



City Hall – Council Chambers
206 N. Main St.
Toledo, Oregon 97391
6:00 p.m.

TOLEDO CITY COUNCIL
Regular Meeting – also via Zoom Meeting Platform
May 18, 2022

Virtual Meeting: The City Council will hold the meeting for the City Council and staff in person as well as through the Zoom video meeting platform. The public is encouraged to attend the meeting electronically. Visit the meeting's page on the City website for meeting details and login information.

Public Comments: The City Council may take limited verbal comments during the meeting. Written comments may be submitted by email to lisa.figueroa@cityoftoledo.org 3:00 p.m. the day of the meeting to be included in the record. Comments received will be shared with the City Council and included in the record.

1. **Call to Order, Pledge of Allegiance and roll call**
2. **Presentations**
 - Proclamation – National Police Week; May 11-17, 2022
3. **Joint meeting with the Yaquina Pacific Railroad Historical Society Board of Directors**
4. **Visitors/Public Comment**

(The public comment period provides the public with an opportunity to address the City Council regarding items not on the agenda. Please limit your comments to three (3) minutes).
5. **Consent Agenda**

Minutes from the meeting held April 20, 2022
6. **Discussion Items**
 - Technical education and apprenticeships – Mayor Rod Cross and Council President Betty Kamikawa
7. **Decision Items**
 - Resolution No. 1489 and Resolution No. 1490 to set new water/sewer rates effective May 21, 2022
 - Review proposed Comprehensive Plan Survey questions
 - Consideration of annual Liquor License renewals
 - Consideration of permit application to consume alcohol in public places by Timbers Restaurant
8. **Adjournment**

Comments submitted in advance are preferable. Comments may be submitted by e-mail at lisa.figueroa@cityoftoledo.org. The meeting is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling city offices at (541) 336-2247.

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City of Toledo

PROCLAMATION

National Police Week 2022

To recognize National Police Week 2022 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Toledo Police Department; and

WHEREAS, since the first recorded death in 1786, more than 23,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC; and

WHEREAS, 619 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 472 officers killed in 2021 and 147 officers killed in previous years; and

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 34th Candlelight Vigil, on the evening of May 13, 2022; and

WHEREAS, the Candlelight Vigil is part of National Police Week, which will be observed this year May 11-17; and

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff.

NOW THEREFORE, I, Mayor Rod Cross do hereby proclaim **May 11-17, 2022** as:

National Police Week

I encourage all citizens to salute the service of law enforcement officers in our community and in communities across the nation.

Mayor Rod Cross

May 18, 2022

Date

**TOLEDO CITY COUNCIL
REGULAR MEETING**

April 20, 2022

6:00 p.m.

1. CALL TO ORDER

Council President Betty Kamikawa called the meeting to order at 6:00 p.m. electronically via Zoom in Toledo, Oregon.

Present	Absent	
	X	Mayor Rod Cross
X		Council President Betty Kamikawa
X		Councilor Jackie Kauffman
X		Councilor Rob Duprau
X		Councilor Todd Michels
X		Councilor Wade Carey
X		Councilor Tracy Mix

Staff present: City Manager (CM) Judy Richter, City Recorder (CR) Lisa Figueroa, Police Chief (PC) Michael Pace, Public Works Director (PWD) Bill Zuspan, Fire Chief (FC) Larry Robeson, City Attorney (CA) Mike Adams, Lead Dispatcher Cassie Griffith, Police Officer Conor Ringwald, Dispatcher Samantha Daniels

2. PROCLAMATIONS/PRESENTATIONS

Oath of Office & Swearing in

PC Pace introduced Officer Conor Ringwald and performed his oath of office.

Proclamation – Arbor Day

CP Kamikawa read a proclamation and proclaimed April 23, 2022 as Arbor Day.

CP Kamikawa read a proclamation and proclaimed the month of April, 2022 as Sexual Assault Awareness Month.

Presentation Sexual Assault Awareness presentation

Executive Director Amber Wishoff addressed the City Council and provided a short presentation about the number of cases of sexual assault within Lincoln County, how the coronavirus pandemic affected existing cases as well as how it impacted the number of cases that could have been reported.

PC Pace and Lead Dispatcher Cassie Griffith introduced the new dispatcher, Samantha Daniels. Ms. Daniels read the Dispatcher Oath.

The Council recessed at 6:28 p.m. and reconvened at 6:38 p.m.

**3. JOINT MEETING WITH THE GREATER TOLEDO POOL & RECREATION
POOL DISTRICT BOARD OF DIRECTORS**

This discussion was cancelled and would be rescheduled for a future date.

1 **4. INTERVIEW**

2 The City Council interviewed applicant Ricky Dyson for the Budget Committee.

4 **5. VISITORS/PUBLIC COMMENT**

5 There were no comments.

7 **6. CONSENT AGENDA**

8 **Minutes from the meeting held March 16 and the work sessions held February 23 and March**
9 **23, 2022**

10 CR Figueroa noted the Council asked she review the audio from February 23 to confirm a motion
11 that was in that meeting. She said she confirmed the minutes included a typographical error, which
12 was corrected.

14 **Motion** – It was moved and seconded (Mix/Kauffman) to approve the consent agenda as presented
15 and the motion carried unanimously.

17 **7. DISCUSSION ITEMS**

18 **Water and Sewer rate study review in anticipation of setting new rates in May**

19 CM Richter indicated the water and sewer rates will be up for consideration in May and she said
20 she wanted to start the discussion now. She noted the current rates are included in the packet as
21 well as the water and sewer rate study. She indicated there will be information included in the
22 newsletter regarding rate increases. She said it is difficult because there is a huge inflation increase
23 but in spite of the increases she implied the water and sewer funds are doing well. Staff answered
24 clarification questions in regards to the street light fee and replacing necessary parts for
25 improvements and upcoming projects. The Council deliberated options and noted there are some
26 residents that live on a fixed income that could be impacted by an increase. They discussed the
27 need to catch up to current costs and increases and considered developing a schedule that would
28 allow the City to apply increases every other year. There was discussion about the vacation use
29 policy and CM Richter referenced the water/rate study from Civil West Engineering, which
30 recommended the City eliminate that program and require people to pay a base rate regardless of
31 not being in the house. After further discussion, the Council asked staff to bring back information
32 on the rate increases in the last five years for reference.

34 **8. DECISION ITEMS**

35 **Interview and consider appointment of individual to the Budget Committee**

37 **Motion** – It was moved and seconded (Mix/Michels) to appoint Ricky Dyson to fill a vacancy on
38 the Budget Committee and the motion carried unanimously.

