

**TOLEDO CITY COUNCIL
REGULAR MEETING
February 1, 2023**

1. CALL TO ORDER

Mayor Rod Cross called the meeting to order at 6:00 p.m. also via Zoom in Toledo, Oregon.

Present	Absent	
X		Mayor Rod Cross
X		Council President (CP) Betty Kamikawa
X		Councilor Jackie Kauffman
X		Councilor Tracy Mix
X		Councilor Kim Bush
X		Councilor Wade Carey
		Vacant

Staff present: City Manager (CM) Judy Richter, Assistant City Manager/Human Resources Specialist (ACM) Sherry Meek, City Recorder (CR) Lisa Figueroa, Public Works Director (PWD) Bill Zuspan, Police Chief (PC) Michael Pace, Fire Chief (FC) Larry Robeson, City Attorney (CA) Mike Adams, Code Enforcement Officer (CO) Ron Bush

2. PROCLAMATIONS/PRESENTATIONS

Presentation – Sequoia Consulting

Rachael Maddock-Hughes provided a presentation to the Council. She commented on the status of Art Toledo. She said Art Toledo began in March of 2020 and the first round of phantom galleries opened in August of that same year. She said Sequoia Consulting has raised approximately \$150,000 over the last two years, which was used for various aesthetic projects and building facades. She said she submitted a contract renewal for consideration. CP Kamikawa asked if they can assist with congressionally directed spending. Ms. Maddock-Hughes replied they were able to secure \$1 million dollars for a blue economy project with the Economic Development of Lincoln County. There was discussion about maximum spending in regards to the grants sought and city related projects and Ms. Maddock-Hughes clarified their role in regards to grant writing and project management.

Presentation – Presentation Bond & Emergency Preparedness Oregon Coast Community College

Chris Rogers addressed the Council. He said Oregon Coast Community College (OCCC) plans to file a bond title in the upcoming election. He provided background about the Career and Technical Education (CTE) at the school and indicated after 2018, OCCC became independently accredited and could explore their own curriculum. He said the current buildings are nearly 15 years old and provided information in regards to the bond:

- The current bonds will expire in June of 2025
- Asking to raise \$32 million with a \$.26/000 levy
- They plan to build trades education facility and facilitate the evolution of existing buildings for safety upgrades, technology, modernization and more

- There are no other major education bond measures competing in the May, 2023

Mr. Rogers displayed building/structure examples from around the state in regards to upgrading facilities. He indicated the buildings will be flexible to accommodate future needs/classes. The Council asked if there was any discussion to include dormitories. Mr. Rogers indicated there was not, but they considered a Memorandum of Understanding to use the bungalows at the Hatfield Center nearby. He clarified OCCC wants to expand the current welding program they have with the Port of Toledo in Toledo. He noted he is willing to provide a tour of the facilities to the Council.

Presentation – Abandoned RV Abatement Pilot Program

Lincoln County Solid Waste District Manager Paul Seitz addressed the Council. He referenced the Council packet, which included information for a program to assist with the removal of recreational vehicles (RV) within the city limits. He said the program would offer every city in the County \$20,000 as part of the program. He said he could apply to RVs on private properties as well. He answered clarification questions for the Council in regards to the program and the removal process. He noted it would cover costs for RVs located on City streets or city parks but not state or federal roads. He asked for a vote from the Council to indicate they would participate in the program.

Interview – City Council applicant

CR Figueroa noted an application was submitted for the vacant City Council position, but the applicant withdrew their application.

3. VISITORS/PUBLIC COMMENT

There were no comments.

4. CONSENT AGENDA

Minutes from the regular meeting held January 4, 2023

Motion - It was moved and seconded (Kamikawa/Mix) to approve the consent agenda as presented and the motion carried unanimously.

5. DISCUSSION ITEMS

Consideration of Strategic Investment Program community fee

Mayor Cross indicated the City Council accepted the Strategic Investment Program (SIP) community fee at the last meeting and now they need to consider how and where the funds could be spent. He highlighted conditions of the fee from the agreement and the Oregon Revised Statutes and suggested the Council create a policy with criteria to determine if there is a direct impact on public services. He said he did not call Business Oregon for specific examples of how the money has been spent. The Council discussed the requirements and how it would affect the spending of the funds. The Council directed CA Adams to contact Business Oregon and they would provide him some examples of ways they would like to see the funds appropriated.

6. DECISION ITEMS

Approve renewal of contract with Sequoia Consulting

The Council requested to include an end date on the agreement as well as a maximum spending amount. There was discussion as to what the maximum amount per month should be and the Council concurred it should be no more than \$5,000 a month and it will expire at the end of the calendar year.

