					
-	300,000	-	-	630300	Transfer to General Fund		-	-	-	0%
-	300,000	-	-				-	-	-	0%
588,301	590,781	290,908	300,395		FUND REVENUE		295,172	295,172	4,264	1%
26,746	309,824	290,908	15,222		FUND EXPENDITURES		295,172	295,172	4,264	1%
561,555	280,957	-	285,172		FUND TOTAL		-	-	-	0%

2023-2024	2024-2025	2025-2026	2025-2026	Account	Stabilization Fund	2026-2027	2026-2027		
Actuals	Actuals	Adopted	Est Actuals	Number		FTE	Proposed	Approved	\$ Change % Change
				075-000	Revenues				
499,202	520,988	540,288	540,388	400100	Beginning Fund Balance		347,671	347,671	(192,617) -36%
25,526	24,971	20,000	22,283	400400	Interest		15,000	15,000	(5,000) -25%
-	5,000	-	-	402700	Refunds & Misc		-	-	- 0%
524,728	550,959	560,288	562,671				362,671	362,671	(197,617) -35%
				075-750	Materials & Services				
3,740	871	5,000	5,000	608500	Employee Appreciation		5,000	5,000	- 0%
-	-	305,288	-	608600	Retirement Expenses		207,671	207,671	(97,617) -32%
-	9,700	50,000	10,000	608700	Insurance Expenses		50,000	50,000	- 0%
-	-	-	-	608800	Revenue Stabilization		-	-	- 0%
3,740	10,571	360,288	15,000				262,671	262,671	(97,617) -27%
				075-750	Transfers				
-	-	200,000	200,000	630300	Transfer to General Fund		100,000	100,000	(100,000) -50%
-	-	200,000	200,000				100,000	100,000	(100,000) -50%
524,728	550,959	560,288	562,671		FUND REVENUE		362,671	362,671	(197,617) -35%
3,740	10,571	560,288	215,000		FUND EXPENDITURES		362,671	362,671	(197,617) -35%
520,988	540,388	-	347,671		FUND TOTAL		0	-	0 0%

2023-2024 Actuals	2024-2025 Actuals	2025-2026 Adopted	2025-2026 Est Actuals	Account Number	Public Safety Building Remodel Fund	2026-2027 FTE	2026-2027 Proposed	2026-2027 Approved	\$ Change	% Change
080-000 Revenues										
-	188,043	177,316	52,412	400100	Beginning Fund Balance		161,140	161,140	(16,176)	-9%
-	-	-	-	400400	Interest		5,000	5,000	5,000	0%
340,000	300,000	300,000	300,000	405390	Transfer from URA		100,000	100,000	(200,000)	-67%
-	310,000	-	-	405450	Transfer from CC Strategic Res		-	-	-	0%
400,000	-	-	-	405500	Trans from Bldg/Prop Reserve		-	-	-	0%
740,000	798,043	477,316	352,412				266,140	266,140	(211,176)	-44%
080-850 Capital Outlay										
488,935	740,601	427,316	146,320	620560	Construction Costs		236,140	236,140	(191,176)	-45%
63,022	5,030	50,000	44,952	620570	Contracts & Services		30,000	30,000	(20,000)	-40%
551,957	745,631	477,316	191,272				266,140	266,140	(211,176)	-44%
740,000	798,043	477,316	352,412							
551,957	745,631	477,316	191,272							
188,043	52,412	-	161,140							
FUND REVENUE							266,140	266,140	(211,176)	-44%
FUND EXPENDITURES							266,140	266,140	(211,176)	-44%
FUND TOTAL							-	-	-	0%

2023-2024 Actuals	2024-2025 Actuals	2025-2026 Adopted	2025-2026 Est Actuals	Account Number	Water Construction Fund	FTE	2026-2027 Proposed	2026-2027 Approved	\$ Change	% Change
				085-000	Revenues					
-	-	2,600,000	2,593,965	400100	Beginning Fund Balance		2,600,845	2,600,845	845	0%
-	1,064	-	106,880	400400	Interest		100,000	100,000	100,000	0%
-	2,611,125	-	-	402700	Refunds & Misc		-	-	-	0%
-	2,612,189	2,600,000	2,700,845				2,700,845	2,700,845	100,845	4%
				085-850	Capital Outlay					
-	18,224	2,600,000	100,000	620520	Systems		2,700,845	2,700,845	100,845	4%
-	18,224	2,600,000	100,000				2,700,845	2,700,845	100,845	4%
				085-850	Transfers					
-	-	-	-	630600	Transfer to Water		-	-	-	0%
-	-	-	-				-	-	-	0%
-	2,612,189	2,600,000	2,700,845		FUND REVENUE		2,700,845	2,700,845	100,845	4%
-	18,224	2,600,000	100,000		FUND EXPENDITURES		2,700,845	2,700,845	100,845	4%
-	2,593,965	-	2,600,845		FUND TOTAL		(0)	-	(0)	0%

PUBLIC HEARING SCRIPT
for the Adoption of City of Toledo Budget for Fiscal Year 2026-2027

1. Opening

This is the time and place for a public hearing on Adoption of the City of Toledo Proposed Budget for Fiscal Year 2026-2027. The hearing is now called to order at p.m.

2. Conduct of Hearing

The public hearing will be conducted as follows: staff will give their report and answer any questions from the Council. Following the staff report, I will open the hearing for public testimony. After the opportunity for public testimony, the Council may have additional questions for staff. I will then close the hearing, and the Council will discuss and consider the matter.

3. Testimony

When you offer comments, please state your name and address for the record and you will be given 3 minutes. Please keep your testimony concise and relevant to the issues before us. All testimony shall be directed towards the Council and not to other members of the audience.

4. Staff Report and Questions

Staff will now present the staff report and any correspondence on this matter other than those items already included in the record. Does the Council have any questions for staff?

5. Public Testimony

At this time, we will receive public comments.

- Is there anyone who wishes to offer comment on the Adoption of the Proposed City of Toledo Budget for Fiscal Year 2026-2027?

6. Staff Comments

Does the staff have anything to add in response to the testimony?

7. Questions of Clarification

Does any member of the Council have any further questions of staff?

8. Council discretion to continue the hearing

The Council may close the hearing now. Does the council wish to conclude the hearing?

9. Close Hearing

If there are no further discussions, I will now close the public hearing. The Public Hearing is closed at: p.m.

PUBLIC HEARING SCRIPT

*on the Declaration of the City of Toledo's Intent to Receive State
Shared Revenues for Fiscal Year 2026–2027*

1. Opening

This is the time and place for a public hearing on the Declaration of the City of Toledo's Intent to Receive State Shared Revenues for Fiscal Year 2026–2027. The hearing is now called to order at p.m.

2. Conduct of Hearing

The public hearing will be conducted as follows: staff will give their report and answer any questions from the Council. Following the staff report, I will open the hearing for public testimony. After the opportunity for public testimony, the Council may have additional questions for staff. I will then close the hearing, and the Council will discuss and consider the matter.

3. Testimony

When you offer comments, please state your name and address for the record and you will be given 3 minutes. Please keep your testimony concise and relevant to the issues before us. All testimony shall be directed towards the Council and not to other members of the audience.

4. Staff Report and Questions

Staff will now present the staff report and any correspondence on this matter other than those items already included in the record. Does the Council have any questions for staff?

5. Public Testimony

At this time, we will receive public comments.

- Is there anyone who wishes to offer comment on the Adoption of the Proposed City of Toledo Budget for Fiscal Year 2026-2027?

6. Staff Comments

Does the staff have anything to add in response to the testimony?

7. Questions of Clarification

Does any member of the Council have any further questions of staff?

8. Council discretion to continue the hearing

The Council may close the hearing now. Does the council wish to conclude the hearing?

9. Close Hearing

If there are no further discussions, I will now close the public hearing. The Public Hearing is closed at: p.m.



**City of Toledo
Request for City Council Action**

Council Goal:	Meeting Date:	Agenda Topic:
Not Applicable	June 17, 2026	Resolution No. 1608, adopting the 2026-2027 Operating Budget, appropriating funds and levying taxes for the Fiscal Year 2026-2027
Prepared By:		Approved by:
Judy Richter		Rich Huebner, City Manager

Reviewed by:

Paul Johnson
Rich Huebner

Recommendation:

Motion to approve Resolution No. 1608, a resolution of the Toledo City Council adopting the 2026-2027 Operating Budget, appropriating funds and levying taxes for the Fiscal Year 2026-2027. The budget total was \$26,722,746.

Background:

The Budget Committee met on May 5, May 12 and May 26, 2026, to review and approve the budget in the amount of \$26,722,746. The Resolution establishes a tax rate of \$5.18 per \$1000 of assessed value and \$176,687 of bonded debt.

Fiscal Impact:	Fiscal Year:	GL Number:
Unknown	2026-2027	N/A

Attachments:

1. 2026 1608 RESOLUTION ADOPTING THE BUDGET, APPROPRIATING FUNDS AND LEVYING TAXES FOR THE FISCAL YEAR 2026-2027

**CITY OF TOLEDO
RESOLUTION NO. 1608**

**A RESOLUTION OF THE TOLEDO CITY COUNCIL ADOPTING THE
BUDGET, APPROPRIATING FUNDS AND LEVYING TAXES FOR THE FISCAL
YEAR 2026-2027**

BE IT RESOLVED that the City Council of the City of Toledo hereby adopts the budget for the fiscal year 2026-2027 in the sum of \$26,722,746., now on file at the Toledo City Hall.

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2026, and for the purposes shown below, are hereby appropriated:

GENERAL FUND

Administrative	\$1,476,987
Police	\$1,818,095
Fire	\$877,524
Property Maintenance	\$400,957
Library	\$603,839
Municipal Court	\$43,565
General Services	\$197,000
Transfers	\$0
Special Payments	\$0
General Operating Contingency	\$100,000
TOTAL APPROPRIATIONS	\$5,517,967

STREETS

Streets	\$2,852,286
Transfers	\$366,949
Contingency	\$300,000
TOTAL APPROPRIATIONS	\$3,519,235

WATER

Water Plant	\$682,236
Water Distribution	\$625,345
Debt Service	\$419,728
Transfers	\$275,000
Contingency	\$197,041
TOTAL APPROPRIATIONS	\$2,199,350

SEWER

Sewer Plant	\$698,342
Sewer Collection	\$605,376
Debt Service	\$176,506

Transfers	\$0
Contingency	\$15,292
TOTAL APPROPRIATIONS	\$1,495,516
 CITY COUNCIL STRATEGIC RESERVE	
C/C Strategic Reserve Materials & Services	\$75,000
Capital Outlay	\$0
Transfers	\$814,556
TOTAL APPROPRIATIONS	\$889,556
 DEBT SERVICE	
Debt Service	\$176,687
TOTAL APPROPRIATIONS	\$176,687
 REVOLVING LOAN FUND	
Revolving Loan -Materials & Services	\$76,902
TOTAL APPROPRIATIONS	\$76,902
 SOLID WASTE FUND	
Solid Waste Materials & Services	\$232,230
TOTAL APPROPRIATIONS	\$232,230
 911 SYSTEM FUND	
911 System Fund Materials & Services	\$0
Transfers	\$8,884
TOTAL APPROPRIATIONS	\$8,884
 BUILDING AND PROPERTY RESERVE	
Building & Property Capital Outlay	\$350,252
Transfer	\$0
TOTAL APPROPRIATIONS	\$350,252
 GENERAL RESERVE FUND	
General Reserve Capital Outlay	\$728,046
TOTAL APPROPRIATIONS	\$728,046
 PUBLIC WORKS RESERVE	
Public Works Capital Outlay	\$588,278
TOTAL APPROPRIATIONS	\$588,278

WATER RESERVE FUND	
Water Reserve Materials & Services	\$240,000
Capital Outlay	\$1,511,472
TOTAL APPROPRIATIONS	\$1,751,472
SEWER RESERVE TOTAL	
Sewer Reserve Materials & Services	\$240,000
Capital Outlay	\$989,766
TOTAL APPROPRIATIONS	\$1,229,766
STREET RESERVE	
Street Reserve Materials & Services	\$1,908,054
Capital Outlay	\$1,000,000
TOTAL APPROPRIATIONS	\$2,908,054
FOOTPATHS & BICYCLE TRAILS	
Footpaths & Bicycle Trails Capital Outlay	\$54,538
TOTAL APPROPRIATIONS	\$54,538
SYSTEMS DEVELOPMENT FUND	
System Development Capital Outlay	\$1,263,035
TOTAL APPROPRIATIONS	\$1,263,035
GRANT FUND	
Grant Fund Materials & Services	\$172,172
Capital Outlay	\$123,000
Transfers	\$0
TOTAL APPROPRIATIONS	\$295,172
STABILIZATION FUND	
Stabilization Fund Materials & Services	\$262,671
Stabilization Fund Transfers	\$100,000
TOTAL APPROPRIATIONS	\$362,671
PUBLIC SAFETY BLDG REMODEL	
Public Safety Building – Capital Outlay	\$266,140
TOTAL APPROPRIATIONS	\$266,140
WATER CONSTRUCTION FUND	
Water Construction Capital Outlay	\$2,700,845
TOTAL APPROPRIATIONS	\$2,700,845
TOTAL BUDGET APPROPRIATIONS	\$26,614,596
<i>Total Unappropriated Amounts, All Funds</i>	<i>\$108,150</i>

BE IT RESOLVED that the City Council of the City of Toledo hereby imposes the taxes provided for in the adopted budget at the rate of \$5.18 per \$1,000 of assessed value for operations; and in the amount of \$176,687 for bonds; and that these taxes are hereby imposed and categorized for tax year 2026-2027 upon the assessed value of all taxable property within the district.

