CITY OF TOLEDO **AGENDA**

City Hall
206 N. Main St.
Toledo, Oregon 97391
6:00 p.m.

TOLEDO CITY COUNCIL
Regular Meeting – Via Zoom Meeting Platform
May 5, 2021

Virtual Meeting: Due to the governor's executive order, the City Council will hold the meeting through the Zoom video meeting platform. The public is invited to attend the meeting electronically.

Public Comments: The City Council may take limited verbal comments during the meeting. Written comments may be submitted by email to lisa.figueroa@cityoftoledo.org 3:00 p.m. the day of the meeting to be included in the record. Comments received will be shared with the City Council and included in the record.

1. **Call to Order and roll call**

2. **Visitors/Public Comment**
(The public comment period provides the public with an opportunity to address the City Council regarding items not on the agenda. Please limit your comments to three (3) minutes).

3. **Consent Agenda**
   - Resolution No. 1464, A Resolution extending the state of emergency declaration to June 23, 2021

4. **Discussion Items**
There are no items for consideration

5. **Decision Items**
   - Public Hearing – Continue March 3, 2021 Public Hearing; consideration regarding the disposition and sale of City property
   - Public Hearing – Ordinance No. 1393 Consider Annexation and Rezone Proposal (AX-1-21/RZ-2-21) and Proposed
   - Ordinance No. 1394, An Ordinance establishing the need for an Urban Renewal Agency and authorizing a Professional Services Agreement with Elaine Howard Consulting
   - Request for a six month renewal of the temporary structure for research and development purposes for Dahl Disposal (5441 West Hwy 20)

6. **Reports and Comments**
   - Committee updates

7. **Adjournment**

Comments submitted in advance are preferable. Comments may be submitted by phone at 541-336-2247 extension 2060 or by e-mail at lisa.figueroa@cityoftoledo.org. The meeting is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling city offices at (541) 336-2247.

CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION

	Meeting Date:	Agenda Topic:
	May 5, 2021	Resolution No. 1464, A Resolution extending the state of emergency declaration to June 23, 2021
Council Goal:	**Agenda Type:**	
Not applicable	Consent Agenda	
Prepared by:	**Reviewed by:**	**Approved by:**
City Recorder L. Figueroa	City Manager Judy Richter	City Manager Judy Richter

Recommendation:
Motion to approve Resolution No. 1464, a resolution of the Toledo City Council extending the state of emergency declaration to June 23, 2021.

Background:
Due to the outbreak of the coronavirus (COVID-19) in March of last year, the Governor of the State of Oregon and the Lincoln County Board of Commission declared a COVID-19 state of emergency. City Manager Richter also declared a state of emergency at that time, which was adopted by a resolution of the City Council.

The State of Oregon has been re-opening in phases as outlined by the Governor and the Oregon Health Authority. Recently, due to an increase in cases; Governor Brown extended her declaration of a COVID-19 state of emergency until June 28, 2021. Under the same protocol, Emergency Program Director/City Manager Richter wishes to extend the state of emergency declaration until June 23, 2021.

Fiscal Impact:	Fiscal Year:	GL Number:
N/A	**2020-2021**	**N/A**

Attachment:
1. Resolution No. 1464

CITY OF TOLEDO
RESOLUTION NO. 1464

A RESOLUTION OF THE TOLEDO CITY COUNCIL EXTENDING THE STATE OF EMERGENCY DECLARATION TO JUNE 23, 2021

WHEREAS, ORS 401.309 and Toledo Municipal Code (TMC) 2.40.050 provides authority for The City of Toledo to declare a state of emergency; and

WHEREAS, the Governor of the State of Oregon extended the state-wide state of emergency to May 2, 2021; and

WHEREAS, the provisions of ORS 401.165 to 401.236 supersede the provisions of a local resolution to declare a local state of emergency when the Governor declares a state of emergency within any area in which such an ordinance or resolution applies; and

WHEREAS, the Emergency Program Director declared a state of emergency on March 18, 2020, which has been extended to May 31, 2020, June 17, 2020, August 1, 2020, September 2, 2020 October 7, 2020 November 4, 2020, January 6, 2021, March 3, 2021 and May 5, 2021 by Council vote; and

WHEREAS, the Emergency Program Director will extend the state of emergency to June 23, 2021; and

WHEREAS, the City Council agrees with the Emergency Program Director's declaration.

NOW, THEREFORE, THE CITY OF TOLEDO RESOLVES AS FOLLOWS:

Section 1. The Emergency Program Director's declaration, dated April 22, 2020, declaring a local state of emergency on the City of Toledo as a result of the COVID-19 pandemic, is hereby extended to May 5, 2021.

Section 2. The City Council identifies the following specific emergency powers for the duration of the emergency period set forth in the declaration:

(a) All non-essential city commissions, committees, task forces and city sponsored events are cancelled during the state of emergency;

(b) At the discretion of the Council, City Council Meetings may be cancelled, rescheduled, or nonessential agenda items removed and rescheduled;

(c) Encourages citizens to wear a mask, observe social distancing measures when in public and practice personal hygiene; and

(d) To refrain citizens from unnecessary outdoor burning as it can aggravate respiratory conditions.

Section 3. This Resolution shall be effective upon passage by the City Council this 5th day of May, 2021.

APPROVED:

____
Mayor Rod Cross

ATTEST:

____
City Recorder Lisa Figueroa

CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION

	Meeting Date:	Agenda Topic:
	May 5, 2021	Continue Public Hearing – Consideration regarding the disposition and sale of City property (from March 3, 2021)
Council Goal:	**Agenda Type:**	
Not Applicable	Decision Items	
Prepared by:	**Reviewed by:**	**Approved by:**
City Manager J. Richter	City Manager Judy Richter	City Manager Judy Richter

Recommendation:
Receive any public comment. Close hearing with no further action required.

Background:
At the time the public hearing for disposition of publicly owned property was properly noticed and held on March 3, 2021, it was unclear what the final dispensation of the property needed to be. This is in regards to City owned properties referred to as 9H, 8H and 7H in the City property inventory. At this time, it is clear that the property will not be sold but leased to a non-profit to build much needed multi-family housing.

Fiscal Impact:	Fiscal Year:	GL Number:
N/A	**2020-2021**	**N/A**

TOLEDO CITY COUNCIL
LAND USE PUBLIC HEARING PROCEDURE

1. **Open the Public Hearing**.
   Mayor reads the agenda heading to open the public hearing

2. **Call for declaration of conflict of interest, ex-parte contact, or a bias by Councilors or have conducted a site visitation.**
   Councilors respond if they have a conflict of interest, ex-parte contact, bias, or conducted a site visit. Parties have the right to give reasons why they wish a Councilor be disqualified from the decision item, or rebut during the hearing, the substance of the ex parte communications.

3. **Read statement of rights and relevance**:
   "All testimony or evidence presented toward the request being heard must be directed toward the relevant criteria contained in the Toledo Municipal Codes, to other city plans or land use regulation, or to other criteria which a person believes pertains to the request.
   All persons shall raise issues with sufficient clarity so as to allow the City Council or others an adequate opportunity to respond to or resolve the issue, or this will preclude appeal to the LUBA based on these issues.
   Failure to address a criterion before the close of the hearing record, in person or by letter, precludes an appeal to the Land Use Board of Appeals based on that criterion.
   Failure by the applicant, no later than the close of the hearing record, to raise constitutional or other issues relating to the proposed conditions of approval, with sufficient specificity to allow the city to respond to the issues, will preclude an action for damages based on those issues in the circuit court.
   Prior to the close of the evidentiary record of this hearing, a participant may request an opportunity to present additional evidence, arguments, or testimony regarding the application. If a participant requests such an opportunity prior to the close of the evidentiary record, then the City Council will either continue the hearing for at least seven days or leave the record open for at least seven days to allow the submission of additional written evidence, arguments, or testimony."

4. **Read the right to appeal**:
   "An appeal from an action or ruling by the City Council can be made to the Land Use Board of Appeal by filing a written notice and paying the appeal fee. The date of the City Council decision is the date the Order or Ordinance is signed. If no appeal is taken within the appeal period, the action or ruling of the City Council shall be final.
   In order to have standing for an appeal, a person must have participated in writing or in person at the public hearing or have been substantially affected by the action or ruling."

5. **Staff report**

6. **Applicant testimony**

7. **Proponent testimony**

8. **Opponent testimony**

9. **Other interested parties**

10. **Rebuttal by applicant**

11. **Questions by Council**

12. **Close the Public Hearing**

14. **Deliberations**

15. **Decision**

Mayor entertains a motion, based on Facts, Findings and Criteria:

Proposed Motions:
MOTION #1 – PUBLIC HEARING: Based on the staff report and attachments, testimony and evidence presented to the City Council at the public hearing on May 5, 2021, the Toledo City Council approves the annexation and rezone request as meeting the applicable criteria including ORS 222.111 (1) and (2) and ORS 222.125, The 2000 Toledo Comprehensive Land Use Plan, and Toledo Municipal Code Section 17.80.050 and the Council adopts the proposed facts and findings presented in the staff report, allowing for the correction of typographical and grammatical errors.

MOTION #2 - PROPOSED ORDINANCE DECISION ITEM: "I move to adopt Ordinance No.1393, **by reading by title only, twice**:
An Ordinance Proclaiming the Annexation and Rezone of Real Property, the Withdrawal From Toledo Rural Fire Protection District and the Lincoln County Library District Certain Real Property Being Annexed to the City Of Toledo, Oregon, and Declaring an Emergency"

CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION

	Meeting Date:	Agenda Topic:
	May 5, 2021	Public Hearing – Ordinance No. 1393 Consider Annexation and Rezone Proposal (AX-1-21/ RZ-2-21)
Council Goal:	**Agenda Type:**	
N/A	Decision Items	
Prepared by:	**Reviewed by:**	**Approved by:**
Justin Peterson, Planner	City Manager Judy Richter	City Manager Judy Richter

Recommendation:
Proposed Motions:
MOTION #1 – PUBLIC HEARING: Based on the staff report and attachments, testimony and evidence presented to the City Council at the public hearing on May 5, 2021, the Toledo City Council approves the annexation and rezone request as meeting the applicable criteria including ORS 222.111 (1) and (2) and ORS 222.125, The 2000 Toledo Comprehensive Land Use Plan, and Toledo Municipal Code Section 17.80.050 and the Council adopts the proposed facts and findings presented in the staff report, allowing for the correction of typographical and grammatical errors.

MOTION #2 - PROPOSED ORDINANCE DECISION ITEM: "I move to adopt Ordinance No.1393, **by reading by title only, twice**:
An Ordinance Proclaiming the Annexation and Rezone of Real Property, the Withdrawal From Toledo Rural Fire Protection District and the Lincoln County Library District Certain Real Property Being Annexed to the City Of Toledo, Oregon, and Declaring an Emergency"

Background:
The City of Toledo submitted an application for a zoning map amendment from Lincoln County Timber Conservation (TC) to the City of Toledo General Residential (R-G) zone, concurrent with annexation. The subject property is contiguous with City Limits and located within the Urban Growth Boundary (UGB). See Staff Report attachment.

On April 14, 2021, the request came before the Toledo Planning Commission. The Commission held a public hearing and recommended, with additional review regarding buildability of land, approval of the annexation and rezone request.

At the public hearing, the City Council should evaluate the proposal and all testimony presented to them in order to make findings which demonstrate that the criteria in the Comprehensive Plan can be satisfied. The decision of the City Council should be based on the testimony received by the Council, the facts presented by the applicant and those who support or oppose the request, and the staff report.

If the request is approved by motion, Proposed Ordinance 1393 shall be adopted by reading by title twice.

ALTERNATIVES: The City Council has the option of 1) approving the annexation/rezone request, 2) continue the public hearing allowing for more information or public comments, or 3) deny the annexation/rezone request.

Fiscal Impact:	Fiscal Year:	GL Number:
N/A	2020-2021	N/A

Attachments:
1. Staff Report and attachments
2. Planning Commission Recommendation
3. Proposed Ordinance No. 1393

TOLEDO CITY COUNCIL
STAFF REPORT

PROPERTY:	Lincoln County Assessor's Map # 11-10-17 DD Tax Lot 5401
APPLICATION #:	AX-1-21/RZ-2-21
APPLICANT:	City of Toledo
APPLICATION DATE:	February 26, 2021
HEARING DATES:	Planning Commission: April 14, 2021 City Council: May 5, 2021
REQUEST:	The proposal is for a zoning map amendment from Lincoln County Timber Conservation (TC) to the City of Toledo General Residential (R-G) zone, concurrent with annexation. The subject property is contiguous with City Limits and located within the Urban Growth Boundary (UGB). See Staff Report Attachment 'A' (Application)
LOCATION:	SE 16th Place, off of SE Sturdevant Road
LOT SIZE:	0.91 acres

STAFF REPORT:

I. REPORT OF FACTS:

1.	Plan Designation:	Current - UGB Medium Density Residential Proposed – City Medium Density Residential
2.	Proposed Zone Designation:	Current - County Timber Conservation (TC) Proposed - City General Residential (R-G)
3.	Existing Structures:	The property is vacant
4.	Topography:	The property slopes downhill to the south. Based on the Lincoln County GIS the property has approximately 80 feet of elevation change from north to south end.
5.	Development Constraints:	The slopes on the subject property may limit development potential. The subject property is adjacent to a wetland identified on the Statewide Wetlands Inventory.
6.	City water:	City water is available at 16th Place.
8.	City sewer:	City sewer is available at 16th Place.
9.	Development Standards:	The R-G development Standards are listed in TMC 17.12.
10.	Notice of Public Hearing:	Notices mailed to 22 property owners and 19 public/service agencies on March 25, 2021. Notice was provided to the Oregon Department of Land Conservation and Development

(DLCD) on February 26, 2021, at least 35 days before the first evidentiary hearing in accordance with Oregon Administrative Rule (OAR) 660-018-0020 and at least 45 days before the first evidentiary hearing in accordance with TMC 19.20.040(B)(4).

11. Notice Published: March 31, April 7, April 21, and April 28, 2021
12. Comments Received: Public Works Director, Fire Chief, and Chief of Police all approve the application. Any future development of the property must receive review from the City. The City received a phone call from the neighboring property owner Leon (Wayne) Secrist. Wayne had concerns about the future access and steep slopes on the property. He plans to attend the public hearing. In addition, Franklin Smith another neighboring property owner stopped by Toledo City Hall for more information.
13. Staff Report Attachments:
    - A. Application
    - B. Consent to Annex
    - C. Site Plan Map
    - D. Comprehensive Plan Map
    - E. Draft Ordinance
    - F. Wetland Land Use Notification (WLUN)
    - G. Property Survey

II. CRITERIA FOR DECISION: PLANS, POLICIES AND ORDINANCES FOR EVALUATING THE ANNEXATION AND REZONE REQUEST:

A. ANNEXATION REQUEST:

1. Oregon Revised Statute (ORS) 222.111 Authority and procedure for annexation, generally.

(1) When a proposal containing the terms of annexation is approved in the manner provided by the charter of the annexing city or by ORS 222.111 to 222.180 or 222.840 to 222.915, the boundaries of any city may be extended by the annexation of territory that is not within a city and that is contiguous to city or separated from it only by a public right of way or a stream, bay, lake or other body of water. Such territory may lie either wholly or partially within or without the same county in which the city lies.

(2) A proposal for annexation of territory to a city may be initiated by the legislative body of the city, on its own motion, or by a petition to the legislative body of the city by owners of real property in the territory to be annexed.

(3) The proposal for annexation may provide that, during each of not more than 10 full fiscal years beginning with the first fiscal year after the annexation takes effect, the rate of taxation for city provides on property in the annexed territory shall be at a specified ratio of the highest rate of taxation applicable that year for city purposes to other property in the city.

The proposal may provide for the ratio to increase from fiscal year to fiscal year according to a schedule of increase specified in the proposal; but in no case shall the proposal provide for a rate of taxation applicable that year for city purposes to other property in the city. If the annexation takes place on the basis of a proposal providing for taxation at a ratio, the city may not tax property in the annexed territory at a rate other than the ratio which the proposal authorizes for that fiscal year.

(4) When the territory to be annexed includes a part less than the entire area of a district named in ORS 222.510, the proposal for annexation may provide that if annexation of the territory occurs the part of the district annexed into the city is withdrawn from the district as of the effective date of the annexation. However, if the affected district is a district named in ORS 222.465 [domestic water supply district, water control district, or sanitary district], the effective date of the withdrawal of territory shall be determined as provided in ORS 222.465.

Note: Sections (3) and (4) are permissive criteria and do not need to be fulfilled in order for the proposal for annexation to be adopted.

2. ORS 222.125 Annexation by consent of all owners of land and majority of electors; proclamation of annexation.

   The legislative body of the city need not to call or hold an election in the city or in any contiguous territory proposed to be annexed or hold the hearing otherwise required under ORS 222.120 when all of the owners of land in that territory and not less than 50 percent of the electors, if any, residing in the territory consent in writing to the annexation of the land in the territory and file a statement of their consent with the legislative body. Upon receiving written consent to annexation by owners and electors under this section, the legislative body of the city, by resolution or ordinance, may set the final boundaries of the area to be annexed by a legal description and proclaim the annexation.

3. Toledo Municipal Code (TMC) 17.04.050 (D) [Designation of annexed property].

   Territory annexed to the city shall be given a zone designation in compliance with the Comprehensive Land Use Plan designation of the property. Such change may be entirely or partially carried out as part of the annexation proceedings. The zone designation under the zoning ordinance of Lincoln County shall apply until changed by the city. If the City Council finds it is important to the protection or implementation of city polices, with notice and opportunity to be heard, interim regulations may be applied in the annexed area until more permanent action can be taken.

4. Consistency with the 2000 Toledo Comprehensive Land Use Plan.

B. REZONE REQUEST

1. The 2000 Toledo Comprehensive Land Use Plan-Article 2, Objective 8 (Page 19). Any change must be consistent with the Oregon Statewide Planning Goals and guidelines and other applicable

criteria. In addition, the applicant must show circumstances have changed, that there is a public need for the amendment, and that the need cannot reasonably be met by any other method.

2. Toledo Municipal Code Section 17.80.050 Criteria for quasi-judicial map amendments
   A recommendation or a decision to approve, approve with conditions, or to deny an application for a quasi-judicial amendment shall be based on all of the following criteria:
   A. Demonstration of compliance with all applicable comprehensive plan policies and map designations. Where this criterion cannot be met, a comprehensive plan amendment shall be prerequisite for approval;
   B. Demonstration of compliance with applicable standards and criteria of this code and other applicable implementing ordinances;
   C. Evidence of a change in the neighborhood or community or a mistake or inconsistency in the comprehensive plan or land use maps regarding the property which is subject of the application.

3. The 2000 Toledo Comprehensive Land Use Plan

   Article 1 Citizen Involvement:

   Goal 1: Provide a citizen involvement program that ensures the opportunity for citizens to be involved in all phases of the planning process so as to provide useful guidance to and an understanding of the overall planning process.

   Article 10: Housing:

   Goal 1: Encourage development of a mixture of housing stock in terms of design, type, cost, and location that meets the housing needs of all Toledo citizens.

   Article 11: Public Facilities and Services:

   Goal 1: Provide reliable, high quality, efficient, and cost effective public facilities and services for the residents of Toledo.

   Goal 2: Plan, develop and maintain an orderly and efficient arrangements of public, urban-level facilities and services to serve as a framework for urban development within the City of Toledo and the Urban Growth Boundary.

   Article 12: Transportation:

   Goal 1: Provide a safe and efficient, multi-model transportation system which provides linkages in a manner that enhances Toledo's neighborhoods, environment, economy, and social and scenic values.

   Goal 2: Minimize the adverse social, economic, and environmental impact costs of constructing, maintaining, and using transportation facilities and services.

Article 14: Urbanization and Livability

Goal 1: Build Toledo as a small, cost-effective, attractive, livable, and sustainable city by encouraging efficient land use patterns.

Goal 2: Design and encourage land use patterns that:

a. Are compact.
b. Mix land uses to reduce transportation costs and create vitality.
c. Retain Toledo's detailed and human scale design features.
d. Can be effectively serviced.
e. Protect the environment.
f. Provide a proper balance between jobs and housing.

Goal 3: Ensure that all new developments are reviewed expeditiously and thoroughly and result in compliance with the Comprehensive Plan goals and policies and Toledo's Municipal Code and standards.

III PROPOSED FACTS AND FINDINGS:

The applicant is requesting approval of an annexation and zone change. Based upon the information received by City staff through April 7, 2021, the annexation and zone change request appears to conform with relevant provisions of the City's plans and ordinances as described below. The following recommended findings support approval of the annexation and zone change:

1. The requirements of ORS 222.111 (1) and (2) and ORS 222.125 have been complied with as the property to annex is contiguous to the city limits and the request to annex has been initiated by written petition of all of the property owners (City of Toledo).

2. The proposed annexation and rezone request meets the requirements for a plan amendment set forth in the 2000 Toledo Comprehensive Land Use Plan. A public need for the rezone exists as the 2000 Toledo Comprehensive Land Use Plan in Article 14, Goal #2 and Objectives #1, #2, and #5 have identified as a goal of the community to urbanize sensibly.

3. The applicants understand that the city's eventual intent in the area is to extend all services and require connection by all of the parcels within the UGB. The City's intent includes this parcel.

4. The requirements of Toledo Municipal Code Section 17.80.050 (Quasi-judicial map amendment) are met for the following reasons:
   A. Criteria A is satisfied as the applicant has requested rezone consistent with the comprehensive plan map with the annexation.
   B. Criteria B is satisfied as TMC Section 17.04.050 (D) will be complied with as the applicant has requested a change in the 2000 Toledo Comprehensive Land Use Plan map by annexation only. The designation of the property by plan is Medium-Density Residential. Zoning will be done in conjunction with the annexation and therefore the new zone designation will be in compliance with the Comprehensive Land Use Plan designation.
   C. Criteria C is satisfied as a change in the community exists with the annexation and possible

urbanization/development of a rural parcel. The City of Toledo is in need of housing development to create affordable housing. The City anticipates working with a non-profit to develop affordable housing on the parcel.

5. The City of Toledo, as the owner of the property located at Lincoln County Assessor's Map # 11-10-17-DD Tax Lot 5401 on February 26, 2021, submitted a request to annex 0.91 acres of property into City limits of Toledo. See Staff Report Attachment 'B' (Consent to Annex). The property owners have also requested a rezone to City Residential General (R-G) Zone consistent with the Comprehensive Plan. See Staff Report Attachment 'A' (Application). Annexation without an election by petition of the property owners is allowed under ORS and by the City of Toledo Charter.

6. Notification of the proposed annexation and rezone was completed in conformance with the notification requirements as evidenced by submission of the notification affidavits and hereby made part of the record at the April 14, 2021, Planning Commission hearing and the May 5, 2021, City Council hearing.

7. Tax Lot 5401 is zoned Timber Conservation (TC) by Lincoln County. Goal 4 does not apply within urban growth boundaries and therefore, the designation of forest lands is not required. (OAR 660-006-0020). All of the adjacent properties are within the Urban Growth Boundary (UGB) or City limits.

8. The property immediately to the north and west is zoned Single-Family Residential. The property to the south across SE 16th Place is zoned Natural Resources (NR). The property to the east is designated UGB Medium-Density Residential. See Staff Report Attachment 'D' (Comprehensive Plan Map).

9. Tax Lot 5401 is 0.91 acres in size and is currently vacant.

10. Tax Lot 5401 is not connected to city sewer or city water. The Public Works Department stated city water and city sewer are available.

11. Access to this tax lot is from SE 16th Place. SE 16th Place is a paved city street. This meets Article 12 of the Toledo Comprehensive Plan by minimizing the adverse social, economic, and environmental impact costs of constructing, maintaining, and using transportation facilities and services. The subject property is adjacent to an existing city street.

12. The subject property will be zoned General Residential (R-G) after the annexation and zone change. The development standards in the R-G zone are listed in TMC 17.12. The City anticipates working with a non-profit to develop housing on the lot. The proposal meets Article 10 of the Comprehensive Plan by allowing additional housing in the City.

13. Lincoln County will not allow the creation of another lot inside of Toledo's UGB. In order to proceed with that intent of housing development the property would need to annex.

14. The City sent a Wetland Land Use Notification (WLUN) to the Department of Statelands (DSL).

DSL recommended an on-site inspection by a qualified wetland consultant (Attachment E).

STAFF RECOMMENDATIONS:

Staff recommends that the annexation and rezone request be approved.

PLANNING COMMISSION MOTION: Based on the staff report and attachments, testimony and evidence presented to the Planning Commission at the public hearing on April 14, 2021, the Toledo Planning Commission recommended approval of the annexation and rezone request as meeting the applicable criteria and included a recommendation for the property to have additional review regarding buildability of the land. The applicable criteria including ORS 222.111 (1) and (2) and ORS 222.125, The 2000 Toledo Comprehensive Land Use Plan, and Toledo Municipal Code Section 17.80.050 and the Commission adopts the proposed facts and findings presented in the staff report, allowing for the correction of typographical and grammatical errors.

