

**TOLEDO CITY COUNCIL
WORK SESSION**

June 22, 2022

6:00 p.m.

1. CALL TO ORDER

Mayor Rod Cross called the meeting to order at 6:00 p.m. also via Zoom in Toledo, Oregon.

Present	Absent	
X		Mayor Rod Cross
X		Council President Betty Kamikawa
X		Councilor Jackie Kauffman
X		Councilor Rob Duprau
X		Councilor Todd Michels
	X	Councilor Wade Carey
X		Councilor Tracy Mix

Staff present: City Manager (CM) Judy Richter, Accounting Supervisor (AS) Cindy Oleman, Police Chief (PC) Michael Pace, Public Works Director (PWD) Bill Zuspan, Fire Chief (FC) Larry Robeson, Library Director, Deborah Trusty, City Attorney (CA) Mike Adams, Planning Assistant (PA) Arlene Inukai

2. PRESENTATIONS

Toledo Welcome Signs

David Robinson, Toledo Chamber of Commerce Board Member addressed the Council on behalf of the Chamber and referenced the materials included in the packet in regards to the entryway signs. He indicated the Chamber has been paying the electric bill for them but the City owns the signs. He indicated there was discussion on who has priority over what banners can be hung on the signs and noted that if the City is priority, then the Chamber should be reimbursed for paying the electric bills. It was noted the City pays insurance for the signs and maintains the landscape and the Council inquired whether the Chamber would take over those tasks if they took ownership of them. Mr. Davidson replied the Chamber does not have enough resources to maintain the landscape. After further discussion, the Council recommended this be brought back for more discussion at a future meeting.

3. JOINT MEETING WITH THE PLANNING COMMISSION

Comprehensive Plan Update

Planning Commissioners present: Cora Warfield, Anne Learned-Ellis, Jonathan Mix, Ricky Dyson

CP Peterson provided presentation for the Comprehensive Plan (Plan) update. He said the Plan is a 20 year planning guide and noted the last update was conducted over 20 years ago. He said there were amendments to the Transportation Plan and the Economic Chapter. He said the document is not a static document and can evolve. He referenced the timeline included in the council packet and reviewed the upcoming meeting dates. He noted the Plan requires public input and noted a survey is available on the city website for people to fill out. He said the City is working with a consultant to analyze housing capacity within the City. He provided a description of the Plan

update, which would include new chapters such as communications via social media and addressing hybrid in-person/virtual meetings. It was suggested to include mention of Georgia-Pacific Mill in the Plan. CP Peterson said he plans to recruit one to two Planning Commissioners/Council Members to work on a vision/mission of the Plan. It was suggested to include Then/Now photos to compare the City's history and present in the Plan. The Council and Planning Commission provided suggestions to the Plan update in regards to highlights and after further discussion, CP Peterson said he could provide another update in the fall.

CP Peterson said there is a housing code update, which will allow greater flexibility on what is permitted on residential lots. He said it would permit duplexes or cottage clusters on said lots with a public process but it provides more opportunities for the City.

The Council recessed at 7:15 p.m. and reconvened at 7:20 p.m.

4. JOINT MEETING WITH THE TOLEDO CEMETERY ASSOCIATION

Toledo Cemetery Association (TCA) members present; Larry Davis, Merrick Kriz and Antony Molina

Mr. Davis asked if the City Council had any questions in regards to the counter-proposal shared by CM Richter. The Council asked why the TCA can sell the 2.8 acres now and it was clarified the property can be sold once it is declared as unusable. Mr. Davis said the TCA has concern over any future indemnifications because of unforeseen circumstances. The Council did not have any other questions and indicated they would meet in an executive session to discuss the counter-proposal.

5. VISITORS/PUBLIC COMMENT

There were no comments.

6. CONSENT AGENDA

Minutes from the meeting held June 1, 2022 and Resolution No. 1500, A resolution updating the Master Fee Schedule for services provided by the City of Toledo and repealing Resolution No. 1461A

Motion – it was moved and seconded (Mix/Michels) to approve the consent agenda as presented and the motion carried unanimously.

7. DISCUSSION ITEMS

There were no items for consideration.

8. DECISION ITEMS

Approval of adding Children's Library Specialist to the Toledo Employees' Association Master Salary Schedule

LD Trusty provided the council report. She noted this is a follow up to the pay equity study conducted a couple of years ago. She said at that time the consultant could not adequately compare the position to other similar positions and recommended the position/title be split. CM Richter

indicated there is no change to the budget, but there will be an additional line added to reflect the change.

Motion – It was moved and seconded (Mix/Michels) to approve the addition of Children’s Library Specialist to the Toledo Employees Association Master Salary Schedule effective July 1, 2022 and the motion carried unanimously.

Resolution No 1501 A resolution setting the Street Lighting Fee for the 2022-2023 Fiscal Year and Repealing Resolution No. 1470

CM Richter said this came before the Council for discussion and they directed staff to raise the fees incrementally by 25% or \$0.75 for residential. She noted as she prepared the resolution, she realized there was an ‘industrial and commercial’ street light utility fee and increased those by 25% as well.

Motion – It was moved and seconded (Kamikawa/Duprau) to adopt Resolution No. 1501, a resolution of the Toledo City Council setting the Street Lighting Fee for the 2022-2023 Fiscal Year and Repealing Resolution No. 1470 and the motion carried unanimously.

CM Richter noted there is a scrivener’s error in the last line of the Resolution that states it was adopted in July and not June and she said she would fix that error. There were no concerns from the City Council.

9. REPORTS AND COMMENTS

LD Trusty thanked the Police Department for their assistance on retrieving one of their overdue laptops and hot spots.

PWD Zuspan reported on department activities, including the water line project on Alder Lane. He said the Mill Creek pipe project was started this week. He said there was some damage to Memorial Field last week and it will be relocated off of the field this week.

AS Oleman said the finance department is preparing the final budget to file with the state.

CA Adams said he spoke with Mr. Liebenstein, who agreed to pay back the City for the grant and fines of \$7,338 out of closing and said he would dismiss the lawsuit against Mr. Liebenstein. He informed the Council he will present a livability code to the Council in the future.

CM Richter indicated the City is waiting to update the Springbrook software, which should take approximately six weeks. She said she was surprised the insurance premiums increased by only 12.9% instead of the 20% she budgeted. She said a new mural was started this week and informed the Council she will be on vacation next week. She announced the employee appreciation event on July 24, she invited the Council and asked them to RSVP if they plan to attend.

CP Kamikawa reminded everyone the window is open to apply for Council candidacy.

Mayor Cross reported Lincoln County received \$1 million to setup a framework to address the homeless issue. He reported on upcoming meetings.

10. ADJOURNMENT

The work session adjourned at 8:12 p.m.

Approve:

/s/Mayor Rod Cross

Attest:

/s/City Recorder Lisa Figueroa