**GENERAL GOVERNMENT
LIMITATION**

**EXCLUDED FROM
LIMITATION**

Permanent Rate \$5.18/\$1,000
Debt Service

\$176,687

PASSED by the City Council on
this 17th day of June, 2026

APPROVED by the Mayor on this
17th day of June, 2026

APPROVED:

ATTEST:

Mayor Tracy Mix

City Recorder Paul Johnson



**City of Toledo
Request for City Council Action**

Council Goal:	Meeting Date:	Agenda Topic:
N/A	June 17, 2026	A Resolution of the Toledo City Council declaring the City of Toledo's election to receive State Share Revenues for fiscal 2026-2027 and certifying compliance with ORS 475C related to Marijuana sales inside city limits.
Prepared By:		Approved by:
Judy Richter		Rich Huebner, City Manager

Reviewed by:

Paul Johnson
Rich Huebner

Recommendation:

Motion to approve Resolution No. 1609, a resolution of the Toledo City Council declaring the City of Toledo's election to receive State Share Revenues for fiscal 2026-2027 and certifying compliance with ORS 475C related to Marijuana sales inside city limits.

Background:

Approval of the proposed Resolution No. 1609 is required prior to receiving State Shared Revenues and Marijuana Revenue and must be filed with the State of Oregon Department of Administrative Services prior to July 1, 2026

Fiscal Impact:	Fiscal Year:	GL Number:
Unknown	2026-2027	N/A

Attachments:

1. 2026 1609 RESOLUTION DECLARING THE CITY OF TOLEDO'S ELECTION TO RECEIVE STATE SHARED REVENUES FOR 2026-2027 & CERTIFYING

**CITY OF TOLEDO
RESOLUTION NO. 1609**

A RESOLUTION OF THE TOLEDO CITY COUNCIL DECLARING THE CITY OF TOLEDO'S ELECTION TO RECEIVE STATE SHARED REVENUES FOR FISCAL YEAR 2026-2027 AND CERTIFYING COMPLIANCE WITH ORS 475C RELATED TO MARIJUANA SALES INSIDE CITY LIMITS

WHEREAS, the Toledo Budget Committee held a Public Hearing on May 5, 2025 and May 12, 2026 giving citizens the opportunity to comment on the use of State Revenue Sharing, and;

WHEREAS, the Toledo City Council held a Public Hearing on June 17, 2026 giving citizens the opportunity to comment on the use of State Revenue Sharing, and;

WHEREAS, the City of Toledo levied a property tax for the year preceding the year in which revenue sharing is due under ORS 471.810 and this section, and;

WHEREAS, ORS 475C.005, the Adult and Medical Use of Cannabis Act contains the rules and regulations regarding the sale of recreational and medical marijuana in the State of Oregon, and;

WHEREAS, 475C.065 establishes a license to produce marijuana, and;

WHEREAS, 475C.085 establishes a license to process marijuana, and;

WHEREAS, 475C.093 establishes a license for the wholesale sale of marijuana, and;

WHEREAS, 475C.097 establishes a license for the retail sale of marijuana, and;

WHEREAS, Toledo Municipal Code (TMC) Chapter 3.16 authorizes the sale of marijuana in the City of Toledo and establishes a tax of 3% on all retail sales.

NOW, THEREFORE, THE CITY OF TOLEDO RESOLVES AS FOLLOWS:

- Section 1. Pursuant to ORS 221.770, the City hereby elects to receive state revenues for fiscal year 2025-2026.
- Section 2. Pursuant to ORS 475C.726 (6)(a), the City of Toledo hereby certifies that it allows the establishment of the aforementioned marijuana businesses under ORS Chapter 475C and the Toledo Municipal Code and further certifies the City is eligible and elects to receive revenue collected by the State for the purpose of state revenue sharing and the City's tax for fiscal year 2025-2026.
- Section 3. That this Resolution shall be effective immediately upon passage by the Toledo City Council.
- Section 4. That this resolution was approved by the Toledo City Council on the 17th of June, 2026.

PASSED by the City Council
on this 17th day of June, 2026.

APPROVED by the Mayor
on this 17th day of June, 2026.

APPROVED:

ATTEST:

Mayor Tracy Mix

City Recorder Paul Johnson

I certify that a public hearing before the Budget Committee was held on May 5, 2026 and May 12, 2026 and a Public Hearing before the City Council was held on June 17th, 2026 giving citizens an opportunity to comment on the use of State Revenue Sharing.

City Recorder Paul Johnson



**City of Toledo
Request for City Council Action**

Council Goal:	Meeting Date:	Agenda Topic:
Not Applicable	June 17, 2026	Resolution No. 1610 - Dahl Disposal Rate Increase
Prepared By:		Approved by:
Rich Huebner, City Manager		Rich Huebner, City Manager

Reviewed by:

Paul Johnson
Rich Huebner

Recommendation:

Motion to approve Resolution No. 1610, a resolution of the Toledo City Council authorizing a rate increase for solid waste disposal services provided by Dahl Disposal Services and repealing Resolution No. 1554.

Background:

The City has an exclusive Franchise Agreement with Dahl Disposal Services for provision of Solid Waste & Recycling Services within the City of Toledo. Toledo Municipal Code 8.16 provides the parameters for the rate adjustment based on audited financial reports. City staff have reviewed the rate request and related financial information and concluded that the rate request is in compliance with the allowable parameters.

Dahl Disposal is proposing a 4.57% increase. This amount is reflective of 85% of the two-year Consumer Price Index year-over-year inflationary figure and in consideration of no rate increase in 2025.

Fiscal Impact:	Fiscal Year:	GL Number:
N/A	2026-2027	N/A

Attachments:

1. Resolution No. 1610 Dahl Disposal Rate Increase
2. Dahl CPI Cover Letter Toledo 6-1-26
3. April 2026 CPI Table - Two Year Change
4. Toledo Rate Schedule 2026-27

**CITY OF TOLEDO
RESOLUTION NO. 1610**

A RESOLUTION OF THE TOLEDO CITY COUNCIL AUTHORIZING A RATE INCREASE FOR SOLID WASTE DISPOSAL SERVICES PROVIDED BY DAHL DISPOSAL AND REPEALING RESOLUTION NO. 1554

WHEREAS, the City has granted an exclusive franchise to Dahl Disposal Service as set forth in the Toledo Municipal Code (TMC) 8.16.070; and

WHEREAS, the City Council sets rates as presently provided in TMC 8.16.140; and

WHEREAS, Dahl Disposal has submitted a rate increase request, attached as Exhibit A in compliance with the requirements of TMC 8.16.140 to replace the previously submitted Rate Sheet from May 24, 2023.

NOW, THEREFORE, THE CITY OF TOLEDO ADOPTS THE FOLLOWING FINDINGS OF FACT:

Section 1. Approval of the Dahl Disposal Services proposed rate increase request of 4.57%.

Section 2. Resolution No. 1554 is hereby repealed in its entirety.

Section 3. Approval of the attached rate schedule, which shall take effect on July 1, 2026.

This resolution is hereby adopted by the Toledo City Council on this 17th day of June, 2026.

APPROVED

ATTEST

Mayor Tracy Mix

City Recorder Paul Johnson



East County Transfer Center
5441 W. Hwy 20
PO Box 357

Toledo, OR 97391
Office: 541.336.2932
Fax: 541.336.4817

South County Transfer Center
235 SW Dahl Ave.
PO Box 1059

Waldport, OR 97394
Phone: 541.563.3888
Fax: 541.563.7373

June 1, 2026

City of Toledo
Attn: Rich Huebner, City Manager
206 N Main Street
Toledo, OR 97391

2026 CPI Adjustment

Dear Rich –

As we detailed in our Rate Review Report dated March 31, 2026, we are projecting to be within the Operating Ratio Range called for in our franchise agreement with the City.

Since there was no operational adjustment last year, we are proposing to apply 85% of the two-year change in the CPI-U (West, B/C) from May of 2024 to April of 2026. When the Index was released on May 12, 2026, the change was 5.37%, and 85% of that number is 4.57%. We have attached a Table from the CPI release with the relevant number highlighted. We have also attached rate sheets showing the current and adjusted rates for the services offered under the franchise agreement. While most rates change by the CPI, some rates do not change from year to year, such as drop box daily rent. Also, Woody Debris per ton rate did go up significantly, due to an increase in the tip fee in our market, Pacific Region Compost in Benton County. Pending City approval, these new rates are scheduled to be effective on July 1, 2026.

As always, we are happy to discuss this submittal at your convenience. In addition, if any issues are to be discussed at a public meeting, please inform us so that we can plan to attend.

Respectfully,

A handwritten signature in cursive script, appearing to read "Dave Larmouth".

Dave Larmouth
Community Relations & Admin Manager

Consumer Price Index for All Urban Consumers (CPI-U)
Original Data Value

Series Id: CUURN400SA0
 Not Seasonally Adjusted
 Series Title: All items in West - Size Class B/C, all urban consumers,
 Area: West - Size Class B/C
 Item: All items
 Base Period: DECEMBER 1996=100
 Years: 2016 to 2026

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2016	143.932	144.128	144.264	145.128	145.942	145.866	145.850	145.829	146.130	146.328	146.004	145.918
2017	146.469	147.451	147.880	148.496	148.789	148.792	148.691	149.255	149.954	150.336	150.003	149.920
2018	150.564	151.200	151.702	152.350	153.201	153.546	153.464	153.797	154.158	154.729	154.625	154.228
2019	154.328	154.671	155.178	156.523	157.488	157.564	157.465	157.654	157.738	158.635	158.482	158.496
2020	158.599	159.183	159.129	158.824	158.301	158.857	159.752	160.528	160.846	161.141	161.069	160.840
2021	161.199	162.042	163.257	165.088	166.813	168.425	169.267	169.477	169.977	171.226	172.214	172.722
2022	174.269	175.890	178.019	179.339	180.810	182.790	183.277	183.543	184.088	185.410	184.626	183.686
2023	184.717	185.968	187.301	188.008	188.833	189.295	189.737	190.368	191.238	191.321	190.409	190.095
2024	191.586	191.874	194.047	194.913	194.709	194.203	193.360	193.662	194.320	194.632	194.491	194.384
2025	195.274	196.261	197.611	198.765	199.541	199.465	199.796	200.409	201.076	no data	200.344	199.732
2026	200.328	201.223	203.193	205.170								

TWO-YEAR CPI

April 2026	205.170
May 2024	194.709
var #	10.461
var %	5.37%
85% of var%	4.57%



2026 - 2027 Residential/Commerical Rate Sheet

Rate Adjustment Percentage:

4.57%

	New Rate	Old Rate	Difference
	Toledo	Toledo	Toledo
Residential Rates			
35 gal once a week curb refuse, recycling and mixed compostables service	\$ 43.00	\$ 41.10	\$ 1.90
35 gal every other week curb refuse, recycling and mixed compostables service	\$ 36.50	\$ 34.90	\$ 1.60
35 gal once a month curb refuse, recycling and mixed compostables service	\$ 33.05	\$ 31.60	\$ 1.45
35 gal on call curb refuse, recycling and mixed compostables service	\$ 33.05	\$ 31.60	\$ 1.45
65 gal once a week curb refuse, recycling and mixed compostables service	\$ 72.00	\$ 68.85	\$ 3.15
65 gal every other week curb refuse, recycling and mixed compostables service	\$ 50.30	\$ 48.10	\$ 2.20
65 gal once a month curb refuse, recycling and mixed compostables service	\$ 35.70	\$ 34.15	\$ 1.55
65 gal on call curb refuse, recycling and mixed compostables service	\$ 35.70	\$ 34.15	\$ 1.55
95 gal once a week curb refuse, recycling and mixed compostables service	\$ 104.10	\$ 99.55	\$ 4.55
95 gal every other week curb refuse, recycling and mixed compostables service	\$ 72.90	\$ 69.70	\$ 3.20
95 gal once a month curb refuse, recycling and mixed compostables service	\$ 52.10	\$ 49.80	\$ 2.30
95 gal on call curb refuse, recycling and mixed compostables service	\$ 52.10	\$ 49.80	\$ 2.30
			\$ -
Additional recycling cart serviced every other week	\$ 16.85	\$ 16.10	\$ 0.75
Additional fee for refuse service curb enclosure	\$ 10.80	\$ 10.35	\$ 0.45
Additional fee for refuse service driveway (Walk in) per 100 ft	\$ 19.40	\$ 18.55	\$ 0.85
Additional fee for refuse service driveway (Drive in) per 100 yards	\$ 12.95	\$ 12.40	\$ 0.55
Additional fee for recycling/mixed compostables curb enclosure	\$ 10.80	\$ 10.35	\$ 0.45
Additional fee for recycling/mixed compostables driveway (Walk in) per 100 feet	\$ 19.40	\$ 18.55	\$ 0.85
Additional fee for recycling/mixed compostables driveway (Drive in) per 100 yards	\$ 12.95	\$ 12.40	\$ 0.55
Lid up	\$ 4.70	\$ 4.50	\$ 0.20
Extras at the curb (each 35 gallons)	\$ 9.30	\$ 8.90	\$ 0.40
Extras at enclosures and driveway (each 35 gallons)	\$ 10.15	\$ 9.70	\$ 0.45
Recycling Contamination Fee (charged for significant & repeated violations)	\$ 20.00	NEW	---



2026 - 2027 Residential/Commerical Rate Sheet

Rate Adjustment Percentage:

