



City Hall – Council Chambers
206 N. Main Street
Toledo, Oregon 97391
6:00 p.m.

TOLEDO CITY COUNCIL

Regular Meeting – also via Zoom Meeting Platform

June 21, 2023

6:00 p.m. or immediately following the Toledo Urban Renewal Agency Budget Committee meeting; whichever is earlier

Virtual Meeting: The City Council will hold the meeting for the City Council and staff in person as well as through the Zoom video meeting platform. The public is encouraged to attend the meeting electronically. Visit the meetings page on the city website for details including meeting login information.

Public Comments: The City Council may take limited verbal comments during the meeting. Written comments may be submitted by email to lisa.figueroa@cityoftoledo.org 3:00 p.m. the day of the meeting to be included in the record. Comments received will be shared with the City Council and included in the record.

- 1. Call to Order, Pledge of Allegiance and roll call**
- 2. Proclamations/Presentations**
Employee Recognition – Police Chief Mike Pace
Oath of Office – Dispatcher
- 3. Visitors/Public Comment**
(The public comment period provides the public with an opportunity to address the City Council regarding items not on the agenda. Please limit your comments to three (3) minutes).
- 4. Public Hearing**
 - Resolution No. 1519, a resolution of the Toledo City Council adopting the budget, appropriating funds, and levying taxes for the Fiscal Year 2023-2024
 - Resolution No. 1520, a resolution declaring the City's election to receive State Shared Revenues for Fiscal Year 2023-2024 and certifying compliance with ORS 475C
- 5. Consent Agenda**
There are no items for consideration
- 6. Discussion Items**
There are no items for consideration
- 7. Decision Items**
 - Resolution No 1521, a resolution adjusting the rates & charges to be paid by the users of the water system and repealing Resolution No. 1513
 - Approval of Non-Represented Salary Schedule to reflect Cost of Living Adjustment of 3%

Comments submitted in advance are preferable. Comments may be submitted by e-mail at lisa.figueroa@cityoftoledo.org. The meeting is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling city offices at (541) 336-2247.

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- Draft Ordinance regarding regulation of the impoundment of vehicles, deleting public offenses against public decency, and exclusions from public property
- Draft Ordinance regarding regulation of camping on public property by adding Toledo Municipal Code Chapter 12.28
- Draft Ordinance establishing a temporary Recreational Vehicle permit on residential, commercial, or industrial property, or property owned by a public entity

8. Reports and Comments

- Committee updates

9. Adjournment

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**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

	Meeting Date:	Agenda Topic:
	June 21, 2023	Resolution No 1519, a Resolution adopting the budget, appropriating funds and levying taxes for Fiscal 2023-2024
Council Goal:	Agenda Type:	
Be fiscally responsible and maximize available revenue.	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Manager J. Richter	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

Motion to adopt Resolution No 1519, a resolution of the Toledo City Council adopting the budget, appropriating funds and levying taxes for the Fiscal Year 2023-2024. The budget total is \$26,107,391.

Background:

The Budget Committee met on May 2 and May 9, 2023 to review and approve the budget in the amount of \$26,107,391.

The Resolution establishes a tax rate of \$5.18/\$1,000 of assessed value and \$176,800 of bonded debt.

Fiscal Impact:	Fiscal Year:	GL Number:
N/A	2023-2024	N/A

Attachment:

1. Resolution No 1519
2. 2023-2024 Budget Worksheets

**CITY OF TOLEDO
RESOLUTION NO. 1519**

**A RESOLUTION OF THE TOLEDO CITY COUNCIL ADOPTING THE
BUDGET, APPROPRIATING FUNDS AND LEVYING TAXES FOR THE FISCAL
YEAR 2023-2024**

BE IT RESOLVED that the City Council of the City of Toledo hereby adopts the budget for the fiscal year 2023-2024 in the sum of \$26,107,391, now on file at the Toledo City Hall.

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2023, and for the purposes shown below, are hereby appropriated:

GENERAL FUND

Administrative	\$793,496
Police	\$2,118,488
Fire	\$1,005,389
Property Maintenance	\$350,463
Library	\$458,144
Municipal Court	\$35,797
General Services	\$617,559
Transfers	\$0
Special Payments	\$33,849
General Operating Contingency	\$200,000
TOTAL APPROPRIATIONS	\$5,613,185

STREETS

Streets	\$2,867,021
Transfers	\$415,000
Contingency	\$240,000
TOTAL APPROPRIATIONS	\$3,522,021

WATER

Water Plant	\$685,535
Water Distribution	\$557,119
Debt Service	\$418,692
Transfers	\$340,511
Contingency	\$200,000
TOTAL APPROPRIATIONS	\$2,201,857

SEWER

Sewer Plant	\$721,493
Sewer Collection	\$528,709
Debt Service	\$176,142

Transfers	\$579,433
Contingency	\$200,000
TOTAL APPROPRIATIONS	\$2,205,777
 CITY COUNCIL STRATEGIC RESERVE	
C/C Strategic Reserve Materials & Services	\$235,000
Capital Outlay	\$200,201
Transfers	\$295,000
TOTAL APPROPRIATIONS	\$730,201
 DEBT SERVICE	
Debt Service	\$176,800
TOTAL APPROPRIATIONS	\$176,800
 FORFEITURE REVENUE FUND	
Forfeiture Revenue Fund	\$0
TOTAL APPROPRIATIONS	\$0
 REVOLVING LOAN FUND	
Revolving Loan -Materials & Services	\$67,403
TOTAL APPROPRIATIONS	\$67,403
 SOLID WASTE FUND	
Solid Waste Materials & Services	\$204,928
TOTAL APPROPRIATIONS	\$204,928
 911 SYSTEM FUND	
911 System Fund Materials & Services	\$25,000
Capital Outlay	\$86,460
TOTAL APPROPRIATIONS	\$111,460
 BUILDING AND PROPERTY RESERVE	
Building & Property Capital Outlay	\$589,362
Transfer	\$400,000
TOTAL APPROPRIATIONS	\$989,362
 GENERAL RESERVE FUND	
General Reserve Capital Outlay	\$924,410
TOTAL APPROPRIATIONS	\$924,410
 PUBLIC WORKS RESERVE	
Public Works Capital Outlay	\$460,655
TOTAL APPROPRIATIONS	\$460,655

WATER RESERVE FUND

Water Reserve Materials & Services	\$240,000
Capital Outlay	\$2,339,836
TOTAL APPROPRIATIONS	\$2,579,836

SEWER RESERVE TOTAL

Sewer Reserve Materials & Services	\$240,000
Capital Outlay	\$1,185,609
TOTAL APPROPRIATIONS	\$1,425,609

STREET RESERVE

Street Reserve Materials & Services	\$945,550
Capital Outlay	\$881,652
TOTAL APPROPRIATIONS	\$1,827,202

LIBRARY RESERVE FUND

Library Reserve Materials & Services	\$75,231
TOTAL APPROPRIATIONS	\$75,231

FOOTPATHS & BICYCLE TRAILS

Footpaths & Bicycle Trails Capital Outlay	\$39,546
TOTAL APPROPRIATIONS	\$39,546

SYSTEMS DEVELOPMENT FUND

System Development Capital Outlay	\$934,183
TOTAL APPROPRIATIONS	\$934,183

GRANT FUND

Grant Fund Materials & Services	\$165,000
Capital Outlay	\$426,780
Transfers	\$0
TOTAL APPROPRIATIONS	\$591,780

STABILIZATION FUND

Stabilization Fund Materials & Services	\$523,194
TOTAL APPROPRIATIONS	\$523,194

PUBLIC SAFETY BLDG REMODEL

Public Safety Building – Capital Outlay	\$740,000
TOTAL APPROPRIATIONS	\$740,000

TOTAL BUDGET APPROPRIATIONS	\$25,944,640
<i>Total Unappropriated Amounts, All Funds</i>	<i>\$162,750</i>

BE IT RESOLVED that the City Council of the City of Toledo hereby imposes the taxes provided for in the adopted budget at the rate of \$5.18 per \$1,000 of assessed value for operations; and in the amount of \$176,800 for bonds; and that these taxes are hereby imposed and categorized for tax year 2023-2024 upon the assessed value of all taxable property within the district.

**GENERAL GOVERNMENT
LIMITATION**

**EXCLUDED FROM
LIMITATION**

General Fund
Debt Service

\$5.18/\$1,000

\$176,800

PASSED by the City Council on
this 21st day of June, 2023

APPROVED by the Mayor on this
21st day of June, 2023

ATTEST:

APPROVED:

City Recorder

Mayor

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description General Fund	FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
001-000 Revenues									
1,958,723	1,850,526	2,118,272	1,955,433	400100	Beginning Fund Balance	0	1,247,167	1,247,167	
2,110,235	2,202,979	2,050,000	2,172,621	400200	Current Taxes	0	2,202,500	2,202,500	
55,246	71,727	55,000	45,016	400300	Delinquent Taxes	0	50,000	50,000	
15,864	13,103	13,000	75,119	400400	Interest	0	50,000	50,000	
22,695	23,605	21,550	28,000	401300	Natural Gas Franchise	0	25,000	25,000	
2,727	2,679	2,500	2,800	401400	Telephone Franchise	0	2,500	2,500	
3,767	3,297	3,000	3,300	401450	Telecommunications Franchise	0	3,000	3,000	
22,894	22,020	22,000	21,600	401500	Television Franchise	0	22,000	22,000	
97,371	163,140	75,000	388,747	401600	Garbage Franchise	0	380,000	380,000	
832,483	789,934	850,000	791,056	401700	Electric Franchise	0	766,754	766,754	
38,653	58,304	57,000	72,000	401750	Street Light Utility Fees	0	145,000	145,000	
350	550	250	300	401900	Beverage License	0	250	250	
21,993	18,368	19,000	20,163	402000	Business License	0	20,000	20,000	
1,573	539	500	2,500	402100	Building Permits	0	500	500	
68,193	66,593	70,000	67,215	402200	State Liquor Fees	0	70,000	70,000	
3,343	3,020	3,200	2,707	402300	Cigarette Tax	0	3,000	3,000	
13,384	2,736	5,300	4,125	402350	Marijuana Tax	0	4,500	4,500	
57,145	57,644	60,000	57,640	402500	State Revenue Sharing	0	57,640	57,640	
126,188	505,509	35,000	120,000	402700	Refunds & Misc	0	35,000	35,000	
2,060	0	1,000	0	402710	Lien Searches	0	0	0	
196	295	250	454	402735	Public Records Request	0	250	250	
450	720	500	482	402740	Notary Fee	0	480	480	
4,650	6,785	1,000	3,085	402750	Land Use Fees	0	1,000	1,000	
188,984	197,091	195,000	200,000	402800	Toledo Rural Fire Protect	0	205,000	205,000	
6,741	0	5,000	0	402825	Fire Protection Services	0	5,000	5,000	
91,794	87,576	70,000	72,580	403000	Municipal Court Fines	0	70,000	70,000	
5,400	5,200	4,000	3,800	403050	Towing Fees	0	4,000	4,000	
238	1,071	500	925	403100	Library Receipts	0	500	500	
79,187	92,954	92,000	90,000	403140	Library Service District	0	114,494	114,494	
0	0	20,400	18,700	403150	Siletz Agreement	0	20,400	20,400	
17,651	23,980	20,000	95,000	405250	Grants	0	20,000	20,000	
17,800	478,860	15,000	16,550	405380	Rents and Leases	0	15,000	15,000	
0	0	240,000	240,000	405385	Transfer from Grants Fund	0	0	0	
0	0	0	0	405386	Transfer from CC Strat Reserve	0	200,000	200,000	
0	0	30,000	30,000	405390	Transfer from Urban Renewal	0	35,000	35,000	
5,867,977	6,750,804	6,155,222	6,601,918		REVENUE TOTAL	0	5,775,935	5,775,935	

2020-2021	2021-2022	2022-2023	2022-2023	Account		2023-2024	2023-2024	2023-2024
Actuals	Actuals	Adopted	Est Actuals	Number	Description	FTE	Proposed	Approved
					GENERAL FUND			
					Expenditures			
					001-100 Administration			
97,666	109,487	103,064	105,033	500010	City Manager	0.94	112,000	112,000
0	0	69,221	22,515	500015	Asst. City Manager/HR Assist	0.75	69,348	69,348
0	0	0	0	500018	Finance Director	0.80	67,153	67,153
44,662	52,073	53,000	58,552	500020	Accounting Supervisor	0.00	0	0
0	0	0	0	500022	Human Resources Specialist	0.00	0	0
64,013	69,456	65,108	70,875	500028	City Recorder	0.94	75,215	75,215
22,388	17,169	23,450	11,950	500053	Accounting Clerk 3	0.50	28,774	28,774
0	70,335	77,600	87,221	500082	City Planner	0.75	86,019	86,019
19,096	20,370	22,000	20,845	500084	Assistant Planner	0.40	22,237	22,237
149	327	1,500	0	501500	Overtime	0.00	1,500	1,500
19,393	26,293	30,000	31,112	504700	Social Security	0.00	35,000	35,000
56,764	79,051	120,012	97,608	504800	Health Insurance	0.00	120,000	120,000
751	1,112	1,500	2,383	504900	Workers' Comp	0.00	2,500	2,500
32,451	109,099	60,154	53,350	505000	Retirement	0.00	70,000	70,000
3,600	3,600	3,600	3,600	505100	Auto Allowance	0.00	3,600	3,600
360,935	558,371	630,209	565,044		Personnel Services	5.08	693,346	693,346
4,630	8,139	5,000	5,500	600100	Office Supplies	0.00	5,500	5,500
5,963	6,879	6,500	7,232	600210	Electricity	0.00	7,500	7,500
1,957	2,150	2,500	2,200	600220	Communication Services	0.00	2,500	2,500
8,659	4,896	5,500	4,000	600230	Advertising & Notices	0.00	5,500	5,500
371	297	500	550	600240	Natural Gas	0.00	650	650
1,226	197	1,000	1,000	600300	Equipment Maint & Repair	0.00	1,000	1,000
5,656	3,974	4,500	4,500	600600	Travel & Training	0.00	4,500	4,500
2,352	4,312	3,000	3,800	600700	Membership & Subscription	0.00	4,000	4,000
7,487	2,436	4,000	2,000	607500	Special Purchases	0.00	4,000	4,000
914	4,862	3,000	3,000	608000	Supplies	0.00	3,000	3,000
161,687	145,272	90,000	30,000	608100	Contract & Other Services	0.00	45,000	45,000
200,901	183,416	125,500	63,782		Materials & Services	0.00	83,150	83,150
0	3,441	0	0	620500	Equipment	0.00	17,000	17,000
0	3,441	0	0		Capital Outlay	0.00	17,000	17,000
40,000	0	0	0	631970	Transfer to CC Strat Reserve	0.00	0	0
40,000	0	0	0		Transfers	0.00	0	0
601,836	745,229	755,709	628,826		ADMINISTRATION TOTAL	5.08	793,496	793,496

