

**TOLEDO CITY COUNCIL
REGULAR MEETING**

March 17, 2021

6:00 p.m.

1. CALL TO ORDER

Mayor Rod Cross called the meeting to order at 6:00 p.m. electronically via Zoom in Toledo, Oregon.

Present	Absent	
<u>X</u>	<u> </u>	<u>Mayor Rod Cross</u>
<u>X</u>	<u> </u>	<u>Council President Joshua Smith</u>
<u>X</u>	<u> </u>	<u>Councilor Jackie Kauffman</u>
<u>X</u>	<u> </u>	<u>Councilor Heather Jukich</u>
<u>X</u>	<u> </u>	<u>Councilor Todd Michels</u>
<u>X</u>	<u> </u>	<u>Councilor Betty Kamikawa</u>
<u> </u>	<u> </u>	<u>Vacant</u>

Staff present: City Manager (CM) Judy Richter, City Recorder (CR) Lisa Figueroa, Public Works Director (PWD) Bill Zuspan, Fire Chief (FC) Larry Robeson, City Attorney (CA) David Robinson, Library Director (LD) Deborah Trusty

Visitors present: Paul Steenkolk, Nancy Bryant, Craig Lash

2. VISITORS/PUBLIC COMMENT

There were no comments.

3. CONSENT AGENDA

Consider approval of Minutes from the Goal Setting held on February 23, 2021 and the Work Session held February 24, 2021

CP Smith noted Councilor Jukich was absent from the goal setting on February 23, 2021.

Motion – It was moved and seconded (Smith/Kauffman) to approve the Consent Agenda as amended and the motion carried as follows:

February 23, 2021 – Five in favor with Councilor Jukich abstaining

February 24, 2021 – unanimously

4. DISCUSSION

There were no items for consideration.

5. DECISION ITEMS

Renewal of Intergovernmental Agreement with the Greater Toledo Pool & Recreation District

CM Richter provided the council report and introduced the Greater Toledo Pool & Recreation District Manager Paul Steenkolk. She noted the current Intergovernmental Agreement (IGA)

expired in February, but she proposed to renew it for another three (3) years. She said a water usage history report dated back to 2015 was included in the packet. Mayor Cross inquired about the \$135,000 noted under item Number 11. CM Richter indicated the City already gave that money to the Pool District. The Council reviewed the draft IGA and questioned Mr. Steenkolk about the future usage and whether he thinks the District would stay under 200,000 gallons. Mr. Steenkolk indicated the District continues to make improvements, repair leaks and may be able to stay near 100,000 gallons.

The Council and Mr. Steenkolk negotiated terms to include within the contract, which included the following:

- The City would provide water for free in a [decreased] gradual tier of
 - 150,000 gallons in the first year
 - 130,000 gallons in the second year
 - 110,000 gallons in the third year
- Include a catastrophic emergency [contingency] clause in the event of an emergency to exchange water
- In the event of a catastrophic event, there needs to be a means to contact every person who needs to be notified
- Strike item Number 11 from the IGA because the \$135,000 was already provided to the Pool District

CP Smith commented on the future of the District and requested to see data in regards to the actual costs involved with the water provided and recommended a deadline/timeline be considered for the Pool District to be self-sustaining. After further discussion, the Council directed Staff to make the amendments to the IGA and bring it back to the next Council meeting for approval.

The Council inquired whether there was a way to include the information of the cost of the water given to the Pool District. CM Richter noted she would need to report back to the Council whether that could be accomplished.

Resolution No. 1461, A Resolution of the Toledo City Council establishing a Master Fee Schedule for services provided by the City of Toledo and repealing Resolution No. 1377

CR Figueroa provided the council report and indicated the Master Fee Schedule has not been updated since 2016.

Motion – It was moved and seconded (Smith/Jukich) to adopt Resolution No. 1461, A resolution of the Toledo City Council establishing a Master Fee Schedule for services provided by the City of Toledo and repealing Resolution No. 1377 and the motion carried unanimously.

Annexation of property NE Sturdevant Road and approval of contract with Civil West for engineering of Sewer extension to the property

CM Richter provided the council report and indicated the property owner Mr. Foley is interested in developing his property. She indicated the City was approached by the Department of Forestry, who expressed interest in the property as well. She said staff met with both parties and it was determined Mr. Foley wants to annex the property into the City limits, so staff seeks direction from the Council to begin the annexation process for that property.

Motion – It was moved and seconded (Jukich/Kamikawa) to direct staff to work with property owner Kelly Foley on the annexation of his property on NE Sturdevant Road to the City of Toledo and authorize City Manager to sign contract with Civil West for engineering services to extend the sewer line to the Kelly Foley property on Sturdevant and the motion carried unanimously.

6. REPORTS AND COMMENTS

FC Robeson said he is preparing the department's budget and he will provide a presentation to the Council on the department employees.

LD Trusty updated the Council on the department activities and said they have had an increase in computer usage and reported on the leak in the community room. Councilor Kamikawa commended the new Library sign. LD Trusty thanked Public Works Supervisor Jeff Chatterton for his work on it.

PWD Zuspan indicated the Library sign will have some lights and a reader board installed on it. He said the department is still working on the Mill Creek line and he received authorization from the state to cross the first section of wetlands. He noted the City will not need a permit for that. He said the City applied for an easement at the river dike. He said the crew will begin washing the windows for the phantom galleries soon.

Councilor Jukich left the meeting at 7:00 p.m.

CM Richter noted she has two requests for letter of support from Northwest Coastal Housing and the Oregon Department of Forestry and wanted to confer with the Council before she provided them with letters. The Council did not have any objections.

The Council discussed when the community gardens will be available. Mayor Cross suggested Councilor Kamikawa provide information to staff to post on the website for the public.

Mayor Cross said there have been discussions on a national level to provide more education to the public. He said the American Recovery Plan was approved, which will supply funding to cities. He indicated there will be an emergency preparedness forum hosted by the League of Oregon Cities in May and encouraged the Council to participate in the event.

7. ADJOURNMENT

The meeting adjourned at 7:09 p.m.

ATTEST:

APPROVE:

/s/City Recorder Lisa Figueroa

/s/Mayor Rod Cross