4.57%

	New Rate	Old Rate	Difference
	Toledo	Toledo	Toledo
35 gal bear cart once a week curbside refuse	\$ 62.95	\$ 60.20	\$ 2.75
35 gal bear cart once a month	\$ 52.90	\$ 50.60	\$ 2.30
35 gal bear cart on call	\$ 52.90	\$ 50.60	\$ 2.30
65 gal bear cart once a week curbside refuse	\$ 93.15	\$ 89.10	\$ 4.05
65 gal bear cart every other week curbside refuse - NEW RATE	\$ 71.65	\$ 68.50	\$ 3.15
65 gal bear cart once a month	\$ 57.00	\$ 54.50	\$ 2.50
65 gal bear cart on call	\$ 57.00	\$ 54.50	\$ 2.50
95 gal bear cart once a week curbside refuse	\$ 126.60	\$ 121.05	\$ 5.55
On call/Min W/NO PU for the month	\$ 15.50	\$ 14.80	\$ 0.70
Cart Cleaning Fee	\$ 25.00	\$ 25.00	\$ -
Cart change out	\$ 22.25	\$ 22.25	\$ -
Off route call back fee	\$ 30.95	\$ 30.95	\$ -
Reinstatement Fee	\$ 41.50	\$ 41.50	\$ -
Late Fee - 60 days past due (service suspended)	\$ 25.00	\$ 25.00	\$ -
Late Fee - 90 days past due (account cancelled, retrieve carts)	\$ 35.00	\$ 35.00	\$ -
Unrecovered Cart Fee	\$ 65.00	\$ 65.00	\$ -
Commercial Rates			
200 gal once a week refuse and recycling service	\$ 193.45	\$ 185.00	\$ 8.45
200 gal once a month/temp cont. refuse and recycling service	\$ 97.90	\$ 93.60	\$ 4.30
200 gal extra P/U refuse and recycling service	\$ 74.60	\$ 71.35	\$ 3.25
200 gal every other week refuse and recycling service	\$ 157.10	\$ 150.25	\$ 6.85
300 gal once a week refuse and recycling service	\$ 263.10	\$ 251.60	\$ 11.50
300 gal once a month/temp cont. refuse and recycling service	\$ 114.20	\$ 109.20	\$ 5.00
300 gal extra P/U refuse and recycling service	\$ 75.50	\$ 72.20	\$ 3.30
300 gal every other week refuse and recycling service	\$ 189.55	\$ 181.25	\$ 8.30
Monthly rental charge for containers with on-call service	\$ 23.25	\$ 22.25	\$ 1.00
Placement all Cont.	\$ 61.95	\$ 59.25	\$ 2.70
Temp. container rent per day no weekly service (the first 4 days are included)	\$4.95/day	\$4.95/day	\$ -



2026 - 2027 Residential/Commerical Rate Sheet

Rate Adjustment Percentage:

4.57%

	New Rate	Old Rate	Difference
	Toledo	Toledo	Toledo
Drop Box Services			
Drop Box Delivery/Haul Fee	\$ 203.90	\$ 195.00	\$ 8.90
Drop Box rent after 7 days, weekends included	\$ 11.55	\$ 11.55	\$ -
Drop Box Truck Time per hour	\$ 170.20	\$ 162.75	\$ 7.45
Drop Box Disposal			
Solid Waste rate per ton	\$ 165.00	\$ 152.95	\$ 12.05
Solid Waste rate per pound	\$ 0.083	\$ 0.076	\$ 0.006
Woody Debris drop box per ton	\$ 195.00	\$ 132.80	\$ 62.20
Woody Debris drop box per pound	\$ 0.098	\$ 0.066	\$ 0.031
Drop Box Minimum Charges - SOLID WASTE	flat fees are calculated = haul fee + estimated disposal		
Minimum Charge - 10 yard box	\$ 533.90	\$ 500.90	\$ 33.00
Minimum Charge - 20 yard box	\$ 698.90	\$ 653.85	\$ 45.05
Minimum Charge - 30 yard box	\$ 698.90	\$ 653.85	\$ 45.05
Minimum Charge - 40 yard box	\$ 698.90	\$ 653.85	\$ 45.05
Drop Box Minimum Charges - WOOD DEBRIS	flat fees are calculated = haul fee + estimated disposal		
Minimum Charge - 10 yard box	\$ 593.90	\$ 460.60	\$ 133.30
Minimum Charge - 20 yard box	\$ 691.40	\$ 527.00	\$ 164.40
Minimum Charge - 30 yard box	\$ 691.40	\$ 527.00	\$ 164.40
Minimum Charge - 40 yard box	\$ 691.40	\$ 527.00	\$ 164.40
You Call, We Haul (eliminated the 1 employee rate for safety reasons)			
Minimum of two employees to enter a house	\$121.15/hour	\$115.85/hour	\$ 5.30
Disposal Minimum (certain items incur additional charges)	\$ 30.00	\$ 30.00	\$ 2.85
Disposal - rate per ton for disposal of solid waste	\$ 164.75	\$ 163.10	\$ 1.65
Disposal - rate per pound for disposal of solid waste	\$ 0.0824	\$ 0.0816	\$ 0.0008



**City of Toledo
Request for City Council Action**

Council Goal:	Meeting Date:	Agenda Topic:
To enhance and sustain public infrastructure and facilities by implementing plans	June 17, 2026	Resolution No. 1611 - Setting the Street Lighting Utility Fee for the 2026-2027 Fiscal year
Prepared By:		Approved by:
Rich Huebner, City Manager		Rich Huebner, City Manager

Reviewed by:

Paul Johnson
Rich Huebner

Recommendation:

Motion to approve Resolution No. 1611, a Resolution of the Toledo City Council setting the street lighting fee for the Fiscal Year 2026-2027 and repealing Resolution No. 1581.

Background:

The City Council adopted Resolution No. 1581 on June 18, 2025. Said Resolution acknowledged a \$15,000 shortfall between budget revenues and expenditures for the 2025-2026 fiscal year, and adopted the following rates, which were anticipated to make up the difference:

Residential: \$8.75/month Commercial: \$28.50/month Industrial: \$45.00/month

It should be noted that Resolution No. 1581 maintained the same residential rate adopted by Resolution No. 1525 in 2023, thus the residential rate has remained unchanged since 2023.

Estimated street lighting revenue for the 2026-2027 fiscal year is currently budgeted at \$150,000. Based on 2025-2026 fiscal year-to-date revenues received, revenues at the current rate are projected to be approximately \$167,000. Central Lincoln PUD has provided the City a 2026-2027 fiscal year street lighting rate of \$187,292, indicating a shortfall of just over \$21,000.

To balance the fund, the City is proposing the following street lighting rates for the 2026-2027 fiscal year:

Residential: \$10.00/month Commercial: \$30.00/month Industrial: \$45.00/month

The new rates shall be effective July 1, 2026.

Fiscal Impact:	Fiscal Year:	GL Number:
Approximately \$187,500	2026-2027	001-000-401750

Attachments:

- 1. Resolution No. 1611 Street Light Utility Fee FY26-27

**CITY OF TOLEDO
RESOLUTION NO. 1611**

A RESOLUTION OF THE TOLEDO CITY COUNCIL SETTING THE STREET LIGHTING UTILITY FEE FOR THE 2026-2027 FISCAL YEAR AND REPEALING RESOLUTION NO. 1581

WHEREAS, The Toledo City Council adopted Ordinance No. 1303, which established a Street Lighting Utility Fee; and

WHEREAS, the revenue generated by the Street Lighting Fee for Fiscal Year 2025-2026 was budgeted at an estimate of be \$150,000, and the cost of the street lights was estimated at \$165,000; and

WHEREAS, the Street Lighting Fee revenue is projected, as of the date of the passage of this Resolution, was approximately \$167,000 for Fiscal Year 2025-2026; and

WHEREAS, the Central Lincoln People’s Utility District has provided the City with a street lighting rate of \$187,292 for Fiscal Year 2026-2027; and

WHEREAS, Ordinance No. 1303 provides that the City Council may adjust the amount of the monthly Street Lighting Utility Fee on or before July 1 of each year by resolution; and

WHEREAS, in order to balance the Street Lighting Utility Fee, the City Council this sets the street lighting fees as listed below for Fiscal Year 2026-2027.

NOW, THEREFORE, THE CITY OF TOLEDO ADOPTS THE FOLLOWING FINDINGS OF FACT:

- Section 1. Resolution No. 1581 is hereby repealed in its entirety.
- Section 2. The City Council adopts a Residential Street Lighting Utility Fee of \$10.00 per month.
- Section 3. The City Council adopts a Commercial Business Street Lighting Utility Fee of \$30.00 per month.
- Section 4. The City Council adopts an Industrial Business Street Lighting Utility Fee of \$50.00 per month.
- Section 5. That this resolution shall be effective on July 1, 2026.

This resolution is hereby adopted by the Toledo City Council on this 17th day of June, 2026.

APPROVED

ATTEST

Mayor Tracy Mix

City Recorder Paul Johnson



**City of Toledo
Request for City Council Action**

Council Goal:	Meeting Date:	Agenda Topic:
N/A	June 17, 2026	Request Approval to Dispose of Surplus Vehicle
Prepared By:		Approved by:
Chief Michael Pace		Rich Huebner, City Manager

Reviewed by:

Paul Johnson
Rich Huebner

Recommendation:

Motion to Approve Disposal of *Patrol Car 582, 2014 Ford Explorer*

Background:

Patrol Car 582, a 2014 Ford Explorer, has reached the end of its useful service as a patrol vehicle. The vehicle requires repairs and maintenance that exceed its current value and are not fiscally prudent for the City to continue funding. Chief Pace recommends declaring Patrol Car 582 surplus and authorizing its disposal in accordance to City policy.

Fiscal Impact:	Fiscal Year:	GL Number:
\$2,000 - \$3,500	2026-2027	035-000-405475

Attachments:

None



**City of Toledo
Request for City Council Action**

Council Goal:	Meeting Date:	Agenda Topic:
N/A	June 17, 2026	Approval of the OLCC Local Government Recommendation - Special Event License for Oregon Beverage Service
Prepared By:		Approved by:
Paul Johnson		Rich Huebner, City Manager

Reviewed by:

Paul Johnson
Rich Huebner

Recommendation:

Motion to approve the OLCC Local Government Recommendation, Special Event License for Oregon Beverage Service for the sale of alcoholic beverages at the Toledo Summer Festival on July 10 -12, 2026.

Background:

An application for a Special Event permit was submitted by Oregon Beverage Service to sell their products at the Toledo Summer Festival on July 10 - 12, 2026. Chief Pace has approved the application.

Fiscal Impact:	Fiscal Year:	GL Number:
None	2026-2027	N/A

Attachments:

1. OLCC Soocial Event Permit - Oregon Beverage



Instructions for Local Government Recommendation – Special Events License

The local government is as follows:

- (a) If the address of the event is within a city’s limits, the local government is the city.
- (b) If the address of the event is not within a city’s limits, the local government is the county.

The OLCC will accept local government recommendations for alcohol special events in two formats: the commission produced form, or a written endorsement produced by the local government that meets our standards described below. Annual Liquor License applications must have their recommendation given on their specific form, which is different from this special event form.

FORM INSTRUCTIONS:

- **Section 1: Applicant** completes Section 1 of this form and submits it to the appropriate city or county jurisdiction. Applicant verifies with the local government whether additional forms or fees are required. **Applicant completes payment to local jurisdiction for processing application if they require fees. This does not include OLCC license fees.**
- **Section 2: Local government** completes Section 2 of this form and returns it to the applicant. **Applicant** uploads the complete form and any supporting information provided by the city or county to CAMP.

WRITTEN RECOMMENDATION INSTRUCTIONS:

Instead of using this form, The OLCC will accept a written recommendation produced by the Local Government and given to the applicant to submit. The recommendation must be in written format such as letter or email, and includes the required information described below. Applicant uploads this recommendation and any supporting information provided by the city or county to CAMP.

Required Recommendation Information: The written recommendation must include the event applicant name, event name, event address, event license type, event dates, name of local government, name & title of reviewing official, date of review, and the recommendation outcome. Recommendation outcomes can be: Recommend Granting License, No Recommendation given/Neutral, or Recommend Denial. If recommending denial, please explain as to why it would meet the denial criteria in OAR 845-005-0308.

Special Event License Types	
Temporary Sales License, For Profit (TSL-FP)	Special Event Brewery-Public House (SEBPH)
Temporary Sales License, Non-Profit 1 (TSL-NP1)	Special Event Brewery (SEB)
Temporary Sales License, Non-Profit 2 (TSL-NP2)	Special Event Distillery (SED)
Temporary Use of Annual License – Limited (TUAL-L)	Special Event Grower Sales Privilege (SEG)
Temporary Use of Annual License – Full (TUAL-F)	Special Event Winery (SEW)



Local Government Recommendation – Special Event License

Section 1 – Submission - To be completed by Applicant:		
License Information		
Applicant Name(s):		Annual Licensee
Event Name:		
Event Address:		Ste:
City:	County:	Zip:
License Type:		At Existing Licensed Premises
Application Contact Information		
Contact Name:		Phone:
Mailing Address:		
City:	State:	Zip:
Email Address:		
Event Details		
Event Dates:		
Event Times:		
Expected Daily Attendance:		Peak Expected Attendance:
To the best of your knowledge, is this the only special event application for this event? Y/N?		
Please check all that apply to your proposed event:		
Off-Premises Sales:	Beer/Wine/Cider	Distilled Spirits
Tastings only:	Beer/Wine/Cider	Distilled Spirits
On-Premises Consumption:	Beer/Wine/Cider	Distilled Spirits
Indoor Consumption		Outdoor Consumption
Food Service Available:		
Proposing to Allow Minors		
Section 1 Continued on next page		



Local Government Recommendation – Special Event License

Section 1 Continued – Submission - To be completed by Applicant:

Applicant Name/Legal Entity Name:

Event Name:

After completing section 1, please submit your application to the local government for recommendation

Section 2 – Recommendation - To be completed by Local Government:

Local Government Recommendation Proof of Acceptance

After accepting this form, please return a copy to the applicant with received and accepted information

City or County Name:

Optional Date Received Stamp

Date Application Received:

Received by:

Recommend this license be granted

Recommend this license be denied (Please include documentation that meets [OAR 845-005-0308](#))

No Recommendation/Neutral

Name of Reviewing Official:

Title:

Date:

Signature:

After providing your recommendation and signature, please return this form to the applicant.

