

**TOLEDO CITY COUNCIL
REGULAR MEETING**

March 18, 2020

6:00 p.m.

1. CALL TO ORDER

Mayor Rod Cross called the meeting to order at 6:05 p.m.

Present	Absent	
<u>X</u>	<u> </u>	<u>Mayor Rod Cross</u>
<u>X</u>	<u> </u>	<u>Council President Joshua Smith</u>
<u>X</u>	<u> </u>	<u>Councilor Jackie Kauffman</u>
<u>X</u>		
(by telephone)		<u>Councilor Heather Jukich</u>
<u> </u>	<u>X</u>	<u>Councilor Bill Dalbey</u>
<u>X</u>	<u> </u>	<u>Councilor Stu Strom</u>
<u>X</u>	<u> </u>	<u>Councilor Betty Kamikawa</u>

Staff present: City Manager (CM) Judy Richter, City Recorder (CR) Lisa Figueroa, Police Chief (PC) Michael Pace and City Attorney (CA) David Robinson

2. VISITORS/PUBLIC COMMENT

There were no comments.

3. CONSENT AGENDA

Minutes from the Work Session held April 24, 2019, the Regular Meeting and Executive Session held December 4, 2019 and the Regular Meeting December 18, 2019

There were suggested amendments to the Minutes:

April 24, 2019

Page 1, line 41 should read as, "...is a 15 year exemption..."

Page 3, line 9 should read as, "...sludge incinerator facility..."

Motion – It was moved and seconded (Smith/Strom) to approve the Consent Agenda as amended and the motion carried unanimously.

Mayor Cross moved the decision item for consideration at this time.

4. DECISION ITEMS

Public Safety Building Feasibility Study

CM Richter introduced Ed Hodney, Project Manager and Sid Scott of Scott Edwards Architecture (SEA). Mr. Scott said SEA conducted a High Level Study in 2017 and then conducted a Seismic Study in 2018 to bring the building up to a Seismic Zone 4, which would be the requirement to have an essential facility. He said SEA believed the siding and the roofing from the building could be refurbished and reused because it was cedar and not that old. He said the building has had and continued to have leaks which indicates some damage but how much is unknown at this time. He said repairs could be completed once everything were removed to seismically upgrade the

building. He reviewed the exterior site plan, which displayed a secured entry and gate installation. The Council asked clarification questions in regards to public access and the second parking lot on the hill. Mr. Hodney indicated SEA was brought in to update the feasibility report and determine a floor plan and/or costs only. He said design and engineering will be handled by a consultant and the Council's questions/concerns will be noted and reviewed when they reach the design phase.

Mr. Scott proceeded to the floor plan and noted the landscape areas would be removed and secured for public entrance. He said the drive-thru would be enclosed to bring in vehicles and secured for evidence. He indicated the vault would serve as an evidence holding area, the dispatch station could include up to four stations and a kitchen would be located nearby with a quiet area for dispatchers. He said this floor would include three office spaces. He said the second floor has enough space for changing rooms, lockers, office space, storage and a bunk room in case someone needs to stay the night. He reviewed the floor plan for the lower/basement level. He said this level would be used as a multi-purpose and training area with an armory and additional storage. He said there is approximately 10,000 square feet in the building and indicated they planned the area with the idea of expansion in the future. The Council asked how much it would cost to upgrade. Mr. Scott said it could cost approximately \$5 million dollars. There was discussion about funding grants opportunities, financing and/or applying for bonds, etc.

Motion – It was moved and seconded (Smith/Kamikawa) to direct staff to move forward with securing costs for evaluation and any necessary repairs to the exterior of the building; also direct staff to move forward with securing financing for the project and to solicit design/construction services and the motion carried unanimously.

5. DISCUSSION ITEMS

Water and Wastewater rate study update

CM Richter introduced Keven Shreeve from Civil West Engineering. Mayor Cross indicated he spoke to CM Richter about having a tiered rate, (e.g. First 1,000 gallons is \$4.60, the second 1,000 is \$6.60, etc.) because it meets the need to collect enough revenue for maintenance. CM Richter said she posed the question to Springbrook but has not received an answer yet. The Council discussed this option and noted that a tiered rate may encourage water conservation for low users.

Mr. Shreeve indicated some cities increase their base rate to include the first 1,000 gallons, which in a sense covers the low users or low/fixed income users. The Council considered several options and inquired as to whether the meter reading wands were of any issue. CM Richter indicated staff ordered a new stick. They expressed concern in being able to maintain the system on an on-going basis with a viable rate system in place. She noted two instances recently where the City shut off meters but the customers turned the meters back on without contacting the City. She said she had one of those customers billed as if it were a regular bill and the other would be a lien on the property. She said staff is going to read every meter over the next couple of months to ensure there are no other similar instances. The Council inquired if information on the rate increase/study could be included on the website and solicit public input on the new rate consideration.

Lincoln County Public Health Information

Mayor Cross referenced the information included in the packet and talked about the importance of flattening the curve. He noted Newport Hospital has a small number of Intensive Care Unit beds and there are not enough resources in Lincoln County.

Resolution No. 1433

Mayor Cross indicated there is a resolution before the Council tonight for consideration to declare a state of emergency for Toledo.

Motion – It was moved and seconded (Smith/Kauffman) to approve Resolution No. 1433, a resolution of the Toledo City Council declaring a state of emergency and the motion carried unanimously.

6. REPORTS AND COMMENTS

Chief Pace noted the Academy was shut down. He said two City employees were at the Academy when two students fell ill, one of which, was in the same class/level as one of the City's employees and as a precaution the Academy sent all students home. He said both employees are home on quarantine as a precaution.

CM Richter said staff will still encourage people to pay their utility bills even though there will not be any shut offs. She said she reviewed the agenda for the next meeting, she noted there was nothing pressing and recommended the Council cancel the next meeting. The Council concurred.

CR Figueroa noted the ballot box will be relocated from City Hall to a drive up ballot box in front of the Police Department. She said it will be available to the public 24/7 and City Hall will not accept ballots any more.

Councilor Jukich indicated going forward she will stay home and continue to join meetings telephonically.

Councilor Kamikawa said she is running for Lincoln County Board of Commission.

Mayor Cross indicated he has a meeting with the Mayors next week and a conference call with the Governor's office this week. He said he is working with Representative Gomberg on a different way to allocate gas tax money for truck routes so the City can get more money for road maintenance.

7. ADJOURNMENT

The meeting adjourned at 8:25 p.m.

ATTEST:

/s/City Recorder Lisa Figueroa

APPROVE:

/s/Mayor Rod Cross