



City Hall
206 N. Main St.
Toledo, Oregon 97391
6:00 p.m.

TOLEDO CITY COUNCIL
Meeting Type – Via Zoom Meeting Platform
February 3, 2021

Virtual Meeting: Due to the governor's executive order, the City Council will hold the meeting through the Zoom video meeting platform. The public is invited to attend the meeting electronically.

Public Comments: The City Council may take limited verbal comments during the meeting. Written comments may be submitted by email to lisa.figueroa@cityoftoledo.org 3:00 p.m. the day of the meeting to be included in the record. Comments received will be shared with the City Council and included in the record.

1. **Call to Order and roll call**
2. **Presentations**
Sheila Stiley, Northwest Coastal Housing
3. **Visitors/Public Comment**
(The public comment period provides the public with an opportunity to address the City Council regarding items not on the agenda. Please limit your comments to three (3) minutes).
4. **Consent Agenda**
Minutes from the Regular Meeting held January 6, 2021 and the Executive Session
Minutes from January 20, 2021
5. **Discussion Items**
There are no items for consideration
6. **Decision Items**
 - Decision on economic support for the Blackberry Hill Development project
 - Resolution No. 1457, A resolution to host the Main Street Program initiative and to support the Arts Revitalization of Toledo
7. **Reports and Comments**
 - Committee updates
 - Department annual reports
 - City Manager updates
 - New Public Safety Building
 - Water and Sewer challenges
8. **Adjournment**

**TOLEDO CITY COUNCIL
REGULAR MEETING**

January 6, 2021

6:00 p.m.

1. CALL TO ORDER

Mayor Rod Cross called the meeting to order at 6:00 p.m.

Present	Absent	
<u>X</u>	<u> </u>	<u>Mayor Rod Cross</u>
<u>X</u>	<u> </u>	<u>Council President Joshua Smith</u>
<u>X</u>	<u> </u>	<u>Councilor Jackie Kauffman</u>
<u>X</u>	<u> </u>	<u>Councilor Heather Jukich</u>
<u>X</u>	<u> </u>	<u>Councilor Bill Dalbey</u>
<u>X</u>	<u> </u>	<u>Councilor Stu Strom</u>
<u>X</u>	<u> </u>	<u>Councilor Betty Kamikawa</u>

Staff present: City Manager (CM) Judy Richter, City Recorder (CR) Lisa Figueroa, Police Chief (PC) Michael Pace, Public Works Director (PWD) Bill Zuspan, City Attorney (CA) David Robinson, Contract Planner (CP) Justin Peterson

Visitors present: Teresa Hanford, Lizzie Martinez, Craig Lash

2. PRESENTATIONS

Oath of Office – Mayor

Oath of Office – Council-Elect Joshua Smith, Jackie Kauffman and Todd Michels

CR Figueroa administered the Oath of Office for each of the incoming Council members.

Proclamation & Presentation

Mayor read a proclamation in regards to emergency preparedness and declared January as Resolve to be Ready Month.

Audit Presentation

CM Richter noted this is the third audit she has brought to the Council during her two years with the City. She said the audit was filed on time and then introduced Teresa Hanford, Hanford & Associates presented the audit to the Council.

Ms. Hanford addressed the Council and indicated it is was a very good audit overall. She noted one finding, which was the City does not have any internal controls for the preparation of the audit but it is a common issue amongst small cities because of having a small number of staff. She indicated the City's financials are good and the trend has shown significant improvements over the last three years.

Lincoln County Human Trafficking Advocate & Coordinator Lizzie Martinez addressed the Council and provided information in regards to human trafficking. She listed the department's mission is to prevent, detect and disrupt human trafficking including investigating and prosecutions. She reviewed several myths versus their reality and presented ways to identify survivors. She listed the National Human Trafficking hotline; 1-888-373-7888.

3. VISITORS/PUBLIC COMMENT

Jason Shepherd said he is a business owner of a food truck and would like to be able to establish an outdoor place in town such as a food truck pod for monthly events, etc. to promote economic development. The Council expressed interest in his ideas and asked him to submit a letter detailing his idea.

4. CONSENT AGENDA

Resolution No. 1454, A resolution extending the state of emergency declaration to March 3, 2021

Motion – It was moved and seconded (Smith/Kamikawa) to approve the Consent Agenda as presented and the motion carried unanimously.

5. DISCUSSION

Discussion regarding allowing restaurants to use parking spaces in front as additional dining area

CM Richter referred to the letter she received from Timbers Restaurant owner Charlie Cyphert [copy included in the packet], who requests to use two parking spaces in front of his restaurant for outdoor seating/dining. She expressed concern in regards to the potential safety risks with the outdoor seating's proximity to moving vehicles on Main Street. The Council discussed the possibility, including options/alternatives. After further discussion, there was a consensus of the Council referred the matter to the Planning Commission for more research and bring back their findings.

6. DECISION ITEMS

Resolution No. 1455, A resolution to receive the Audit as presented by Hanford & Associates

Motion – It was moved and seconded (Smith/Kamikawa) to adopt Resolution No. 1455, A Resolution of the Toledo City Council to receive the 2019-2020 Financial Audit as presented by Hanford & Associates and the motion carried unanimously.

Resolution No. 1456, A Resolution adopting the City of Toledo's representation in the updates to the Lincoln County Multi-Jurisdictional Natural Hazards Mitigation Plan

CP Peterson presented the council report and indicated the Multi-Jurisdictional Natural Hazards Mitigation Plan (Plan) was first adopted in 2009. He indicated the Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs. He stated the second addendum was approved in 2014-2015 and this is the third addendum to the Plan. He noted the Lincoln County School District has a separate addendum from the City, which contains several text changes, however none of those changes are significant ones.

1
2 **Motion** – It was moved and seconded (Smith/Dalbey) to adopt Resolution No. 1456, A Resolution
3 adopting the City of Toledo’s representation in the updates to the Lincoln County Multi-
4 Jurisdictional Natural Hazards Mitigation Plan and the motion carried unanimously.
5

6 **7. REPORTS AND COMMENTS**

7 PC Pace provided a monthly report and commented on the Community Appreciation parade. He
8 said every department was represented and the Port of Toledo and PacWest joined the parade as
9 well.
10

11 PWD Zuspan listed the current projects the department is working on. He reported on the progress
12 of the sign at the Library and said the design is not something he could have imagined and
13 commended Public Works Operations Supervisor Jeff Chatterton for his work on it.
14

15 Mayor Cross commented on emergency preparedness and indicated this month’s newsletter fill
16 focus on that. He indicated he has been working with the management team to increase awareness
17 about emergency preparedness for citizens within the City and noted there will be a proclamation
18 at the next meeting addressing emergency preparedness.
19

20 **8. ADJOURNMENT**

21 The meeting adjourned at 7:48 p.m.
22

23 ATTEST:

APPROVE:

24
25
26
27 _____
City Recorder Lisa Figueroa

Mayor Rod Cross

**TOLEDO CITY COUNCIL
EXECUTIVE SESSION**

January 20, 2021

5:30 p.m.

1. EXECUTIVE SESSION

Mayor Cross called the Executive Session to order at 5:34 p.m. and read the declaration of Executive Session under the provisions of ORS 192.660(2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions and ORS 192.660(f) To consider information or records that are exempt by law from public inspection.

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations except to state the general subject of the session as previously announced. No final decisions may be made in Executive Session.

Present	Absent	
X		Mayor Rod Cross
X		Council President Joshua Smith
X		Councilor Jackie Kauffman
X		Councilor Heather Jukich
X		Councilor Bill Dalbey
X		Councilor Todd Michels
X		Councilor Betty Kamikawa

Staff Present: City Manager Judy Richter, City Attorney Robinson and City Recorder Figueroa

No decisions were made in Executive Session.

2. ADJOURNMENT

The Executive Session recessed at 5:58 p.m.

ATTEST:

APPROVE:

City Recorder Lisa Figueroa

Mayor Rod Cross

	Meeting Date:	Agenda Topic:
	February 3, 2021	Decision on economic support for the Blackberry Hill Development project
Council Goal:	Agenda Type:	
Promote development of housing resources through programs such as rehabilitation loans, non-profit projects and lower barriers for private development.	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Manager J. Richter	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

Motion to approve _____ to support the Blackberry Hill Development project.

Background:

Sheila Stiley, Executive Director of Northwest Coastal Housing (NWCH), appeared before the Council in October, 2019 requesting Council support for a project in Toledo to provide workforce and Veteran housing. A letter of support was written by the Mayor. She returned in October, 2020 with drawings and information about the Blackberry Hill project. Especially since construction costs had increased, Sheila was inquiring about financial support from the City. Financial support could include waiving the System Development Charges (SDC) fees, help with installation of the required fire hydrant or possible partnership with the City on the needed upgrade to the street.

Attached to the packet is an estimate of the SDC fees and the other necessary permits required by the City. Also attached in the packet is a memo from City Attorney, David Robinson regarding waiving SDC fees. Of special note is if the City chooses to waive the SDC fees, the fund must be made whole by transfer from another fund.

The City crew can install a fire hydrant for about \$7,000 - \$8,000 if the city chooses to perform that service for the project. Cost of a street upgrade will be supplied before the meeting.

Link to League of Oregon Cities Memo regarding waiving SDC fees:

<https://www.orcities.org/application/files/2615/8170/9849/SDCSurveyReport2-13-20.pdf>

Fiscal Impact:	Fiscal Year:	GL Number:
unknown	2020-2021	unknown

Attachment:

1. NWCH Blackberry Apartments- Permit Fee Estimate
2. Memo from Attorney David Robinson regarding SDC fees

Lisa Figueroa

From: Arlene Inukai
Sent: Tuesday, October 13, 2020 2:49 PM
To: Public Works Director
Cc: Judy Richter
Subject: FW: NWCH Blackberry Apartments - Permit Fee Estimate

Bill,
Here is a very rough SDC calculation based on the meter size/number of units and square footage of the building.

ai

From: Arlene Inukai
Sent: Thursday, July 02, 2020 4:19 PM
To: 'Dustin J.I. Capri' <dustin@capriarchitecture.com>
Cc: Amanda Capri <amanda@capriarchitecture.com>; Kayla Murphy <Kayla@hdc-nw.org>; NW Coastal Housing <nwcoastalhousing@gmail.com>
Subject: RE: NWCH Blackberry Apartments - Permit Fee Estimate

Hi Dustin,
I worked on an estimate for the City of Toledo fees, based on the information below and in previous email conversations. Let me stress that these are just estimates, since we do not have any building plans to review to confirm the calculations.

System Development Charges based on 11 units, 2" water meter, and 5,800 sq. ft. building:

SDC Water = \$43,536.49
SDC Sewer = \$28,598.63
SDC Stormwater = \$2,668.00
SDC Transportation = \$2,668.00

Water Meter Installation Deposit = \$1,500 (The actual cost of installation will be charged. Normally, during the application process, Public Works can provide a better estimate to install the meter and the deposit amount will reflect the job estimate. Recent 5/8" meter installations have been in the range of \$2000-\$6000).

Sewer Connection Fee and PW Inspection Fee = \$262.50

If needed, City of Toledo Excavation/Fill Permit Fee = \$50 for the first 100 cu. yards. City of Toledo Work in the Right-of-Way Permit Fee = \$40 (this may include driveway work and utility installation within the public right-of-way).

Land Use Fee: Property Line Adjustment = \$100. This is necessary to combine the three platted lots. After City approval, survey fees and Lincoln County recording fees would apply)

Tree Permit: \$0

Building Permit Fees: Lincoln County Building Department

Hope this information is helpful. Let me know if you have any questions or feel that I missed something along the way.