40 **Permit application – Consume Alcohol in public places for Cycle Oregon event**

41 CR Figueroa presented the council report and noted the applicant will host a beer garden in
42 conjunction with the Cycle Oregon event that is scheduled in May. She said the police department
43 performed a background check and had no issues.

45 **Motion** – It was moved and seconded (Carey/Michels) to approve the application request to
46 consume alcohol in public places from the Old Gold and the motion carried unanimously.

1 **Contract Award for water main and service line replacements and authorize the City**
2 **Manager to sign the Task Order**

3 PWD Zuspan presented the council report. He said the City received four bids and he expected it
4 to be much higher.

5
6 **Motion** – It was moved and seconded (Mix/Kauffman) to award a contract to Laskey-Clifton for
7 up to \$310,000 for water main and service line replacements and authorize the City Manager to
8 sign the Task Order and the motion carried unanimously.

9
10 **9. REPORTS AND COMMENTS**

11 LD Trusty informed the Council of the Library's Arbor Day event on Saturday, April 23. She said
12 the Library also purchased several ukuleles to host community ukulele nights. She said the Library
13 will also host the Oregon Coast Council for the Arts' paperbooks arts festival. She listed other
14 upcoming events and reported the meeting room is open to the public now.

15
16 PC Pace updated the Council on department activities and new rules that are in place. He said the
17 department is getting up to speed on those laws.

18
19 FC Robeson said the department is preparing for an upcoming live fire event. He said several
20 members completed a pumper operator class, which finished in Newport last weekend. He
21 informed the Council about an emergency preparedness fair event on May 2 at the High School.
22 He said there will be one for the kids during school hours and then one for the community between
23 5:00 – 7:00 p.m. Staff listed the organizations that will participate in the fair.

24
25 PWD Zuspan provided a department report. He said the pipe for Mill Creek was ordered and
26 should arrive by early May. He said the department is preparing for several upcoming projects and
27 he has hired a new employee as a trainee for the treatment plants.

28
29 CA Adams reported to the Council and said Alivelim Holdings filed a writ of review challenging
30 the resolutions by the Council, which will require staff to collect several documents and send them
31 to the Court Clerk within the month.

32
33 CM Richter reminded the Council there is a Budget Committee meeting on Tuesday, May 3 at
34 6:00 p.m. in the Fire Department meeting room.

35
36 Councilor Duprau commented on the recent Port of Toledo Board meeting and noted they found a
37 document dated 1912, which stated the Port of Toledo would pay 60% of all the dredging.

38
39 Councilor Carey noted any generation site that has over 200,000 kilowatt in capacity, it is treated
40 as a power/resource generator and has a responsibility to find a buyer for the power. He said the
41 facility can use as much of the power as it needs but it cannot find its way outside of the site's
42 meter.

1 **10. ADJOURNMENT**

2 The meeting adjourned at 8:25 p.m.

3
4 Approve:

5
6 _____
7 Mayor Rod Cross

Attest:

City Recorder Lisa Figueroa

DRAFT

**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

	Meeting Date:	Agenda Topic:
	May 18, 2022	Resolution No. 1489 and Resolution No. 1490 to set new water/sewer rates effective May 21, 2022
Council Goal:	Agenda Type:	
Not applicable	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Manager J. Richter	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

- 1) Adopt Resolution 1489, a resolution of the Toledo City Council adjusting the rates and charges to be paid by the users of the water system of the City of Toledo and repealing Resolution No. 1465.
- 2) Adopt Resolution 1490, a resolution of the Toledo City Council adjusting the rates and charges to be paid by the users of the sewerage system and repealing Resolution No. 1466.

Background:

After review and discussion, the City Council directed staff to prepare necessary resolutions to adopt new water and sewer rates effective May 21, 2022 reflecting a 7% increase.

As a reminder, the agreement with Seal Rock Water District allows for their rate to be adjusted by the same percentage as other City of Toledo water customers.

Fiscal Impact:	Fiscal Year:	GL Number:
N/A	2021-2022	N/A

Attachment:

1. Resolution No. 1489
2. Resolution No. 1490

**CITY OF TOLEDO
RESOLUTION NO. 1489**

A RESOLUTION OF THE TOLEDO CITY COUNCIL ADJUSTING THE RATES AND CHARGES TO BE PAID BY THE USERS OF THE WATER SYSTEM OF THE CITY OF TOLEDO AND REPEALING RESOLUTION NO. 1465

WHEREAS, the City of Toledo has passed an ordinance establishing and regulating its water system; and

WHEREAS, the rates and charges to be paid by users may be adjusted annually on May 21 by resolution of the City Council.

NOW, THEREFORE, THE CITY OF TOLEDO RESOLVES AS FOLLOWS:

Section 1. Effective May 21, 2022, the just and equitable charge to be paid by all users of the water system of the City of Toledo, Oregon, within and outside the boundaries of the City shall be based on the meter rates provided in “Exhibit A”.
For all of water users, the charge for water is the sum of Facilities, Service and Water Use Charges:

- a. The Facilities Charge for each classification is based on one 5/8-inch meter equivalent, and the charge is increased by the following meter equivalent factor for any meter larger than the minimum size:

Meter Size	Equivalent
5/8“	1
3/4“	1.5
1”	2.6
1-1/4”	4.1
1-1/2”	5.9
2”	10.5
3”	23.6
4”	41.9
6”	94.3
8”	167.5
10”	261.0
12”	377.0

- b. The Service Charge is determined and payable for each meter.
- c. The Water Use Charge is for each 1,000 gallons of water consumed.

Section 2. The fees and charges payable in this resolution shall be twice the amounts set forth in those sections for all users who reside outside the boundaries of the City, as described in “Exhibit A”.