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
GENERAL FUND									
Expenditures									
001-400 Police									
88,802	106,668	106,594	115,045	500012	Police Chief	1.00	126,550	126,550	
0	0	0	0	500020	Police Detective	0.00	0	0	
78,500	96,702	90,679	98,421	500022	Police Sergeant	1.00	105,581	105,581	
265,661	331,454	312,600	282,273	500036	Police Officer	5.00	352,869	352,869	
65,677	71,609	72,000	79,801	500040	Head Dispatcher	1.00	80,382	80,382	
245,191	265,403	293,000	207,172	500056	Dispatcher	6.00	337,534	337,534	
0	26,949	40,000	39,142	500058	Community Services Officer	1.00	48,230	48,230	
128,737	150,661	110,000	144,053	501500	Overtime	0.00	140,000	140,000	
9,019	13,408	12,000	9,133	501600	Grant Overtime	0.00	17,500	17,500	
67,762	82,114	67,500	69,050	504700	Social Security	0.00	74,404	74,404	
228,471	257,647	292,607	202,079	504800	Health Insurance	0.00	300,000	300,000	
29,549	37,696	40,000	34,329	504850	Personal Holiday	0.00	42,938	42,938	
16,834	21,548	25,000	32,628	504900	Workers' Comp	0.00	32,000	32,000	
140,417	171,560	171,617	171,935	505000	Retirement	0.00	180,000	180,000	
1,364,620	1,633,419	1,633,597	1,485,060		Personnel Services	15.00	1,837,988	1,837,988	
5,377	5,438	5,000	3,777	600100	Office Supplies	0.00	5,000	5,000	
9,289	10,342	10,000	11,283	600210	Electricity	0.00	11,500	11,500	
49,888	60,807	52,500	55,935	600220	Communication Services	0.00	55,600	55,600	
283	498	600	682	600240	Natural Gas	0.00	600	600	
3,864	2,784	4,000	3,234	600300	Equipment Maint & Repair	0.00	3,300	3,300	
21,858	11,068	11,000	11,448	600350	Vehicle Maint & Repair	0.00	12,000	12,000	
8,495	10,824	12,000	10,131	600600	Travel & Training	0.00	12,000	12,000	
3,222	2,522	2,700	2,500	600700	Membership & Subscriptions	0.00	2,700	2,700	
20,727	28,086	23,000	23,084	601500	Gas, Oil & Tires	0.00	23,000	23,000	
431	1,510	0	0	606500	Youth Program Support	0.00	0	0	
0	0	1,000	1,365	606600	Community Programs	0.00	1,300	1,300	
35,761	0	0	0	607000	Abatement Program	0.00	0	0	
11,427	25,408	15,000	10,803	607500	Special Purchases	0.00	15,000	15,000	
13,312	19,421	15,000	13,156	608000	Supplies	0.00	15,000	15,000	
20,650	53,932	25,000	28,738	608100	Contract & Other Services	0.00	30,000	30,000	
204,584	232,640	176,800	176,135		Materials & Services	0.00	187,000	187,000	
0	0	27,000	22,353	620500	Equipment	0.00	27,000	27,000	
0	0	0	0	620520	Systems	0.00	0	0	
0	0	27,000	22,353		Capital Outlay	0.00	27,000	27,000	
48,500	48,500	46,500	46,500	631600	Transfer to General Reserve	0.00	46,500	46,500	
20,000	20,000	20,000	20,000	631960	Trans to Bldg & Property Res	0.00	20,000	20,000	
68,500	68,500	66,500	66,500		Transfers	0.00	66,500	66,500	
1,637,704	1,934,560	1,903,897	1,750,049		POLICE TOTAL	15.00	2,118,488	2,118,488	

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
GENERAL FUND									
Expenditures									
001-500 Fire									
69,125	91,365	105,358	100,000	500014	Fire Chief	1.00	115,202	115,202	
60,307	26,271	0	0	500032	Asst Fire Chief	0.00	0	0	
98,973	139,574	168,110	187,000	500034	Line Staff	3.00	218,460	218,460	
2,404	0	15,000	0	500088	Wildland Firefighter	1.00	15,000	15,000	
11,654	18,247	15,000	13,000	501400	Call Time	0.00	15,000	15,000	
40,204	39,982	35,000	40,000	501500	Overtime	0.00	45,000	45,000	
116	0	2,500	0	501501	Overtime Wildland Firefighters	0.00	2,500	2,500	
21,603	24,203	25,000	26,000	504700	Social Security	0.00	30,000	30,000	
65,404	62,078	65,000	60,000	504800	Health Insurance	0.00	65,000	65,000	
4,540	6,665	9,262	9,300	504850	Personal Holiday	0.00	10,577	10,577	
22,284	33,818	34,000	38,000	504900	Workers' Comp	0.00	39,000	39,000	
50,237	55,680	57,000	66,000	505000	Retirement	0.00	70,000	70,000	
446,851	497,883	531,230	539,300		Personnel Services	5.00	625,739	625,739	
2,375	1,602	2,000	1,900	600100	Office Supplies	0.00	2,000	2,000	
6,831	6,997	8,240	7,000	600210	Electricity	0.00	8,000	8,000	
2,446	2,055	2,500	2,700	600220	Communication Services	0.00	2,700	2,700	
3,621	4,278	4,500	6,000	600240	Natural Gas	0.00	6,500	6,500	
12,548	12,296	13,000	12,500	600300	Equipment Maint & Repair	0.00	14,500	14,500	
26,765	51,209	30,000	25,000	600350	Vehicle Maint & Repair	0.00	30,000	30,000	
14,502	10,571	14,000	13,500	600600	Travel & Training	0.00	14,250	14,250	
389	144	1,200	1,200	600700	Membership & Subscription	0.00	1,200	1,200	
10,950	18,103	20,000	19,500	601500	Gas, Oil & Tires	0.00	22,000	22,000	
15,934	1,912	9,500	56,000	607500	Special Purchases	0.00	9,500	9,500	
32,041	51,511	40,000	40,000	608000	Supplies	0.00	40,000	40,000	
7,513	8,676	16,000	45,000	608100	Contract & Other Services	0.00	46,000	46,000	
45,000	48,000	53,000	53,000	608150	Volunteer Program	0.00	58,000	58,000	
180,916	217,353	213,940	283,300		Materials & Services	0.00	254,650	254,650	
0	0	0	0	620500	Equipment	0.00	0	0	
0	0	0	0		Capital Outlay	0.00	0	0	
95,000	115,000	110,000	110,000	631600	Transfer to General Reserve	0.00	110,000	110,000	
15,000	15,000	15,000	15,000	631960	Trans to Bldg & Property Res	0.00	15,000	15,000	
110,000	130,000	125,000	125,000		Transfers	0.00	125,000	125,000	
737,767	845,236	870,170	947,600		FIRE TOTAL	5.00	1,005,389	1,005,389	

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
GENERAL FUND									
Expenditures									
001-650 Property Maintenance									
6,140	9,445	9,608	9,930	500016	Public Works Director	0.10	10,705	10,705	
4,770	6,431	6,672	6,738	500026	Public Works Op Supervisor	0.10	7,977	7,977	
6,398	6,756	6,735	811	500030	Lead/Senior Facility Operator	0.10	6,540	6,540	
42,077	46,068	47,024	48,060	500057	Muni/Grounds Maint Worker	1.00	54,396	54,396	
23,920	24,794	24,660	23,400	500067	PT Muni/Grounds Maint Worker	0.50	24,954	24,954	
28,223	35,174	36,148	37,055	500068	Custodian	1.00	40,891	40,891	
76	1,132	1,000	2,141	501500	Overtime	0.00	2,000	2,000	
8,326	9,720	9,970	11,827	504700	Social Security	0.00	11,000	11,000	
24,445	24,690	26,864	29,732	504800	Health Insurance	0.00	27,600	27,600	
2,148	1,913	2,500	4,750	504900	Worker's Comp	0.00	5,500	5,500	
14,441	19,538	19,387	22,764	505000	Retirement	0.00	23,000	23,000	
160,963	185,661	190,568	197,208		Personnel Services	2.80	214,563	214,563	
103	118	650	106	600100	Office Supplies	0.00	200	200	
1,644	1,870	2,500	1,830	600210	Electricity	0.00	2,500	2,500	
968	1,146	1,500	448	600220	Communication Services	0.00	1,500	1,500	
5,677	2,087	2,000	1,264	600300	Equipment Maint & Repair	0.00	2,500	2,500	
472	2,415	1,000	341	600350	Vehicle Maint & Repair	0.00	1,000	1,000	
26,475	17,277	30,000	32,082	600400	Facility Needs	0.00	40,000	40,000	
0	0	400	431	600600	Travel & Training	0.00	500	500	
0	0	200	0	600700	Memberships & Subscriptions	0.00	200	200	
5,902	11,423	11,000	12,304	601500	Gas, Oil & Tires	0.00	20,000	20,000	
12,690	6,800	8,000	1,601	607500	Special Purchases	0.00	8,000	8,000	
8,613	7,919	9,000	11,305	608000	Supplies	0.00	13,000	13,000	
3,709	2,900	5,000	1,297	608050	Janitorial Supplies	0.00	5,000	5,000	
10,184	15,081	20,000	16,951	608100	Contract & Other Services	0.00	20,000	20,000	
76,438	69,036	91,250	79,960		Materials & Services	0.00	114,400	114,400	
0	0	0	0	620520	Systems	0.00	0	0	
0	0	0	0		Capital Outlay	0.00	0	0	
22,500	22,500	21,500	21,500	631600	Transfer to General Reserve	0.00	21,500	21,500	
22,500	22,500	22,500	22,500	631960	Trans to Bldg & Property Res	0.00	0	0	
45,000	45,000	44,000	44,000		Transfers	0.00	21,500	21,500	
282,401	299,697	325,818	321,168		PROPERTY MAINTENANCE TOTAL	2.80	350,463	350,463	

2020-2021	2021-2022	2022-2023	2022-2023	Account		2023-2024	2023-2024	2023-2024
Actuals	Actuals	Adopted	Est Actuals	Number	Description	FTE	Proposed	Approved
					GENERAL FUND			
					Expenditures			
					001-700 Library			
80,781	87,478	87,630	89,850	500042	Library Director	1.00	96,688	96,688
51,700	58,641	59,700	60,543	500064	Library Assistant Director	1.00	65,898	65,898
37,130	43,317	36,300	44,500	500072	Library Services Personnel	1.50	60,366	60,366
13,274	14,091	16,229	14,200	500076	Library Clerk	0.50	16,712	16,712
13,918	15,496	14,000	15,900	504700	Social Security	0.00	18,161	18,161
53,034	53,601	57,000	46,638	504800	Health Insurance	0.00	57,669	57,669
237	339	500	350	504900	Workers' Comp	0.00	500	500
25,739	32,638	32,307	33,420	505000	Retirement	0.00	41,550	41,550
275,814	305,602	303,666	305,401		Personnel Services	4.00	357,544	357,544
3,835	5,565	4,000	4,800	600100	Office Supplies	0.00	5,500	5,500
1,194	1,194	2,500	2,394	600150	Data Processing Support	0.00	2,500	2,500
6,934	7,246	7,000	6,884	600210	Electricity	0.00	7,500	7,500
1,159	1,268	1,300	1,260	600220	Communication Services	0.00	1,300	1,300
0	1,758	2,000	1,650	600240	Natural Gas	0.00	2,000	2,000
0	65	750	500	600300	Equipment Maint & Repair	0.00	750	750
365	1,060	500	700	600600	Travel & Training	0.00	1,000	1,000
274	450	300	300	600700	Membership & Subscription	0.00	400	400
5,957	6,771	6,800	6,800	603000	Network Services	0.00	7,000	7,000
29,075	22,841	28,000	28,000	603500	Books & Materials	0.00	25,000	25,000
3,249	4,493	5,000	5,000	606500	Youth Program Support	0.00	5,150	5,150
346	562	1,000	1,000	606550	Adult Program Support	0.00	3,000	3,000
572	6,789	2,500	600	607500	Special Purchases	0.00	1,500	1,500
1,757	581	2,000	1,474	608000	Supplies	0.00	2,000	2,000
2,335	2,818	6,000	4,500	608100	Contract & Other Services	0.00	6,000	6,000
57,052	63,461	69,650	65,862		Materials & Services	0.00	70,600	70,600
0	0	0	0	620500	Equipment	0.00	0	0
0	0	0	0		Capital Outlay	0.00	0	0
10,000	10,000	10,000	10,000	631600	Trans to General Reserve	0.00	5,000	5,000
25,000	25,000	25,000	25,000	631960	Trans to Bldg & Property Res	0.00	25,000	25,000
35,000	35,000	35,000	35,000		Transfers	0.00	30,000	30,000
367,866	404,063	408,316	406,263		LIBRARY TOTAL	4.00	458,144	458,144