Thanks,
Arlene

Arlene Inukai
Planning Assistant

City of Toledo, Oregon
PO Box 220
Toledo, Oregon 97391
planning@cityoftoledo.org
(541) 336-2247 ext. 2130



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From: Dustin J.I. Capri [<mailto:dustin@capriarchitecture.com>]

Sent: Tuesday, June 23, 2020 3:00 PM

To: Arlene Inukai <planning@cityoftoledo.org>

Cc: Amanda Capri <amanda@capriarchitecture.com>; Kayla Murphy <Kayla@hdc-nw.org>; NW Coastal Housing <nwcoastalhousing@gmail.com>

Subject: NWCH Blackberry Apartments - Permit Fee Estimate

Arlene,

Thank you for speaking with me today regarding the permit and SDC fees for Blackberry Apartments. Kayla Murphy from Housing Development Center needed a few additional items for the project budget.

Per our conversation - there are 11 units planned. Three of the units are 607sf and the remaining 8 units are 500sf. You confirmed that the City does not charge for tree removal. If a tree is near the property line or in the right-of-way it will need a tree removal permit but there is no charge for this.

Kayla confirmed that all of the units can be on one water meter. I spoke with the contractor, Monte Pershall, and he confirmed we need a 2" meter.

Kayla would like an estimated budget for permit fees and any additional land use approval fees for the project so she can use those numbers to finalize her budget. Please let us know if you require any additional information from us to put these numbers together.

Thanks!

Dustin

--

Dustin J. Capri, AIA, NCARB, LEED AP ND
Architect

Capri Architecture, LLC

p. 541.961.0503

w. www.capriarchitecture.com

a. 747 SW 13th Street, Newport, OR 97365

MEMORANDUM REGARDING SDC WAIVERS

DATE: January 27, 2021

To City Council, City of Toledo:

CONFIDENTIALITY

This communication is confidential. Oregon Revised Statute (ORS) 40.225 Rule 503. Lawyer-client privilege. (1) As used in this section, unless the context requires otherwise: (a) “Client” means a person, public officer, corporation, association or other organization or entity, either public or private, who is rendered professional legal services by a lawyer, or who consults a lawyer with a view to obtaining professional legal services from the lawyer.

System Development Charges (SDC) on development account for the impact that development has on the city to construct additional infrastructure capacity to be able to serve growth. Unlike planning fees, building permits fees, or charges for facilities required to serve the particular development, SDCs are designed to assess owners of new construction (and certain existing structures) for the extra capacity required in citywide facilities to accommodate the new growth. (LOC Handbook 2013 14-27)

A system development charge (SDC) is a one-time fee imposed on new development and certain types of redevelopment to equitably recover the cost of expanding infrastructure capacity to serve new customers. SDCs are not taxes—they are collected for a specific purpose and provide a distinct benefit to the persons who pay the fee. SDC revenue is restricted by statute, and SDC revenue must be used to provide needed capital improvements **only**. (ORS 223.297)

SDCs are imposed under the statutory scheme in ORS 223.297 et seq. The underlying theory is that new development which creates the need for additional infrastructure capacity should pay the cost of designing and constructing that infrastructure. SDCs may be imposed only for specific infrastructure systems: transportation, wastewater collection and treatment, storm water collection and management, water supply and parks. (ORS 223.299). Specific examples of SDC projects: Change in use or occupancy, increase in the number of plumbing fixture units, addition of accessory dwelling units, increase in the size of the water meter, increase in impervious area, new connections to sewer/stormwater, increase in volume to existing connections, increase in square footage of residential/commercial occupancy.

The fees may be assessed as (a) a reimbursement of unused infrastructure capacity or (b) as an improvement fee for proposed infrastructure under the local government’s Capital Improvement Plan (“CIP”). However, the SDC can’t have an improvement fee where sufficient capacity in the system exists at the time of the development application. Additionally, SDC revenue may be levied and used for capital costs but may not be used for ongoing maintenance or projects designed to fix existing deficiencies or replace existing capacity. Improvement SDC revenues may only be used for

the cost of capital facilities that increase system capacity (and only to the extent of that increase in capacity) or for the cost of the methodology study or for audits or reports on SDC expenditures. Reimbursement fees may be more broadly used for any capital construction or preservation of infrastructure in the system involved, as well as for the administrative functions. (Id)

SDC fees cannot include an improvement fee where sufficient capacity in the system exists at the time of the development application (ORS 223.304). Additionally, SDC revenue may not be used for ongoing maintenance or projects designed to fix existing deficiencies or replace existing capacity (ORS 223.307). A mechanism for automatic adjustment of the SDC based on a CPI or construction cost index are allowed if specified in the methodology or in the adopting ordinance or resolution. (Id).

Waivers of SDC for particular uses such as non-profits are allowed under the general statutory scheme of ORS 223.297 *et seq.* Waivers of the SDC does require that the city “repay” the SDC fund from other revenue sources. (ORS 223.302)

Local governments establish their SDCs by either ordinance or resolution, and adopt a methodology that sets forth the mechanism for calculating the SDC, provides a credit system for any qualified capital improvements financed by a developer, and establishes a mechanism for reviewing any challenged expenditure of SDC revenue. This methodology must be adopted via a public process allowing for involvement from stakeholders in the community. Prior to the imposition of the SDC ordinance or resolution, the local government must have a CIP in place that outlines the local government’s long-term plan for the completion of CIP. In conjunction with the CIP, the local government must also have a public facilities plan, or a plan that is comparable in nature, that lists the infrastructure improvements that will be funded with the improvement fee portion of the SDC.

The number of cities in Oregon providing reductions and waivers over the last few years has increased. The reasons for such accommodation, previously related mostly to economic concerns, are now centered on affordable housing. (Aljets, Paul. System Development Charges Survey Report, LOC, February 2020). 48% survey responded “yes” that they provided SDC waivers (Id.). The designation for what qualifies for a waiver varies city to city.¹

This writer reviewed case law involving SDC waivers and found no challenge to a city’s offering of a waiver. This makes sense from a legal perspective because courts have long restricted individual tax payer’s ability to sue the government challenging its authority to impose fee for services when those fees are directly related to the service (as in a properly drafted and executed SDC).

¹ Newberg reports waiving SDC’s for nonprofits

Florence - SDC Reductions (Some SDC revenue is collected - partial waiver or fee amount reduction)

Fairview- SDC Waivers (SDCs waived on certain projects), SDC Reductions (Some SDC revenue is collected - partial waiver or fee amount reduction)

Hermiston - SDC Waivers (SDCs waived on certain projects)

Madras - SDC Reductions (Some SDC revenue is collected - partial waiver or fee amount reduction), SDC Payments Phased-In (SDCs are phased-in over a period of time), SDC Payments Delayed (SDCs delayed until a later date, such as the time of occupancy), credits, waivers, reductions, accommodations on both residential, commercial and industrial.

Portland - Temporary SDC Moratorium (SDCs not collected on all projects), SDC Waivers (SDCs waived on certain projects)

Any waiver offered to one group, for instance nonprofit entities, should be offered to all other nonprofit entities. If waiver is something that the city council wants to do to encourage housing development, a better solution would be to waive a portion of SDC's. The council could decide to offer it only to nonprofits or to both nonprofits and for-profits.



ROM PROPOSAL NWL#323 R5

ROM PROPOSAL BLACKBERRY APTS NWL#323 R5

Client: NW COASTAL HOUSING
Attention: SHEILA STILEY
Project: ROM PROPOSAL NWL#323 R5
Location: TOLEDO, OR

Proposed Scope of Work

THIS IS A NON PREVAILING WAGE ROM PROPOSAL

10/5/2020

This Estimate Conforms to the Requirements of PDM Chapter 3.2 Section 3.2.02-N02.

Ground Up Construction of an 11 Unit Apartment Complex - Based upon conceptual drawings provided by Capri Architecture Version 6 dated 10/15/19. Due to site constraints (sloped site) - the contractor has provided costing based upon assumption of using foundation walls for retainage in lieu of retaining walls.

Proposal assumes MEP trades to provide design / build scopes of work.

Lower Level Building Dimensions - 2,340sf

Main Level Building Dimensions - 2,446sf

Upper Level Building Dimensions - 1,948sf

Roughly 31'x 98' Building Dimensions

Lower Level and Main Level Units - 495sf interior usable dimensions

Upper Units - 607sf interior usable dimensions

Units are Drawn to Keep them under 500sf (to minimize parking requirements) and also based on 11'-12' grid. Should be straightforward with very minimal waste.

New Fire Hydrant will be installed at a yet to be determined location, along with fire suppression located within the building. Allowance included is for connection within 100' of the new building.

Solar Allowance **IS NOT INCLUDED** within Total Proposed ROM Project Costs.

Final proposal to be provided post completion of construction documents. Contractor to work with the client, and design professionals in order to achieve a cost effective overall design.

This proposal **DOES NOT INCLUDE** any allowance for Road Improvements at this time, as there is no information available regarding potential changes to the adjacent roads.

This proposal **DOES NOT INCLUDE** any allowance for Permitting

PROPOSED LINE ITEM SCOPE	2019 PROPOSAL TOTALS	2020 LUMBER INCREASE	INFLATION 2020	INFLATION 2021
SECTION 01 - GENERAL CONDITIONS	\$ 163,694.80	\$ 163,694.80	\$ 171,879.54	\$ 180,473.52
SECTION 02 - EXISTING CONDITIONS / CIVIL / SITEWORK	\$ 40,020.00	\$ 40,020.00	\$ 42,021.00	\$ 44,122.05
SECTION 03 - CONCRETE	\$ 92,041.00	\$ 92,041.00	\$ 96,643.05	\$ 101,475.20
SECTION 06 - WOOD & WOOD FRAMING	\$ 196,364.80	\$ 327,339.00	\$ 343,705.95	\$ 360,891.25
LABOR COSTS THAT ARE INCLUDED WITHIN SECTION 06 - WOOD & WOOD FRAMING	\$ 65,390.00	\$ 65,390.00	\$ 68,659.50	\$ 72,092.48
LUMBER COSTS THAT ARE INCLUDED WITHIN SECTION 06 - WOOD & WOOD FRAMING	\$ 130,975.00	\$ 261,950.00	\$ 275,047.50	\$ 288,799.88
SECTION 07 - THERMAL & MOISTURE PROTECTION	\$ 33,350.00	\$ 33,350.00	\$ 35,017.50	\$ 36,768.38
SECTION 09 - FINISHES	\$ 188,519.37	\$ 188,519.37	\$ 197,945.34	\$ 207,842.61
SECTION 10 - SPECIALTIES	\$ 20,677.00	\$ 20,677.00	\$ 21,710.85	\$ 22,796.39
SECTION 11 - EQUIPMENT	\$ 16,500.00	\$ 16,500.00	\$ 17,325.00	\$ 18,191.25
SECTION 12 - FURNISHINGS	\$ 4,400.00	\$ 4,400.00	\$ 4,620.00	\$ 4,851.00
SECTION 21 - FIRE SUPPRESSION	\$ 66,700.00	\$ 66,700.00	\$ 70,035.00	\$ 73,536.75
SECTION 22 - PLUMBING	\$ 91,369.00	\$ 91,369.00	\$ 95,937.45	\$ 100,734.32
SECTION 23 - HVAC	\$ 41,323.00	\$ 41,323.00	\$ 43,389.15	\$ 45,558.61
SECTION 26 - ELECTRICAL	\$ 91,369.00	\$ 91,369.00	\$ 95,937.45	\$ 100,734.32
SECTION 31 - EARTHWORK	\$ 16,675.00	\$ 16,675.00	\$ 17,508.75	\$ 18,384.19
SECTION 32 - EXTERIOR IMPROVEMENTS	\$ 40,020.00	\$ 40,020.00	\$ 42,021.00	\$ 44,122.05
SECTION 33 - UTILITIES	\$ 13,340.00	\$ 13,340.00	\$ 14,007.00	\$ 14,707.35
SUBTOTAL CONSTRUCTION	\$ 1,116,362.97	\$ 1,247,337.17	\$ 1,309,704.03	\$ 1,375,189.23
CONTINGENCY	\$ 111,636.30	\$ 124,733.71	\$ 130,970.40	\$ 137,518.92
FEE	\$ 167,454.45	\$ 187,100.58	\$ 196,455.60	\$ 206,278.38
PL & PD INSURANCE	\$ 10,047.27	\$ 11,226.03	\$ 11,787.34	\$ 12,376.70
B&O TAX	\$ 6,619.91	\$ 7,396.57	\$ 7,766.40	\$ 8,154.72
TOTAL PROPOSED PROJECT COSTS	\$ 1,412,120.71	\$ 1,577,794.06	\$ 1,656,683.77	\$ 1,739,517.96
PERCENTAGE OF PRICE INCREASE FROM 2019 PROPOSAL TOTAL	0%	11%	17%	23%

PROPOSAL VALID FOR 30 DAYS

NW Legacy Contractors, LLC proposal promoted by:

Monté R. Pershall
Nick C. Pershall

Scott Burke
Patrick O'Day

PROPOSAL ACCEPTED BY:

DATE:

PRINT:

TITLE:

Exclusions:

Any Specifics Not Noted Within, Design, Permitting

Special Governmental, Enforcement Agency, or Administrative filings, or notifications. GC liability and or responsibility for unknown existing environmental, storm water, structural soils conditions and or substrate contamination. Costs of special and or specific excavation in handling or removal of existing materials is not assumed within this scope of work. NW Legacy Contractors, LLC will not assume unexpected potential environmental fines/citations regarding current and/or site soils and or structural conditions. Scope excludes unexpected subgrade and or structural SOG and or sanitary main line undermining existing compromised conditions.

