



City Council Chambers
206 N. Main Street
Toledo, Oregon 97391
7:00 p.m.

TOLEDO CITY COUNCIL
Regular Session
October 17, 2018

- 1. Call to Order**
- 2. Visitors/Public Comment**
(The public comment period provides the public with an opportunity to address the City Council regarding items not on the agenda. Please limit your comments to five (5) minutes).
- 3. Consent Agenda**
 - Minutes from the work session held September 11, 2018 and the regular session held September 19, 2018.
 - Approval of Street Closure for Annual Downtown Trick or Treat event
- 4. Discussion and Information Items**
 - Committee Updates
- 5. Decision Items**
 - Appointment to the Cascades West Council of Governments Board of Directors
 - Authorization to execute Deed Conveyance for the Oregon Cascades West Council of Governments Building
- 6. Reports and Comments**
 - Department Reports
 - City Manager's Report
 - Council Comments
 - Mayor Comments
- 7. Adjournment**

TOLEDO CITY COUNCIL MINUTES
Toledo City Council Chambers
Work Session
September 11, 2018

Mayor Billie Jo Smith called the meeting to order at 6:15pm. Councilors present: Joshua Smith, Council President (CP) Terri Strom Jackie Kauffman, Deanne Dunlap, and Bill Dalbey
Councilor Absent: Michele Johnson

Staff present: City Manager (CM) Craig Martin, Police Chief (PC) Dave Enyeart, Public Works Director (PWD) Michael J. Adams, and City Recorder (CR) Lisa Figueroa

Visitors present: Nancy Bryant, Polly Chavarria, Rodney Cross, Ralph Grutzmaker, Stuart Strom,

Visitors/Public Comment

There were no visitor comments.

Discussion and Information Items
Committee Updates

Councilor Smith noted the Cascades West Area Commission on Transportation meeting has been cancelled for this month because there are no business items to consider.

Draft Department of Environmental Quality Mutual Agreement and Order review with project ID and potential funding sources

PWD Adams presented the draft Mutual Agreement and Order (MAO) and summarized the report. He referenced the proposed penalty of \$3,950.00 for violations at the Wastewater Treatment Plant and other collection locations that occurred in early 2018. He noted because of recent wet seasons the City will not be able to comply with the 2020 deadline in regards to the Butler Bridge Pump Station and will remove that portion from the list. He indicated staff is already collecting data for the December 1, 2019 Inflow and Infiltration (I&I) project. He said he believes the timelines are manageable, but will be able to assess it as they move forward through the projects. He provided a handout to the Council which listed projects as priority 1; 2; and 3, with proposed priority timelines. He said the estimated costs to complete all the projects would be approximately \$1.8 million dollars.

PWD Adams presented another sheet of paper, which illustrated the potential debt service associated with the projects. There was discussion about replacing the force main only and whether that project could be completed, but it was noted the project is too costly to complete. PWD Adams indicated if the Council looked at funding priority one projects only, then payments could be expected to begin in 2020-2021 at about \$40,000 a year. He said if the Council considered the first four projects, the annual debt service would be approximately \$135,000. Councilor Dalbey inquired about the penalties and fines. PWD Adams replied if they entered the agreement and violated any of the terms, then the City could be penalized according to the agreement's penalties.

The Council asked clarification questions in regards to qualifications and funding. PWD Adams indicated there are factors to consider when seeking out grants, such as debt service, terms, etc.,

1 but he wanted to provide the Council an outline to see what steps should be included, the
2 timeline and the anticipated costs involved. The Council expressed concerns regarding potential
3 penalties if the City was not in compliance as well as entering into the agreement and not being
4 able to fulfill the terms of the agreement. PWD Adams indicated as the City moves forward with
5 the projects and determined it cannot meet a deadline, the Council may propose to amend the
6 deadline or terms of the agreement. After further discussion, the Council requested to include it
7 as a decision item at the next regular meeting for consideration.
8

9 **Review City Council Rules**

10 CA David Robinson reviewed a previous City Council discussion regarding the City Council
11 rules and including a policy to record executive session meeting minutes. He indicated in
12 reviewing the rules with staff additional questions have come up in regards to the policy, record
13 retention, and storage, which warrants further research. He indicated he is incorporating elements
14 of the model policy from the League of Oregon Cities with the Council rules and would present a
15 draft to the Council at a future meeting.
16

17 **Reports and Comments**

18 There were no Department reports.
19

20 CM Martin reported on the wastewater issue in regards to the foam that was released into the air
21 from Georgia-Pacific (GP); He noted the City has provided some mitigation assistance, the
22 Department of Environmental Quality was notified and GP was approved to pull water from the
23 Yaquina River in light of the current drought conditions.
24

25 There were no Council comments.
26

27 **Adjournment:**

28
29 The work session adjourned at 8:14 p.m.
30

31 ATTEST:

APPROVE:

32
33
34 _____
35 /s/Assistant City Recorder

/s/Presiding Officer

TOLEDO CITY COUNCIL MINUTES
REGULAR SESSION
September 19, 2018
Toledo City Council Chambers
7:00 p.m.

1. CALL TO ORDER

Mayor Billie Jo Smith called the meeting to order at 7:00 p.m.

Councilors present: Michele Johnson, Joshua Smith, Council President (CP) Terri Strom, Jackie Kauffman, Bill Dalbey and Deanne Dunlap

Staff present: City Manager (CM) Craig Martin, Police Chief (PC) Dave Enyeart, City Recorder (CR) Lisa Figueroa, Library Director (LD) Deborah Trusty, Interim Fire Chief Larry Robeson, Interim Fire Chief Dave Inman, and City Attorney (ACA) David Robinson

Visitors present: Heather Jukich, Janice Watson, Jay Watson, Jerry Marsh, Stu Strom, Gregg Harrison, Tina Ewing, Rod Cross, Polly Chavarria, Bill Farley, Betty Kamikawa and Nancy Bryant

2. VISITORS/PUBLIC COMMENT

There were no comments.

3. CONSENT CALENDAR

Motion - It was moved and seconded (JSmith/Kauffman) to remove the minutes from September 5, 2018 for discussion. **Motion passed 7-0.**

Councilor Smith noted line 13 on page 3 should read as, "...between the bowling alley and the Dairy Queen parking lot..."