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	2023-2024 FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
GENERAL FUND									
Expenditures									
001-800 Municipal Court									
13,432	10,301	0	0	500053	Accounting Clerk 3	0.00	0	0	
0	0	9,260	8,915	500066	Utility Billing Clerk	0.20	9,772	9,772	
0	0	500	0	501500	Overtime	0.00	500	500	
1,006	600	750	650	504700	Social Security	0.00	775	775	
2,583	1,302	5,255	5,010	504800	Health Insurance	0.00	5,300	5,300	
56	53	140	20	504900	Workers' Comp	0.00	100	100	
1,671	1,204	1,320	1,325	505000	Retirement	0.00	1,500	1,500	
18,748	13,460	17,225	15,920		Personnel Services	0.20	17,947	17,947	
354	645	700	700	600100	Office Supplies	0.00	800	800	
0	549	1,800	300	600600	Travel & Training	0.00	1,800	1,800	
150	75	250	100	600700	Membership & Subscription	0.00	250	250	
19,139	11,005	13,000	13,060	608100	Contract & Other Services	0.00	15,000	15,000	
19,643	12,274	15,750	14,160		Materials & Services	0.00	17,850	17,850	
0	0	0	0	620500	Equipment	0.00	0	0	
0	0	0	0		Capital Outlay	0.00	0	0	
38,391	25,734	32,975	30,080		MUNICIPAL COURT TOTAL	0.20	35,797	35,797	

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
GENERAL FUND									
Expenditures									
001-900 General Services									
32,453	50,512	39,903	40,271	500024	Information Systems Admin	0.50	44,216	44,216	
2,456	3,845	3,117	3,075	504700	Social Security	0.00	3,350	3,350	
6,712	6,301	5,080	4,841	504800	Health Insurance	0.00	5,084	5,084	
134	345	100	83	504900	Workers' Comp	0.00	100	100	
4,037	7,531	5,885	5,985	505000	Retirement	0.00	7,059	7,059	
45,792	68,534	54,085	54,255		Personnel Services	0.50	59,809	59,809	
7,485	6,003	15,000	13,000	600150	Data Processing Support	0.00	15,000	15,000	
10,526	11,183	11,000	11,000	600700	Membership & Subscription	0.00	12,000	12,000	
94,590	108,545	127,000	120,000	601700	Insurance	0.00	127,000	127,000	
648	140	5,000	1,000	603600	Safety Committee	0.00	5,000	5,000	
3,363	1,362	6,000	6,000	603700	City Council	0.00	8,000	8,000	
606	1,081	1,500	1,000	603800	Planning Commission	0.00	1,500	1,500	
0	10,000	15,000	15,000	603900	Economic Development	0.00	15,000	15,000	
300	24,386	75,000	20,000	603950	Abatement	0.00	75,000	75,000	
9,264	10,500	11,775	11,881	603975	Contributions	0.00	23,250	23,250	
0	28,077	30,000	20,000	604000	Unemployment	0.00	30,000	30,000	
110,202	136,245	140,000	142,400	604400	Street Lights	0.00	147,000	147,000	
1,182	1,823	2,000	2,000	608000	Supplies	0.00	2,000	2,000	
57,529	89,554	80,000	75,000	608100	Contract & Other Services	0.00	80,000	80,000	
10,000	15,000	15,000	15,000	608125	Audit Services	0.00	17,000	17,000	
305,695	443,900	534,275	453,281		Materials & Services	0.00	557,750	557,750	
0	0	0	-	630475	Trans to Property Maint Fund	0.00	0	0	
0	0	40,000	40,000	631600	Transfer to General Reserve	0.00	0	0	
0	0	0	-	631950	Transfer to Stabilization Fund	0.00	0	0	
0	0	150,000	150,000	631960	Trans to Bldg & Property Res	0.00	0	0	
0	0	145,000	145,000	631970	Trans to CC Strategic Reserve	0.00	0	0	
0	0	325,000	325,000	631975	Transfer to Grants Fund	0.00	0	0	
0	0	50,000	50,000	631000	Transfer to PW Reserve	0.00	0	0	
0	0	710,000	710,000		Transfers	0.00	0	0	
0	0	15,000	15,000	630200	Samaritan Treatment Facility	0.00	0	0	
0	28,418	38,230	38,229	631980	Greater Toledo Pool District	0.00	33,849	33,849	
0	28,418	53,230	53,229		Special Payments	0.00	33,849	33,849	
0	0	200,000	-	640100	Contingency	0.00	200,000	200,000	
0	0	200,000	-		Contingency	0.00	200,000	200,000	
0	0	0	-	702000	Loan Repayment	0.00	0	0	
0	0	306,747	-	801000	Unappropriated Surplus	0.00	162,750	162,750	
0	0	306,747	-			0.00	162,750	162,750	
351,487	540,852	1,858,337	1,270,765		GENERAL SERVICES TOTAL	0.50	1,014,158	1,014,158	
5,867,977	6,750,804	6,155,222	6,601,918		FUND REVENUE		5,775,935	5,775,935	
4,017,451	4,795,371	6,155,222	5,354,751		FUND EXPENDITURES		5,775,935	5,775,935	
1,850,526	1,955,433	0	1,247,167		FUND TOTAL	32.58	0	0	

2020-2021	2021-2022	2022-2023	2022-2023	Account			2023-2024	2023-2024	2023-2024
Actuals	Actuals	Adopted	Est Actuals	Number	Description	FTE	Proposed	Approved	Adopted
STREETS FUND									
011-000 Revenues									
2,634,446	2,462,924	2,489,421	2,511,749	400100	Beginning Fund Balance	0	2,483,321	2,483,321	
20,837	17,286	15,000	72,000	400400	Interest	0	40,000	40,000	
15,130	15,737	12,000	16,809	401300	Natural Gas Franchise	0	13,000	13,000	
1,818	1,786	2,000	1,865	401400	Telephone Franchise	0	1,700	1,700	
2,512	2,691	2,500	2,331	401450	Telecommunications Franchise	0	2,000	2,000	
15,262	14,680	13,000	14,363	401500	Television Franchise	0	14,000	14,000	
64,914	86,834	50,000	225,000	401600	Garbage Franchise	0	50,000	50,000	
554,994	526,622	550,000	538,383	401700	Electric Franchise	0	530,000	530,000	
2,800	2,712	2,500	3,200	402050	Truck Permits	0	2,000	2,000	
249,729	281,872	250,000	287,806	402400	Oregon State Highway Tax	0	280,000	280,000	
3,660	11,304	5,500	8,500	402700	Refunds & Misc	0	6,000	6,000	
200	50	0	0	402720	Public Works Inspection Fee	0	0	0	
103,964	104,103	100,000	104,491	403600	Road Maintenance Fees	0	100,000	100,000	
150,000	0	100,000	100,000	405250	Grants	0	0	0	
3,820,265	3,528,600	3,591,921	3,886,497		REVENUE TOTAL	0	3,522,021	3,522,021	

2020-2021	2021-2022	2022-2023	2022-2023	Account		2023-2024	2023-2024	2023-2024
Actuals	Actuals	Adopted	Est Actuals	Number	Description	FTE	Proposed	Approved
								Adopted
STREETS FUND								
011-110 Expenditures								
2,078	2,330	2,407	2,195	500010	City Manager	0.02	2,512	2,512
0	0	4,520	1,851	500015	Asst. City Manager/HR Assist	0.05	4,623	4,623
22,753	28,336	30,894	29,789	500016	Public Works Director	0.30	32,230	32,230
0	0	0	0	500018	Finance Director	0.04	3,370	3,370
2,233	2,604	2,873	2,720	500020	Accounting Supervisor	0.00	0	0
2,782	5,546	8,588	8,181	500024	Information Systems Admin	0.10	8,876	8,876
14,311	19,292	20,984	20,245	500026	Public Works Op Supervisor	0.30	24,017	24,017
1,362	1,478	1,555	1,514	500028	City Recorder	0.02	1,606	1,606
19,193	20,269	21,429	2,433	500030	Lead/Senior Facility Ops	0.30	19,688	19,688
0	0	0	0	500044	Maintenance Worker 4	0.35	23,755	23,755
13,010	20,975	26,997	24,636	500045	Maint Wrkr 4B-Maint Tech	0.50	28,745	28,745
15,291	15,552	16,198	16,198	500046	Maint Worker 4A-Equip Op	0.30	19,929	19,929
1,791	1,374	4,901	3,579	500053	Accounting Clerk 3	0.10	5,777	5,777
56,246	71,319	80,283	88,532	500057	Muni/Ground Maint Worker	1.50	82,015	82,015
0	0	5,568	5,303	500082	City Planner	0.05	5,756	5,756
5,066	5,404	5,740	5,429	500084	Assistant Planner	0.10	5,921	5,921
2,289	7,436	6,500	6,582	501400	Call Time	0.00	7,500	7,500
99	2,369	2,500	3,581	501500	Overtime	0.00	4,000	4,000
10,870	15,198	15,006	15,411	504700	Social Security	0.00	18,335	18,335
38,708	49,380	50,290	46,210	504800	Health Insurance	0.00	69,767	69,767
9,365	14,363	14,000	11,200	504900	Workers' Comp	0.00	13,000	13,000
18,834	29,315	33,030	30,228	505000	Retirement	0.00	40,000	40,000
236,282	312,540	354,263	325,817		Personnel Services	4.03	421,422	421,422
375	228	500	672	600100	Office Supplies	0.00	600	600
4,912	5,961	7,000	11,313	600210	Electricity	0.00	7,000	7,000
1,157	1,231	2,500	726	600220	Communication Services	0.00	1,500	1,500
2,176	1,832	2,500	2,100	600250	Alarms	0.00	2,500	2,500
6,339	14,808	15,000	12,240	600300	Equipment Repair	0.00	20,000	20,000
1,987	5,089	10,000	6,772	600350	Vehicle Maint & Repair	0.00	12,000	12,000
515	719	200	100	600400	Facility Needs	0.00	200	200
50,494	36,588	90,000	60,000	600420	Systems Repair	0.00	90,000	90,000
-98	408	500	596	600600	Travel & Training	0.00	1,000	1,000
297	240	500	186	600700	Membership & Subscription	0.00	500	500
7,130	12,791	20,000	11,539	601500	Gas, Oil & Tires	0.00	20,000	20,000
15,581	18,377	22,000	24,000	601700	Insurance	0.00	27,000	27,000
1,677	8,218	3,500	2,100	607500	Special Purchases	0.00	3,500	3,500
20,571	23,416	25,000	25,000	608000	Supplies	0.00	25,000	25,000
9,904	13,042	14,000	17,520	608100	Contract & Other Services	0.00	17,000	17,000
7,457	7,468	12,000	16,495	608175	Street Sweeping	0.00	20,000	20,000
130,476	150,415	225,200	191,359		Materials & Services	0.00	247,800	247,800
77,263	0	95,000	96,000	620500	Equipment	0.00	100,000	100,000
473,811	128,897	1,969,181	375,000	620520	Systems	0.00	1,792,799	1,792,799
14,509	0	305,000	0	620540	Road Maintenance Expenditures	0.00	305,000	305,000
565,584	128,897	2,369,181	471,000		Capital Outlay	0.00	2,197,799	2,197,799
0	0	0	0	630300	Transfer to General Fund	0.00	0	0
0	0	0	0	630500	Transfer to Public Works	0.00	0	0
35,000	35,000	35,000	35,000	631000	Transfer to PW Equip Reserve	0.00	35,000	35,000
390,000	390,000	380,000	380,000	631850	Transfer to Street Reserve	0.00	380,000	380,000
425,000	425,000	415,000	415,000		Transfers	0.00	415,000	415,000
0	0	228,277	0	640100	Contingency	0.0	240,000	240,000
0	0	228,277	0		Contingency	0.0	240,000	240,000

1,357,342	1,016,852	3,591,921	1,403,176
3,820,265	3,528,600	3,591,921	3,886,497
1,357,342	1,016,852	3,591,921	1,403,176
2,462,924	2,511,749	0	2,483,321