Included:

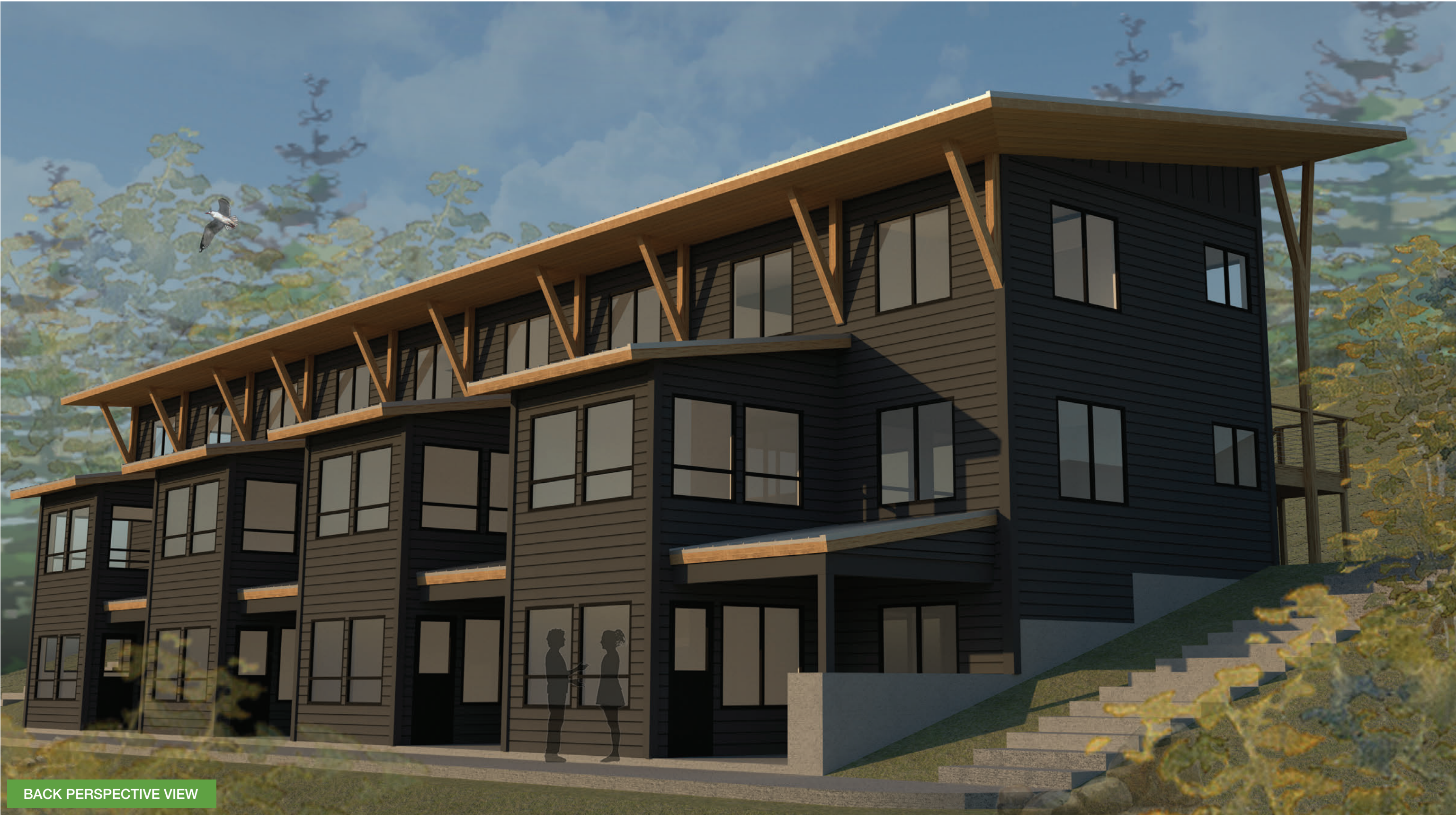
All work to be completed in a professional workman like manner to a minimum of industry standards. Any alteration or deviation from the above specifications impacting schedule and/or costs impacts will be executed only upon (Senior directive) and/or approval by client(s) and appropriate authorized NW Legacy Contractors Senior management's representation. All scheduling deadlines are contingent to a provided safe and accessible jobsite environment with acceptable working conditions. Factors beyond GC's direct control not limited to weather and/or unforeseen conditions that may impact schedule, milestones and or final delivery date(s) along with overall preapproved budgeting. All work performed unless specifically noted is currently budgeted to be executed during normal industry daylight and weekly hours. Proposed budget within may be market adjusted post 30 days of receipt and or date noted within.

Disclaimer

The General Contractor makes every reasonable effort to determine existing conditions prior to providing budgeting applicable to above scope of work proposed. However, in the event that unforeseen conditions are discovered that may negatively impact proposed budgeting within, including but not limited to unexpected: buried debris, stone ledger, toxic waste, garbage, structural rubble, historical artifacts, etc. The General Contractor and or its Assignees, Representatives and or Trades and Vendors will notify our Client(s) and assumably request for a Change Order to be executed. In the event in which the progress and/or project schedule milestones of the project is compromised due to unforeseen conditions, the General Contractor and or its Assignees will immediately notify (in writing) the Client(s) and assumably request adjustment of overall project schedule and/or budgeting cost impacts and or job totals.

NW COASTAL HOUSING - BLACKBERRY SITE

DESIGN PHASE - 2 OCTOBER 2019



BACK PERSPECTIVE VIEW

NW COASTAL HOUSING - BLACKBERRY SITE

DESIGN PHASE - 2 OCTOBER 2019



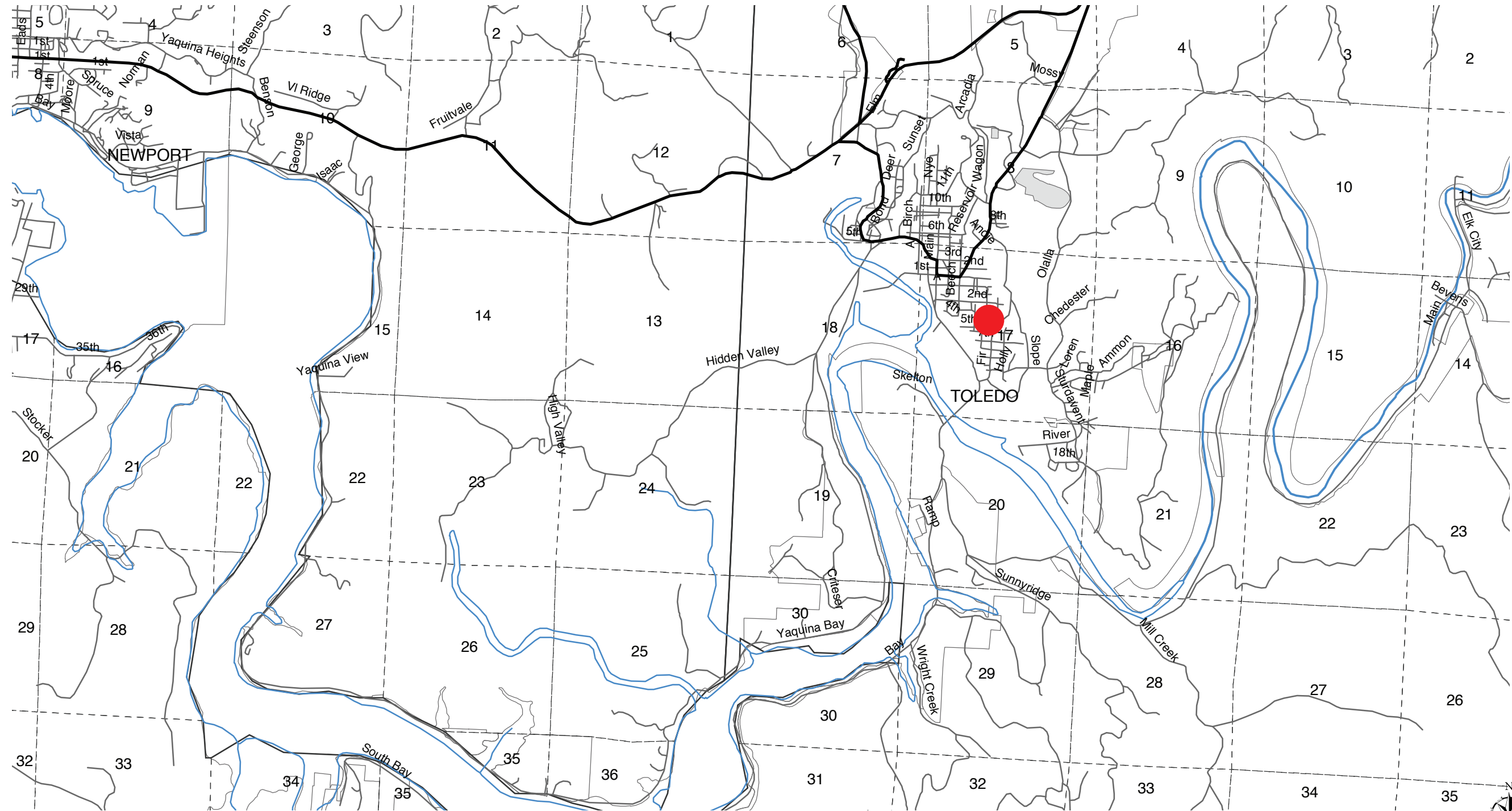
FRONT PERSPECTIVE VIEW

NW COASTAL HOUSING - BLACKBERRY SITE

DESIGN PHASE - 2 OCTOBER 2019

This map was produced using the Lincoln County GIS data. The GIS data is maintained by the county to support its governmental activities. The county is not responsible for map errors, omissions, misuse, or misinterpretation.

Last updated: February 2005



CONTEXTUAL SITE PLAN

	Meeting Date:	Agenda Topic:
	February 3, 2021	Resolution 1457, A resolution to host the Main Street Program Initiative and to support the Arts Revitalization of Toledo
Council Goal:	Agenda Type:	
Not Applicable	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Manager J. Richter	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

Adopt Resolution 1457 to host the Main Street Program Initiative and to support the Arts Revitalization of Toledo.

Background:

In response to the COVID -19 pandemic and the economic devastation left behind, Toledo has determined to “build back better.” The Toledo Arts Revitalization Committee (ART) is the first step in the process. ART has been established with representatives from Oregon Coast Visitors Association, Georgia Pacific, OSU Extension Services, Economic Development Alliance of Lincoln County, the Yaquina River Museum of Art, the Railroad Museum, downtown business owners such as Timbers Restaurant & Lounge, Crow’s Nest Gallery and a new business owners, local artists, the Toledo Chamber of Commerce, local non-elected leaders, the Port of Toledo and more. Advisors to the committee include representatives from Business Oregon and the Oregon Arts Commission.

