

AGENDA
City Council Chambers
206 N. Main Street
Toledo, Oregon 97391

TOLEDO CONTRIBUTION COMMITTEE
Regular Meeting – In person & via Zoom Meeting Platform
August 10, 2022
2:30 p.m.

Virtual Meeting: The Contribution Committee will hold this meeting in person and online through the Zoom video meeting platform. The public is encouraged to attend the meeting electronically through the online Zoom meeting platform. The meeting login information is available on the City website under the Meetings page at www.cityoftoledo.org/meetings.

Public Comments: The Contribution Committee may take limited verbal comments during the meeting. Written comments may be submitted by email to lisa.figueroa@cityoftoledo.org up to one hour before the start of the meeting to be included in the record. Comments received will be shared with the Contribution Committee and included in the record.

1. Call to order and ascertain quorum
2. Review Applications for the 2022-2023 fiscal year and make a funding recommendation to the City Council
 - a. **Motion:** Move to recommend the proposed funding allocations as discussed to the City Council
3. Consideration of meeting in the fall to review grant cycle policy before the next calendar year
4. Adjournment

Comments submitted in advance are preferable. Comments may be submitted by phone at 541-336-2247 extension 2060 or by e-mail at lisa.figueroa@cityoftoledo.org. The meeting is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling city offices at (541) 336-2247.



City of Toledo
City Enhancement & In-Kind Services

Application Form
Deadline: Friday, April 15, 2022

Please submit the completed application to:

Attention: City Recorder Lisa Figueroa
City of Toledo
Po Box 220
Toledo, OR 97391

Application Criteria:

In making its recommendation to the City Council, the Contribution Review Committee shall consider the following criteria:

1. Record of service to the citizens of Toledo
2. Financial and management capability of the requesting organization to provide services
3. Positive impact the contribution may have on supplementing an activity or direct service provided by the City to Toledo citizens
4. Number of citizens receiving direct services from the organization requesting funds

Please address how your organization meets these criteria. Attach additional information (if necessary).

ORGANIZATION INFORMATION

Organization Name: Grace Wins Haven

Contact Person: Traci Flowers

Physical Address: 437 NE 1st St

<u>Newport</u>	<u>OR</u>	<u>97365</u>
City	State	Zip

Mailing Address: 437 NE 1st St

<u>Newport</u>	<u>OR</u>	<u>97365</u>
City	State	Zip

Phone Number: 541-234-4639

E-mail address: gracewinshaven541@gmail.com



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ORGANIZATION INFORMATION

Organization Name: OCWCOG Meals on Wheels

Contact Person: Scott Harper

Physical Address: 1400 Queen Ave SE
Albany, OR 97322
City State Zip

Mailing Address: Same
City State Zip

Phone Number: 541-924-8455

E-mail address: sharper@ocwcog.org

AMOUNT OF REQUEST

Amount of Request: \$2,200 **Date:** 4/15/2022

Describe how the funds will be used (use an additional page if more space is needed):

Funds will be used for hot, nutritious meals for Toledo residents, out of our Toledo Meal Site.

PREVIOUS FUNDING

Has your organization received funding before: YES NO NOT SURE

If yes, please list previous funding:	2021-2022	\$
	2020-2021	\$
	2020-2019	\$ \$2200

OFFICE USE ONLY:	
Contribution Committee Review Date:	
Recommendation Amount to City Council:	\$
City Council Review Date:	
Amount Approved:	\$

**City of Toledo
Enhancement Program
Fiscal Year 2022-23**

Record of service to the citizens of Toledo

For nearly 40 years, *Meals on Wheels' (MOW)* mission has been to provide fresh, hot meals as well as connection for local aging and disabled individuals. We envision a region where people live independently and remain in the home of their own choosing for as long as possible.

Funding provided by the City of Toledo will be used to purchase nutritionally balanced meals served by *MOW* through our Toledo meal site, located at the Trinity Methodist Church. The meal site serves area seniors and individuals with disabilities in two ways: 1) through a dining room atmosphere at the Church for those able to travel *soon to reopen, and 2) through volunteers delivering hot meals directly to the client's front door. For homebound clients, this volunteer may be the only person they see that day.

The program is designed to inclusively reach any senior or disabled individual who needs access to nutritiously prepared meals. Clients unable to attend the meal site because of mobility barriers, health problems, or disabilities are eligible to participate in the home delivery program. Clients that receive home delivered meals receive an in home assessment and an annual reassessment which includes referrals to community partnership organizations if needed. Potential participants are referred from a number of sources, including family, friends, neighbors, hospital discharge planners, physicians and self-referral.