TOTAL EXPENDITURES

FUND REVENUE

FUND EXPENDITURES

FUND TOTAL

4.03	3,522,021	3,522,021
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3,522,021	3,522,021
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3,522,021	3,522,021
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4.03	0	0
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2020-2021	2021-2022	2022-2023	2022-2023	Account		2023-2024	2023-2024	2023-2024
Actuals	Actuals	Adopted	Est Actuals	Number	Description	FTE	Proposed	Approved
								Adopted
					WATER FUND			
				012-000	Revenues			
189,503	608,707	954,587	872,005	400100	Beginning Fund Balance	0	667,257	667,257
1,856	1,250	1,200	5,494	400400	Interest	0	2,000	2,000
1,239	5,131	1,000	1,442	402700	Refunds & Misc	0	1,000	1,000
200	50	0	0	402720	Public Works Inspection Fee	0	200	200
1,700	2,913	1,400	2,500	402730	Haulable Water	0	2,500	2,500
1,361,003	1,485,412	1,442,000	1,625,926	403700	Sale of Water	0	1,500,000	1,500,000
18,587	2,261	2,500	15,380	403800	Meter Charges-Connection Fees	0	2,600	2,600
2,155	2,562	1,800	1,682	403900	Service Fees	0	1,800	1,800
8,890	19,545	10,000	19,984	403950	Delinquent Fees	0	12,000	12,000
621,478	606,329	100,000	144,589	404100	Sale of Water to Seal Rock	0	12,000	12,000
805	878	600	436	404125	H2O Program Donations	0	500	500
0	4	100	0	404130	Fees and Adjustments	0	0	0
11,184	1,864	0	0	405380	Rents & Leases	0	0	0
2,218,600	2,736,905	2,515,187	2,689,438		REVENUE TOTAL	0	2,201,857	2,201,857

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	2023-2024 FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
WATER FUND									
Expenditures									
012-120 Water Plant									
1,039	1,165	1,204	1,099	500010	City Manager	0.01	1,256	1,256	
0	0	4,520	1,851	500015	Asst. City Manager/HR Assist	0.05	4,623	4,623	
13,543	14,168	15,447	14,894	500016	Public Works Director	0.15	16,115	16,115	
0	0	0	0	500018	Finance Director	0.04	3,370	3,370	
2,233	2,604	2,873	3,720	500020	Accounting Supervisor	0.00	0	0	
2,782	5,546	8,588	8,181	500024	Information Systems Admin	0.10	8,876	8,876	
681	739	777	757	500028	City Recorder	0.01	803	803	
63,370	72,507	66,140	62,148	500030	Lead/Senior Facility Ops	1.00	72,712	72,712	
52,546	26,903	59,271	41,970	500038	Facility Ops	1.00	60,328	60,328	
13,641	19,139	26,770	24,197	500048	Facility Operator Trainee	0.50	26,149	26,149	
1,791	1,374	4,901	3,580	500053	Accounting Clerk 3	0.10	5,777	5,777	
7,932	8,896	6,944	6,655	500066	Utility Billing Clerk 1	0.15	7,357	7,357	
0	0	5,568	5,303	500082	City Planner	0.05	5,756	5,756	
2,338	2,494	2,649	2,505	500084	Assistant Planner	0.05	2,733	2,733	
20,486	19,760	23,000	19,002	501400	Call Time	0.00	23,000	23,000	
10,513	15,846	20,000	6,998	501500	Overtime	0.00	15,000	15,000	
14,521	14,381	15,500	15,138	504700	Social Security	0.00	16,000	16,000	
20,098	24,382	25,132	36,457	504800	Health Insurance	0.00	57,274	57,274	
5,732	4,390	4,950	7,200	504900	Workers' Comp	0.00	8,000	8,000	
23,358	24,155	28,622	24,939	505000	Retirement	0.00	34,106	34,106	
256,605	258,448	322,856	286,594		Personnel Services	3.21	369,235	369,235	
282	294	600	106	600100	Office Supplies	0.00	300	300	
4,026	5,366	5,000	5,282	600150	Data Processing Support	0.00	5,500	5,500	
53,148	57,837	62,000	55,212	600210	Electricity	0.00	62,000	62,000	
6,613	7,649	9,000	7,600	600220	Communication Services	0.00	9,000	9,000	
1,632	1,603	3,000	1,528	600250	Alarms	0.00	3,000	3,000	
4,432	4,577	10,000	10,000	600300	Equipment Maint & Repair	0.00	12,000	12,000	
0	69	1,000	513	600350	Vehicle Maint & Repair	0.00	1,000	1,000	
16,750	12,149	10,000	10,000	600400	Facility Needs	0.00	35,000	35,000	
521	4,775	8,000	2,374	600420	Systems Repair	0.00	8,000	8,000	
664	1,038	1,500	1,200	600600	Travel & Training	0.00	1,500	1,500	
1,041	2,883	3,000	3,000	600700	Membership & Subscription	0.00	4,000	4,000	
2,076	5,019	4,000	3,404	601500	Gas, Oil & Tires	0.00	5,000	5,000	
30,087	32,277	38,000	38,362	601700	Insurance	0.00	41,000	41,000	
1,946	18,696	20,000	1,000	607500	Special Purchases	0.00	20,000	20,000	
35,712	41,395	50,000	50,000	608000	Supplies	0.00	55,000	55,000	
55,148	35,746	39,000	19,816	608100	Contract & Other Services	0.00	39,000	39,000	
214,078	231,372	264,100	209,397		Material & Services	0.00	301,300	301,300	
11,500	0	15,000	10,175	620500	Equipment	0.00	15,000	15,000	
11,500	0	15,000	10,175		Capital Outlay	0.00	15,000	15,000	
0	0	0	0	630300	Transfer to General Fund	0.00	0	0	
0	0	0	0	630500	Transfer to Public Works	0.00	0	0	
10,000	12,500	12,500	12,500	631000	Transfer to PW Reserve	0.00	12,500	12,500	
124,700	124,700	124,700	124,700	631800	Transfer to Water Reserve	0.00	124,700	124,700	
0	0	0	0	631950	Transfer to Stabilization Fund	0.00	0	0	
134,700	137,200	137,200	137,200		Transfers	0.00	137,200	137,200	
0	0	0	0	640100	Contingency	0.00	0	0	
0	0	0	0		Contingency	0.00	0	0	
0	0	0	0	702000	2012 Debt Repayment	0.00	0	0	
0	0	0	0	709000	Debt Service Reserve	0.00	0	0	

0	0	0	0
616,883	627,020	739,156	643,366

Debt Service	0.00	0	0
WATER PLANT EXPENSE TOTAL	3.21	822,735	822,735

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
WATER FUND									
Expenditures									
012-125 Water Distribution									
1,039	1,165	1,204	1,097	500010	City Manager	0.01	1,256	1,256	
0	0	4,520	2,468	500015	Asst. City Manager/HR Assist	0.05	4,623	4,623	
13,543	14,168	15,447	14,894	500016	Public Works Director	0.15	16,115	16,115	
0	0	0	0	500018	Finance Director	0.04	3,370	3,370	
2,233	2,604	2,873	2,720	500020	Accounting Supervisor	0.00	0	0	
2,782	5,546	8,588	8,181	500024	Information Systems Admin	0.10	8,876	8,876	
14,311	19,292	20,984	20,215	500026	Public Works Op Supervisor	0.30	24,017	24,017	
681	739	777	757	500028	City Recorder	0.01	803	803	
19,193	20,269	21,429	3,650	500030	Lead/Senior Facility Ops	0.30	19,688	19,688	
0	0	0	0	500044	Maintenance Worker 4	0.35	23,755	23,755	
15,429	10,488	13,499	4,943	500045	Maint Worker 4B/Maint Tech	0.25	14,372	14,372	
17,840	18,144	18,898	12,701	500046	Maint Worker 4A/Equip Op	0.35	23,251	23,251	
1,791	1,374	4,901	3,580	500053	Accounting Clerk 3	0.10	5,777	5,777	
25,445	28,964	29,593	30,055	500054	Maint/Clerical Worker 3	0.00	0	0	
21,674	24,052	26,832	38,462	500057	Maintenance Worker 2	0.50	28,485	28,485	
11,898	9,088	11,573	11,091	500066	Utility Billing Clerk 1	0.25	12,262	12,262	
0	0	5,568	5,303	500082	City Planner	0.05	5,756	5,756	
5,066	5,404	5,740	5,429	500084	Assistant Planner	0.10	5,921	5,921	
11,397	5,472	5,500	7,344	501400	Call Time	0.00	8,000	8,000	
1,295	2,654	3,000	5,371	501500	Overtime	0.00	6,500	6,500	
14,016	12,514	13,842	13,421	504700	Social Security	0.00	14,000	14,000	
54,607	47,475	56,394	45,740	504800	Health Insurance	0.00	54,892	54,892	
2,437	5,437	8,828	768	504900	Workers' Comp	0.00	5,000	5,000	
24,807	24,903	27,907	26,575	505000	Retirement	0.00	32,000	32,000	
261,485	259,751	307,897	264,765		Personnel Services	2.91	318,719	318,719	
4,630	4,268	5,000	4,401	600100	Office Supplies	0.00	5,000	5,000	
5,474	6,865	9,000	7,610	600150	Data Processing Support	0.00	9,000	9,000	
8,997	8,632	10,300	9,008	600210	Electricity	0.00	10,300	10,300	
1,156	1,228	3,000	715	600220	Communication Services	0.00	2,000	2,000	
0	0	1,200	0	600250	Alarms	0.00	1,200	1,200	
2,855	8,402	6,000	3,200	600300	Equipment Maint & Repair	0.00	7,500	7,500	
802	1,404	4,000	2,549	600350	Vehicle Maint & Repair	0.00	4,000	4,000	
1,319	1,112	2,000	0	600400	Facility Needs	0.00	2,000	2,000	
9,528	29,460	65,000	25,140	600420	Systems Repair	0.00	65,000	65,000	
2,699	827	3,000	3,792	600600	Travel & Training	0.00	5,000	5,000	
1,331	278	1,500	3,350	600700	Membership & Subscription	0.00	5,000	5,000	
7,803	14,427	16,000	11,980	601500	Gas, Oil & Tires	0.00	20,000	20,000	
5,373	8,204	9,500	11,835	601700	Insurance	0.00	12,000	12,000	
0	0	400	400	603980	H2O Program Expenses	0.00	400	400	
8,588	7,773	10,000	8,000	607500	Special Purchases	0.00	10,000	10,000	
29,987	38,499	40,000	23,946	608000	Supplies	0.00	40,000	40,000	
24,807	22,393	23,000	38,890	608100	Contract & Other Services	0.00	40,000	40,000	
115,348	153,773	208,900	154,816		Materials & Services	0.00	238,400	238,400	
803	0	0	0	630300	Transfer to General Fund	0.00	0	0	
0	0	0	0	630500	Transfer to Public Works	0.00	0	0	
12,500	12,500	12,500	12,500	631000	Transfer to PW Reserve	0.00	12,500	12,500	
184,255	393,608	528,042	528,042	631800	Transfer to Water Reserve	0.00	190,811	190,811	
197,558	406,108	540,542	540,542		Transfers	0.00	203,311	203,311	
0	0	300,000	0	640100	Contingency	0.00	200,000	200,000	
0	0	300,000	0		Contingency	0.00	200,000	200,000	

259,000	266,400	277,500	277,500	702000	2012 Debt Repayment/Bond 2016	0.00	288,600	288,600
159,618	151,848	141,192	141,192	702500	Rev Bond 2016 - Interest/Fees	0.00	130,092	130,092
0	0	0	0	709000	Debt Service Reserve	0.00	0	0
418,618	418,248	418,692	418,692		Debt Service	0.00	418,692	418,692
					Water Distribution Expense Total	2.91	1,379,122	1,379,122
993,010	1,237,880	1,776,031	1,378,815					
2,218,600	2,736,905	2,515,187	2,689,438		FUND REVENUE		2,201,857	2,201,857
1,609,893	1,864,900	2,515,187	2,022,181		FUND EXPENDITURES		2,201,857	2,201,857
608,707	872,005	0	667,257		FUND TOTAL	6.12	0	0

2020-2021	2021-2022	2022-2023	2022-2023	Account			2023-2024	2023-2024	2023-2024
Actuals	Actuals	Adopted	Est Actuals	Number	Description	FTE	Proposed	Approved	Adopted
SEWER FUND									
013-000 Revenues									
306,401	272,000	619,634	623,827	400100	Beginning Fund Balance	0	512,877	512,877	
2,453	2,017	1,800	11,173	400400	Interest	0	10,500	10,500	
2,479	3,647	4,000	4,000	402700	Refunds & Misc	0	2,000	2,000	
200	50	300	200	402720	Public Works Inspection Fee	0	200	200	
1,173,400	1,519,988	1,500,000	1,688,298	404400	Sewer Charges	0	1,680,000	1,680,000	
450	130	0	200	404500	Sewer Connection Fees	0	200	200	
0	0	0	0	405250	Grants	0	0	0	
1,485,383	1,797,832	2,125,734	2,327,698		REVENUE TOTAL	0	2,205,777	2,205,777	