The Main Street Program is an important resource for supporting the Arts Revitalization.

Fiscal Impact:	Fiscal Year:	GL Number:
None	2020-2021	Unknown

Attachment:

1. Resolution 1457 to host Main Street Program Initiative and to support the Arts Revitalization of Toledo

**CITY OF TOLEDO
RESOLUTION NO. 1457**

A RESOLUTION OF THE TOLEDO CITY COUNCIL TO HOST THE MAIN STREET PROGRAM INITIATIVE AND TO SUPPORT THE ARTS REVITALIZATION OF TOLEDO

WHEREAS, the City of Toledo participated in the Main Street Program in the past; and

WHEREAS, there is a renewed commitment to support local businesses suffering from the effects of the coronavirus (COVID-19) pandemic; and

WHEREAS, an Arts Revitalization Committee (ART) has been established with representatives from Oregon Coast Visitors Association, Georgia Pacific, OSU Extension Services, Economic Development Alliance of Lincoln County, the Yaquina River Museum of Art, the Railroad Museum, downtown business owners such as Timbers Restaurant & Lounge, Crow's Nest Gallery and a new business owners, local artists, the Toledo Chamber of Commerce, local non-elected leaders, the Port of Toledo and more. Advisors to the committee include representatives from Business Oregon and the Oregon Arts Commission; and

WHEREAS The ART Committee is intended to serve as the primary downtown revitalization entity for the Main Street Program.

NOW, THEREFORE, THE CITY OF TOLEDO RESOLVES AS FOLLOWS:

Section 1. To fully support the Arts Revitalization Committee, which will serve as the entity for the Main Street Program.

Section 2. To fully support the Main Street Program initiative and agree to host the Main Street Program Initiative.

This Resolution shall be effective upon passage by the City Council this 3rd day of February, 2021.

APPROVED

Mayor Rod Cross

ATTEST

City Recorder Lisa Figueroa

ADMINISTRATION – CITY HALL DEPARTMENT

Accomplishments 2020-2021

- Brought Financial Audits up to date with on time filing
- Created new Accounting Supervisor position and trained personnel
- Recruited and trained new utility billing clerk
- Completion of Pay Equity Study
- Promoted Bill Zuspan to Public Works Director
- Fostered team building within the City
- Responded to all of the challenges of the Coronavirus Pandemic
- Completion of Water and Sewer Rate Study
- Decision to fill HR/Communications position/needs by hiring contractors rather than employees
- Participated in Toledo Arts revitalization initiative
- Implemented monthly newsletter to facilitate communication with residents
- Increased online presence through website and social media

Goals 2021-2022

- Focus on Personnel with updated Job Descriptions for all staff and updated Personnel Policy
- Upgrade the Accounting and Utility Billing Software to current versions of Springbrook
- Continued focus on emergency preparedness for the City
- New Collective Bargaining Agreement with Toledo Employee Association
- Continued participation in Toledo Arts revitalization initiative
- Urban Renewal Feasibility Study

Capital Expenditure Detail

Department:	Administration – IT
Purchase item:	New Server and Operating System
Cost of item:	\$12,000
Budget line item:	001-100-620500
Replacement (Y/N)	Yes, Replaces two older servers and will host multiple virtual machines

Explanation of need for purchase:

We have two virtual machine hosts (Physical servers) that are reaching the end of their life cycle. The new sever will allow us consolidate the two servers and allow for continued growth at the same time. Microsoft's extended support places the end of life for Server 2019 at 2029.

Ongoing Impact(s):

None. Once paid for there will be no ongoing cost.

Capital Expenditure Detail

Department:	Administration – Finance
Purchase item:	Springbrook Accounting Software Upgrade
Cost of item:	\$12,000
Budget line item:	001-100-607500
Replacement (Y/N)	Yes, Upgrade to current software program

Explanation of need for purchase:

It has been several years since we have upgraded our accounting software, Springbrook. New features have been added that staff cannot access. At some point, Springbrook will no longer support the outdated version. For these reasons, we believe it is necessary that we upgrade.

At one point staff considered changing vendors but have since ruled that out especially as that would have cost a much larger sum of money.

Ongoing Impact(s):

Yearly maintenance fees for support is ongoing.

POLICE DEPARTMENT

Accomplishments 2020-2021

- Contracted with National Testing Network for initial testing for Police Officers to reduce COVID exposure, increase candidate pool and better quality of candidates. Sent two management staff to Lincoln Leadership. Dispatch successfully completed DISC assessment
- Property Accomplishments: Dispatch Workstations to be installed later in the fiscal year
- Oregon Impact Grants (Pedestrian/Vehicle Safety): over \$12,000
- Established a Donation Center for victims of the Echo Mountain Fire
- Code Enforcement corrected 64 code enforcement violations
- 209.11 grams of illegal drugs seized
- Spearheaded community appreciation parade in December

Goals 2021-2022

- Complete re-accreditation
- Purchase new patrol vehicle
- Continue to work towards new police department
- Continue city wide camera program, explore options for text 911,
- Purchase an additional taser
- Hire a part-time dispatcher, a Police Officer, and Code Enforcement Officer
- Start campaign for K9 Officer, including exploring grants and financial opportunities for K9 program
- Traffic/education/enforcement
- Set money aside for future CAD/RMS system
- Increase wellness for the department and public by: explore healthy eating service options, send an employee to become a Nutrition and Fitness Trainer
- Concrete southeast corner of property to create a pedestrian walkway and communal seating
- Provide Mental Health and CPR/AED/First Aid training to the public
- Purchase new lockers for officers and dispatch and explore new design ideas for kitchen/breakroom
- Plan and conduct Table Top Exercises (TTX) on emergency management drills.
- Hire a Community Services Officer (CSO) – Currently we have a contract with TCB Security to provide us a code enforcement officer three days a week. This contract was

Capital Expenditure Detail

Department:	Toledo Police Department
Purchase item:	New Patrol Car
Cost of item:	2021 Hybrid Ford Explorer - \$59,000 (estimated cost)
Budget line item:	Vehicle Replacement Plan
Replacement (Y/N)	Yes, replacing E245525 2009 Dodge Charger

Explanation of need for purchase:

The purchase of the 2022 Hybrid Ford Explorer is part of the vehicle replacement plan and was approved within the 2020-2021 Budget. In accordance to the plan, \$106,000 has been set aside for the replacement of vehicles for the Police Department's fleet. The department's vehicle replacement plan was created to ensure continuous public safety coverage for the community. Money is set aside every year in an attempt to be fiscally responsible by replacing aging vehicles before they become a financial liability through continuous maintenance costs. The purchase of the 2022 Hybrid Ford Explorer could save the department an average of 933 gallons of fuel per year, while stopped and 343 gallons of fuel while driving.

Ongoing Impact(s):

Planned vehicle replacement for next vehicle is 2021-2022

extended and as of the beginning of April 2020, Tony Bour (Code Enforcement Officer) has been extended to three days a week. Historically, we have always have had a Code Enforcement Officer. Recently, this position was filled with contracts with different companies and volunteers. Hiring a Community Services Officer (CSO) would replace our current contract with TCB. This would also enable us to contract with other cities who do not currently have a Code Enforcement Officer to offset costs and bring in additional revenue.

- Police Officer – Currently our patrol units work a three days on and three days off, 12 hour patrol shifts. This puts one patrol officer on per shift. Having an additional patrol officer on working a third shift would provide at least two patrol officers on during a 10 hour period four days a week. With the Sergeant, Detective, and Chief hours included this will provide at least a two officer coverage for most of the day. With our current schedule, when an officer takes time off, overtime is used to cover the shift. With a third shift, the officer would be reassigned to cover the shift limiting overtime hours. With our current shift, when a late call comes in the officer will stay late to work the case. With a third shift officer, when the third shift officer comes on duty they become the primary officer allowing the day shift officer to complete reports that they acquired during the day. With our current schedule, there is more likelihood of officer burnout which can lead to mistakes made out in the field, sick time used, and mental health and family issues. This is a huge liability. Adding an additional officer is the first step in establishing a K9 program.
- Half-Time Dispatcher – Currently our dispatch unit works mostly one dispatcher at a time. The Dispatch Supervisor/Executive Administrator Assistant often covers the dispatch desk in the mornings and when no other dispatcher is available to work a shift. This takes the Dispatch Supervisor/Executive Administrator away from her main duties. When a dispatcher takes leave, this creates overtime for the other dispatchers. When multiple dispatchers on leave/training then this creates an overabundance of overtime which leads to stress, fatigue, and burnout. Having a half-time dispatcher will allow for the Dispatch Supervisor/Executive Administrator Assistant to focus on her duties and complete additional tasks assigned by the Chief. This will also allow the mitigation of overabundance of dispatch overtime which will alleviate dispatch stress, fatigue, and burnout.

FIRE DEPARTMENT

Accomplishments 2020-2021

- Met every request for service
- Reduced exhaust emissions by selling two of three older vehicles, which were both replaced with newer, lower emission vehicles
- Implemented a health and wellness program, still floundering but it exists
- Very successfully increased inspection an access with KNOX box program

Goals 2021-2022

- Switched to an electronic based burn permit program
- Continue community based outreach programs:
 - Smoke alarm program
 - Public education events for Wildland Urban Interface
 - Work with Lincoln County School District to increase cadet program
- Enhance/update the department's emergency operations plan and capabilities
 - Update COOP plan
 - Portable communications
 - Organize logistical response

Capital Expenditures 2021-2022

- Purchase new vehicle

Capital Expenditure Detail

Department:	Fire
Purchase item:	Command Vehicle
Cost of item:	\$40,000 for the vehicle and \$10,000 for outfitting, lights, radio
Budget line item:	001-500-620500
Replacement (Y/N):	Yes, Replacing current command vehicle #4142

Explanation of need for purchase:

We want to replace the current command vehicle, a 2012 Ford Expedition while it still has some life left in it. Command vehicle #4142, currently has 64,426 miles on it. We want to replace 4142 and move it down to substitute the current #4144. #4144 is a Chevy car that is very tired and used as a troop transport and used for out of town trainings/events.

The command board in #4142 came from a previous 2004 Expedition. This was an early design made of heavy steel and very heavy. The newer designs are lighter and more user friendly.

Ongoing Impact(s):

This purchase rotates out the older and less capable vehicle out of service.

LIBRARY DEPARTMENT

The mission of the Toledo Public Library is to provide high quality library service and maintain an organized collection of resources that meet the recreational, educational, and informational needs of the community. Our Interlibrary Loan system allows our patrons to access items across the county or across the world. Materials are available in physical or virtual formats. Our facility functions as a community center as we regularly host a variety of community groups. **The Library prides itself as an essential resource that helps to insure equal access to information that results in a free, democratic, literate society.**

Accomplishments 2020-2021

- We started the process of updating our community meeting room but had to stop when the contract with the School District was created.
- Updated our ancient HVAC system so that we have an efficient system
- We had a new and highly visible sign constructed with the help of Public Works
- Had the exterior of the library repaired and painted
- We did a thorough weeding of the entire library, a truly Herculean task.
- Because of the weeding, we were able to optimize shelf space
- We have substantially updated the collection.
- We purchased 10 Mobil Hotspots and began loaning them to our patrons
- We acquired a digital microfilm scanner , the Scan Pro 2000, through the benevolence of an anonymous donor (estimated value \$8,000)
- We went to Curbside service in June 2020. We have maintained that program along with our very lively interlibrary loan program during the pandemic.
- Received 3 grants, including the COVID-19 Response Grant; also received a donation of \$10,000
- Successfully moved all of our children's programming online including:
 - Our weekly Story Time
 - Our partnership with HeadStart
 - Our annual Veteran's Appreciation Day
 - A very successful Summer Reading Program, despite the pandemic
- Maintained our strategic partnerships:
 - The Dolly Parton Imagination Library
 - Toledo Elementary School
 - Christine Clapp of the Oregon Department of Fish and Wildlife
 - Cait Goodwin of the Oregon Coast STEM Hub HMSC Oregon Sea Grant
- Before the pandemic, we presented the *I Am Jazz* Story Time with entertainer Mulan Rouge
- We followed the school buses throughout their routes in town and in the surrounding communities to hand out Summer Reading materials.