Police Department Monthly Report

Supplemental: Code Enforcement Officer Report

May 2026

For the month ending May 2026 there were the following code violation cases in Toledo, 9 Open Cases (3) cases closed, some cases have multiple violations pending.

1. Junk, garbage & rubbish (8.04.110) – 2
 2. Nuisance building (8.04.050) – 4
 3. Improperly maintained fence (8.04.120) – 1
 4. Noxious vegetation (8.04.100) – 1
 5. Permit required RV (8.08.040) – 1
 6. Property or vehicle on street (10.16.060) – 1
 7. Use Permitted Outright (17.20.020) – 1
 8. Erosion and control standards (15.20.020) – 1
 9. Lateral Line (13.16.220) – 1
 10. (6) courtesy letters mow grass (4), Trim tree (1), Vehicle on street (1)
-

For the month ending May 2026 there were the following code violation cases in Siletz (5) open cases (1) closed, some cases have multiple violations pending. (2) Before the court, (2) judgment.

1. Discarded vehicle (8.08.030) – 1
 2. RV permit required (8.08.160) – 1
 3. Scattering trash, rubbish (8.08.010) – 1
 4. Noxious vegetation (8.08.080) – 1
 5. Maintenance of property (8.08.140) – 3
 6. (19) courtesy letters, all for mowing grass
-

Note: In Toledo, we still have (1) RV disposal voucher available for Toledo. We utilized (1) RV disposal voucher on a large boat. For Siletz, we still have the roll off dumpsters voucher available.

Notes:

- 192 S. Main update. Work has started on the outside of the building (windows and siding).

UNOCCUPIED STRUCTURES IN TOLEDO, OR. AS OF 5/20/26

- 805 NW Hwy 20 (Doc Holiday's) – Dangerous structure – Goes to district court in May over ownership of structure.
- 684 NW Hwy 20 – Dangerous structure – County has foreclosed on.
- 873 NW Burch Lane – Dangerous structure – County has foreclosed on.
- 931 NW Sunset Dr. - Dangerous structure – Conversation with property owner, he stated demo will be done early this summer.
- 1047 SE Holly Rd. – Dangerous structure – No response from owner, will keep trying to contact for status update.
- 763 SE 2nd St. – Dangerous structure – cleanup has begun.
- 340 SE 3rd St. – Dangerous structure – Email for property management that they have been released. Sent status update letter to Deutsche bank
- 510 SE Beech – was being remodeled, but stopped (unknown condition) property has been cleaned up (trash & debris)
- 408 NE Hilltop Ln. – Unoccupied, outside of structure has new windows, doors and siding, starting on painting the interior.
- 109 SE 1st St. – was a dangerous structure, but deck has been replaced (unknown condition inside) – In conversation with the property owner, he stated he would be contacting the mayor/city to see if they want to buy the property.
- 910 SE 7th Pl. – Unknown condition, is occupied. No response from property owner on my letter of inquiries into status of property.

Nothing Further to Report.



Police Department Monthly Report

May 2026

News:

LEDS Audit Compliance:

The Toledo Police Department recently completed a Law Enforcement Data System (LEDS) audit conducted by Oregon State Police LEDS Auditor Candace Benson. Chief Michael Pace and Admin Support / Evidence Technician Wendy Pickell assisted throughout the audit process, which reviewed department compliance with LEDS and CJIS-related requirements, policies, and procedures. The auditor found the department to be in compliance, with only a small number of minor issues identified during the review. Those items have since been addressed and remedied by department staff. The successful audit reflects the department's continued commitment to accountability, information security, and compliance with state and federal criminal justice information standards.

Police Department Parking Lot Improvements:

The Toledo Police Department recently completed repaving work on the patrol vehicle parking area. The previous surface had significantly deteriorated over time and was creating a potential tripping hazard for staff and visitors. The project improves overall safety, accessibility, and functionality for department operations while also enhancing the condition and longevity of the facility grounds. This improvement supports a safer working environment for personnel and members of the public accessing the police facility.

Major Arrests

Nothing to Report

Community Engagement

National Police Week Recognition

During National Police Week (May 10–17, 2026), the Toledo Police Department utilized its social media platforms to recognize and honor the service and sacrifice of law enforcement officers across the nation. The department shared information highlighting the history and significance of National Police Week, remembered those who have made the ultimate sacrifice in the line of duty, and expressed appreciation

for the dedication of current officers serving our community. The post also encouraged community members to show support for local law enforcement and foster positive engagement between officers and the public. This outreach reflects the department's ongoing commitment to community connection, transparency, and recognition of the public servants who work to keep Toledo safe.

Reuniting Lost Pets with Their Owners

The Toledo Police Department utilized its social media platform to assist in locating the owner of a found Labrador retriever discovered near NW Nye Street and NW 11th Street. The post generated community engagement and helped spread awareness throughout the area. As a result of the outreach efforts and assistance from community members, the dog was successfully reunited with its owner. This type of community-oriented service reflects the department's commitment to public assistance, problem-solving, and maintaining positive connections with residents beyond traditional law enforcement responsibilities.

BearWise Public Safety Education

The Toledo Police Department shared a community education message following several reported bear sightings within the Toledo area. The post provided BearWise safety recommendations, including securing garbage, pet food, bird feeders, and other attractants that can draw bears into residential neighborhoods. Residents were also provided guidance on safely responding to bear encounters and reporting aggressive bear activity to the appropriate agencies. This outreach effort promoted public safety, supported wildlife conservation efforts, and reinforced the department's commitment to proactive community education and risk reduction through partnerships with the Oregon Department of Fish and Wildlife and Oregon State Police.

Enforcement Campaign

Nothing to Report

Training

Internet of Things (IoT): Privacy Concerns: What Communities Need to Know – Virtual

Wendy Pickell, Administrative Support / Evidence Technician, attended a training presented by the National Criminal Justice Training Center titled Internet of Things (IoT): Privacy Concerns: What Communities Need to Know. The course examined the growing presence of Internet-connected devices in daily life and the associated privacy and security concerns facing communities. Training topics included the fundamentals of IoT technology, potential risks related to data collection and cybersecurity, methods for educating community members about safe device usage, and strategies law enforcement agencies can use to engage the public on emerging technology issues. This training supports the department's commitment to public education, technology awareness, and informed community engagement regarding evolving digital privacy concerns.

Body Worn Camera Video Release and Redaction– Virtual

Wendy Pickell, Administrative Support / Evidence Technician, attended a training presented by PRI Management titled Body Worn Camera Video Release and Redaction. This course provided practical instruction on managing public records requests involving law enforcement body-worn camera footage. Topics included statutory requirements, exemptions to disclosure, redaction obligations, best practices for records management, and the evaluation and processing of video release requests. Real-world scenarios and case studies were used to demonstrate compliant handling of body-worn camera evidence and public records requests. This training enhances the department's ability to manage digital evidence, maintain transparency, protect sensitive information, and ensure compliance with Oregon public records laws and accreditation standards.

Toledo Police Department Initiated, Updated and Reviewed the following Policies:

Policy 415 – Immigration Violations
Policy 416 – Contacts and Temporary Detentions
Policy 417 – Mobile Audio/Video (Vehicle Systems Only)
Policy 418 – Mobile Data Terminal Use
Policy 419 – Body-Worn Cameras (BWC) and Portable Audio/Video Recorders
Policy 420 – Medical Marijuana and Cannabis Investigations
Policy 421 – Foot Pursuits
Policy 422 – Homeless Outreach and Encampment Response
Policy 423 – Public Recording of Law Enforcement Activity
Policy 424 – Shift Briefing and Information Sharing
Policy 425 – First Amendment Assemblies
Policy 426 – Medical Aid and Response
Policy 427 – Suspicious Activity Reporting
Policy 429 – Crisis Intervention Incidents
Policy 430 – Civil Disputes
Policy 431 – Criminal Organizations
Policy 500 – Traffic Function and Responsibility
Policy 501 – Traffic Collision Reporting
Policy 502 – Disabled Vehicles

Toledo Police Department Initiated, Updated and Reviewed the following Procedures:

Procedure 301 – NIBRS Reporting

Meetings

WVCC Advisory Board Meeting – Virtual

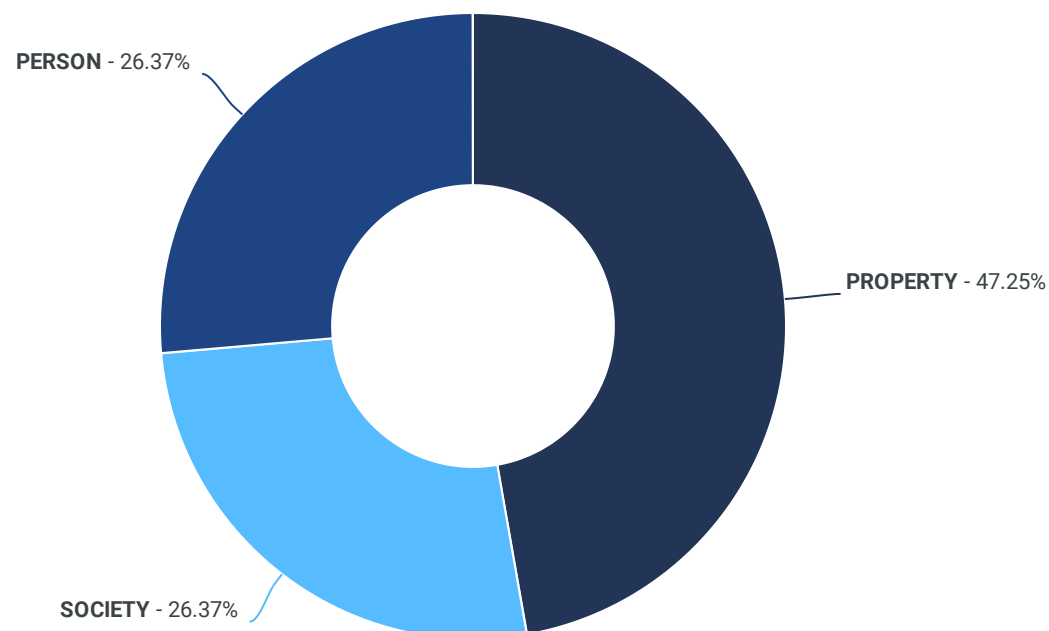
Mark43 RMS Monthly Coordination Meeting – Virtual

Law Enforcement Committee Meeting - Virtual

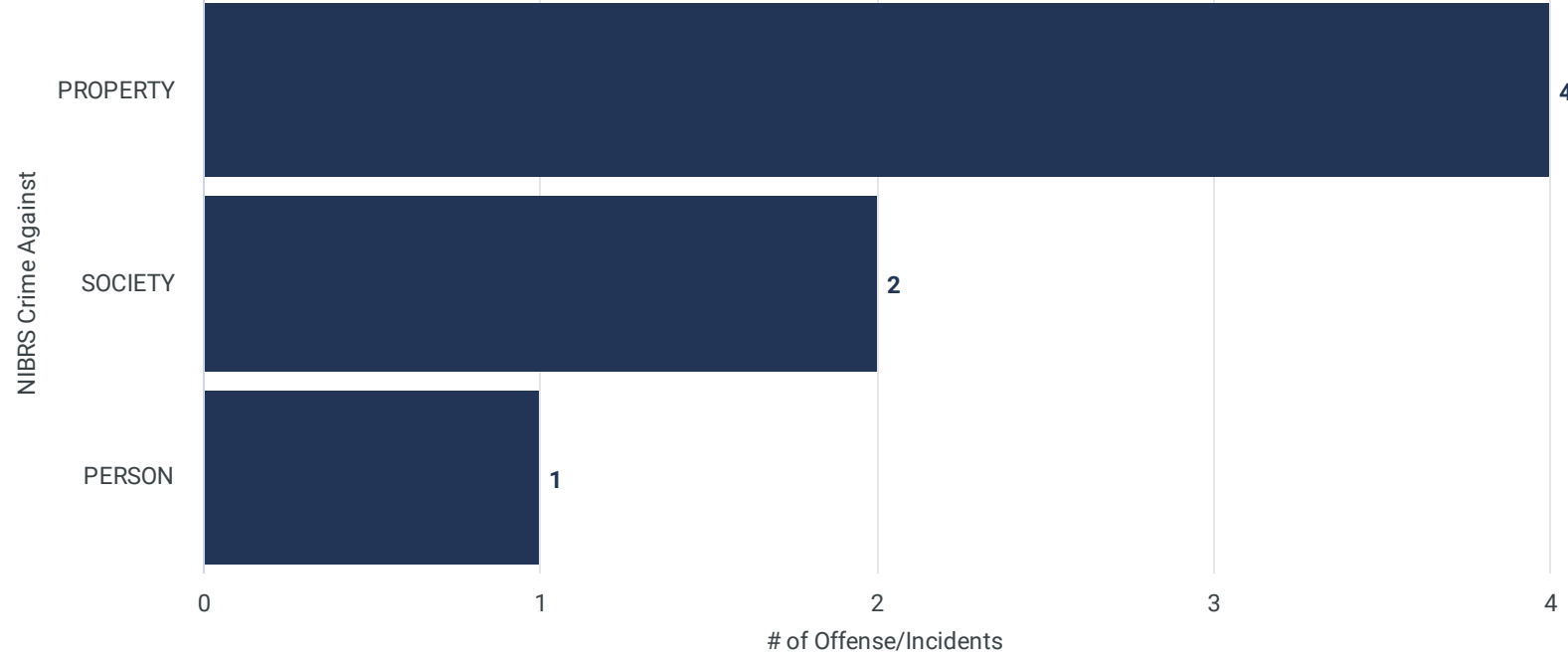


If "No Results" is Displayed - No Crime of Those Types Occurred

YTD Crimes in Toledo 2025



Crimes Against Totals



Crimes Reported

Persons Crimes

Crime	# of Offense/Incidents
SEXUAL ABUSE II 163.425	1
Totals	1

Property Crimes

Crime	# of Offense/Incidents
UNLAWFUL ENTRY INTO MOTOR VEHICLE 164.272	2
BURGLARY I 164.225	1
THEFT II BY DECEPTION 164.085	1
Totals	4