CITY COUNCIL PROPOSED MOTION: Based on the staff report and attachments, testimony and evidence presented to the City Council at the public hearing on May 5, 2021, the Toledo City Council approves the annexation and rezone request as meeting the applicable criteria including ORS 222.111 (1) and (2) and ORS 222.125, The 2000 Toledo Comprehensive Land Use Plan, and Toledo Municipal Code Section 17.80.050 and the Council adopts the proposed facts and findings presented in the staff report, allowing for the correction of typographical and grammatical errors.

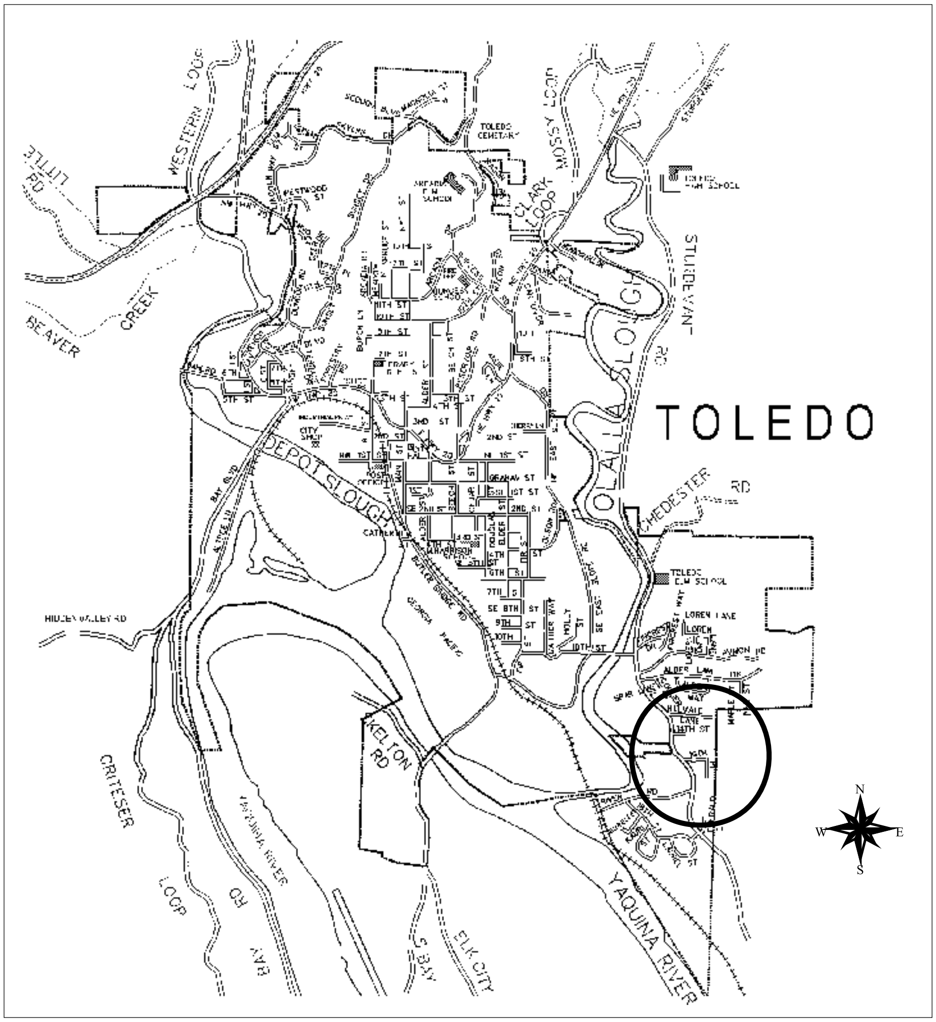
IV. CITY COUNCIL ROLE:

The City Council reviews the recommendation from the Planning Commission and will make the final decision on the annexation and rezone.

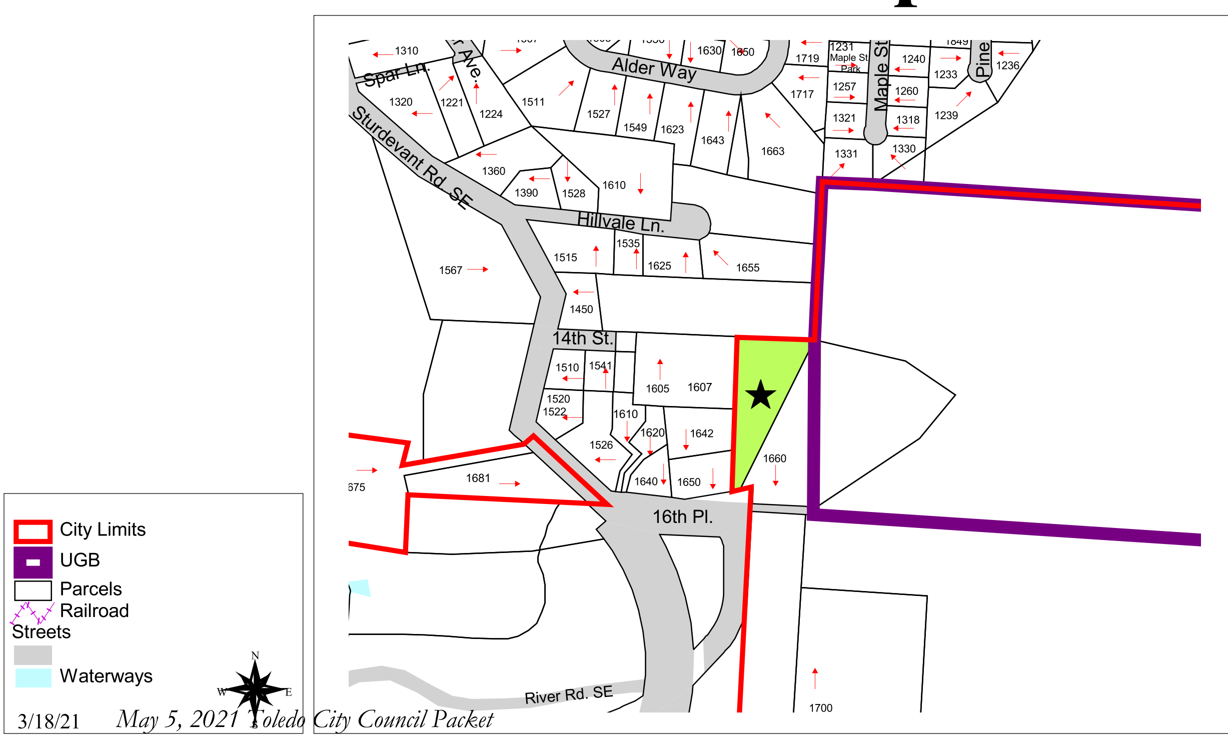
At the public hearing, the City Council should evaluate the applicant's proposal and all testimony presented to them in order to make findings which demonstrate that the criteria in the Comprehensive Plan can be satisfied. The decision of the City Council should be based on the testimony received by the Council, the facts presented by the applicant and those who support or oppose the request, and the staff report.

Justin Peterson
Contract Planner

Location Map



Site Map



ATTACHMENT A

Application

(City of Toledo File #AX-1-21/RZ-2-21)

CITY OF TOLEDO
LAND USE APPLICATION

Date February 26, 2021

Property Owner City of Toledo — Telephone 541-336-2247
Mailing Address PO Box 220
Toledo OR 97391
Authorized Agent Judy Richter, City Manager — Telephone 541-336-2247

Property Address ____ — Property Size .91 acre
Property Location SE 16th Place, east of SE Sturdevant Roadn
Assessors Map No. 11-10-17 DD — Tax Lot No. 5401

Present Zoning Timber Conservation (Lincoln County Designation) — Proposed Change City R-G
Comprehensive Plan Designation UGB Medium Density Residential
Current Land Use Vacant
Existing Structures (if any) None

Proposal for which this request is being made (attach additional sheets if needed)
Annex 11-10-17 DD Tax Lot 5401 and rezone from Lincoln County T-C Zone to City R-G Zone.
The property is approximately .91 acres and could provide future residential development.

The following must be submitted with this application:

- [x] Deed description and proof of ownership interest.
- [x] Site plan drawn to scale which shows property lines, access, existing buildings, other relevant features or conditions, the property's relationship to the surrounding neighborhood, and the location of existing and proposed development.
- [ ] Description of the proposed land use action, including information on how the proposal might impact surrounding property.
- [ ] Supplemental information form (if required).
- [ ] Application fee.

_x_ Annexation/Rezone ($1,100)*	___Expedited Land Division ($1,500)*	___Riparian Modification Permit ($150)
___Appeal, Land Use Misc ($300)*	___Lot Line Adjustment ($100)	___Similar Use, Planning Comm ($225)
___Appeal, Type II ($200)*	___Modification of Approval (75% of fee)	___Staff Level Exception to TPIRDS ($25+recording fee)
___Appeal, Type III ($400)*	___Partition, Major ($700+$20/lot)*	___Subdivision ($700+$20/lot)*
___Code Amendment ($700) (if requires M56 notice $700+mailing)	___Partition, Minor ($400)*	___UGB Amendment ($2,000)
___Comp. Plan Amendment ($700) (if requires M56 notice $700+mailing)	___Planned Unit Development ($700+$20/unit)*	___Vacation ($700)*
___Code Interpretation, official ($125)	___Public Hearing, Misc. Permit	___Variance, Type I ($50)*
___Conditional Use ($400)	___Replat, Major ($700+$20/lot)	___Variance, Type II ($200)*
___Exception to Statewide Goal ($2,000)	___Replat, Minor ($400)	___Variance, Type III ($400)*
	___Restrictive Lot Line Covenant ($75)	___Zone Change ($700)

*Supplemental forms are required

If filing multiple Land Use Applications, the most expensive application will be assessed and 75% of each additional land use application when submitted together. If filing multiple Type I permits, staff can waive some fees where overlapping permits do not need significant additional review.

For Office Use Only

Date Received______ Received By______ Fee Paid______ City File No.______

I understand that I am responsible for addressing the legal criteria relevant to my application and that the burden of proof justifying an approval of my application is with me. I also understand that I must present sufficient factual evidence to show that this application complies with the Toledo Zoning Ordinance, Comprehensive Plan, and other applicable regulations. This responsibility is independent of any opinions expressed in the Planning Department Staff Report concerning the applicable criteria. I certify that, to the best of my knowledge, all information contained in this application is accurate.

My signature below shows that I have thoroughly discussed this application with the City Planner or the City Manager or designee and I am fully aware of my responsibilities as the applicant.

I understand that the Planning Commission will hold a public hearing for this application. [ ] yes
I understand that the City Council will hold a public hearing for this application. [ ] yes
I understand that this is a City of Toledo staff-level decision. [ ] yes
Other____ [ ] yes

Applicant(s) Signature ____________________ Date ____________________

Judy M Richter, City Manager
Property Owner (if different)

4/8/2021
Date

forms/Land Use Form.wpd
9/19/13
Page 2

For Office Use Only

Public Works

1. Is City sewer available? Yes_____ No_____
   Where____

   Is the property within City_____ UGB_____
   Will a connection have to be constructed? Yes_____ No_____
   What size of a line is required____________________

2. Is City water available? Yes_____ No_____
   Where____

   Is the property within City_____ UGB_____
   Is the lot accessible to City water? Yes_____ No_____

3. Are there any public works improvements necessary? Yes_____ No_____
   If yes, describe____
   ____
   ____

4. Is there proper access? Yes_____ No_____
   Are there proper easements? Yes_____ No_____
   ____
   ____

   Curb cuts and property entrances must be constructed to City specifications. Permit and specifications are available through the Public Works Department.

5. Are there any special access requirements? Yes_____ No_____
   If yes, describe____
   Is a state access permit required? Yes_____ No_____
   Is a county permit required? Yes_____ No_____

6. Meter size______________________________
   Estimated installation cost________________

7. Is a plan review by Public Works required? Yes_____ No_____

8. Is this a new parcel, created legally since 11/1/83? Yes_____ No_____
   Minor Partition __________________ File #___________
   Major Partition__________________ File #___________
   Subdivision____________________ File #___________

9. Is this application ready to be approved? Yes_____ No_____
   Explain modifications or revisions needed for the application__________________
   ____
   ____

Comments____
____
____

REVIEWED AND APPROVED BY:

____
Public Works Director Date

Fire Department

1. Does the proposal meet the safety requirements of the NFC and UFC? Yes_____ No_____

2. Is this application ready to be approved? Yes_____ No_____
   Explain modifications or revisions needed for the application______________________________
   ____
   ____

Comments____
____
____

REVIEWED AND APPROVED BY:

____
Fire Chief Date

Police Department

1. Is this application ready to be approved? Yes_____ No_____
   Explain modifications or revisions needed for the application______________________________
   ____
   ____

Comments____
____
____

REVIEWED AND APPROVED BY:

____
Chief of Police Date

Planning Department

1. Is this application ready to be approved? Yes_____ No_____
   Explain modifications or revisions needed for the application______________________________
   ____
   ____

Comments____
____
____

REVIEWED AND APPROVED BY:

____
Community Development Coordinator Date


11 10 17 DD
TOLEDO
Cancelled
500
800
1600
1700
1703
2200
2201
2300
2400
2600
3100
3200
4200
4400
4700
4801
5400
5402
5507
5600
S.E.1/4 S.E.1/4 SEC.17 T.11S. R.10W. W.M.
LINCOLN COUNTY
1" = 100'
THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSE ONLY
SEE MAP 11 10 17 DA
SEE MAP 11 10 16 CC
SEE MAP 11 10 17
SEE MAP 11 10 20 AA
1/16 COR
SE ALDER LANE DR
SE ALDER WAY
SE COLLIER AVE
SE SPAR LN
SE STURDEVANT RD
CR 532
SE HILLVALE LN
SE 14TH ST
SE 16TH PL
203
280
5401
0.91 AC
Revised: SEB
06/11/2020
TOLEDO
11 10 17 DD

10/23/87

Mitigation site on Sturdevant Rd?

BARGAIN AND SALE DEED

TIMES MIRROR LAND AND TIMBER COMPANY, an Oregon corporation, Grantor, conveys to the City of Toledo, Oregon, Grantee, the following described real property situated in Lincoln County, Oregon:

> All that real property described in Exhibit "A" attached hereto and incorporated herein by this reference.

The true consideration for this conveyance stated in terms of dollars is $15,000.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.

DATED this 23rd day of October 1989.

TIMES MIRROR LAND AND TIMBER COMPANY

By Raymond M Luthy.
Title: Vice President

[Acknowledgment Follows]

STATE OF OREGON)
) ss.
County of Clackamas)

OCTOBER 23, 1989

Personally appeared Raymond M. Luthy who, being duly sworn, did say that he is the vice president of Times Mirror Land and Timber Company and that the foregoing instrument was signed on behalf of said corporation by authority of its board of directors and he acknowledged said instrument to be its voluntary act and deed.

Before me:

C. LESLIE WILKENS
NOTARY PUBLIC
STATE OF OREGON

Notary Public for Oregon
My Commission Expires: 04/27/90

Until a change is requested, all tax statements shall be sent to the following address; after recording return to:

____
____
____

EXHIBIT A

See page 1 for vesting and encumbrances, if any.

Description of the tract of land which is the subject of this report:

PARCEL 1:

A tract of land in the Southeast 1/4 of Section 17, T 11 S, R 10 W, W.M., in Lincoln County, Oregon, described as follows:

Beginning at the Southeast corner of the Section 17, T 11 S, R 10 W, W.M., Lincoln County, Oregon; thence West 187 feet; thence North 26 1/4 rods; thence East 187 feet; thence South 26 1/4 rods to the point of beginning;

EXCEPT that portion lying Easterly of the Westerly line of that certain tract of land described in deed to Albert J. Archuletta, et, ux, recorded May 21, 1985 in Book 161, page 107, Deed Records.

PARCEL 2:

A tract of land in the NE 1/4 of Section 20, T 11 S, R 10 W, W.M., in Lincoln County, Oregon, described as follows:

Beginning at the initial point of the plat of YAQUINA VIEW NO. 1, as recorded in Volume 9, page 3, Plat Records; thence along the Southwesterly line of said plat (and the Southwesterly line of 18th Street South) and the Northwesterly extension of said Southwesterly line N 49° 49' W 445 feet, more or less, to a point on the Southerly line of that certain tract of land described in deed to Lynn Agee, et ux, recorded September 9, 1940 in Book 85, page 269, Deed Records, said point also being the Northerly corner of that certain tract of land described in deed to Charles P. Wilson, recorded March 16, 1988 in

Report No. 21-87639 DD/2

F-235 REV. 1-86

Book 190, page 1708, Deed Records, and the true point of beginning; thence along the Southerly line of said Agee tract North 67° 30' East 210 feet; thence continuing along the Southerly line of said Agee tract North 56° 15' East 183 feet; thence North 60° 00' West to the Ollala Slough; thence Northerly along the Ollala Slough to the South line of the Howard Carey tract as described in Volume 246, page 242, Deed Records for Lincoln County; thence East along the South line of said Carey tract 283 feet, more or less, to the West line of the Thomas James Stapleton tract as described in Volume 123, page 76, Deed Records for Lincoln County; thence South to the Southwest corner of said Stapleton tract; thence East along tract; thence East along the South line of said Stapleton tract 117 feet; thence North 85° East 12 rods; thence North 78° East 16 rods; thence East 16 rods, more or less, to the West line of the Sturdevant County Road No. 528 right of way; thence South, Southwesterly and Southeasterly along the West line of said County Road, to the North line of the Plat of Yaquina View No. 1; thence South 75° 19' West 413.95 feet, more or less, to an angle corner in the North line of said plat; thence North 24° 10' West 247.15 feet; thence North 36° 03' 30" West 85.61 feet; thence North 49° 49' West 349.30 feet to the most Northerly corner of said Yaquina View No. 1, said point being on the Southerly line of a road easement; thence South 62° 10' West 161.76 feet to the most Northerly Westerly corner of said Yaquina View No. 1; thence North 49° 49' West to the true point of beginning;

EXCEPT that portion lying below the ordinary high water line of Ollala Slough; FURTHER EXCEPTING that portion described in deed to Lincoln County for road purposes recorded August 9, 1974 in Book 51, page 406, Deed Records.-----

COUNTY COMMISSIONERS BOARD OF LINCOLN COUNTY STATE OF OREGON

STATE OF OREGON
County of Lincoln } ss.

I, Gloria A. McEwen, County Clerk, in and for said county, do hereby certify that the within instrument was received for record, and recorded in the Book of Records of said county at Newport, Oregon.

Book 210 Page 1678

WITNESS my hand and seal of said office affixed.

GLORIA A. McEWEN, County Clerk

By [signature] Deputy

Doc : 6039144
Rect: 7497 30.00
11/06/1989 02:05:19PM

Continuation Sheet Report No. 21-87639

ATTACHMENT B

Consent to Annex

(City of Toledo File #AX-1-21/RZ-2-21)

CITY OF TOLEDO
PLANNING DEPARTMENT
206 N. Main / P.O. Box 220
Toledo, OR 97391
Phone: 541-336-2247 Ext 2080
www.cityoftoledo.org

FORM 1 – ANNEXATION CHECKLIST

REQUIRED SUBMITTALS

Please review the following checklist and accompanying instructions. You may also contact the City of Toledo Planning Department for more information.

- ☐ Completed General Land Use Application (Step 2 of Instructions)
- ☐ Filing Fee
- ☐ Petition/Petition Signature Sheet (Step 3 of Instructions)
- ☐ Certification of Ownership and Electors (Step 4 of Instructions)
- ☐ Owners and Electors Worksheet
- ☐ Supplemental Information Form (Step 5 of Instructions)
- ☐ Legal Description (Step 7 of Instructions)
- ☐ Cadastral Map (Step 8 of Instructions)
- ☐ ORS 222.173 Waiver Form (Step 9 of Instructions)
- ☐ ORS 197.352 (Ballot Measure 49) Waiver Form (Step 10 of Instructions)
- ☐ Public/Private Utility Plan (Step 11 of Instructions)
- ☐ Written Narrative addressing approval criteria as specified below:
    1. The affected territory proposed to be annexed is within the City's urban growth boundary; and is contiguous to the City limits or separated from the City only by a public right-of-way or a stream, lake, or other body of water.
    2. The proposed annexation is consistent with applicable policies in the City of Toledo Comprehensive Plan and in any applicable refinement plans.
    3. The proposed annexation will result in a boundary in which key services can be provided.

<u>Notes</u>:
An application to apply a zoning district consistent with the Comprehensive Plan designation may be applied for concurrently with the annexation application. A separate application form is required.

Withdrawals from special districts may occur concurrently with an annexation proposed by an individual. The City is responsible for the withdrawal process and action.

CITY OF TOLEDO
PLANNING DEPARTMENT
206 N. Main / P.O. Box 220
Toledo, OR 97391
Phone: 541-336-2247 Ext 2080
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CITY OF TOLEDO ANNEXATION INSTRUCTIONS

Please review the following steps and attached checklist for the items needed to file an application with the City. You may also contact the City of Toledo Planning Department for more information.

Step 1. Pre-application Meeting
A pre-application meeting is required before submitting an annexation application. You may schedule this meeting with the City of Toledo Planning Department.

Step 2. General Land Use Application
The City has a general land use application that must be completed and submitted with this type of land use application (refer to Form 2).

Step 3. Filing Fee
A filing fee is required for an annexation/rezone to be processed. See planning department for fee amount. Checks are payable to the City of Toledo.

Step 4. Petition/Petition Signature Sheet
Annexations can be initiated using one of the following methods. The attached Petition Signature Sheet is to be used for collecting signatures (refer to Form 3).

A. Consent by All Owners and a Majority of Electors [ORS 222.125]
If the proposal is to be initiated by the owners of all of the land area and a majority of the electors, if any, complete Form 4. To give consent as an elector, the person signing the petition must be an eligible voter registered at an address within the annexation area. To give consent as a property owner, the person signing the petition must own an interest in the property, or is a purchaser on a contract sale that is recorded with the county. Generally, this means that both husband and wife should sign. In the case of a corporation or business, the person who is authorized to sign legal documents for the firm may sign the annexation petition. Please provide evidence of such authorization. In lieu of a petition form, an owner's consent may be indicated on a previously executed consent to annex form that has not yet expired as specified in ORS 222.173. To ensure that the necessary signatures are obtained, please complete the attached worksheet (Form 4).

B. Consent by Property Owners [ORS 222.170(1)]
If the proposal is to be initiated by the owners of at least one-half of the land area, land value, and land ownership, complete Form 4. To give consent for a particular piece of property, persons who own an interest in the property, or who are purchasers of property on a contract sale that is recorded with the county, must sign the annexation petition. Generally, this means that both husband and wife should sign. In the case of a corporation or business, the person who is authorized to sign legal documents for the firm may sign the annexation petition. Please provide evidence of such authorization. In lieu of a petition form, an owner's consent may be indicated on a previously executed consent to annex form that

has not yet expired as specified in ORS 222.173. To ensure that the necessary signatures are obtained, please complete the attached worksheet (Form 4).

C. Consents by Electors and Property Owners [ORS 222.170(2)]
If the proposal is to be initiated by a majority of the electors and owners of at least one half of the land area, complete Form 4. To give consent as an elector, the person signing the petition must be an eligible voter registered at an address within the annexation area. To give consent as a property owner, the person signing the petition must own an interest in the property, or is a purchaser on a contract sale that is recorded with the county. Generally, this means that both husband and wife should sign. In the case of a corporation or business, the person who is authorized to sign legal documents for the firm may sign the annexation petition. Please provide evidence of such authorization. In lieu of a petition form, an owner's consent may be indicated on a previously executed consent to annex form that has not yet expired as specified in ORS 222.173. To ensure that the necessary signatures are obtained, please complete the attached worksheet (Form 4).

Step 5. Certification of Ownership and Electors
After completing the attached Petition Signature Sheet (Form 3), have the Lincoln County Department of Assessment and Taxation certify the ownerships within the proposed annexation area. If applicable, have the Lincoln County Clerk or Deputy Clerk certify the electors.

Step 6. Supplemental Information Form
Form 5 (attached) provides additional information for the proposed annexation that is not requested on the General Land Use Application, such as special districts that currently provide services to the proposed annexation area.

Step 7. Legal Description
A metes and bounds legal description of the territory to be annexed or withdrawn must be submitted electronically in Microsoft Word or a compatible software program. A legal description shall consist of a series of courses in which the first course shall start at a point of beginning. Each course shall be identified by bearings and distances and, when available, refer to deed lines, deed comers and other monuments. A lot, block and subdivision description may be substituted for the metes and bounds description if the area is platted. The Oregon Department of Revenue has the authority to approve or disapprove the validity of a legal description. A professionally stamped legal description does not ensure Department of Revenue approval. The legal description must include contiguous or adjacent right-of-way to ensure contiguity as required by ORS 222.111 .

Step 8. Cadastral Map
Three clean copies of the most current cadastral map or maps, to scale, must be provided. An additional cadastral map at the same scale shall be provided that shows the proposed annexation area in relationship to the existing city limits. Cadastral maps can be purchased from the Lincoln County Assessment and Taxation office.