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
SEWER FUND									
Expenditures									
013-130 Sewer Plant									
1,039	1,165	1,204	822	500010	City Manager	0.01	1,256	1,256	
0	0	4,520	1,851	500015	Asst. City Manager/HR Assist	0.05	4,623	4,623	
13,543	14,168	15,447	14,894	500016	Public Works Director	0.15	16,115	16,115	
0	0	0	0	500018	Finance Director	0.04	3,370	3,370	
2,233	2,604	2,873	2,720	500020	Accounting Supervisor	0.00	0	0	
2,782	5,546	8,588	8,181	500024	Information Systems Admin	0.10	8,876	8,876	
681	739	777	757	500028	City Recorder	0.01	803	803	
0	62,117	67,956	65,668	500030	Lead/Senior Facility Ops	1.00	73,855	73,855	
111,191	54,939	59,645	57,188	500038	Facility Ops	1.00	66,760	66,760	
21,501	18,757	26,770	24,197	500048	Facility Operator Trainee	0.50	26,149	26,149	
1,791	1,374	4,901	3,580	500053	Accounting Clerk 3	0.10	5,777	5,777	
7,932	8,896	6,944	4,655	500066	Utility Billing Clerk 1	0.15	7,357	7,357	
0	0	5,568	5,303	500082	City Planner	0.05	5,756	5,756	
2,338	2,494	2,749	2,505	500084	Assistant Planner	0.05	2,733	2,733	
18,375	18,985	25,000	21,363	501400	Call Time	0.00	25,000	25,000	
5,996	6,255	14,000	8,787	501500	Overtime	0.00	14,000	14,000	
14,057	15,056	17,500	16,746	504700	Social Security	0.00	18,000	18,000	
49,121	53,175	52,500	55,065	504800	Health Insurance	0.00	64,869	64,869	
3,831	8,334	8,500	4,800	504900	Workers' Comp	0.00	8,500	8,500	
24,619	27,449	28,500	31,578	505000	Retirement	0.00	34,694	34,694	
281,030	302,054	353,942	330,660		Personnel Services	3.21	388,493	388,493	
219	135	500	250	600100	Office Supplies	0.00	500	500	
4,026	5,366	7,000	7,000	600150	Data Processing Support	0.00	8,000	8,000	
34,354	36,389	48,000	38,000	600210	Electricity	0.00	48,000	48,000	
2,051	2,745	3,500	2,100	600220	Communication Services	0.00	3,000	3,000	
0	0	2,500	0	600250	Alarms	0.00	2,500	2,500	
5,421	8,485	20,000	15,000	600300	Equipment Maint & Repair	0.00	20,000	20,000	
135	0	500	250	600350	Vehicle Maint & Repair	0.00	500	500	
6,693	2,709	5,000	4,000	600400	Facility Needs	0.00	5,000	5,000	
27,415	8,247	67,000	40,904	600420	Systems Repair	0.00	67,000	67,000	
4,608	1,459	1,500	2,050	600600	Travel & Training	0.00	3,000	3,000	
839	1,428	1,500	564	600700	Membership & Subscription	0.00	1,500	1,500	
3,936	1,334	3,000	2,518	601500	Gas, Oil & Tires	0.00	3,000	3,000	
42,982	44,380	52,000	49,907	601700	Insurance	0.00	52,000	52,000	
2,792	1,596	10,000	4,000	607500	Special Purchases	0.00	10,000	10,000	
42,389	51,132	55,000	56,435	608000	Supplies	0.00	77,000	77,000	
21,710	21,137	32,000	10,877	608100	Contract & Other Services	0.00	32,000	32,000	
199,571	186,542	309,000	233,855		Materials & Services	0.00	333,000	333,000	
0	0	0	0	630300	Transfer to General Fund	0.00	0	0	
0	0	0	0	630500	Transfer to Public Works	0.00	0	0	
12,500	12,500	12,500	12,500	631000	Transfer to PW Reserve	0.00	12,500	12,500	
0	0	0	0	631160	Transfer for Sewer loan pmt	0.00	0	0	
50,000	50,000	50,000	50,000	631900	Transfer to Sewer Reserve	0.00	50,000	50,000	
0	0	0	0	631950	Transfer to Stabilization Fund	0.00	0	0	
62,500	62,500	62,500	62,500		Transfers	0.00	62,500	62,500	
0	0	0	0	640100	Contingency	0.00	0	0	
0	0	0	0		Contingency	0.00	0	0	
0	0	0	0	702000	Revenue Bond Repayment Princ.	0.00	0	0	
0	0	0	0		Debt Services	0.00	0	0	

543,101	551,096	725,442	627,015	SEWER PLANT EXPENSE TOTAL	3.21	783,993	783,993
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2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
SEWER FUND Expenditures									
013-135 Sewer Collection									
1,039	1,165	1,204	1,097	500010	City Manager	0.01	1,256	1,256	
0	0	4,520	1,851	500015	Asst. City Manager/HR Assist	0.05	4,623	4,623	
13,543	14,168	15,447	14,894	500016	Public Works Director	0.15	16,115	16,115	
0	0	0	0	500018	Finance Director	0.04	3,370	3,370	
2,233	2,604	2,873	2,720	500020	Accounting Supervisor	0.00	0	0	
2,782	5,546	8,588	8,181	500024	Information Systems Admin	0.10	8,876	8,876	
14,311	19,292	20,984	20,215	500026	Public Works Op Supervisor	0.30	24,017	24,017	
681	739	777	759	500028	City Recorder	0.01	803	803	
19,193	20,269	21,429	3,650	500030	Lead/Senior Facility Ops	0.30	19,688	19,688	
0	0	0	0	500044	Maintenance Worker 4	0.30	20,362	20,362	
15,429	10,488	13,499	12,343	500045	Maint Worker 4B/Maint Tech	0.25	14,372	14,372	
17,840	18,144	18,898	12,701	500046	Maint Worker 4A/Equip Op	0.35	23,251	23,251	
1,791	1,374	4,901	3,580	500053	Accounting Clerk 3	0.10	5,777	5,777	
26,125	28,963	29,593	30,055	500054	Maint/Clerical Worker 3	0.00	0	0	
27,822	22,473	25,970	37,268	500057	Maintenance Worker 2	0.50	28,485	28,485	
11,898	9,088	11,573	11,091	500066	Utility Billing Clerk 1	0.25	12,262	12,262	
0	0	5,568	5,303	500082	City Planner	0.05	5,756	5,756	
5,066	5,404	5,740	5,429	500084	Assistant Planner	0.10	5,921	5,921	
6,029	5,868	6,500	6,555	501400	Call Time	0.00	8,000	8,000	
1,262	2,379	3,000	4,594	501500	Overtime	0.00	6,000	6,000	
11,411	12,063	13,445	13,224	504700	Social Security	0.00	14,000	14,000	
41,855	42,952	49,377	44,078	504800	Health Insurance	0.00	51,832	51,832	
2,235	3,500	8,775	769	504900	Workers' Comp	0.00	7,000	7,000	
19,930	23,963	27,950	26,163	505000	Retirement	0.00	32,443	32,443	
242,476	250,442	300,611	266,520		Personnel Services	2.86	314,209	314,209	
4,599	4,208	4,700	4,401	600100	Office Supplies	0.00	5,000	5,000	
5,474	6,865	8,500	7,610	600150	Data Processing Support	0.00	8,500	8,500	
30,346	33,217	36,000	31,700	600210	Electricity	0.00	36,000	36,000	
1,157	1,228	3,000	726	600220	Communication Services	0.00	3,000	3,000	
4,799	5,450	5,500	5,813	600250	Alarms	0.00	6,000	6,000	
7,919	7,413	16,000	9,216	600300	Equipment Maint & Repair	0.00	16,000	16,000	
146	558	4,000	1,913	600350	Vehicle Maint & Repair	0.00	4,000	4,000	
373	5,011	4,500	1,140	600400	Building Repair	0.00	4,500	4,500	
17,287	36,899	40,000	10,966	600420	Systems Repair	0.00	40,000	40,000	
1,668	608	2,000	3,693	600600	Travel & Training	0.00	5,000	5,000	
240	278	600	0	600700	Membership & Subscription	0.00	500	500	
6,703	12,394	15,000	4,712	601500	Gas, Oil & Tires	0.00	15,000	15,000	
4,943	7,195	8,418	10,941	601700	Insurance	0.00	15,000	15,000	
17,517	5,666	20,000	6,783	607500	Special Purchases	0.00	20,000	20,000	
9,289	6,089	10,000	4,377	608000	Supplies	0.00	10,000	10,000	
16,023	17,906	17,000	17,298	608100	Contract & Other Services	0.00	18,000	18,000	
128,482	150,986	195,218	121,289		Materials & Services	0.00	206,500	206,500	
0	0	0	0	620500	Equipment	0.00	8,000	8,000	
0	0	0	0		Capital Outlay	0.00	8,000	8,000	
0	0	0	0	630300	Transfer to General Fund	0.00	0	0	
0	0	0	0	630500	Transfer to Public Works	0.00	0	0	
12,500	12,500	12,500	12,500	631000	Transfer to PW Reserve	0.00	12,500	12,500	
0	0	0	0	631160	Transfer for Sewer loan pmt	0.00	0	0	
139,743	45,028	611,895	611,895	631900	Transfer to Sewer Reserve	0.00	504,433	504,433	
152,243	57,528	624,395	624,395		Transfers	0.00	516,933	516,933	

0	0	100,000	0	640100	Contingency	0.00	200,000	200,000
0	0	100,000	0		Contingency	0.00	200,000	200,000
91,000	93,600	97,500	97,500	702000	DEQ Loan Repayment-Principal	0.00	101,400	101,400
56,082	53,352	49,068	49,068	702500	Rev Bond 2016 - Interest/Fees	0.00	45,708	45,708
0	0	33,500	29,034	703000	W/WW Loan 2019 - Principal	0.00	13,158	13,158
0	17,000	0	0	703500	W/WW Loan 2019 Int & Fees	0.00	15,876	15,876
0	0	0	0	709000	Debt Service Reserve	0.00	0	0
147,082	163,952	180,068	175,602		Debt Services	0.00	176,142	176,142
670,283	622,908	1,400,292	1,187,806		SEWER COLLECTION EXPENSE TOTAL	2.86	1,421,784	1,421,784
1,485,383	1,797,832	2,125,734	2,327,698		FUND REVENUE		2,205,777	2,205,777
1,213,384	1,174,005	2,125,734	1,814,821		FUND EXPENDITURES		2,205,777	2,205,777
272,000	623,827	0	512,877		FUND TOTAL	6.07	0	0

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	2023-2024 FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
CC STRATEGIC RESERVE									
020-000 Revenue									
42,065	70,149	70,384	70,425	400100	Beginning Fund Balance	0	468,701	468,701	
334	276	350	1,595	400400	Interest	0	1,500	1,500	
40,000	0	145,000	145,000	401000	Transfer from General Fund	0	0	0	
27,750	0	0	257,681	402700	Refunds & Misc	0	260,000	260,000	
0	0	0	0	405400	Loan Repayment	0	0	0	
110,149	70,425	215,734	474,701		Revenue Total	0	730,201	730,201	
020-200 Expenditures									
0	0	50,000	0	606000	Business Loans	0	50,000	50,000	
0	0	95,000	0	606050	New Housing Subsidy	0	95,000	95,000	
40,000	0	55,734	6,000	607500	Special Purchases	0	60,000	60,000	
0	0	15,000	0	608100	Contract & Other Services	0	30,000	30,000	
40,000	0	215,734	6,000		Materials & Services	0	235,000	235,000	
0	0	0	0	628200	Public Improvements	0	200,201	200,201	
0	0	0	0		Capital Outlay	0	200,201	200,201	
0	0	0	0	630300	Transfer to General Fund		200,000	200,000	
0	0	0	0	630305	Transfer to SDC Fund		95,000	95,000	
0	0	0	0		Transfers		295,000	295,000	
110,149	70,425	215,734	474,701		FUND REVENUE	0	730,201	730,201	
40,000	0	215,734	6,000		FUND EXPENDITURES	0	730,201	730,201	
70,149	70,425	0	468,701		FUND TOTAL	0	0	0	

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	2023-2024 FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
DEBT SERVICE FUND									
025-000 Revenue									
26,894	25,746	27,280	25,746	400100	Beginning Fund Balance	0	22,518	22,518	
166,374	167,653	174,400	170,500	400200	Current Taxes	0	150,000	150,000	
4,392	5,581	4,000	3,477	400300	Delinquent Taxes	0	3,182	3,182	
276	218	200	1,195	400400	Interest	0	1,100	1,100	
197,937	199,197	205,880	200,918		Revenue Total	0	176,800	176,800	
025-250 Expenditures									
150,000	155,000	165,000	165,000	701000	2005 GO Principal	0	170,000	170,000	
22,600	19,600	13,400	13,400	711000	2005 GO Interest	0	6,800	6,800	
172,600	174,600	178,400	178,400		Debt Services	0	176,800	176,800	
0	0	27,480	0	801000	Unappropriated Surplus	0	0	0	
0	0	27,480	0			0	0	0	
197,937	199,197	205,880	200,918		FUND REVENUE	0	176,800	176,800	
172,600	174,600	205,880	178,400		FUND EXPENDITURES	0	176,800	176,800	
25,337	24,597	0	22,518		FUND TOTAL	0	0	0	

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	2023-2024 FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
FORFEITURE REVENUE FUND									
026-000 Revenue									
4,348	4,369	0	0	400100	Beginning Fund Balance	0	0	0	
34	21	0	0	400400	Interest	0	0	0	
0	0	0	0	402700	Refunds & Misc	0	0	0	
0	0	0	0	406260	Local Forfeiture Revenue	0	0	0	
4,382	4,390	0	0		Revenue Total	0	0	0	
026-260 Expenditures									
0	0	0	0	606260	Local Forfeiture Revenue	0	0	0	
0	0	0	0			0	0	0	
4,382	4,390	0	0		FUND REVENUE	0	0	0	
0	0	0	0		FUND EXPENDITURES	0	0	0	
4,382	4,390	0	0		FUND TOTAL	0	0	0	