Society Crimes

Crime	# of Offense/Incidents
DUII 813.010	2
Totals	2

All Other Crimes

Crime	# of Offense/Incidents
VIOLATION OF NO CONTACT ORDER 133.310	1
FAILURE TO APPEAR II 162.195	1
ASSAULT IV 163.160	1
CONTEMPT OF COURT 135.290	1
DOG AS PUBLIC NUISANCE 609.095	1
Totals	5

Reports & Arrests

Reports Completed by Type



47
Total Reports

Arrest Charges

Name	# of Arrests
1 FORGERY II 165.007	1
2 UNLAWFUL ENTRY INTO MOTOR VEHICLE 164.272	1
3 FAILURE TO APPEAR II 162.195	1
4 IDENTITY THEFT 165.800	1
5 FRAUDULENT USE OF CREDIT CARD (FELONY) 160.01	1
6 DUII 813.010	1
7 FORGERY I 165.013	1
8 THEFT 1ST DEGREE - AGGRAVATED 164.057	1
Totals	4

4
Total Arrests

DUI Arrests by Type

No results

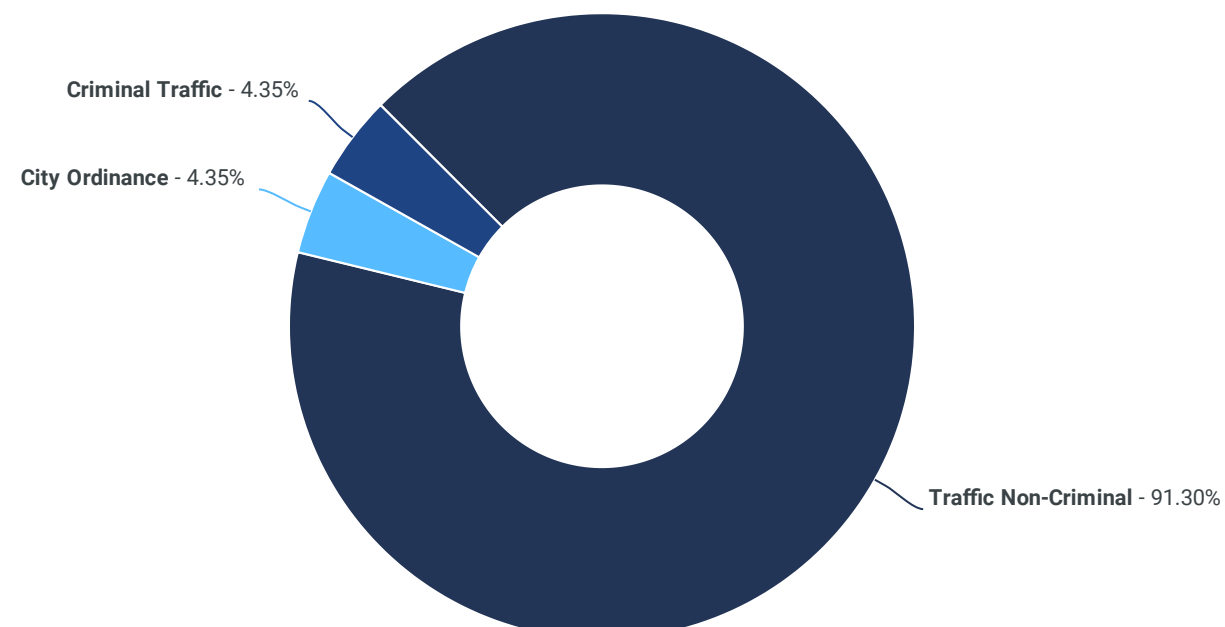
Citations Issued

Citations Charges

Charge	# of Citations
FAILURE TO PROPERLY USE SAFETY BELTS / SEAT BELT 811.111	5
EXCEEDING SPEED LIMIT 11-20 MPH 811.111	4
DRIVING WHILE SUSPENDED/REVOKED - VIOLATION 811.111	4
REGISTRATION STICKER-EXPIRED 803.560	1
VBR 11-20 811.100	1
FAILURE TO SIGNAL WITH LIGHTS 811.405	1
IMPROPER DISPLAY REGISTRATION STICKER 803.560	1
DRIVING UNINSURED 806.010	1
NO OPERATOR'S LICENSE 807.010	1
VBR 21-30 811.100	1
FAILURE TO DRIVE WITHIN LANE 811.370	1
DOG AT LARGE 06.04.080(A)	1
DUII 813.010	1
FAILURE TO CARRY PROOF OF FINANCIAL RESPONSIBILITY 811.111	1
FAILURE TO INSTALL IDD 813.602	1
Totals	23

23
Total Citations

Citations by Type



**Planning Department Permit Applications
May, 2026**

Construction Applications:

1. Demolish house at 763 SE 2nd Street
2. Work in the Right-of-Way for stormwater repairs at 821 Butler Bridge Road
3. Work in the Right-of-Way for sidewalk closure at 192 S Main Street
4. Work in the Right-of-Way for new sewer lateral at 380 Graham Street.

Land Use Applications:

1. Floodplain Development Permit for fill/concrete pad at 1400 Butler Bridge Road
2. Floodplain Development Permit to demolish processing equipment at 1400 Butler Bridge Road
3. Floodplain Development Permit for tidegate work at 1400 Butler Bridge Road
4. Floodplain Development Permit for utility work at Industrial Park Way

Annual Department Statistics				
Type of Permit	May	2026	2025	2024
Building Permit	0	3	23	37
Other Permits*	4	20	54	38
Land Use Application	4	12	19	17
Truck Permit	0	12	17	15
Banner Placement Permit	3	3	6	3
Value of Construction Improvements	\$0	\$23,500	\$8,963,211	\$ 7,465,937

*includes permits for excavation, work in the right-of-way, demolition, and water/sewer connections.

Public Works Activities May 2026

City of Toledo facility janitorial

Monthly blow offs

Daily work orders

Route maintenance

Route storm drain maintenance

Weekly street sweeping

Memorial Bathroom reconstruction

Parks Maintenance

Utility locates

Pump Station Maintenance

PD gutter sealing, repair generator room stairs, curb repair, asphalt replacement

Public Works Inventory

Flagging for Underground Tech

Manhole remediation on six manholes by Underground Tech

Paint & seal City Hall vault

High School pump station response to alarm

Main Street maintenance

Tree maintenance on NW Sunset

Annual generator load bank testing

Backflow testing

Upper Rock Park remediation

Install library shelving

Remove graffiti at Skate Park and reseal

Repair leaking meter on SE Kauri

Put up market banners

Clear areas around fire hydrants

Irrigation maintenance
Clean & prep line striper
Hang high school graduation banners
Repair Butler Bridge leak
Hang flower baskets
Repair big mower
Facilities landscaping maintenance
Install new meter registers @ GP
Clear library drainage
Fix leak on NW 5th
Sidewalk repair
City Hall Parking lot maintenance
Meter Reading/Shutoffs/Turn-ons
Pump Station checks
Sanitary Sewer flushing
Street Route Maintenance – Potholes
Weekly City shops cleaning
PD facilities maintenance
Bus 20 right of way maintenance

City Recorder Report May 2026

Records Requests

Seeing fewer requests this month.

Event Permit Applications

Finalizing several of the submitted applications.

Professional Training

Attended the IIMC Annual Conference in Reno, Nevada. Learned so much and successfully completed all of the sessions I attended. Also attended the NorthWest Clerk's Institute Professional Development I at the University of Puget Sound at the end of the month and first of June. Learned so much that I had not even realized I needed to know. Hope to incorporate many of the things I learned into the position over the next few months.

Software Updates

Still need to add the Councilors and Committee Members profiles. Staff continues to enjoy the system. All the Department Directors are loading the info directly into the system.

Website update – The new website should be up and running by June 30, 2026. Training did not occur as planned but will be completed prior to launch.

Elections

The Amendment to the City Charter passed overwhelmingly.

Budget

The budget process went pretty smoothly. I will have the new budgets posted on the new website.

1. Talent Acquisition

- The Junior Facility Operator – Water Treatment position closed June 12. Interviews are in progress. (At time of writing, 4 applications have been received.)

2. Compliance

- Following the OSHA Voluntary Consultation conducted on May 12, departments are actively addressing identified safety improvement opportunities across City facilities and operations. The most common findings involved forklift operator training documentation, machine guarding, stairway railing compliance and fire extinguisher signage.
- Corrective actions are underway, and staff are working collaboratively to prioritize and complete necessary improvements. The consultant has indicated that the City is meeting expectations by demonstrating ongoing progress and timely implementation of corrective measures. Staff will continue to monitor and report on completion of the identified items to ensure compliance and enhance workplace safety.



CITY OF TOLEDO FIRE DEPARTMENT
COUNCIL REPORT
JUNE 17, 2026



As I write this, Amanda is off to Keizer to perform car seat installations as part of our certification / training process. She'll have to return one more time and then we can start hosting those locally. We'll be sure to let you know when that is scheduled.

Our process of having Siletz respond alongside Toledo at the request of Newport or other agencies seems to be working. A few wrinkles internally but externally we responded and met the need with qualified staff and a full engine. This last event also taxed the system as during Newport's fire there was the rope rescue call up in Depoe Bay, that required rope team members to leave the fire and respond to that call. Both events were well staffed and worked as the system should.

Two recruit Firefighters have completed their training, one for Siletz and one for Toledo and will continue with further training to build on the basic skills they've obtained. We have interested folks in the background process and hope we have turned the corner and will begin to see more interest in the upcoming months.

We applied for and received a \$35,000 grant from the Oregon State Fire Marshal for seasonal staffing of wildland firefighters. They will begin mid-July and augment our full-time staffing.

I am optimistic the budget will be approved with minor changes, and we can begin the hiring process for an additional third full-time firefighter.

Our SCBA air fill compressor has had quite a bit of service over the last two months. We hope these items have fixed things. All that is left is the computer which could cost upwards of \$6,000. We are hopeful all is resolved without that needing to be done.

As a reminder FF Kilgore, DC Morford, and two members from Siletz, along with myself, are traveling to Arlington, Virginia to attend the National Volunteer Fire Council (NVFC) Training Summit. Most of the travel expenses are covered by grants awarded to each individual from the NVFC upon their return.

For some this will be the first time flying, and for most the first time traveling to the east coast. Shortly after our return, DC Morford, Lieutenants Ayarea and Sanning and Firefighter Kilgore will be going to Bosie, ID to complete their Advance-EMT testing over the course of four days. When they return, they'll begin their ambulance ride a long time to complete their clinical course work and will be applying for their A-EMT licenses by the end of September, if everything tracks as planned.

Have a very Happy and Safe 4th of July. I look forward to your questions,

Dave

Train Hard, Play Safe, and Keep an Eye on your Partner.

Turnout Compliance (NERIS)

Monitors compliance with NERIS turnout standards

Count of Total Incidents

Count of Incidents
63

Turnout Time (Seconds)

Count of Turnout Time Less than
41

Average Unit Turnout Time **1m:11s**

Response Time (Seconds)

Count of Response Time less than
27

Average Unit Response Time **4m:54s**

Travel Time (Seconds)

Count of Incidents where Travel...
31

Average Unit Travel Time **3m:38s**

Civilian Casualty by Gender

Filter statement

Filters **Days in Core incident onset date/time** 5/1/26 to 5/31/26 | **Incident status** Locked

AFG Grant - Fire Incidents (NERIS)

Total Incidents

Civilian Injuries

Civilian Casualties

Fire Service Injuries

Fire Service Casualties

Count of Total Incidents

63

Civilian Injuries

0

Civilian Casualties

0

Fire Service Injuries

0

Fire Service Casualties

0

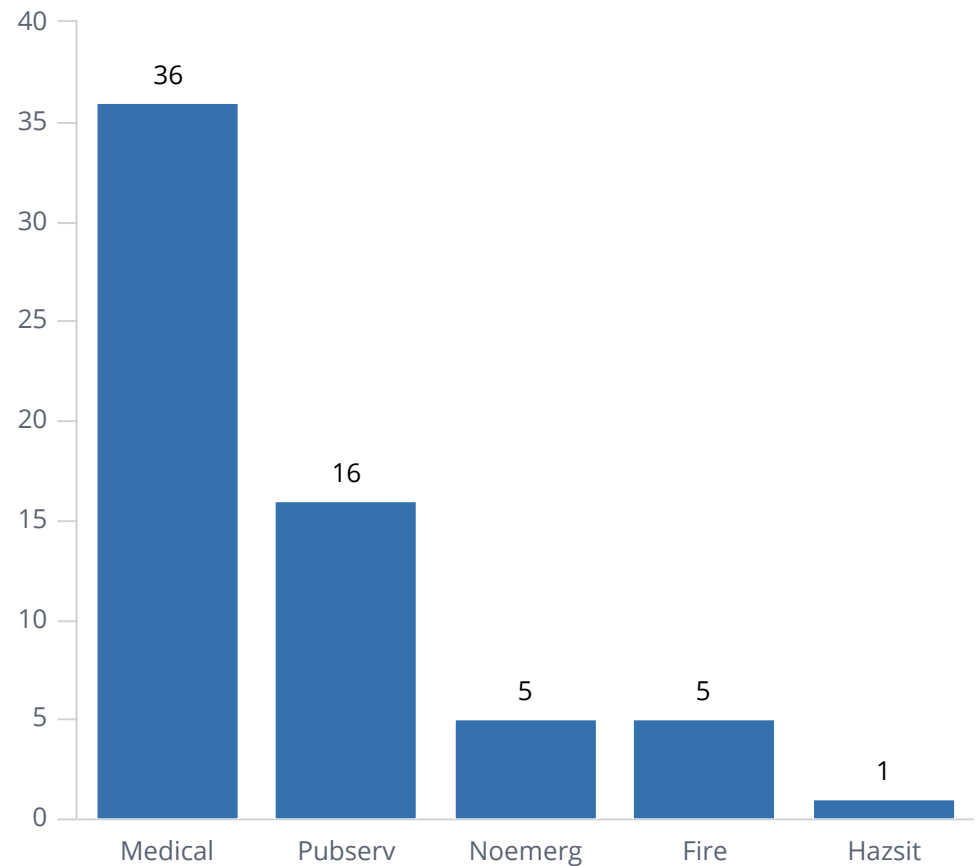
Filter statement

Filters **Days in Core incident onset date/time** 5/1/26 to 5/31/26 | **Incident status** Locked

