

TOLEDO CITY COUNCIL MINUTES
Toledo City Council Chambers
Work Session
September 11, 2018

Mayor Billie Jo Smith called the meeting to order at 6:15pm. Councilors present: Joshua Smith, Council President (CP) Terri Strom Jackie Kauffman, Deanne Dunlap, and Bill Dalbey
Councilor Absent: Michele Johnson

Staff present: City Manager (CM) Craig Martin, Police Chief (PC) Dave Enyeart, Public Works Director (PWD) Michael J. Adams, and City Recorder (CR) Lisa Figueroa

Visitors present: Nancy Bryant, Polly Chavarria, Rodney Cross, Ralph Grutzmaker, Stuart Strom,

Visitors/Public Comment

There were no visitor comments.

Discussion and Information Items

Committee Updates

Councilor Smith noted the Cascades West Area Commission on Transportation meeting has been cancelled for this month because there are no business items to consider.

Draft Department of Environmental Quality Mutual Agreement and Order review with project ID and potential funding sources

PWD Adams presented the draft Mutual Agreement and Order (MAO) and summarized the report. He referenced the proposed penalty of \$3,950.00 for violations at the Wastewater Treatment Plant and other collection locations that occurred in early 2018. He noted because of recent wet seasons the City will not be able to comply with the 2020 deadline in regards to the Butler Bridge Pump Station and will remove that portion from the list. He indicated staff is already collecting data for the December 1, 2019 Inflow and Infiltration (I&I) project. He said he believes the timelines are manageable, but will be able to assess it as they move forward through the projects. He provided a handout to the Council which listed projects as priority 1; 2; and 3, with proposed priority timelines. He said the estimated costs to complete all the projects would be approximately \$1.8 million dollars.

PWD Adams presented another sheet of paper, which illustrated the potential debt service associated with the projects. There was discussion about replacing the force main only and whether that project could be completed, but it was noted the project is too costly to complete. PWD Adams indicated if the Council looked at funding priority one projects only, then payments could be expected to begin in 2020-2021 at about \$40,000 a year. He said if the Council considered the first four projects, the annual debt service would be approximately \$135,000. Councilor Dalbey inquired about the penalties and fines. PWD Adams replied if they entered the agreement and violated any of the terms, then the City could be penalized according to the agreement's penalties.

The Council asked clarification questions in regards to qualifications and funding. PWD Adams indicated there are factors to consider when seeking out grants, such as debt service, terms, etc., but he wanted to provide the Council an outline to see what steps should be included, the

timeline and the anticipated costs involved. The Council expressed concerns regarding potential penalties if the City was not in compliance as well as entering into the agreement and not being able to fulfill the terms of the agreement. PWD Adams indicated as the City moves forward with the projects and determined it cannot meet a deadline, the Council may propose to amend the deadline or terms of the agreement. After further discussion, the Council requested to include it as a decision item at the next regular meeting for consideration.

Review City Council Rules

CA David Robinson reviewed a previous City Council discussion regarding the City Council rules and including a policy to record executive session meeting minutes. He indicated in reviewing the rules with staff additional questions have come up in regards to the policy, record retention, and storage, which warrants further research. He indicated he is incorporating elements of the model policy from the League of Oregon Cities with the Council rules and would present a draft to the Council at a future meeting.

Reports and Comments

There were no Department reports.

CM Martin reported on the wastewater issue in regards to the foam that was released into the air from Georgia-Pacific (GP); He noted the City has provided some mitigation assistance, the Department of Environmental Quality was notified and GP was approved to pull water from the Yaquina River in light of the current drought conditions.

There were no Council comments.

Adjournment:

The work session adjourned at 8:14 p.m.

ATTEST:

APPROVE:

/s/City Recorder

/s/Presiding Officer