2020-2021	2021-2022	2022-2023	2022-2023	Account		2023-2024	2023-2024	2023-2024
Actuals	Actuals	Adopted	Est Actuals	Number	Description	FTE	Proposed	Approved
								Adopted
REVOLVING LOAN FUND								
030-000 Revenue								
61,664	62,153	62,488	62,558	400100	Beginning Fund Balance	0	64,903	64,903
490	405	400	2,345	400400	Interest	0	2,500	2,500
0	0	0	0	405400	Loan Repayment	0	0	0
62,153	62,558	62,888	64,903		Revenue Total	0	67,403	67,403
030-300 Expenditures								
0	0	62,888	0	608100	Contract Services	0	67,403	67,403
0	0	62,888	0		Materials & Services	0	67,403	67,403
62,153	62,558	62,888	64,903		FUND REVENUE	0	67,403	67,403
0	0	62,888	0		FUND EXPENDITURES	0	67,403	67,403
62,153	62,558	0	64,903		FUND TOTAL	0	0	0

2020-2021	2021-2022	2022-2023	2022-2023	Account		2023-2024	2023-2024	2023-2024
Actuals	Actuals	Adopted	Est Actuals	Number	Description	FTE	Proposed	Approved
								Adopted
					SOLID WASTE FUND			
				031-000	Revenue			
196,255	199,179	198,886	197,351	400100	Beginning Fund Balance	0	195,428	195,428
1,559	1,288	1,200	7,459	400400	Interest	0	7,500	7,500
7,891	2,017	2,000	1,509	403950	User Fees	0	2,000	2,000
205,705	202,483	202,086	206,318		Revenue Total	0	204,928	204,928
				031-310	Expenditures			
6,526	5,132	202,086	10,890	608100	Contract & Other Services	0	204,928	204,928
6,526	5,132	202,086	10,890		Materials & Services	0	204,928	204,928
205,705	202,483	202,086	206,318		FUND REVENUE	0	204,928	204,928
6,526	5,132	202,086	10,890		FUND EXPENDITURES	0	204,928	204,928
199,179	197,351	0	195,428		FUND TOTAL	0	0	0

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	2023-2024 FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
911 SYSTEM FUND									
034-000 Revenue									
61,080	46,963	60,287	60,041	400100	Beginning Fund Balance	0	77,960	77,960	
485	401	400	2,321	400400	Interest	0	2,500	2,500	
24,563	31,694	31,000	32,598	402550	911 Excise Tax	0	31,000	31,000	
0	0	0	0	402700	Refunds & Misc	0	0	0	
86,128	79,058	91,687	94,960		Revenue Total	0	111,460	111,460	
034-340 Expenditures									
15,013	1,813	25,000	2,000	608100	Contract & Other Services	0	25,000	25,000	
15,013	1,813	25,000	2,000		Materials & Services	0	25,000	25,000	
24,152	17,205	66,687	15,000	620500	Equipment	0	86,460	86,460	
24,152	17,205	66,687	15,000		Capital Outlay	0	86,460	86,460	
86,128	79,058	91,687	94,960		FUND REVENUE	0	111,460	111,460	
39,165	19,018	91,687	17,000		FUND EXPENDITURES	0	111,460	111,460	
46,963	60,041	0	77,960		FUND TOTAL	0	0	0	

2020-2021	2021-2022	2022-2023	2022-2023	Account		2023-2024	2023-2024	2023-2024
Actuals	Actuals	Adopted	Est Actuals	Number	Description	FTE	Proposed	Approved
								Adopted
BUILDING & PROPERTY RESERVE								
035-000 Revenue								
635,260	596,739	632,547	633,874	400100	Beginning Fund Balance	0	834,362	834,362
5,046	4,168	4,000	24,158	400400	Interest	0	20,000	20,000
22,500	0	0	0	400650	Trans from Property Maint Fund	0	0	0
60,000	82,500	232,500	232,500	401000	Transfer from General	0	60,000	60,000
0	0	0	0	401290	Transfer from General Reserve	0	0	0
0	0	75,000	75,000	405385	Transfer from Grant Fund	0	0	0
750	0	0	0	402700	Refunds & Misc	0	0	0
0	0	75,000	0	405250	Grants	0	75,000	75,000
0	0	0	0	405475	Sale of Property	0	0	0
723,556	683,407	1,019,047	965,532		Revenue Total	0	989,362	989,362
035-350 Expenditures								
20,630	0	39,967	0	621000	City Hall	0	39,967	39,967
4,827	0	208,825	2,000	621400	Police Department	0	152,075	152,075
31,886	0	56,891	15,000	621500	Fire Department	0	58,285	58,285
14,799	19,156	226,661	5,000	621660	Parks	0	124,284	124,284
54,674	27,848	76,610	75,000	621700	Library	0	26,610	26,610
0	0	0	0	621800	Public Spaces	0	0	0
0	2,529	360,093	34,170	621900	Other Buildings & Properties	0	138,141	138,141
0	0	50,000	0	629600	Legal Settlement	0	50,000	50,000
126,817	49,533	1,019,047	131,170		Capital Outlay	0	589,362	589,362
0	0	0	0	629700	Transfer to Pub Safety Remodel		400,000	400,000
0	0	0	0		Transfers		400,000	400,000
723,556	683,407	1,019,047	965,532		FUND REVENUE	0	989,362	989,362
126,817	49,533	1,019,047	131,170		FUND EXPENDITURES	0	989,362	989,362
596,739	633,874	0	834,362		FUND TOTAL	0	0	0

2020-2021	2021-2022	2022-2023	2022-2023	Account		2023-2024	2023-2024	2023-2024
Actuals	Actuals	Adopted	Est Actuals	Number	Description	FTE	Proposed	Approved
								Adopted
GENERAL RESERVE FUND								
036-000 Revenue								
411,907	519,712	639,668	651,410	400100	Beginning Fund Balance	0	731,410	731,410
3,272	2,703	2,700	15,000	400400	Interest	0	10,000	10,000
22,500	0	0	0	400650	Trans from Property Maint Fund	0	0	0
153,500	196,000	228,000	228,000	401000	Transfer from General Fund	0	183,000	183,000
0	0	0	0	402700	Refunds & Misc	0	0	0
6,351	0	0	0	405475	Sale of Surplus Property	0	0	0
597,530	718,415	870,368	894,410		Revenue Total	0	924,410	924,410
036-360								
1,500	0	417,605	80,000	621800	Fire Department Equipment	0	437,642	437,642
56,575	58,066	117,099	58,000	628000	Police Department Equipment	0	152,533	152,533
5,465	5,639	53,731	25,000	629000	City Hall Equipment	0	28,731	28,731
14,277	0	19,999	0	629160	Library Equipment	0	23,000	23,000
0	0	202,144	0	629360	Property Maintenance Equipment	0	236,143	236,143
0	0	28,069	0	629375	Parks Plans & Improvements	0	28,069	28,069
0	3,300	31,721	0	629400	Disaster Preparedness	0	18,293	18,293
0	0	0	0	629600	Legal Settlement	0	0	0
0	0	0	0	631960	Trans to Bldg & Property Res	0	0	0
77,818	67,005	870,368	163,000		Capital Outlay	0	924,410	924,410
597,530	718,415	870,368	894,410		FUND REVENUE	0	924,410	924,410
77,818	67,005	870,368	163,000		FUND EXPENDITURES	0	924,410	924,410
519,712	651,410	0	731,410		FUND TOTAL	0	0	0

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	2023-2024 FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
PUBLIC WORKS RESERVE									
040-000 Revenue									
187,533	213,490	196,590	255,084	400100	Beginning Fund Balance	0	370,655	370,655	
1,490	1,230	1,500	7,105	400400	Interest	0	5,000	5,000	
22,500	25,000	25,000	25,000	400600	Transfer from Water	0	25,000	25,000	
0	0	50,000	50,000	401000	Transfer from General Fund	0	0	0	
25,000	25,000	25,000	25,000	401100	Transfer from Sewer Fund	0	25,000	25,000	
35,000	35,000	35,000	35,000	401200	Transfer from Streets Fund	0	35,000	35,000	
0	0	0	0	402700	Refunds & Misc	0	0	0	
0	0	0	23,347	405475	Sale of Surplus Property	0	0	0	
271,522	299,721	333,090	420,536		Revenue Total	0	460,655	460,655	
040-400 Expenditures									
58,032	44,637	223,090	0	620500	Equipment	0	350,655	350,655	
0	0	110,000	49,881	620510	Buildings	0	110,000	110,000	
58,032	44,637	333,090	49,881		Capital Outlay	0	460,655	460,655	
271,522	299,721	333,090	420,536		FUND REVENUE	0	460,655	460,655	
58,032	44,637	333,090	49,881		FUND EXPENDITURES	0	460,655	460,655	
213,490	255,084	0	370,655		FUND TOTAL	0	0	0	

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	2023-2024 FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
WATER RESERVE FUND									
041-000 Revenue									
2,145,364	1,911,862	1,754,912	1,811,107	400100	Beginning Fund Balance	0	2,069,325	2,069,325	
16,911	14,077	1,500	79,325	400400	Interest	0	50,000	50,000	
308,955	518,308	652,742	652,742	400600	Transfer from Water	0	460,511	460,511	
0	57,422	0	0	402700	Refunds & Misc	0	0	0	
44,854	72,500	0	0	404000	Seal Rock Payment	0	0	0	
2,516,085	2,574,169	2,409,154	2,543,174		Revenue Total	0	2,579,836	2,579,836	
041-410									
36,289	0	40,000	0	600420	Systems Repair	0	40,000	40,000	
2,836	0	200,000	0	608100	Contract & Other Services	0	200,000	200,000	
39,125	0	240,000	0		Materials & Services	0	240,000	240,000	
0	40,613	700,000	63,750	620500	Equipment	0	700,000	700,000	
416,032	558,364	1,019,154	410,098	620520	Systems	0	1,189,836	1,189,836	
149,066	164,084	450,000	0	626400	Master Plan Improvements	0	450,000	450,000	
565,098	763,062	2,169,154	473,849		Capital Outlay	0	2,339,836	2,339,836	
0	0	0	0	608500	Loan Repayment	0	0	0	
0	0	0	0		Debt Services	0	0	0	
2,516,085	2,574,169	2,409,154	2,543,174		FUND REVENUE	0	2,579,836	2,579,836	
604,222	763,062	2,409,154	473,849		FUND EXPENDITURES	0	2,579,836	2,579,836	
1,911,862	1,811,107	0	2,069,325		FUND TOTAL	0	0	0	

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	2023-2024 FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
SEWER RESERVE FUND									
042-000 Revenue									
141,170	169,087	57,884	78,540	400100	Beginning Fund Balance	0	867,676	867,676	
1,121	926	1,100	5,342	400400	Interest	0	3,500	3,500	
189,743	95,028	661,895	661,895	400500	Transfer from Sewer Fund	0	554,433	554,433	
0	0	0	0	401120	Transfer for Sewer Loan Pmt	0	0	0	
0	0	418,000	418,000	405385	Transfer from Grants Fund	0	0	0	
0	0	0		402700	Refunds & Misc	0	0	0	
0	205,655	144,345	55,731	405400	Loan Proceeds	0	0	0	
332,034	470,696	1,283,224	1,219,508		Revenue Total	0	1,425,609	1,425,609	
042-420 Expenditures									
64,510	26,500	200,000	0	600420	Systems Repair	0	200,000	200,000	
8,051	0	20,000	0	608100	Contract & Other Services	0	40,000	40,000	
0	225,784	0	11,217	608400	DEQ Loan Expenditures	0	0	0	
72,562	252,284	220,000	11,217		Materials & Services	0	240,000	240,000	
0	0	0	0	608500	Loan Repayment	0	0	0	
0	0	200,000	17,000	620500	Equipment	0	200,000	200,000	
0	0	363,224	138,363	620520	Systems	0	485,609	485,609	
90,385	139,872	500,000	185,252	620550	I & I Improvement	0	500,000	500,000	
90,385	139,872	1,063,224	340,615		Capital Outlay	0	1,185,609	1,185,609	
0	0	0	0	702100	Revenue Bond Repayment	0	0	0	
0	0	0	0	702200	DEQ Loan Repayment	0	0	0	
0	0	0	0	709000	Debt Service Reserve	0	0	0	
0	0	0	0		Debt Services	0	0	0	
332,034	470,696	1,283,224	1,219,508		FUND REVENUE	0	1,425,609	1,425,609	
162,947	392,157	1,283,224	351,832		FUND EXPENDITURES	0	1,425,609	1,425,609	
169,087	78,540	0	867,676		FUND TOTAL	0	0	0	

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	2023-2024 FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
STREETS RESERVE FUND									
043-000 Revenue									
379,247	772,259	1,042,925	1,043,187	400100	Beginning Fund Balance	0	1,437,202	1,437,202	
3,012	2,488	3,000	14,015	400400	Interest	0	10,000	10,000	
390,000	390,000	380,000	380,000	400450	Transfer from Streets	0	380,000	380,000	
0	0	0	0	402700	Refunds & Misc	0	0	0	
772,259	1,164,747	1,425,925	1,437,202		Revenue Total	0	1,827,202	1,827,202	
043-430 Expenditures									
0	0	30,000	0	608100	Contract & Other Services	0	40,000	40,000	
0	0	614,273	0	802000	Road Maintenance Expenditures	0	905,550	905,550	
0	0	644,273	0		Materials & Services	0	945,550	945,550	
0	121,560	781,652	0	802100	Business Highway 20 Improvment	0	881,652	881,652	
0	121,560	781,652	0		Capital Outlay	0	881,652	881,652	
772,259	1,164,747	1,425,925	1,437,202		FUND REVENUE	0	1,827,202	1,827,202	
0	121,560	1,425,925	0		FUND EXPENDITURES	0	1,827,202	1,827,202	
772,259	1,043,187	0	1,437,202		FUND TOTAL	0	0	0	