Incident Type

Primary Incident Type Category	Primary Incident Type Subcategory	Primary Incident Type
Fire	Outside fire	Other outside fire
		Trash / rubbish fire
		Vegetation / grass fire
	Outside fire Total	
	Structure fire	Structural involvement
Fire Total		
Hazsit	Investigation	Smoke investigation
Medical	Illness	Abdominal pain / problems
		Allergic reaction / stings
		Altered mental status
		Back pain (non-trauma)
		Breathing problems
		Chest pain (non-trauma)
		Overdose
		Psychological / behavior issue
		Stroke / CVA

Count of Incident Type



Filter statement

Filters **Days in Core incident onset date/time** 5/1/26 to 5/31/26 | **Incident status** Locked

Total Acres Burned

Total Acres Burned: #N/A

Total Acres Burned

Total Acres Burned: #N/A

Aid Direction	Primary Incident Type	Count of Instances of Aid Given or Received
Given	Breathing problems	2
	Cancelled	1
	Chest pain (non-trauma)	1
	Fall	2
	Lift assist	4
	Motor vehicle collision	1

Filter statement

Filters

incident Onset Dates 5/1/26 to 5/31/26 | Incident status Locked

Aid Given or Received

Breakdown of aid given or received between fire and non-fire services during incidents.

Count of Incidents

Count of Incidents
63

Count of Incidents with Fire Aid Giv...

Fire Aid Given
14
Percent of Fire Aid Given **22.2%**

Count of Incidents with Fire Aid Rec...

Fire Aid Received
3
Percent of Fire Aid Received **4.8%**

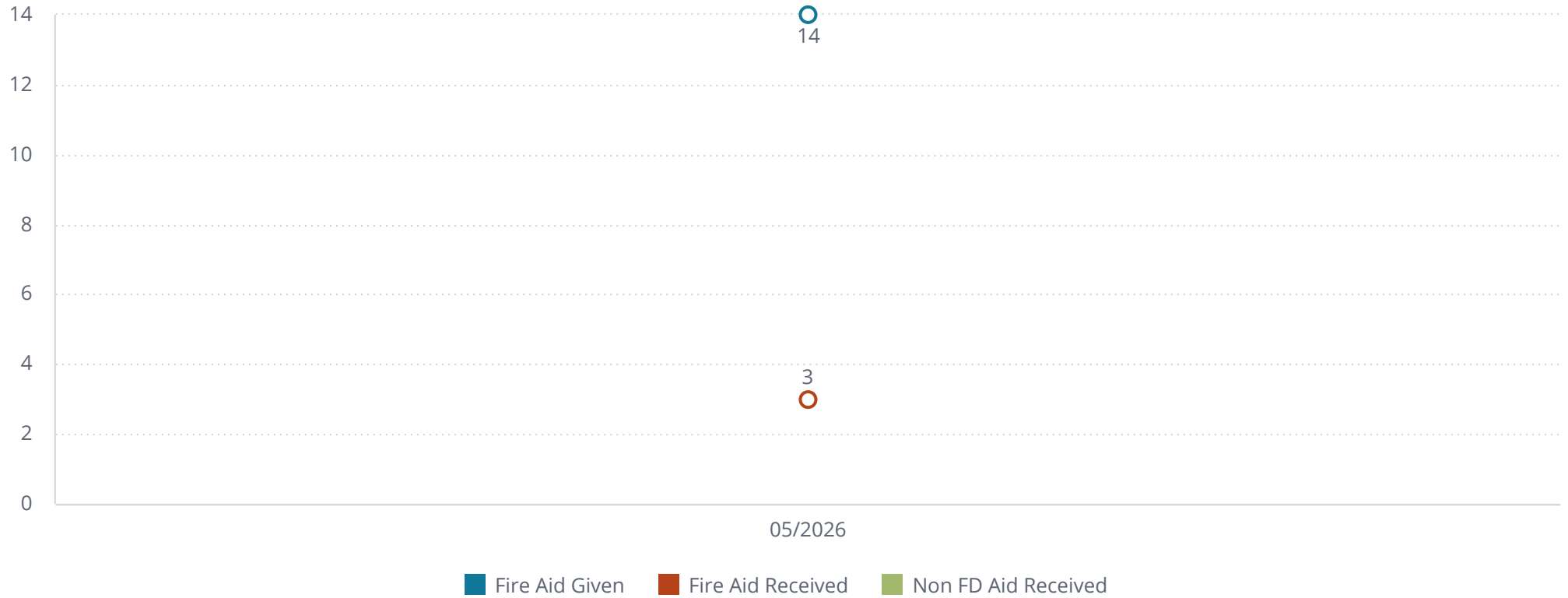
Count of Incidents with Non FD Aid...