Motion-It was moved and seconded (JSmith/Kauffman) to amend the September 5, 2018 minutes as noted. **Motion passed 7-0.**

Motion – It was moved and seconded (JSmith/Kauffman) to adopt the minutes from the regular session held on August 15, 2018 and the regular session from September 5, 2018 as amended.

4. DISCUSSION AND INFORMATION ITEMS

Committee Updates

Councilor Smith noted the Cascades West Area Commission on Transportation meeting has been cancelled for this month.

Mayor Smith noted she will attend a Cascades West Council of Government Board meeting tomorrow afternoon.

1 **5. DECISION ITEMS**

2 **Consider approving the replacement and installation of a System Control and Data**
3 **Acquisition system & PLC upgrade at the Wastewater Treatment Plant facility by The**
4 **Automation Group in the amount not to exceed \$96,323.00**

5
6 PWD Adams indicated this item was approved and budgeted for \$80,000 within the current
7 fiscal year budget. He said The Automation Group, (Integer of Record) recommended the City
8 upgrade two of the Variable Frequency Drives (VFD), which operates specific equipment at the
9 Wastewater Treatment Plant. He said they are running to the end of their useful life and it would
10 be better to replace them now rather than in an emergency situation. He noted the City would get
11 a discount up to \$3,000 if they completed the project all at once. The Council reviewed the
12 information and asked clarification questions in regards to the life expectancy of the system, the
13 VFDs and tying the flow meters (from previous Council discussion) into this system. There was
14 discussion about touring the Wastewater Treatment Plant (WWTP) and a consensus of the
15 Council agreed to tour the WWTP on October 3, 2018 at 6:00 p.m. before the regular meeting.
16 PWD outlined the scenario of what would happen if the Council did not approve the request.

17
18 Bill Farley, community member, commented on the discussion and supported the
19 recommendation.

20
21 Rod Cross, resident, said it is a great project and questioned whether the funds could be utilized
22 from another fund rather than the Reserve Funds. PWD clarified there was \$80,000 budgeted for
23 the project and the balance would come from the Public Reserve Fund.

24
25 **Motion**-It was moved and seconded (Strom/JSmith) approving the replacement and installation
26 of a System Control and Data Acquisition (SCADA) system & PLC upgrade at the Wastewater
27 Treatment Plant facility by The Automation Group in the amount not to exceed \$96,323.00.

28 **Motion passed 7-0.**

29
30 **Consideration of Draft Mutual Agreement and Order with the Department of**
31 **Environmental Quality**

32 PWD Adams indicated he contacted the Department of Environmental Quality (DEQ) based on
33 the Council's concerns regarding the projects. He indicated they suggested to submit the
34 agreement with their changes and DEQ would go from there. There was discussion regarding
35 force main improvements and potential funding sources. PWD Adams indicated there is a one
36 stop event where he could meet with potential funders and speak to them before the City seeks
37 bids for the project. CM Martin indicated each agency that participates in the one stop has
38 qualifying factors such as median household income or some will support only certain types of
39 infrastructure, etc. The Council asked if the wastewater rates play a factor. PWD Adams replied
40 they can, depending on the program. He said it may be time to revisit the wastewater rates and
41 suggested the Council revisit both the wastewater and water rates simultaneously. Following
42 discussion, PWD clarified he would put together a one stop packet for the Butler Bridge force
43 main funding up to \$500,000. A consensus of the Council agreed.

1 **6. REPORTS AND Comments**

2 There were no department reports.

3
4 CM Martin reminded the Council there is a joint work session with the Lincoln County Board of
5 Commissioners on Tuesday, October 26, 2018 beginning at 6:00 p.m. in the Toledo Council
6 Chambers. He reported several staff and Council members will attend the League of Oregon
7 Cities conference in Eugene and the special election results will be presented to the City Council
8 at the October 3 meeting.

9
10 Councilor Dunlap indicated she was contacted by someone who is developing an Oregon Coast
11 Art Trail, which will include public art from all the coastal communities. She said it would
12 include the centennial mural and feature other Toledo artists.

13
14 Councilor Dalbey inquired about the process to fill the Council seats once the seats become
15 vacant. Councilor Johnson indicated the Council Rules require the City Manager notice the
16 vacancies and suggested the Council wait to fill the vacancies with the candidates that were
17 elected in the General Election. The Council discussed available options and the potential time
18 available to recruit and fill the vacancies.

19
20 Mayor Smith stated a survey was conducted in regards to Fort Nye Park, passed out a copy of the
21 results and summarized the results. A copy of the results was submitted to the City for the
22 archival record.

23
24 Betty Kamikawa, resident, complimented the improvements made to Fort Nye park and said it is
25 really important for the neighborhood.

26
27 **7. ADJOURNMENT**

28 The meeting adjourned at 8:12 p.m.

29
30 ATTEST:

APPROVE:

31
32
33
34 _____
/s/City Recorder, Lisa Figueroa

35 _____
/s/Presiding Officer

CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: October 17, 2018			
Ordinance ☐	Resolution ☐	Motion ☒	Information ☐
Date Prepared: October 12, 2018		Dept.: Administration	
SUBJECT: Approval of Street closure for Annual Downtown Trick or Treat Event		Contact Person for this Item: Craig Martin, City Manager	

RECOMMENDATION: Consider a motion to approve the temporary closure of Main Street from Business 20 South to Second Street SE, from 3:00 PM – 5:30 PM, on Wednesday October 31, 2017 for the Toledo Downtown Association Annual Trick or Treat on Main Street event.

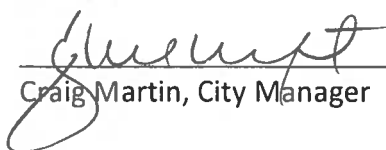
FISCAL IMPACT: The City will incur limited staffing expense(s) to manage the street closure to allow for the safe conduct of the event.

COUNCIL GOAL: Maintain and enhance characteristics that ensure Toledo is a good place to be.
Collaborate with existing and potential partners and promote civic participation.
Assure and provide services that protect the public.

BACKGROUND: The Toledo Downtown Association is requesting a temporary street closure to allow for the safe conduct of the annual Downtown Trick or Treat Event on Wednesday October 31, 2018. This annual event draws and estimated 300+ participants to trick or treat participating businesses in the downtown area. Given the number of participants and time of the event it is requested that Main Street be closed to vehicular traffic during the event to allow for the safety of the participants.

