

**TOLEDO CITY COUNCIL
REGULAR MEETING
February 1, 2023**

1. CALL TO ORDER

Mayor Rod Cross called the meeting to order at 6:10 p.m. also via Zoom in Toledo, Oregon.

Present	Absent	
X		Mayor Rod Cross
X		Council President Betty Kamikawa
	X	Councilor Jackie Kauffman
X		Councilor Tracy Mix
X		Councilor Kim Bush
X		Councilor Wade Carey
		Vacant

Staff present: City Manager (CM) Judy Richter, Assistant City Manager/Human Resources Specialist (ACM) Sherry Meek, City Recorder (CR) Lisa Figueroa, Public Works Director (PWD) Bill Zuspan, Police Chief (PC) Michael Pace, Fire Chief (FC) Larry Robeson, Library Director, Deborah Trusty, City Attorney (CA) Mike Adams, Community Outreach Specialist Katy Keuter

2. PROCLAMATIONS/PRESENTATIONS

Presentation – Lincoln County Veterans Resource Center

County Veteran Service Officer Keith Barnes addressed the City Council and spoke on behalf of the Lincoln County Veterans Resource Center. He explained the duties of the office and the services they provide to Veterans (a person who served in the active military, naval or air service and who was discharged or released there from under conditions other than dishonorable).

Presentation – Drinking Water Protection Plan Draft

Suzanne de Szoeki presented a report to the City Council on the status of the Drinking Water Protection Plan (DWPP). She indicated there is a stakeholder group that met and hosted one public meeting. She said they developed all of the required elements of the DWPP, which included the stakeholder group.

Ms. de Szoeki mentioned the group considered various risk assessment issues and what would happen if the City lost its water source and they discussed how the City would respond to the loss of water. She indicated they developed strategies for education awareness, communication as well as activities based off of those strategies. She said staff's approach would be outlined through Phases 1, 2 and 3. She said the next component of the DWPP is the contingency plan section, which centers on what the City would do if it lost its primary water source. She described the future of the DWPP, which would include another public review and meeting and it will go before the City Council again before it is submitted to the state.

The Council asked if there will be any challenges regarding restoration and riparian restoration of the Siletz River.

Ms. De Szoeki said it will be important to develop relationships with property owners and recommended the West Mid-Coast Valley Watershed as a resource to help develop those kind of relationships. The Council indicated in the past engineers who assisted with the Water Conservation Master Plan suggested the City raise or expand Mill Creek Dam several feet to increase the reservoir and store water and asked if the DWPP considered that. Ms. de Szoeki replied it was not considered. The Council thanked Ms. de Szoeki for their work on the DWPP.

3. VISITORS/PUBLIC COMMENT

Jim Chambers citizen addressed the City Council. He said someone contacted him about fire protection services and he compared a four-inch fire line rates between several cities within Lincoln County and indicated that Toledo's rates are the highest amongst the cities and provided a handout to the City Council (copy included with archived packet). Rates listed below:

- Newport – any line
\$22.04/month
\$264.48/year
- Waldport
\$30.35/month
\$364.20/year
- Lincoln City
\$53.59/month
\$643.08/year
- Toledo
\$565.89/month
\$6,790.68/year

The Council asked for information about the rates and CM Richter indicated Mr. Chambers brought the issue to her attention just this week. She said staff started to look into it but needs more time to review the information and she indicated she could bring a report back to the Council with more information.

4. CONSENT AGENDA

Minutes from the regular meeting held December 21, 2022

Councilor Mix indicated she was absent from the meeting but was noted in a motion. CR Figueroa indicated she would re-listen to the audio.

Motion – It was moved and seconded (Kamikawa/Mix) to approve the consent agenda as amended and the motion carried unanimously.

5. DISCUSSION ITEMS

Update on Community Service Fee and Community Impact Fee from the Strategic Improvement Plan agreement

CM Richter referenced the materials included in the council packet and said the Community Service Fee (CSF) and the Community Impact Fee (CIF) were part of an agreement with a Strategic Improvement Plan (SIP) agreement with Georgia-Pacific Mill. She indicated the money was not included in the budget because the City was not aware of how much to expect. She said the City

will receive \$257,681.07 and noted some of the money will go into debt service for a general obligation bond the City currently pays for.

Mayor Cross recognized Mr. Chambers, who addressed the Council. He commented on the distribution formula of both fees and suggested the separate the total dollar amount between the two. He said one amount equals 71.4% of the total fees. He provided a handout to the council and one copy to include with the archived packet.

Discuss training/refreshers topics for goal setting

CM Richter polled the Council for topics to include during the goal setting and the Council suggested the following topics:

- How to communicate amongst themselves and with staff
- Social media 101
- Review the City Council rules
- Public hearing procedures

6. DECISION ITEMS

Consider participation in the RARE program for next fiscal year

CM Richter noted the application period is now open for the next Resource Assistance for Rural Environments (RARE) grant cycle. She indicated she would like to re-apply for another RARE member and requests Council approval.

Motion – It was moved and seconded (Bush/Kamikawa) to authorize the City Manager to apply for RARE Member for 2023-2024 Fiscal Year and the motion carried unanimously.

Consideration to advertise in the Ocean Waves publication

CR Figueroa presented the council report and indicated the Council requested this item be brought back for consideration and approval. CM Richter noted there is approximately \$6,000 in grant funding according to Sequoia Consulting. She said Ocean Waves would write the articles for the publication.

Motion – It was moved and seconded (Mix/Carey) to direct the City Manager and staff to advertise in the Ocean Waves publication for one year and using available grant funds for advertising and the motion carried unanimously.

7. REPORTS AND COMMENTS

PC Pace reported the new dispatcher will graduate from the Academy this month and Officer Ringwald will be released to patrol on his own soon.

Katy Keuter indicated she and CM Richter just finalized the business survey and she will be sending that out to local businesses very soon.

CM Richter reminded the Council about the goal setting on February 22, which will include training in the morning and goal setting in the evening. She noted there is one opening on the Council and three openings on the Budget Committee.

Councilor Mix commented on the City Day at the Capital and indicated she was glad she went. She said she learned a lot and said she hopes more Council members will attend next year.

Councilor Bush said she attended City Day at the Capital and also appreciated it.

Council President Kamikawa said she appreciated City Day at the Capital as well and said the Cascades West Area Commission on Transportation met to review 11 projects anticipated to receive funding from the state. She said two of the projects are within Lincoln County. She said the group submitted them all without prioritizing them. She presented some information based on an article in the Newport News Times for a health and wellness community activity and said it would be nice to incorporate something in the community with Art Toledo.

Mayor Cross said he attended City Day at the Capital as well and it was productive. He said the Governor was not in favor of the Oregon Mayors Association proposal to address homelessness but the Task Force will continue to advocate for the proposal. He said he was on a conference call earlier this week in regards to the possibility of an Arts & Cultural District in Lincoln County with the Oregon Arts Commission and Business Oregon. He said he was grateful to have additional Council members attend City Day at the Capital.

8. ADJOURNMENT

The meeting adjourned at 7:25 p.m.

Approve:

Attest:

/s/Mayor Rod Cross

/s/City Recorder Lisa Figueroa