- Section 3. Monthly standby charges for automatic fire service shall be based on one-half of the Facilities Charge based on the meter size.
- Section 4. The connection fee for a 5/8", 3/4" or 1" service connection in a location within the boundaries of the City and not previously served shall be the actual cost of labor, equipment, and material furnished by the City, as defined in Section 13.12.330 of the Toledo Municipal Code. The fee for all other such connection of larger meters shall be above actual cost. The connection fee for change in the size of existing service shall be above actual cost less credit for salvaged materials from the original service.
- Section 5. Administrative fees associated with a water account shall be established and provided on "Exhibit A".
- a. If a City of Toledo employee is dispatched to discontinue water service to a user for non-payment of service, a Service Reconnect Fee will be required, payable in advance before water service is reinstated.
 - b. All new water service accounts will require a Water Account Deposit before water service is begun as defined in Resolution No. 1408.
 - c. If a water meter is removed for any reason other than maintenance by the City, a Meter Reinstallation Fee will be required.
 - d. A Late Payment Notice Fee will be applied upon notice being sent to the customer that the account is delinquent.
 - e. The Service Charge will be applied per request for service.
 - f. The Meter Test Fee will be applied to cover the cost of the test of a 3/4" or 5/8" water meter. For larger meters, the Meter Test Fee shall be an amount set by the City Manager upon application for the test.
- Section 6. The practice of allowing customers to put their account "on vacation" shall be discontinued.
- Section 7. Resolution No. 1465 is hereby repealed in its entirety.
- Section 8. That this Resolution shall be effective immediately upon passage by the Toledo City Council.

That this resolution is hereby adopted by the Toledo City Council on this 18th day of May, 2022.

APPROVED

ATTEST

Mayor Rod Cross

City Recorder Lisa Figueroa

EXHIBIT “A”
Water Rates Effective May 21, 2022

For all of water users, the charge for water is the sum of Facilities, Service and Water Use Charges listed below:

WATER RATES-INSIDE CITY LIMITS

Water Use Charge (per 1000 gallons)	\$5.29
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Facilities and Service Charge by Meter Size

Meter Size	Multiplier	Facilities Charge	Service Charge	Total Facilities and Service Charge by Meter Size
5/8"	1.0	\$27.03	\$6.11	\$33.14
3/4"	1.5	\$40.53	\$6.11	\$46.64
1"	2.6	\$70.27	\$6.11	\$76.38
1.25"	4.1	\$110.80	\$6.11	\$116.91
1.5"	5.9	\$159.44	\$6.11	\$165.55
2"	10.5	\$283.75	\$6.11	\$289.86
3"	23.6	\$637.77	\$6.11	\$643.88
4"	41.9	\$1132.32	\$6.11	\$1138.43
6"	94.3	\$2548.39	\$6.11	\$2554.50
8"	167.5	\$4526.57	\$6.11	\$4532.68
10"	261.0	\$7053.33	\$6.11	\$7059.44
12"	377.0	\$10188.15	\$6.11	\$10194.26

WATER RATES-OUTSIDE CITY LIMITS

Water Use Charge (per 1000 gallons)	\$10.57
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Facilities and Service Charge by Meter Size

Meter Size	Multiplier	Facilities Charge	Service Charge	Total Facilities and Service Charge by Meter Size
5/8"	1.0	\$54.06	\$12.22	\$66.28
3/4"	1.5	\$81.06	\$12.22	\$93.28
1"	2.6	\$140.53	\$12.22	\$152.75
1.25"	4.1	\$221.60	\$12.22	\$233.82
1.5"	5.9	\$318.88	\$12.22	\$331.10
2"	10.5	\$567.51	\$12.22	\$579.73
3"	23.6	\$1275.55	\$12.22	\$1287.77
4"	41.9	\$2264.63	\$12.22	\$2276.85
6"	94.3	\$5096.77	\$12.22	\$5108.99
8"	167.5	\$9053.14	\$12.22	\$9065.36
10"	261.0	\$14106.67	\$12.22	\$14118.89
12"	377.0	\$20376.31	\$12.22	\$20388.53

ADMINISTRATIVE ACCOUNT FEES

Service Reconnect Fee	\$53.50
Water Account Deposit	\$145.00
Meter Reinstallation Fee	\$53.50
Late Payment Notice Fee	\$10.70
Service Charge	\$16.00
Meter Test Fee	\$37.45

**CITY OF TOLEDO
RESOLUTION NO. 1490**

A RESOLUTION OF THE TOLEDO CITY COUNCIL ADJUSTING THE RATES AND CHARGES TO BE PAID BY THE USERS OF THE SEWERAGE SYSTEM AND REPEALING RESOLUTION NO. 1466

WHEREAS, the City of Toledo has passed an ordinance establishing and regulating its sewerage system; and

WHEREAS. The rates and charges to be paid by users may be adjusted annually on May 21 by resolution of the City Council.

NOW, THEREFORE, THE CITY OF TOLEDO RESOLVES AS FOLLOWS:

Section 1. Effective May 21, 2022, the just and equitable charge to be paid by all users of the sewerage system of the City of Toledo, Oregon, within and outside the boundaries of the City shall be based on the sewer rates provided in “Exhibit A”.

For all sewer users, the charge for sewer is the sum of the Base and Flat Rate per Thousand Charges:

- a. Each user of the sewerage system shall pay a Base Charge as described in the attachment marked “Exhibit A” for each month of service billed as of May 21, 2022. This charge covers the first one-thousand (1000) gallons of treated city water used to calculate the charge paid by the user under Section 1(b).
- b. The just and equitable charge to be paid by all non-industrial users of the sewerage system shall be a Flat Rate per Thousand as described in “Exhibit A”. This charge will be based on each one-thousand (1000) gallons of treated city water billed for the previous monthly average of January through April calculated each May (This calculation is referred to as a “Winter Average”). This charge is exclusive of the first one-thousand (1000) gallons of water used during a month (see Section 1(a)). The same charge shall remain in effect for the remaining months of the year until the average is calculated again. If there is no history for an account, the monthly average shall be established by the City Manager based on the history of similar users. The City Manager will evaluate winter average changes upon written request of the customer.
- c. The just and equitable charge to be paid by all industrial users of the City's sewerage system shall be, at the option of the user, the charge set out in Section 1.(b) above which is based on average water usage by the customer or the Flat Rate per Thousand for every one-thousand (1000) gallons of

metered sewerage flow. If the customer chooses the latter method, the customer shall install and maintain to the City's satisfaction a flow meter in the sewer lines carrying the customer's sewage.

- d. If the user of the sewerage system is not also a water system user the charge to that user for sewerage service shall be based on the average monthly usage of all water users in the same customer class, except industrial users.

Section 2. The fees and charges payable in this resolution shall be twice the amounts set forth in those sections for all users who reside outside the boundaries of the City, as described in "Exhibit A".

Section 3. The installer of every new hook up to the City's sewerage system shall pay an inspection fee towards the City's cost of inspecting the work performed for the system connection, as described in "Exhibit A".

Section 4. Cap consumption is not utilized in the billing system.