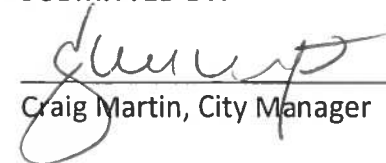
ALTERNATIVES: Adjust the times and or extent of the closure.

PREPARED BY:



Craig Martin, City Manager

SUBMITTED BY:



Craig Martin, City Manager

APPLICATION AND PERMIT AUTHORIZING
OUTDOOR PUBLIC EVENT IN PUBLIC AREA
CITY OF TOLEDO

APPLY AT LEAST 40 DAYS PRIOR TO EVENT

Name of Applicant Deanne Dunlap Email Kathy Crane ^{director@toledo.org}
Address 311 NE 1st, Toledo Telephone _____
Date of Event 10/31/2018 Wednesday Hours of Event _____
Event Location/Address Main Street Halloween Trick or Treat Expected Number of Attendance _____
Describe the Event (Please attach any applicable flier or brochure about the event) after school, door to door on Main Street

RECEIVED
CITY OF TOLEDO

Date 10/4/18
By [Signature]

If city services are requested for this event please check the appropriate box and explain below

☒ Street Closure

Date: Weds. 10/31
Time: 3:30 to 5:30

☒ Barricades

(Use the attached map to clearly mark the requested street closure and barricade placement. City street closures require approval of the City Council.)

☒ Other (please describe the service requested in detail)

Reader Board - Police "Main St. closed Weds."

Name of Alternate contact person for this event _____ email deanne.dunlap33@gmail.com Telephone _____

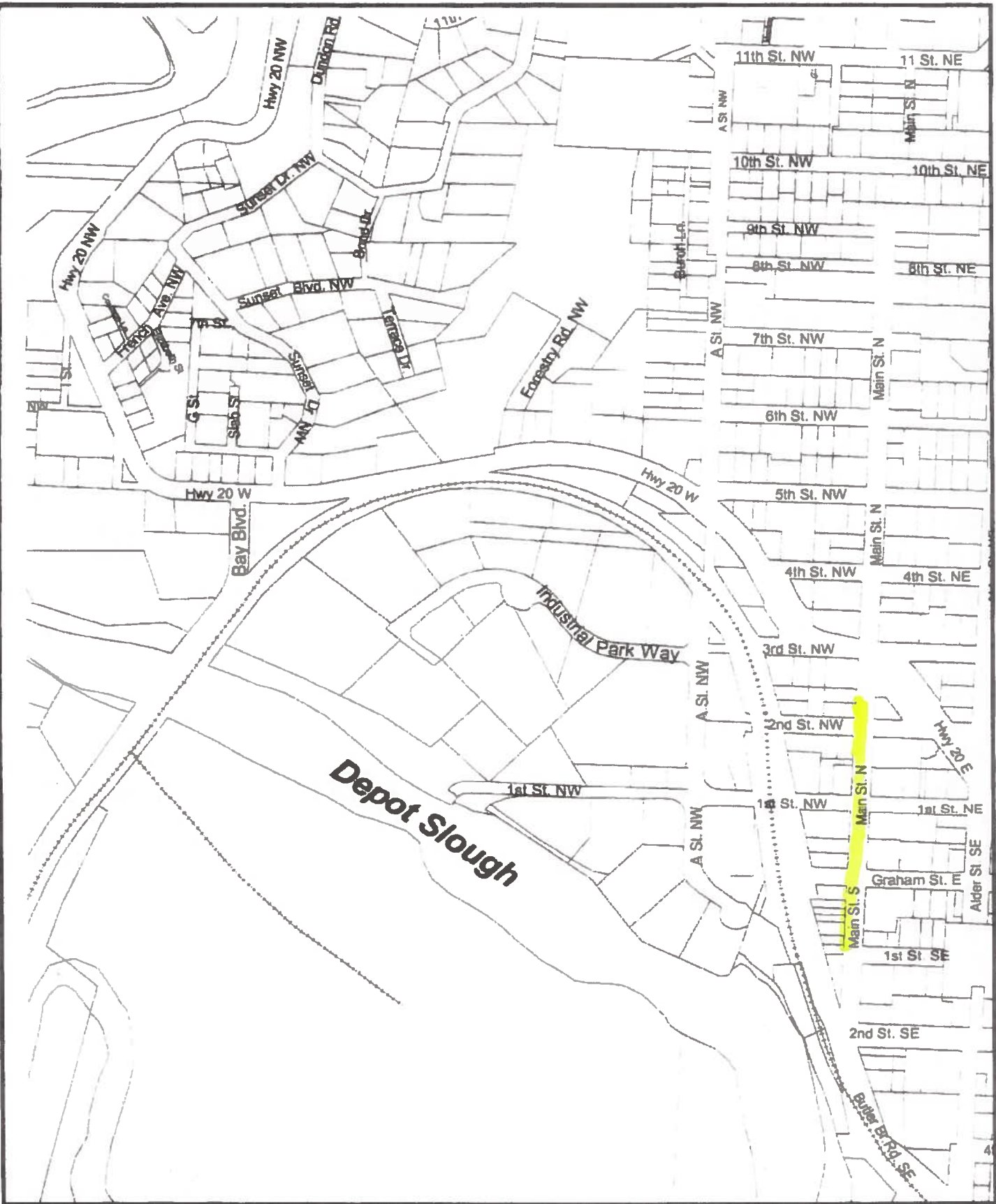
☒ I have attached proof of insurance for this event. (Proof of insurance is required for events that occur on City property or in City facilities.)

I certify all information submitted is complete and correct to the best of my knowledge. I understand a false answer may be reason to deny this application.

Deanne Dunlap
Signature of Applicant

Date: 10/4/2018

Toledo, Oregon



CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: October 17, 2018			
Ordinance ☐	Resolution ☐	Motion ☒	Information ☐
Date Prepared: October 12, 2018		Dept.: Administration	
SUBJECT: Appointment to the Cascades West Council of Governments Board of Directors		Contact Person for this Item: Craig Martin, City Manager	

RECOMMENDATION: Motion to appoint (insert name) to the Cascades West Council of Governments Board of Directors temporarily until the seat of the Mayor is filled.