Relevant statistics on next page:

Circulation Physical items	38386	
Circulation Digital items	3,930	Library-to-Go
Intra-library Loans	Borrowed 1,380	Lent 755
Interlibrary loans	Borrowed 754	Lent 1,239
Volunteer Service Hours	151.2	
Sessions on public computers	712	
Daily free Wifi	From 6:00 a.m. – 8:00 p.m.	The city's current system cannot measure individual sessions
Mobile Hotspot check outs	10	These did not arrive until 11/25/20

From the chart above, you can see that while we were lower this year due to the pandemic, we still had decent numbers.

Goals 2021-2022

- Increase our circulation and use of services such as public computers, free Wi-Fi and the Mobile Hotspots
- Continue our strong presence in Toledo and surrounding areas with children's programs
- Join the Lincoln County Library District in finding a solution for adult illiteracy in Lincoln County
- Enter into partnerships with the School District and others to promote learning and literacy for school-aged residents
- Discover an avenue through which we can access a Spanish Language Translator/Instructor
- We intend to educate ourselves on ways we can become actively antiracist in all our policies and interactions

Capital Expenditures 2021-2022

- Paint Library interior

Capital Expenditure Detail

Department: Library

Cost of item: \$8,000 - \$10,000

Budget line item: 035-350-621700

Purchase item: Paint the Library interior

Replacement (Y/N): No

Explanation of need for purchase:

The paint job from 1975 has held up well in several areas, but there have been some unsightly injuries to the walls. Some of these are because of relocation of service outlets such as the heating thermostats but also because of public abuse such as teens and adults resting their feet on the wall and repeatedly ramming the wall while seated in a revolving chair. The staff tries to correct this behavior, but we can't be everywhere at any given time. The inside color has yellowed and a new fresh look will greatly improve the atmosphere. The present paint job is 46 years old.

Ongoing Impact(s):

MUNICIPAL COURT

The Municipal Court processes minor traffic violations as well as ordinance citations issued by the Toledo Police Department.

Accomplishments 2020-2021

- Purchased and installed new court software (Incode)
- Manually entered all previous case file data back to 2005 into Incode
- Restructured court proceedings to accommodate COVID-19 safety requirements

Operations

Fiscal Year to Date:

- \$50,017 Revenue received

Goals 2021-2022

- Continue to explore ways to utilize Incode software to increase revenue collection and department efficiency
- Utilize the citation import module of Incode software. This will allow citations written by officers to be imported into Incode, reducing double entry of information and minimizing errors
- There were no court clerk training conferences in 2020-2021 due to COVID-19 so we are hopeful and looking forward to continuing education for court clerks

INFORMATION TECHNOLOGY (IT) DEPARTMENT

Accomplishments 2020-2021

- Recovered Domain Controller after failure
- Recovered and restructured Dynamic Host Configuration Protocol after failure
- Replaced Battery backups at both the Fire Department and Police
- Rekeyed Mail.cityoftoledo.org
- Added Cameras to Memorial Field
- Replaced Public Works Shops Point to point connection after failure
- Purchased and deployed new laptops, desktops and printers
- Restructured our virtual machines and hosts to better distribute space and process
- Supported users and computers of City of Toledo staff

Goals 2021-2022

- Replace remaining legacy switches
- Replace old cameras
- Add conference equipment to the Council Chambers
- Add cameras to the library
- Upgrade or replace all remaining Windows 7 machines
- Schedule security awareness training for City of Toledo staff
- Replace two of our oldest virtual hosts with new hardware
- Prepare for Police Department's dispatch upgrade
- Clean up email system by removing old email addresses and updating the Global Address list

PLANNING DEPARTMENT

The Planning Department focuses on development through long-range and current planning needs. It prepares and maintains policy guidelines and reviews and processes various land use applications.

Accomplishments 2020-2021

- Processed 32 building permit applications, 31 miscellaneous permits, 15 land use applications, and 16 truck permits
- Began sign code review to address signs in the Residential, Commercial and Industrial Zones
- Housing code review for Residential and Commercial Zones to remove barriers to development
- Adopted revisions to the City's Accessory Dwelling Unit standards in the Residential Zones
- Awarded League of Oregon Cities grant for residential code updates, Comprehensive Plan Housing Chapter audit to address barriers to housing, develop scope of work for a Buildable Lands Inventory and Housing Needs Analysis
- Awarded Safe Routes to School Grant and kicked-off the Project Identification Program to review infrastructure needs and address barriers for students walking or biking to Toledo Elementary School
- Participated in the 2020 update to the Lincoln County Natural Hazards Mitigation Plan
- Awarded Tree City USA certification for the 27th year

Goals 2021-2022

- Complete housing review and begin public hearings for code adoption and Comprehensive Plan amendment
- Complete sign code update and begin public hearings for code adoption
- Buildable Lands Inventory
- Housing Needs Analysis
- Pedestrian trail, linking East Slope Road, Sturdevant Road, and Toledo Elementary School

Capital Expenditure Detail

Department:	Administration-Planning
Purchase item:	Buildable Lands Inventory and Housing Needs Analysis
Cost of item:	\$50,000
Budget line item:	001-900-608100
Replacement (Y/N)	No

Explanation of need for purchase:

As part of the Planning Department's review and update of the housing codes, the next step is to perform a Buildable Lands Inventory of properties in the City limits and Urban Growth Boundary. A Housing Needs Analysis will provide for population growth needs and a plan for projected housing needs to accommodate growth over a 20-year planning period.

Toledo last adopted a Buildable Lands Inventory in 1999, acknowledged in 2001, and must be updated for vacant lands and population growth numbers. A Housing Needs Analysis has never been created for Toledo.

Grant opportunities for these plans may be available, but most likely will require matching funds.

Ongoing Impact(s):

No on-going impacts were identified

Capital Expenditure Detail

Department: Administration - Planning
Purchase item: Special Planning Projects
Cost of item: \$15,000
Budget line item: 065-000-405270
Replacement (Y/N): No

Explanation of need for purchase:

The Planning Department has been working on special projects including the Olalla Slough project. A boardwalk across the Olalla Slough will require a wetland delineation. A wetland delineations will cost at least \$5,000.

In addition, these funds could be used for match for grants including technical assistance grants offered by the Department of Land Conservation and Development or other grants that require matching funds. The funds could also leverage an Oregon Department of Transportation Safe Routes to Schools infrastructure grant, once the Project Identification Program is completed and identifies and prioritizes infrastructure improvements.

The funds are for special planning projects to provide flexibility for the use of the funds if Planning Commission's/City Council's priorities change or other projects are identified.

This is a "carry over" project originally identified within the adopted 2020-21 Operating budget for the City of Toledo. It is identified herein given the potential the actual procurement of this item and/or completion of the project does not happen before June 30, 2021.

Ongoing Impact(s):

No on-going impacts were identified.

Accounts Payable

To Be Paid Proof List

User: nnoteboom
 Printed: 01/14/2021 - 4:36PM
 Batch: 00004.01.2021 - AP 1.15.2021 NRN



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #	
Account Number				Description	Reference					
AMERICAN WATER WORKS ASSOCIATION										
AWWA										
7001864897	10/26/2020	377.00	0.00	01/15/2021					False	0
012-120-600700 Membership & Subscription				AWWA DUES - Cust Svc Con \$328. / NW Section \$49.						
7001864897 Total:		377.00								
AMERICAN WATER WO		377.00								
Barrelhead Supply, Inc.										
barsu										
298842	1/7/2021	73.40	0.00	01/15/2021					False	0
011-110-600300 Equipment Repair				Trailer repair/sign replacement/tennis courts						
298842	1/7/2021	73.40	0.00	01/15/2021					False	0
001-650-600400 Facility Needs				Trailer repair/sign replacement/tennis courts						
298842 Total:		146.80								
Barrelhead Supply, Inc. To		146.80								
BlueTarp Financial										
bluta										
46839661	12/23/2020	229.99	0.00	01/15/2021					False	0
013-130-600400 Facility Needs				thermoplastic s/w jet						
46839661 Total:		229.99								

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
BlueTarp Financial Total:		229.99							
Carson Oil Co caroi									
IN-534238	12/3/2020	235.40	0.00	01/15/2021				False	0
011-110-600300 Equipment Repair				equip #0501 big mower service					
IN-534238 Total:		235.40							
Carson Oil Co Total:		235.40							
Central Lincoln PUD cenli									
	1/8/2021	777.12	0.00	01/15/2021				False	0
001-400-600210 Electricity				Electric bill					
	1/8/2021	612.30	0.00	01/15/2021				False	0
011-110-600210 Electricity				Electric bill					
	1/8/2021	838.43	0.00	01/15/2021				False	0
012-125-600210 Electricity				Electric bill					
	1/8/2021	4,364.65	0.00	01/15/2021				False	0
013-135-600210 Electricity				Electric bill					
	1/8/2021	3,269.41	0.00	01/15/2021				False	0
013-130-600210 Electricity				Electric bill					
	1/8/2021	677.07	0.00	01/15/2021				False	0
001-100-600210 Electricity				Electric bill					
	1/8/2021	631.61	0.00	01/15/2021				False	0
001-500-600210 Electricity				Electric bill					
	1/8/2021	168.06	0.00	01/15/2021				False	0
001-650-600210 Electricity				Electric bill					
	1/8/2021	418.18	0.00	01/15/2021				False	0
001-700-600210 Electricity				Electric bill					
	1/8/2021	11,375.64	0.00	01/15/2021				False	0
001-900-604400 Street Lights				Electric bill					
	1/8/2021	5,973.69	0.00	01/15/2021				False	0
012-120-600210 Electricity				Electric bill					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Total:		29,106.16							
Central Lincoln PUD Total		29,106.16							
CenturyLink									
centl									
001-400-600220	1/5/2021	447.19	0.00	01/15/2021				False	0
Communication Services				Phones					
011-110-600250	1/5/2021	43.77	0.00	01/15/2021				False	0
Alarms				Alarms					
012-120-600220	1/5/2021	285.75	0.00	01/15/2021				False	0
Communication Services				Alarms/phones/internet					
013-135-600250	1/5/2021	424.99	0.00	01/15/2021				False	0
Alarms				Alarms/phones					
Total:		1,201.70							
CenturyLink Total:		1,201.70							
Consolidated Supply Co.									
conso									
S009862487.002	9/15/2020	-416.00	0.00	01/15/2021				False	0
013-135-608000 Supplies				Credit for wrong drill bit					
S009862487.002 Total:		-416.00							
S010008170.001	12/11/2020	2,324.37	0.00	01/15/2021				False	0
012-125-607500 Special Purchases				Four Square Church Hydrant					
S010008170.001 Total:		2,324.37							
Consolidated Supply Co. T		1,908.37							
CTX Business Solutions Inc.									
ctxco									
IN2493278	1/4/2021	53.58	0.00	01/15/2021				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
001-100-600300 Equipment Maint & Repair				copies					
IN2493278 Total:		53.58							
IN2496012	1/6/2021	115.79	0.00	01/15/2021				False	0
001-100-600100 Office Supplies				Printers					
IN2496012	1/6/2021	44.11	0.00	01/15/2021				False	0
001-400-600300 Equipment Maint & Repair				Printers					
IN2496012	1/6/2021	44.11	0.00	01/15/2021				False	0
001-700-600100 Office Supplies				Printers					
IN2496012	1/6/2021	27.57	0.00	01/15/2021				False	0
001-500-608100 Contract & Other Services				Printers					
IN2496012	1/6/2021	27.57	0.00	01/15/2021				False	0
012-120-608100 Contract & Other Services				Printers					
IN2496012	1/6/2021	27.57	0.00	01/15/2021				False	0
013-130-608100 Contract & Other Services				Printers					
IN2496012	1/6/2021	9.19	0.00	01/15/2021				False	0
011-110-600100 Office Supplies				Printers					
IN2496012	1/6/2021	9.19	0.00	01/15/2021				False	0
012-125-600100 Office Supplies				Printers					
IN2496012	1/6/2021	9.19	0.00	01/15/2021				False	0
013-135-600100 Office Supplies				Printers					
IN2496012	1/6/2021	9.19	0.00	01/15/2021				False	0
012-120-600100 Office Supplies				Printers					
IN2496012	1/6/2021	9.19	0.00	01/15/2021				False	0
013-130-600100 Office Supplies				Printers					
IN2496012	1/6/2021	9.19	0.00	01/15/2021				False	0
001-650-600100 Office Supplies				Printers					
IN2496012 Total:		341.86							
CTX Business Solutions In		395.44							
Do It Best Hardware doitb									
	1/2/2021	187.59	0.00	01/15/2021				False	0
001-650-600400 Facility Needs				paint, alarm, 9v batt, caulk, bath paint, cement					
	1/2/2021	10.28	0.00	01/15/2021				False	0
001-900-608000 Supplies				masking tape					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
011-110-608000 Supplies	1/2/2021	14.98	0.00	01/15/2021	4" star screw			False	0
012-120-600400 Facility Needs	1/2/2021	2.79	0.00	01/15/2021	paint tray			False	0
012-120-608000 Supplies	1/2/2021	50.74	0.00	01/15/2021	frog tape, clorox cleaner, surge strip			False	0
013-130-600300 Equipment Maint & Repair	1/2/2021	5.73	0.00	01/15/2021	pvc elbow, coupling, pipe			False	0
013-130-600400 Facility Needs	1/2/2021	28.07	0.00	01/15/2021	angle broom, female hose end, male hose end			False	0
013-135-608000 Supplies	1/2/2021	17.67	0.00	01/15/2021	combo ext screw, phillips power bit			False	0
035-350-621500 Fire Department	1/2/2021	13.96	0.00	01/15/2021	marker cover, roller frame, blue masking tape			False	0
035-350-621700 Library	1/2/2021	26.48	0.00	01/15/2021	clear poly film, lacquer thinner			False	0
001-650-608000 Supplies	1/2/2021	42.46	0.00	01/15/2021	LED bulb, cfl bulb, yellow 20A-125V connector			False	0
Total:		400.75							
Do It Best Hardware Total:		400.75							
Earth2o ear2o 162522	12/31/2020	9.00	0.00	01/15/2021	H2O			False	0
013-135-608000 Supplies									
162522 Total:		9.00							
993663	12/7/2020	15.99	0.00	01/15/2021	H2O			False	0
013-135-608000 Supplies									
993663 Total:		15.99							
Earth2o Total:		24.99							

