

**TOLEDO CITY COUNCIL
REGULAR MEETING**

December 4, 2019

7:00 p.m.

1. CALL TO ORDER

Mayor Rod Cross called the meeting to order at 7:00 p.m.

Present	Absent	
<u>X</u>	<u> </u>	<u>Mayor Rod Cross</u>
<u>X</u>	<u> </u>	<u>Council President Joshua Smith</u>
<u>X</u>	<u> </u>	<u>Councilor Jackie Kauffman</u>
<u>X</u>	<u> </u>	<u>Councilor Heather Jukich</u>
<u>X</u>	<u> </u>	<u>Councilor Bill Dalbey</u>
<u>X</u>	<u> </u>	<u>Councilor Stu Strom</u>
<u>X</u>	<u> </u>	<u>Councilor Betty Kamikawa</u>

Staff present: City Manager Pro Tem (CM) Wes Hare, Finance Director (FD) Judy Richter, Police Chief (PC) Mike Pace, Library Director (LD) Deborah Trusty, City Recorder (CR) Lisa Figueroa and City Attorney (CA) David Robinson

Visitors present: Todd Michels, Matt Winkle, Kiera Morgan, Nancy Bryant, Polly Chavarria

2. VISITORS/PUBLIC COMMENT

There were no comments.

3. CONSENT CALENDAR

There were no items for consideration.

4. DISCUSSION AND INFORMATION ITEMS

Committee Updates

Mayor Cross said he attended the MidCoast Watershed community meeting, where they discussed water quantity issues on the coast and how to combat that. He said they also discussed possible renovation of the Mill Creek Dam.

5. DECISION ITEMS

Consider appointment of candidate to the position of City Manager

Mayor Cross reported the Council made a conditional offer to Sarah Dallas and have not received a response yet, so no decision will be made at this time.

Authorize travel of the Mayor and/or staff to conduct additional background interviews of potential City Manager candidate

CM Hare said traveling to the city where the potential candidate is from to conduct a background check is common practice and he has conducted them in the past. He said the investment is small and it allows the Council to conduct interviews and additional investigations into the employee.

Motion – It was moved and seconded (Smith/Jukich) to authorize the Mayor and/or staff to travel to the city of the potential City Manager candidate to conduct additional background interviews and the motion carried unanimously.

Discussion regarding setting wholesale water rate for Seal Rock Water District

FD Richter said she reviewed the rates based on the contract and indicated next year's rate should be \$3.67 per 1,000 gallons. She said she would prepare a resolution with the new rate upon Council's authorization this evening and then she would send Seal Rock Water District a notice. The Council commented on the decreased rate and inquired if their usage has decreased as well. FD Richter confirmed their usage has decreased but commented she believes the rate should include a Cost of Living Adjustment increase because it currently is based on usage from the previous year and does not take into account any sort of increase/inflation. She informed the Council that the City will need to replace one of the water reservoir tanks, which is the one that supplies Seal Rock and may cost approximately \$1 million. CM Hare said in conferring with staff, it is more cost effective to replace the tank than to repair it but it was a budgeted project for this year and there is money in the Capital Fund.

Motion-It was moved and seconded to approve staff to draft a resolution setting the wholesale rate at \$3.67 per 1,000 gallons to be approved at the December 18, 2019 council meeting. Direct staff to communicate new rate to Seal Rock Water District by email as soon as possible and the motion carried unanimously.

6. REPORTS AND COMMENTS

FD Richter updated the Council on several issues:

- There will be an audit report from Accuity on December 18, which will include a resolution for Council indicating they have received the audit report
- PERS Employer Incentive Fund; she is awaiting a response to determine whether the City is on the list to receive funding in this cycle
- Council asked clarification questions on the payable bills list.

PC Pace reported December 7 is the Shop With A Cop event. He said their Department will participate again and it is a great event.

CM Hare said there will be a meeting with the Confederated Tribes on December 16 to discuss the biosolids incinerator plan and possibility of a USDA grant to conduct a feasibility study.

Councilor Strom reported on the tree lighting and said there were a lot of people.

Councilor Dalbey indicated Mayor Cross has donated his time to prepare dinner as an auction item for KYAQ. Mayor Cross said he would come to the person's home to cook dinner.

Mayor Cross listed several events planned in the community and encourage everyone to attend. He commented on the City Manager candidate meet and greet the night before and conducted interviews earlier in the day but said the Council will keep the public updated.

The City Council recessed into Executive Session at 7:42 p.m.

7. RECESS INTO EXECUTIVE SESSION

Mayor Cross called the Executive Session to order at 7:47 p.m. and read the declaration of Executive Session under the provisions of ORS 192.660(2)(a) To consider the employment of a public officer, employee, staff member or individual agent and ORS 192.660(b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.

Present	Absent	
X		Mayor Rod Cross
X		Council President Joshua Smith
X		Councilor Jackie Kauffman
X		Councilor Heather Jukich
X		Councilor Bill Dalbey
X		Councilor Stu Strom
X		Councilor Betty Kamikawa

Staff Present: CM Hare, CA Robinson and CR Figueroa

No decisions were made in Executive Session.

The Executive Session adjourned at 7:51 p.m.

8. RECONVENE REGULAR MEETING

Mayor Cross reconvened the Regular Meeting at 7:52 p.m.

9. ADJOURNMENT

The meeting adjourned at 7:53 p.m.

ATTEST:

APPROVE:

/s/City Recorder, Lisa Figueroa

/s/Mayor, Rod Cross