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
LIBRARY RESERVE FUND									
045-000 Revenue									
20,186	33,696	43,605	42,235	400100	Beginning Fund Balance	0	56,731	56,731	
160	132	150	746	400400	Interest	0	500	500	
0	0	0	0	402700	Refunds & Misc	0	0	0	
34,058	9,657	25,000	18,000	404900	Gifts, Grants & Bequests	0	18,000	18,000	
54,404	43,485	68,755	60,981		Revenue Total	0	75,231	75,231	
045-450 Expenditures									
11,512	1,250	32,447	4,000	603500	Books & Materials	0	35,000	35,000	
9,197	0	36,308	250	620500	Equipment	0	40,231	40,231	
20,709	1,250	68,755	4,250		Materials & Services	0	75,231	75,231	
54,404	43,485	68,755	60,981		FUND REVENUE	0	75,231	75,231	
20,709	1,250	68,755	4,250		FUND EXPENDITURES	0	75,231	75,231	
33,696	42,235	0	56,731		FUND TOTAL	0	0	0	

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	2023-2024 FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
FOOTPATHS & BICYCLE TRAILS FUND									
050-000 Revenue									
26,150	28,881	32,025	31,899	400100	Beginning Fund Balance	0	35,696	35,696	
208	172	200	992	400400	Interest	0	1,000	1,000	
2,523	2,847	3,500	2,805	402400	Oregon State Highway Tax	0	2,850	2,850	
0	0	0	0	402700	Refunds & Misc	0	0	0	
28,881	31,899	35,725	35,696		Revenue Total	0	39,546	39,546	
050-500 Expenditures									
0	0	35,725	0	620520	Systems	0	39,546	39,546	
0	0	35,725	0		Capital Outlay	0	39,546	39,546	
28,881	31,899	35,725	35,696		FUND REVENUE	0	39,546	39,546	
0	0	35,725	0		FUND EXPENDITURES	0	39,546	39,546	
28,881	31,899	0	35,696		FUND TOTAL	0	0	0	

2020-2021	2021-2022	2022-2023	2022-2023	Account		2023-2024	2023-2024	2023-2024
Actuals	Actuals	Adopted	Est Actuals	Number	Description	FTE	Proposed	Approved
					SYSTEMS DEVELOPMENT FUND			
					060-000 Revenue			
576,399	652,539	822,650	762,130	400100	Beginning Fund Balance	0	791,183	791,183
4,578	3,782	4,000	21,361	400400	Interest	0	14,000	14,000
0	0	0	0	402700	Refunds & Misc	0	0	0
38,974	65,662	15,000	6,226	405000	Water SDCs	0	15,000	15,000
23,167	27,161	15,000	7,909	405025	Wastewater SDCs	0	15,000	15,000
4,529	4,873	2,000	1,291	405050	Storm Drainage SDCs	0	2,000	2,000
4,891	8,114	2,000	1,335	405075	Transportation SDCs	0	2,000	2,000
0	0	0	0	405386	Transfer from C/C Strategic	0	95,000	95,000
652,539	762,130	860,650	800,253		Revenue Total	0	934,183	934,183
					060-600 Expenditures			
0	0	542,200	509	620600	Water Systems	0	596,691	596,691
0	0	227,500	8,561	620610	Wastewater Systems	0	240,592	240,592
0	0	38,000	0	620620	Storm Drain Systems	0	41,000	41,000
0	0	52,950	0	620630	Transportation Systems	0	55,900	55,900
0	0	860,650	9,069		Capital Outlay	0	934,183	934,183
652,539	762,130	860,650	800,253		FUND REVENUE	0	934,183	934,183
0	0	860,650	9,069		FUND EXPENDITURES	0	934,183	934,183
652,539	762,130	0	791,183		FUND TOTAL	0	0	0

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	2023-2024 FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
GRANTS FUND									
065-000 Revenue									
98,527	152,968	512,568	544,967	400100	Beginning Fund Balance	0	499,280	499,280	
783	646	650	3,672	400400	Interest	0	2,500	2,500	
0	0	325,000	325,000	401000	Transfer from General Fund	0	0	0	
20	1,100	0	7,180	402700	Refunds & Misc	0	0	0	
106,277	59,986	1,350,000	18,000	405250	Grants	0	90,000	90,000	
0	10,000	15,000	0	405270	Planning Grants	0	0	0	
0	404,466	404,466	404,693	405280	American Rescue Plan	0	0	0	
0	0	0	0	405330	Explorer Program	0	0	0	
205,607	629,166	2,607,684	1,303,512		Revenue Total	0	591,780	591,780	
065-650 Expenditures									
571	4,834	49,659	900	605250	Grants	0	50,000	50,000	
6,099	69,696	65,932	50,000	605260	Main St Program	0	40,000	40,000	
0	0	75,000	0	605270	Planning Grants	0	75,000	75,000	
0	0	0	0	605280	American Rescue Plan Expenses	0	0	0	
0	0	0	0	605330	Explorer Program	0	0	0	
6,670	74,530	190,591	50,900		Materials & Services	0	165,000	165,000	
45,969	0	0	0	605380	Electric Vehicle Charging	0	0	0	
0	0	0	0	625250	Grants	0	0	0	
0	0	1,625,000	0	625340	ODOT Grants	0	388,780	388,780	
0	0	38,000	0	625350	Petroleum Trust	0	38,000	38,000	
0	9,668	21,093	20,332	625370	Drinking Water Source Protect	0	0	0	
45,969	9,668	1,684,093	20,332		Capital Outlay	0	426,780	426,780	
0	0	240,000	240,000	630300	Transfer to General Fund	0	0	0	
0	0	418,000	418,000	631900	Transfer to Sewer Reserve	0	0	0	
0	0	75,000	75,000	631960	Trans to Bldg & Property Res	0	0	0	
0	0	733,000	733,000		Transfers	0	0	0	
205,607	629,166	2,607,684	1,303,512		FUND REVENUE	0	591,780	591,780	
52,639	84,199	2,607,684	804,232		FUND EXPENDITURES	0	591,780	591,780	
152,968	544,967	0	499,280		FUND TOTAL	0	0	0	

2020-2021 Actuals	2021-2022 Actuals	2022-2023 Adopted	2022-2023 Est Actuals	Account Number	Description	2023-2024 FTE	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
STABILIZATION FUND									
075-000 Revenue									
470,688	483,781	484,561	484,419	400100	Beginning Fund Balance	0	499,194	499,194	
3,739	3,088	3,000	17,809	400400	Interest	0	14,000	14,000	
0	0	0	0	400500	Transfer from Sewer	0	0	0	
0	0	0	0	400600	Transfer from Water	0	0	0	
0	0	0	0	401000	Transfer from General Fund	0	0	0	
0	0	0	0	401170	Transfer from Public Works	0	0	0	
12,213	0	10,000	0	402700	Refunds & Misc	0	10,000	10,000	
0	0	0	0	405400	Loan Proceeds	0	0	0	
486,640	486,869	497,561	502,228		Revenue Total	0	523,194	523,194	
075-750 Expenditures									
2,859	2,450	3,500	3,034	608500	Employee Appreciation	0	3,500	3,500	
0	0	244,061	0	608600	Retirement Expenses	0	269,694	269,694	
0	0	50,000	0	608700	Insurance Expenses	0	50,000	50,000	
0	0	200,000	0	608800	Revenue Stabilization	0	200,000	200,000	
2,859	2,450	497,561	3,034		Materials & Services	0	523,194	523,194	
0	0	0	0	630300	Transfer to General Fund	0	0	0	
0	0	0	0	630700	Transfer to Sewer Fund	0	0	0	
0	0	0	0		Transfers	0	0	0	
486,640	486,869	497,561	502,228		FUND REVENUE	0	523,194	523,194	
2,859	2,450	497,561	3,034		FUND EXPENDITURES	0	523,194	523,194	
483,781	484,419	0	499,194		FUND TOTAL	0	0	0	

2020-2021	2021-2022	2022-2023	2022-2023	Account		2023-2024	2023-2024	2023-2024
Actuals	Actuals	Adopted	Est Actuals	Number	Description	FTE	Proposed	Approved
								Adopted
					PUBLIC SAFETY BUILDING			
					REMODEL FUND			
				080-000	Revenue			
0	0	0	0	400100	Beginning Fund Balance	0	0	0
0	0	0	0	400400	Interest	0	0	0
0	0	2,007,132	0	405250	Seismic Grant	0	0	0
0	0	0	0	405400	Proceeds from Loan	0	0	0
0	0	0	0	405500	Trans from Bldg/Prop Reserve	0	400,000	400,000
0	0	0	0	405390	Trans from URA	0	340,000	340,000
0	0	2,007,132	0		Revenue Total	0	740,000	740,000
				080-850	Expenditures			
0	0	0	0	620500	Equipment	0	0	0
0	0	1,694,019	0	620560	Construction Costs	0	670,000	670,000
0	0	313,113	0	620570	Contracts & Services	0	70,000	70,000
0	0	2,007,132	0		Capital Outlay	0	740,000	740,000
0	0	2,007,132	0		FUND REVENUE	0	740,000	740,000
0	0	2,007,132	0		FUND EXPENDITURES	0	740,000	740,000
0	0	0	0		FUND TOTAL	0	0	0

2020-2021	2021-2022	2022-2023	2022-2023	Account		2023-2024	2023-2024	2023-2024
Actuals	Actuals	Adopted	Est Actuals	Number	Description	FTE	Proposed	Approved
								Adopted
WATER CONSTRUCTION FUND								
085-000 Revenue								
54,471	0	0	0	400100	Beginning Fund Balance	0	0	0
1,549	1,035	0	0	400400	Interest	0	0	0
0	0	0	0	402700	Refunds & Misc	0	0	0
0	0	0	0	404000	Seal Rock Payment	0	0	0
56,020	1,035	0	0		Revenue Total	0	0	0
085-850 Expenditures								
56,020	0	0	0	620520	Systems	0	0	0
56,020	0	0	0		Capital Outlay	0	0	0
0	1,035	0	0	630600	Transfer to Water	0	0	0
0	1,035	0	0		Transfers	0	0	0
56,020	1,035	0	0		FUND REVENUE	0	0	0
56,020	1,035	0	0		FUND EXPENDITURES	0	0	0
0	0	0	0		FUND TOTAL	0	0	0

CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION

	Meeting Date:	Agenda Topic:
	June 21, 2023	Resolution No. 1520, a resolution declaring the City's election to receive State Shared Revenues for Fiscal Year 2023-2024 and certifying compliance with ORS 475C
Council Goal:	Agenda Type:	
Not Applicable	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Manager J. Richter	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

Move to adopt Resolution No. 1520, a resolution of the Toledo City Council declaring the City of Toledo's election to receive State Shared Revenues for Fiscal Year 2023-2024 and certifying compliance with ORS 475c related to marijuana sales inside city limits.

Background:

Approval of the proposed Resolution is required prior to receiving State Shared Revenues and Marijuana Revenue and must be filed with the State of Oregon Department of Administrative Services prior to July 1, 2023.

Fiscal Impact:	Fiscal Year:	GL Number:
Unknown	2023-2024	N/A

Attachments:

1. Resolution No. 1520

**CITY OF TOLEDO
RESOLUTION NO. 1520**

A RESOLUTION OF THE TOLEDO CITY COUNCIL DECLARING THE CITY OF TOLEDO'S ELECTION TO RECEIVE STATE SHARED REVENUES FOR FISCAL YEAR 2023-2024 AND CERTIFYING COMPLIANCE WITH ORS 475C RELATED TO MARIJUANA SALES INSIDE CITY LIMITS

WHEREAS, the Toledo Budget Committee held a Public Hearing on May 2, 2023 and May 9, 2023 giving citizens the opportunity to comment on the use of State Revenue Sharing; and

WHEREAS, the Toledo City Council held a Public Hearing on May 2 and May 9, 2023 giving citizens the opportunity to comment on the use of State Revenue Sharing; and

WHEREAS, the City of Toledo levied a property tax for the year preceding the year in which revenue sharing is due under ORS 471.810 and this section; and

WHEREAS, ORS 475C.005, the Adult and Medical Use of Cannabis Act contains the rules and regulations regarding the sale of recreational and medical marijuana in the State of Oregon; and

WHEREAS, 475C.065 establishes a license to produce marijuana; and

WHEREAS, 475C.085 establishes a license to process marijuana; and

WHEREAS, 475C.093 establishes a license for the wholesale sale of marijuana; and

WHEREAS, 475C.097 establishes a license for the retail sale of marijuana; and

WHEREAS, Toledo Municipal Code (TMC) Chapter 3.16 authorizes the sale of marijuana in the City of Toledo and establishes a tax of 3% on all retail sales.

