

**TOLEDO CITY COUNCIL MINUTES
REGULAR SESSION**

September 19, 2018

Toledo City Council Chambers

7:00 p.m.

1. CALL TO ORDER

Mayor Billie Jo Smith called the meeting to order at 7:00 p.m.

Councilors present: Michele Johnson, Joshua Smith, Council President (CP) Terri Strom, Jackie Kauffman, Bill Dalbey and Deanne Dunlap

Staff present: City Manager (CM) Craig Martin, Police Chief (PC) Dave Enyeart, City Recorder (CR) Lisa Figueroa, Library Director (LD) Deborah Trusty, Interim Fire Chief Larry Robeson, Interim Fire Chief Dave Inman, and City Attorney (ACA) David Robinson

Visitors present: Heather Jukich, Janice Watson, Jay Watson, Jerry Marsh, Stu Strom, Gregg Harrison, Tina Ewing, Rod Cross, Polly Chavarria, Bill Farley, Betty Kamikawa and Nancy Bryant

2. VISITORS/PUBLIC COMMENT

There were no comments.

3. CONSENT CALENDAR

Motion - It was moved and seconded (JSmith/Kauffman) to remove the minutes from September 5, 2018 for discussion. **Motion passed 7-0.**

Councilor Smith noted line 13 on page 3 should read as, "...between the bowling alley and the Dairy Queen parking lot..."

Motion-It was moved and seconded (JSmith/Kauffman) to amend the September 5, 2018 minutes as noted. **Motion passed 7-0.**

Motion – It was moved and seconded (JSmith/Kauffman) to adopt the minutes from the regular session held on August 15, 2018 and the regular session from September 5, 2018 as amended.

4. DISCUSSION AND INFORMATION ITEMS

Committee Updates

Councilor Smith noted the Cascades West Area Commission on Transportation meeting has been cancelled for this month.

Mayor Smith noted she will attend a Cascades West Council of Government Board meeting tomorrow afternoon.

5. DECISION ITEMS

Consider approving the replacement and installation of a System Control and Data Acquisition system & PLC upgrade at the Wastewater Treatment Plant facility by The Automation Group in the amount not to exceed \$96,323.00

PWD Adams indicated this item was approved and budgeted for \$80,000 within the current fiscal year budget. He said The Automation Group, (Integer of Record) recommended the City upgrade two of the Variable Frequency Drives (VFD), which operates specific equipment at the Wastewater Treatment Plant. He said they are running to the end of their useful life and it would be better to replace them now rather than in an emergency situation. He noted the City would get a discount up to \$3,000 if they completed the project all at once. The Council reviewed the information and asked clarification questions in regards to the life expectancy of the system, the VFDs and tying the flow meters (from previous Council discussion) into this system. There was discussion about touring the Wastewater Treatment Plant (WWTP) and a consensus of the Council agreed to tour the WWTP on October 3, 2018 at 6:00 p.m. before the regular meeting. PWD outlined the scenario of what would happen if the Council did not approve the request.

Bill Farley, community member, commented on the discussion and supported the recommendation.

Rod Cross, resident, said it is a great project and questioned whether the funds could be utilized from another fund rather than the Reserve Funds. PWD clarified there was \$80,000 budgeted for the project and the balance would come from the Public Reserve Fund.

Motion-It was moved and seconded (Strom/JSmith) approving the replacement and installation of a System Control and Data Acquisition (SCADA) system & PLC upgrade at the Wastewater Treatment Plant facility by The Automation Group in the amount not to exceed \$96,323.00.

Motion passed 7-0.

Consideration of Draft Mutual Agreement and Order with the Department of Environmental Quality

PWD Adams indicated he contacted the Department of Environmental Quality (DEQ) based on the Council's concerns regarding the projects. He indicated they suggested to submit the agreement with their changes and DEQ would go from there. There was discussion regarding force main improvements and potential funding sources. PWD Adams indicated there is a one stop event where he could meet with potential funders and speak to them before the City seeks bids for the project. CM Martin indicated each agency that participates in the one stop has qualifying factors such as median household income or some will support only certain types of infrastructure, etc. The Council asked if the wastewater rates play a factor. PWD Adams replied they can, depending on the program. He said it may be time to revisit the wastewater rates and suggested the Council revisit both the wastewater and water rates simultaneously. Following discussion, PWD clarified he would put together a one stop packet for the Butler Bridge force main funding up to \$500,000. A consensus of the Council agreed.

6. REPORTS AND Comments

There were no department reports.

CM Martin reminded the Council there is a joint work session with the Lincoln County Board of Commissioners on Tuesday, October 26, 2018 beginning at 6:00 p.m. in the Toledo Council Chambers. He reported several staff and Council members will attend the League of Oregon Cities conference in Eugene and the special election results will be presented to the City Council at the October 3 meeting.

Councilor Dunlap indicated she was contacted by someone who is developing an Oregon Coast Art Trail, which will include public art from all the coastal communities. She said it would include the centennial mural and feature other Toledo artists.

Councilor Dalbey inquired about the process to fill the Council seats once the seats become vacant. Councilor Johnson indicated the Council Rules require the City Manager notice the vacancies and suggested the Council wait to fill the vacancies with the candidates that were elected in the General Election. The Council discussed available options and the potential time available to recruit and fill the vacancies.

Mayor Smith stated a survey was conducted in regards to Fort Nye Park, passed out a copy of the results and summarized the results. A copy of the results was submitted to the City for the archival record.

Betty Kamikawa, resident, complimented the improvements made to Fort Nye park and said it is really important for the neighborhood.

7. ADJOURNMENT

The meeting adjourned at 8:12 p.m.

ATTEST:

APPROVE:

/s/City Recorder, Lisa Figueroa

/s/Presiding Officer