Section 5. The practice of allowing customers to put their account "on vacation" shall be discontinued.

Section 6. Resolution No. 1466 is hereby repealed in its entirety.

Section 7. That this Resolution shall be effective immediately upon passage by the Toledo City Council.

That this resolution is hereby adopted by the Toledo City Council on this 18th day of May, 2022.

APPROVED

ATTEST

Mayor Rod Cross

City Recorder Lisa Figueroa

EXHIBIT “A”

Sewer Rates Effective May 21, 2022

	Base charge*	Flat rate per thousand**
Inside City Limits	\$19.22	\$18.33
Outside City Limits	\$38.43	\$36.66

*Base charge includes the first thousand gallons of treated City water used to calculate average.

** Flat rate per thousand based on average water usage January-April for non-industrial users.

Sewer Inspection Fee	\$160.50
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**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

	Meeting Date:	Agenda Topic:
	May 18, 2022	Review proposed Comprehensive Plan Survey questions
Council Goal:	Agenda Type:	
Not Applicable	Decision Items	
Prepared by:	Reviewed by:	Approved by:
Contract Planner, J.Peterson	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

Motion to accept the proposed survey questions [with or without amendments] and to proceed with the survey.

Background:

The City of Toledo is in the early stages of the Comprehensive Plan update. The 2020 Vision for Toledo, Oregon - 2000 Toledo Comprehensive Land Use Plan (Plan) was adopted on April 4, 2001. The current vision for the City needs to be updated to incorporate the current vision and goals for the City of Toledo. The last update was intended to plan for the next 20 years and we are now past 2020.

Draft Survey Questions

The draft survey questions are attached. The questions will be modified or removed based on City Council input. The Planning Commission reviewed draft questions at their May 11, 2022 meeting. Overall, the Planning Commission was supportive of the questions and provided some input on question format and question edits. The plan is to have the survey primarily available online using survey monkey with a paper option available. The survey will be shared using the monthly newsletter, advertisement at the Library/City Hall, and Farmers markets. The goal of the survey is to increase public outreach and support the comprehensive plan update process. We plan to have the survey available in English and Spanish.

An introduction page will describe the comprehensive plan process and why the city is completing an update. The survey is high level and the first step to community outreach.

Date of the joint work session – Tentatively scheduled for June 22, 2022.

Fiscal Impact:	Fiscal Year:	GL Number:
N/A	2021-2022	N/A

Attachment:

1. Draft Survey



City of Toledo Comprehensive Plan Update Kick-off Survey

Toledo Needs your input!

The comprehensive plan is a long-range planning document that every Oregon city and county adopts. The City of Toledo is starting a community-wide effort to update the comprehensive plan. The comprehensive plan helps manage expected population and employment growth through a set of goals and policies that align with the community's vision. The current comprehensive plan, The 2020 Vision for Toledo, was adopted on April 4, 2001, and needs to be updated to incorporate the current vision and goals for the City of Toledo. As the community's blueprint for the future, the comprehensive plan is the City's leading policy document on growth, development and public investment over the next 20 years. Community participation in this effort will be essential to ensure the updated comprehensive plan reflects the vision and goals of the community.

This survey is available to Toledo residents, visitors, and anyone else that wants to participate. The survey is expected to take only 10-15 minutes. Paper copies are available, assistance completing the survey is available by request, and the city is working on a Spanish version of the survey.

Mark your calendars for June 22nd at 6pm. The City will be hosting a joint Planning Commission and City Council work session/ community town hall event.

1. What are the greatest strengths of Toledo? (Rate each strength from 1 to 5)

	1 (Poor)	2 (Fair)	3 (Good)	4 (Very Good)	5 (Excellent)	N/A
Location	☐	☐	☐	☐	☐	☐
Parks and recreation options/areas	☐	☐	☐	☐	☐	☐
City services (water, sewer, etc.)	☐	☐	☐	☐	☐	☐
Employment opportunities	☐	☐	☐	☐	☐	☐
Public safety	☐	☐	☐	☐	☐	☐
Community/inclusivity	☐	☐	☐	☐	☐	☐
Housing	☐	☐	☐	☐	☐	☐
Arts/ culture	☐	☐	☐	☐	☐	☐
Shopping options	☐	☐	☐	☐	☐	☐
Active/responsible city government	☐	☐	☐	☐	☐	☐
Affordability	☐	☐	☐	☐	☐	☐
Volunteer opportunities	☐	☐	☐	☐	☐	☐
Toledo's downtown	☐	☐	☐	☐	☐	☐

2. Thinking about the future of Toledo, what should the city focus on? (Rank each priority from 1 to 5)

	1 (Not a Priority)	2 (Low Priority)	3 (Medium Priority)	4 (High Priority)	5 (Essential)	N/A
Public safety	☐	☐	☐	☐	☐	☐
Improving streets/ transportation infrastructure	☐	☐	☐	☐	☐	☐
Expanding public transit	☐	☐	☐	☐	☐	☐
New business development	☐	☐	☐	☐	☐	☐
Supporting existing businesses	☐	☐	☐	☐	☐	☐
Trails (biking and walking)	☐	☐	☐	☐	☐	☐
Greenspaces/parks	☐	☐	☐	☐	☐	☐
Community accessibility	☐	☐	☐	☐	☐	☐
Access to Arts & Culture	☐	☐	☐	☐	☐	☐
Improve Public facilities and services (sewer, water, etc.)	☐	☐	☐	☐	☐	☐
Increasing housing options	☐	☐	☐	☐	☐	☐
Downtown improvements	☐	☐	☐	☐	☐	☐
Natural hazard and emergency preparedness	☐	☐	☐	☐	☐	☐
Education	☐	☐	☐	☐	☐	☐
Childcare availability	☐	☐	☐	☐	☐	☐
Broadband access	☐	☐	☐	☐	☐	☐

* 3. What are your top priorities for Toledo's downtown? (choose up to three)

- ☐ Mix of housing and commercial,
- ☐ Improved walkability (e.g. new sidewalks, wider sidewalks),
- ☐ Business support and attracting businesses,
- ☐ Façade improvements,
- ☐ Public infrastructure improvements (streets, sidewalks, water lines, sewer lines, etc.),
- ☐ More outdoor events and festivals (street fairs, Toledo Art, Oysters, and Brews, etc.),
- ☐ Revitalizing historic buildings,
- ☐ Art and culture (murals, galleries, etc.),
- ☐ Enhancing Public Safety,
- ☐ Other (please specify)
- ☐ None of the above

