



AGENDA
City Council Chambers
206 N. Main Street
Toledo, Oregon 97391

TOLEDO CONTRIBUTION COMMITTEE
Meeting – In person & via Zoom Meeting Platform
August 30, 2021
11:00 a.m.

Virtual Meeting: The Contribution Committee will hold this meeting through the Zoom video meeting platform. The public may watch the meeting live by joining the Zoom webinar remotely. The meeting information is available on the City website under the Meetings page at www.cityoftoledo.org/meetings.

Public Comments: The Contribution Committee may take limited verbal comments during the meeting. Written comments may be submitted by email to lisa.figueroa@cityoftoledo.org up to one hour before the meeting to be included in the record. Comments received will be shared with the Contribution Committee and included in the record.

1. Call to order and ascertain quorum
2. Review Applications for the Small Business Grant Program
3. Adjournment

Comments submitted in advance are preferable. Comments may be submitted by phone at 541-336-2247 extension 2060 or by e-mail at lisa.figueroa@cityoftoledo.org. The meeting is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling city offices at (541) 336-2247.



City of Toledo
City Enhancement & In-Kind Services

Application Form
Deadline: July 5, 2021

Organization Information

Organization Name: Toledo Summer FESTIVAL Inc 501(c)3
Contact Person: Kim Duty
Address: PO Box
Toledo OR 97391
Phone: 541-270-3831
E-mail address: KKduty@msn.com

Request:

Amount of Request: \$150⁰⁰ Date: 7/22/21

Describe how the funds will be used (use an additional page if more space is needed):

offset fee to use Memorial Field

Application Criteria:

In making its recommendation to the City Council, the Contribution Review Committee shall consider the following criteria:

- 1. Record of service to the citizens of Toledo 100+ years
- 2. Financial and management capability of the requesting organization to provide services
- 3. Positive impact the contribution may have on supplementing an activity or direct service provided by the City to Toledo citizens
- 4. Number of citizens receiving direct services from the organization requesting funds

Please address how your organization meets these criteria. Attach additional information (if necessary).

Please submit the completed application to:

Attention: City Recorder Lisa Figueroa
City of Toledo
Po Box 220
Toledo, OR 97391

OFFICE USE ONLY:

Contribution Committee review & recommendation: Date: _____	Council review & amount approved: Date: _____
Amount recommended to Council: _____	Council approved amount: _____



**City of Toledo
City Enhancement & In-Kind Services**

**Application Form
Deadline: July 5, 2021**

Organization Information

Organization Name: Toledo Chamber of Commerce
 Contact Person: Kathy Crane
 Address: 511 NE First Street
Toledo, Oregon 97391
 Phone: 541-336-3183
 E-mail address: director@toledooregon.org

Request:

Amount of Request: \$1000 **Date:** 6/9/2021

Describe how the funds will be used (use an additional page if more space is needed):

To help pay Memorial Field usage fees from June through August, 13 events

Application Criteria:

In making its recommendation to the City Council, the Contribution Review Committee shall consider the following criteria:

1. Record of service to the citizens of Toledo
2. Financial and management capability of the requesting organization to provide services
3. Positive impact the contribution may have on supplementing an activity or direct service provided by the City to Toledo citizens
4. Number of citizens receiving direct services from the organization requesting funds

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City of Toledo
City Enhancement & In-Kind Services

Application Form
Deadline: July 5, 2021

Organization Information

Organization Name: _____
Contact Person: _____
Address: _____

Phone: _____
E-mail address: _____

Request:

Amount of Request: _____ Date: _____

Describe how the funds will be used (use an additional page if more space is needed):

Application Criteria:

In making its recommendation to the City Council, the Contribution Review Committee shall consider the following criteria:

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RSVP

Lead With Experience

RSVP of Linn, Benton, and Lincoln Counties
Toledo: (541) 574-2684 – Email: alucke@ocwcog.org

1. Record of service to the citizens of Toledo:

The Retired and Senior Volunteer Program (RSVP) started in Lincoln County in 1972. RSVP of Lincoln County is housed locally at the Toledo-based Oregon Cascades West Council of Governments (OCWCOG) which makes its services easy to access.

2. Financial and management capability of requesting organization to provide services:

RSVP receives primary funding from the Corporation of National and Community Service (CNCS). This federal grant requires a 30% match from our community which we are able to achieve through local support from: Samaritan Social Accountability Grants, the Lincoln County Commissioners, the Cities of Toledo, Yachats, Lincoln City and the Siletz Tribal Charitable Contribution Fund. All grant deliverables are administered and evaluated by a Program Manager along with 3.0 FTE financial staff, Liquid Planner online project management software and Volunteer Reporter and OnCorps volunteer management systems.