East Linc County Emergency Responders

AP-To Be Paid Proof List (01/14/2021 - 4:36 PM)

Page 5

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
ELCER									
	1/1/2021	3,750.00	0.00	01/15/2021				False	0
001-500-608150 Volunteer Program				Volunteer payment					
Total:		3,750.00							
East Linc County Emergen		3,750.00							
Englund Marine Supply Co. engmar									
975328/6	1/4/2021	80.18	0.00	01/15/2021				False	0
011-110-608000 Supplies				EE 42021 Hi Vis Jacket/Bib and steel toe boots					
975328/6	1/4/2021	80.17	0.00	01/15/2021				False	0
012-125-608000 Supplies				EE 42021 Hi Vis Jacket/Bib and steel toe boots					
975328/6	1/4/2021	80.17	0.00	01/15/2021				False	0
013-135-608000 Supplies				EE 42021 Hi Vis Jacket/Bib and steel toe boots					
975328/6	1/4/2021	80.17	0.00	01/15/2021				False	0
001-650-608000 Supplies				EE 42021 Hi Vis Jacket/Bib and steel toe boots					
975328/6 Total:		320.69							
975678/6	1/12/2021	28.43	0.00	01/15/2021				False	0
011-110-608000 Supplies				Caleb Hall replacement rain bottoms / damage from job we					
975678/6	1/12/2021	28.43	0.00	01/15/2021				False	0
012-125-608000 Supplies				Caleb Hall replacement rain bottoms / damage from job we					
975678/6	1/12/2021	28.44	0.00	01/15/2021				False	0
013-135-608000 Supplies				Caleb Hall replacement rain bottoms / damage from job we					
975678/6	1/12/2021	28.44	0.00	01/15/2021				False	0
001-650-608000 Supplies				Caleb Hall replacement rain bottoms / damage from job we					
975678/6 Total:		113.74							
Englund Marine Supply Co		434.43							
Fastenal Company fasco									
ORNEW143040	12/18/2020	166.56	0.00	01/15/2021				False	0
035-350-621700 Library				Library sign					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
ORNEW143040 Total:		166.56							
ORNEW143066	12/22/2020	120.26	0.00	01/15/2021				False	0
035-350-621700 Library				Library sign					
ORNEW143066 Total:		120.26							
ORNEW143286	1/11/2021	26.01	0.00	01/15/2021				False	0
011-110-600300 Equipment Repair				Paint trailer repair					
ORNEW143286 Total:		26.01							
Fastenal Company Total:		312.83							
Ferguson #3011 Waterworks									
feren									
0943534	12/29/2020	940.44	0.00	01/15/2021				False	0
011-110-600420 Systems Repair				Library storm grate / parking lot					
0943534 Total:		940.44							
0946836	12/17/2020	55.46	0.00	01/15/2021				False	0
013-135-608000 Supplies				shop supplies					
0946836 Total:		55.46							
0946845	12/23/2020	303.24	0.00	01/15/2021				False	0
013-135-608000 Supplies				shop supplies					
0946845 Total:		303.24							
Ferguson #3011 Waterwork		1,299.14							
Groth-Gates Sheet Metal									
grog									
W15077	12/30/2020	464.19	0.00	01/15/2021				False	0
001-650-600400 Facility Needs				HVAC filters for City facilities					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	W15077 Total:	464.19							
	Groth-Gates Sheet Metal T	464.19							
Hach Company hacco 12248305	12/16/2020	425.77	0.00	01/15/2021				False	0
013-130-608000 Supplies				KRO: Reagent set, Chlorine Total CL17					
	12248305 Total:	425.77							
	Hach Company Total:	425.77							
Hanford & Associates, LLC hanas									
1177	1/6/2021	2,500.00	0.00	01/15/2021				False	0
001-900-608125 Audit Services				2019/20 OR Minimum Standards Audit					
1177	1/6/2021	625.00	0.00	01/15/2021				False	0
012-125-608100 Contract & Other Services				2019/20 OR Minimum Standards Audit					
1177	1/6/2021	625.00	0.00	01/15/2021				False	0
013-135-608100 Contract & Other Services				2019/20 OR Minimum Standards Audit					
	1177 Total:	3,750.00							
	Hanford & Associates, LLC	3,750.00							
JC Market jcmr									
	1/1/2021	1,218.01	0.00	01/15/2021				False	0
075-750-608500 Employee Appreciation				EE Appreciation & volunteer recognition / gift cards					
	Total:	1,218.01							
	JC Market Total:	1,218.01							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Knight Defense LLC knide									
	1/1/2021	249.00	0.00	01/15/2021				False	0
001-400-600600 Travel & Training				Tactical Emergency Casualty Care Course					
	Total:	249.00							
Knight Defense LLC Total		249.00							
Lincoln County Assessor Incas									
3329	1/4/2021	3.00	0.00	01/15/2021				False	0
001-100-608100 Contract & Other Services				Maps fee					
3329 Total:		3.00							
Lincoln County Assessor T		3.00							
Lincoln Glass Co. lingl									
60143	12/30/2020	115.50	0.00	01/15/2021				False	0
001-650-600400 Facility Needs				Bus stop glass repair / Sturdevant Rd.					
60143 Total:		115.50							
Lincoln Glass Co. Total:		115.50							
National Testing Network natte									
7795	12/18/2020	500.00	0.00	01/15/2021				False	0
001-400-600700 Membership & Subscriptions				Annual NTN Membership (Law Enforcement) 12/17/20 - 12/17/21					
7795 Total:		500.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
	National Testing Network T	500.00							
NW Natural Gas Co. nwnat	1/12/2021	559.83	0.00	01/15/2021				False	0
001-500-600240 Natural Gas				FD - NW Natural Gas					
	1/12/2021	341.35	0.00	01/15/2021				False	0
001-700-600210 Electricity				Library - NW Natural Gas					
Total:		901.18							
NW Natural Gas Co. Total:		901.18							
Osterlund, Atty P.C., Paul ostpa	12/31/2020	3,843.75	0.00	01/15/2021				False	0
December				2020 contract / City Attorney					
001-100-608100 Contract & Other Services									
December Total:		3,843.75							
Osterlund, Atty P.C., Paul		3,843.75							
RIVERSIDE PUMPS rivpu	12/30/2020	128.20	0.00	01/15/2021				False	0
0016728hl				Overhaul seal kit TP3 / Trash pump repair					
013-130-600300 Equipment Maint & Repair									
0016728hl Total:		128.20							
0016736hl	1/6/2021	257.90	0.00	01/15/2021				False	0
011-110-600300 Equipment Repair				Homelite / Trash pump repair					
0016736hl Total:		257.90							
RIVERSIDE PUMPS Total:		386.10							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
SAIF Corporation									
5823									
6488942	1/1/2021	294.83	0.00	01/15/2021				False	0
013-135-504900 Workers' Comp									
6488942	1/1/2021	294.81	0.00	01/15/2021				False	0
001-400-504900 Workers' Comp					Workers compensation insurance				
6488942	1/1/2021	294.81	0.00	01/15/2021				False	0
001-650-504900 Worker's Comp					Workers compensation insurance				
6488942	1/1/2021	50.00	0.00	01/15/2021				False	0
001-800-504900 Workers' Comp					Workers compensation insurance				
6488942	1/1/2021	100.00	0.00	01/15/2021				False	0
001-900-504900 Workers' Comp					Workers compensation insurance				
6488942	1/1/2021	294.81	0.00	01/15/2021				False	0
011-110-504900 Workers' Comp					Workers compensation insurance				
6488942	1/1/2021	294.81	0.00	01/15/2021				False	0
012-125-504900 Workers' Comp					Workers compensation insurance				
6488942 Total:		1,624.07							
SAIF Corporation Total:		1,624.07							
The Automation Group									
autgr									
00007348	12/30/2020	1,459.28	0.00	01/15/2021				False	0
013-135-608100 Contract & Other Services					Lift P/S pumps - computer battery replaced / HS PS Elec bo				
00007348 Total:		1,459.28							
The Automation Group Tot		1,459.28							
Toledo Ace Hardware									
tolac									
	12/31/2020	40.98	0.00	01/15/2021				False	0
001-400-608000 Supplies					keys, mini oil fill htr				
	12/31/2020	21.99	0.00	01/15/2021				False	0
001-500-600350 Vehicle Maint & Repair					hid ed17 e26base6300L				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
001-650-600400 Facility Needs	12/31/2020	15.36	0.00	01/15/2021				False	0
				liner, screws, mounting tape, glass					
011-110-608000 Supplies	12/31/2020	25.16	0.00	01/15/2021				False	0
				quick connector, hex bushing					
012-120-608000 Supplies	12/31/2020	146.29	0.00	01/15/2021				False	0
				clamps, rust stop safety yellow, hex bush, hook, pail, bleach					
013-130-608000 Supplies	12/31/2020	47.32	0.00	01/15/2021				False	0
				sledge handle, shackle padlock, hardware, supplies					
013-135-600300 Equipment Maint & Repair	12/31/2020	9.98	0.00	01/15/2021				False	0
				spray paint					
035-350-621700 Library	12/31/2020	23.12	0.00	01/15/2021				False	0
				paint brushes					
Total:		330.20							
Toledo Ace Hardware Tota		330.20							
Toledo Auto Parts tolau									
234476	11/30/2020	8.99	0.00	01/15/2021				False	0
013-135-608000 Supplies				flap discs					
234476 Total:		8.99							
234498	12/1/2020	9.29	0.00	01/15/2021				False	0
013-135-600300 Equipment Maint & Repair				Equip #1801 oil change					
234498 Total:		9.29							
234500	12/1/2020	18.74	0.00	01/15/2021				False	0
013-135-608000 Supplies				Meter boxes, butt connectors and electrical tape					
234500 Total:		18.74							
234505	12/1/2020	4.29	0.00	01/15/2021				False	0
013-135-600300 Equipment Maint & Repair				Oil 5w30					
234505 Total:		4.29							
234522	12/1/2020	23.99	0.00	01/15/2021				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
011-110-608175 Street Sweeping				2003 Street Sweeper Round mirror					
234522 Total:		23.99							
234570	12/2/2020	74.59	0.00	01/15/2021				False	0
013-135-600300 Equipment Maint & Repair				Bucket truck repairs / Hyd hose and fittings					
234570 Total:		74.59							
234629	12/3/2020	15.99	0.00	01/15/2021				False	0
011-110-600300 Equipment Repair				Equip #1201 / fuel filter / Trackhoe svc					
234629 Total:		15.99							
234707	12/4/2020	9.38	0.00	01/15/2021				False	0
013-135-608000 Supplies				shop supplies					
234707 Total:		9.38							
234977	12/9/2020	67.99	0.00	01/15/2021				False	0
013-135-608000 Supplies				shop supplies					
234977 Total:		67.99							
235066	12/11/2020	48.99	0.00	01/15/2021				False	0
011-110-600300 Equipment Repair				Vactor buzzer relay					
235066 Total:		48.99							
235146	12/14/2020	15.99	0.00	01/15/2021				False	0
001-500-608000 Supplies				purple power 2.5 gal / floor cleaner					
235146 Total:		15.99							
235170	12/14/2020	10.47	0.00	01/15/2021				False	0
011-110-600300 Equipment Repair				Equip #1801 / oil filter					
235170 Total:		10.47							
235288	12/16/2020	5.99	0.00	01/15/2021				False	0
013-135-608000 Supplies				#1101 Radio Switch					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
235288 Total:		5.99							
235329	12/17/2020	27.35	0.00	01/15/2021				False	0
011-110-608175 Street Sweeping				Sweeper Antenna					
235329 Total:		27.35							
235346	12/17/2020	14.49	0.00	01/15/2021				False	0
013-135-608000 Supplies				Battery accessories / radio installations					
235346 Total:		14.49							
235509	12/21/2020	58.27	0.00	01/15/2021				False	0
011-110-600300 Equipment Repair				Equip #0501 service					
235509 Total:		58.27							
235832	12/29/2020	20.48	0.00	01/15/2021				False	0
013-135-608000 Supplies				Pressure washer fitting					
235832 Total:		20.48							
Toledo Auto Parts Total:		435.28							
TWGW Inc. Napa Auto Parts									
twgw									
849165	12/31/2020	66.99	0.00	01/15/2021				False	0
035-350-621700 Library				Library sign					
849165 Total:		66.99							
TWGW Inc. Napa Auto Pa		66.99							
USA BlueBook									
usabl									
445896	12/14/2020	113.90	0.00	01/15/2021				False	0
012-120-608000 Supplies				2 signs / bracket w/ rope					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	445896 Total:	113.90							
451196	12/18/2020	72.95	0.00	01/15/2021				False	0
012-120-608000 Supplies				2 signs					
	451196 Total:	72.95							
456876	12/28/2020	1,079.60	0.00	01/15/2021				False	0
012-120-608000 Supplies				Gloves, water pressure logger, sulfuric acid, stablcal					
	456876 Total:	1,079.60							
	USA BlueBook Total:	1,266.45							
	Report Total:	56,861.77							

