

**TOLEDO CITY COUNCIL  
SPECIAL MEETING  
April 28, 2023**

**1. CALL TO ORDER**

Mayor Rod Cross called the meeting to order at 6:00 p.m. also via Zoom in Toledo, Oregon.

| Present | Absent |                                  |
|---------|--------|----------------------------------|
| X       |        | Mayor Rod Cross                  |
| X       |        | Council President Betty Kamikawa |
| X       |        | Councilor Jackie Kauffman        |
| X       |        | Councilor Tracy Mix              |
| X       |        | Councilor Kim Bush               |
|         | X      | Councilor Wade Carey             |
|         |        | Vacant                           |

Staff present: City Manager (CM) Judy Richter, City Recorder (CR) Lisa Figueroa

*Councilor Wade Carey arrived at 4:05 p.m.*

**2. DECISION ITEMS**

**Approve materials for the City Manager recruitment**

CR Figueroa provided the council report and noted the items included in the packet. She noted staff requests Council review and approve the recruitment materials and to provide clarification in regards to travel reimbursements for potential candidates and the number of experience years the Council is seeking. The Council expressed concern in reimbursing travel expenses for out of state candidates, but did not object to mileage. Stacey Marple from Lane County Council of Governments addressed the Council. After further discussion, a consensus of the Council agreed to reimburse mileage for in-state candidates, out of state travel reimbursements would be negotiable and at minimum they would require three years of city experience, with an equivalency statement.

**Motion** – It was moved and seconded (Kamikawa/Mix) to approve the recruitment materials for the City Manager job posting as amended and the motion carried unanimously.

**Motion** – It was moved and seconded (Kamikawa/Kauffman) to approve mileage travel reimbursements any candidates that are interviewed and to consider other reimbursements as part of the hiring package for the new City Manager.

There was discussion on whether the mileage reimbursement would be in-state only.

Mayor Cross proposed an amended motion to reimburse mileage for interviews and consider any other reimbursements as part of the hiring package for the new City Manager and the motion carried unanimously.

Councilor Kamikawa withdrew her motion.

**Motion** – It was moved and seconded (Kamikawa/Kauffman) to approve mileage reimbursements for candidates who interview and consider any other reimbursements as part of the hiring package for the new City Manager and the motion carried five to one with Councilor Carey in opposition.

**3. ADJOURNMENT**

The meeting adjourned at 4:20 p.m.

Approve:

Attest:

/s/Mayor Rod Cross

/s/City Recorder Lisa Figueroa