FISCAL IMPACT: None

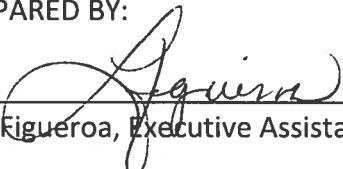
COUNCIL GOAL: Promote economic growth

BACKGROUND: The Cascades West Council of Governments Board of Directors is composed of local elected officials which includes the Mayor of Toledo. Due to the recent vacancy of the Mayor, a member of the Council must be appointed to fill that vacancy until the seat is filled.

According to their bylaws, the Board meets at least every other month in the Albany (Cascades West Center) office and the next meeting should occur in December.

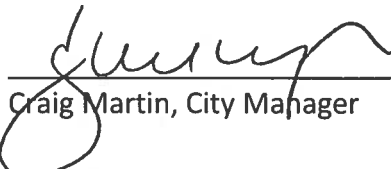
ATTACHMENT(S): None

PREPARED BY:



Lisa Figueroa, Executive Assistant/City Recorder

SUBMITTED BY:



Craig Martin, City Manager

CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: October 17, 2018			
Ordinance ☐	Resolution ☐	Motion ☒	Information ☐
Date Prepared: October 12, 2018		Dept.: Administration	
SUBJECT: Authorization to execute Deed Conveyance for OCWCOG Building		Contact Person for this Item: Craig Martin, City Manager	

RECOMMENDATION: Consider a motion to acknowledge the full payment of the real estate contract between the City of Toledo and Oregon Cascades West Council of Governments (OCWCOG) for the property and structure located at 203 N Main Street, and authorize the City Manager to execute the Statutory Special Warranty Deed conveying the property to OCWCOG.

FISCAL IMPACT: The City of Toledo has received a total of \$1,085,853.56 in principal and interest and payments from OCWCOG fully satisfying the terms of the real estate contract.

COUNCIL GOAL: Community Collaboration: Collaborate with existing and potential partners and promote Civic participation

BACKGROUND: The City of Toledo and Oregon Cascades West Council of Governments entered into a real estate contract in October 2002 for the principal amount of 710,000.00 for the purchase of the property and building located at 203 N. Main Street Toledo that had been financed and constructed by the City of Toledo. OCWCOG made the final payment satisfying the purchase on January 29, 2014. The City to date has not executed the Statutory Special Warranty Deed conveying the property to OCWCOG. Acknowledgement of the OCWCOG satisfaction of the real estate contract and authorization for the City Manager to execute the deed will conclude this transaction.

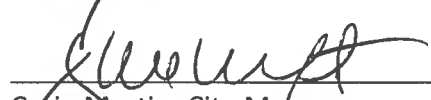
ALTERNATIVES: None

PREPARED BY:



Craig Martin, City Manager

SUBMITTED BY:



Craig Martin, City Manager

EXHIBIT "A"
Legal Description

PARCEL I:

Beginning at the Southeast corner of Lot 8, Block 14, GRAHAM'S FOURTH ADDITION TO THE TOWN OF TOLEDO, in Lincoln County, Oregon; thence North along the Easterly boundary line of said Lot 8 and its Northerly extension a distance of 101 feet; thence Westerly parallel to the Northerly boundary line of said Lot 8 a distance of 58 feet; thence Southerly parallel to the Easterly boundary line of said Lot 8 a distance of 101 feet to the Southerly boundary line of Lot 7 in said Block 14; thence Easterly 58 feet to the point of beginning, said tract being a portion of Lots 1, 2 and 7, and all of Lot 8, Block 14, Graham's Fourth Addition to the Town of Toledo, in Lincoln County, Oregon.

PARCEL II:

That portion of Lots 1, 2 and 7, Block 14, GRAHAM'S FOURTH ADDITION TO THE TOWN OF TOLEDO, in Lincoln County, Oregon, described as follows:

Beginning at the Southeast corner of Lot 8; thence North along the East line of said lot and said East line extended Northerly 101 feet to the true point of beginning; thence Westerly parallel to the Northerly boundary line of Lot 8, 58 feet; thence South and parallel to the Easterly boundary of Lot 8, 101 feet to the South line of said Lot 7; thence West on the South line of said Lot 7 to the Southwest corner of said Lot; thence Northerly on the West line of Lot 7 and said West line extended to a point that is 20 feet Northerly of the South line of Lot 2; thence Easterly and parallel to the North line of Lot 8, 100 feet to the East line of Lot 1; thence South on said East line of Lot 1, 19 feet, more or less, to the true point of beginning.