Accounts Payable

To Be Paid Proof List

User: nnoteboom
Printed: 01/22/2021 - 8:31AM
Batch: 00007.01.2021 - AP 1.22.2021 NRN



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
AlSCO									
alsco									
LPOR2582883	11/4/2020	57.03	0.00	01/22/2021				False	0
013-130-608000 Supplies				Laundry					
	LPOR2582883 Total:	57.03							
LPOR2594406	12/2/2020	50.13	0.00	01/22/2021				False	0
013-130-608100 Contract & Other Services				Laundry					
	LPOR2594406 Total:	50.13							
LPOR2596995	12/9/2020	50.99	0.00	01/22/2021				False	0
013-130-608100 Contract & Other Services				Laundry					
	LPOR2596995 Total:	50.99							
LPOR2599624	12/16/2020	57.03	0.00	01/22/2021				False	0
013-130-608100 Contract & Other Services				Laundry					
	LPOR2599624 Total:	57.03							
LPOR2602188	12/23/2020	50.13	0.00	01/22/2021				False	0
013-130-608000 Supplies				Laundry					
	LPOR2602188 Total:	50.13							
	AlSCO Total:	265.31							

AT&T Mobility
attwi

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
X011112021	1/3/2021	91.20	0.00	01/22/2021				False	0
011-110-600220 Communication Services				Cellular charges					
X011112021	1/3/2021	91.20	0.00	01/22/2021				False	0
012-125-600220 Communication Services				Cellular charges					
X011112021	1/3/2021	91.20	0.00	01/22/2021				False	0
013-135-600220 Communication Services				Cellular charges					
X011112021	1/3/2021	76.86	0.00	01/22/2021				False	0
001-650-600220 Communication Services				Cellular charges					
X011112021	1/3/2021	51.24	0.00	01/22/2021				False	0
012-120-600220 Communication Services				Cellular charges					
X011112021	1/3/2021	111.52	0.00	01/22/2021				False	0
013-130-600220 Communication Services				Cellular charges					
X011112021 Total:		513.22							
AT&T Mobility Total:		513.22							
Copeland Lumber Yards, Inc.									
coplu									
2005-126539	12/31/2020	-49.49	0.00	01/22/2021				False	0
001-650-600400 Facility Needs				Duplicate payment					
2005-126539 Total:		-49.49							
2012-285836	12/31/2020	121.75	0.00	01/22/2021				False	0
001-650-600400 Facility Needs				Library repair / book case					
2012-285836 Total:		121.75							
2101-290011	1/8/2020	80.90	0.00	01/22/2021				False	0
011-110-600300 Equipment Repair				Paint trailer repair					
2101-290011 Total:		80.90							
Copeland Lumber Yards, In		153.16							
CORPORATE PAYMENT SYSTEMS									
corpa									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
	11/25/2020	194.04	0.00	01/22/2021				False	0
001-500-600300 Equipment Maint & Repair				UPS Newport					
	12/2/2020	34.47	0.00	01/22/2021				False	0
001-500-608000 Supplies				Amazon / batteries					
	12/9/2020	1,256.50	0.00	01/22/2021				False	0
001-500-600300 Equipment Maint & Repair				Honeywell POSI					
	12/14/2020	1,000.00	0.00	01/22/2021				False	0
075-750-608500 Employee Appreciation				Christmas gift cards					
	12/17/2020	14.99	0.00	01/22/2021				False	0
001-500-608100 Contract & Other Services				Zoom					
	12/17/2020	53.65	0.00	01/22/2021				False	0
001-500-600600 Travel & Training				Mugglys / Officer meeting dinner					
	12/20/2020	61.15	0.00	01/22/2021				False	0
001-500-608000 Supplies				Amazon / office supplies					
	12/20/2020	89.97	0.00	01/22/2021				False	0
001-500-608100 Contract & Other Services				Credit card late fee					
Total:		2,704.77							
CORPORATE PAYMENT		2,704.77							
GENXSYS SOLUTIONS LLC									
GENX									
12435	1/15/2021	179.80	0.00	01/22/2021				False	0
001-900-600700 Membership & Subscription				Feb 2021 - Spam Filter					
12435 Total:		179.80							
GENXSYS SOLUTIONS L		179.80							
Grainger Company									
grain									
9757534293	12/28/2020	16.84	0.00	01/22/2021				False	0
012-125-608000 Supplies				vibration isolators					
9757534293 Total:		16.84							
9759853048	12/31/2020	26.25	0.00	01/22/2021				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
012-125-600300 Equipment Maint & Repair				suction strainer					
9759853048 Total:		26.25							
9760046871	12/31/2020	52.85	0.00	01/22/2021				False	0
012-125-600300 Equipment Maint & Repair				cam and groove adapter					
9760046871 Total:		52.85							
Grainger Company Total:		95.94							
HR Answers, Inc. hrans									
45079	1/11/2021	126.00	0.00	01/22/2021				False	0
001-400-608100 Contract & Other Services				Professional services					
45079 Total:		126.00							
HR Answers, Inc. Total:		126.00							
John's Waterproofing johwa									
	1/20/2021	3,838.00	0.00	01/22/2021				False	0
035-350-621700 Library				Library / basement project					
Total:		3,838.00							
John's Waterproofing Total		3,838.00							
Lincoln County Public Works linpw									
6152	1/1/2021	1,014.57	0.00	01/22/2021				False	0
001-400-601500 Gas, Oil & Tires				PD car washes / gas					
6152 Total:		1,014.57							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
	Lincoln County Public Wo	1,014.57							
OR Assoc of Chiefs of Police oracp 1225	1/6/2021	175.00	0.00	01/22/2021				False	0
001-400-600700 Membership & Subscriptions				Chief Pace membership / good through Jan 14, 2022					
1225 Total:		175.00							
OR Assoc of Chiefs of Poli		175.00							
Peterson, Justin juspe	1/13/2021	196.65	0.00	01/22/2021				False	0
001-100-608100 Contract & Other Services				Reimbursement for travel / motel & mileage					
Total:		196.65							
Peterson, Justin Total:		196.65							
Rachael Maddox-Hughes seqco 07	1/14/2021	1,625.00	0.00	01/22/2021				False	0
001-100-608100 Contract & Other Services				COVID Response & Recovery					
07 Total:		1,625.00							
Rachael Maddox-Hughes T		1,625.00							
TCB Security Services, Inc. tcbse 230594	1/1/2021	3,538.19	0.00	01/22/2021				False	0
001-400-607000 Abatement Program				Code Enforcement officer / Dec 2020					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
230594 Total:		3,538.19							
TCB Security Services, Inc		3,538.19							
Verizon Wireless									
verwi									
9869374391	12/18/2020	80.02	0.00	01/22/2021				False	0
001-500-600220 Communication Services				FD cell phones					
9869374391	12/18/2020	649.28	0.00	01/22/2021				False	0
001-400-600220 Communication Services				PD cell phones					
9869374391 Total:		729.30							
Verizon Wireless Total:		729.30							
Report Total:		15,154.91							

Accounts Payable

To Be Paid Proof List

User: nnoteboom
 Printed: 01/29/2021 - 9:47AM
 Batch: 00008.01.2021 - AP 1.29.2021 NRN



