



Fire Department Meeting room
285 NE Burgess Rd
Toledo, Oregon 97391

TOLEDO BUDGET COMMITTEE
Regular Meeting – also via Zoom meeting platform

May 3, 2022

6:15 p.m. or immediately following the Toledo Urban Renewal Agency Budget Committee meeting; whichever is earlier

Virtual Meeting: The Budget Committee will hold the meeting for the Budget Committee and staff in person as well as through the Zoom video meeting platform. The public is encouraged to attend the meeting electronically. Meeting materials and login information is available on the meetings page of the City website at www.cityoftoledo.org.

1. **Call to Order and ascertain quorum**
2. **Approval of Minutes**
Minutes from the training held April 19, 2022 and the regular meeting held April 26, 2022
3. **Review/Discussion of the Budget; beginning with the General Fund**
4. **Receive public comment on the proposed Fiscal Year 2022-2023 budget**

Motion for reference– I move to approve the budget [as amended by the Budget Committee] for fiscal year 2022-2023 in the amount of \$_____, approve a tax rate of \$5.18 per \$1,000 of assessed value, \$178,400 in bonded debt and accept the state revenue sharing.

5. **Adjournment**

The meeting is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling city offices at (541) 336-2247.

Pursuant to ORS 294.426(7), the proposed budget for Fiscal Year 2022-2023 is available to the public on the city documents page of the City website at www.cityoftoledo.org. A hard copy of the proposed budget is available for review Monday through Thursday 8:00 am to 5:00 pm at the Toledo City Hall, located at 206 North Main Street.

TOLEDO BUDGET COMMITTEE
TRAINING
April 21, 2022
6:00 p.m.

1. CALL TO ORDER

City Manager Judy Richter called the training to order at 6:00 p.m. electronically via Zoom in Toledo, Oregon.

Present	Absent	
X		Anne Learned-Ellis
	X	Barry Bruster
X		Betty Kamikawa
	X	David Robinson
	X	Jackie Kauffman
X		Kim Bush
	X	Michele Johnson
	X	Nancy Bryant
X		Ricky Dyson
	X	Rob Duprau
	X	Rod Cross
	X	Todd Michels
	X	Tracy Mix
	X	Wade Carey

Staff present: City Manager (CM) Judy Richter, City Recorder Lisa Figueroa, Accounting Supervisor Cindy Oleman, Public Works Director (PWD) Bill Zuspan, Police Chief (PC) Michael Pace, Library Director (LD) Deborah Trusty, Fire Chief (FC) Larry Robeson, Utility Billing Clerk Janet Elmore and Accounting Clerk Kathy Steenkolk

2. BUDGET TRAINING

CM Richter provided a training, 'Introduction to Governmental Budgeting' and reviewed the responsibilities of the Budget Committee. She summarized the types of funds that exist within local governments and then listed the types of funds that are included within the City of Toledo's budget. She explained the differences between the revenues and expenditures and provided an example of how the City budget was formatted.

3. ADJOURNMENT

The training adjourned at 6:26 p.m.

Respectfully Submitted,

City Recorder Lisa Figueroa

TOLEDO BUDGET COMMITTEE
REGULAR MEETING
April 26, 2022

1. CALL TO ORDER

Chairperson Betty Kamikawa called the meeting to order at 6:11 p.m. electronically via Zoom in Toledo, Oregon.

Present	Absent	
X		Anne Learned-Ellis
X		Barry Bruster
X		Betty Kamikawa
	X	David Robinson
	X	Jackie Kauffman
X		Kim Bush
X		Michele Johnson
X		Nancy Bryant
X		Ricky Dyson
X		Rob Duprau
X		Rod Cross
X		Todd Michels
	X	Tracy Mix
X		Wade Carey

Staff present: City Manager (CM) Judy Richter, City Recorder Lisa Figueroa, Accounting Supervisor Cindy Oleman, Public Works Director (PWD) Bill Zuspan, Police Chief (PC) Michael Pace, Library Director (LD) Deborah Trusty and Fire Chief (FC) Larry Robeson

2. ELECT CHAIRPERSON

The Committee elected Member Betty Kamikawa to serve as Chairperson.

3. ELECT VICE-CHAIR

The Committee elected Member Ricky Dyson to serve as Vice Chair.

Committee Member Tracy Mix arrived at 6:15 p.m.

4. CONSIDER COMMITTEE PROCEDURES AND PROCESS FOR MEETINGS

After discussion procedures for the meeting, there was a consensus of the Committee to end no later than 9:00 p.m. and any changes to the budget would be conducted by a motion and vote of the Committee.

5. PRESENTATION OF THE FISCAL YEAR 2022-2023 BUDGET MESSAGE

CM Richter presented and read the Budget Message of the proposed budget for Fiscal Year 2022-2023.

6. RECEIVE PUBLIC COMMENT ON THE PROPOSED BUDGET

Chair Kamikawa opened the floor for public comment and there were no comments.

1 7. **ADJOURNMENT**

2
3 The meeting adjourned at 6:39 p.m.

4
5 Respectfully Submitted,

6
7
8 _____
9 City Recorder Lisa Figueroa
10