

TOLEDO PLANNING COMMISSION AND CITY COUNCIL
MINUTES OF THE JOINT WORKSESSION

The City of Toledo Planning Commission/City Council joint worksession was called to order at 6:05 pm by Planning Commission Vice President Brian Lundgren.

City Councilors present: Mayor Tracy Mix, Frank Silvia, Andrew Keating, Jackie Kauffman, and Eric Chambers. Excused was Jackie Burns.

Planning Commissioners present: Vice President Brian Lundgren, Anne Learned-Ellis, Jonathan Mix, and Dennis Sutherland. Excused were President Cora Warfield and Ricky Dyson.

Staff present: Contract Planner Justin Peterson, City Manager Rich Huebner, and Planning Technician Arlene Inukai.

VISITORS: Justin Epiaka, Jim Chambers, Tim Graham, Edith Barton and others.

DISCUSSION ITEM: Traffic Calming Presentation:

CP Peterson provided a PowerPoint presentation on the proposed traffic calming ordinance that the Planning Commission has been working on for several months. He reviewed the background and request to develop a program, traffic calming definition, various traffic devices, policies, application process, staff review and traffic study, Planning Commission considerations, and the next steps to review the draft ordinance. Mayor Mix mentioned that a lot of Planning Commission and staff time went into developing the draft document and she thanked them for the job. Discussion was held on the funding options, neighbor support/signatures, definition of a resident/household, public comment opportunities, and appropriate street classification.

DISCUSSION ITEM: Parks Master Plan:

Justin Epiaka from Cascades West Council of Governments gave a PowerPoint presentation on the Parks Master Plan project and recent parks survey results. He reported that the parks plan is for a 10-20 year planning period to manage, fund, and maintain park facilities and services. Surveys were distributed in October, 2025 and closed January 5, 2026. There were 206 survey responses submitted. Mr. Epiaka reviewed the results, including demographics, park usage and conditions, community needs, and overall findings. The group discussed the definitions for affordability and accessibility, if equipment could be offered to check-out, and community rec center. It was suggested that the student presentation to Council a couple years ago also be included in the plan.

There being no further business before the Planning Commission and City Council, the worksession was adjourned at 6:50 pm and attendees participated in the Parks Master Plan Open House event at 7:00pm.

Planning Technician

Vice President