

**TOLEDO CITY COUNCIL
REGULAR MEETING**

August 3, 2022

6:00 p.m.

1. CALL TO ORDER

Mayor Rod Cross called the meeting to order at 6:00 p.m. also via Zoom in Toledo, Oregon.

Present	Absent	
<u>X</u>	<u> </u>	<u>Mayor Rod Cross</u>
<u>X</u>	<u> </u>	<u>Council President Betty Kamikawa</u>
<u>X</u>	<u> </u>	<u>Councilor Jackie Kauffman</u>
<u>X</u>	<u> </u>	<u>Councilor Rob Duprau</u>
<u>X</u>	<u> </u>	<u>Councilor Wade Carey</u>
<u>X</u>	<u> </u>	<u>Councilor Tracy Mix</u>
<u> </u>	<u> </u>	<u>Vacant</u>

Staff present: City Manager (CM) Judy Richter, City Recorder (CR) Lisa Figueroa, Police Chief (PC) Michael Pace, Public Works Director (PWD) Bill Zuspan, Fire Chief (FC) Larry Robeson, City Attorney (CA) Mike Adams

2. VISITORS/PUBLIC COMMENT

There were no comments.

3. CONSENT AGENDA

Minutes from the executive session and regular meeting held July 6, 2022

It was noted the City Manager, the City Attorney and the City Recorder were present during the executive session.

It was moved and seconded (Kamikawa/Mix) to approve the consent agenda as amended and the motion carried unanimously.

4. DISCUSSION

Consider recruitment timeline for City Council vacancy

CR Figueroa summarized the council report and presented a proposed timeline to fill the vacancy. After some deliberation, there was a consensus of the Council to make the deadline September 1 to include applications in the council packet and bring them all to the September 7 meeting.

Consideration to cancel City Council meeting October 5, 2022 for League of Oregon Cities Conference

CR Figueroa presented the council report and noted on October 5, several staff and council members will be at the League of Oregon Cities conference or out of town and requested to cancel the meeting.

Motion – It was moved and seconded (Carey/Kauffman) to cancel the City Council regular meeting for October 5, 2022 and the motion carried unanimously.

The Council asked to consider the work sessions in November and December at a future meeting.

5. DECISION ITEMS

Approve Assistant City Manager/Human Resource Specialist position and add it to the Non-Represented Salary Schedule

CM Richter presented the council report and said the position has been in the budget the last two fiscal years but due to several circumstantial uncertainties did not fill the position. She reviewed the salary schedule, she noted the Police/Fire Chief and the Public Works Directors all have 24-hour departments and asked for input in regards to the position salary.

The Council deliberated and following discussion, they recommended the position be listed under level 42. CM Richter concurred with the recommendation.

Motion – It was moved and seconded (Carey/Mix) to approve the Assistant City Manager/Human Resource Specialist position and add it to the Non-represented Salary Schedule at level 42 and the motion carried unanimously.

Resolution No. 1506, A Resolution of the Toledo City Council approving the renewal of a Personal Services Contract to provide Municipal Court Judge Services and repealing Resolution No. 1472

CA Adams presented the council report and said the City entered into an agreement with the City of Siletz for the Municipal Court Judge to hold court. He said the contract would include the terms of the services provided to the City of Siletz and he reviewed the changes to the contract.

Motion – It was moved and seconded (Mix/Kamikawa) to approve Resolution No. 1506, A Resolution of the Toledo City Council approving the renewal of a Personal Services Contract to provide Municipal Court Judge Services and repealing Resolution No. 1472 and the motion carried unanimously.

Authorize Expenditure of approximately \$56,000 to install liners in sewer mainlines

PWD Zuspan presented the council report and said after the report was made, he received another bid that was \$1,500 less from Spartan (Spartan) Environmental Services. He said he sent out the notice of award and Spartan was in the City taking measurements.

Motion – It was moved and seconded (Mix/Kauffman) to authorize an expenditure of \$56,000 for infrastructure improvements with the award going to the lowest bidder and the motion carried unanimously.

Authorize Expenditure of approx. \$ 103,000 for a Helisieve unit at the Wastewater Treatment Plant

PWD Zuspan said the current unit was damaged after some debris made its way through the rake arms. He said they were able to move over to the other tank temporarily, but they need to get this tank up and running again. CM Richter noted because of the emergency, staff already ordered the unit.

Motion – It was moved and seconded (Carey/Mix) to authorize an expenditure of \$103,000 for a Helisieve unit at the Wastewater Treatment Plant and the motion carried unanimously.

6. REPORTS AND COMMENTS

CP Kamikawa noted if anyone receives calls from the ‘Junk Haulers’ to notify Dahl Disposable Services because it is not allowed through the franchise and Dahl would not be able to accept a load from those businesses and then often times the loads would be dumped in the forest. She said it is also more affordable to use Dahl’s services. It was suggested to include that information in the next newsletter and CP Kamikawa indicated she would see if Paul Seitz would have something for the newsletter. She said there was also discussion about implementing fees for recreational vehicles (RV). She said Lincoln County received \$100,000 from the Georgia-Pacific landfill cleanup for RV cleanup.

Mayor Cross said the Cascades West Council of Governments (COG) had a meeting last week to develop a strategic plan. He said they worked on a focus for COG’s services.

PWD Zuspan reported on department activities and presented a picture of the mower the department bought. He said staff will get caught up on landscape work and other maintenance projects.

LD Trusty listed upcoming activities and said they started the oral history project and will welcome anyone willing to share their stories. She said the audio files are available on Spotify.

PC Pace reported on National Night Out and said they served nearly 350 meals. He thanked everyone who participated in the event. He said there is a pedestrian safety event in the next month and need volunteers. He said the next event is Lights of Hope on September 10. He said the department is in the process of linking to VICAP database and submit old unsolved serial murder cases for analysis.

CA Adams updated the Council on an easement for Sturdevant Road he prepared. He said he was assisting the Police Department with a couple of records requests.

CM Richter said she will bring an audit contract before the Council and an Intergovernmental Agreement with the City of Siletz was finalized this week for code enforcement services.

Mayor Cross thanked the Library and Fire Department staff for their assistance with the drive-in movie over the weekend. He announced the Art, Oysters and Brews event this weekend. He said he will be at the Oregon Mayors Association summer conference this month.

7. **ADJOURNMENT**

The meeting adjourned at 7:58 p.m.

Approve:

Attest:

/s/Mayor Rod Cross

/s/City Recorder Lisa Figueroa