Step 9. ORS 222.173 Waiver Form
Complete the attached waiver (Form 6). The waiver should be signed by each owner within the proposed annexation area. The Form will need to be signed in front of a notary (notarized) and then recorded in Lincoln County Deed Records at the applicant's expense.

Step 10. ORS 197.352 (Ballot Measure 49) Waiver Form
Complete the attached waiver (Form 7). The waiver should be signed by each owner within the proposed annexation area.

Step 11. Public/Private Utility Plan
Submit a plan describing how the proposed annexation area can be served by key facilities and services.

Step 12. Written Narrative Addressing Consistency with the Criteria
All annexation requests must be accompanied with a narrative providing an explanation and justification of response with the criteria stated on the application (also stated below).

1. The affected territory proposed to be annexed is within the City's urban growth boundary; and is contiguous to the City limits or separated from the City only by a public right-of-way or a stream, lake, or other body of water.
2. The proposed annexation is consistent with applicable policies in the City of Toledo Comprehensive Plan and in any applicable refinement plans.
3. The proposed annexation will result in a boundary in which key services can be provided.

SUBMIT COMPLETED APPLICATION TO:
City Planning Department
City of Toledo
City Hall -206 N. Main Street
P.O. Box 220
Toledo, Oregon 97391

CITY OF TOLEDO
PLANNING DEPARTMENT
206 N. Main / P.O. Box 220
Toledo, OR 97391
Phone: 541-336-2247 Ext 2080
www.cityoftoledo.org

FORM 2 - ANNEXATION APPLICATION

Type of Annexation· (May require a supplemental application to be attached and/or additional documentation)

☑ **Annexation**	☑ **Rezone (Zone Change)**	☐ **Comprehensive Plan Map Amendment**________

PROPERTY ADDRESS (or location if an address has not been assigned):	
SIZE OF PROPERTY: .91 ac	ASSESSOR'S MAP AND TAX LOT NO: 11-10-17 DD TL 5401
PRESENT USE: Vacant	PROPOSED USE: Residential Use
BRIEF SUMMARY OF ACTION REQUESTED: Annex into the City limits and rezone from County T-C to City R-G Zone.	
NAME OF PROPERTY OWNER(S): City of Toledo	
ADDRESS: PO Box 220 Toledo OR 97391	
PHONE: 541-336-2247	E-MAIL: manager@cityoftoledo.org
NAME OF APPLICANT(S): City of Toledo	
ADDRESS: PO Box 220 Toledo OR 97391	
PHONE: 541-336-2247	E-MAIL: manager@cityoftoledo.org
NAME OF CONTACT: Judy Richter, City Manager	
ADDRESS: PO Box 220 Toledo OR 97391	
PHONE: 541-336-2247	E-MAIL: manager@cityoftoledo.org

ATTACHMENT(S): Yes x No ____

I have the following legal interest in the property (Please check one):
Owner of Record x
Lessee ______
Holder of an Exclusive Option to Purchase________
Contract Purchase ______

I hereby certify that the foregoing statements and other information attached hereto are true and accurate to the best of my knowledge and belief I also agree to pay all direct costs associated with processing this land use application.

Judy M Richter, City Manager   4/8/2021

Owner's Signature   Date

Staff Use Only		
Filing Fee:________	Payment Received by:________	Date:________
Zoning:________	Plan Designation:________	File No.________
Date Application Deemed Completed:________	Completion Checked by:________	Date:________

FORM 3 - PETITION/PETITION SIGNATURE SHEET
Annexation by Individuals

CITY OF TOLEDO
PLANNING DEPARTMENT
206 N. Main / P.O. Box 220
Toledo, OR 97391
Phone: 541-336-2247 Ext 2080
www.cityoftoledo.org

To the City Council of the City of Toledo:

We, the following property owners/electors, petition and consent to the annexation of the following territory to the City of Toledo. A map is attached, marked Exhibit A, showing the affected territory and its relationship to the present City boundaries.

Signature	Dated signed (m/d/y)	Printed Name	Mailing address (street, city, zip code)	Property Address (street, city, zip code)	Map & Tax Lot No. (ex: 11-10-03-00-01000)	Property owner (y/n)	Registered voter (y/n)
1.							
2.							
3.							
4.							
5.							
6.							
7.							

Note: With the above signature(s), I am attesting that I have the authority to consent to annexation on my own behalf or on behalf of my entity or agency. (Attach evidence of such authorization when applicable.)

I, ______________________________ (printed name of circulator), hereby certify that every person who signed this sheet did so in my presence.

X__________________________(signature of circulator)

CERTIFICATION OF OWNERSHIP
The total landowners in the proposed annexation are____(qty). This petition reflects that ________ (qty) landowners (or legal representatives) listed on this petition represent a total of___(%) of tax lots the landowners and (%) of the acres as determined by the map and attached to the petition. (A&T is not responsible for subsequent deed activity that may not yet be reflected on the A&T computerized tax roll).

Lincoln County Department of Assessment and Tax

Date Certified

CERTIFICATION OF ELECTORS
The total active registered voters in the proposed district annexation are ________. I hereby certify that this petition includes ___________valid signatures representing_________(%) of the total active registered voters that are registered in the proposed annexation.

Lincoln County Clerk or Deputy Signature

Date Certified

CITY OF TOLEDO
PLANNING DEPARTMENT
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FORM 4 - OWNERS AND ELECTORS WORKSHEET

(This form is NOT the petition)

(Please include the name and address of ALL owners and electors regardless of whether they signed an annexation petition or not. This information will assist in determining the appropriate initiating method and for notification purposes.)

OWNERS

Property Designation (Map/Lot Number)	Name of Owner	Acres	Assessed Value	Imp *Y/N*	Signed Yes	Signed No
11-10-17 DD TL 5401	City of Toledo	.91 ac	31,810	N	Y	
	TOTALS:					

In lieu of a petition form, an owner's consent may be indicated on a previously executed consent to annex form that has not yet expired as specified in ORS 222.173. Please attach recorded copies of completed Consent to Annex form(s), if applicable.

FORM 4 - OWNERS AND ELECTORS WORKSHEET

(Continued)

ELECTORS

Name of Elector (Please print or type)	Address of Elector	Signed *Yes*	Signed *No*
	TOTALS:		

City of Toledo Planning Department
Annexation Packet – Page 8

FORM 4 - OWNERS AND ELECTORS WORKSHEET

(Continued)

SUMMARY

TOTAL NUMBER OF ELECTORS IN THE PROPOSAL	
NUMBER OF ELECTORS WHO SIGNED	
PERCENTAGE OF ELECTORS WHO SIGNED	
TOTAL ACREAGE IN PROPOSAL	
ACREAGE SIGNED FOR	
PERCENTAGE OF ACREAGE SIGNED FOR	

Application Initiated by *(for an explanation of the initiating methods, refer to Step 4 of the Instructions):*

□ A – All Owners/Majority Electors [ORS 222.125]
□ B – Majority Owners/Area/Value [ORS 222.170(1)]
□ C – Majority Electors/Area [ORS 222.170(2)]

CITY OF TOLEDO
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FORM 5

SUPPLEMENTAL INFORMATION FORM

(Complete all the following questions and provide all the requested information. Attach any responses that require additional space, restating the question or request for information on additional sheets.)

Contact Person: Judy Richter, City Manager
E-mail: manager@cityoftoledo.org

Supply the following information regarding the annexation area.

- Estimated Population (at present): 0
- Number of Existing Residential Units: 0
- Other Uses: ________
- Land Area: .91 total acres
- Existing Plan Designation(s): UGB Medium Density Residential
- Existing Zoning(s): Timber Conservation
- Existing Land Use(s): Vacant
- Applicable Comprehensive Plan(s): 2020 Toledo Comprehensive Land Use Plan
- Applicable Refinement Plan(s): ________
- Provide evidence that the annexation is consistent with the applicable comprehensive plan(s) and any associated refinement plans. ________
- Are there development plans associated with this proposed annexation? Yes ______ No X
  If yes, describe. ________
- Is the proposed use or development allowed on the property under the current plan designation and zoning? Yes X No ______
- Indicate whether a change of zoning is required/requested to allow the proposed use or development.
  Zone Change requested: Yes ______ No X
  If requested, proposed Zoning District: ________
- Does this application include all contiguous property under the same ownership? Yes X No ______
  If no, state the reasons why all property is not included: ________

- Check the special districts that provide service to the annexation area:
  ☒ Toledo Fire District
  ☒ Toledo Library District
  ☐ Other:____________________

Names of persons to whom staff notes and notices should be sent, in addition to applicant(s), such as an agent or legal representative.

(Name)	(Name)
(Address, City, State Zip)	(Address, City, State, Zip)
(Name)	(Name)
(Address, City, State Zip)	(Address, City, State, Zip)
(Name)	(Name)
(Address, City, State Zip)	(Address, City, State, Zip)

FORM 6

WAIVER OF EXPIRATION OF CONSENT TO ANNEXATION

We, ___________________________________, and _____________________________ (Developers) are the owners of that piece of real property commonly known as _________________________, located within Lincoln County, Oregon and more particularly described as follows (Property):

[INSERT LEGAL DESCRIPTION FOR PROPERTY]

Developers hereby agree that the consent to annexation of the Property by the City of Toledo is irrevocable and shall be binding upon Developers' heirs, successors, and assigns forever, being a covenant running with the land. Developers hereby waive the one-year period prescribed by ORS 222.173.

____ Date: ____________________

Developer's Signature

____ Date: ____________________

Developer's Signature

STATE OF OREGON)
County of ________________________) ss.

This instrument was acknowledge before me on this _____day of __________, 20___, by __________________________________ and _____________________, who I personally know or satisfactory identification was provided, and attested to be their voluntary act and deed.

____

Notary Public for Oregon

My Commission Expires:_____________________

FORM 7

ORS 197.352 BALLOT MEASURE 49 WAIVER FORM

Name of Document for Recording: (For County Recording Use Only)

Covenant of Waiver of Rights and Remedies

Grantee: City of Toledo
Consideration: Commencement of Proceedings.
Tax Statement to be mailed to: No Change.

After Recording, Return To: City of Toledo
Attn: City Recorder
PO Box 220
Toledo, OR 97391

Covenant of Waiver of Rights and Remedies

Whereas, ________________________________, hereinafter referred to as "Petitioner/Owner", has petitioned the City of Toledo ("City") to commence an annexation (proceedings) for the following described real property:

[INSERT LEGAL DESCRIPTION]

Whereas, pursuant to the enactment of Ballot Measure 49 (effective December 6, 2007), a property owner may elect to seek just compensation if a public entity enacts one or more land use regulations that restrict the residential use of private real property after the property owner acquired the property; and

Whereas, there is the potential that the Oregon electors or the Oregon Legislature may, in the future, enact further statutory or constitutional amendments relating to compensation for the impact of local regulations upon real property, under certain circumstances; and

Whereas, City does not wish to approve the Petitioner/Owner's requested proceedings if: (1) the result would or could arguably give rise to a later claim by the owner or the owner's successors or assigns for compensation for the land use regulations in effect upon the effective date of the proceedings; or (2) would or could arguably give rise to a right to require the City to waive the City's land use regulations in effect upon the effective date of the proceedings, which are being newly imposed upon the property by reason and result of the proceedings; and

Whereas, Petitioner/Owner seeks to induce the City to proceed with the proceedings and therefore agrees to eliminate any potential claim for compensation or right to seek waiver from the City's land use regulations existing as of the effective date of the proceedings;

Now, therefore, the undersigned Petitioner/Owner warrants that the individual(s) executing this Covenant holds the full and complete present ownership and all interests therein in Property, and hereby agrees and covenants as follows:

1. As inducement to the City to proceed with the Annexation and Rezone proceedings, proceeding(s) affecting the subject real property, which may include designation of the property as subject to additional applicable overlay zones and districts (all inclusively referred to herein as "proceedings"), the undersigned Petitioner/Owner, on behalf of Petitioner/Owner, Petitioner/Owner's heirs, devisees, executors, administrators, successors and assigns, agrees and covenants to the City of Toledo, its officers, agents, employees and assigns that the undersigned hereby remises, waives, releases, forever discharges, and agrees that Petitioner/Owner shall be stopped from asserting any rights and remedies, actions, causes of action, suits, claims, liabilities, demands, and rights to waivers arising under or granted by any statutory or constitutional regulatory compensation or waiver provisions, including but not limited to Ballot Measure 49 (2007) or otherwise enacted after the date of this proceeding which would create a right of claim for compensation or waiver from city land use regulations that exist upon the effective date of the proceeding and which, by the approval of the proceeding, are then applicable to the property.

2. This waiver and release shall bind the undersigned's heirs, devisees, executors and administrators, successors in interests, and assigns. This covenant, waiver, release and discharge shall run with the land, and this instrument or a memorandum hereof may be recorded in the official records of the County in which the subject real property is located. This instrument may be terminated only by the City of Toledo filing a Notice of Termination of Covenant with the Lincoln County recorder.

3. If this instrument is given contemporaneous with a consent to future proceedings to be initiated by the City, Petitioner/Owner acknowledges that the proceedings may be initiated by the City of Toledo at any time in the discretion of the City of Toledo and that this waiver and release is applicable to any ordinances adopted prior to the effective date of the proceeding.

4. This document is executed of my own free will and without duress. I, or if more than one, each of us respectively acknowledge that I/we have been advised to obtain legal advice prior to the execution of this document, and that either I, or each of us respectively, have either obtained legal advice or have

independently elected not to seek legal advice prior to the execution of this document, recognizing that this document may affect our legal rights and remedies.

DATED this ___________day of ____________________, 20_____.

Petitioner(s)/Owner(s) – If individuals:

Signature: ______________________________	Signature: ______________________________
Print Name:_____________________________	Print Name:_____________________________
Date:__________________________________	Date:__________________________________

State of Oregon)
County of _________________) ss.

This instrument was acknowledge before me on this _____day of _____________, 20_______, by ________________________________ and _________________________, who I personally know or satisfactory identification was provided, and attested to be their voluntary act and deed.

____
Notary Public for Oregon
My Commission Expires:_____________________

Petitioner(s)/Owner(s) – If entity:

Entity:__________________________________

By:_____________________________________

Its:_____________________________________

Date:___________________________________

State of Oregon)
County of _________________) ss.

On this ________ day of _________________, 20______, personally appeared the above-named ________________________, personally known to me, or confirmed by satisfactory evidence, who being first sworn, stated that s/he is the _______________ of _____________________ (entity), and who stated that s/he signed the foregoing instrument on behalf of _____________________(entity) and is authorized to bind such entity, and s/he acknowledged the foregoing instrument to be the voluntary act and deed of ________________________(entity).

____
Notary Public for State of Oregon
My Commission Expires:_______________________

City of Toledo:

By:____
City Manager

Date:____

State of Oregon)
County of ___________________) ss.

On this _______ day of_________________, 20______, personally appeared the above-named ___________________________, as the City Manager, who signed the foregoing instrument on behalf of the City of Toledo, and who acknowledged the foregoing instrument to be his voluntary act and deed.

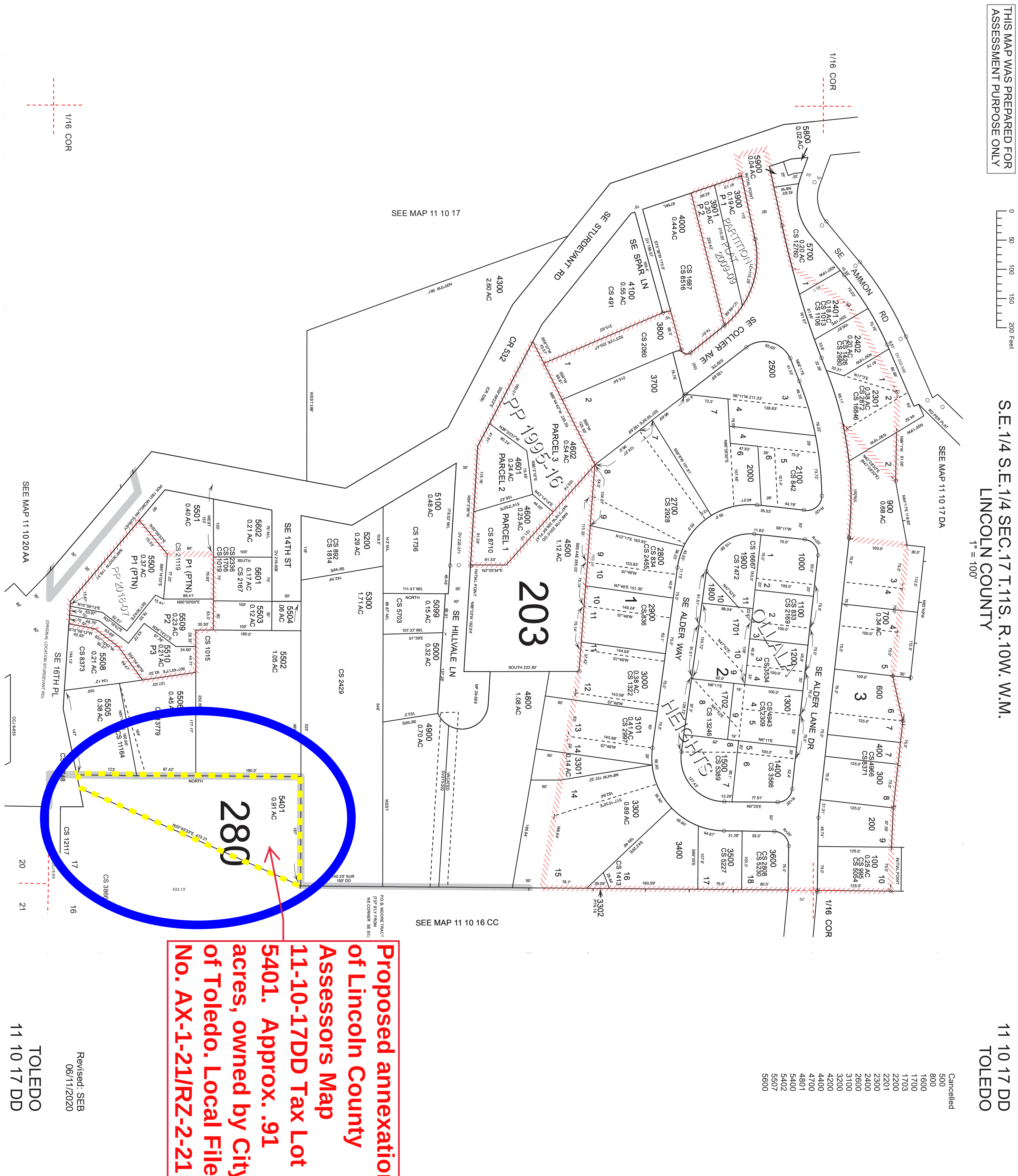
____
Notary Public for State of Oregon
My Commission Expires:________________________

This document is accepted pursuant to authority and approved for recording.

ATTACHMENT C

Site Plan Map

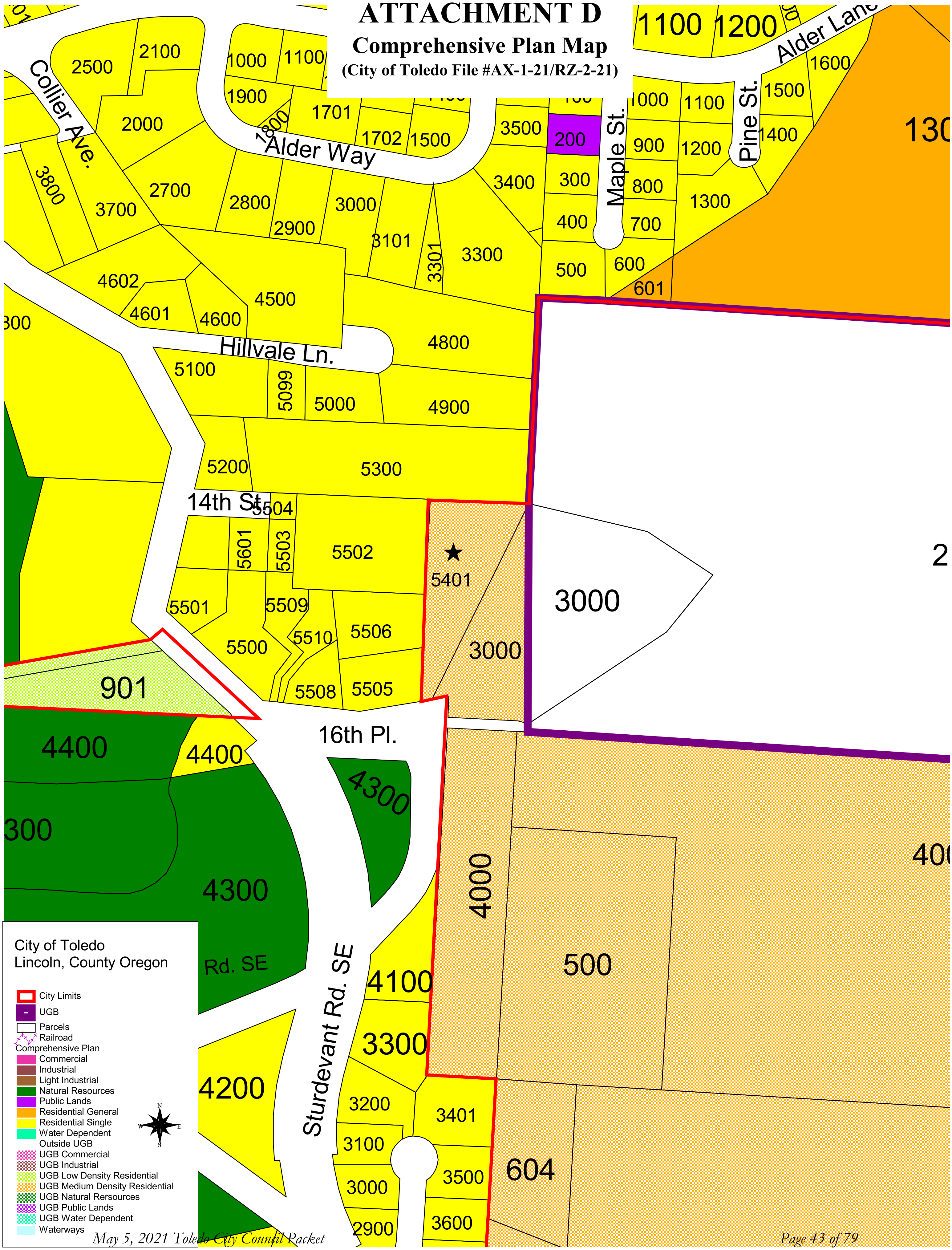
(City of Toledo File #AX-1-21/RZ-2-21)



ATTACHMENT D

Comprehensive Plan Map

(City of Toledo File #AX-1-21/RZ-2-21)



ATTACHMENT E
Draft Ordinance
(City of Toledo File #AX-1-21/RZ-2-21)

ORDINANCE NO. 1393

AN ORDINANCE PROCLAIMING THE ANNEXATION AND REZONE OF REAL PROPERTY, THE WITHDRAWAL FROM TOLEDO RURAL FIRE PROTECTION DISTRICT AND THE LINCOLN COUNTY LIBRARY DISTRICT CERTAIN REAL PROPERTY BEING ANNEXED TO THE CITY OF TOLEDO, OREGON, AND DECLARING AN EMERGENCY

WHEREAS, on February 26, 2021, the City of Toledo filed a written request for annexation of property located at SE 16th Place (Assessor's Map #11-10-17-DD Tax Lot 5401 – approximately 0.91 acres) that is outside the city limits but is contiguous to the city limits of the City of Toledo,

WHEREAS, on February 26, 2021, in addition to the annexation request, the property owner of Assessor's 11-10-17-DD Tax Lot 5401 also filed a request to rezone the .91 acre parcel of the property from County T-C (Timber Conservation) to City General Residential (R-G), consistent with the 2000 Toledo Comprehensive Land Use Plan Map,

WHEREAS, the Planning Commission held a public hearing on April 14, 2021, on the proposed annexation and rezone (local file #AX–1-21/RZ-2-21) to consider and make a recommendation on the proposed annexation and rezone to the City Council,

WHEREAS, the City Council held a public hearing on May 5, 2021, to consider and take action on the annexation and rezone request, and the City Council adopted facts and findings on the request as set forth in the staff report,

WHEREAS, before annexation, the property was located within the boundaries of the Toledo Rural Fire Protection District and the Lincoln County Library District,

WHEREAS, the City Council held a public hearing on May 5, 2021, for the purpose of hearing any objections to the withdrawal of the property from the Toledo Rural Fire Protection District and the Lincoln County Library District, and

WHEREAS, implementation of the ordinance as soon as possible is in the public interest and necessary for the peace, health, convenience, and safety of the inhabitants of the City of Toledo.

NOW, THEREFORE, THE CITY OF TOLEDO ORDAINS AS FOLLOWS:

Section 1. The following described property located in Toledo, Oregon which is identified as the parcel designation as Lincoln County Assessor's Map # 11-10-17-DD Tax Lot 5401, and as described below is annexed to the City of Toledo, Oregon:

> A tract of land lying in the Southeast Quarter of the Southeast Quarter of Section 17, Township 11 South, Range 10 West of the Willamette Meridian In Lincoln County, Oregon, more particularly described as:
>
> Beginning at a point 187.00 feet West of the Southeast corner of Section 17; thence North 0°28’59” West, 433.12 feet, to an iron rod set in county survey 10,174; thence East,

187.00 feet to an iron rod on the East line of Section 17; thence South 23°45’33” West to the point of beginning.