Council of Governments				5.98%		
Date	Amount Paid	Period Covered	# of days	Interest	Principal	Balance
06/20/01						\$ 710,000.00
07/05/01	\$ 5,400.00	Jun-01	15	\$ 1,769.08	\$ 3,630.92	\$ 706,369.08
07/05/01	\$ 5,400.00	Jul-01	0	\$ -	\$ 5,400.00	\$ 700,969.08
08/06/01	\$ 5,400.00	Aug-01	32	\$ 3,726.04	\$ 1,673.96	\$ 699,295.12
09/10/01	\$ 5,400.00	Sep-01	35	\$ 4,065.62	\$ 1,334.38	\$ 697,960.75
10/08/01	\$ 5,400.00	Oct-01	28	\$ 3,246.29	\$ 2,153.71	\$ 695,807.04
11/05/01	\$ 5,400.00	Nov-01	28	\$ 3,236.28	\$ 2,163.72	\$ 693,643.32
12/06/01	\$ 5,400.00	Dec-01	31	\$ 3,571.88	\$ 1,828.12	\$ 691,815.19
01/07/02	\$ 5,400.00	Jan-02	32	\$ 3,677.38	\$ 1,722.62	\$ 690,092.58
02/06/02	\$ 5,400.00	Feb-02	30	\$ 3,438.96	\$ 1,961.04	\$ 688,131.54
03/04/02	\$ 5,400.00	Mar-02	26	\$ 2,971.96	\$ 2,428.04	\$ 685,703.50
04/09/02	\$ 5,400.00	Apr-02	36	\$ 4,100.51	\$ 1,299.49	\$ 684,404.01
05/01/02	\$ 5,400.00	May-02	22	\$ 2,501.12	\$ 2,898.88	\$ 681,505.12
06/04/02	\$ 5,400.00	Jun-02	34	\$ 3,848.99	\$ 1,551.01	\$ 679,954.11
07/02/02	\$ 5,400.00	Jul-02	28	\$ 3,162.54	\$ 2,237.46	\$ 677,716.66
08/05/02	\$ 5,400.00	Aug-02	34	\$ 3,827.59	\$ 1,572.41	\$ 676,144.25
09/04/02	\$ 5,400.00	Sep-02	30	\$ 3,369.45	\$ 2,030.55	\$ 674,113.70
09/30/02	\$ 5,400.00	Oct-02	26	\$ 2,911.42	\$ 2,488.58	\$ 671,625.12
10/29/02	\$ 5,400.00	Nov-02	29	\$ 3,235.37	\$ 2,164.63	\$ 669,460.49
11/27/02	\$ 5,400.00	Dec-02	29	\$ 3,224.94	\$ 2,175.06	\$ 667,285.43
12/27/02	\$ 5,400.00	Jan-03	30	\$ 3,325.31	\$ 2,074.69	\$ 665,210.74
01/31/03	\$ 5,400.00	Feb-03	35	\$ 3,867.46	\$ 1,532.54	\$ 663,678.20
02/26/03	\$ 5,400.00	Mar-03	26	\$ 2,866.35	\$ 2,533.65	\$ 661,144.55
03/24/03	\$ 5,400.00	Apr-03	26	\$ 2,855.41	\$ 2,544.59	\$ 658,599.96
04/28/03	\$ 5,400.00	May-03	35	\$ 3,829.03	\$ 1,570.97	\$ 657,028.99
06/02/03	\$ 5,400.00	Jun-03	35	\$ 3,819.89	\$ 1,580.11	\$ 655,448.88
06/30/03	\$ 5,400.00	Jul-03	28	\$ 3,048.57	\$ 2,351.43	\$ 653,097.45
07/28/03	\$ 5,400.00	Aug-03	28	\$ 3,037.63	\$ 2,362.37	\$ 650,735.08
08/26/03	\$ 5,400.00	Sep-03	29	\$ 3,134.74	\$ 2,265.26	\$ 648,469.81
10/06/03	\$ 5,400.00	Oct-03	41	\$ 4,416.44	\$ 983.56	\$ 647,486.25
10/27/03	\$ 5,400.00	Nov-03	21	\$ 2,258.65	\$ 3,141.35	\$ 644,344.90
11/24/03	\$ 5,400.00	Dec-03	28	\$ 2,996.92	\$ 2,403.08	\$ 641,941.82
12/24/03	\$ 5,400.00	Jan-04	30	\$ 3,199.01	\$ 2,200.99	\$ 639,740.83
01/26/04	\$ 5,400.00	Feb-04	33	\$ 3,506.85	\$ 1,893.15	\$ 637,847.67
02/20/04	\$ 5,400.00	Mar-04	25	\$ 2,648.84	\$ 2,751.16	\$ 635,096.51
03/23/04	\$ 5,400.00	Apr-04	32	\$ 3,375.89	\$ 2,024.11	\$ 633,072.40
04/26/04	\$ 5,400.00	May-04	34	\$ 3,575.45	\$ 1,824.55	\$ 631,247.86
05/21/04	\$ 5,400.00	Jun-04	25	\$ 2,621.43	\$ 2,778.57	\$ 628,469.29
06/25/04	\$ 5,400.00	Jul-04	35	\$ 3,653.85	\$ 1,746.15	\$ 626,723.14
07/26/04	\$ 5,400.00	Aug-04	31	\$ 3,227.28	\$ 2,172.72	\$ 624,550.42
08/30/04	\$ 5,400.00	Sep-04	35	\$ 3,631.07	\$ 1,768.93	\$ 622,781.48
09/27/04	\$ 5,400.00	Oct-04	28	\$ 2,896.63	\$ 2,503.37	\$ 620,278.11
10/22/04	\$ 5,400.00	Nov-04	25	\$ 2,575.88	\$ 2,824.12	\$ 617,453.99
12/02/04	\$ 5,400.00	Dec-04	41	\$ 4,205.20	\$ 1,194.80	\$ 616,259.19
12/28/04	\$ 5,400.00	Jan-05	26	\$ 2,661.55	\$ 2,738.45	\$ 613,520.74
01/27/05	\$ 5,400.20	Feb-05	30	\$ 3,057.38	\$ 2,342.82	\$ 611,177.92
02/25/05	\$ 5,400.00	Mar-05	29	\$ 2,944.18	\$ 2,455.82	\$ 608,722.10