Financial and management capability of the requesting organization to provide services.

Oregon Cascades West Council of Governments (OCWCOG) was formed in 1980 as a voluntary association of governments in the tri-county region of Benton, Lincoln, and Linn Counties. Its members include the three counties, 20 cities, the Port of Newport, and the Confederated Tribes of Siletz Indians. OCWCOG helps communities collaborate to solve problems and connects member governments, businesses, and individuals with a wide array of resources. Based in Albany, OCWCOG is governed by a Board of Directors, with one representative, usually an elected official, representing each member government.

OCWCOG manages local, State, and Federal programs to serve residents, local governments, and businesses in our Region. OCWCOG is recognized by the State of Oregon as an Area Commission on Transportation (ACT) and a Type B Medicaid Transfer Agency. Additionally, the agency is recognized by the Federal Government as an Area Agency on Aging (AAA), an Economic Development District (EDD), a U.S. Small Business Administration (SBA) Revolving Loan Fund Coordinator, an U.S. Department of Agriculture (USDA) Revolving Loan Agency, and staffs the two Metropolitan Planning Organizations (MPOs) in the Region. These designations enhance OCWCOG's ability to serve our communities' needs. OCWCOG can provide services and administer programs on behalf of its member governments, such as helping businesses find appropriate capital, helping seniors and persons with disabilities plan for independent living, or coordinating local road improvements. Further, OCWCOG's structure facilitates the creation of efficiencies and economies of scale in its services, yielding significant administrative cost savings.

Positive impact the contribution may have on supplementing an activity or direct service provided by the City to Toledo citizens.

While providing fresh nutritious meals is the program's top priority, our goal is also to assist those we serve to remain independent and healthy in the home of their choosing for as long as possible. We know that *MOW* is **more than a meal: it's health, safety, and socialization** for some of our community's most vulnerable.

- **Health:** Specially formulated meals provide optimal nutrition for aging adults and those living with disabilities whose bodies need specific calories and nutrients to keep them both physically and mentally active.
- **Safety:** For homebound individuals, especially those in rural areas, being alone for days on end poses safety risks. *MOW* volunteers are trained to identify situations that might require intervention. Each meal delivery and meal site visit doubles as a well-check for those in need.
- **Socialization:** Social isolation is a critical concern for the elderly who may not have family

nearby, or who have lost friends over the years. With *MOW*, see a friendly face at their front door each day or connecting socially at a local meal site. Lincoln County's 2018 Health Assessment states 9% of the low income population live more than a mile from a grocery store. Many rural areas lack full grocery stores and access to varied, nutritious, and fresh foods, and may not be authorized to accept SNAP. These "food deserts" create a higher risk for food insecurity, often more pronounced by mobility and transportation barriers. *MOW* specifically targets seniors in poor health: 45% of dining room and 63% of home delivered meal (HDM) clients have six or more medical conditions. Food insecure seniors are 50% more likely to be diabetic, 60% more likely to have congestive heart failure, and 75% more likely to suffer depression. Poor nutrition, a social determinant of health, can result in increased medical expenses due to frequent hospitalizations and nursing home stays. *MOW* is unique in the Region by delivering meals to homebound clients, thereby improving overall food security and contributing to senior health (Feeding America).

Number of citizens receiving direct services from the organization requesting funds.

MOW currently serves 19 unduplicated Toledo citizens.



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ORGANIZATION INFORMATION

Organization Name: ROUP of Lincoln Co.

Contact Person: Alicia Lucke

Physical Address: 203 N. Main

<u>Toledo</u>	<u>OR</u>	<u>97391</u>
City	State	Zip

Mailing Address: 11

City	State	Zip

Phone Number: 541-574-2684

E-mail address: alucke@ocurog.org

206 N. Main Street | P.O. Box 220 | Toledo, OR 97391
P: 541-336-2247 | F: 541-336-3521 | www.cityoftoledo.org

AMOUNT OF REQUEST

Amount of Request: \$1,000 Date: 4/14/22

Describe how the funds will be used (use an additional page if more space is needed):

See attachment

PREVIOUS FUNDING

Has your organization received funding before: YES NO NOT SURE

If yes, please list previous funding:	2021-2022	\$	<i>— no answer</i>
	2020-2021	\$	<i>—</i>
	2020-2019	\$	<i>1000</i>

OFFICE USE ONLY:

Contribution Committee Review Date:	
Recommendation Amount to City Council:	\$
City Council Review Date:	
Amount Approved:	\$



RSVP

Lead With Experience

RSVP of Linn, Benton, and Lincoln Counties
Toledo: (541) 574-2684 – Email: alucke@ocwcog.org

1. Record of service to the citizens of Toledo: FY23:

The Retired and Senior Volunteer Program (RSVP) started in Lincoln County in 1972. RSVP of Lincoln County is housed locally at the Toledo-based Oregon Cascades West Council of Governments (OCWCOG) which makes its services easy to access.