Section 2. The property identified as Lincoln County Assessor's Map # 11-10-17-DD Tax Lot 5401 (approximately .91 acres), is rezoned from the County Timber Conservation (T-C) designation to the Toledo Comprehensive Land Use Plan and Zoning Map designation of General Residential.

Section 3. The described property in Section 1 is withdrawn from the Toledo Rural Fire Protection District and the Lincoln County Library District.

Section 4. Emergency Clause. Inasmuch as the provisions herein contained are necessary for the preservation of the peace, health, convenience, and safety of the inhabitants of the City of Toledo, Lincoln County, Oregon, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage.

PASSED AND ADOPTED by the City Council of the City of Toledo, Lincoln County, Oregon, on the _______ day of _______________, 2021.

ATTEST:	APPROVED:
_____________________________	_____________________________
City Recorder	Mayor

ATTACHMENT F

Wetland Land Use Notification (WLUN)

(City of Toledo File #AX-1-21/RZ-2-21)

OREGON DEPARTMENT OF STATE LANDS

Response Page

Department of State Lands (DSL) WN# *

WN2021-0214

Responsible Jurisdiction

Staff Contact
Justin Peterson

Jurisdiction Type
City

Municipality
Toledo

Local case file #
RZ-2-21 and AX-1-21

County
Lincoln

Activity Location

Township	Range	Section	QQ section	Tax Lot(s)
11S	10W	17	DD	5401

Street Address
SE 16th Place
Address Line 2

City
Toledo

State / Province / Region
OR

Postal / Zip Code
97391

Country
Lincoln

Latitude
44.609139

Longitude
-123.919000

Wetland/Waterway/Other Water Features

☑ There are/may be wetlands, waterways or other water features on the property that are subject to the State Removal-Fill Law based upon a review of wetland maps, the county soil survey and other available information.

☑ The National Wetlands Inventory shows wetland, waterway or other water features on the property

Your Activity

☑ An onsite inspection by a qualified wetland consultant is recommended prior to site development to determine if the site has wetlands or other waters that may be regulated. The determination or delineation report should be submitted to DSL for review and approval. Approved maps will have a DSL stamp with approval date and expiration date.

Applicable Oregon Removal-Fill Permit Requirement(s)

- [x] A state permit is required for 50 cubic yards or more of fill removal or other ground alteration in wetlands, below ordinary high water of waterways, within other waters of the state, or below highest measured tide.

Closing Information

Additional Comments

There may be wetlands or the ordinary high water of a jurisdictional unnamed tributary just within/adjacent to the study area on the south/east side of the lot. Therefore, a wetland delineation is recommended prior to site development, completed and submitted to DSL for review and concurrence.

This is a preliminary jurisdictional determination and is advisory only.

This report is for the State Removal-Fill law only. City or County permits may be required for the proposed activity.

- [x] A Federal permit may be required by The Army Corps of Engineers: (503)808-4373

Contact Information

- For information on permitting, use of a state-owned water, wetland determination or delineation report requirements please contact the respective DSL Aquatic Resource, Proprietary or Jurisdiction Coordinator for the site county. The current list is found at: http://www.oregon.gov/dsl/ww/pages/wwstaff.aspx
- The current Removal-Fill permit and/or Wetland Delineation report fee schedule is found at: https://www.oregon.gov/dsl/WW/Documents/Removal-FillFees.pdf

Response Date

3/29/2021

Response by:

Matthew Unitis

Response Phone:

503-986-5262

Wetland Land Use Notification

OREGON DEPARTMENT OF STATE LANDS
775 Summer Street NE, Suite 100, Salem, OR 97301-1279
Phone: (503) 986-5200

This form is to be completed by planning department staff for mapped wetlands and waterways.

Responsible Jurisdiction

*

(•) City of ( ) County of

Municipality*

Toledo

Date*

2/26/2021

Staff Contact

First Name*

Justin

Last Name*

Peterson

Phone*

5413362247

Email*

jpeterson@ocwcog.org

Applicant

First Name*

City of

Last Name*

Toledo

Mailing Address*

Street Address

PO Box 220

Address Line 2

City

Toledo

State

OR

Postal / Zip Code

97391

Country

United States

Phone

5413362247

Email (?)

planning@cityoftoledo.org

Is the Property Owner name and address the same as the Applicant?*

( ) No (•) Yes

Activity Location

Township* (?)

11S

Range* (?)

10W

Section* (?)

17

Quarter-quarter Section (?)

DD

Tax Lot(s) *

5401

You can enter multiple tax lot numbers within this field. i.e. 100, 200, 300, etc.

To add additional tax map and lot information, please click the "add" button below.

Address

Street Address

SE 16th Place

Address Line 2

City

Toledo

State

OR

Postal / Zip Code

97391

Country

US

County *

Lincoln

Adjacent Waterbody

Wetland

Proposed Activity

Local Case File # *

RZ-2-21 and AX-1-21

Zoning

RR-5

Proposed

- ☐ Building Permit (new structures)
- ☐ Grading Permit
- ☐ Site Plan Approval
- ☑ Other (please describe)
  Zone Change and Annexation
- ☐ Conditional use Permit
- ☐ Planned Unit Development
- ☐ Subdivision

Project *

The City of Toledo is proposing to Annex City-owned Tax Lot 5401 on Lincoln County Assessor's Map 11-10-17 DD. The property is designated medium density residential on the Toledo Comprehensive Plan Map. The property is currently County zoned Rural Residential 5 Acre. The City is proposing to change the zoning to Residential General (R-G) in alignment with the Comprehensive Plan. The property is contiguous with City Limits and within the existing Urban Growth Boundary.

Based on the SWI a wetland appears to be located near the eastern boundary of the property. The property will be rezoned to residential and may have residential development in the future.

Required attachments with site marked: Tax map and site plan(s). (?)

11-10-17-DD TL 5401.PNG 311.4KB

Additional Attachments

Date

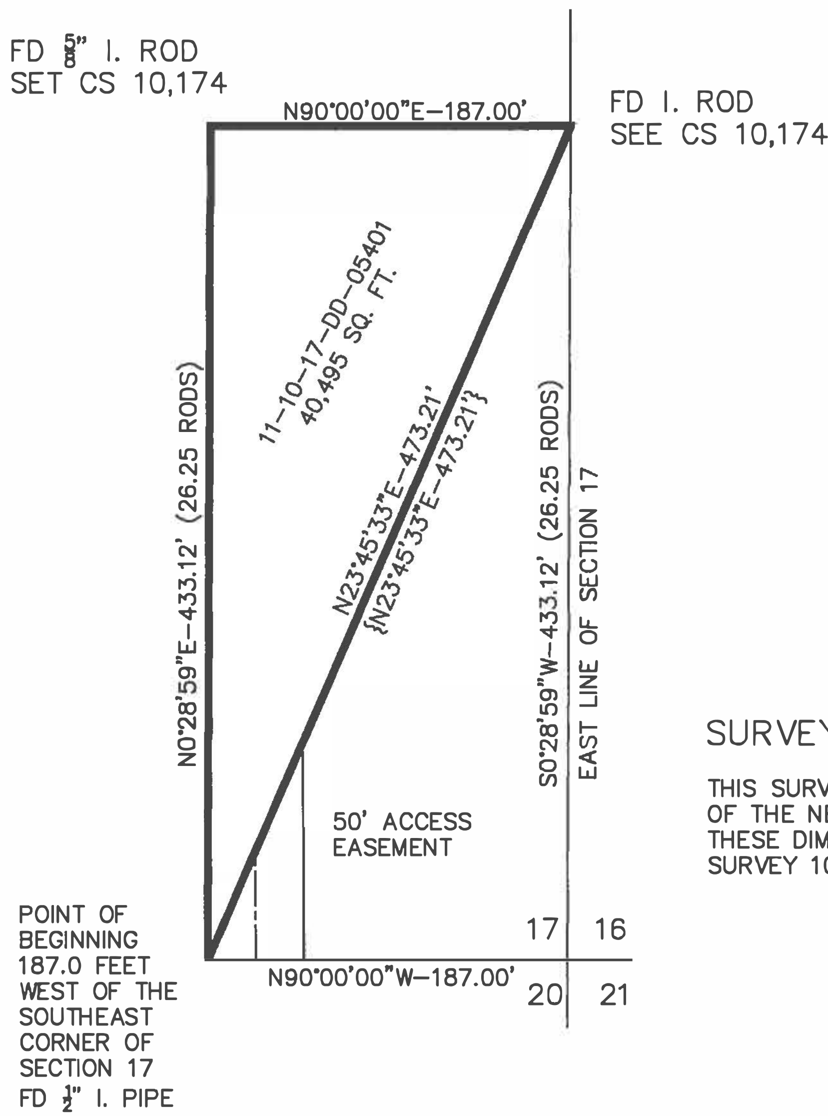
2/26/2021

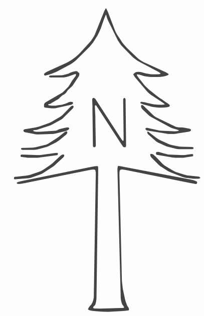
ATTACHMENT G

Property Survey

(City of Toledo File #AX-1-21/RZ-2-21)

BOUNDARY SURVEY FOR THE CITY OF TOLEDO IN THE SE 1/4 OF THE SE 1/4 OF SECTION 17 TOWNSHIP 11 SOUTH, RANGE 10 WEST OF THE WM IN LINCOLN COUNTY, OREGON





1" = 100'

SURVEYOR'S NARRATIVE

THIS SURVEY WAS DONE TO SHOW SHOW THE AREA OF THE NEW ANNEXATION TO THE CITY OF TOLEDO. THESE DIMENSIONS WERE TAKEN FROM COUNTY SURVEY 10,174 AND THE RECORDED DEEDS.

100 0 100 200 300 Feet

REGISTERED PROFESSIONAL LAND SURVEYOR

OREGON
JULY 18, 1980
DAVID A. LOOMIS
1908

RENEWAL DATE: JANUARY 1, 2023

SURVEY FOR: CITY OF TOLEDO

LOCATION: 11–10–17–DD–05401

SURVEYED BY

DAVID LOOMIS SURVEYING

= DAVID A. LOOMIS LS 1908 =
459 PIONEER MOUNTAIN LOOP
TOLEDO, OR, 97391
541.336.2994 – 541.270.2928
FAX: 541.336.2994

CHECKED BY:	DAL
DRAWN BY:	DAL
SCALE:	1" = 100'
DATE:	APRIL 2021
No.	D121–039

Description of area to be annexed

A tract of land lying in the Southeast Quarter of the Southeast Quarter of Section 17, Township 11 South, Range 10 West of the Willamette Meridian In Lincoln County, Oregon, more particularly described as:

Beginning at a point 150.00 feet West of the Southeast corner of Section 17; thence North 0º28'59" West, 433.12 feet, to an iron rod set in county survey 10,174; thence East, 150.00 feet to an iron rod on the East line of Section 17; thence South 23º45'33" West to the point of beginning.

BEFORE THE PLANNING COMMISSION OF THE CITY OF TOLEDO, OREGON

In the Matter of the Request for an Annexation and Rezone of Assessor's Map No. 11-10-17 DD Tax Lot 5401 City of Toledo, Applicant.	))))))	**RECOMMENDATION** City of Toledo File No. AX-1-21 and RZ-2-21

Request: The applicant is requesting to annex approximately .91 acres into the City and for a zoning map amendment from Lincoln County Timber Conservation (T-C) to City Residential General (R-G). The property is located on Lincoln County Assessor's Map #11-10-17 DD Tax Lot 5401.

This matter came before the Planning Commission on April 14, 2021. The Commission held a public hearing, allowing for testimony and introduction of evidence from proponents, opponents, and others.

Based on the staff report and attachments, testimony and evidence presented to the Planning Commission at the public hearing on April 14, 2021, the Toledo Planning Commission recommends, with additional review regarding buildability of land, approval of the annexation and rezone request as meeting the applicable criteria including ORS 222.111 (1) and (2) and ORS 222.125, The 2000 Toledo Comprehensive Land Use Plan, and Toledo Municipal Code Section 17.80.050 and the Commission adopts the proposed facts and findings presented in the staff report, allowing for the correction of typographical and grammatical errors.

DATE: April 20, 2021

PLANNING COMMISSION PRESIDENT

CITY OF TOLEDO
ORDINANCE NO. 1393

AN ORDINANCE OF THE TOLEDO CITY COUNCIL PROCLAIMING THE ANNEXATION AND REZONE OF REAL PROPERTY, THE WITHDRAWAL FROM TOLEDO RURAL FIRE PROTECTION DISTRICT AND THE LINCOLN COUNTY LIBRARY DISTRICT CERTAIN REAL PROPERTY BEING ANNEXED TO THE CITY OF TOLEDO, OREGON AND DECLARING AN EMERGENCY

WHEREAS, on February 26, 2021, the City of Toledo filed a written request for annexation of property located at SE 16th Place (Assessor's Map #11-10-17-DD Tax Lot 5401 – approximately 0.91 acres) that is outside the city limits but is contiguous to the city limits of the City of Toledo,

WHEREAS, on February 26, 2021, in addition to the annexation request, the property owner of Assessor's 11-10-17-DD Tax Lot 5401 also filed a request to rezone the .91 acre parcel of the property from County T-C (Timber Conservation) to City General Residential (R-G), consistent with the 2000 Toledo Comprehensive Land Use Plan Map,

WHEREAS, the Planning Commission held a public hearing on April 14, 2021, on the proposed annexation and rezone (local file #AX–1-21/RZ-2-21) to consider and make a recommendation on the proposed annexation and rezone to the City Council,

WHEREAS, the City Council held a public hearing on May 5, 2021, to consider and take action on the annexation and rezone request, and the City Council adopted facts and findings on the request as set forth in the staff report,

WHEREAS, before annexation, the property was located within the boundaries of the Toledo Rural Fire Protection District and the Lincoln County Library District,

WHEREAS, the City Council held a public hearing on May 5, 2021, for the purpose of hearing any objections to the withdrawal of the property from the Toledo Rural Fire Protection District and the Lincoln County Library District, and

WHEREAS, implementation of the ordinance as soon as possible is in the public interest and necessary for the peace, health, convenience, and safety of the inhabitants of the City of Toledo.

NOW, THEREFORE, THE CITY OF TOLEDO ORDAINS AS FOLLOWS:

Section 1. The following described property located in Toledo, Oregon which is identified as the parcel designation as Lincoln County Assessor's Map # 11-10-17-DD Tax Lot 5401, and as described below is annexed to the City of Toledo, Oregon:

A tract of land lying in the Southeast Quarter of the Southeast Quarter of Section 17, Township 11 South, Range 10 West of the Willamette Meridian In Lincoln County, Oregon, more particularly described as:

Beginning at a point 187.00 feet West of the Southeast corner of Section 17; thence North 0°28’59” West, 433.12 feet, to an iron rod set in county survey 10,174; thence East, 187.00 feet to an iron rod on the East line of Section 17; thence South 23°45’33” West to the point of beginning.

Section 2. The property identified as Lincoln County Assessor's Map # 11-10-17-DD Tax Lot 5401 (approximately .91 acres), is rezoned from the County Timber Conservation (T-C) designation to the Toledo Comprehensive Land Use Plan and Zoning Map designation of General Residential.

Section 3. The described property in Section 1 is withdrawn from the Toledo Rural Fire Protection District and the Lincoln County Library District.

Section 4. Emergency Clause. Inasmuch as the provisions herein contained are necessary for the preservation of the peace, health, convenience, and safety of the inhabitants of the City of Toledo, Lincoln County, Oregon, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage.

This Ordinance adopted by the Toledo City Council this 5th day of May, 2021.

APPROVED:	ATTEST:
______________________	______________________
Mayor Rod Cross	City Recorder Lisa Figueroa

CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION

	Meeting Date:	Agenda Topic:
	May 5, 2021	Ordinance No. 1394, An Ordinance establishing the need for an Urban Renewal Agency and authorizing a Professional Services Agreement with Elaine Howard Consulting
Council Goal:	**Agenda Type:**	
Encourage economic development by supporting business investment and working to secure grants for projects such as commercial rehabilitation.	Decision Items	
Prepared by:	**Reviewed by:**	**Approved by:**
City Manager J. Richter	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

1) Motion to authorize City Manager to execute the Professional Services Agreement for Elaine Howard Consulting.
2) Motion to adopt Ordinance No. 1394 An Ordinance of The Toledo City Council declaring that blighted areas exist in the City of Toledo establishing the need for an Urban Renewal Agency in the city and electing a method for exercising of the power of an Urban Renewal Agency within the city and creating Sections: 2.50.010– 2.50.070 within the Toledo Municipal Code by title only.

Background:

After reviewing the feasibility study, the City Council directed staff to move forward with the process of creating the Urban Renewal Agency. Elaine Howard Consulting was contacted and will be helping with the details of the project. Her contract and scope of work are included. She also helped us prepare Ordinance No. 1394 to establish the Urban Renewal Agency and make the changes to our Municipal Code.

Fiscal Impact:	Fiscal Year:	GL Number:
N/A	**2020-2021**	**N/A**

Attachment:

1. Professional Services Contract
2. Urban Renewal Agency Scope of Work
3. Ordinance No. 1394 to create Urban Renewal Agency

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (this "Agreement") is dated May 6, 2021, but made effective for all purposes as of the Effective Date (as defined below) between the City of Toledo ("City"), whose address is PO Box 220 Toledo, Oregon 97391 and Elaine Howard Consulting, LLC ("Contractor"), an Oregon limited liability company, whose address is 4763 SW Admiral Street, Portland, Oregon 97221.

RECITAL:

City desires to contract with Contractor to perform certain urban renewal consulting services. Subject to the terms and conditions contained in this Agreement, Contractor will perform the Services (as defined below) for and on behalf of City.

AGREEMENT:

NOW, THEREFORE, in consideration of the parties' mutual obligations contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. Contractor Services.

1.1 Services. Subject to the terms and conditions contained in this Agreement, Contractor will perform the following services for and on behalf of City (collectively, the "Services"): (a) those services identified in Contractor's scope of work titled "Toledo Urban Renewal Plan and Report Scope of Work and Budget" attached hereto as Exhibit A (the "Scope of Work"); (b) any other necessary or appropriate services customarily provided by Contractor in connection with its performance of those services identified in the Scope of Work.

1.2 Conditions Precedent. Notwithstanding anything contained in this Agreement to the contrary, City's performance of its obligations under this Agreement is conditioned on Contractor's performance of its obligations under this Agreement, including, without limitation, those Contractor obligations described under Section 4.4.

1.3 Subcontractors. Subject to the terms and conditions contained in this Agreement, Contractor will contract with Tiberius Solutions, LLC ("Subcontractor"), an Oregon limited liability company, to perform certain portions of the Services as identified in the Scope of Work. Except as expressly provided in the immediately preceding sentence, Contractor is not permitted to subcontract and/or assign all or any part of the Services without City's prior written consent.

2. Compensation.

2.1 Compensation. Subject to the terms and conditions contained in this Agreement, in consideration of Contractor's timely performance of the Services in accordance with this Agreement, City will pay Contractor for the Services at the hourly rates and fees identified in the Scope of Work. Contractor will submit monthly invoices to City concerning the Services performed by Contractor during the immediately preceding month (each an "Invoice"). Subject to the terms and conditions contained in this Agreement, City will pay the amount due under each Invoice within thirty (30) days after City has reviewed and approved the Invoice. No compensation will be paid by City for any portion of the

Services not performed. City's payment will be accepted by Contractor as full compensation for performing subject Services. Notwithstanding anything contained in this Agreement to the contrary, the compensation payable by City under this Agreement for performance of the Services will not exceed the amount(s) City and Contractor agree upon in the applicable Request for Services; provided, however, in no event will total compensation payable by City under this Agreement exceed $33,000.

2.2 No Benefits; No Reimbursement. City will not provide any benefits to Contractor, and Contractor will be solely responsible for obtaining Contractor's own benefits, including, without limitation, insurance, medical reimbursement, and retirement plans. Contractor will provide, at Contractor's cost and expense, all materials, equipment, and supplies necessary or appropriate to perform the Services. City will not reimburse Contractor for any expenses Contractor incurs to perform the Services.

3. Relationship.

3.1 Independent Contractor. Contractor is an independent contractor of City. Contractor is not an employee of City. Contractor will be free from direction and control over the means and manner of performing the Services, subject only to the right of City to specify the desired results. This Agreement does not create any City relationship between City and Contractor and does not establish a joint venture or partnership between City and Contractor. Contractor does not have the authority to bind City or represent to any person that Contractor is an agent of City. Contractor has the authority to hire other persons to assist Contractor in performing the Services (and has the authority to fire such persons).

3.2 Taxes; Licenses. City will not withhold any taxes from any payments made to Contractor, and Contractor will be solely responsible for paying all taxes arising out of or resulting from Contractor's performance of the Services, including, without limitation, income, social security, workers' compensation, and employment insurance taxes. Contractor will be solely responsible for obtaining all licenses, approvals, and certificates necessary or appropriate to perform the Services.

4. Representations; Warranties; Covenants.

In addition to any other Contractor representation, warranty, and/or covenant made in this Agreement, Contractor represents, warrants, and covenants to City as follows:

4.1 Authority; Binding Obligation; Conflicts. Contractor is duly organized, validly existing, and in good standing under applicable Oregon laws. Contractor has full power and authority to sign and deliver this Agreement and to perform all Contractor's obligations under this Agreement. This Agreement is the legal, valid, and binding obligation of Contractor, enforceable against Contractor in accordance with its terms. The signing and delivery of this Agreement by Contractor and the performance by Contractor of all Contractor's obligations under this Agreement will not (a) breach any agreement to which Contractor is a party, or give any person the right to accelerate any obligation of Contractor, (b) violate any law, judgment, or order to which Contractor is subject, or (c) require the consent, authorization, or approval of any person, including, without limitation, any governmental body.

4.2 Quality of Services. Contractor will perform the Services to the best of Contractor's ability, diligently, in good faith, in a professional manner, free from errors, omissions, and/or defects, and consistent with the terms and conditions contained in this Agreement and the Scope of Work. The

Services will be performed in accordance with the Laws (as defined below). Contractor will be solely responsible for the Services. Contractor will make all decisions called for promptly and without unreasonable delay. All materials and documents prepared by Contractor will be accurate, complete, unambiguous, prepared properly, and in compliance with the Laws.

4.3 Insurance. During the term of this Agreement, Contractor will obtain and maintain, in addition to any other insurance required under this Agreement, the following minimum levels of insurance: (a) general liability insurance for any and all losses or claims arising out of or related to Contractor's performance of its obligations under this Agreement (including, without limitation, damages as a result of death or injury to any person or destruction or damage to any property) with limits of not less than $1,000,000 per occurrence, $2,000,000 in the aggregate; (b) professional liability insurance with limits of not less than $1,000,000 per occurrence, $2,000,000 in the aggregate; and (c) workers' compensation insurance in form and amount sufficient to satisfy the requirements of applicable Oregon law.

4.3.1 Workers' Compensation Insurance. No workers' compensation insurance has been or will be obtained by the City for the Independent Contractor. The Independent Contractor must provide his/her/its own workers' compensation coverage and provide the City with evidence of such coverage or verification of its election not to be covered pursuant to ORS 656.027(7) (exception for sole proprietors). The Independent Contractor will assume full responsibility for any liability and exposure under law relating to workers' compensation because of any performance of services under this Agreement and will hold the City harmless for and from any industrial accident or liability that occurs or arises.

4.4 Compliance With Laws. Contractor will comply and perform the Services in accordance with the Laws. Without otherwise limiting the generality of the immediately preceding sentence, Contractor will comply with each obligation applicable to Contractor and/or this Agreement under ORS 279B.220, 279B.225, 279B.230, and 279B.235, which statutes are incorporated herein by reference. Prior to the Effective Date, Contractor obtained all licenses, approvals, and/or certificates necessary or appropriate to perform the Services. For purposes of this Agreement, the term "Law(s)" means all applicable federal, state, and local laws, regulations, restrictions, orders, codes, rules, and ordinances related to or concerning, whether directly or indirectly, Contractor, this Agreement, and/or the Services, including, without limitation, all applicable City and/or City ordinances, resolutions, policies, regulations, orders, restrictions, and guidelines, all as now in force and/or which may hereafter be amended, modified, enacted, or promulgated.

4.5 Indemnification. Contractor shall defend, indemnify, hold harmless, and insure City from any and all damages, expenses or liability resulting from or arising out of any negligence or misconduct on Contractor's part, or from any breach or default of the Agreement which is caused by Contractor. Contractor shall take all actions necessary to comply with the terms and conditions set forth in this Agreement. Contractor shall name City as an additional insured on all related insurance policies, including workers compensation and general liability.

