

TOLEDO CITY COUNCIL MINUTES
Goal Setting Session

Mayor Smith called the meeting to order at 6:00pm.

Councilors Present: Michele Johnson, Joshua Smith, Council President (CP) Terri Strom, Jerry Seth, Deanne Dunlap and Mayor Billie Jo Smith. Councilor excused: Jackie Kauffman.

City Staff present: City Manager (CM) Craig Martin, Police Chief (PC) Dave Enyeart, Finance Director (FD) Polly Chavarria, City Recorder (CR) Nancy Bryant, Library Director (LD) Deborah Trusty and Assistant City Recorder (ACR) Melodi McGee.

Facilitator (Fac.): John Morgan, Morgan CPS/Chinook Institute for Civic Leadership.

Visitors Present: Calley Hair of Newport News-Times.

Visitors/Public Comments:

There was none.

Recess

Mayor Smith called a recess at 6:01 pm for dinner. The meeting reconvened at 6:31 pm.

Welcome

The meeting's facilitator, John Morgan of Morgan CPS/Chinook Institute for Civic Leadership introduced himself and provided an overview of the meeting.

Visioning

Fac. Morgan asked the Council to share what they love about Toledo. Council stated the following: the community, the environment/terrain and the authenticity (Toledo's unique culture and historic style). Fac. Morgan asked Council to consider who they are planning for when creating goals. Council discussed the challenges the community faces in the future including lack of opportunity for youth and increasing costs of living. Fac. Morgan encouraged Council to think about short term, or 1-year goals, as well as longer goals.

Recess

Mayor Billie Jo Smith called for a recess at 7:42 pm. The meeting reconvened at 7:49 pm.

Visioning

Ideal Government

Fac. Morgan asked Council to share their vision for an ideal government. Council discussed the following concepts: educated and informed Council; open communication

between Council and staff; continuity; stability; transparency; doing what's best for the community; setting goals for the transition of leadership and government.

Fac. Morgan asked Council to consider their external (governing) and internal (operational goals). Fac. Morgan encouraged Council to communicate their expectations for the City Manager, and consider what the Council expects of themselves. He explained various approaches to goal setting and strategic plans to accomplish goal.

Review of Council Goals and Priorities

Fac. Morgan reviewed the 2016 Goals and Priorities with Council. Council discussed the existing goals and the format for the 2017 Goals. Fac. Morgan provided Council with sample goals and action plans from Clackamas County and Sweet Home.

Recess

Mayor Smith called a recess at 8:52pm.

Council Chambers
City Hall
January 11, 2017

TOLEDO CITY COUNCIL MINUTES Goal Setting Session

Mayor Smith reconvened the meeting at 9:06am.

Councilors Present: Michele Johnson, Joshua Smith, Council President (CP) Terri Strom, Jerry Seth, Deanne Dunlap and Mayor Billie Jo Smith. Councilor Jackie Kauffman arrived at 9:24am.

City Staff present: City Manager (CM) Craig Martin, Police Chief (PC) Dave Enyeart, Fire Chief (FC) Will Ewing, Finance Director (FD) Polly Chavarria, City Recorder (CR) Nancy Bryant and Assistant City Recorder (ACR) Melodi McGee.

Visitors/Public Comments:

There was none.

2017 Project Proposals

Fac. Morgan asked Council about their motivation for running for office. Council stated the following reasons: to move the community forward; to make Toledo better; to keep the Toledo Swimming Pool open and be involved with the Recreation district; to promote workforce housing and economic development; to get involved with the community; to continue a family legacy of civic participation; to change the public's perception of the City and management; to be proactive; and to learn how the City works.

City Manager's Comments

CM Martin provided an update on the progress of reaching Council's 2016-2017 goals. He noted the following priorities for the upcoming year: stabilize staffing (continuity, integration; and communication)

Staff Comments

Staff provided Council with suggested focus areas for 2017-2018:

- Sewer projects/Inflow and Infiltration (I&)
- Workforce housing
- Create Capital Improvement Plan
- Create a facilities task force to assess the needs of City Hall and the Police Department building
- Improve communication (internal and external)
- Radio Tower
- Hire a School Resource Officer
- Develop a plan for Main Street
- Create a disaster and recovery plan
- Improve the Library façade
- Develop an renewable energy and resource plan

Fac. Morgan asked Council to consider assess their priorities according to the City's must haves, needs and wants.

Recess

Mayor Smith called a recess at 11:54pm. She reconvened the meeting at 12:35pm.

2017 Projects

Council discussed the proposed projects and focus areas. They analyzed each topic and identified if it was a must have, need or want. After some discussion, Council identified the following areas of focus for 2017:

- Sewer projects/Inflow and Infiltration (I&)
- Workforce housing
- Create Capital Improvement Plan
- Create a facilities task force to assess the needs of City Hall and the Police Department building
- Improve communication (internal and external)

By consensus of Council, the following items will be considered at a later date:

- Radio Tower
- Hire a School Resource Officer
- Develop a plan for Main Street
- Create a disaster and recovery plan
- Improve the Library façade
- Develop a renewable energy and resource plan

Fac. Morgan thanked Council and staff for their participation in the goal setting session. Council directed CM Martin to use the priorities identified during the meeting to create an action plan, to be presented to Council at a later date.

Adjournment

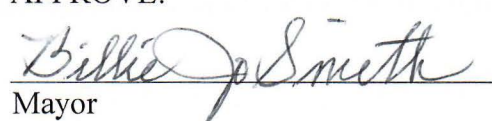
Mayor Smith adjourned the meeting at 4:00pm.

ATTEST:



City Recorder
for Assistant to City Recorder McGee

APPROVE:



Mayor