Non FD Aid Received
0
Percent of Non FD Aid Recieved **0.0%**

Filter statement

Filters **incident Onset Dates** 5/1/26 to 5/31/26 | **Incident status** Locked

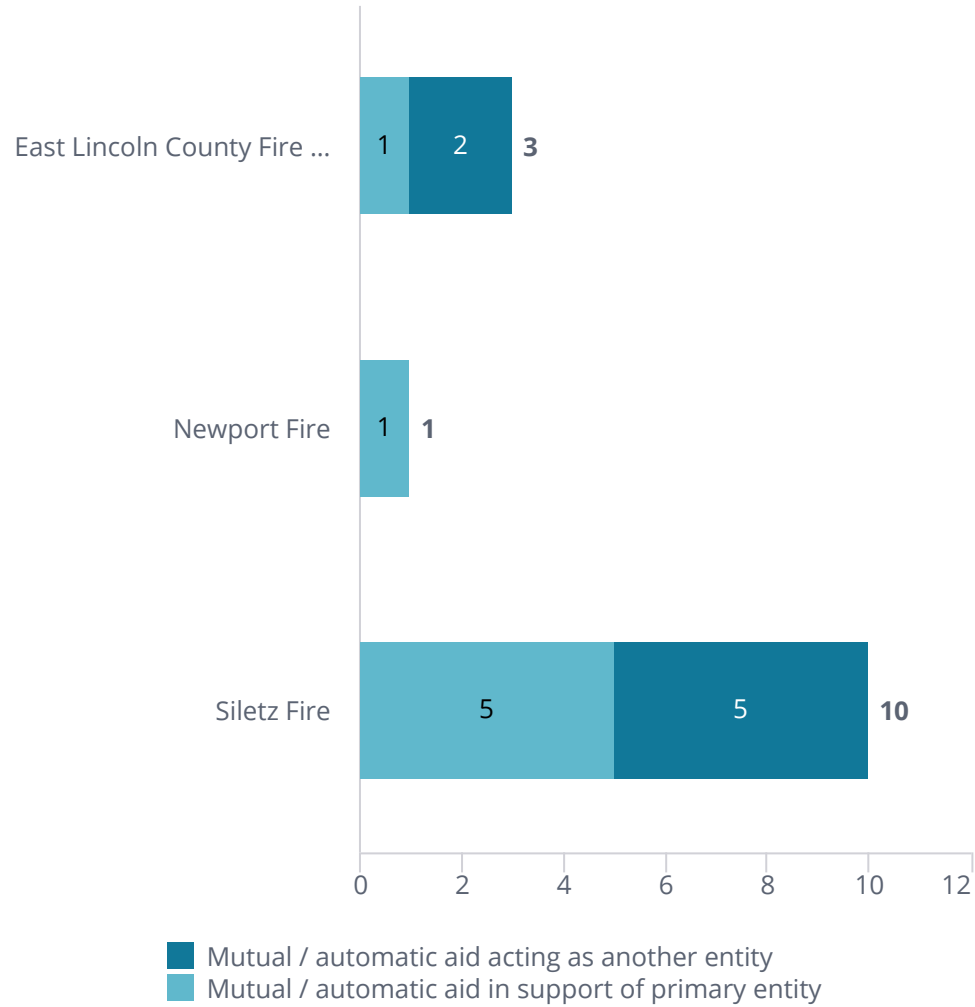
Aid Given or Received over Time



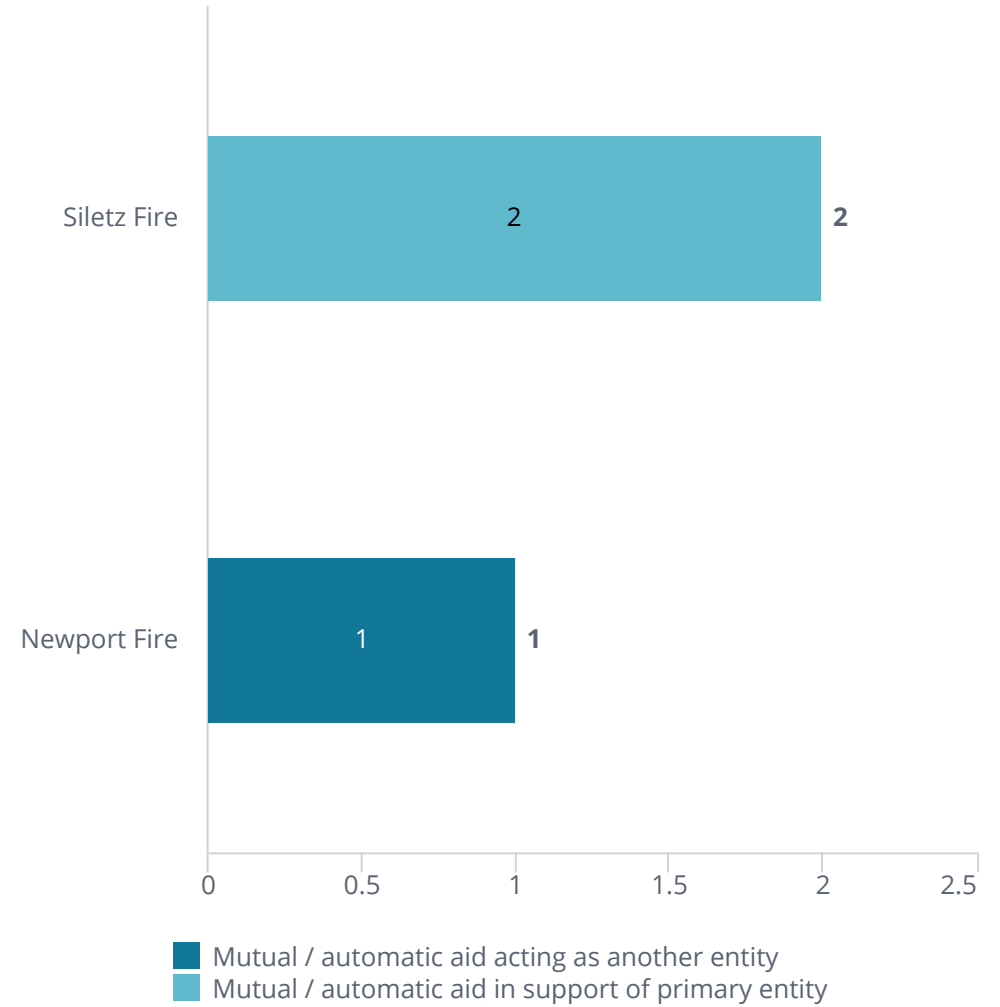
Filter statement

Filters **incident Onset Dates** 5/1/26 to 5/31/26 | **Incident status** Locked

Fire Aid Given Breakdown by Agency



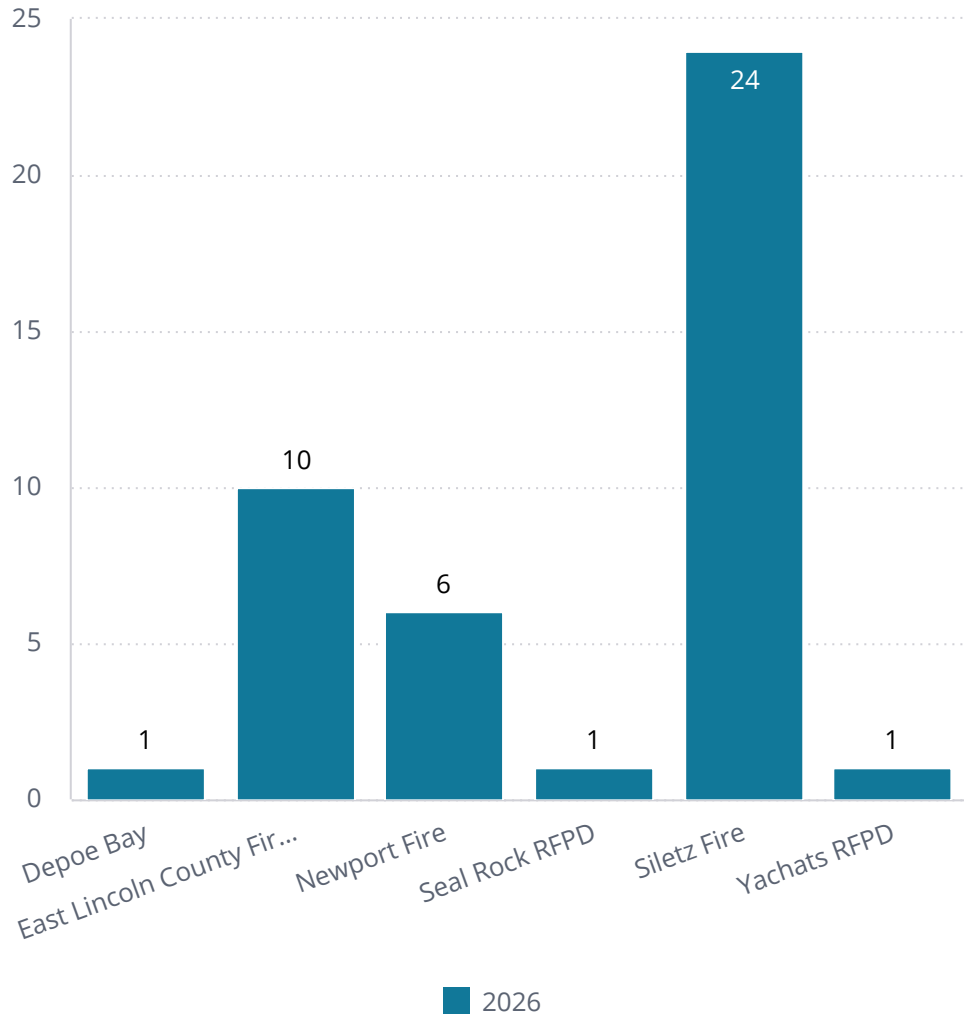
Fire Aid Received Breakdown by Agency



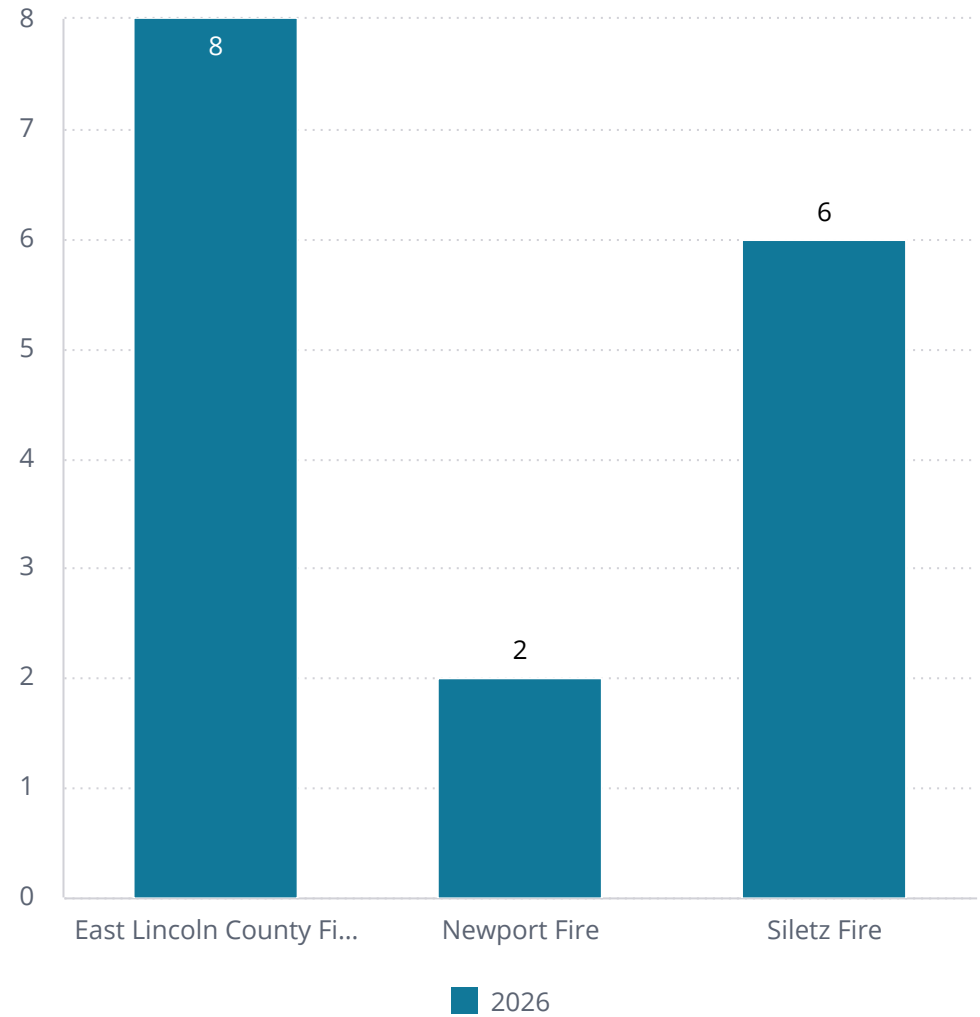
Filter statement

Filters **incident Onset Dates** 5/1/26 to 5/31/26 | **Incident status** Locked

Fire Aid Given By Agency (this & past 3 complete years)



Fire Aid Received By Agency (past 3 complete years)



Filter statement

Filters

incident Onset Dates 5/1/26 to 5/31/26 | **Incident status** Locked

Non FD Aid Received By Aid Type (this & past 3 complete years)

Filter statement

Filters **incident Onset Dates** 5/1/26 to 5/31/26 | **Incident status** Locked

Fire Aid Given or Received by Incident Number

Incident Number	Incident Onset Date/Time	Aid Direction	Aid Department Aid Type	Aid Department Name
2026-00000218	05/04/2026 13:04:24	Given	Mutual / automatic aid acting as another entity	Siletz Fire
2026-00000219	05/04/2026 13:24:31	Given	Mutual / automatic aid acting as another entity	Siletz Fire
2026-00000223	05/06/2026 14:10:05	Received	Mutual / automatic aid in support of primary entity	Siletz Fire
2026-00000230	05/10/2026 15:33:40	Given	Mutual / automatic aid acting as another entity	East Lincoln County Fire & Resc
2026-00000234	05/12/2026 10:10:25	Given	Mutual / automatic aid acting as another entity	Siletz Fire
2026-00000235	05/12/2026 11:31:39	Received	Mutual / automatic aid acting as another entity	Newport Fire
2026-00000239	05/13/2026 16:37:48	Given	Mutual / automatic aid in support of primary entity	Siletz Fire
2026-00000242	05/14/2026 21:46:10	Given	Mutual / automatic aid in support of primary entity	Siletz Fire
2026-00000254	05/21/2026 14:11:34	Received	Mutual / automatic aid in support of primary entity	Siletz Fire
2026-00000260	05/23/2026 16:45:06	Given	Mutual / automatic aid acting as another entity	East Lincoln County Fire & Resc
2026-00000262	05/24/2026 15:04:25	Given	Mutual / automatic aid acting as another entity	Siletz Fire
2026-00000265	05/26/2026 15:01:46	Given	Mutual / automatic aid acting as another entity	Siletz Fire
2026-00000267	05/27/2026 16:02:44	Given	Mutual / automatic aid in support of primary entity	East Lincoln County Fire & Resc
2026-00000269	05/27/2026 19:15:05	Given	Mutual / automatic aid in support of primary entity	Siletz Fire
2026-00000270	05/29/2026 20:26:03	Given	Mutual / automatic aid in support of primary entity	Siletz Fire
2026-00000273	05/31/2026 12:06:07	Given	Mutual / automatic aid in support of primary entity	Siletz Fire
2026-00000274	05/31/2026 13:59:01	Given	Mutual / automatic aid in support of primary entity	Newport Fire

Filter statement

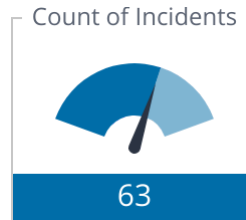
Filters

Days in Core incident onset date/time 5/1/26 to 5/31/26 | Incident status Locked

Fire Resources (NERIS)

Tracks personnel and unit involvement by call volume during fire incidents

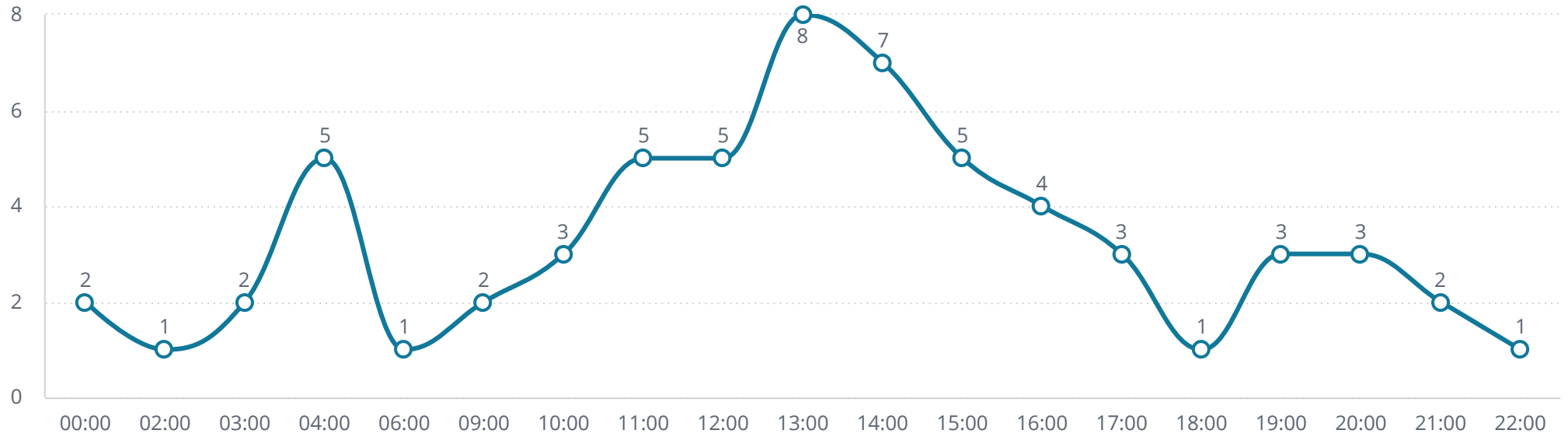
Count of Incidents



Filter statement

Filters **Days in Core incident onset date/time** 5/1/26 to 5/31/26 | **Incident status** Locked

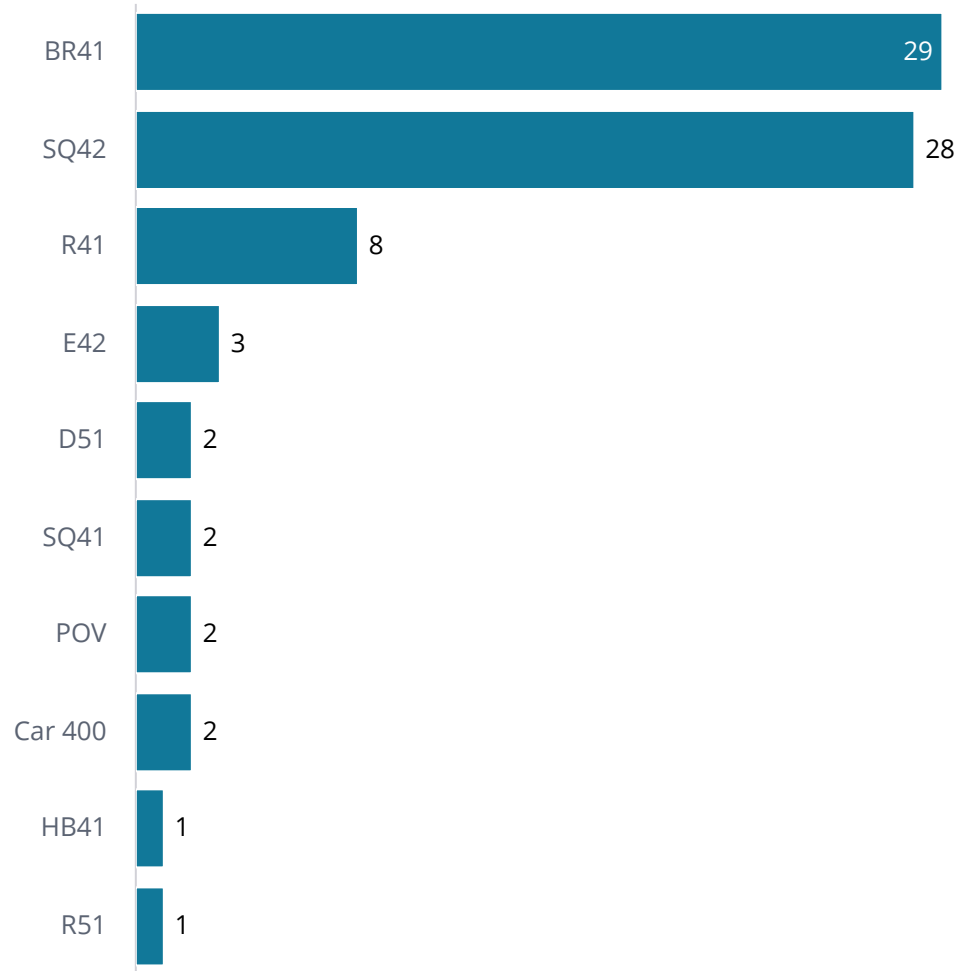
Call Volume By Hour of Day



Filter statement

Filters **Days in Core incident onset date/time** 5/1/26 to 5/31/26 | **Incident status** Locked