* 4. If you could promote and target economic business development and growth - which of the following sectors would be a good fit for Toledo? (choose up to three)

- ☐ Transportation and wholesale/warehousing,
- ☐ Agriculture, Forestry, fishing, hunting and agri-tourism
- ☐ Construction,
- ☐ Accommodation and Food services,
- ☐ Financial, banking, and legal
- ☐ Insurance and real estate services,
- ☐ Retail,
- ☐ Light Industrial,
- ☐ Heavy Industrial,
- ☐ Manufacturing,
- ☐ Health/Medical/Life services,
- ☐ Automotive,
- ☐ Educational services,
- ☐ Arts and culture,
- ☐ Other (please specify)
- ☐ None of the above

* 5. What are your top priorities for recreation in Toledo? (choose up to three)

- ☐ Trails/paths,
- ☐ Maintaining and improving existing parks,
- ☐ Developing new parks,
- ☐ Community Gardens,
- ☐ Dog Parks,
- ☐ Tennis Courts or Pickleball Courts,
- ☐ Sports Fields,
- ☐ Indoor options,
- ☐ Other (please specify).
- ☐ None of the above

6. From 1-5 rank your level of concern (in relation to Toledo) for each natural disaster?

	1 (Not at all concerned)	2 (Slightly concerned)	3 (Somewhat concerned)	4 (Moderately Concerned)	5 (Extremely Concerned)	N/A
Landslides	☐	☐	☐	☐	☐	☐
Windstorm	☐	☐	☐	☐	☐	☐
Flooding	☐	☐	☐	☐	☐	☐
Earthquake	☐	☐	☐	☐	☐	☐
Wildfires	☐	☐	☐	☐	☐	☐
Tsunami	☐	☐	☐	☐	☐	☐
Drought	☐	☐	☐	☐	☐	☐

7. For each question select a city

	Toledo	Siletz	Newport	Waldport	Yachats	Lincoln City	Depoe Bay	Other
Where do you work?	☐	☐	☐	☐	☐	☐	☐	☐
Where do you shop (groceries, retail, etc.) most often?	☐	☐	☐	☐	☐	☐	☐	☐
Where do you eat out most often?	☐	☐	☐	☐	☐	☐	☐	☐
Where do you go for entertainment most often?	☐	☐	☐	☐	☐	☐	☐	☐
Where do you go for recreation most often?	☐	☐	☐	☐	☐	☐	☐	☐

8. Describe you favorite thing about the City of Toledo in one word.

Demographic Questions

9. Do you live in Toledo (inside city limits or the urban growth boundary)?

- ☐ Yes
- ☐ No
- ☐ Prefer not to answer

10. If yes, how long have you lived in Toledo?

- ☐ 5 years or less
- ☐ 6-10 years
- ☐ 11-15 years
- ☐ 15 plus years
- ☐ Prefer not to answer

11. Are you a full time resident of Toledo (live in Toledo more than 10 months a year)?

- ☐ Yes
- ☐ No
- ☐ Prefer not to answer

12. Do you own a business in Toledo?

- ☐ Yes
- ☐ No
- ☐ Prefer not to answer

13. What is your age?

- ☐ Under 18
- ☐ 18-24
- ☐ 25-34
- ☐ 35-54
- ☐ 55-64
- ☐ 65+
- ☐ Prefer not to answer

14. What best describes your housing situation?

- ☐ Homeowner,
- ☐ Renter - apartment or home,
- ☐ Renter - roommate,
- ☐ Living with parents or a family member,
- ☐ Unsheltered,
- ☐ Group home,
- ☐ Prefer not to answer
- ☐ Other (please specify)

15. What best describes your employment status?

- ☐ Employed Full-time
- ☐ Employed-part time
- ☐ Unemployed
- ☐ Self-Employed
- ☐ Homemaker
- ☐ Student
- ☐ Retired
- ☐ Prefer not to answer
- ☐ Other (please specify)

16. How do you prefer to get your information from the city? (select all that apply).

- ☐ Mailings,
- ☐ Newsletter,
- ☐ In-person events,
- ☐ City website,
- ☐ Social media,
- ☐ Traditional electronic media (TV, radio, etc.),
- ☐ Newspaper.
- ☐ Other (please specify)

17. Is there anything else you would like to share to assist with the development of the Toledo Comprehensive Plan?

18. If you would like to receive email updates about the comprehensive plan update please provide your contact information. Individual survey responses will remain confidential.

Name

City/Town

Email Address

**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

	Meeting Date:	Agenda Topic:
	May 18, 2022	Consideration of annual Liquor License renewals
Council Goal:	Agenda Type:	
Not Applicable	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Recorder L. Figueroa	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

Staff makes no recommendation. Council may make a motion to recommend approval, waive their recommendation or recommend denial based on information below.

Background:

Each year the City receives a list of businesses within Toledo that hold liquor licenses, which are issued by the Oregon Liquor Control Commission (OLCC). The businesses included on the list [Attachment 1] are eligible for renewal and OLCC provides local jurisdictions an opportunity to comment in regards to the renewal of each license. Please note, Mike's Mercantile is not for consideration. The new owners, Let R Nuck Liquor & Convenience

The City Council recommendations include:

- Do nothing (OLCC will process the renewal application as a favorable recommendation)
- Recommend denial, stating grounds for an unfavorable recommendation (must meet denial criteria)
- Make a written request for additional time to complete an investigation, which must state the City is considering an unfavorable recommendation and the specific grounds being considered.

Fiscal Impact:	Fiscal Year:	GL Number:
Unknown	2021-2022	N/A

Attachment:

1. List of annual renewals

City of Toledo
TOLEDO
PO Box 220
Toledo, OR 97391

RENEWAL NOTIFICATION PROCESS

It's time again for liquor license renewals in your area. Liquor licenses are due to expire **6/30/2022**. Attached is the list of licensees who are required to submit their renewal application to local government for comment. According to our records you charge:

\$25.00 Renewal Fee for ON-PREMISES \$25.00 Renewal Fee for OFF-PREMISES

We told applicants to mail your local government fees to the address on this letter.
PLEASE NOTIFY US IMMEDIATELY IF THE FEE(S) OR ADDRESS ARE INCORRECT

HOW TO MAKE A RECOMMENDATION

You have until 6/5/2022 to make your recommendation. Below are your options for renewals:

RECOMMEND APPROVAL

1. **DO NOTHING.** If you do not submit a recommendation by **6/5/2022**, the OLCC will process the renewal application as a favorable recommendation.