Motion – It was moved and seconded (Mix/Carey) to approve the contract with an end date of December 31, 2023 and a monthly cap of \$5,000 and authorize the City Manager to make the amendments and sign the contract and the motion carried unanimously.

Accept funds from Lincoln County for an abandoned recreational vehicle abatement program

Motion – It was moved and seconded (Kauffman/Bush) to participate in the program and the motion carried unanimously.

Resolution No. 1507, a resolution adopting a supplemental budget for fiscal 2022-2023

CM Richter provided the council report and indicated a police officer who recently completed training was recruited by the City of Prineville. She indicated Oregon State Law allows cities to recuperate costs associated with training. She said the City could recover 66% from the City of Prineville. She said it was an unforeseen circumstance and requires a supplemental budget.

Motion – It was moved and seconded (Mix/Kamikawa) to approve Resolution No. 1507, a Resolution of the Toledo City Council adopting a Supplemental Budget for the Fiscal Year 2022-2023 and making appropriations and the motion carried unanimously.

Consider a 99 Year Lease for Olalla Meadows, a low income housing development by Northwest Coastal Housing

CA Adams provided the staff report and said a draft lease was included in the packet. He said the lease stipulates if the property reverted back to the city, any existing apartments would have to be leased under the same percentages. He said he believes there is a way for them [Northwest Coastal Housing] to be exempt from property tax per ORS 307.110. He reviewed Articles 1 and 3 of the contract in regards to renting the property to tax exempt entities. He noted Article 7 requires they obtain insurance and name the City as additionally insured. He referenced Article 25, which provides an option to purchase the property in the last six months of the 99-year term and said that possibility was not considered or discussed by the Council. He said the purchase option does not have to be included and the property could revert back to the city at the end of the lease. He said the City received the final survey from the surveyor. He said there were no indications of a sewer easement and a 20-foot access easement was created for Public Works.

There was discussion about the possibility of securing two units for city staff to rent and how to compete with other municipalities who can offer a higher rate of pay. There were several ideas proposed and CM Richter said staff could conduct some research to see what other cities offer for incentives and could bring back information for the Council to review.

Intergovernmental Agreement with City of McMinnville for Municipal Court Judge Services
CA Adams presented the council report and indicated the agreement is similar to an agreement with Lincoln City, which will be re-considered by the Council at this meeting. He said state law permits cities to enter into an agreement to allow a Municipal Judge to serve in multiple cities.

Motion – It was moved and seconded (Kamikawa/Mix) to approve the Intergovernmental Agreement with the City of McMinnville and the motion carried unanimously.

Intergovernmental Agreement with City of Lincoln City for Municipal Court Judge Services

Motion – It was moved and seconded (Carey/Mix) to approve the Intergovernmental Agreement (IGA) with Lincoln City and the motion carried unanimously.

7. REPORTS AND COMMENTS

CO Bush updated the Council and said there has been a lot of activity in both Toledo and Siletz.

PWD Zuspan said cities are required to monitor unmetered water usage in their city, which should be kept under approximately 15% for water loss. He said last month Toledo measured 10.6% water loss for January and said staff will be diligent in mitigating water loss.

FC Robeson said the department is in search of a new area for training for fire investigation. He introduced Newport Fire Investigator Chris Rampley. Mr. Rampley provided a handout [copy with the archived packet] in regards to using Conex boxes for fire training. He said those structures are valuable in fire training and would allow the agency to teach classes of 15 fire investigation students on an annual basis.

CA Adams said he finished a draft copy of the Livability Code which is being reviewed by staff currently and will come before the Council for consideration in the future.

CM Richter noted there is still one vacancy on the City Council and three vacancies on the Budget Committee.

Councilor Carey referenced the Police department stats and inquired why the traffic stats decreased from the previous years. PC Pace indicated the police had more traffic stops during the pandemic. PC Pace asked if there is anything else the Council would like to see in the dashboard. Councilor Carey indicated he would like to see how much overtime is accumulated until the department is fully staffed. Mayor Cross indicated he would like to see how often the police is called out for social versus property crimes.

CP Kamikawa noted upcoming events in the County including Earth day compost and Household waste events this spring. She reported on the homelessness discussion at the Small Cities meeting earlier today. She expressed concern about homelessness as well as mental health and commented on how those issues are not getting resolved.

Mayor Cross indicated every Mayor in Lincoln County supports the Homelessness Task Force proposal. He said the proposal was to provide money directly to all cities in the state so that they

can provide services for the homeless. He called attention to the services provided by the League of Oregon Cities and how they plan to move forward.

8. ADJOURNMENT

The meeting adjourned at 8:45 p.m.

Approve:

Attest:

/s/Mayor Rod Cross

/s/City Recorder Lisa Figueroa