

**TOLEDO CITY COUNCIL
WORK SESSION
May 24, 2023**

1. CALL TO ORDER

Mayor Rod Cross called the meeting to order at 6:08 p.m. also via Zoom in Toledo, Oregon.

Present	Absent	
X		Mayor Rod Cross
X		Council President Betty Kamikawa
X		Councilor Jackie Kauffman
X		Councilor Tracy Mix
X		Councilor Kim Bush
		Vacant
		Vacant

Staff present: City Manager (CM) Judy Richter, City Recorder (CR) Lisa Figueroa, Public Works Director (PWD) Bill Zuspan, Police Chief (PC) Michael Pace, Fire Chief (FC) Larry Robeson, Library Director, Deborah Trusty, City Attorney (CA) Mike Adams

2. PROCLAMATIONS/PRESENTATIONS

Employee Recognition

PC Pace presented a plaque to Head Dispatcher Cassie Griffith for her 20th anniversary with the City of Toledo.

Presentation – Oregon Cascades West Council of Governments Annual Report

Executive Director Ryan Vogt addressed the Council and provide a status report from the Oregon Cascades West Council of Governments (COG) and its most recent activities. He listed services offered through COG including Meals on Wheels, senior & disability services and Stand By Me, which is a financial coaching model that helps provide financial stability to individuals and families. He said they are always looking for volunteers.

Presentation – General Obligation Bond

Jonas Biery of DA Davidson provided an update to the Council in regards to a general obligation (GO) bond. He reviewed the cost of the bond, which would be about equal to what voters currently pay. He indicated the initial amount proposed was approximately \$3.5 million but the amended amount is closer to \$3.65 million. He said the existing bond levy was passed in 2004 and indicated as that bonds ends, the proposed bond would replace it. The Council inquired whether this election year was a General Election or Special Election. Courtney L. Dausz, Bond Counsel of Mersereau Shannon LLP reviewed the draft resolution and explained the process to include it on the ballot.

3. VISITORS/PUBLIC COMMENT

CJ Drake of Georgia-Pacific (GP) Mill addressed the Council and indicated GP has opened recruitment for a Public Affairs Manager. He said he is located in Georgia now, but is here for a short visit to connect with community partners on behalf of GP in the interim.

4. CONSENT AGENDA

Minutes from the regular meeting held March 15, 2023 and the work session held March 22, 2023

Motion – It was moved and seconded (Mix/Kamikawa) to approve the consent agenda as presented and the motion carried unanimously.

5. DISCUSSION ITEMS

Draft resolution, calling a Measure Election to submit to the electors of the City the question of contracting a General Obligation Bond

CM Richter presented the council report. She noted the resolution indicated \$3.5 million, however the DA Davidson recommended \$3.65 million. The Council inquired whether 2023 is a regular General Election or a Special Election and whether the City would incur any expenses if the question of the general obligation bond would be sent to the voters this November. Staff indicated they could contact the County Clerk and the state for more information and report back to the Council. The Council did not make a decision on the draft resolution, but asked it be brought back to a future meeting for consideration.

6. DECISION ITEMS

Resolution No. 1516, A resolution recognizing Grant Revenue and making appropriations for spending for Fiscal Year 2022-2023

CM Richter provided the council report and indicated they received a grant which was not previously anticipated. She indicated the resolution allows the City to recognize the funds received.

Motion – It was moved and seconded (Kamikawa/Bush) to adopt Resolution No 1516, A Resolution of the Toledo City Council to recognize Grant Revenue and make appropriations for spending for the Fiscal Year 2022-2023 and the motion carried unanimously.

Resolution No. 1517, A resolution approving a rate increase for Solid Waste Disposal Services and repealing Resolution No. 1491 effective July 1, 2023

Dave Larmouth, Rate Analyst for Dahl Disposal Services addressed the Council. He provided an update to the Council about the services provided. He said the current rate is \$34.50 a month for yard waste/curb/recycling, which would increase to approximately \$37.60 a month. He said disposal and fuel rates have increased, which has impacted operation costs.

Motion – It was moved and seconded (Kamikawa/Bush) to adopt Resolution No. 1517, a resolution of the Toledo City Council approving a rate increase for Solid Waste Disposal Services provided by Dahl Disposal Services and repealing Resolution No. 1491 and the motion carried unanimously.

Clarification of calculations for transfer from Stabilization Fund for Fiscal 2023-2024 Budget

CM Richter said the Council has considered uses for the Stabilization Fund and she brought it back for her clarification. The Council deliberated the transfer calculations based on the information included in the council report and asked clarification questions of staff in regards to the resolution.

After further discussion, a consensus of the City Council asked CM Richter to bring back the resolution with clear guidance for all members of the Budget Committee and/or create guidelines for the use of the stabilization fund.

Approve an Intergovernmental Agreement with the City of Siletz to provide judicial services
CA Adams provided an update to the City Council and indicated the City of Siletz is still reviewing the proposed agreement, which will be brought back to the Council at a future meeting.

Consideration of annual Liquor License renewals

CR Figueroa presented the council report and indicated the Oregon Liquor and Cannabis Control Commission provides the City an opportunity to make a recommendation.

Motion – It was moved and seconded (Mix/Kamikawa) to approve the annual liquor license list as presented and the motion carried unanimously.

Consideration of permit applications to consume alcohol in public places for 2023 summer events

CR Figueroa presented the council report and referenced the applications in the Council packet. She said there are several events listed during the summer including Art, Oysters & Brews, a Car Swap and Cornhole Tournament and a beer garden at the Summer Festival.

Motion – It was moved and seconded (Kamikawa/Bush) to approve the applications for consumption of alcohol in public places and the motion carried with four in favor and the abstention of Councilor Mix.

The Council recessed at 7:30 and reconvened at 7:35 p.m.

Approve a Settlement Agreement and a Tolling Agreement with the Toledo Cemetery Association

CA Adams presented the council report. He indicated the City and the Toledo Cemetery Association participated in a mediation on April 7. He said The City agreed to purchase the approximate .28 acres of the rock buttress, along with a 10-foot wide nonexclusive maintenance easement from the entry and around the face of the buttress. He said the City will pay for the survey costs. There were no questions from the Council.

Motion – It was moved and seconded (Kamikawa/Bush) to approve a settlement agreement with the Toledo Cemetery Association, a Tolling Agreement, authorize the City Manager to execute agreements, disburse \$10,000 upon receipt of the signed agreement by both parties, and the remaining \$20,000 upon closing and the motion carried unanimously.

7. REPORTS AND COMMENTS

FC Robeson provided an update on department activities, including the radio repeater for emergency broadcasts.

PC Pace said he will be assisting with patrols while the department is in the process of hiring more officers.

CM Richter indicated she is focused on the preparing the budget for adoption.

8. ADJOURNMENT

The work session adjourned at 8:05 p.m.

Approve:

Attest:

/s/Mayor Rod Cross

/s/City Recorder Lisa Figueroa