RECOMMEND DENIAL (see additional information on page 2)

1. File an unfavorable recommendation, stating the grounds for the unfavorable (must meet the denial criteria on back of form); **OR**
2. Make a written request for additional time to complete an investigation. The request must state: 1) you are considering making an unfavorable recommendation; 2) the specific grounds being considered. **The grounds must be one referenced in Oregon Administrative Rule 845-005-0308(3).** If your request is granted you will be given a 45-day extension to file your unfavorable recommendation. Unfavorable means recommending denial of a license or requesting restrictions be placed on a license.

If you need assistance or would like to discuss a specific application, please contact your local OLCC office for help. Please send renewal recommendation correspondence to OLCC.Renewals@oregon.gov or OLCC License Renewals, P.O. Box 22297, Portland, OR 97269-2297. If you have questions, contact our license renewal section at 503.872.5138 or toll free at 1.800.452.6522 ext 25138.

District 3 Renewals

TOLEDO

Page 1

License No./ Premises No.		Tradename/Licensee/License Type	Premises Address & Phone	Premises Mailing Address
Lic.	332141	COBBLESTONE PIZZA CO	300 S MAIN ST	
Prem.	58629	COBBLESTONE PIZZA CO LLC L - LIMITED ON-PREMISES SALES	TOLEDO, OR 97391 541-336-2663	
Lic.	335192	EAGLES LODGE #2219 YAQUINA	161 S 2ND ST	PO BOX 266
Prem.	3739	EAGLES LODGE #2219 YAQUINA F-CLU - FULL ON-PREMISES SALES	TOLEDO, OR 97391 541-444-2769	TOLEDO, OR 97391
Lic.	332297	ELKS LODGE #1664 TOLEDO	123 S ALDER ST	
Prem.	3740	ELKS LODGE #1664 TOLEDO F-CLU - FULL ON-PREMISES SALES	TOLEDO, OR 97391 541-265-4246	
Lic.	332688	JC MARKET	336 E HWY 20	
Prem.	4872	JC MARKET OF TOLEDO INC O - OFF-PREMISES SALES	TOLEDO, OR 97391 541-336-5137	
Lic.	335450	MIKE'S DOLLAR STORE & MORE	722 W HWY 20	Mike's Mercantile changed owners and is now known as LetR Nuck Liquor & Convenience
Prem.	17241	MIKE'S MERCANTILE COMPANY	TOLEDO, OR 97391	
		O - OFF-PREMISES SALES	541-336-2261	
Lic.	332998	MUGGLY'S	675 NW HWY 20	
Prem.	51467	MUGGLY'S LLC F-COM - FULL ON-PREMISES SALES	TOLEDO, OR 97391 541-265-3055	
Lic.	335903	RIZZA PIZZA	1127 NE HWY 20	
Prem.	61906	OLGA KARAVAEVA L - LIMITED ON-PREMISES SALES	TOLEDO, OR 97391 541-635-0228	
Lic.	333808	TIMBERS RESTAURANT AND LOUNGE	181 S MAIN ST	
Prem.	3741	TIMBERS RESTAURANT AND LOUNGE F-COM - FULL ON-PREMISES SALES	TOLEDO, OR 97391 541-336-3272	
Lic.	347438	TNT TAVERN	155, 163, 179 N MAIN ST	PO BOX 868
Prem.	25043	TIFFANY RHODES F-COM - FULL ON-PREMISES SALES	TOLEDO, OR 97391 541-336-4000	SILETZ, OR 97380
Lic.	333792	TOLEDO FOOD FAIR	322 W HWY 20	1038 BROADWAY ST NE
Prem.	46636	TOLEDO FOOD FAIR #1 LLC O - OFF-PREMISES SALES	TOLEDO, OR 97391 541-336-2232	SALEM, OR 97301

Count for TOLEDO

10

REASONS WE MAY DENY OR RESTRICT A LICENSE
ORS 471.313(4)(5), OAR 845-005-0320, 845-005-0321, 845-005-0322
845-005-0325, 845-005-0326(4)(5) or 845-005-0355

The following is a list of problems relating to the **APPLICANT** or **BUSINESS** that OLCC can consider to refuse or restrict a license:

1. Applicant has a habit of using alcohol or drugs to excess
2. Applicant makes a false statement to OLCC (must be related to a refusal basis)
3. Applicant has been convicted of local, state or federal laws that are substantially related to the fitness of holding a liquor license
4. Applicant has demonstrated poor moral character
5. Applicant has a poor record of compliance when previously licensed by OLCC
6. Applicant is not the legitimate owner of the business
7. The business has a history of serious and persistent problems at this location. The problems can include:

- obtrusive or excessive noise, music or sound vibrations
- public drunkenness
- fights or altercations
- harassment
- unlawful drug sales
- alcohol or related litter

OLCC is not able to consider the following issues when deciding to renew a liquor license:

- lack of parking
- increase in traffic
- too many licenses in a specific area (saturation)
- entertainment type - nude dancing, gambling, live bands, etc.
- increased noise
- zoning issues

Visit www.oregon.gov/olcc/ to see the full text of ORS and OAR referenced above. In order for an unfavorable recommendation from a local government to be valid, the grounds must be found in the license refusal bases of ORS 471.313(4), 471.313(5), OAR 845-005-0320, 845-005-0321, 845-005-0322, 845-005-0325 or 845-005-0326(4)(5) or the license restriction bases of OAR 845-005-0355, and must be supported by reliable factual information.

**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

	Meeting Date:	Agenda Topic:
	May 18, 2022	Consideration of permit application to consume alcohol in public places by Timbers Restaurant
Council Goal:	Agenda Type:	
Not Applicable	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Recorder L. Figueroa	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

Staff makes no recommendation. Council may make a motion to recommend an approval or denial of the application.

Background:

Timbers Restaurant owner, Charlie Cyphert has applied for a permit to consume alcohol in public places. Mr. Cyphert is working with the Toledo Rotary group for a Cornhole Tournament on May 30 at Memorial Field.

Attached is a copy of the Oregon Liquor and Cannabis Commission (OLCC) temporary application, the City permit application and a copy of a map of the layout of the event. Council may make a recommendation to approve or deny the application, which will be forwarded to the OLCC.