Council of Governments				5.98%		
Date	Amount Paid	Period Covered	# of days	Interest	Principal	Balance
03/25/05	\$ 5,400.00	Apr-05	28	\$ 2,831.23	\$ 2,568.77	\$ 606,153.34
04/26/05	\$ 5,400.00	May-05	32	\$ 3,222.04	\$ 2,177.96	\$ 603,975.38
05/26/05	\$ 5,400.00	Jun-05	30	\$ 3,009.81	\$ 2,390.19	\$ 601,585.19
06/23/05	\$ 5,400.00	Jul-05	28	\$ 2,798.04	\$ 2,601.96	\$ 598,983.23
08/09/05	\$ 5,400.00	Aug-05	47	\$ 4,676.40	\$ 723.60	\$ 598,259.62
08/25/05	\$ 5,400.00	Sep-05	16	\$ 1,590.04	\$ 3,809.96	\$ 594,449.67
09/26/05	\$ 5,400.00	Oct-05	32	\$ 3,159.83	\$ 2,240.17	\$ 592,209.50
10/20/05	\$ 5,400.00	Nov-05	24	\$ 2,360.94	\$ 3,039.06	\$ 589,170.44
11/25/05	\$ 5,400.00	Dec-05	36	\$ 3,523.24	\$ 1,876.76	\$ 587,293.68
12/23/05	\$ 5,400.00	Jan-06	28	\$ 2,731.57	\$ 2,668.43	\$ 584,625.24
01/26/06	\$ 5,400.00	Feb-06	34	\$ 3,301.83	\$ 2,098.17	\$ 582,527.08
02/24/06	\$ 5,400.00	Mar-06	29	\$ 2,806.16	\$ 2,593.84	\$ 579,933.24
03/27/06	\$ 5,400.00	Apr-06	31	\$ 2,986.33	\$ 2,413.67	\$ 577,519.57
04/21/06	\$ 5,400.00	May-06	25	\$ 2,398.31	\$ 3,001.69	\$ 574,517.89
05/06/06	\$ 5,750.00	Jun-06	15	\$ 1,431.51	\$ 4,318.49	\$ 570,199.39
06/23/06	\$ 5,750.00	Jul-06	48	\$ 4,546.39	\$ 1,203.61	\$ 568,995.78
08/14/06	\$ 5,750.00	Aug-06	52	\$ 4,914.86	\$ 835.14	\$ 568,160.64
08/25/06	\$ 5,750.00	Sep-06	11	\$ 1,038.16	\$ 4,711.84	\$ 563,448.80
09/25/06	\$ 5,750.00	Oct-06	31	\$ 2,901.45	\$ 2,848.55	\$ 560,600.25
10/26/06	\$ 5,750.00	Nov-06	31	\$ 2,886.78	\$ 2,863.22	\$ 557,737.03
11/27/06	\$ 5,750.00	Dec-06	32	\$ 2,964.68	\$ 2,785.32	\$ 554,951.71
12/28/06	\$ 5,750.00	Jan-07	31	\$ 2,857.69	\$ 2,892.31	\$ 552,059.40
01/25/07	\$ 5,750.00	Feb-07	28	\$ 2,567.69	\$ 3,182.31	\$ 548,877.09
02/23/07	\$ 5,750.00	Mar-07	29	\$ 2,644.06	\$ 3,105.94	\$ 545,771.15
03/23/07	\$ 5,750.00	Apr-07	28	\$ 2,538.44	\$ 3,211.56	\$ 542,559.59
04/30/07	\$ 5,750.00	May-07	38	\$ 3,424.76	\$ 2,325.24	\$ 540,234.35
05/30/07	\$ 5,750.00	Jun-07	30	\$ 2,692.17	\$ 3,057.83	\$ 537,176.52
06/22/07	\$ 5,750.00	Jul-07	23	\$ 2,052.31	\$ 3,697.69	\$ 533,478.83
07/26/07	\$ 5,750.00	Aug-07	34	\$ 3,012.97	\$ 2,737.03	\$ 530,741.80
08/23/07	\$ 5,750.00	Sep-07	28	\$ 2,468.54	\$ 3,281.46	\$ 527,460.34
09/21/07	\$ 6,450.00	Oct-07	29	\$ 2,540.89	\$ 3,909.11	\$ 523,551.23
10/29/07	\$ 6,450.88	Nov-07	38	\$ 3,304.77	\$ 3,146.11	\$ 520,405.13
11/30/07	\$ 6,450.01	Dec-07	32	\$ 2,766.24	\$ 3,683.77	\$ 516,721.36
12/28/07	\$ 6,450.00	Jan-08	28	\$ 2,403.33	\$ 4,046.67	\$ 512,674.69
01/24/08	\$ 6,450.01	Feb-08	27	\$ 2,299.35	\$ 4,150.66	\$ 508,524.02
02/28/08	\$ 6,450.00	Mar-08	35	\$ 2,956.50	\$ 3,493.50	\$ 505,030.53
03/27/08	\$ 6,450.00	Apr-08	28	\$ 2,348.95	\$ 4,101.05	\$ 500,929.48
04/25/08	\$ 6,450.00	May-08	29	\$ 2,413.09	\$ 4,036.91	\$ 496,892.57
06/02/08	\$ 6,450.00	Jun-08	38	\$ 3,136.50	\$ 3,313.50	\$ 493,579.06
06/30/08	\$ 6,450.01	Jul-08	28	\$ 2,295.69	\$ 4,154.32	\$ 489,424.74
07/24/08	\$ 6,450.00	Aug-08	24	\$ 1,951.17	\$ 4,498.83	\$ 484,925.92
08/28/08	\$ 6,450.01	Sep-08	35	\$ 2,819.31	\$ 3,630.70	\$ 481,295.21
09/26/08	\$ 6,450.00	Oct-08	29	\$ 2,318.51	\$ 4,131.49	\$ 477,163.72
10/30/08	\$ 6,450.81	Nov-08	34	\$ 2,694.91	\$ 3,755.90	\$ 473,407.82
12/01/08	\$ 6,450.00	Dec-08	32	\$ 2,516.43	\$ 3,933.57	\$ 469,474.25
12/24/08	\$ 6,450.00	Jan-09	23	\$ 1,793.65	\$ 4,656.35	\$ 464,817.90
01/30/09	\$ 6,450.01	Feb-09	37	\$ 2,856.82	\$ 3,593.19	\$ 461,224.71