3. Positive impact the contribution may have on supplementing an activity or direct service provided by the City of Toledo citizens:

RSVP manages several health-related programs, including: 1) a Durable Medical Equipment (DME) Program – providing free durable medical equipment (grab bars, raised toilet seats, walkers, etc.) to low-income seniors and the disabled and a Senior Health Insurance Benefits Assistance (SHIBA) program – offering free Medicare counseling to help seniors to better understand their benefits and make informed decisions.

4. Number of citizens receiving direct services from the organization requesting funds:

We estimate the following outputs for the 2021-2022 FY:

- Durable Medical Equipment program- An estimated ten Toledo residents will receive free, fall prevention equipment for a total value of \$450;
- SHIBA Program – Free Medicare counseling appointments will be provided to an estimated 35 residents; of these, we expect that an estimated 20% will be screened for a Low Income Subsidy (LIS)/help with Part D.

Your continued yearly contribution is much appreciated. Thank you for your time and consideration.

There is no charge to the any recipient who receives services provided by RSVP.



**City of Toledo
City Enhancement & In-Kind Services**

**Application Form
Deadline: July 5, 2021**

Organization Information

Organization Name: Lights of Hope
 Contact Person: Susie Duncan
 Address: 800 SE 7th St. Toledo
 Phone: 541-901-8569
 E-mail address: Susie.Duncan@TCIDCCCollege.edu

Request:

Amount of Request: \$3,000 Date: 7-14-2021

Describe how the funds will be used (use an additional page if more space is needed):

Hold Lights of Hope event on Sept 4, 2021!
 Food for 300 people - Candles Dunk Tank & help
 get with cost for person to get help in Rehab.

Application Criteria:

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 Toledo, OR 97391

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Amount recommended to Council: _____	Council approved amount: _____

RECEIVED
CITY OF TOLEDO
 DATE 7-15-2021
 BY CO



City of Toledo
City Enhancement & In-Kind Services

Application Form
Deadline: July 5, 2021

Organization Information

Organization Name: Toledo History Center
Contact Person: Jim Franklin 541-336-2837
Address: P.O. Box 213
Toledo, OR 97391
Phone: Center 541-336-1203
E-mail address: JaJiFranklin@gmail.com

Request:

Amount of Request: \$3,000. Date: 6-9-2021

Describe how the funds will be used (use an additional page if more space is needed):

Attached

Application Criteria:

In making its recommendation to the City Council, the Contribution Review Committee shall consider the following criteria:

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Toledo History Center
2021 City Enhancement & In-Kind Services

This year we are asking for additional funding from previous years award of \$1,500. to \$3,000.00. The funds will be used for our Directors and Officers and Liability & Contents Insurance coverage. Last years Insurance premium was \$1,400.00 each year we have had an increase in premium from 5% to 10%.

The remaining additional funds will be used for rent. Effective July 1, 2021 our rent will increase from \$400.00 to \$500.00 per month. Enclosed budget for 2021-2022. Without your help we would be limited in providing our service to the community.

Record of service to the citizens of Toledo

Toledo History Center was created for the town's Centennial Celebration of 2005. The city funded the creation and operation of Toledo History Center for one year, as one of the Centennial projects. The center provided to be popular, so in 2006 private donors contributed funds to operate the center for another year. Late in 2006 residents were asked again if they would support the center. Many people responded and pledged funds for the coming year 2007. Each year we ask our residents for a donation to help support the center.

The center is open Tuesday through Friday 12-4PM, Saturday 10-2PM and is staffed by our Board of Directors and Volunteers. We also will open for special occasions, educational tours and other organizations who wish to hold their meeting.

Financial and management capability of the requesting organization to provide services

THC is a 501 (c) 3 Corporation. Eight Board of Directors operate the center exclusively for educational, preservation and interpretation of the history of Toledo. In 2007 the center was incorporated.

Positive impact the contribution may have on supplementing an activity or direct service provided by the City to Toledo Citizens.

Many people come into THC looking for stories about, or connections to family members who worked or lived in the surrounding area. THC's goal is to provide the public with an educational resource dedicated to the preservation and interpretations of The History of Toledo.

Number of citizens receiving direct services from the organization requesting funds.