2. Financial and management capability of requesting organization to provide services:

RSVP receives primary funding from the Corporation of National and Community Service (CNCS). This federal grant requires a 30% match from our community which we are able to achieve through local support from: Samaritan Social Accountability Grants, the Lincoln County Commissioners, the Cities of Toledo, Yachats, Lincoln City and the Siletz Tribal Charitable Contribution Fund. All grant deliverables are administered and evaluated by a Program Manager along with 3.0 FTE financial staff, Liquid Planner online project management software and Volunteer Reporter, a volunteer management systems.

3. Positive impact the contribution may have on supplementing an activity or direct service provided by the City of Toledo citizens:

RSVP manages several health-related programs, including: 1) a Durable Medical Equipment (DME) Program – providing free durable medical equipment (grab bars, raised toilet seats, walkers, etc.) to low-income seniors and the disabled and a Senior Health Insurance Benefits Assistance (SHIBA) program – offering free Medicare counseling to help seniors to better understand their benefits and make informed decisions.

4. Number of citizens receiving direct services from the organization requesting funds:

We estimate the following outputs for the 2022-2023 FY:

- Durable Medical Equipment program- An estimated ten Toledo residents will receive free, fall prevention equipment for a total value of \$450;
- SHIBA Program – Free Medicare counseling appointments will be provided to an estimated 35 residents; of these, we expect that an estimated 20% will be screened for a Low Income Subsidy (LIS)/help with Part D.
*New in FY 23: We will be able to report out on cost savings due to this LIS assistance.

Your continued yearly contribution is much appreciated. Thank you for your time and consideration.

There is no charge to the any recipient who receives services provided by RSVP.



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ORGANIZATION INFORMATION

Organization Name: The Salvation Army of Lincoln County

Contact Person: Major Raymond Erickson-King

Physical Address: 140 NE 4th Street

<u>Newport</u>	<u>Oregon</u>	<u>97365</u>
City	State	Zip

Mailing Address: 140 NE 4th Street

<u>Newport</u>	<u>Oregon</u>	<u>97365</u>
City	State	Zip

Phone Number: 541-265-6814 (office) 206.641.5807 (cell)

E-mail address: Raymond.Erickson-King@usw.salvationarmy.org

AMOUNT OF REQUEST

Amount of Request: \$7,000 Date: April 15, 2022

Describe how the funds will be used (use an additional page if more space is needed):

To supplement the H2O Program for the residents of City of Toledo and administrative cost associated.

Any any other social services needs for any resident of the City of Toledo.

PREVIOUS FUNDING

Has your organization received funding before: YES NO NOT SURE

If yes, please list previous funding:	2021-2022	\$ 3,000
	2020-2021	\$
	2020-2019	\$

OFFICE USE ONLY:

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ORGANIZATION INFORMATION

Organization Name: Toledo Chamber of Commerce

Contact Person: Kathly Crane

Physical Address: 311 NE 1st Street
Toledo Oregon 97391
City State Zip

Mailing Address: P.O. Box 249
Toledo Oregon 97391
City State Zip

Phone Number: 541-336-3183

E-mail address: director@toledoor.org

AMOUNT OF REQUEST

Amount of Request: \$1950.00 Date: 3-28-2022

Describe how the funds will be used (use an additional page if more space is needed):

TO COVER MEMORIAL FIELD RENT OF \$150 per day
 JUNE THROUGH AUGUST (13 days). THIS IS A NON-PROFIT
 ORGANIZATION THAT NEEDS FUNDS TO OPERATE AND TO
 CONTINUE TO BRING VISITORS INTO TOLEDO. THIS IS
 AN EVENT THAT TOLEDO RESIDENTS LOOK FORWARD
 TO.