Fiscal Impact:	Fiscal Year:	GL Number:
Unknown	2021-2022	N/A

Attachment:

1. OLCC application and map
2. City permit application



APPLICATION FOR TEMPORARY USE OF AN ANNUAL LICENSE (TUAL)

FULL ON-PREMISES SALES LICENSE TEMPORARY USE APPLICATION

- Sell at retail distilled spirits, malt beverages, wine, and cider by the drink for consumption in the special event licensed area.
- Sell at retail malt beverages, wine, or cider in a securely covered container (growlers) meant for drinking off of the special event licensed area. The container may not hold more than two gallons. You must not allow any other open container of alcohol to leave the licensed premises.
- Sell at retail malt beverages, wine, and cider in a factory-sealed container to consumers for consumption off the licensed premises.
- May deliver factory-sealed containers and securely covered containers (growlers) of malt beverages (beer), wine, and cider direct to consumer for consumption off the licensed premises; however, must follow the delivery rules under OAR 845-006-0392 and 845-006-0396. Delivery can only occur during the date and time of the special event.

LIMITED ON-PREMISES SALES LICENSE TEMPORARY USE APPLICATION

- Sell at retail malt beverages, wine, and cider by the drink for consumption in the special event licensed area.
- Sell at retail malt beverages, wine, or cider in a securely covered container (growlers) meant for drinking off of the special event licensed area. The container may not hold more than two gallons. You must not allow any other open container of alcohol to leave the licensed premises.
- Sell at retail malt beverages, wine, and cider in a factory-sealed container to consumers for consumption off the licensed premises.
- May deliver factory-sealed containers and securely covered containers (growlers) of malt beverages (beer), wine, and cider direct to consumer for consumption off the licensed premises; however, must follow the delivery rules under OAR 845-006-0392 and 845-006-0396. Delivery can only occur during the date and time of the special event.

OLCC LICENSE FEE

- The license fee is a \$10.00 per license day or any part of a license day. A license day is from 7:00 am to 2:30 am on the succeeding calendar day.
- **Make payment by check or money order, payable to OLCC.**
- **License Days:** In #11 below, you may apply for a maximum of **seven** license days per application form.

Process Time

OLCC needs your completed application in sufficient time to approve it. Sufficient time is typically 2 to 4 weeks before the first event date listed in #11 below (some events may need extra processing time). OLCC may refuse to process your application if it is not submitted in sufficient time for the OLCC to investigate it.

1. My Annual License is a:		☒ FULL ON-PREMISES	☐ LIMITED ON-PREMISES
2. Licensee Name (please print): Timbers Restaurant and Lounge LLC			
3. Email: timberslounge@outlook.com			
4. Trade Name of Business:		5. Fax (Optional)	
Timbers Restaurant and Lounge			
6. Address of <u>Annual</u> Business:		7. City	
181 S. Main St.		Toledo	
8. Contact Person: Charlie Cyphert		9. Contact Phone: 541-336-3272	
10. Event Name (if one): Toledo Rotary Corn Hole Tournament			
11. Date(s) of event (no more than seven days): 5/30/2022			
12. Start/End hours of alcohol service: 9:00 (am) pm) to 5:00 (am /pm)			
13. Address of <u>Special Event</u> (Street, City and Zip): 385 NW A st Toledo Oregon 97391			

14. Is the event, or any part of the event, outdoors?		☒ Yes	☐ No
14a. If yes, submit a drawing showing the licensed area and its boundaries.			
15. List the name(s) and service permit number(s) of alcohol manager(s) on-duty and in the licensed area: Patricia Cavanaugh [REDACTED] and Katherine Grace [REDACTED]			
16. What is the expected attendance <u>per day</u> in the area where alcohol will be sold or consumed? 200 If the expected attendance is 301 or more per day, the event must have at least \$300,000 of liquor liability insurance coverage (ORS 471.168) and you must <u>also</u> answer questions 17 and 18. If your answer is 300 or fewer per day, please skip questions 17 and 18.			
17. Insurance Company: Northfield Insurance		18. Policy #: [REDACTED]	
19. GOVERNMENT RECOMMENDATION: You must obtain a recommendation from the local city <u>OR</u> county <u>before</u> submitting this application to the OLCC.			
19a. Name the CITY if the event address is within a city's limits:			
OR			
19b. Name the COUNTY if the event address is outside the city's limits:			

I affirm the following:

- Minors (people under the age of 21) and visibly intoxicated people will not be allowed to buy, possess, or consume alcohol.
- The only open containers of alcohol that may be taken off the licensed area are securely covered containers (growlers) of malt beverages, wine, or cider. I will not allow any other open container of alcohol to leave the licensed premises.
- Marijuana (such as use, consumption, ingestion, inhalation, samples, give-away, sale, etc.) is prohibited on the special event licensed premises.
- The event will meet the food service requirements of a Temporary Use of an Annual License.
- I affirm I am authorized to sign this application on behalf of the applicant.

20. Licensee Name (print): <i>Charles Cyphert Timbers Restaurant and Lounge LLC</i>	
21. LICENSEE SIGNATURE: <i>Charles Cyphert</i>	22. Date: <i>5/9/2022</i>

CITY OR COUNTY USE ONLY The city/county named in #19 above recommends: ☐ Grant ☐ Acknowledge ☐ Deny (attach written explanation of deny recommendation) (Optional) City/County Contact Person: (Optional) Phone Number or Email: City/County Signature: _____ Date: _____	
--	--

FORM TO OLCC: This license is valid only when signed by an OLCC representative. Submit this form to the OLCC office regulating the county in which your special event will happen.			
OLCC USE ONLY	Fee Paid:	Date:	Receipt #:
License is ☐ Approved ☐ Denied			
OLCC Signature: _____		Date: _____	

FOOD REQUIREMENTS FOR TEMPORARY USE OF AN ANNUAL LICENSE (TUAL)

WHAT AMOUNT OF FOOD MUST I PROVIDE?

- **TWO SUBSTANTIAL FOOD ITEMS:** A Full On-Premises Sales Licensee not providing distilled spirits at the event and a Limited On-Premises Sales Licensee must provide at all times and in all areas where alcohol service is available at least two different substantial food items.
- **FIVE SUBSTANTIAL FOOD ITEMS:** A Full On-Premises Sales Licensee providing distilled spirits at the event must provide at all times and in all areas where alcohol service is available at least five different substantial food items.

WHAT IS A SUBSTANTIAL FOOD ITEM?

This is a food item that is typically served as a main course or entrée. Some examples are fish, steak, chicken, pasta, pizza, and sandwiches. Side dishes, appetizer items, dessert items, and snack items such as popcorn, peanuts, chips and crackers do not qualify as substantial food items.

