

**TOLEDO CITY COUNCIL
WORK SESSION**

August 24, 2022

6:30 p.m.

1. CALL TO ORDER

Mayor Rod Cross called the meeting to order at 6:40 p.m. also via Zoom in Toledo, Oregon.

Present	Absent	
X		Mayor Rod Cross
X		Council President Betty Kamikawa
	X	Councilor Jackie Kauffman
	X	Councilor Rob Duprau
X		Councilor Wade Carey
X		Councilor Tracy Mix
X		Vacant

Staff present: City Manager (CM) Judy Richter, City Recorder (CR) Lisa Figueroa, Police Chief (PC) Michael Pace, Public Works Director (PWD) Bill Zuspan, Fire Chief (FC) Larry Robeson, City Attorney (CA) Mike Adams

2. VISITORS/PUBLIC COMMENT

Barry Bruster, resident and property owner addressed the Council. He suggested the Council consider approaching businesses and taxpayers in the community as partners when thinking about increasing the feasibility of the city. He also suggested the City consider reviewing its Municipal Code to include [permanent] yurts as a viable housing option. He indicated he cannot build stick built homes on one of his properties but he could install a yurt within a couple of weeks. He said he has experienced some increased theft activity in front of his building and is willing to have City cameras installed on his building along Main Street.

3. CONSENT AGENDA

Minutes from the Budget Committee meeting held May 3, 2022 and the City Council regular meeting held August 3, 2022

There were a couple of notations to the May 3, 2022 Budget Committee minutes:

- Page 4, line 13 should say \$3,000 instead of \$2,000
- Page 7, line 13 should read, "Member Cross moved..."

Motion – It was moved and seconded (Mix/Kamikawa) to approve the consent agenda as amended and the motion carried unanimously.

4. DISCUSSION ITEMS

Review 2022-2023 City Council objectives and action plan

Mayor Cross indicated he wanted the Council to re-visit the action plan. The Council reviewed the goals and action plan. There was discussion about moving forward with the strategic plan and who could facilitate it as well as discussion on ways to communicate with the public. It was noted the radio/repeater station could be another avenue to disseminate information to the public. The

Council was grateful for the monthly newsletter and commented on how much information it provides. In regards to emergency preparedness there was discussion to host another Emergency preparedness fair in this fiscal year. Except for updating completion dates or marking projects completed, there were no significant changes to the action plan.

5. DECISION ITEMS

Authorize expenditure of approximately \$42,000 to install liners in sewer mainlines

PWD Zuspan provided the council report. He said this is a mainline project that would complete the NE 12th Street project and will be reported to the Department of Environmental Quality once completed.

Motion – It was moved and seconded (Kamikawa/Mix) to authorize an expenditure of \$42,000 for infrastructure improvements and the motion carried unanimously.

Consideration of a Personal Services Contract for Dudek to provide Consulting Services

CM Richter indicated CA Adams prepared the document but PWD Zuspan would update the Council. PWD Zuspan said it is required by the state to proceed with Mill Creek Phase 2 that was not required for Phase 1. He listed the studies that need to be completed, which are outside of the City's staff scope of work.

Motion – It was moved and seconded (Carey/Mix) to approve the personal services contract, and designating the City Manager to execute the contract with Dudek Services and the motion carried unanimously.

Mayor Cross added an agenda item at this time for the City Council to consider.

Authorize and expense of \$1,000 from the City Council Strategic Reserve Fund to Lights of Hope

Mayor Cross indicated Lights of Hope was awarded money from the Contribution Committee from the 2021-2022 fiscal year but after cancelling their event in September of 2021, they did not collect the funds. PC Pace provided history on the Lights of Hope event, which began approximately five years ago. He said the event is to raise awareness on addiction and its impact on individuals and families.

Motion – It was moved and seconded (Kamikawa/Mix) to give \$1,000 to Lights of Hope from the City Council Strategic Reserve Fund and the motion carried unanimously.

6. REPORTS AND COMMENTS

FC Robeson reported the Library's Wizard/Harry Potter event over the weekend was very successful. He said many people dressed up for the event. He said the movie on Saturday night was a fun event as well. He said the department continues to hold trainings and said there are several classes starting soon.

PC Pace said last week the department held a Pedestrian Safety enforcement and handed two citations out of the 22 cars that were pulled over. He indicated he will be taking a criminal intelligence training and reminded everyone to drive slowly through town because one of the patrol

cars hit a deer recently. He said the department is recruiting for a police officer and dispatcher at this time.

PWD Zuspan updated the Council on department activities including trainings. He said he heard from Seal Rock Water District Manager Adam Denlinger, who indicated they have one pump that is not working. He said there is one more Business Highway 20 project to complete, which will be a combination of two projects.

CM Richter noted the upgrade to the Springbook financial software is complete and overall it went well with minor glitches.

Mayor Cross commented on the lack of volunteers in the community and indicated without volunteers, events such as the Summer Festival would not be sustainable or benefit the city. He reminded everyone that Art, Oysters & Brews will be held on Saturday and Sunday in conjunction with Art Walk on Labor Day weekend.

7. ADJOURNMENT

The work session adjourned at 8:30 p.m.

Approve:

Attest:

/s/Mayor Rod Cross

/s/City Recorder Lisa Figueroa