5. Term; Termination.

5.1 Term of Agreement. Subject to the terms and conditions contained in this Agreement, the term of this Agreement commenced on the Effective Date and will remain in full force and effect until June 30, 2021, unless sooner terminated as provided in this Agreement. This Agreement may be extended for one additional term of one year by the parties' mutual written agreement.

5.2 Termination by Mutual Agreement or City's Prior Notice. Notwithstanding anything contained in this Agreement to the contrary, this Agreement may be terminated (a) at any time by the mutual written agreement of City and Contractor, and/or (b) by City for convenience and without cause by giving thirty (30) days' prior written notice of such termination to Contractor.

6. Miscellaneous.

6.1 Severability; Assignment; Binding Effect. Each provision contained in this Agreement will be treated as a separate and independent provision. The unenforceability of any one provision will in no way impair the enforceability of any other provision contained herein. Any reading of a provision causing unenforceability will yield to a construction permitting enforcement to the maximum extent permitted by applicable law. Subject to Section 1.4 and this Section 6.1, Contractor will not subcontract or assign any of Contractor's rights and/or obligations under this Agreement to any person. Subject to the immediately preceding sentence, this Agreement will be binding on the parties and their respective heirs, personal representatives, successors, and permitted assigns, and will inure to their benefit. This Agreement may be amended only by a written agreement signed by each party. This Agreement will be deemed binding and effective for all purposes as of the date this Agreement is fully executed by the parties (the "Effective Date").

6.2 Attachments; Further Assurances; Notices. Any exhibits, schedules, instruments, documents, and other attachments referenced in this Agreement are part of this Agreement.

6.3 Waiver; Entire Agreement. No provision of this Agreement may be modified, waived, or discharged unless such waiver, modification, or discharge is agreed to in writing by City and Contractor. No waiver of either party at any time of the breach of, or lack of compliance with, any conditions or provisions of this Agreement will be deemed a waiver of other provisions or conditions hereof. This Agreement contains the entire agreement and understanding between the parties with respect to the subject matter of this Agreement and contains all the terms and conditions of the parties' agreement and supersedes any other oral or written negotiations, discussions, representations, or agreements. Contractor has not relied on any promises, statements, representations, or warranties except as set forth expressly in this Agreement.

6.4 Attorney Fees. If any arbitration, suit, or action is instituted to interpret or enforce the provisions of this Agreement, to rescind this Agreement, or otherwise with respect to the subject matter of this Agreement, the party prevailing on an issue will be entitled to recover with respect to such issue, in addition to costs, reasonable attorney fees incurred in the preparation, prosecution, or defense of such arbitration, suit, or action as determined by the arbitrator or trial court, and, if any appeal is taken from such decision, reasonable attorney fees as determined on appeal.

6.5 Venue. Any action or proceeding seeking to enforce any provision of this Agreement or based on any right arising out of this Agreement must be brought against any of the parties in Lincoln County Circuit Court of the State of Oregon or, subject to applicable jurisdictional requirements, in the United States District Court for the District of Oregon, and each of the parties consents to the jurisdiction of such courts (and of the appropriate appellate courts) in any such action or proceeding and waives any objection to such venue.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be binding and effective for all purposes as of the Effective Date.

CITY:
City of Toledo

____
By: Judy Richter, City Manager

Date: ______________________________

CONTRACTOR:
Elaine Howard Consulting, LLC
an Oregon limited liability company

____
By: Elaine E. Howard, Managing Member

Date: ______________________________

Exhibit A
Scope of Work

[attached]

ELAINE HOWARD CONSULTING, LLC

TIBERIUS SOLUTIONS

Toledo Urban Renewal Plan and Report
Scope of Work and Budget
Exhibit A

Table of Contents

Background

The City of Toledo (City) has requested a scope of work and budget to develop a Toledo Tax Increment Finance Plan and Report.

The budget for the work is a not to exceed contract of $33,000. This includes $3,000 of contingency for changes to financial assumptions, extra meetings or different versions of assumptions for the TIF Plan. The contingency is only accessed upon approval of the client. There are 5 virtual meetings with Toledo allocated in the budget, and an additional 4 project staff meetings including the kick off meeting, outlined below. The work is to be performed by Elaine Howard Consulting, LLC and Tiberius Solutions LLC as a sub-contractor.

Scope of Work: Meetings and Public Involvement

1. Staff kick off meeting (1 phone meeting)
2. Project staff virtual meetings (3 meetings)
3. Documents to place on City website
4. Required public meetings for adoption of new UR Plan

- City Council meeting to adopt ordinance for Urban Renewal Agency (1 meeting)
- Toledo Urban Renewal Agency (1 meeting)
- Lincoln County Commission (1 meeting)
- Toledo Planning Commission (1 meeting) – This is not a required public hearing, nor a land use action. However, we recommend the Planning Commission take testimony if people desire to provide testimony. Their specific role is to find the TIF Plan in conformance with the comprehensive plan.
- Toledo City Council (1 meeting with notice to all citizens of Toledo) –

Scope of Work: Document Preparation

1. Document Preparation/Deliverables for TIF Plan

   We will prepare the following documents. They will be provided in Word format and can either be placed into our templates, or City could provide City template to Consultant and we will fill out the portions that pertain to our work.

   - Toledo TIF Plan
   - Toledo TIF Report
   - Q and A on the proposed TIF Area
   - Toledo Urban Renewal Agency Report
   - Toledo Planning Commission Report
   - Taxing Jurisdictions Memorandum (this doubles as the report for the Lincoln County Commission)

- Toledo City Council Report
- Toledo City Council Ordinance
- Notice for Open Public Meeting
- Notice for Planning Commission Meeting
- Notice for City Council Meeting
- Notice of Adoption
- Letter of transmittal to County Assessor/Recorder
- We will provide City copies of our GIS shapefiles
- We will provide City a copy of our Excel financial spreadsheet

2. Preparation of a TIF Plan in accordance with requirements of ORS 457.085. Some of this information is boilerplate and required in all TIF plans. Other information is specific to the Area. The information specific to the Toledo area is:
    - Goals and Objectives for the Area.
    - Outline of Major Activities (Projects and Programs).
    - Relationship to Local Objectives (the documents to be reviewed are the Comprehensive Plan and relevant documents as identified by the City Manager. If an Economic Development Plan exists, it must also be reviewed).
    - Decision on what types of amendments to designate in the plan.
    - Decision on whether to establish a duration of the plan.

The additional components of an TIF Plan in accordance with ORS 457. 085 (2) are:

- A description of each project to be undertaken.
- An outline of the major project activities planned for the area or areas.
- A map and legal description of the area. (legal description prepared either by Toledo staff or by a firm contracted with by the city of Toledo separate from this contract)
- An explanation of how the plan relates to local objectives, such as relevant objectives of the comprehensive plan, and other pertinent local planning efforts.
- An indication of proposed land uses (which must conform to the comprehensive plan and zoning code).
- A description of relocation methods for residents or businesses that must move because of Agency projects.
- If public acquisition of property is required by the plan, a description of property to be acquired by the Agency (if any) and how it will be disposed of (e.g. sale or lease), along with a schedule for acquisition and disposition.
- A limit on the maximum amount of indebtedness to be issued to carry out the plan.
- A description of what types of changes to the plan are to be considered substantial amendments. (see above)

3. Preparation of a Report which accompanies the TIF Plan. The specific requirements of a TIF Report are:

    - A description of the physical, social and economic conditions within the area and the impact of the plan, including fiscal impacts, in terms of increased population and the need for additional public services.
    - The reasons why the area was selected.
    - The relationship between each project and the conditions within the area.
    - A relocation report which includes an analysis of businesses or residents that may be required to relocate and a description of the methods to be used in the relocation program; and an analysis (number and cost range) of the existing housing units that may be destroyed or altered and the housing units that may be added.
    - The estimated costs of the projects and the sources of project funding.
    - The completion date for each project.
    - The amount of tax increment funds that are estimated to be required and the year in which the Agency plans to pay off all outstanding tax increment indebtedness.
    - A financial analysis that shows the plan to be financially feasible.
    - An analysis of the impact on the tax rates and/or revenues of the taxing districts that overlap the area; and
    - A relocation report.

Tiberius Solutions, LLC will perform the financial analysis portion of the Report, as a sub-consultant to our firm.

City Responsibilities

The City of Toledo will provide the following for the new TIF Plan:

- Transmission to consultant of existing plans including the Transportation System Plan, Toledo Comprehensive Plan, Toledo Economic Development Plan, if applicable, any applicable master plans that identify blighting conditions in the Area.
- Confirmation of boundary.
- Information on projects to be included in the Plan including provision of project descriptions and rough cost estimates, with consultant assistance.
- Meeting space for all meetings and copying of documents for all meetings.
- Costs for publishing notice for all meetings (open public meeting and planning commission meetings). Notice language provided by consultant.
- Preparation and mailing of super-notice required for the city council meeting to review and vote on a new TIF Plan and Report (utility bills is most cost effective). Notice language provided by consultant.
- Printing and mailing or e mailing of taxing jurisdictions letters. Letter and contact information prepared by consultant.
- Preparation of legal description for Area. (There will be a cost for this item. The city will contract with a different consultant to prepare the legal description)
- Publish notice of adoption.
- Record plan on adoption. Recording cover letter provided by consultant.
- Transmit Plan to Assessor. Transmittal memo provided by consultant.
- Transmittal to Assessor. Transmittal memo provided by consultant.

Timeline for Completing Scope of Work

We propose the following timeline for the work. We will begin work immediately upon contract execution.

April/May	Formation of TIF/UR Agency - no-emergency ordinance
May	Draft TIF Plan and Report submitted by consultant to Toledo staff
May	Draft of TIF Plan returned by Toledo staff to consultant for edits
June	Agency Meeting - review TIF Plan and send out for public review
June/July	Consult and Confer with taxing districts and Lincoln County briefing Consult and confer is a required 45 day timeline.
July	Planning Commission meeting
August	CC hearing and vote on TIF Plan
September	If positive CC vote, TIF Plan is in effect

Budget

- We bill actual hours worked plus travel time for meetings. We may allocate hours between Elaine Howard Consulting and Tiberius Solutions differently depending on needs.
- There is a contingency of $3,000. This will only be accessed on approval by client.
- If legal advice is needed, it will be considered an extra item and will be in addition to the proposed contract amount. We do not anticipate a need for additional legal counsel advice unless you want legal review on our end for the enacting Agency ordinance. We will not incur any expenses on legal advice without prior written approval of client by issuance of a Change Order.
- If additional meetings or work items are requested, they will be billed at actual time and expenses and will be in addition to the proposed contract amount.

Elaine Howard Consulting, LLC	$21,000
Tiberius Solutions, LLC	$ 9,000
Contingency	$ 3,000
Total Contract	$33,000

CITY OF TOLEDO
ORDINANCE NO. 1394

AN ORDINANCE OF THE TOLEDO CITY COUNCIL DECLARING THAT BLIGHTED AREAS EXIST IN THE CITY OF TOLEDO ESTABLISHING THE NEED FOR AN URBAN RENEWAL AGENCY IN THE CITY AND ELECTING A METHOD FOR EXERCISING OF THE POWER OF AN URBAN RENEWAL AGENCY WITHIN THE CITY AND CREATING SECTIONS: 2.50.010– 2.50.070 WITHIN THE TOLEDO MUNICIPAL CODE

WHEREAS, There exists in the City of Toledo has blighted areas as defined in ORS 457.010(1); and

WHEREAS, Such blighted areas impair economic values and negatively impact the health, safety, and welfare of the City's citizens; and

WHEREAS, Some portions of these blighted areas may be improved by development and rehabilitation to eliminate the conditions of blight; and

WHEREAS, These development and rehabilitation activities and the prevention and reduction of blight are public purposes for which public money may be spent; and

WHEREAS, There is a need to establish an urban renewal agency to assist in the elimination of blight in Toledo; and

WHEREAS, ORS 457.035 authorizes the City to activate the powers of its urban renewal agency by adoption of a nonemergency ordinance declaring that blight exists and that there is a need for an urban renewal agency to function in the City and electing one of three ways to exercise the powers of an urban renewal agency in the City.

NOW THEREFORE, THE CITY OF TOLEDO ORDAINS AS FOLLOWS:

Section 1. The City Council, based on the existence of blighted conditions, declares that blighted areas, as defined by ORS 457.010(1), exist within the City and that there is a need for an urban renewal agency to function within the City. The City Council further declares that, pursuant to ORS 457.045(3), all of the rights, powers, duties, privileges, and immunities granted to and vested in an urban renewal agency shall be exercised by and vested in the City Council itself. Any act of the City Council acting as the urban renewal agency shall be considered the act of the urban renewal agency only and not of the City Council. The corporate name of the urban renewal agency activated by this ordinance shall be, and the agency shall be known as the Toledo Urban Renewal Agency.

Section 2. The Toledo Municipal Code shall be amended to include Chapter 2.50, a provision for an Urban Renewal Agency as shown below:

Chapter 2.50 – URBAN RENEWAL AGENCY

2.50.010 – Urban Renewal Agency Created

A. There exist within the city blighted areas and such areas impair economic values and property tax revenues. The urban renewal agency of the city of Toledo is established to carry out those duties as may be allowed under this chapter or as established in an urban renewal plan to reduce the presence of blight and improve property values and tax revenues within the city. The corporate name of the agency shall be known as the "Toledo Urban Renewal Agency."

The agency shall have the powers and duties set forth in this chapter, other ordinances, orders and the Charter of the city of Toledo, and the laws and the constitution of the state of Oregon.

B. The term of office for each of the members shall be the same as the city council terms. Any vacancy on the agency shall be filled by the same method as a city council member is filled.

2.50.020 - Organization

A. The agency shall elect a president and vice-president each year at its regular July meeting, each of whom shall serve for one year or until his or her successor is appointed and qualified.

B. The city of Toledo shall provide at all meetings a secretary satisfactory to the agency. The secretary shall keep an accurate record of all proceedings of the agency and shall perform such duties as are imposed upon him or her by law, by this chapter, or by any other ordinance of the city of Toledo, or by the commission.

2.50.030 - Meetings

A. Meetings shall occur on an as needed basis. All meetings of the agency shall be public and shall be scheduled and conducted in accordance with state statutes relating to public meetings. A majority of the members of the agency shall constitute a quorum. The agency shall meet at least once a month unless the president and city manager jointly agree that there is no business to be conducted. Special meetings will be duly noticed as required state statutes relating to public meetings.

B. The agency may make and amend its own governmental and procedural rules and regulations consistent with the laws and the Constitution of the state of Oregon and with the ordinances and Charter of the city of Toledo.

2.50.040 - Annual report

In accordance with ORS 457.460, the agency shall make and file an annual report, covering the preceding year. This annual report will be reviewed by the City Council and shall contain all requirements of ORS 457.460.

2.50.050 - General powers and duties

Pursuant to ORS 457.045(3), all of the rights, powers, duties, privileges, and immunities granted to and vested in an urban renewal agency by the laws of the state of Oregon shall be exercised by and vested in the agency of the city of Toledo provided, however, that any act of the governing body acting as the urban renewal agency shall be considered the act of the agency only and not of the city council.

2.50.060 Expenditures

The agency shall have no authority to make expenditures on behalf of the city, or to obligate the city for the payment of any sums of money, expect as the same may be authorized by the city council or pursuant to budget appropriations and pursuant to administrative methods by which said funds shall be drawn and expended.

2.50.070 Termination of urban renewal agency

If the city council finds that a need for an urban renewal agency no longer exists, the city council shall provide, by ordinance, for a termination of the agency and a transfer of the agency facilities, files and personnel, if any, to the city. The termination of the agency shall not affect any outstanding legal actions, contracts or obligations of the agency and the city shall be substituted for the agency in these matters. The agency shall not be terminated unless all indebtedness to which a portion of taxes is irrevocably pledged for repayment of indebtedness is satisfied.

Section 3. That this Ordinance shall be effective 30 days upon passage by the Toledo City Council.

This Ordinance adopted by the Toledo City Council this 5th day of May, 2021.

APPROVED: ATTEST:

________________________ ________________________

Mayor Rod Cross City Recorder Lisa Figueroa

CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION

	Meeting Date:	Agenda Topic:
	May 5, 2021	Request for a six month renewal of the temporary structure for research and development purposes for Dahl Disposal (5441 West Hwy 20)
Council Goal:	Agenda Type:	
N/A	Decision Items	
Prepared by:	Reviewed by:	Approved by:
Justin Peterson, Planner	City Manager Judy Richter	City Manager Judy Richter

Recommendation:
Motion to approve the temporary structure extension for Dahl Disposal to house the baler/wrapper equipment in conjunction with the Georgia-Pacific Juno project until August 28, 2021.

Background:
In 2020, the City of Toledo received a Land Use Compatibility Statement (LUCS) at the Dahl Disposal Site at 5441 West Hwy 20. Initial evaluation by the Planning Department recommended that Dahl apply for a Conditional Use permit for the project. This project is in cooperation with Georgia Pacific's Juno project and as such is experimental. The necessary equipment will actually be housed in a tent until a determination can be made of the viability of the project. City Attorney (CA) Robinson reviewed the Toledo Municipal Code as did City Planner Peterson. Both concluded that this scenario does not exactly meet the Code requirements because of the temporary nature of the operation. CA Robinson suggested that the issue be brought before the City Council under the premise that Dahl is doing research and development (R & D) work. On November 4, 2020 the City Council approved the temporary R & D for Dahl Disposal for six months. During the temporary six month approval Dahl could apply for the Conditional Use Permit for further operations. The temporary tent was constructed in March 2021.

The six month temporary approval for R & D will expire on May 4, 2021. The applicant submitted an application for a conditional use on April 7, 2021. The conditional use application will be reviewed by the Toledo Planning Commission on May 12, 2021. The conditional use application will not be approved prior to the temporary R & D expiring, therefore, staff requested that the applicant submit a request to renew the temporary R & D.

Based on Oregon Fire Code Section 3103.5, temporary tent structures are limited to 180 days. The tent structure was in place on, or around, March 1, 2021. Due to the fire code restriction, the City Council can consider an extension to the temporary use until August 28, 2021.

Fiscal Impact:	Fiscal Year:	GL Number:
N/A	**2020-2021**	**N/A**

Attachments:
1. November 4, 2020 Council Packet Materials (Request for council action, Dahl Letter, Site Plan)
2. Dahl Renewal Request Letter (dated April 22, 2021)

	Meeting Date:	Agenda Topic:
	November 4, 2020	Request for approval of temporary structure for R & D purposes for Dahl Disposal
Council Goal:	**Agenda Type:**	
Promote sustainability through environmentally friendly solutions to community challenges.	Decision Items	
Prepared by:	**Reviewed by:**	**Approved by:**
City Manager J. Richter	City Manager Judy Richter	City Manager Judy Richter

Recommendation:
Motion to approve the temporary structure for Dahl Disposal to house the baler/wrapper equipment in conjunction with the Georgia-Pacific Juno project.

Background:
The City of Toledo received a Land Use Compatibility Statement (LUCS) at the Dahl Disposal Site at 5441 West Hwy 20. Initial evaluation by the Planning Department recommended that Dahl apply for a Conditional Use permit for the project. This project is in cooperation with Georgia Pacific's Juno project and as such is experimental. The necessary equipment will actually be housed in a tent until a determination can be made of the viability of the project.
City Attorney (CA) Robinson reviewed the Toledo Municipal Code as did City Planner Peterson. Both concluded that this scenario does not exactly meet the Code requirements because of the temporary nature of the operation.
CA Robinson suggested that the issue be brought before the City Council under the premise that Dahl is doing R & D work. The Council can decide to allow this work for six months as temporary. During that time Dahl can apply for the Conditional Use Permit for further operations.

Fiscal Impact:	Fiscal Year:	GL Number:
unknown	**2020-2021**	**N/A**

Attachment:
1. Letter from Chuck Lerwick, Dahl Disposal
2. Dahl Disposal Site Plan
3. Dahl Disposal Baler Facility LUCS

DAHL

East County Transfer Center
5441 W. Hwy 20
PO Box 357
Toledo, OR 97391
Office: 541.336.2932
Fax: 541.336.4817

South County Transfer Center
235 SW Dahl Ave.
PO Box 1059
Waldport, OR 97394
Phone: 541.563.3888
Fax: 541.563.7373

Judy M. Richter, City Manager
City of Toledo

As we discussed yesterday at out meeting with yourself, Justin the City planner and me about the conditional use of our property for the Baler wrapper project for GP Juno. What we are proposing is to place a baler wrapper unit on our upper property for the receiving, baling and wrapping of GP's OCC rejects to prepare for delivery to the new Juno project. In time this may also include commercial waste for baling and wrapping to feed the Juno plant. We are on a hard deadline of February 5th for this unit to be up and running. To do this we need to be able to start dirt work ASAP before the rains hit us this fall and coordinate with our concrete contractor to pour the slab required for placement of baler unit. We are doing this on a temporary basis with the Juno team because this is truly an R&D project and we want to stay at the bare minimum expense until it is proven to be successful. I have reached out to DEQ to inquire about any permitting process that we may need with them and Brian Fuller DEQ said that we do not need a special permit because our tax lot is permitted to do this kind of activity. The only requirement from DEQ is to update our operations plan to include this new activity. So what we are planning is to pour a cement slab 100X100 with a tent the same dimension to keep water off the material and mitigate any contamination from leaving the slab area. There will be no major construction other than ground work at this time. In the future when the system has proven itself to be a long term option then we would consider erecting a building that I would agree would need to come before the Planning Commission. Thank you for your cooperation in this endeavor.

Chuck Lerwick
Chuck Lerwick
Operations Manager
Dahl Companies

MAUL FOSTER ALONGI
3140 NE BROADWAY STREET
PORTLAND, OR 97232
PHONE: 971.544.2139
www.maulfoster.com

BALING AND RECYCLING FACILITY
DAHL DISPOSAL SERVICES
TOLEDO, OREGON

ISSUE	DATE	DESCRIPTION
A	10/15/2020	PRELIMINARY SITE PLAN

PROJECT: 0766.03.01
DESIGNED: N. ALONGI
DRAWN: A. AGUIRRE
CHECKED: C. GOKCORA

SCALE
0 40' 80'

NOTE: BAR IS ONE INCH ON ORIGINAL DRAWING. IF NOT ONE INCH ON THIS SHEET, ADJUST SCALE ACCORDINGLY.

SHEET TITLE
SITE PLAN

SHEET
C2.0

PLOTTED ON: 2020-10-16 3:41 PM PLOTTED BY: Cem Gokcora

State of Oregon Department of Environmental Quality

Land Use Compatibility Statement

What is a Land Use Compatibility Statement?

A LUCS is a form developed by DEQ to determine whether a DEQ permit or approval will be consistent with local government comprehensive plans and land use regulations.

Why is a LUCS required?

DEQ and other state agencies with permitting or approval activities that affect land use are required by Oregon law to be consistent with local comprehensive plans and have a process for determining consistency. DEQ activities affecting land use and the requirement for a LUCS may be found in Oregon Administrative Rules (OAR) Chapter 340, Division 18.

When is a LUCS required?

A LUCS is required for nearly all DEQ permits and certain approvals of plans or related activities that affect land use prior to issuance of a DEQ permit or approval. These permits and activities are listed in section 1.D on p. 2 of this form. A single LUCS can be used if more than one DEQ permit or approval is being applied for concurrently.

Permit modifications or renewals also require a LUCS when any of the following applies:

1. Physical expansion on the property or proposed use of additional land;
2. Alterations, expansions, improvements or changes in method or type of disposal at a solid waste disposal site as described in OAR 340-093-0070(4)(b);
3. A significant increase in discharges to water;
4. A relocation of an outfall outside of the source property; or
5. Any physical change or change of operation of an air pollutant source that results in a net significant emission rate increase as defined in OAR 340-200-0020.

How to complete a LUCS:

Step	Who does it?	What happens?
1.	Applicant	Applicant completes Section 1 of the LUCS and submits it to the appropriate city or county planning office.
2.	City or County Planning Office	City or county planning office completes Section 2 of the LUCS to indicate whether the activity or use is compatible with the acknowledged comprehensive plan and land use regulations, attaches written findings supporting the decision of compatibility, and returns the signed and dated LUCS to the applicant.
3.	Applicant	Applicant submits the completed LUCS and any supporting information provided by the city or county to DEQ along with the DEQ permit application or approval request.

Where to get help:

For questions about the LUCS process, contact the DEQ staff responsible for processing the permit or approval. DEQ staff may be reached at 1-800-452-4011 (toll-free, inside Oregon) or 503-229-5630. For general questions, please contact DEQ land use staff listed on our Land Use Compatibility Statement page online.

Cultural resources protection laws:

Applicants involved in ground-disturbing activities should be aware of federal and state cultural resources protection laws. ORS 358.920 prohibits the excavation, injury, destruction, or alteration of an archeological site or object or removal of archeological objects from public and private lands without an archeological permit issued by the State Historic Preservation Office. 16 USC 470, Section 106, National Historic Preservation Act of 1966 requires a federal agency, prior to any undertaking, to take into account the effect of the undertaking that is included on or eligible for inclusion in the National Register. For further information, contact the State Historic Preservation Office at 503-378-4168, ext. 232.