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
AA Rowley's Towing rowto									
2454	1/15/2021	125.00	0.00	01/29/2021				False	0
001-400-600350 Vehicle Maint & Repair				PD vehicle towed					
2454 Total:		125.00							
AA Rowley's Towing Tota		125.00							
Airgas USA, LLC airno									
9976657490	12/31/2020	88.16	0.00	01/29/2021				False	0
013-135-608000 Supplies				cylinder rental					
9976657490 Total:		88.16							
Airgas USA, LLC Total:		88.16							
Baker & Taylor, LLC bakta									
2035704024	1/5/2021	351.87	0.00	01/29/2021				False	0
001-700-603500 Books & Materials				Library books & materials					
2035704024 Total:		351.87							
2035720997	1/12/2021	120.84	0.00	01/29/2021				False	0
001-700-603500 Books & Materials				Library books & materials					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
2035720997 Total:		120.84							
2035740938	1/25/2021	230.80	0.00	01/29/2021				False	0
001-700-603500 Books & Materials				Library books & materials					
2035740938 Total:		230.80							
Baker & Taylor, LLC Total		703.51							
Barrelhead Supply, Inc.									
barsu									
299561	1/22/2021	170.50	0.00	01/29/2021				False	0
011-110-608000 Supplies				Street Patch					
299561 Total:		170.50							
Barrelhead Supply, Inc. To		170.50							
Blackstone Publishing									
blapu									
1198823	1/7/2021	34.95	0.00	01/29/2021				False	0
001-700-603500 Books & Materials				Library books & materials					
1198823 Total:		34.95							
1199106	1/8/2021	28.55	0.00	01/29/2021				False	0
001-700-603500 Books & Materials				Library books & materials					
1199106 Total:		28.55							
1199463	1/11/2021	79.98	0.00	01/29/2021				False	0
001-700-603500 Books & Materials				Library books & materials					
1199463 Total:		79.98							
1201005	1/20/2021	99.00	0.00	01/29/2021				False	0
001-700-603500 Books & Materials				Library books & materials					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
1201005 Total:		99.00							
1202111	1/21/2021	65.90	0.00	01/29/2021				False	0
001-700-603500 Books & Materials				Library books & materials					
1202111 Total:		65.90							
Blackstone Publishing Tota		308.38							
BlueTarp Financial bluta									
46948211	1/11/2021	239.98	0.00	01/29/2021				False	0
011-110-608000 Supplies				Front mount hitch & disconnect #1701 Winch					
46948211 Total:		239.98							
BlueTarp Financial Total:		239.98							
Carson Oil Co caroi									
CP-00288707	12/31/2020	125.49	0.00	01/29/2021				False	0
012-120-601500 Gas, Oil & Tires				WTP Fuel					
CP-00288707	12/31/2020	35.85	0.00	01/29/2021				False	0
013-130-601500 Gas, Oil & Tires				WWTP Fuel					
CP-00288707	12/31/2020	321.39	0.00	01/29/2021				False	0
011-110-601500 Gas, Oil & Tires				PW Fuel					
CP-00288707	12/31/2020	321.39	0.00	01/29/2021				False	0
012-125-601500 Gas, Oil & Tires				PW Fuel					
CP-00288707	12/31/2020	321.39	0.00	01/29/2021				False	0
013-135-601500 Gas, Oil & Tires				PW Fuel					
CP-00288707	12/31/2020	321.38	0.00	01/29/2021				False	0
001-650-601500 Gas, Oil & Tires				PW Fuel					
CP-00288707 Total:		1,446.89							
CP-00293612	12/31/2020	56.10	0.00	01/29/2021				False	0
001-400-601500 Gas, Oil & Tires				PD - Fuel					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	CP-00293612 Total:	56.10							
IN-545786	1/13/2020	462.70	0.00	01/29/2021	Mill Creek Generator			False	0
	012-125-601500 Gas, Oil & Tires								
	IN-545786 Total:	462.70							
	Carson Oil Co Total:	1,965.69							
Carver Inc. carch									
127107	1/25/2021	14.25	0.00	01/29/2021	5 gal propane / Forklift & flame torch			False	0
	011-110-601500 Gas, Oil & Tires								
	127107 Total:	14.25							
127108	1/25/2021	22.80	0.00	01/29/2021	8. gal propane			False	0
	011-110-601500 Gas, Oil & Tires								
	127108 Total:	22.80							
127109	1/25/2021	17.95	0.00	01/29/2021	6.3 gal propane			False	0
	011-110-601500 Gas, Oil & Tires								
	127109 Total:	17.95							
	Carver Inc. Total:	55.00							
DEMCO INC. demco									
6898610	1/25/2021	156.71	0.00	01/29/2021	Library supplies: folding easel, laminate gloss			False	0
	001-700-608000 Supplies								
	6898610 Total:	156.71							
	DEMCO INC. Total:	156.71							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Dept of Motor Vehicles depmv									
L0017802075	12/31/2020	23.00	0.00	01/29/2021				False	0
001-400-608100 Contract & Other Services				Media #68790712					
L0017802075 Total:		23.00							
Dept of Motor Vehicles To		23.00							
Driftwood Consulting drico									
	1/27/2021	200.00	0.00	01/29/2021				False	0
001-100-608100 Contract & Other Services				Newsletter Feb 2021					
Total:		200.00							
Driftwood Consulting Tota		200.00							
EDGE ANALYTICAL, INC edgan									
21-01332	1/15/2021	33.00	0.00	01/29/2021				False	0
012-120-608000 Supplies				Lab Coliforms / 840 Fir					
21-01332 Total:		33.00							
EDGE ANALYTICAL, INC		33.00							
Englund Marine Supply Co. engmar									
976005/6	1/21/2021	46.80	0.00	01/29/2021				False	0
013-135-608000 Supplies				Effluent line locate					
976005/6 Total:		46.80							
Englund Marine Supply Co		46.80							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Fastenal Company fasco									
ORNEW143117	12/28/2020	5.57	0.00	01/29/2021				False	0
011-110-608000 Supplies				Paint trailer repair					
	ORNEW143117 Total:	5.57							
ORNEW143136	12/29/2020	2.72	0.00	01/29/2021				False	0
013-135-608000 Supplies				High School pump install					
	ORNEW143136 Total:	2.72							
ORNEW143286	1/11/2021	26.01	0.00	01/29/2021				False	0
013-135-608000 Supplies				High School pump install					
	ORNEW143286 Total:	26.01							
	Fastenal Company Total:	34.30							
Ferguson #3011 Waterworks feren									
0951063	1/7/2021	1,413.88	0.00	01/29/2021				False	0
012-125-608000 Supplies				Supplies / Mill creek line					
	0951063 Total:	1,413.88							
0951063-1	1/14/2021	1,282.44	0.00	01/29/2021				False	0
012-125-600420 Systems Repair				Supplies / Mill creek line					
	0951063-1 Total:	1,282.44							
0951068	1/15/2021	667.53	0.00	01/29/2021				False	0
012-125-608000 Supplies				Ford Brass					
	0951068 Total:	667.53							
	Ferguson #3011 Waterwork	3,363.85							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Gale/CENGAGE Learning gale									
72833283	1/6/2021	54.73	0.00	01/29/2021				False	0
001-700-603500 Books & Materials				Library Books / materials					
72833283 Total:		54.73							
Gale/CENGAGE Learning		54.73							
Govern Finance Officers Assoc. govfi									
2994147	1/7/2021	159.00	0.00	01/29/2021				False	0
001-100-600100 Office Supplies				GAAFR 2020 Edition					
2994147 Total:		159.00							
Govern Finance Officers A		159.00							
Howry, Joseph R. howin									
1984	1/8/2021	1,890.00	0.00	01/29/2021				False	0
012-125-600420 Systems Repair				Mill creek water line repair					
1984 Total:		1,890.00							
1986	1/18/2021	610.00	0.00	01/29/2021				False	0
011-110-608000 Supplies				12 yards of 3/4" Rock delivered					
1986 Total:		610.00							
Howry, Joseph R. Total:		2,500.00							
Industrial Welding Supply indwe									
157311	1/8/2021	108.00	0.00	01/29/2021				False	0
011-110-608000 Supplies				Yellow savage a 40 helmet					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description			Reference					
157311 Total:		108.00							
Industrial Welding Supply		108.00							
Lincoln County Libr District linld									
LCR 4	1/15/2021	250.00	0.00	01/29/2021				False	0
001-700-606550 Adult Program Support				Adult program for Lincoln County reads					
LCR 4 Total:		250.00							
Lincoln County Libr Distri		250.00							
National Geographic natge									
01176	12/11/2020	23.90	0.00	01/29/2021				False	0
001-700-603500 Books & Materials				Library: Pompeii Secrets of the dead					
01176 Total:		23.90							
National Geographic Total:		23.90							
Northern Safety Co., Inc. norsa									
904265245	1/5/2021	149.62	0.00	01/29/2021				False	0
011-110-608000 Supplies				Safety hardhats					
904265245 Total:		149.62							
Northern Safety Co., Inc. T		149.62							
Northstar Chemical, Inc. norst									
186079	1/11/2021	2,845.00	0.00	01/29/2021				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
013-130-608000 Supplies				1 bulk, Sodium Hypochlorite					
186079 Total:		2,845.00							
Northstar Chemical, Inc. T		2,845.00							
NW Natural Gas Co. nwnat	1/19/2021	105.95	0.00	01/29/2021				False	0
001-100-600240 Natural Gas	1/19/2021	393.63	0.00	01/29/2021	CH - NW Natural Gas			False	0
001-700-600210 Electricity					Library - NW Natural Gas				
Total:		499.58							
NW Natural Gas Co. Total:		499.58							
Pence/Kelly Construction, LLC penke	1/22/2021	37.50	0.00	01/29/2021				False	0
001-000-402000 Business License					Partial refund for business license				
Total:		37.50							
Pence/Kelly Construction,		37.50							
REXEL USA, INC plael	1/15/2021	81.21	0.00	01/29/2021				False	0
1E93329					PD Lights / Cassie & Pitcher's offices				
001-650-600400 Facility Needs									
1E93329 Total:		81.21							
REXEL USA, INC Total:		81.21							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description			Reference		
Richter, Judy ricju									
	1/15/2021	17.26	0.00	01/29/2021				False	0
001-100-600100 Office Supplies				2 birthday cards / lights for parade					
Total:		17.26							
Richter, Judy Total:		17.26							
Road & Driveway Co., Inc. roadr									
0028100-IN	1/21/2021	378.26	0.00	01/29/2021				False	0
011-110-600420 Systems Repair				Fir St. patch					
0028100-IN Total:		378.26							
Road & Driveway Co., Inc		378.26							
Scholastic Inc. SCHIN									
26856824	1/8/2021	84.75	0.00	01/29/2021				False	0
001-700-606500 Youth Program Support				Youth Program support					
26856824 Total:		84.75							
Scholastic Inc. Total:		84.75							
The Dyer Partnership dyepa									
27090	12/31/2020	2,486.88	0.00	01/29/2021				False	0
011-110-620520 Systems				Project 199.04 Arcadia Street Improvements					
27090 Total:		2,486.88							
27091	12/31/2020	3,280.58	0.00	01/29/2021				False	0
041-410-626400 Master Plan Improvements				Project 199.06 NE 5th & A;der St water line replacement					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	27091 Total:	3,280.58							
	The Dyer Partnership Total	5,767.46							
TIAA Commercial Finance, Inc.									
TIAAB									
7851684	1/12/2021	193.18	0.00	01/29/2021				False	0
001-700-608100 Contract & Other Services				CTX Copier - Library					
	7851684 Total:	193.18							
	TIAA Commercial Finance	193.18							
USA BlueBook									
usabl									
459647	12/31/2020	7.65	0.00	01/29/2021				False	0
012-120-608000 Supplies				Gloves					
	459647 Total:	7.65							
	USA BlueBook Total:	7.65							
Waxie Sanitary Supply									
WAXSA									
7973009	1/19/2021	156.29	0.00	01/29/2021				False	0
001-650-608050 Janitorial Supplies				Janitorial supplies					
	7973009 Total:	156.29							
7973011	1/19/2021	268.75	0.00	01/29/2021				False	0
001-650-608050 Janitorial Supplies				Janitorial supplies					
	7973011 Total:	268.75							
	Waxie Sanitary Supply Tot	425.04							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Western States Electrical wesse 19446	1/21/2021	105.00	0.00	01/29/2021				False	0
013-135-600300 Equipment Maint & Repair				High School Pump Install					
19446 Total:		105.00							
Western States Electrical T		105.00							
Report Total:		21,201.02							