Council of Governments				5.98%		
Date	Amount Paid	Period Covered	# of days	Interest	Principal	Balance
03/02/09	\$ 6,450.00	Mar-09	31	\$ 2,375.05	\$ 4,074.95	\$ 457,149.77
03/27/09	\$ 6,450.00	Apr-09	25	\$ 1,898.44	\$ 4,551.56	\$ 452,598.21
04/24/09	\$ 6,450.00	May-09	28	\$ 2,105.08	\$ 4,344.92	\$ 448,253.29
05/21/09	\$ 6,471.00	Jun-09	27	\$ 2,010.42	\$ 4,460.58	\$ 443,792.71
06/26/09	\$ 6,450.00	Jul-09	36	\$ 2,653.88	\$ 3,796.12	\$ 439,996.59
08/03/09	\$ 6,450.00	Aug-09	38	\$ 2,777.36	\$ 3,672.64	\$ 436,323.94
08/31/09	\$ 6,450.00	Sep-09	28	\$ 2,029.39	\$ 4,420.61	\$ 431,903.34
09/28/09	\$ 6,450.00	Oct-09	28	\$ 2,008.83	\$ 4,441.17	\$ 427,462.17
10/28/09	\$ 6,450.00	Nov-09	30	\$ 2,130.19	\$ 4,319.81	\$ 423,142.35
11/30/09	\$ 6,450.00	Dec-09	33	\$ 2,319.53	\$ 4,130.47	\$ 419,011.88
12/31/09	\$ 6,450.00	Jan-10	31	\$ 2,157.68	\$ 4,292.32	\$ 414,719.56
01/29/10	\$ 6,450.00	Feb-10	29	\$ 1,997.80	\$ 4,452.20	\$ 410,267.35
02/26/10	\$ 6,450.00	Mar-10	28	\$ 1,908.20	\$ 4,541.80	\$ 405,725.55
03/29/10	\$ 6,450.00	Apr-10	31	\$ 2,089.26	\$ 4,360.74	\$ 401,364.81
04/30/10	\$ 6,450.00	May-10	32	\$ 2,133.48	\$ 4,316.52	\$ 397,048.29
05/28/10	\$ 6,450.00	Jun-10	28	\$ 1,846.72	\$ 4,603.28	\$ 392,445.01
06/25/10	\$ 6,450.00	Jul-10	28	\$ 1,825.31	\$ 4,624.69	\$ 387,820.31
07/30/10	\$ 6,450.00	Aug-10	35	\$ 2,254.74	\$ 4,195.26	\$ 383,625.05
08/27/10	\$ 6,450.00	Sep-10	28	\$ 1,784.28	\$ 4,665.72	\$ 378,959.34
10/04/10	\$ 6,450.00	Oct-10	38	\$ 2,392.08	\$ 4,057.92	\$ 374,901.41
11/01/10	\$ 6,450.00	Nov-10	28	\$ 1,743.71	\$ 4,706.29	\$ 370,195.12
11/24/10	\$ 6,450.00	Dec-10	23	\$ 1,414.35	\$ 5,035.65	\$ 365,159.47
12/27/10	\$ 6,450.00	Jan-11	33	\$ 2,001.68	\$ 4,448.32	\$ 360,711.15
01/28/11	\$ 6,450.00	Feb-11	32	\$ 1,917.38	\$ 4,532.62	\$ 356,178.53
02/28/11	\$ 6,450.00	Mar-11	31	\$ 1,834.12	\$ 4,615.88	\$ 351,562.66
03/24/11	\$ 6,450.00	Apr-11	24	\$ 1,401.56	\$ 5,048.44	\$ 346,514.22
04/28/11	\$ 6,450.00	May-11	35	\$ 2,014.60	\$ 4,435.40	\$ 342,078.81
05/27/11	\$ 6,450.00	Jun-11	29	\$ 1,647.87	\$ 4,802.13	\$ 337,276.68
06/24/11	\$ 6,450.00	Jul-11	28	\$ 1,568.71	\$ 4,881.29	\$ 332,395.40
07/29/11	\$ 6,450.00	Aug-11	35	\$ 1,932.51	\$ 4,517.49	\$ 327,877.91
08/26/11	\$ 6,450.00	Sep-11	28	\$ 1,525.00	\$ 4,925.00	\$ 322,952.90
10/03/11	\$ 6,450.00	Oct-11	38	\$ 2,038.55	\$ 4,411.45	\$ 318,541.45
10/31/11	\$ 6,450.00	Nov-11	28	\$ 1,481.57	\$ 4,968.43	\$ 313,573.02
11/28/11	\$ 6,450.00	Dec-11	28	\$ 1,458.46	\$ 4,991.54	\$ 308,581.49
01/03/12	\$ 6,450.00	Jan-12	36	\$ 1,845.32	\$ 4,604.68	\$ 303,976.80
01/26/12	\$ 6,450.00	Feb-12	23	\$ 1,161.36	\$ 5,288.64	\$ 298,688.16
02/27/12	\$ 6,450.00	Mar-12	32	\$ 1,587.69	\$ 4,862.31	\$ 293,825.86
03/30/12	\$ 6,450.00	Apr-12	32	\$ 1,561.85	\$ 4,888.15	\$ 288,937.71
04/30/12	\$ 6,450.00	May-12	31	\$ 1,487.87	\$ 4,962.13	\$ 283,975.57
05/29/12	\$ 6,450.00	Jun-12	29	\$ 1,367.97	\$ 5,082.03	\$ 278,893.55
06/25/12	\$ 6,450.00	Jul-12	27	\$ 1,250.84	\$ 5,199.16	\$ 273,694.39
07/30/12	\$ 6,450.01	Aug-12	35	\$ 1,591.23	\$ 4,858.78	\$ 268,835.60
08/28/12	\$ 6,450.01	Sep-12	29	\$ 1,295.04	\$ 5,154.97	\$ 263,680.64
10/01/12	\$ 6,450.00	Oct-12	34	\$ 1,489.21	\$ 4,960.79	\$ 258,719.84
10/31/12	\$ 6,450.00	Nov-12	30	\$ 1,289.29	\$ 5,160.71	\$ 253,559.13
11/26/12	\$ 6,450.00	Dec-12	26	\$ 1,095.09	\$ 5,354.91	\$ 248,204.23
12/26/12	\$ 6,450.00	Jan-13	30	\$ 1,236.88	\$ 5,213.12	\$ 242,991.11