Land Use Compatibility Statement

Section 1 – To be completed by the applicant	
1A. Applicant Name: Dahl Disposal Services	1B. Project Name: Dahl Disposal Services Baler Facility
Contact Name: Chuck Lerwick / Cem Gokcora	Physical Address: 5441 West Hwy 20
Mailing Address: 5441 West Hwy 20	City, State, Zip: Toledo, OR, 97391
City, State, Zip: Toledo, OR, 97391	Tax Lot #: 600
Telephone: 503-930-0291 / 503-318-8862	Township: 11 Range: 10 Section: 7
Tax Account #: 93-1081635	Latitude: 44°37'56" N Longitude: 123°57'8" W

1C. Describe the project, include the type of development, business, or facility and services or products provided (attach additional information if necessary):

The project proposes to construct a solid waste baling and recycling facility on Dahl Disposal Services Toledo transfer station site, located at the address listed above (see attached preliminary Site Plan for proposed facility location and limits of work). Earthwork, truck access ramp, concrete building pad (approximately 100 ft x 100 ft) and utility (water, sewer, storm and power) improvements will be taking place as part of this development.

1D. Check the type of DEQ permit(s) or approval(s) being applied for at this time.

- ☐ Air Quality Notice of Construction
- ☐ Air Contaminant Discharge Permit
- ☐ Air Quality Title V Permit
- ☐ Air Quality Indirect Source Permit
- ☐ Parking/Traffic Circulation Plan
- ☐ Solid Waste Land Disposal Site Permit
- ☐ Solid Waste Treatment Facility Permit
- ☐ Solid Waste Composting Facility Permit (includes Anaerobic Digester)
- ☐ Conversion Technology Facility Permit
- ☐ Solid Waste Letter Authorization Permit
- ☐ Solid Waste Material Recovery Facility Permit
- ☐ Solid Waste Energy Recovery Facility Permit
- ☐ Solid Waste Transfer Station Permit
- ☐ Waste Tire Storage Site Permit
- ☐ Pollution Control Bond Request
- ☐ Hazardous Waste Treatment, Storage or Disposal Permit
- ☐ Clean Water State Revolving Fund Loan Request
- ☐ Wastewater/Sewer Construction Plan/ Specifications (includes review of plan changes that require use of new land)
- ☐ Water Quality NPDES Individual Permit
- ☐ Water Quality WPCF Individual Permit (for onsite construction-installation permits use the DEQ Onsite LUCS form)
- ☑ Water Quality NPDES Stormwater General Permit (1200-A, 1200-C, 1200-CA, 1200-COLS, and 1200-Z)
- ☐ Water Quality General Permit (all general permits, except 600, 700-PM, 1700-A, and 1700-B when they are mobile)
- ☐ Water Quality 401 Certification for federal permit or license

This application is for: ☐ Permit Renewal ☑ New Permit ☐ Permit Modification ☐ Other:

Section 2 – To be completed by city or county planning official	
Applicant name:	Project name:

Instructions: Written findings of fact for all local decisions are required; written findings from previous actions are acceptable. For uses allowed outright by the acknowledged comprehensive plan, DEQ will accept written findings in the form of a reference to the specific plan policies, criteria, or standards that were relied upon in rendering the decision with an indication of why the decision is justified based on the plan policies, criteria, or standards.

2A. The project proposal is located: ☐ Inside city limits ☐ Inside UGB ☐ Outside UGB

2B. Name of the city or county that has land use jurisdiction (the legal entity responsible for land use decisions for the subject property or land use):

2C. ☐ This project is not within the jurisdiction of any other land use, zoning, or planning entity
☐ This project is also within the jurisdiction of the following land use, zoning, or planning entity ______________________

2D. Is the activity allowed under Measure 49 (2007)? ☐ No, Measure 49 is not applicable ☐ Yes, if yes, then check one:

☐ Express; approved by DLCD order #:

☐ Conditional; approved by DLCD order #:

☐ Vested; approved by local government decision or court judgment docket or order #:

2E. Is the activity a composting facility?
☐ No ☐ Yes; Senate Bill 462 (2013) notification requirements have been met.

2F. Is the activity or use compatible with your acknowledged comprehensive plan as required by OAR 660-031?
Please complete this form to address the activity or use for which the applicant is seeking approval (see 1.C on the previous page). If the activity or use is to occur in multiple phases, please ensure that your approval addresses the phases described in 1C. For example, if the applicant's project is described in 1C. as a subdivision and the LUCS indicates that only clearing and grading are allowed outright but does not indicate whether the subdivision is approved, DEQ will delay permit issuance until approval for the subdivision is obtained from the local planning official.

☐ The activity or use is specifically exempt by the acknowledged comprehensive plan; explain:

☐ Yes, the activity or use is pre-existing nonconforming use allowed outright by (provide reference for local ordinance):

☐ Yes, the activity or use is allowed outright by (provide reference for local ordinance):

☐ Yes, the activity or use received preliminary approval that includes requirements to fully comply with local requirements; findings are attached.

☐ Yes, the activity or use is allowed; findings are attached.

☐ No, see 2D. above, activity or use allowed under Measure 49; findings are attached.

☐ No, (complete below or attach findings for noncompliance and identify requirements the applicant must comply with before compatibility can be determined):
Relevant specific plan policies, criteria, or standards:

Provide the reasons for the decision:

Additional comments (attach additional information as needed):

Planning Official Signature:		Title:
Print Name:	Telephone #:	Date:

If necessary, depending upon city/county agreement on jurisdiction outside city limits but within UGB:

Planning Official Signature:		Title:
Print Name:	Telephone #:	Date:

Alternative formats

DEQ can provide documents in an alternate format or in a language other than English upon request. Call DEQ at 800-452-4011 or email deqinfo@deq.state.or.us.

MAUL FOSTER ALONGI

MEMORANDUM

To: City of Toledo, Planning Department Date: April 22, 2021

From: Chuck Lerwick, Dahl and Dahl, Inc.

Ryan Crotty and Cem Gokcora, Maul Foster & Alongi, Inc.

Ryan Crotty

RE: Dahl and Dahl, Inc.—Temporary Use Permit Renewal Request for Baler Facility

This memorandum is a request for an extension to the temporary use permit issued by the City of Toledo (the City) in November 2020. Dahl and Dahl, Inc. received City Council approval to temporarily construct and operate a baler facility at site address 5441 West Highway 20, Toledo, Oregon, 97391 (at the existing solid waste and recycling transfer facility site). The baler facility was characterized as a Research and Development program; the intent for this program was to determine long-term efficacy of the facility and the associated operation. Material received by the baler facility would be wrapped and transported to the Georgia-Pacific's Juno Plant for processing. As a condition of the temporary use permit, once the facility and operation were determined effective, Dahl and Dahl, Inc. were directed to apply for a Conditional Use Permit to authorize the facility's long-term operation.

Per the City's request that Dahl and Dahl, Inc. acquire a Conditional Use Permit, an application was submitted to the City on April 7, 2021. However, although the Conditional Use Permit application was submitted, the temporary use permit is set to expire (May 4, 2021) prior to the Conditional Use Permit's approval. A decision regarding approval of the Conditional Use Permit will be made by Planning Commission on May 12, eight days after the temporary use permit expires. To avoid lapse of coverage of the use, Dahl and Dahl, Inc. is respectfully requesting an extension to the temporary use permit so that a decision can be made regarding the Conditional Use Permit application while the facility continues to operate.

109 East 13th Street, Vancouver, WA 98660
www.maulfoster.com

Accounts Payable

To Be Paid Proof List

User: nnoteboom
Printed: 04/02/2021 - 8:33AM
Batch: 00001.04.2021 - AP 4.2.2021

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
Allstart Auto Electric									
allau									
64123	2/23/2021	947.00	0.00	04/01/2021				False	0
001-400-600350 Vehicle Maint & Repair				Vehicle #521 - Adjust headlights and repair front/rear tailigł					
64123 Total:		947.00							
64160	3/1/2021	240.00	0.00	04/01/2021				False	0
001-400-600350 Vehicle Maint & Repair				Vehicle #582 - LED Spotlight insert					
64160 Total:		240.00							
64183	3/4/2021	588.00	0.00	04/01/2021				False	0
001-400-600350 Vehicle Maint & Repair				Vehicle #521 - Replaced headlight, rear lock, driver latch					
64183 Total:		588.00							
64184	3/4/2021	475.00	0.00	04/01/2021				False	0
001-400-600350 Vehicle Maint & Repair				Vehicle #582 - spotlight fuse and bad headlight replaced					
64184 Total:		475.00							
Allstart Auto Electric Total		2,250.00							
Baker & Taylor, LLC									
bakta									
2035866576	3/26/2021	344.90	0.00	04/01/2021				False	0
001-700-603500 Books & Materials				Library books and materials					
2035866576 Total:		344.90							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
H54859550	3/30/2021	14.79	0.00	04/01/2021				False	0
001-700-603500 Books & Materials				Library books: Barb and Star go to Vista					
H54859550 Total:		14.79							
Baker & Taylor, LLC Total		359.69							
Blackstone Publishing									
blapu									
900008491	3/16/2021	81.39	0.00	04/01/2021				False	0
001-700-603500 Books & Materials				Library books recorded: Soundtracks / Finding Ashley					
900008491 Total:		81.39							
Blackstone Publishing Tota		81.39							
CenturyLink									
centl									
	3/17/2021	103.98	0.00	04/01/2021				False	0
011-110-600250 Alarms				Alarms					
	3/17/2021	165.13	0.00	04/01/2021				False	0
012-120-600220 Communication Services				Alarms					
	3/17/2021	144.24	0.00	04/01/2021				False	0
012-120-600250 Alarms				Alarms					
Total:		413.35							
CenturyLink Total:		413.35							
Cintas First Aid & Safety									
cinta									
5056101826	3/22/2021	61.67	0.00	04/01/2021				False	0
001-650-608000 Supplies				1st Aid Box - City Hall					
5056101826 Total:		61.67							
5056101875	3/22/2021	68.05	0.00	04/01/2021				False	0

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
012-125-608000 Supplies				1st Aid Box - City shops					
5056101875 Total:		68.05							
Cintas First Aid & Safety T		129.72							
CMI Software Corp cmiso									
11507	3/24/2021	24,250.00	0.00	04/01/2021				False	0
001-400-600220 Communication Services				PD Essential Annual Licenses: April 2021-March 2022					
11507 Total:		24,250.00							
CMI Software Corp Total:		24,250.00							
Demco Inc. demco									
6916374	3/2/2021	125.21	0.00	04/01/2021				False	0
001-700-600100 Office Supplies				Library supplies: Back date due slips / paper jackets					
6916374 Total:		125.21							
Demco Inc. Total:		125.21							
Driftwood Consulting drico									
	3/31/2021	200.00	0.00	04/01/2021				False	0
001-100-608100 Contract & Other Services				Prepare April 2021 Newsletter					
Total:		200.00							
Driftwood Consulting Tota		200.00							
Gale/CENGAGE Learning gale									

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
73979502	3/16/2021	55.48	0.00	04/01/2021				False	0
001-700-603500 Books & Materials				Library books/materials: We Begin at the End, Surviving Sa					
73979502 Total:		55.48							
73989047	3/17/2021	45.73	0.00	04/01/2021				False	0
001-700-603500 Books & Materials				Library books/materials: A Good day for a massacre, Death					
73989047 Total:		45.73							
74022326	3/23/2021	55.48	0.00	04/01/2021				False	0
001-700-603500 Books & Materials				Library books/materials: Meant to be, Danger in numbers					
74022326 Total:		55.48							
Gale/CENGAGE Learning		156.69							
GC Systems gcsys									
5430	3/19/2021	4,100.00	0.00	04/01/2021				False	0
012-125-608100 Contract & Other Services				Yearly maintenance on CLA-Val Control Valves					
5430 Total:		4,100.00							
GC Systems Total:		4,100.00							
Govern Finance Officers Assoc. govfi									
2123002	3/30/2021	160.00	0.00	04/01/2021				False	0
001-100-600700 Membership & Subscription				Membership renewal/Judy Richter/ 5/1/21 - 4/30.22 / ID#30					
2123002 Total:		160.00							
Govern Finance Officers A		160.00							
Grainger Company grain									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
9827290967	3/5/2021	35.38	0.00	04/01/2021				False	0
013-130-608000 Supplies				WWTP - Fuse holder, 12 amp fuses					
9827290967 Total:		35.38							
9837092437	3/15/2021	192.06	0.00	04/01/2021				False	0
011-110-600300 Equipment Repair				PW - 12 vdc diaphragm pump					
9837092437 Total:		192.06							
Grainger Company Total:		227.44							
Moonlight BPO LLC									
moobpo									
126156	3/31/2021	152.50	0.00	04/01/2021				False	0
013-135-600150 Data Processing Support				March Newsletter / UB flyer					
126156	3/31/2021	152.50	0.00	04/01/2021				False	0
013-130-600150 Data Processing Support				March Newsletter / UB flyer					
126156	3/31/2021	152.50	0.00	04/01/2021				False	0
012-120-600150 Data Processing Support				March Newsletter / UB flyer					
126156	3/31/2021	152.50	0.00	04/01/2021				False	0
012-125-600150 Data Processing Support				March Newsletter / UB flyer					
126156 Total:		610.00							
126158	3/31/2021	259.83	0.00	04/01/2021				False	0
012-120-600150 Data Processing Support				UB Statements - March billing					
126158	3/31/2021	259.83	0.00	04/01/2021				False	0
012-125-600150 Data Processing Support				UB Statements - March billing					
126158	3/31/2021	259.83	0.00	04/01/2021				False	0
013-130-600150 Data Processing Support				UB Statements - March billing					
126158	3/31/2021	259.83	0.00	04/01/2021				False	0
013-135-600150 Data Processing Support				UB Statements - March billing					
126158 Total:		1,039.32							
Moonlight BPO LLC Total		1,649.32							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
NW Natural Gas Co.									
nwnat									
	3/18/2021	38.17	0.00	04/01/2021				False	0
001-400-600240 Natural Gas				PD - Natural Gas					
	3/18/2021	33.87	0.00	04/01/2021				False	0
001-100-600240 Natural Gas				CH - Natural Gas					
	3/18/2021	629.74	0.00	04/01/2021				False	0
001-700-600210 Electricity				Library - Natural Gas					
Total:		701.78							
NW Natural Gas Co. Total:		701.78							
Pioneer Printing, Inc.									
piopr									
74700	3/12/2021	29.00	0.00	04/01/2021				False	0
001-100-608000 Supplies				Notary stamp / Nancy Noteboom					
74700 Total:		29.00							
Pioneer Printing, Inc. Total		29.00							
Rexel USA, Inc.									
plael									
1J00362	3/5/2021	31.73	0.00	04/01/2021				False	0
013-130-608000 Supplies				WWTP - electrical supplies					
1J00362 Total:		31.73							
Rexel USA, Inc. Total:		31.73							
Staples Advantage									
staad									
3472080275	3/13/2021	115.18	0.00	04/01/2021				False	0
012-120-608000 Supplies				WTP - office supplies: paper, pens,deskpad, organizer tray					

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
3472080275 Total:		115.18							
Staples Advantage Total:		115.18							
TMG Services, Inc. tmgse									
0046412-IN	3/26/2021	566.00	0.00	04/01/2021				False	0
012-120-600400 Facility Needs				WTP - 1" Brass x 1/2" PVC solution tube w/ check valve					
0046412-IN Total:		566.00							
TMG Services, Inc. Total:		566.00							
USA BlueBook usabl									
509625	2/22/2021	380.07	0.00	04/01/2021				False	0
013-130-608000 Supplies				WWTP - XL Gloves					
509625 Total:		380.07							
523215	3/5/2021	199.14	0.00	04/01/2021				False	0
013-130-608000 Supplies				WWTP - 5 blue/white tube assemblies					
523215 Total:		199.14							
USA BlueBook Total:		579.21							
Verizon Wireless verwi									
9875738382	3/18/2021	80.02	0.00	04/01/2021				False	0
001-500-600220 Communication Services				FD - Cellular charges					
9875738382	3/18/2021	651.98	0.00	04/01/2021				False	0
001-400-600220 Communication Services				PD - Cellular charges					
9875738382 Total:		732.00							

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
Verizon Wireless Total:		732.00							
Wire Works LLC									
wirwo									
9773	3/26/2021	346.80	0.00	04/01/2021				False	0
001-400-600350 Vehicle Maint & Repair				PD -#389 repair radar antenna / #107 Jotto Desk arm rest					
9773 Total:		346.80							
Wire Works LLC Total:		346.80							
Yaquina Boat Equipment									
yaqbo									
39370	2/4/2021	105.56	0.00	04/01/2021				False	0
011-110-600300 Equipment Repair				Aluminum sheet to repair paint trailer					
39370 Total:		105.56							
Yaquina Boat Equipment T		105.56							
Report Total:		37,310.07							

Accounts Payable

To Be Paid Proof List

User: nnoteboom
Printed: 04/09/2021 - 9:29AM
Batch: 00003.04.2021 - AP 4.9.2021

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
Alan Brown Tire Center									
alabr									
72500451856	3/29/2021	559.48	0.00	04/09/2021				False	0
001-650-600300 Equipment Maint & Repair				Equip #1104 / Ranger / new tires					
72500451856 Total:		559.48							
72600253695	3/2/2021	29.00	0.00	04/09/2021				False	0
011-110-601500 Gas, Oil & Tires				Backhoe 410D / flat tire repair					
72600253695 Total:		29.00							
72600255826	3/27/2021	60.99	0.00	04/09/2021				False	0
011-110-601500 Gas, Oil & Tires				Case backhoe repair					
72600255826 Total:		60.99							
72600256727	4/7/2021	69.00	0.00	04/09/2021				False	0
011-110-608175 Street Sweeping				street sweeper / flat tire repair					
72600256727 Total:		69.00							
Alan Brown Tire Center To		718.47							
All Traffic Solutions, Inc.									
alltr									
SIN028059	3/5/2021	1,500.00	0.00	04/09/2021				False	0
001-400-608100 Contract & Other Services				App, traffic suite, equipment management, reporting, image					
SIN028059 Total:		1,500.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	All Traffic Solutions, Inc. T	1,500.00							
Alsco									
alsco									
LPOR2629773	3/3/2021	32.95	0.00	04/09/2021				False	0
012-125-608000 Supplies				Laundry					
	LPOR2629773 Total:	32.95							
LPOR2629776	3/3/2021	40.57	0.00	04/09/2021				False	0
012-120-608000 Supplies				Laundry					
	LPOR2629776 Total:	40.57							
LPOR2629782	3/3/2021	57.03	0.00	04/09/2021				False	0
013-130-608000 Supplies				Laundry					
	LPOR2629782 Total:	57.03							
LPOR2632950	3/10/2021	32.95	0.00	04/09/2021				False	0
012-125-608000 Supplies				Laundry					
	LPOR2632950 Total:	32.95							
LPOR2635884	3/17/2021	32.95	0.00	04/09/2021				False	0
012-125-608000 Supplies				Laundry					
	LPOR2635884 Total:	32.95							
LPOR2635887	3/17/2021	40.57	0.00	04/09/2021				False	0
012-120-608000 Supplies				Laundry					
	LPOR2635887 Total:	40.57							
LPOR2638900	3/24/2021	32.95	0.00	04/09/2021				False	0
012-125-608000 Supplies				Laundry					
	LPOR2638900 Total:	32.95							
LPOR2638905	3/24/2021	57.03	0.00	04/09/2021				False	0
013-130-608000 Supplies				Laundry					

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
LPOR2638905 Total:		57.03							
LPOR2641818	3/31/2021	32.95	0.00	04/09/2021				False	0
012-125-608000 Supplies				Laundry					
LPOR2641818 Total:		32.95							
LPOR2641821	3/31/2021	40.57	0.00	04/09/2021				False	0
012-120-608000 Supplies				Laundry					
LPOR2641821 Total:		40.57							
Alsco Total:		400.52							
Backflow Management, Inc. BACMA									
10617	3/23/2021	110.00	0.00	04/09/2021				False	0
012-125-600300 Equipment Maint & Repair				2021 Gauge Calibration					
10617 Total:		110.00							
10623	3/29/2021	110.00	0.00	04/09/2021				False	0
012-125-600300 Equipment Maint & Repair				backflow Gauge Calibration					
10623 Total:		110.00							
Backflow Management, Inc		220.00							
Barker, Michael barmi									
	3/10/2021	6.00	0.00	04/09/2021				False	0
013-135-600600 Travel & Training				Meal reimbursement / training class					
	3/10/2021	9.15	0.00	04/09/2021				False	0
013-135-600600 Travel & Training				Meal reimbursement / training class					
	3/11/2021	9.25	0.00	04/09/2021				False	0
013-135-600600 Travel & Training				Meal reimbursement / training class					
	3/11/2021	10.78	0.00	04/09/2021				False	0
013-135-600600 Travel & Training				Meal reimbursement / training class					

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
	3/24/2021	7.75	0.00	04/09/2021				False	0
013-135-600600 Travel & Training				Meal reimbursement / training class					
	4/7/2021	42.50	0.00	04/09/2021				False	0
001-650-608000 Supplies				Boots / reimbursement					
	4/7/2021	42.50	0.00	04/09/2021				False	0
011-110-608000 Supplies				Boots / reimbursement					
	4/7/2021	42.50	0.00	04/09/2021				False	0
012-120-608000 Supplies				Boots / reimbursement					
	4/7/2021	42.49	0.00	04/09/2021				False	0
013-130-608000 Supplies				Boots / reimbursement					
Total:		212.92							
Barker, Michael Total:		212.92							
Barrett Business Services, Inc barbu									
3175565	4/2/2021	552.00	0.00	04/09/2021				False	0
013-135-608100 Contract & Other Services				Temp EE - Leslie Zuspan					
3175565 Total:		552.00							
Barrett Business Services,		552.00							
Best Pots, Inc. bespo									
A-429314	3/5/2021	40.00	0.00	04/09/2021				False	0
001-650-608100 Contract & Other Services				Portable unit - serviced					
A-429314 Total:		40.00							
A-429715	3/12/2021	105.40	0.00	04/09/2021				False	0
001-650-608100 Contract & Other Services				Portable unit - rented					
A-429715 Total:		105.40							
A-429764	3/12/2021	40.00	0.00	04/09/2021				False	0
001-650-608100 Contract & Other Services				Portable unit - serviced					

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
A-429764 Total:		40.00							
A-429765	3/12/2021	40.00	0.00	04/09/2021				False	0
001-650-608100 Contract & Other Services				Portable unit - serviced					
A-429765 Total:		40.00							
A-430109	3/19/2021	40.00	0.00	04/09/2021				False	0
001-650-608100 Contract & Other Services				Portable unit - serviced					
A-430109 Total:		40.00							
A-430245	3/19/2021	131.46	0.00	04/09/2021				False	0
001-650-608100 Contract & Other Services				Portable unit - rented					
A-430245 Total:		131.46							
A-430470	3/26/2021	40.00	0.00	04/09/2021				False	0
001-650-608100 Contract & Other Services				Portable unit - serviced					
A-430470 Total:		40.00							
A-430471	3/26/2021	40.00	0.00	04/09/2021				False	0
001-650-608100 Contract & Other Services				Portable unit - serviced					
A-430471 Total:		40.00							
Best Pots, Inc. Total:		476.86							
Civil West Engineering civwe									
2902.043.004	4/1/2021	1,847.54	0.00	04/09/2021				False	0
041-410-600420 Systems Repair				Skyline Reservoir repairs					
2902.043.004 Total:		1,847.54							
2902.044.004	4/1/2021	1,483.25	0.00	04/09/2021				False	0
001-100-608100 Contract & Other Services				Cell Tower survey & easements					

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
2902.044.004 Total:		1,483.25							
2902.047.007 042-420-620550 I & I Improvement	4/1/2021	2,860.50	0.00	04/09/2021 WWTP Discharge outfall pipe design				False	0
2902.047.007 Total:		2,860.50							
2902.048.001 042-420-600420 Systems Repair	4/1/2021	501.00	0.00	04/09/2021 NE Sturdevant Rd. sanitary sewer extension				False	0
2902.048.001 Total:		501.00							
Civil West Engineering Tot		6,692.29							
Cohen & Park cohpa									
10345 065-650-605260 Main St Program	3/25/2021	2,403.00	0.00	04/09/2021 Banners for Arts Revitalization				False	0
10345 Total:		2,403.00							
Cohen & Park Total:		2,403.00							
Copeland Lumber Yards, Inc. coplu									
2103-020853 001-650-600400 Facility Needs	3/2/2021	82.57	0.00	04/09/2021 sheet rock, screws, cornerbead				False	0
2103-020853 Total:		82.57							
2103-038798 012-125-600420 Systems Repair	3/31/2021	128.08	0.00	04/09/2021 Chemical dog house				False	0
2103-038798 Total:		128.08							
2104-041490 011-110-600420 Systems Repair	4/5/2021	90.12	0.00	04/09/2021 Sidewalk & curb repairs				False	0