PREVIOUS FUNDING

Has your organization received funding before: YES NO NOT SURE

If yes, please list previous funding:	2021-2022	\$ 500.00
	2020-2021	\$
	2020-2019	\$

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ORGANIZATION INFORMATION

Organization Name:

Toledo Food Share Pantry

Contact Person:

Brenda Polendey, Treasurer

Physical Address:

Beech Street

Toledo

OR

97391

City

State

Zip

Mailing Address:

PO Box 447

Toledo,

OR

97391

City

State

Zip

Phone Number:

E-mail address:

bpolendey@actionnet.net

AMOUNT OF REQUEST

Amount of Request: _____

5,000

Date: _____

April 14, 2022

Describe how the funds will be used (use an additional page if more space is needed):

The Toledo Food Share Pantry will use the grant money to continue to meet the needs of the citizens of Toledo that utilize the food pantry in order to meet their daily nutritional requirements. Due to the increased inflation rate, the food pantry's operating costs have increased by approximately eight percent. In addition, the rise in the cost of living has expanded our customer base, which has resulted in more frequent food purchases. The food pantry strives to provide a balance of fresh produce, fruit, dairy products, and nonperishable staples for all that utilize the pantry. With continued price increases due to inflation, this is becoming more difficult. This grant would enable us to continue to meet the nutritional needs of the citizens of Toledo. Number of citizens using the pantry 1,363 families

PREVIOUS FUNDING

Has your organization received funding before: YES NO NOT SURE

If yes, please list previous funding:	2021-2022	\$ 3,000
	2020-2021	\$ 2,500
	2020-2019	\$ 3,500

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ORGANIZATION INFORMATION

Organization Name: Toledo History Center

Contact Person: Brenda Brown

Physical Address: 208 S. Main St.
Toledo, OR 97391
City State Zip

Mailing Address: PO Box 213
Toledo, OR 97391
City State Zip

Phone Number: 541-336-1203

E-mail address: buggab@hughes.net

AMOUNT OF REQUEST

Amount of Request: \$ 3,000.00

Date: 4-12-22

Describe how the funds will be used (use an additional page if more space is needed):

These would be restricted funds for payment of insurance coverages costing \$1,466.00 this past year and expecting a 5% - 10% increase this year. The balance of funds will be applied to rent that has increased from \$400.00 to \$700.00 per month.

PREVIOUS FUNDING

Has your organization received funding before: YES NO NOT SURE

If yes, please list previous funding:	2021-2022	\$ 3000.00
	2020-2021	\$ 1500.00
	2020-2019	\$ 1350.00

see attached budget for current fiscal year.

OFFICE USE ONLY:

Contribution Committee Review Date:	
Recommendation Amount to City Council:	\$
City Council Review Date:	
Amount Approved:	\$

Toledo History Center
2022 City Enhancement & In-Kind Services

This year we are again asking for funding of \$3,000. This year the funds will again be used for our required insurance coverages that we expect to increase by 5% to 10%. The balance of these funds will be applied to our rent which has increased from \$400 to \$700 each month. Without your help we would be more limited in providing service to the community and visitors.

1) Record of service to the citizens of Toledo:

The Toledo History Center (THC) was created for the community's Centennial Celebration Of 2005. As one of the Centennial projects, the City funded the creation and operation of the THC for one year. The Center proved to be very popular and has continued to operate through the generous contributions of the community, the City, the Lincoln County Historical Fund and other donors.

THC is open Tuesday through Friday 12-4PM and Saturday from 10-2PM and is staffed by the Board of Directors and Volunteers. It is also open for special occasions, educational tours and other organizations who wish to hold meetings at the Center.

2) Financial and management capability of the THC to provide services:

THC is a 501(c)3 Corporation established in 2007. Eight Board of Directors operate the Center for educational, preservation, and interpretation of the history of Toledo.

3) Positive impact the contribution may have for the Citizens of Toledo:

Many people come into the THC looking for stories about or connections to family members who worked or lived in the area. THC's goal is to provide the public with an educational resource dedicated to the preservation and interpretation of the history of our City and surrounding area.

4) Number of citizens receiving direct services:

THC has traditionally had about 2200 visitors each year but the pandemic has affected this attendance. Since the lifting of some pandemic restrictions, our attendance has noticeably increased to 70 to 80 visitors a month or more. With the approach of the summer months, the number of visitors typically increases.

Thank you.