Incident Count by Unit



Incident Count and Percentage by Personnel

Crew Name	Count of Incidents	Percentage of Incidents
Ayarza, Donald	18	28.57%
Freer, Gail	1	1.59%
Garbina, Jeremy	10	15.87%
Garrison, Jonathon	6	9.52%
Hankins, Amanda	20	31.75%
Jensen, Hunter	16	25.40%
Kilgore, Robert	23	36.51%
Lapof, Dave	1	1.59%
Maiorano, Erik	1	1.59%
Robeson, Larry	3	4.76%
Sanning, Will	3	4.76%
NVA	3	4.76%
Grand Total	63	100.00%

May, 2026



FINANCE DEPARTMENT REPORT

- ❖ Budget
 - 2026-2027 budget draft for the City of Toledo and Toledo Urban Renewal Agency approved by budget committee at May 12th, 2026 meeting
 - Preparation for Budget approval by City Council on 6/17/26
- ❖ Toledo H2O program now on the City of Toledo website to bring more awareness to the program for support
- ❖ Audit
 - Interfacing with the Auditor to complete 2024-2025 audit
- ❖ Continued onboarding of new Finance Director
- ❖ Preparation and submission of utility collections
- ❖ Preparation of court fee collections
- ❖ Finance Department preparation for fiscal year end
- ❖ All necessary financial transactions to keep the City running day to day

Toledo Public Library

Staff Report

2026-06-17

May Stats

Total Circulation of Library Materials: 2,729

In-Person visits: 952

Patrons added: 11

Community Room Use: 68

AV Room users: 6

Notary Appointments: 1

Volunteer hours: 102

Adult Program Attendance: 163

Children's Program Attendance: 128

Teen Program Attendance: 12

Podcast Downloads: 445

Reference questions: 121

Facebook Page Views: 7,082

Facebook Engagement: 278

Facebook Interactions:

TikTok Likes: 17

TikTok Followers: 3

➤ Public Programs

- Summer reading is here!
 - Performances every Thursday at 10:30 a.m.
 - Incentives for every 100 minutes of reading, with a raffle ticket entry for every 500 minutes!
 - Tween Book Club Kickoff Pizza Party: June 12 at 12 p.m.
- NEW Story Trackers club for adults: inaugural meeting June 27 at 2 p.m.
 - Earn badges, eat snacks, and share reviews and recommendations in this relaxed, self-directed "story club!" No prior registration required. Recommended for ages 16 - 122 years.
- Listenership for "The Free Bin" has hit a new (modest) monthly record of 445 downloads.

➤ Services and Collections

- New shelves for new books!
 - Thanks to our recent grant from the Siletz Tribal Charitable Contribution Fund, and material assistance from the Public Works department, we have new, improved, and expanded shelving for new and featured materials.
- Bookmobile outfitting in progress.

City of Toledo Issue Tracker 2026

Request Date	Date to Follow Up	Targeted Completion Date	Staff Assigned	Item	Comments/Notes	Completed?
5/7/2025	10/25/2025	10/31/2025	City Attorney/ City Manager	Fire policies reviewed by the City Attorney	Completed through collaboration with Fire Chief and City Attorney	Y
5/7/2025		10/31/2025	Council	Civic Center Naming	August 6 contract awarded to Scott Edwards to do visioning and prelim design	Y
8/6/2025	9/17/2025	10/1/2025	City Attorney/ City Manager	Homie House	Agreement and letter of support. Payment remitted to Homie House.	Y
7/2/2025	10/22/2025	11/30/2025	Council/Staff	Review/update council rules	October Work Session	Y
10/15/2025	10/15/2025	Ongoing - quarterly	Paul Johnson	Railroad and Yaquina payment RCA		Ongoing
7/10/2025		N/A	City Attorney/ City Manager/ Fire Chief	Facility use agreement	Agreement proposed and rejected by ELCFR, which vacated Toledo Fire Station	N/A
2/5/2025	3/25/2026		Justin Brown	Council tech upgrades	Justin previously met with Councilor Keating in September. Staff anticipate purchasing new projector and ceiling mount in March 2026. Reviewing options for Chromebook replacement and dais presentation viewing.	N
5/20/2025		Winter	City Manager/ Council	Budget Committee process review	Rich will follow-up with new Finance Director, who is starting April 1, 2026	N
4/23/2025	3/25/2026	7/1/2026	Brian Lorimor	Memorial Field bathroom completion	Bid completed and awarded. Demo completed. Contract signed with DSL Construction.	N - In process
4/16/2025	4/15/2026	6/30/2026	Chiefs	Emergency Operations Plan	Preliminary Draft Expected. New information gained by FD has added additional elements.	N - In process

5/28/2025	5/1/2026		City Attorney/ City Manager	Revisit Ordinance 1423	Final FEMA/PICM rules still not issued. City Manager has had discussion with City Planner about appropriate model to adopt if proposed rules remain unchanged.	N - In process
6/4/2025	4/1/2026		City Manager/ Finance	Public Safety Revenue Options	City Manager has been gathering data from other Oregon cities. Will have as a discussion item for 4/1/26 meeting.	N - In process
7/23/2025	4/1/2026	TBD	City Manager/ Planning	Amend URA boundaries to include current Dept. of Forestry property	City working on proposal to acquire land. City Manager will provide update on feasibility of this once acquisition proposal complete.	N - In process
8/27/2025	4/1/2026	TBD	City Manager	Stray Cats		N - In process
9/3/2025	4/22/2026		City Manager/ Mayor	Mayor's committee / Junior Council	Proposed by Former Mayor. City Manager and Mayor to discuss.	N - In process
9/24/2025	4/8/2026		City Attorney/ City Manager	Follow-up After Action	Working with city attorney	N - In process
10/15/2025	10/15/2025		City Manager	Social Media Coordinator	Duties currently held by City Recorder. City Manager will evaluate for future need as and part of budget process.	N
9/17/2025	4/22/2026	Ongoing	City Manager/ Mayor		Mayor Mix Report	N - In process

City of Toledo Issue Tracker 2025

Request Date	Date to Follow Up	Targeted Completion Date	Staff Assigned	Item	Comments/Notes	Completed
2/5/2025	09/17/25		Justin	Council tech upgrades	Plan for the 2nd week of Sept. follow-up- Councilor Keating Meeting in a week or two-9/11/2025	
4/16/2025	11/25/25	Fall	Chiefs,	Emergency Operations Plan	Subcommittee formed	Come Fall when stuff slows down work begins in earnest
5/7/2025	10/25/25	10/31/25	City Attorney/Rich	Fire policies reviewed by the City Attorney	Waiting for Attorney Review 8-21-25/and 9-11-2025	forwarded to City Attorney for review
5/7/2025			Council	Civic Center Naming	August 6 contract awarded to Scott Edwards to do visioning and prelim design- Sumpter	Done
5/20/2025		Winter	Council	Budget Committee process review	Council will consider this matter	Rich Follow-up with new finance Director
5/28/2025		12/01/25	SM/RH	Revisit Ordinance 1423	Ordinance adopted. Further amendments expected from CA and staff	
6/4/2025	10/22/25		Finance	Revenue options Public Safety, etc.	Schedule Work Session-October Tax Levy- RH to discuss with mayor and scheduled work session	
7/2/2025	10/22/25	11/30/25	Council/Staff	Review/update council rules	October Work Session	
7/10/2025			CM/Fire	faciltity use agreement	Working on next part. 9/11/25 no update	Facility use agreement in process
7/23/2025			CM/Planning	Possibly -Amend URA boundaries to include proposed donation property from Dept. of Forestry		
8/6/2025	09/17/25	10/01/25	SM/RH	Homie House	Agreement and letter of support	Create formal process
8/27/2025		10/01/25		Stray Cats	Upcoming meeting	Non-profits/community
9/3/2025			CM/Mayor	Create a mayor's committee	JR Council?- process needed	
9/17/2025	10/15/25	11/19/25		Discussion Items	Mix Report	
9/24/2025	10/15/25	ongoing		Discussion/Follow-up After Action	Working with city attorney	
9/17/2025	After 10/20			Tech Updates	Keating	

City of Toledo Issue Tracker 2025

Request Date	Date to Follow Up	Targeted Completion Date	Staff Assigned	Item	Comments/Notes	Completed
10/15/2025	10/15/25	11/05/25	PJ	Railroad and Yaquina payment RCA		11/12/2025
	10/15/25		?	Social Media Coordinator		
	11/05/25					

City of Toledo – future agenda items list 2026

Goal #	January 7, 2026 Regular Meeting	Staff Lead
	Discussion: University of Oregon’s Sustainable City Year Program (SCYP)	RH/CMAK
	Website Upgrade and new Software Programs	RH/PJ
	Employee Handbook	SG
	Auditor Introduction	RH/JR

Goal #	January 21, 2026 Regular Meeting	Staff Lead
	Lincoln County Genealogical Society	HB
	Discussion: University of Oregon’s Sustainable City Year Program (SCYP)	RH/CMAK

Goal #	January 28, 2026 Work Session	Staff Lead
	Volunteer Appreciation	
	Mix Report	

Goal #	February 4, 2026 Regular Meeting	Staff Lead
1	Approve Resolution No. 1595, authorizing Interfund Transfers to repay the System Development Charges Fund for exempted SDCs related to the Olalla Meadows Project.	RH/JR
	Ordinance 1434 Second Reading	RH
	Swearing in of Officer Orrin Wallace	MP
	Meritorious Award Presentation	RH/MP/DS
	Election of Mayor	RH
	Election of Council President (if needed)	RH

Goal #	February 18, 2026 Regular Meeting	Staff Lead
	Art Toledo	
	SE 7 th Place Street Synopsis	
	Toledo History and Yaquina Historical Railroad Museum	
	Toledo Summer Festival Princesses	
	Lincoln County Historical Society	

Goal #	February 25, 2026 Work Session	Staff Lead
	University of Oregon’s Sustainable City Year Program (SCYP)	AK/RH
	CIP’s	
	Draft Goals	
	Art Toledo	
	Water Conservation	
	Vigil	

Goal #	March 4, 2026 Regular Meeting	Staff Lead
	Toledo History Center and Yaquina Historical Railroad Museum Funding Approval	
	Fireworks – Discussion Item	

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Goal #	March 18, 2026 Regular Meeting	Staff Lead
	Toledo Summer Festival Princesses	PJ
	RCA – authorize payment for repair of Fire Apparatus	RH
	Discussion/update on Code Enforcement	SM
	Forestry Department Letter of Interest	RH

Goal #	March 25, 2026 Town Hall	Staff Lead
	Water Conservation	
	Fire Safety	

Goal #	April 1, 2026 Regular Meeting	Staff Lead
	Council Applicant Interview	CC
	Discussion: Thursday Market Rental Fee	RH
	Discussion: Fireworks Regulations	RH/SM
	Exec Session: Potential Litigation	RH/SM

Goal #	April 15, 2026 Regular Meeting	Staff Lead
	Budget Amendment/Supplemental Budget	RH/JR
	Water Conservation / Fire Safety	CC
	Resolution re: Thursday Market	RH
	Arts, Oysters and Brew Budget	RH
	Discussion: Toledo H2O Water Assistance Program	RH
	Arbor Day Proclamation	RH

Goal #	April 22, 2026 Work Session	Staff Lead
	Cancelled due to LOC Spring Conference	

Goal #	May 6, 2026 Regular Meeting	Staff Lead
	Fireworks Retail Permits	RH/SM
	Waiver of Fees for Thursday Community Market	RH
	Fire Department Equipment Surplus	RH/DL
	Discussion: Council Goals	RH
	Proclamations: Municipal Clerks and Missing/Indigenous Women	RH/PJ
	Appointment of Council Rep to CWAC	RH

Goal #	May 20, 2026 Regular Meeting	Staff Lead
	Adoption of Council Goals	RH
	Surplus Parks Equipment Donation to Elks Lodge (Siletz Campground)	RH
	Discussion: Recognition of Toledo Graduates	RH/PEJ/TM

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Goal #	May 27, 2026 Work Session	Staff Lead
	Talaina King – Cape Perpetua Alliance	PEJ
	Public Comment Guidelines	
	Fireworks Guidelines	
	Timecard for Councilors	RH/FS
	Council Roles Training	RH/TM

Goal #	June 3, 2026 Regular Meeting	Staff Lead
	URA Applications (Cobblestone and Rizza’s Pizza)	PJ/RH
	New Contract with Salvation Army for Utility Assistance	RH
	Street Light Fee – Discussion	RH/JR/MS

Goal #	June 17, 2026 Regular Meeting	Staff Lead
	Resolution establishing 2026-2027 Street Light Fee	RH/JR/MS
	Fee Schedule	RH/PEJ

Goal #	June 24, 2026 Work Session	Staff Lead
	Transportation	
	Event Permit ordinance	

Goal #	July 1, 2026 Regular Meeting	Staff Lead

Goal #	July 15, 2026 Regular Meeting	Staff Lead

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Goal #	July 22, 2026 Work Session	Staff Lead

Goal #	August 5, 2026 Regular Meeting	Staff Lead

Goal #	August 19, 2026 Regular Meeting	Staff Lead

Goal #	August 26, 2026 Work Session	Staff Lead

Goal #	September 2, 2026 Regular Meeting	Staff Lead

Goal #	September 16, 2026 Regular Meeting	Staff Lead

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Goal #	September 23, 2026 Work Session	Staff Lead

Goal #	October 7, 2026 Regular Meeting	Staff Lead

Goal #	October 21, 2026 Regular Meeting	Staff Lead

Goal #	October 28, 2026 Work Session	Staff Lead

Goal #	November 4, 2026 Regular Meeting	Staff Lead

Goal #	November 18, 2026 Regular Meeting	Staff Lead

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Goal #	November 25, 2026 Work Session	Staff Lead

Goal #	December 2, 2026 Regular Meeting	Staff Lead

Goal #	December 16, 2026 Regular Meeting	Staff Lead

Goal #	December 23, 2026 Regular Meeting	Staff Lead