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
2104-041490 Total:		90.12							
Copeland Lumber Yards, In		300.77							
Corporate Payment Systems corpa									
	3/1/2021	17.17	0.00	04/09/2021				False	0
001-400-608100 Contract & Other Services				UPS - PD Inv #R081					
	3/8/2021	15.24	0.00	04/09/2021				False	0
001-400-608100 Contract & Other Services				UPS - PD Inv #R091					
	3/9/2021	6.99	0.00	04/09/2021				False	0
001-100-600100 Office Supplies				Amazon - office supplies					
	3/9/2021	5.90	0.00	04/09/2021				False	0
001-100-600100 Office Supplies				Amazon - office supplies					
	3/10/2021	17.95	0.00	04/09/2021				False	0
001-100-600100 Office Supplies				Amazon - office supplies					
	3/13/2021	74.17	0.00	04/09/2021				False	0
001-100-600100 Office Supplies				Amazon - office supplies					
	3/10/2021	75.00	0.00	04/09/2021				False	0
001-800-600700 Membership & Subscription				OACA Membership fee / Noteboom					
	3/19/2021	75.00	0.00	04/09/2021				False	0
001-800-600700 Membership & Subscription				OACA Membership fee / Olivieri					
	3/17/2021	599.00	0.00	04/09/2021				False	0
001-100-600600 Travel & Training				HR Answers training / Olivieri					
	3/18/2021	28.98	0.00	04/09/2021				False	0
001-100-600100 Office Supplies				Quill / copy paper					
	3/18/2021	28.98	0.00	04/09/2021				False	0
001-800-600100 Office Supplies				Quill / copy paper					
	3/18/2021	19.98	0.00	04/09/2021				False	0
001-900-600150 Data Processing Support				Crashplan - offsite backup monthly fee					
	3/4/2021	25.00	0.00	04/09/2021				False	0
001-100-600600 Travel & Training				LOC Webinar registration - Figueroa					
	3/6/2021	54.99	0.00	04/09/2021				False	0
001-900-600700 Membership & Subscription				Zoom - online meeting platform- subscription					
	3/3/2021	40.18	0.00	04/09/2021				False	0
001-700-600100 Office Supplies				Staples					
	3/3/2021	12.99	0.00	04/09/2021				False	0

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
001-700-600100 Office Supplies				Adobe					
	3/8/2021	100.00	0.00	04/09/2021				False	0
001-700-600100 Office Supplies				Stamps.com					
	3/25/2021	100.00	0.00	04/09/2021				False	0
001-700-600100 Office Supplies				Stamps.com					
	3/24/2021	17.99	0.00	04/09/2021				False	0
001-700-600100 Office Supplies				Stamps.com					
	3/11/2021	86.75	0.00	04/09/2021				False	0
001-700-600100 Office Supplies				Cobblestone					
	3/11/2021	8.99	0.00	04/09/2021				False	0
001-700-600100 Office Supplies				Amazon					
	3/10/2021	225.00	0.00	04/09/2021				False	0
001-700-600700 Membership & Subscription				ALA American Library Assoc					
	3/11/2021	79.95	0.00	04/09/2021				False	0
001-700-608000 Supplies				Amazon					
	3/11/2021	29.38	0.00	04/09/2021				False	0
001-700-603500 Books & Materials				Amazon					
	3/11/2021	13.99	0.00	04/09/2021				False	0
001-700-603500 Books & Materials				Amazon					
	3/22/2021	22.99	0.00	04/09/2021				False	0
001-700-603500 Books & Materials				Amazon					
	3/22/2021	19.94	0.00	04/09/2021				False	0
001-700-608000 Supplies				Amazon					
	6/24/2021	1,468.00	0.00	04/09/2021				False	0
035-350-621700 Library				Jingzhi / Replace the outdoor sign					
	3/24/2021	3.95	0.00	04/09/2021				False	0
001-400-608000 Supplies				JC Market / bday card					
	3/24/2021	6.58	0.00	04/09/2021				False	0
001-400-608000 Supplies				Toledo Feed & Seed bday					
	6/14/2021	76.25	0.00	04/09/2021				False	0
001-400-608000 Supplies				Abbeys Pizza / Patrol mtg					
	3/9/2021	50.00	0.00	04/09/2021				False	0
001-400-600700 Membership & Subscriptions				IAPE					
	3/2/2021	285.35	0.00	04/09/2021				False	0
001-650-608000 Supplies				Sherwin Williams / paint for PD					
	3/3/2021	184.94	0.00	04/09/2021				False	0
001-400-608000 Supplies				Amazon - shelves					
	3/14/2021	160.00	0.00	04/09/2021				False	0
001-400-608000 Supplies				Amazon - gloves					

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
	3/14/2021	77.90	0.00	04/09/2021				False	0
001-400-608000 Supplies				Amazon - gloves					
	3/9/2021	21.48	0.00	04/09/2021				False	0
001-400-600100 Office Supplies				Amazon - office supplies for tele week					
	3/9/2021	79.40	0.00	04/09/2021				False	0
001-400-600100 Office Supplies				Amazon - office supplies					
	3/12/2021	31.98	0.00	04/09/2021				False	0
001-400-600100 Office Supplies				Amazon - paper cups					
	3/18/2021	188.44	0.00	04/09/2021				False	0
001-400-600100 Office Supplies				Amazon - monitor cables					
	3/23/2021	17.29	0.00	04/09/2021				False	0
001-400-600100 Office Supplies				Amazon - office supplies					
	3/23/2021	52.59	0.00	04/09/2021				False	0
001-400-600100 Office Supplies				Amazon - plates					
	3/18/2021	119.89	0.00	04/09/2021				False	0
001-400-608100 Contract & Other Services				Amazon - Holster					
	3/9/2021	596.00	0.00	04/09/2021				False	0
001-400-607500 Special Purchases				Amazon - Monitors					
	2/26/2021	74.46	0.00	04/09/2021				False	0
001-500-600600 Travel & Training				Amazon - IFSTA Manual					
	3/8/2021	6.99	0.00	04/09/2021				False	0
001-500-600600 Travel & Training				Microsoft 365 subscription					
	3/18/2021	99.00	0.00	04/09/2021				False	0
001-500-600600 Travel & Training				Event Scribe - virtual pub ed class					
	2/26/2021	74.02	0.00	04/09/2021				False	0
001-500-608000 Supplies				IRIS USA - plastic storage boxes					
	2/26/2021	18.99	0.00	04/09/2021				False	0
001-500-608000 Supplies				IRIS USA - vacuum storage bags					
	3/5/2021	247.00	0.00	04/09/2021				False	0
001-500-608000 Supplies				Knox Knox padlock					
	3/8/2021	853.74	0.00	04/09/2021				False	0
001-500-608000 Supplies				Life assist medical supplies					
	2/27/2021	51.00	0.00	04/09/2021				False	0
001-500-600300 Equipment Maint & Repair				Amazon - Zento trailer receiver pin locks					
	3/9/2021	173.90	0.00	04/09/2021				False	0
001-500-600700 Membership & Subscription				Builders book - code book					
	3/18/2021	860.00	0.00	04/09/2021				False	0
001-500-608100 Contract & Other Services				OHD - Fittester calibration					

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
Total:		7,681.64							
Corporate Payment System		7,681.64							
Earth2o ear2o									
591804	3/5/2021	19.99	0.00	04/09/2021				False	0
013-130-608000 Supplies				H20					
591804 Total:		19.99							
591836	3/5/2021	19.49	0.00	04/09/2021				False	0
001-500-608100 Contract & Other Services				H20					
591836 Total:		19.49							
591838	3/5/2021	39.99	0.00	04/09/2021				False	0
001-400-608100 Contract & Other Services				H20					
591838 Total:		39.99							
591842	3/5/2021	15.99	0.00	04/09/2021				False	0
012-125-608000 Supplies				H20					
591842 Total:		15.99							
779576	3/31/2021	9.00	0.00	04/09/2021				False	0
012-125-608000 Supplies				base fee for H20					
779576 Total:		9.00							
Earth2o Total:		104.46							
East Linc County Emergency Responders ELCER									
	4/1/2021	3,750.00	0.00	04/09/2021				False	0
001-500-608150 Volunteer Program				Volunteer payment					

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
Total:		3,750.00							
East Linc County Emergen		3,750.00							
Ferguson #3011 Waterworks feren									
0969003	3/18/2021	581.19	0.00	04/09/2021				False	0
013-135-608000 Supplies				Cleanouts; lids, box, frame					
0969003 Total:		581.19							
0969827	3/18/2021	924.00	0.00	04/09/2021				False	0
011-110-608000 Supplies				50 lb bag cold asphalt					
0969827 Total:		924.00							
0970043	3/22/2021	914.40	0.00	04/09/2021				False	0
012-125-600420 Systems Repair				Registers					
0970043 Total:		914.40							
Ferguson #3011 Waterwork		2,419.59							
Grainger Company grain									
9843157737	3/19/2021	132.32	0.00	04/09/2021				False	0
013-135-608000 Supplies				anchor shackles, carbon steel					
9843157737 Total:		132.32							
Grainger Company Total:		132.32							
Hach Company hacco									
12382920	3/25/2021	1,064.00	0.00	04/09/2021				False	0
012-120-608000 Supplies				Kit, door assembly complete					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
12382920 Total:		1,064.00							
Hach Company Total:		1,064.00							
Illinois Library Association									
illli									
189189	3/23/2021	496.38	0.00	04/09/2021				False	0
001-700-606500 Youth Program Support				Youth program supplies					
189189 Total:		496.38							
Illinois Library Association		496.38							
Net Assets									
netas									
85-202103	4/1/2021	109.00	0.00	04/09/2021				False	0
001-900-608100 Contract & Other Services				Lien searches for March 2021					
85-202103 Total:		109.00							
Net Assets Total:		109.00							
NW Natural Gas Co.									
nwnat									
	3/18/2021	511.55	0.00	04/09/2021				False	0
001-500-600240 Natural Gas				FD Natural gas					
Total:		511.55							
NW Natural Gas Co. Total:		511.55							
One Call Concepts, Inc.									
oneca									
1030499	3/31/2021	33.60	0.00	04/09/2021				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
012-125-608100 Contract & Other Services				28 tickets					
1030499	3/31/2021	33.60	0.00	04/09/2021				False	0
013-135-608100 Contract & Other Services				28 tickets					
1030499 Total:		67.20							
One Call Concepts, Inc. To		67.20							
Osterlund, Atty P.C., Paul									
ostpa									
	3/31/2021	3,000.00	0.00	04/09/2021				False	0
001-100-608100 Contract & Other Services				Contract attorney services / March 2021					
Total:		3,000.00							
Osterlund, Atty P.C., Paul		3,000.00							
Peterson, Justin									
juspe									
	3/31/2021	308.00	0.00	04/09/2021				False	0
001-100-608100 Contract & Other Services				Mileage reimbursement					
Total:		308.00							
Peterson, Justin Total:		308.00							
Port of Toledo									
porto									
22236	4/5/2021	16,000.00	0.00	04/09/2021				False	0
065-650-605380 Electric Vehicle Charging				Electric Vehicle Charging Station					
22236 Total:		16,000.00							
Port of Toledo Total:		16,000.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Rasmussen, Rickey									
rasri									
	3/10/2021	8.90	0.00	04/09/2021				False	0
013-135-600600 Travel & Training				Meal reimbursement					
	3/11/2021	9.18	0.00	04/09/2021				False	0
013-135-600600 Travel & Training				Meal reimbursement					
	3/11/2021	10.78	0.00	04/09/2021				False	0
013-135-600600 Travel & Training				Meal reimbursement					
Total:		28.86							
Rasmussen, Rickey Total:		28.86							
Rexel USA, Inc.									
plael									
1K27564	3/22/2021	197.24	0.00	04/09/2021				False	0
001-500-600300 Equipment Maint & Repair				electrical parts					
1K27564 Total:		197.24							
Rexel USA, Inc. Total:		197.24							
Rexius									
rexiu									
747220	3/3/2021	1,931.00	0.00	04/09/2021				False	0
001-650-600300 Equipment Maint & Repair				40 yards Fiberex for Playground parks					
747220 Total:		1,931.00							
Rexius Total:		1,931.00							
Saavedra, Ricardo									
saari									
	3/2/2021	24.99	0.00	04/09/2021				False	0
012-120-608000 Supplies				Reimbursement for computer camera					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Total:		24.99							
Saavedra, Ricardo Total:		24.99							
Sonsray Machinery, LLC									
sonra									
P19421-11	3/23/2021	103.65	0.00	04/09/2021				False	0
011-110-600300 Equipment Repair				Fuel leak repair on 2001 Case Backhoe					
P19421-11 Total:		103.65							
Sonsray Machinery, LLC T		103.65							
Springbrook Software LLC									
spsof									
INV-005878	4/5/2021	362.50	0.00	04/09/2021				False	0
012-125-600100 Office Supplies				UB Civic pay web fees / March 2021					
INV-005878	4/5/2021	362.50	0.00	04/09/2021				False	0
013-135-600100 Office Supplies				UB Civic pay web fees / March 2021					
INV-005878 Total:		725.00							
Springbrook Software LLC		725.00							
TCB Security Services, Inc.									
tcbse									
231132	4/1/2021	3,261.00	0.00	04/09/2021				False	0
001-400-607000 Abatement Program				Code Enforcement Office / contract services					
231132 Total:		3,261.00							
TCB Security Services, Inc		3,261.00							
Toledo Feed & Seed									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
tolfe									
7647-1	2/3/2021	189.99	0.00	04/09/2021				False	0
012-120-608000 Supplies				work boots					
7647-1 Total:		189.99							
Toledo Feed & Seed Total:		189.99							
TWGW Inc. Napa Auto Parts									
twgw									
861328	3/2/2021	71.99	0.00	04/09/2021				False	0
035-350-621700 Library				Library sign					
861328 Total:		71.99							
TWGW Inc. Napa Auto Pa		71.99							
Userful Corporation									
USERFUL									
7390	2/24/2021	1,194.00	0.00	04/09/2021				False	0
001-700-600150 Data Processing Support				VIDEO Walls: New Desktop & Public Use Workstations 1					
7390 Total:		1,194.00							
Userful Corporation Total:		1,194.00							
Valley Fire Control, Inc,									
valfi									
95007	3/26/2021	230.75	0.00	04/09/2021				False	0
001-650-600400 Facility Needs				PW - Fire Extinguiser Annual maintenance					
95007	3/26/2021	230.75	0.00	04/09/2021				False	0
011-110-600400 Facility Needs				PW - Fire Extinguiser Annual maintenance					
95007	3/26/2021	230.75	0.00	04/09/2021				False	0
012-125-600400 Facility Needs				PW - Fire Extinguiser Annual maintenance					
95007	3/26/2021	230.75	0.00	04/09/2021				False	0
013-135-600400 Building Repair				PW - Fire Extinguiser Annual maintenance					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
95007 Total:		923.00							
95013	3/26/2021	65.07	0.00	04/09/2021				False	0
001-650-600400 Facility Needs				WWTP / WTP - Fire Extinguiser Annual maintenance					
95013	3/26/2021	65.06	0.00	04/09/2021				False	0
011-110-600400 Facility Needs				WWTP / WTP - Fire Extinguiser Annual maintenance					
95013	3/26/2021	65.06	0.00	04/09/2021				False	0
012-125-600400 Facility Needs				WWTP / WTP - Fire Extinguiser Annual maintenance					
95013	3/26/2021	65.06	0.00	04/09/2021				False	0
013-135-600400 Building Repair				WWTP / WTP - Fire Extinguiser Annual maintenance					
95013 Total:		260.25							
Valley Fire Control, Inc, To		1,183.25							
Wave Coasc									
121457001-8745	4/1/2021	186.87	0.00	04/09/2021				False	0
001-400-600220 Communication Services				Phone lines					
121457001-8745	4/1/2021	58.40	0.00	04/09/2021				False	0
001-500-600220 Communication Services				Phone lines					
121457001-8745	4/1/2021	104.48	0.00	04/09/2021				False	0
001-700-600220 Communication Services				Phone lines					
121457001-8745	4/1/2021	11.68	0.00	04/09/2021				False	0
001-650-600220 Communication Services				Phone lines					
121457001-8745	4/1/2021	175.19	0.00	04/09/2021				False	0
001-100-600220 Communication Services				Phone lines					
121457001-8745	4/1/2021	9.35	0.00	04/09/2021				False	0
011-110-600220 Communication Services				Phone lines					
121457001-8745	4/1/2021	9.34	0.00	04/09/2021				False	0
012-120-600220 Communication Services				Phone lines					
121457001-8745	4/1/2021	9.34	0.00	04/09/2021				False	0
013-130-600220 Communication Services				Phone lines					
121457001-8745	4/1/2021	9.34	0.00	04/09/2021				False	0
012-125-600220 Communication Services				Phone lines					
121457001-8745	4/1/2021	9.35	0.00	04/09/2021				False	0
013-135-600220 Communication Services				Phone lines					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
121457001-8745 Total:		583.34							
Wave Total:		583.34							
Report Total:		58,615.28							

Accounts Payable

To Be Paid Proof List

User: nnoteboom
Printed: 04/16/2021 - 8:58AM
Batch: 00005.04.2021 - AP 4.16.2021

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Advertee's									
adver									
17052	2/12/2021	294.38	0.00	04/16/2021				False	0
001-650-608000 Supplies				PW T-shirts x65					
17052	2/12/2021	294.38	0.00	04/16/2021				False	0
011-110-608000 Supplies				PW T-shirts x65					
17052	2/12/2021	294.38	0.00	04/16/2021				False	0
012-120-608000 Supplies				PW T-shirts x65					
17052	2/12/2021	294.37	0.00	04/16/2021				False	0
012-125-608000 Supplies				PW T-shirts x65					
17052	2/12/2021	294.37	0.00	04/16/2021				False	0
013-130-608000 Supplies				PW T-shirts x65					
17052	2/12/2021	294.37	0.00	04/16/2021				False	0
013-135-608000 Supplies				PW T-shirts x65					
17052 Total:		1,766.25							
Advertee's Total:		1,766.25							
Backflow Apparatus & Valve Co.									
bacap									
997013	4/9/2021	102.30	0.00	04/16/2021				False	0
012-125-600420 Systems Repair				Backflow repair kits					
997013 Total:		102.30							
Backflow Apparatus & Val		102.30							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Baker & Taylor, LLC									
bakta									
0003091877	5/3/2018	-10.70	0.00	04/16/2021				False	0
001-700-603500 Books & Materials				Library books/materials					
	0003091877 Total:	-10.70							
0003095481	5/17/2018	-15.47	0.00	04/16/2021				False	0
001-700-603500 Books & Materials				Library books/materials					
	0003095481 Total:	-15.47							
0003161148	4/30/2019	-20.07	0.00	04/16/2021				False	0
001-700-603500 Books & Materials				Library books/materials					
	0003161148 Total:	-20.07							
0003182729	9/9/2019	-17.85	0.00	04/16/2021				False	0
001-700-603500 Books & Materials				Library books/materials					
	0003182729 Total:	-17.85							
0003226233	1/6/2021	-6.39	0.00	04/16/2021				False	0
001-700-603500 Books & Materials				Library books/materials					
	0003226233 Total:	-6.39							
2035380683	7/23/2020	225.48	0.00	04/16/2021				False	0
001-700-603500 Books & Materials				Library books/materials: x13					
	2035380683 Total:	225.48							
2035380772	7/24/2020	79.89	0.00	04/16/2021				False	0
001-700-603500 Books & Materials				Library books/materials: x4					
	2035380772 Total:	79.89							
2035875757	3/31/2021	276.91	0.00	04/16/2021				False	0
001-700-603500 Books & Materials				Library books/materials: x13					
	2035875757 Total:	276.91							
H48961030	7/23/2020	11.05	0.00	04/16/2021				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
001-700-603500 Books & Materials				Library books/materials					
H48961030 Total:		11.05							
H48963010	7/23/2020	11.05	0.00	04/16/2021				False	0
001-700-603500 Books & Materials				Library books/materials					
H48963010 Total:		11.05							
H48966130	7/23/2020	11.09	0.00	04/16/2021				False	0
001-700-603500 Books & Materials				Library books/materials:Frasier: Complete Final Sea					
H48966130 Total:		11.09							
H54824630	3/25/2021	44.38	0.00	04/16/2021				False	0
001-700-603500 Books & Materials				Library books/materials: Perfect Planet / Promising Young \					
H54824630 Total:		44.38							
H54959160	4/8/2021	14.05	0.00	04/16/2021				False	0
001-700-603500 Books & Materials				Library books/materials: Shadow in the Cloud					
H54959160 Total:		14.05							
H54962760	4/8/2021	14.79	0.00	04/16/2021				False	0
001-700-603500 Books & Materials				Library books/materials: Toll					
H54962760 Total:		14.79							
H637339CM	7/10/2020	-31.73	0.00	04/16/2021				False	0
001-700-603500 Books & Materials				Library books/materials					
H637339CM Total:		-31.73							
T24013480	3/19/2021	22.19	0.00	04/16/2021				False	0
001-700-603500 Books & Materials				Library books/materials: Soul					
T24013480 Total:		22.19							
T360774CM	5/14/2018	-22.19	0.00	04/16/2021				False	0
001-700-603500 Books & Materials				Library books/materials					

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
T360774CM Total:		-22.19							
Baker & Taylor, LLC Total		586.48							
Barrett Business Services, Inc barbu									
3176081	4/9/2021	552.00	0.00	04/16/2021				False	0
001-100-620500 Equipment				Temp EE: Leslie Zuspan					
3176081 Total:		552.00							
Barrett Business Services,		552.00							
Blackstone Publishing blapu									
1215853	4/10/2021	69.90	0.00	04/16/2021				False	0
001-700-603500 Books & Materials				Library Books: The Red Book / Ocean Prey					
1215853 Total:		69.90							
Blackstone Publishing Tota		69.90							
Brenntag Pacific, Inc. brepa									
BPI135187	4/7/2021	1,726.28	0.00	04/16/2021				False	0
012-120-608000 Supplies				WTP - 50# Soda Ash, dense					
BPI135187 Total:		1,726.28							
Brenntag Pacific, Inc. Tota		1,726.28							
Capital One Trade Credit bluta									
47357511	3/9/2021	167.99	0.00	04/16/2021				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
011-110-600300 Equipment Repair				Equip #1101 - fuel tank pump					
47357511 Total:		167.99							
47477803	3/25/2021	29.00	0.00	04/16/2021				False	0
012-120-608000 Supplies				Farm & ran					
47477803 Total:		29.00							
Capital One Trade Credit T		196.99							
Carson Oil Co caroi									
CP-00307039	3/31/2021	168.91	0.00	04/16/2021				False	0
012-120-601500 Gas, Oil & Tires				WTP - fuel					
CP-00307039	3/31/2021	40.00	0.00	04/16/2021				False	0
013-130-601500 Gas, Oil & Tires				WWTP - fuel					
CP-00307039	3/31/2021	466.31	0.00	04/16/2021				False	0
011-110-601500 Gas, Oil & Tires				PW - fuel					
CP-00307039	3/31/2021	466.31	0.00	04/16/2021				False	0
012-125-601500 Gas, Oil & Tires				PW - fuel					
CP-00307039	3/31/2021	466.31	0.00	04/16/2021				False	0
013-135-601500 Gas, Oil & Tires				PW - fuel					
CP-00307039	3/31/2021	466.31	0.00	04/16/2021				False	0
001-650-601500 Gas, Oil & Tires				PW - fuel					
CP-00307039 Total:		2,074.15							
CP-00307629	3/31/2021	303.29	0.00	04/16/2021				False	0
001-400-601500 Gas, Oil & Tires				PD - fuel					
CP-00307629 Total:		303.29							
Carson Oil Co Total:		2,377.44							
Cascade Columbia Distribution Co. casco									
802773	3/24/2021	386.78	0.00	04/16/2021				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
012-120-608000 Supplies				Sodium Hypochlorite					
802773 Total:		386.78							
Cascade Columbia Distribu		386.78							
Central Lincoln PUD cenli									
	4/7/2021	842.87	0.00	04/16/2021				False	0
001-400-600210 Electricity				Electricity					
	4/7/2021	506.81	0.00	04/16/2021				False	0
011-110-600210 Electricity				Electricity					
	4/7/2021	1,536.30	0.00	04/16/2021				False	0
012-125-600210 Electricity				Electricity					
	4/7/2021	2,508.07	0.00	04/16/2021				False	0
013-135-600210 Electricity				Electricity					
	4/7/2021	2,895.91	0.00	04/16/2021				False	0
013-130-600210 Electricity				Electricity					
	4/7/2021	724.71	0.00	04/16/2021				False	0
001-100-600210 Electricity				Electricity					
	4/7/2021	691.94	0.00	04/16/2021				False	0
001-500-600210 Electricity				Electricity					
	4/7/2021	169.58	0.00	04/16/2021				False	0
001-650-600210 Electricity				Electricity					
	4/7/2021	389.89	0.00	04/16/2021				False	0
001-700-600210 Electricity				Electricity					
	4/7/2021	11,375.64	0.00	04/16/2021				False	0
001-900-604400 Street Lights				Electricity					
	4/7/2021	4,618.16	0.00	04/16/2021				False	0
012-120-600210 Electricity				Electricity					
Total:		26,259.88							
Central Lincoln PUD Total		26,259.88							
CenturyLink centl									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	4/5/2021	409.18	0.00	04/16/2021				False	0
001-400-600220 Communication Services				Phones					
	4/5/2021	48.46	0.00	04/16/2021				False	0
011-110-600250 Alarms				Alarms					
	4/5/2021	300.31	0.00	04/16/2021				False	0
012-120-600220 Communication Services				Alarms/Phones/Internet					
	4/5/2021	97.25	0.00	04/16/2021				False	0
013-130-600220 Communication Services				Internet					
	4/5/2021	460.02	0.00	04/16/2021				False	0
013-135-600250 Alarms				Phones/Alarms					
Total:		1,315.22							
CenturyLink Total:		1,315.22							
Corporate Payment Systems corpa									
	3/25/2021	-90.62	0.00	04/16/2021				False	0
011-110-608000 Supplies				Credit from E-Trailer Corp					
	3/10/2021	133.88	0.00	04/16/2021				False	0
013-135-600400 Building Repair				Holiday Inn					
	3/18/2021	63.96	0.00	04/16/2021				False	0
001-650-608000 Supplies				Amazon / computer cameras					
	3/24/2021	102.00	0.00	04/16/2021				False	0
012-125-600400 Facility Needs				Water Distribution Op - Class II Exam - Zuspan					
	3/24/2021	102.00	0.00	04/16/2021				False	0
012-125-600400 Facility Needs				Water Distribution Op - Class I Exam - Hoffman					
Total:		311.22							
Corporate Payment System		311.22							
CTX Business Solutions Inc. ctxco									
IN2567661	4/5/2021	74.74	0.00	04/16/2021				False	0
001-100-600300 Equipment Maint & Repair				copies					