Council of Governments				5.98%		
Date	Amount Paid	Period Covered	# of days	Interest	Principal	Balance
06/20/01						\$ 710,000.00
07/05/01	\$ 5,400.00	Jun-01	15	\$ 1,769.08	\$ 3,630.92	\$ 706,369.08
07/05/01	\$ 5,400.00	Jul-01	0	\$ -	\$ 5,400.00	\$ 700,969.08
08/06/01	\$ 5,400.00	Aug-01	32	\$ 3,726.04	\$ 1,673.96	\$ 699,295.12
09/10/01	\$ 5,400.00	Sep-01	35	\$ 4,065.62	\$ 1,334.38	\$ 697,960.75
10/08/01	\$ 5,400.00	Oct-01	28	\$ 3,246.29	\$ 2,153.71	\$ 695,807.04
11/05/01	\$ 5,400.00	Nov-01	28	\$ 3,236.28	\$ 2,163.72	\$ 693,643.32
12/06/01	\$ 5,400.00	Dec-01	31	\$ 3,571.88	\$ 1,828.12	\$ 691,815.19
01/07/02	\$ 5,400.00	Jan-02	32	\$ 3,677.38	\$ 1,722.62	\$ 690,092.58
02/06/02	\$ 5,400.00	Feb-02	30	\$ 3,438.96	\$ 1,961.04	\$ 688,131.54
03/04/02	\$ 5,400.00	Mar-02	26	\$ 2,971.96	\$ 2,428.04	\$ 685,703.50
04/09/02	\$ 5,400.00	Apr-02	36	\$ 4,100.51	\$ 1,299.49	\$ 684,404.01
05/01/02	\$ 5,400.00	May-02	22	\$ 2,501.12	\$ 2,898.88	\$ 681,505.12
06/04/02	\$ 5,400.00	Jun-02	34	\$ 3,848.99	\$ 1,551.01	\$ 679,954.11
07/02/02	\$ 5,400.00	Jul-02	28	\$ 3,162.54	\$ 2,237.46	\$ 677,716.66
08/05/02	\$ 5,400.00	Aug-02	34	\$ 3,827.59	\$ 1,572.41	\$ 676,144.25
09/04/02	\$ 5,400.00	Sep-02	30	\$ 3,369.45	\$ 2,030.55	\$ 674,113.70
09/30/02	\$ 5,400.00	Oct-02	26	\$ 2,911.42	\$ 2,488.58	\$ 671,625.12
10/29/02	\$ 5,400.00	Nov-02	29	\$ 3,235.37	\$ 2,164.63	\$ 669,460.49
11/27/02	\$ 5,400.00	Dec-02	29	\$ 3,224.94	\$ 2,175.06	\$ 667,285.43
12/27/02	\$ 5,400.00	Jan-03	30	\$ 3,325.31	\$ 2,074.69	\$ 665,210.74
01/31/03	\$ 5,400.00	Feb-03	35	\$ 3,867.46	\$ 1,532.54	\$ 663,678.20
02/26/03	\$ 5,400.00	Mar-03	26	\$ 2,866.35	\$ 2,533.65	\$ 661,144.55
03/24/03	\$ 5,400.00	Apr-03	26	\$ 2,855.41	\$ 2,544.59	\$ 658,599.96
04/28/03	\$ 5,400.00	May-03	35	\$ 3,829.03	\$ 1,570.97	\$ 657,028.99
06/02/03	\$ 5,400.00	Jun-03	35	\$ 3,819.89	\$ 1,580.11	\$ 655,448.88
06/30/03	\$ 5,400.00	Jul-03	28	\$ 3,048.57	\$ 2,351.43	\$ 653,097.45
07/28/03	\$ 5,400.00	Aug-03	28	\$ 3,037.63	\$ 2,362.37	\$ 650,735.08
08/26/03	\$ 5,400.00	Sep-03	29	\$ 3,134.74	\$ 2,265.26	\$ 648,469.81
10/06/03	\$ 5,400.00	Oct-03	41	\$ 4,416.44	\$ 983.56	\$ 647,486.25
10/27/03	\$ 5,400.00	Nov-03	21	\$ 2,258.65	\$ 3,141.35	\$ 644,344.90
11/24/03	\$ 5,400.00	Dec-03	28	\$ 2,996.92	\$ 2,403.08	\$ 641,941.82
12/24/03	\$ 5,400.00	Jan-04	30	\$ 3,199.01	\$ 2,200.99	\$ 639,740.83
01/26/04	\$ 5,400.00	Feb-04	33	\$ 3,506.85	\$ 1,893.15	\$ 637,847.67
02/20/04	\$ 5,400.00	Mar-04	25	\$ 2,648.84	\$ 2,751.16	\$ 635,096.51
03/23/04	\$ 5,400.00	Apr-04	32	\$ 3,375.89	\$ 2,024.11	\$ 633,072.40
04/26/04	\$ 5,400.00	May-04	34	\$ 3,575.45	\$ 1,824.55	\$ 631,247.86
05/21/04	\$ 5,400.00	Jun-04	25	\$ 2,621.43	\$ 2,778.57	\$ 628,469.29
06/25/04	\$ 5,400.00	Jul-04	35	\$ 3,653.85	\$ 1,746.15	\$ 626,723.14
07/26/04	\$ 5,400.00	Aug-04	31	\$ 3,227.28	\$ 2,172.72	\$ 624,550.42
08/30/04	\$ 5,400.00	Sep-04	35	\$ 3,631.07	\$ 1,768.93	\$ 622,781.48
09/27/04	\$ 5,400.00	Oct-04	28	\$ 2,896.63	\$ 2,503.37	\$ 620,278.11
10/22/04	\$ 5,400.00	Nov-04	25	\$ 2,575.88	\$ 2,824.12	\$ 617,453.99
12/02/04	\$ 5,400.00	Dec-04	41	\$ 4,205.20	\$ 1,194.80	\$ 616,259.19
12/28/04	\$ 5,400.00	Jan-05	26	\$ 2,661.55	\$ 2,738.45	\$ 613,520.74
01/27/05	\$ 5,400.20	Feb-05	30	\$ 3,057.38	\$ 2,342.82	\$ 611,177.92
02/25/05	\$ 5,400.00	Mar-05	29	\$ 2,944.18	\$ 2,455.82	\$ 608,722.10

Council of Governments				5.98%		
Date	Amount Paid	Period Covered	# of days	Interest	Principal	Balance
01/28/13	\$ 6,450.00	Feb-13	33	\$ 1,332.00	\$ 5,118.00	\$ 237,873.11
02/25/13	\$ 6,450.00	Mar-13	28	\$ 1,106.37	\$ 5,343.63	\$ 232,529.48
04/01/13	\$ 6,450.00	Apr-13	35	\$ 1,351.90	\$ 5,098.10	\$ 227,431.38
04/29/13	\$ 6,450.00	May-13	28	\$ 1,057.81	\$ 5,392.19	\$ 222,039.19
06/05/13	\$ 6,449.99	Jun-13	37	\$ 1,364.68	\$ 5,085.31	\$ 216,953.88
07/01/13	\$ 6,450.00	Jul-13	26	\$ 937.00	\$ 5,513.00	\$ 211,440.88
07/31/13	\$ 6,450.00	Aug-13	30	\$ 1,053.68	\$ 5,396.32	\$ 206,044.56
08/26/13	\$ 6,450.00	Sep-13	26	\$ 889.88	\$ 5,560.12	\$ 200,484.44
10/01/13	\$ 6,450.00	Oct-13	36	\$ 1,198.90	\$ 5,251.10	\$ 195,233.34
10/28/13	\$ 6,450.00	Nov-13	27	\$ 875.62	\$ 5,574.38	\$ 189,658.96
11/27/13	\$ 6,450.00	Dec-13	30	\$ 945.13	\$ 5,504.87	\$ 184,154.09
12/27/13	\$ 6,450.00	Jan-14	30	\$ 917.70	\$ 5,532.30	\$ 178,621.79
01/30/14	\$ 179,630.61	payoff	34	\$ 1,008.82	\$ 178,621.79	\$ 0.00
				\$ 375,853.56	\$ 710,000.00	