WHAT DOES "DIFFERENT" MEAN?

"Different" means substantial food items that the OLCC determines differ in their primary ingredients or method of preparation. For example, a turkey sandwich differs from a salami sandwich, a beef burger differs from a turkey burger, and fried chicken differs from baked chicken. Different sizes of the same item are not considered different.

IS THERE AN EXCEPTION TO PROVIDING THE TWO OR FIVE DIFFERENT SUBSTANTIAL FOOD ITEMS?

The OLCC must determine that the clearly dominant emphasis is food service at all times in the area where alcohol service is available in order for you to provide only one substantial food item if you are not providing distilled spirits or one to four different substantial food items if you are a Full On-Premises Sales Licensee providing distilled spirits. The OLCC will work with you to make this determination prior to approving your application.

WHAT DOES IT MEAN TO PROVIDE FOOD SERVICE "AT ALL TIMES AND IN ALL AREAS WHERE ALCOHOL SERVICE IS AVAILABLE"?

Patrons must be able to obtain food service inside the special event licensed area. You may use either of the following two methods to provide food service:

- Within all areas where alcohol service is available, have the minimum required food items available for patrons at all times; or
- Within all areas where alcohol service is available, have a menu of the minimum required food items (plus any other items you may choose to include) available for patrons at all times and be able to provide the food items in the area if a patron chooses to order food. The food items could be kept at a location other than the area where the alcohol is served; however, you must be able to provide the food items to the patron in the area where alcohol service is available.

IS PROVIDING TASTINGS OF ALCOHOL CONSIDERED PROVIDING ALCOHOL SERVICE?

Yes, providing tastings of alcohol is considered providing alcohol service; therefore, the food requirements must be met.

MAY I USE FOOD PROVIDED BY A CONTRACTOR OR CONTRACTORS TO MEET THE FOOD REQUIREMENT?

Yes, the food service may be provided by someone other than you; however, even if food service is provided by a contractor, you are fully responsible for compliance with the food requirements. You may sell or serve alcohol only when food service that meets the requirement is provided to patrons at all times and in all areas where alcohol service is available.

WHO MAY THE CONTRACT FOR THE FOOD SERVICE BE WITH?

The contract may be between:

- You (the OLCC licensee) and the food service contractor; or
- The organizer of the event and the food service contractor.

DOES THE FOOD SERVICE CONTRACT NEED TO BE IN WRITING?

No, the food service contract does not need to be in writing; however, you may sell or serve alcohol only when food service that meets the requirement is provided to patrons at all times and in all areas where alcohol service is available.



OREGON LIQUOR CONTROL COMMISSION

IDENTIFYING A SPECIAL EVENT LICENSED AREA

The OLCC is prohibited from licensing an area that does not have defined boundaries.

Please complete items 1 – 5 and then use the box below to draw the licensed area.

1. Applicant Name (please print): Charles Cyphert Timbers Restaurant and Lounge LLC
2. Event Street Address: 385 NW Ast
3. City/County: Toledo / Lincoln
4. Date(s) of Event: 5/30/2022
5. Please list and describe what barrier(s) will be used to define the boundaries of the licensed area. For example: "A 6 foot high wooden fence." There will be a 6 F Metal Fence around the event with only one entrance/exit so we can check ID's and VIP's.

USE THIS BOX TO DRAW THE LICENSED AREA

Please Refer to attached Map

Cornhole Tournament Field Layout

May 30th, 2022



Red Outline is
Fence.

There will only
be one
entrance/exit
into the field.



CITY OF TOLEDO
Consume Alcoholic Beverages in a Public Place
Permit Application

Event Information

Date(s) of Event: 5/30/2022 Time of Event: 9-5pm
Event Location: 385 NW Ast
Type of Alcohol to be consumed at the event: Beer/Wine/Cider

Applicant must provide the following information:

1. Identify the event area (e.g., entire premises, area within a park, provide a site map if necessary):

Please see Attached Map

2. List primary activities within the area (dinner, auction, beer garden, food fair):

Food Carts, Beer Garden, Corn Hole event

3. Will minors and alcohol be allowed in the same area together? ☒ Yes ☐ No

4. What is the expected attendance in the event area per day? 200
**If 50 or more people are expected, then you will be required to submit an Application for Outdoor Event Permit*

5. Describe your plan to prevent problems or violations.

Beer Garden will be staffed with operators that have a OLCC permit to sell. Also we will only have one entrance/Exit.

6. Describe your plan to prevent minors from gaining access to alcoholic beverages.

Wrist bands will be provided for legal age consumers. Everyone will be IDed

7. Describe your plan to manage alcohol consumption by adults.

Consumption will be monitored to the State standards

Applicant/Organization Information

Organization Name: Timbers Restaurant and Lounge LLC
Applicant/Contact Name: Charlie Cyphert
Phone: 541-336-3272 E-mail address: Timberslounge@outlook.com
Mailing address: 181 S. Main st
Toledo OR 97391
City State Zip Code
Name/Number of Alternate Contact: Emilee Cyphert 541-351-1368



CITY OF TOLEDO
Consume Alcoholic Beverages in a Public Place
Permit Application

Certification of Application

Please read carefully and check all boxes for the terms of the permit.

- ☒ I agree to comply with all Toledo City Ordinances and Oregon State laws pertaining to this event.
- ☒ I agree to comply with all requirements and additional conditions of approval placed on this permit.
- ☒ I agree that the applicant and/or the alternate contact person listed in this permit will attend the event and be made available for contact throughout the duration of the event.
- ☒ I further agree to defend, indemnify, and hold harmless the City of Toledo, its officers, agents, and employees from any and all liability, actions, claims, losses, damages, or other costs, including attorney fees, for injuries to persons and damage to property arising out of the activities pursuant to this permit.
- ☒ I understand the City reserves the right to suspend or revoke this permit at any time without cause.
- ☒ I understand this is a one-time permit and valid only for the specific event identified in this document.
- ☒ I certify that information contained in this application is true and correct. I understand that false information may be grounds for denial or revocation of this permit.
- ☒ Proof of Liability Insurance included *see OLCC application*
- ☒ Initials: *cc* I understand that the application may be held for approval until I provide all necessary information
- ☒ I certify all information submitted is complete and correct to the best of my knowledge. I understand a false answer may be reason to deny this application.

Charli Cypert
Signature

5-10-2022
Date

OFFICE USE ONLY:

DATE RECEIVED: *5/11/2022*

EVENT NUMBER: _____