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
IN2567661 Total:		74.74							
IN2568783	4/6/2021	121.59	0.00	04/16/2021				False	0
001-100-600100 Office Supplies				printer contract					
IN2568783	4/6/2021	46.32	0.00	04/16/2021				False	0
001-400-600300 Equipment Maint & Repair				printer contract					
IN2568783	4/6/2021	46.32	0.00	04/16/2021				False	0
001-700-600100 Office Supplies				printer contract					
IN2568783	4/6/2021	28.95	0.00	04/16/2021				False	0
001-500-608100 Contract & Other Services				printer contract					
IN2568783	4/6/2021	28.95	0.00	04/16/2021				False	0
012-120-608100 Contract & Other Services				printer contract					
IN2568783	4/6/2021	28.95	0.00	04/16/2021				False	0
013-130-608100 Contract & Other Services				printer contract					
IN2568783	4/6/2021	9.65	0.00	04/16/2021				False	0
011-110-600100 Office Supplies				printer contract					
IN2568783	4/6/2021	9.65	0.00	04/16/2021				False	0
012-125-600100 Office Supplies				printer contract					
IN2568783	4/6/2021	9.65	0.00	04/16/2021				False	0
013-135-600100 Office Supplies				printer contract					
IN2568783	4/6/2021	9.65	0.00	04/16/2021				False	0
012-120-600100 Office Supplies				printer contract					
IN2568783	4/6/2021	9.65	0.00	04/16/2021				False	0
013-130-600100 Office Supplies				printer contract					
IN2568783	4/6/2021	9.65	0.00	04/16/2021				False	0
001-650-600100 Office Supplies				printer contract					
IN2568783 Total:		358.98							
CTX Business Solutions In		433.72							
Dept of Motor Vehicles									
depmv									
L0020748565	3/31/2021	11.50	0.00	04/16/2021				False	0
001-400-608100 Contract & Other Services				Media #80223969					
L0020748565 Total:		11.50							

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
Dept of Motor Vehicles To		11.50							
Edge Analytical, Inc.									
edgan									
21-12471	4/14/2021	33.00	0.00	04/16/2021				False	0
012-120-608000 Supplies				Lab #23986 / Skyline reservoir / outside faucet					
21-12471 Total:		33.00							
Edge Analytical, Inc. Total		33.00							
Hach Company									
hacco									
12376565	3/22/2021	425.77	0.00	04/16/2021				False	0
013-130-608000 Supplies				Reagent Set, Chlorine total					
12376565 Total:		425.77							
Hach Company Total:		425.77							
Howry, Joseph R.									
howin									
2022	4/5/2021	930.00	0.00	04/16/2021				False	0
011-110-608000 Supplies				12 yards ea 3/4" & 6" Rock delivered					
2022 Total:		930.00							
Howry, Joseph R. Total:		930.00							
Lincoln County Public Works									
linpw									
6182	4/1/2021	1,280.84	0.00	04/16/2021				False	0
001-400-601500 Gas, Oil & Tires				PD fuel / car washes					

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
6182 Total:		1,280.84							
Lincoln County Public Wo		1,280.84							
Northstar Chemical, Inc.									
norst									
190918	3/26/2021	2,005.12	0.00	04/16/2021				False	0
013-130-608000 Supplies				Bulk Sodium Bisulfite					
190918 Total:		2,005.12							
191776	3/31/2021	2,717.50	0.00	04/16/2021				False	0
013-130-608000 Supplies				Bulk Sodium Hypochlorite					
191776 Total:		2,717.50							
Northstar Chemical, Inc. T		4,722.62							
Pacific Digital Works Inc.									
lazer									
22560	4/8/2021	208.75	0.00	04/16/2021				False	0
001-400-608000 Supplies				6 coil bound manuals DPSST					
22560 Total:		208.75							
Pacific Digital Works Inc. T		208.75							
Pump Tech, Inc.									
pumte									
0166824-IN	2/24/2021	6,310.00	0.00	04/16/2021				False	0
012-120-608100 Contract & Other Services				Surface wash / Crane Truck					
0166824-IN Total:		6,310.00							
0166826-IN	2/24/2021	18,007.00	0.00	04/16/2021				False	0
012-120-608100 Contract & Other Services				P20215 - Surface wash pump					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
0166826-IN Total:		18,007.00							
Pump Tech, Inc. Total:		24,317.00							
Rafilson, Fred									
RAF									
0401	4/1/2021	550.00	0.00	04/16/2021				False	0
001-400-600600 Travel & Training				Evaluation: Gentry, Jacob					
0401 Total:		550.00							
Rafilson, Fred Total:		550.00							
Road & Driveway Co., Inc.									
roadr									
0028191-IN	3/29/2021	668.95	0.00	04/16/2021				False	0
011-110-600420 Systems Repair				patch on Fir St.					
0028191-IN Total:		668.95							
Road & Driveway Co., Inc		668.95							
Russ Bassett Corp.									
rusba									
89492	3/23/2021	7,200.00	0.00	04/16/2021				False	0
034-340-608100 Contract & Other Services				Toledo Police Dept					
89492	3/23/2021	22,619.74	0.00	04/16/2021				False	0
034-340-620500 Equipment				Toledo Police Dept					
89492 Total:		29,819.74							
Russ Bassett Corp. Total:		29,819.74							
Sherwin-Williams									

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
shewi									
7969-4	4/15/2021	334.90	0.00	04/16/2021				False	0
011-110-600420 Systems Repair				paint striper					
7969-4 Total:		334.90							
Sherwin-Williams Total:		334.90							
SS Equipment									
ssequ									
	4/2/2021	45.48	0.00	04/16/2021				False	0
011-110-600300 Equipment Repair				Extra Skid Steer keys					
Total:		45.48							
SS Equipment Total:		45.48							
Sternhagen, Heidi									
stehe									
	4/12/2021	500.00	0.00	04/16/2021				False	0
001-800-608100 Contract & Other Services				Contract services - Judge - March 2021					
Total:		500.00							
Sternhagen, Heidi Total:		500.00							
SWS Equipment, Inc.									
swseq									
0131463-IN	3/31/2021	1,773.00	0.00	04/16/2021				False	0
013-135-600420 Systems Repair				Root cutter for Vactor					
0131463-IN Total:		1,773.00							
SWS Equipment, Inc. Tota		1,773.00							

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
Toledo Ace Hardware tolac									
	3/31/2021	201.94	0.00	04/16/2021				False	0
001-650-600400 Facility Needs				paint, mud pan, trowel, scraper, tape joint, tape, drop cloth					
	3/31/2021	10.99	0.00	04/16/2021				False	0
011-110-600300 Equipment Repair				gloss white paint					
	3/31/2021	50.92	0.00	04/16/2021				False	0
011-110-608000 Supplies				masking film, paper, tape, water can, and gloss white paint					
	3/31/2021	40.00	0.00	04/16/2021				False	0
001-900-603600 Safety Committee				Safety committee gift cards					
	3/31/2021	99.97	0.00	04/16/2021				False	0
011-110-600420 Systems Repair				32" upper bypass heavy duty, mineral spirits, hex cap screw					
	3/31/2021	156.45	0.00	04/16/2021				False	0
012-120-608000 Supplies				bleach, simple green, distilld wtr, bucket, pail, hose, coupler					
	3/31/2021	48.74	0.00	04/16/2021				False	0
012-125-608000 Supplies				battery, filter/rigid, garden gloves, black paint, 4 brass nozzl					
	3/31/2021	29.56	0.00	04/16/2021				False	0
013-135-608000 Supplies				Tools #1701 - socket adapter, wrench, s-binder key					
Total:		638.57							
Toledo Ace Hardware Tota		638.57							
Toledo Feed & Seed tolfe									
7795/1	3/29/2021	349.99	0.00	04/16/2021				False	0
012-120-608000 Supplies				1 pallet Extra coarse rock salt					
7795/1 Total:		349.99							
Toledo Feed & Seed Total:		349.99							
Traffic Safety Supply Co. trasa									
INV036557	3/26/2021	643.64	0.00	04/16/2021				False	0
011-110-600420 Systems Repair				Custom signs					

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
INV036557 Total:		643.64							
Traffic Safety Supply Co. T		643.64							
Valley Fire Control, Inc, valfi									
95009	3/26/2021	219.25	0.00	04/16/2021				False	0
001-400-608100 Contract & Other Services				PD - fire extinguisher annual maintenance					
95009 Total:		219.25							
95010	3/26/2021	90.50	0.00	04/16/2021				False	0
001-650-608100 Contract & Other Services				CH - fire extinguisher annual maintenance					
95010 Total:		90.50							
95011	3/26/2021	49.25	0.00	04/16/2021				False	0
001-700-608100 Contract & Other Services				Library - fire extinguisher annual maintenance					
95011 Total:		49.25							
Valley Fire Control, Inc, To		359.00							
Report Total:		103,697.21							

Accounts Payable

To Be Paid Proof List

User: nnoteboom
Printed: 04/23/2021 - 8:15AM
Batch: 00008.04.2021 - AP 4.23.2021

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
Airgas USA, LLC airno									
9978876080	3/31/2021	92.32	0.00	04/23/2021				False	0
013-135-608000 Supplies				cylinder rental					
9978876080 Total:		92.32							
Airgas USA, LLC Total:		92.32							
AT&T Mobility attwi									
X04112021	4/3/2021	126.82	0.00	04/23/2021				False	0
013-130-600220 Communication Services				cellular charges					
X04112021	4/3/2021	51.38	0.00	04/23/2021				False	0
012-120-600220 Communication Services				cellular charges					
X04112021	4/3/2021	77.04	0.00	04/23/2021				False	0
001-650-600220 Communication Services				cellular charges					
X04112021	4/3/2021	79.55	0.00	04/23/2021				False	0
011-110-600220 Communication Services				cellular charges					
X04112021	4/3/2021	79.55	0.00	04/23/2021				False	0
012-125-600220 Communication Services				cellular charges					
X04112021	4/3/2021	79.55	0.00	04/23/2021				False	0
013-135-600220 Communication Services				cellular charges					
X04112021 Total:		493.89							
AT&T Mobility Total:		493.89							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Backflow Apparatus & Valve Co.									
bacap									
998257	4/16/2021	1,153.60	0.00	04/23/2021				False	0
013-130-600420 Systems Repair				WWTP back flow assemblies					
998257 Total:		1,153.60							
Backflow Apparatus & Val		1,153.60							
Barrett Business Services, Inc									
barbu									
3176642	4/16/2021	552.00	0.00	04/23/2021				False	0
001-100-608100 Contract & Other Services				Temp EE / Leslie Zuspan					
3176642 Total:		552.00							
Barrett Business Services,		552.00							
Carson Oil Co									
caroi									
CP-00307359	3/31/2021	784.18	0.00	04/23/2021				False	0
001-500-601500 Gas, Oil & Tires				FD - fuel					
CP-00307359 Total:		784.18							
Carson Oil Co Total:		784.18							
Cascade Fire Equipment Co.									
casfi									
113935	3/10/2021	339.65	0.00	04/23/2021				False	0
001-500-608000 Supplies				4" adapter, womens boot, 2 pair pants					
113935 Total:		339.65							
Cascade Fire Equipment C		339.65							

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
Cintas First Aid & Safety cinta									
5058854320	4/15/2021	62.56	0.00	04/23/2021				False	0
001-400-608000 Supplies				PD - 1st Aid supplies					
5058854320 Total:		62.56							
5058854370	4/15/2021	76.93	0.00	04/23/2021				False	0
013-135-600400 Building Repair				PW - 1st Aid supplies					
5058854370 Total:		76.93							
5058854381	4/15/2021	73.44	0.00	04/23/2021				False	0
001-650-608000 Supplies				CH - 1st Aid supplies					
5058854381 Total:		73.44							
Cintas First Aid & Safety T		212.93							
Elaine Howard Consulting, LLC elaho									
1	4/12/2021	622.50	0.00	04/23/2021				False	0
001-900-608100 Contract & Other Services				March services / Nick Popenuk					
1 Total:		622.50							
2	4/12/2021	3,165.00	0.00	04/23/2021				False	0
001-900-608100 Contract & Other Services				Professional services / Jan-March billing					
2 Total:		3,165.00							
Elaine Howard Consulting		3,787.50							
Fastenal Company fasco									
ORNEW144131	3/16/2021	4.73	0.00	04/23/2021				False	0
001-650-600400 Facility Needs				Arcadia slide install					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
ORNEW144131 Total:		4.73							
Fastenal Company Total:		4.73							
Ferguson #3011 Waterworks									
feren									
0975512	4/2/2021	267.96	0.00	04/23/2021				False	0
013-135-600420 Systems Repair				PVC Sewer pipe					
0975512 Total:		267.96							
Ferguson #3011 Waterwork		267.96							
GenXsys Solutions LLC									
genx									
12680	4/15/2021	179.80	0.00	04/23/2021				False	0
001-900-600700 Membership & Subscription				Spam filter / Contract May 2021					
12680 Total:		179.80							
GenXsys Solutions LLC To		179.80							
Govern Finance Officers Assoc.									
govfi									
2990400	11/23/2020	80.00	0.00	12/04/2020				False	0
001-900-603700 City Council				Elected Officials Guide: Understanding Fiscal Health					
2990400 Total:		80.00							
Govern Finance Officers A		80.00							
GSI Water Solutions									
watso									
0413.004-1	4/13/2021	505.00	0.00	04/23/2021				False	0

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
012-120-608100 Contract & Other Services				Drinking Water Source Protection Fund letter of interest					
0413.004-1 Total:		505.00							
GSI Water Solutions Total:		505.00							
HR Answers, Inc.									
hrans									
SS1	4/12/2021	599.00	0.00	04/23/2021				False	0
001-500-600600 Travel & Training				Supervisory Success training / May 25th / Larry Robeson					
SS1	4/12/2021	599.00	0.00	04/23/2021				False	0
001-600-600600 Travel & Training				Supervisory Success training / May 25th / Jeff Chatterton					
SS1	4/12/2021	599.00	0.00	04/23/2021				False	0
011-110-600600 Travel & Training				Supervisory Success training / May 25th / Bill Zuspan					
SS1 Total:		1,797.00							
HR Answers, Inc. Total:		1,797.00							
JC Market									
jcmar									
	4/1/2021	28.85	0.00	04/23/2021				False	0
001-500-600300 Equipment Maint & Repair				UPS charges					
	4/1/2021	28.37	0.00	04/23/2021				False	0
012-125-608000 Supplies				coffee mate creamer, starbucks Kcup coffee					
	4/1/2021	2.99	0.00	04/23/2021				False	0
001-400-600100 Office Supplies				mr. clean magic eraser					
	4/1/2021	30.86	0.00	04/23/2021				False	0
012-125-600420 Systems Repair				UPS charges					
	4/1/2021	30.93	0.00	04/23/2021				False	0
012-125-600100 Office Supplies				UPS charges					
Total:		122.00							
JC Market Total:		122.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
John's Waterproofing									
johwa									
72899	4/12/2021	7,719.75	0.00	04/23/2021				False	0
036-360-629160 Library Equipment				Library job					
72899 Total:		7,719.75							
John's Waterproofing Total		7,719.75							
LN Curtis & Sons									
lncur									
INV473316	3/19/2021	151.56	0.00	04/23/2021				False	0
001-500-600300 Equipment Maint & Repair				Component housing assembly, G1 facepiece					
INV473316 Total:		151.56							
INV474258	3/23/2021	46.72	0.00	04/23/2021				False	0
001-500-600300 Equipment Maint & Repair				G1 facepiece clamp					
INV474258 Total:		46.72							
LN Curtis & Sons Total:		198.28							
Loomis Surveying									
loosu									
1885	4/19/2021	350.00	0.00	04/23/2021				False	0
001-900-608100 Contract & Other Services				Legal Description of 11-10-17-DD-05401 for Annexation					
1885 Total:		350.00							
Loomis Surveying Total:		350.00							
National Testing Network									
natte									
8344	4/20/2021	500.00	0.00	04/23/2021				False	0
001-400-600600 Travel & Training				NTN Membership / April 15, 2021 - April 15, 2022					

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
8344 Total:		500.00							
National Testing Network T		500.00							
Ocean Tire Factory									
oceti									
IN00030417	4/14/2021	48.00	0.00	04/23/2021				False	0
001-400-601500 Gas, Oil & Tires				Lube, oil, filter for E287329					
IN00030417 Total:		48.00							
Ocean Tire Factory Total:		48.00							
Pacific Digital Works Inc.									
lazer									
22455	3/26/2021	205.75	0.00	04/23/2021				False	0
001-500-608000 Supplies				Prehospital Care forms					
22455 Total:		205.75							
Pacific Digital Works Inc. T		205.75							
Pickell, Wendy									
picwe									
	4/16/2021	100.00	0.00	04/23/2021				False	0
001-400-608100 Contract & Other Services				Reimbursement for medical payment / Pimentel					
Total:		100.00							
Pickell, Wendy Total:		100.00							
Rexel USA, Inc.									
plael									
1K89218	3/30/2021	73.62	0.00	04/23/2021				False	0

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
001-500-600300 Equipment Maint & Repair				Equipment maintenance					
1K89218 Total:		73.62							
Rexel USA, Inc. Total:		73.62							
Ricoh Americas Corp.									
ricam									
5061720400	4/1/2021	64.67	0.00	04/23/2021				False	0
001-500-608100 Contract & Other Services				copies					
5061720400 Total:		64.67							
Ricoh Americas Corp. Tota		64.67							
Silke Communications, Inc.									
silco									
105958	4/7/2021	333.00	0.00	04/23/2021				False	0
001-500-600300 Equipment Maint & Repair				Under-helmet / Listen-only					
105958 Total:		333.00							
Silke Communications, Inc		333.00							
Toledo Ace Hardware									
tolac									
	4/1/2021	184.26	0.00	04/23/2021				False	0
001-500-600300 Equipment Maint & Repair				hardware, black silicone repair tape, paint, and supplies					
	4/1/2021	33.16	0.00	04/23/2021				False	0
001-400-600100 Office Supplies				keyboard duster					
	4/1/2021	178.82	0.00	04/23/2021				False	0
001-650-600400 Facility Needs				roller frame, drop cloth, knit roller cover, paint tray, liner					
	4/1/2021	102.78	0.00	04/23/2021				False	0
001-650-608000 Supplies				wood filler, caulk tool, caulk gun, sealant, mole killer, deice					
	4/1/2021	21.15	0.00	04/23/2021				False	0
011-110-600300 Equipment Repair				3" numbers, white enamel, roller frame & cover					

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
	4/1/2021	21.65	0.00	04/23/2021				False	0
011-110-608000 Supplies				sanding disc, wet/dry sandpaper, sanding disc, wool					
	4/1/2021	46.88	0.00	04/23/2021				False	0
012-125-608000 Supplies				hardware, anvil pruner, spray paint, pistol nozzle, blue tape					
	4/1/2021	27.99	0.00	04/23/2021				False	0
013-135-608000 Supplies				self igniting torch kit					
Total:		616.69							
Toledo Ace Hardware Tota		616.69							
Toledo Auto Parts tolau									
238797	3/1/2021	17.98	0.00	04/23/2021				False	0
012-125-608000 Supplies				Flap discs					
238797 Total:		17.98							
238945	3/4/2021	24.28	0.00	04/23/2021				False	0
012-125-608000 Supplies				HD Drill bits					
238945 Total:		24.28							
239130	3/8/2021	14.69	0.00	04/23/2021				False	0
011-110-608000 Supplies				sand paper					
239130 Total:		14.69							
239203	3/9/2021	29.48	0.00	04/23/2021				False	0
011-110-608000 Supplies				heavy cleaner / show car					
239203 Total:		29.48							
239374	3/12/2021	52.10	0.00	04/23/2021				False	0
012-125-601500 Gas, Oil & Tires				#1501 oil change & spark plug socket					
239374 Total:		52.10							
239522	3/15/2021	54.98	0.00	04/23/2021				False	0
001-400-600350 Vehicle Maint & Repair				Trico force blade					

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date Description	Task Label	Type Reference	PO #	Close PO	Line #
239522 Total:		54.98							
239566 011-110-600300 Equipment Repair	3/15/2021	188.57	0.00	04/23/2021 #1101 battery				False	0
239566 Total:		188.57							
239693 011-110-600300 Equipment Repair	3/17/2021	86.49	0.00	04/23/2021 Herculiner bed liner				False	0
239693 Total:		86.49							
239736 011-110-608000 Supplies	3/18/2021	31.99	0.00	04/23/2021 shop tools				False	0
239736 Total:		31.99							
239872 001-500-600300 Equipment Maint & Repair	3/20/2021	56.43	0.00	04/23/2021 #4102 battery cable and lug, starter universal				False	0
239872 Total:		56.43							
239900 001-500-600300 Equipment Maint & Repair	3/20/2021	6.58	0.00	04/23/2021 #4102 battery cable				False	0
239900 Total:		6.58							
239995 011-110-600300 Equipment Repair	3/23/2021	216.41	0.00	04/23/2021 #1104 Front end rebuild				False	0
239995 012-125-600300 Equipment Maint & Repair	3/23/2021	216.41	0.00	04/23/2021 #1104 Front end rebuild				False	0
239995 013-135-600300 Equipment Maint & Repair	3/23/2021	216.40	0.00	04/23/2021 #1104 Front end rebuild				False	0
239995 001-650-600300 Equipment Maint & Repair	3/23/2021	216.40	0.00	04/23/2021 #1104 Front end rebuild				False	0
239995 Total:		865.62							
240044 001-650-600300 Equipment Maint & Repair	3/24/2021	82.77	0.00	04/23/2021 #1104 fluid change				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
240044 Total:		82.77							
240111	3/25/2021	14.69	0.00	04/23/2021				False	0
011-110-608175 Street Sweeping				sweeper hydraulic filter					
240111 Total:		14.69							
240129	3/25/2021	31.36	0.00	04/23/2021				False	0
001-650-600300 Equipment Maint & Repair				#1104 Ford ranger wheel bearing dust cap and seal					
240129 Total:		31.36							
240211	3/26/2021	29.16	0.00	04/23/2021				False	0
013-135-608000 Supplies				Red-n-tacky grease					
240211 Total:		29.16							
240340	3/29/2021	73.05	0.00	04/23/2021				False	0
011-110-601500 Gas, Oil & Tires				Oil changes equip #1701 & #1403					
240340 Total:		73.05							
Toledo Auto Parts Total:		1,660.22							
Travis Electric, LLC									
trael									
1461	4/16/2021	2,900.00	0.00	04/23/2021				False	0
035-350-621700 Library				Labor, material, and permit for Library sign					
1461 Total:		2,900.00							
Travis Electric, LLC Total:		2,900.00							
USA BlueBook									
usabl									
490599	2/1/2021	-611.00	0.00	04/23/2021				False	0
012-120-608000 Supplies				credit from invoice #456876 12/28/2020					

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description	Task Label	Type / Reference	PO #	Close PO	Line #
490599 Total:		-611.00							
548353	3/23/2021	461.99	0.00	04/23/2021				False	0
012-120-608000 Supplies				gloves, tubing, connectors WTP					
548353 Total:		461.99							
560727	4/1/2021	1,035.24	0.00	04/23/2021				False	0
013-130-600300 Equipment Maint & Repair				WWTP, Funnel, glass fiber filter, vacuum pump					
560727 Total:		1,035.24							
USA BlueBook Total:		886.23							
Valley Fire Control, Inc, valfi									
95008	3/26/2021	322.75	0.00	04/23/2021				False	0
001-500-608100 Contract & Other Services				FD Annual fire extinguisher maintenance					
95008 Total:		322.75							
Valley Fire Control, Inc, To		322.75							
Report Total:		26,351.52							