

**TOLEDO CITY COUNCIL
WORK SESSION
March 23, 2022
6:00 p.m.**

1. CALL TO ORDER

Mayor Rod Cross called the electronically to order at 6:00 p.m. electronically via Zoom in Toledo, Oregon.

Present	Absent	
<u>X</u>	<u> </u>	<u>Mayor Rod Cross</u>
<u>X</u>	<u> </u>	<u>Council President Betty Kamikawa</u>
<u>X</u>	<u> </u>	<u>Councilor Jackie Kauffman</u>
<u>X</u>	<u> </u>	<u>Councilor Rob Duprau</u>
<u>X</u>	<u> </u>	<u>Councilor Todd Michels</u>
<u>X</u>	<u> </u>	<u>Councilor Wade Carey</u>
<u>X</u>	<u> </u>	<u>Councilor Tracy Mix</u>

Staff present: City Manager (CM) Judy Richter, City Recorder (CR) Lisa Figueroa, Police Chief (PC) Michael Pace, Public Works Director (PWD) Bill Zuspan, City Attorney (CA) Mike Adams

2. PRESENTATIONS

Economic Development Alliance of Lincoln County

Executive Director Paul Schuytema addressed the Council. He provided information about the Economic Development Alliance of Lincoln County (EDALC), which is a 501 (c)(6) non-profit economic development organization that assists cities to attract, support and grow businesses in Lincoln County. He said in Lincoln County their priorities are retention and expansion development of existing businesses and then focus on entrepreneurial support of potential new businesses. He said they also want to support the blue economy, which are industries that are related to the ocean such as fishing and maritime. He listed several local and regional collaboration programs such as serving on ART Toledo group, the regional Broadband Action Team, Mid-Coast Water Planning Partnership and the Lincoln County Small Business Development Center Advisory Committee. Mayor Cross recalled there was \$10,000 budgeted for Economic Development. He commented the Council could appropriate it to EDALC and asked Mr. Schuytema to set up a meeting with him and CM Richter.

3. VISITORS/PUBLIC COMMENT

There were no comments.

4. CONSENT AGENDA

There were no items for consideration.

5. DISCUSSION ITEMS

City Infrastructure Facilities Plan

PWD Zuspan referred to the Facilities Plan included in the packet and provided a PowerPoint presentation to the Council. The Water System Master Plan was adopted in 2010, with an updated

in 2017. He said the Water Master Plan was adopted in 2010 with an update in 2017 along with a Water Management and Conservation Plan.

PWD Zuspan said the plan established projects to initiate, continue or expand. He said the projects were listed as

- annual water audit
- system-wide metering
- meter testing and maintenance
- water rate structure
- leak detection and repair
- public education

He proceeded to the Wastewater facilities plan and indicated a comprehensive study of the City's entire wastewater system was completed in the 2014 Wastewater Facilities Plan. He said an inflow and infiltration study was completed in 2011 which identified improvement and repairs needed to the system. He informed the Council that Toledo's storm system and storm sewer combination system. He said the City attempted to separate the two systems but occasionally staff finds remnants of that combination system.

PWD Zuspan said the City does not have Parks Master Plan but listed projects that were identified in a 2010 Systems Development Charges Methodology report. He indicated all the plans are available on the City website.

6. DECISION ITEMS

Adopt City Council goals and objectives for Fiscal Year 2022-2023

CR Figueroa summarized the council report and indicated there were no changes to the goals for the upcoming fiscal year when the Council reviewed them.

Motion – It was moved and seconded (Kauffman/Mix) to adopt the City Council goals and objectives for Fiscal Year 2022-2023 and the motion carried unanimously.

Discussion and decision regarding proceeds from cell tower lease, sale of Toledo Industrial property and American Rescue Plan Act funds

CR Figueroa presented the council report and reviewed the sheet. The Council deliberated the information on the sheet and requested to see an average of what each Councilor selected within each of the funds. After further discussion, the Council determined they would review the sheet one more time requested this be brought back for Council consideration.

CM Richter asked the Council for a motion in regards to the \$10,000 for Economic Development and to direct staff to submit a payment to EDALC.

Motion – It was moved and seconded (Kamikawa/Michels) to direct the City Manager to allocate the \$10,000 in Economic Development from Fiscal Year 2021-2022 budget for the Economic Development Alliance of Lincoln County and the motion carried unanimously.

Direction to begin process to acquire tax foreclosed properties from Lincoln County

CA Adams presented the council report and said it is a continuation of previous presentation by PWD Zuspan. He said even if the City is interested in the properties, the County still has to offer them to the City. He reviewed the properties listed in the council packet. He said staff requests a motion for direction to start the process to acquire the additional properties. CA Adams commented that some of the properties may have deed restrictions associated with them and answered clarification questions in regards to the possibility of selling the properties after obtaining them. The Council debated whether the properties would benefit the community. It was inquired whether the gas tanks were removed from the property located along Business 20 and none of the Council members recall them being removed.

Councilor Kauffman left the meeting at 7:20 p.m.

Motion – It was moved and seconded (Mix/Michels) to direct staff to start the process to attempt to acquire five additional properties, from Lincoln County, after its acquisition through the tax foreclosure process, as follows: (1) Wedge shaped connection between Wagon and Burgess (11-10-08-CA-01902-00); (2) Triangle in between NW 3rd, Beech and NE Hwy 20 (11-10-17-BA-01200-00); (3) Wedge shaped property off of NW Bond Dr. (11-10-07-DD-05199-00); (4) Trapezoid/transferable as a slope easement (11-10-17-BB-09100-00); and (5) Wedge shaped property/access or slope easement between Arcadia and Skyline (11-10-08-BB-01000-00) and the motion carried six to one with Councilor Kauffman abstained.

Councilor Kauffman returned to the meeting the 7:25 p.m.

7. REPORTS AND COMMENTS

CP Kamikawa reported she attended a League of Oregon Cities meeting last week where she learned there is a grant available through the Department of Energy. The Council inquired when the grant was due and CP Kamikawa responded it is due in May. The Council requested she bring a copy of the grant to the next meeting. She said there is another one with a deadline of April 1 and asked if the Council would approve her attempting that grant and there was a consensus of the Council that concurred.

Mayor Cross reported on a recent Council of Governments meeting and said the Board is considering having one location to house all of the services for citizens. He said they are also planning to expand their economic development services to cities.

PWD Zuspan said Kelly Foley is interested in some development of Sturdevant Rd and staff is working with Civil West to find feasible gravity fed sewer options. He said Mr. Foley has some alternate options and staff will meet with him at the end of the month.

PC Pace said the Department finally has a Dodge Durango but it will be the last one because they will not be made anymore. He said there will be two new employees starting in April, one police officer and one dispatcher.

CM Richter noted Chief Robeson has had difficulty finding a new vehicle and advised the Council it may be included in the 2022-2023 budget. She said the Council is scheduled to meet with the

Greater Toledo Pool & Recreation District in the near future and updated them about a grant for improvements to Arcadia Park.

8. ADJOURNMENT

The work session adjourned at 7:55 p.m.

Approve:

Attest:

/s/Mayor Rod Cross

/s/City Recorder Lisa Figueroa