Our number of visitors for 2020-2021 has dropped due to the Pandemic. We were closed for over 6 months. We are now open Tuesday through Saturday and our daily count of visitors is increasing. In past years we had 1,800 to 2,200 total visitors per year.

Jim Franklin
Treasurer

Toledo History Center
Operating Budget
July 1, 2021 To June 30, 2022

Income

Beginning Balance Carry Over	\$1,000.00
Donations	\$2,500.00
Fund Raising	\$100.00
Grants Restricted Insurance	\$1,500.00
Grants/Contributions Unrestricted	\$0
Book/Gift Sales	\$100.00
Miscellaneous	\$0
Lincoln County Historical Fund	\$5,800.00
Total Income	\$11,000

Expenditures

Accounting Fees	\$100.00
Advertising and Promotional	\$100.00
Association Dues and Fees	\$200.00
Bank Fees	\$0
Book and Gift Merchandise	\$100.00
Curatorial and Supplies	\$100.00
Custodial and Supplies	\$100.00
Conference and Meetings	\$0
Computer Software Update	\$0
Exhibits	\$0
Educational Programs	\$200.00
Fixtures and Equipment	\$100.00
Fund Raising Cost of Goods	\$100.00
Grants Restricted Insurance	\$1,500.00
License and Permits	\$100.00
Heat	\$400.00
Lights	\$800.00
Telephone/Internet	\$1,400.00
Rent including sewer/water	\$4,800.00
Office Supplies	\$100.00
Professional Fees	\$0
Postage and Post Office Box	\$200.00
Public Programs	\$100.00
Maintenance and Repairs	\$500.00
Miscellaneous	\$0
Total Expenditures	\$11,000



City of Toledo
City Enhancement & In-Kind Services

Application Form
Deadline: July 5, 2021

Organization Information

Organization Name: Toledo Food Share Pantry, INC
Contact Person: Donna
Address: PO Box 447
Toledo
Phone: 541-270-0525
E-mail address: toledofoodsharepantry@gmail.com

Request:

Amount of Request: 3,000.00 Date: June 15, 2021

Describe how the funds will be used (use an additional page if more space is needed):

See Attached Document

Application Criteria:

In making its recommendation to the City Council, the Contribution Review Committee shall consider the following criteria:

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- 2. Financial and management capability of the requesting organization to provide services
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Contribution Committee review & recommendation: Date: _____	Council review & amount approved: Date: _____
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The Toledo Food Share Pantry (TFSP) fights food insecurities and hunger in the communities of Toledo, Elk City, and Sawyers Landing by providing nutritional food assistance to 1,480 households consisting of 5,100 individuals, therefore creating a healthier and more vibrant community. Please note that since COVID-19 and the economic shutdown, TFSP has seen an increase in household members. As individuals lost their jobs they have consolidated resources by giving up their apartments or rental homes and moved in with family or friends. This has resulted in a 35% usage increase for the TFSP.

Our goal and purpose is to create a healthier community, workforce, and increased academic achievements. Research has shown that children who experience food insecurities are at a greater risk of being overweight and lower academic achievements. Adults who experience food insecurities are at a greater risk for diabetes, high cholesterol, and heart disease. These issues are in part linked to the inability to purchase healthier food options such as whole grains, a variety of fresh fruits and vegetables. The TFSP continues to strive to make healthier food options available to our clients.

The primary use would be to meet the increased usage of the TFSP, due to COVID-19. Additionally, the majority of families and individuals we supply are missing out on the limited supplies of fresh items such as milk, eggs, meats, and fresh produce. Unfortunately, the local need has increased so dramatically that we are only able to provide fresh foods on a first come first serve basis and many leave without the essential nutritional assistance. We are also unable to provide baby food and formula and meet the special dietary needs of the elderly. With this money, we could increase our supply fresh items making these items available to more pantry clients, provide baby food and formula and meet the needs of our elderly clients.



City of Toledo
City Enhancement & In-Kind Services

Application Form
Deadline: July 5, 2021

Organization Information

Organization Name: The Salvation Army of Lincoln County

Contact Person: Major Raymond Erickson-King

Address: 140 NE 4th Street
Newport, Oregon 97365

Phone: 541-265-6814 (Office) 206.641.5807 (Cell)

E-mail address: Raymond.Erickson-King@usw.salvationarmy.org

Request:

Amount of Request: \$5,000 - \$10,000 Date: 7.30.21

Describe how the funds will be used (use an additional page if more space is needed):

To supplement the H2O program for residents in the City of Toledo and administrative costs associated.

Application Criteria:

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