Brenda Brown, Treasurer

Toledo History Center
 Operating Budget
 July 1, 2021 To June 30, 2022

Income

Beginning Balance Carry Over	\$1,000.00
Donations	\$2,500.00
Fund Raising	\$100.00
Grants Restricted Insurance	\$1,500.00
Grants/Contributions Unrestricted	\$1,900.00
Book/Gift Sales	\$100.00
Miscellaneous	\$0
Lincoln County Historical Fund	\$5,800.00
 Total Income	 \$12,900.00

Expenditures

Accounting Fees	\$100.00
Advertising and Promotional	\$100.00
Association Dues and Fees	\$200.00
Bank Fees	\$0
Book and Gift Merchandise	\$100.00
Curatorial and Supplies	\$100.00
Custodial and Supplies	\$100.00
Conference and Meetings	\$0
Computer Software Update	\$0
Exhibits	\$0
Educational Programs	\$200.00
Fixtures and Equipment	\$100.00
Fund Raising Cost of Goods	\$100.00
Grants Restricted Insurance	\$1,500.00
License and Permits	\$100.00
Heat	\$400.00
Lights	\$800.00
Telephone/Internet	\$2,100.00
Rent including sewer/water	\$6,000.00
Office Supplies	\$100.00
Professional Fees	\$0
Postage and Post Office Box	\$200.00
Public Programs	\$100.00
Maintenance and Repairs	\$500.00
Miscellaneous	\$0
 Total Expenditures	 \$12,900.00

Limc. To \$8400.00 for 2022-23)

APR 06 2022



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ORGANIZATION INFORMATION

Organization Name: United Methodist Thrift Shop

Contact Person: Marilyn Manning

Physical Address: 1937 SE Kouri St.
Toledo, Or. 97391
City State Zip

Mailing Address: same
City State Zip

Phone Number: 541-336-2644

E-mail address: rwmaning@charter.net

206 N. Main Street | P.O. Box 220 | Toledo, OR 97391
P: 541-336-2247 | F: 541-336-3521 | www.cityoftoledo.org

AMOUNT OF REQUEST

Amount of Request: \$ 300- Date: _____

Describe how the funds will be used (use an additional page if more space is needed):

To help buy books to hand out on "Trick or Treat" on Main St, on halloween afternoon.

PREVIOUS FUNDING

Has your organization received funding before: YES NO NOT SURE

If yes, please list previous funding:	2021-2022	\$
	2020-2021	\$
	2020-2019	\$ 300.-

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ORGANIZATION INFORMATION

Organization Name: Yaquina Pacific Railroad Historical Society

Contact Person: Lisa Watson, Executive Director

Physical Address: 100 N.W. A Street
Toledo OR 97391
City State Zip

Mailing Address: PO Box 119
Toledo OR 97391
City State Zip

Phone Number: 541-336-5256 (office); 808-276-9022 (Lisa's cell)

E-mail address: yprhs@peak.org

AMOUNT OF REQUEST

Amount of Request: \$5,000.00 Date: 4/15/2022

Describe how the funds will be used (use an additional page if more space is needed):

The Yaquina Pacific Railroad Historical Society (YPRHS) is seeking financial assistance in purchasing promotional materials and products for the Centennial Celebration of Toledo's iconic Baldwin Steam Locomotive (aka One Spot), scheduled for August '22, in conjunction with the Port of Toledo's Wooden Boat Show (WBS). Funds will be utilized to purchase infographics about the event, such as, custom vinyl banners, single sheet flyers, and print advertisements in newspapers from surrounding cities. (cont'd)

PREVIOUS FUNDING

Has your organization received funding before: YES NO NOT SURE

If yes, please list previous funding:	2021-2022	\$
	2020-2021	\$
	2020-2019	\$

OFFICE USE ONLY:

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City of Toledo

City Enhancement & In-Kind Services

Amount of Request:

\$ 5,000.00

2' x 7' banner: \$150 x 4 = \$600

Custom enamel pins: 500 qty = \$900

Print Ads: \$3000

Event Poster: (awaiting quote from Pioneer Printing) = \$500

Handout Flyer: \$75

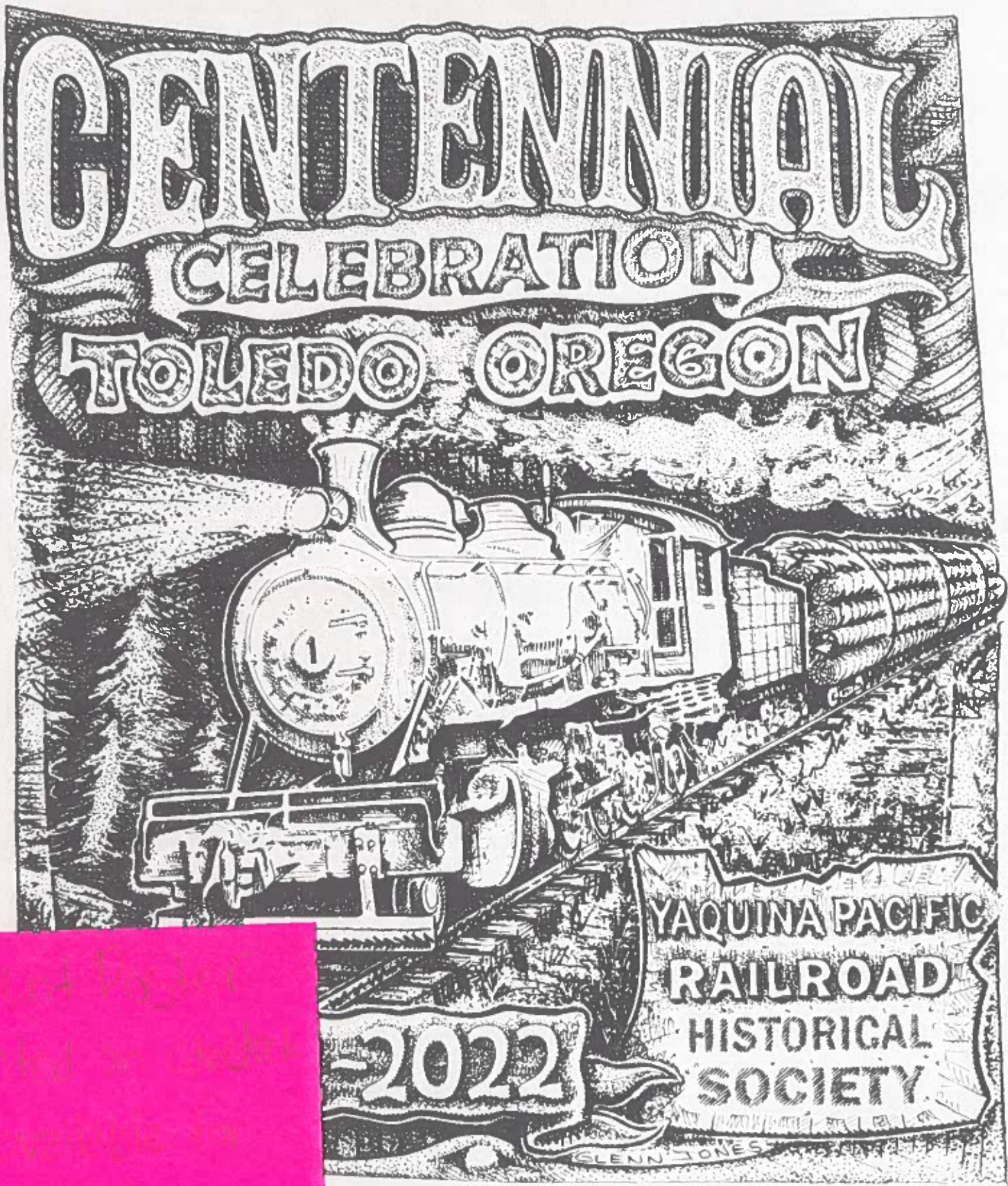
Describe how the funds will be used:

[The Yaquina Pacific Railroad Historical Society (YPRHS) is seeking financial assistance in purchasing promotional materials and products for the Centennial Celebration of Toledo's iconic Baldwin Steam Locomotive (aka One Spot), scheduled for August 2022, in conjunction with the Port of Toledo's Wooden Boat Show (WBS). Funds would be utilized to purchase infographics about the event, such as, custom printed vinyl banners, single sheet flyers, and print advertisements in newspapers from surrounding towns.]

CONTINUED:

The YPRHS also seeks to purchase promotional materials, like an event poster and custom enamel pins/buttons, to be sold in the YPRHS museum gift shop. The YPRHS is an Oregon 501(c)(3) nonprofit and all proceeds from the gift shop are dedicated to historical preservation and maintaining museum operations.

In preparation for the Centennial Celebration, the YPRHS is performing a cosmetic restoration of both the interior and exterior of the emblematic steam engine. Funds have been obtained via the Siletz Tribal Charitable Contribution Fund to financially assist in the restoration. We are currently finalizing the process of obtaining labor assistance via the Oregon National Guard via their Innovative Readiness Training course through the Community Assistance Program.



Handwritten notes in red ink, partially obscured by a pink rectangular redaction box. The text is mostly illegible due to the redaction and the style of the handwriting.