NOW, THEREFORE, THE CITY OF TOLEDO RESOLVES AS FOLLOWS:

- Section 1. Pursuant to ORS 221.770, the City hereby elects to receive state revenues for fiscal year 2023-2024.
- Section 2. Pursuant to ORS 475C.726 (6)(a), the City of Toledo hereby certifies that it allows the establishment of the aforementioned marijuana businesses under ORS Chapter 475C and the Toledo Municipal Code and further certifies the City is eligible and elects to receive revenue collected by the State for the purpose of state revenue sharing and the City's tax for fiscal year 2023-2024.
- Section 3. That this Resolution shall be effective immediately upon passage by the Toledo City Council.

That this resolution is hereby adopted by the Toledo City Council on this 21st day of June, 2023.

APPROVED

ATTEST

Mayor Rod Cross

City Recorder Lisa Figueroa

I certify that a public hearing before the Budget Committee was held on May 2 and May 9, 2023 and a Public Hearing before the City Council was held on June 21st, 2023, giving citizens an opportunity to comment on the use of State Revenue Sharing.

City Recorder

**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

	Meeting Date:	Agenda Topic:
	June 21, 2023	Resolution No 1521, a resolution adjusting the rates & charges to be paid by the users of the water system and repealing Resolution No. 1513
Council Goal:	Agenda Type:	
Not Applicable	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Manager J. Richter	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

Motion to adopt Resolution No 1521, A resolution of the Toledo City Council adjusting the rates and charges to be paid by the users of the water system of the City of Toledo and repealing Resolution No. 1513.

Background:

Resolution No 1513 was passed on May 18th, 2023 and became effective on May 21, 2023. However some clerical errors were made during the process. Section 3 of the resolution was taken care of in Resolution No. 1515 so was not needed in Resolution No. 1513 and has been removed in Resolution 1521. Section 4 has been corrected to read clearly and properly in Resolution No. 1521.

Fiscal Impact:	Fiscal Year:	GL Number:
Unknown	2022-2023	N/A

Attachment:

1. Resolution No. 1521

**CITY OF TOLEDO
RESOLUTION NO. 1521**

A RESOLUTION OF THE TOLEDO CITY COUNCIL ADJUSTING THE RATES AND CHARGES TO BE PAID BY THE USERS OF THE WATER SYSTEM OF THE CITY OF TOLEDO AND REPEALING RESOLUTION NO. 1513

WHEREAS, the City of Toledo has passed an ordinance establishing and regulating its water system; and

WHEREAS, the rates and charges to be paid by users may be adjusted annually on May 21st by resolution of the City Council.

NOW, THEREFORE, THE CITY OF TOLEDO RESOLVES AS FOLLOWS:

Section 1. Effective May 21, 2023, the just and equitable charge to be paid by all users of the water system of the City of Toledo, Oregon, within and outside the boundaries of the City shall be based on the meter rates provided in “Exhibit A”.
For all of water users, the charge for water is the sum of Facilities, Service and Water Use Charges:

- a. The Facilities Charge for each classification is based on one 5/8-inch meter equivalent, and the charge is increased by the following meter equivalent factor for any meter larger than the minimum size:

Meter Size	Equivalent
5/8“	1
3/4“	1.5
1”	2.6
1-1/4”	4.1
1-1/2”	5.9
2”	10.5
3”	23.6
4”	41.9
6”	94.3
8”	167.5
10”	261.0
12”	377.0

- b. The Service Charge is determined and payable for each meter.
- c. The Water Use Charge is for each 1,000 gallons of water consumed.

Section 2. The fees and charges payable in this resolution shall be twice the amounts set forth in those sections for all users who reside outside the boundaries of the City, as described in “Exhibit A”.

- Section 3. The connection fee for a 5/8", 3/4" or 1" service connection in a location which was not previously served shall be the actual cost of labor, equipment, and material furnished by the City, as defined in Section 13.12.330 of the Toledo Municipal Code. The fee for all other such connection of larger meters shall be above actual cost. The connection fee for change in the size of existing service shall be above actual cost less credit for salvaged materials from the original service.
- Section 4. Administrative fees associated with a water account shall be established and provided on "Exhibit A".
- a. If a City of Toledo employee is dispatched to discontinue water service to a user for non-payment of service, a Service Reconnect Fee will be required, payable in advance before water service is reinstated.
 - b. All new water service accounts will require a Water Account Deposit before water service is begun as defined in Resolution No. 1408.
 - c. If a water meter is removed for any reason other than maintenance by the City, a Meter Reinstallation Fee will be required.
 - d. A Late Payment Notice Fee will be applied upon notice being sent to the customer that the account is delinquent.
 - e. The Service Charge will be applied per request for service.
 - f. The Meter Test Fee will be applied to cover the cost of the test of a 3/4" or 5/8" water meter. For larger meters, the Meter Test Fee shall be an amount set by the City Manager upon application for the test.
- Section 6. The practice of allowing customers to put their account "on vacation" shall be discontinued.
- Section 7. Resolution No. 1513 is hereby repealed in its entirety.
- Section 8. The Resolution shall be retroactive to May 21, 2023

That this Resolution shall be effective upon passage by the City Council this 21st day of June, 2023

APPROVED

ATTEST

Mayor Rod Cross

City Recorder Lisa Figueroa

EXHIBIT “A”

Water Rates Effective May 21, 2023

For all of water users, the charge for water is the sum of Facilities, Service and Water Use Charges listed below:

WATER RATES-INSIDE CITY LIMITS

Water Use Charge (per 1000 gallons)	\$5.45
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Facilities and Service Charge by Meter Size

Meter Size	Multiplier	Facilities Charge	Service Charge	Total Facilities and Service Charge by Meter Size
5/8”	1.0	\$27.84	\$6.29	\$34.13
3/4”	1.5	\$41.75	\$6.29	\$48.04
1”	2.6	\$72.38	\$6.29	\$78.67
1.25”	4.1	\$114.12	\$6.29	\$120.41
1.5”	5.9	\$164.22	\$6.29	\$170.51
2”	10.5	\$292.26	\$6.29	\$298.55
3”	23.6	\$656.90	\$6.29	\$663.19
4”	41.9	\$1166.29	\$6.29	\$1172.58
6”	94.3	\$2624.84	\$6.29	\$2631.13
8”	167.5	\$4662.37	\$6.29	\$4668.66
10”	261.0	\$7264.93	\$6.29	\$7271.22
12”	377.0	\$10493.79	\$6.29	\$10500.08

WATER RATES-OUTSIDE CITY LIMITS

Water Use Charge (per 1000 gallons)	\$10.89
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Facilities and Service Charge by Meter Size

Meter Size	Multiplier	Facilities Charge	Service Charge	Total Facilities and Service Charge by Meter Size
5/8”	1.0	\$55.68	\$12.59	\$68.27
3/4”	1.5	\$83.49	\$12.59	\$96.08
1”	2.6	\$144.75	\$12.59	\$157.34
1.25”	4.1	\$228.25	\$12.59	\$240.84
1.5”	5.9	\$328.45	\$12.59	\$341.04
2”	10.5	\$584.54	\$12.59	\$597.13
3”	23.6	\$1313.82	\$12.59	\$1326.41
4”	41.9	\$2332.57	\$12.59	\$2345.16
6”	94.3	\$5249.67	\$12.59	\$5262.26
8”	167.5	\$9324.73	\$12.59	\$9337.32
10”	261.0	\$14529.87	\$12.59	\$14542.46
12”	377.0	\$20987.60	\$12.59	\$21000.19

ADMINISTRATIVE ACCOUNT FEES

Service Reconnect Fee	\$55.10
Water Account Deposit	\$149.00
Meter Reinstallation Fee	\$55.10
Late Payment Notice Fee	\$11.00
Service Charge	\$16.50
Meter Test Fee	\$38.57

**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

	Meeting Date:	Agenda Topic:
	June 21, 2023	Approval of Non-Represented Salary Schedule to reflect Cost of Living Adjustment of 3%
Council Goal:	Agenda Type:	
Not Applicable	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Manager J. Richter	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

Motion to approve the Non-Represented Salary Schedule to reflect 3.0% COLA effective July 1, 2023.

Background:

Both the Toledo Employees Association (TEA) employees and Toledo Public Safety Association (TPSA) employees received Cost of Living Adjustment (COLA) increases effective July 1, 2023. TEA COLA was 3%. TPSA COLA was 5%.

It has been past practice that the Non-Represented Employees receive a Cost of Living Adjustment in line with the rest of the employees of the City of Toledo. The non-represented employees are the supervisors and Department Directors for the City. The City Manager is requesting the COLA be 3% in line with what was budgeted.

Fiscal Impact:	Fiscal Year:	GL Number:
Undetermined	2023-2024	All Departments

Attachment:

1. Non-represented Salary Schedule

City of Toledo Salary Schedule								
Grade	Job Title	FTE	Step					
			1	2	3	4	5	6
30		0.00	\$ 3,284	\$ 3,413	\$ 3,552	\$ 3,694	\$ 3,843	\$ 3,999
31	Assistant to the City Recorder Assistant to the Library Director	1.00	\$ 3,621	\$ 3,769	\$ 3,918	\$ 4,075	\$ 4,236	\$ 4,408
32		0.00	\$ 3,869	\$ 4,024	\$ 4,183	\$ 4,351	\$ 4,526	\$ 4,707
33	Assistant Library Director	0.00	\$ 4,209	\$ 4,425	\$ 4,633	\$ 4,844	\$ 5,045	\$ 5,192
34	Head Dispatcher/ Library Director /Accounting Supervisor	2.00	4714	4904	5100	5303	5516	5736
35	Asst Fire Chief/City Facilities Coord	0.00	\$ 4,719	\$ 4,905	\$ 5,081	\$ 5,276	\$ 5,471	\$ 5,701
36	City Recorder-Executive Assistant Human Resrouces Specialist	1.00	\$ 4,956	\$ 5,153	\$ 5,360	\$ 5,572	\$ 5,795	\$ 6,029
37	Pub Wrks Operations Supervisor	1.00	\$ 5,327	\$ 5,538	\$ 5,678	\$ 5,967	\$ 6,115	\$ 6,385
38	Information Systems Admin	0.65	\$ 5,653	\$ 5,787	\$ 6,019	\$ 6,262	\$ 6,512	\$ 6,773
39	Police Sergeant	1.00	\$ 6,062	\$ 6,305	\$ 6,557	\$ 6,820	\$ 7,093	\$ 7,377
40	City Planner	1.00	\$ 5,944	\$ 6,177	\$ 6,429	\$ 6,686	\$ 6,956	\$ 7,233
41	Finance Director Library Director	0.00	\$ 6,180	\$ 6,428	\$ 6,686	\$ 6,955	\$ 7,233	\$ 7,521
42	Assistant City Manager/Human Resources	0.00	\$ 6,727	\$ 6,997	\$ 7,276	\$ 7,567	\$ 7,871	\$ 8,183
43	Fire Chief/Police Chief Public Works/Finance Director	4.00	\$ 7,397	\$ 7,695	\$ 8,002	\$ 8,323	\$ 8,657	\$ 9,002
44	Finance Director/Asst City Manager		\$ 7,619	\$ 7,926	\$ 8,242	\$ 8,573	\$ 8,917	\$ 9,272
1	Library Aide	0.00	\$ 11.82					
3	Library Clerk	P/T	\$ 16.07					

Last updated 08/19/2020 COLA incr of 3.0% from 19-20

Exhibit "A" - Resolution No.

Approved by Council 8/19/2020

Updated 5/28/2021 to reflect market pressure.

** also include 1% longevity pay for service 10 years and over

*** 10 hours per month holiday pay for Police Sergeant

Approved by Council 6/2/2021

Updated 11/24/2021 to reflect 2.5% COLA retroactive to 7/1/2021 Approved by Council 12/1/2021

Updated 8/3/2022 to add Asst CM/HR Specialist Per Council Approved by Council 8/3/2022

Updated 1/12/2023 to reflect 3% COLA

Updated 7/1/2023 to reflect 3% COLA

CITY OF TOLEDO REQUEST FOR COUNCIL ACTION

	Meeting Date:	Agenda Topic:
	June 21, 2023	Draft Ordinance regarding regulation of the impoundment of vehicles, deleting public offenses against public decency, and exclusions from public property
Council Goal:	Agenda Type:	
Not Applicable	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Attorney M. Adams	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

Motion to adopt (with specified changes, if any), **by reading title twice:** “An ordinance of the City of Toledo regarding regulation of the impoundment of vehicles, deleting public offenses against public decency, and exclusions from public property by amending section 10.08.06, amending chapter 10.24, deleting chapter 9.08, and amending section 12.20.040 to the Toledo code, and declaring an emergency.”

Background:

The City of Toledo desires to allow individuals and families that are temporarily experiencing the effects of homelessness to camp in relatively safe and sanitary locations while they are actively seeking access to stable and affordable housing, consistent with Oregon HB 3115 2021, *Martin v. Boise*, *Blake v. Grants Pass*, and other legal standards at the time of adoption. ORS 195.500 (formerly ORS 203.077) requires cities and counties to develop a policy that recognizes the social nature of the problem of homeless individuals camping on public property and implement the policy as developed, to ensure the most humane treatment for removal of homeless individuals from camping sites on public property.

This ordinance establishes a pre-enforcement process (see TMC 10.24.040), where city personnel will contact the person and provide a reasonable opportunity to cure or remedy the alleged violation. This is a tailored enforcement process for various circumstances, including but not limited to situations where a person has a disability under the Americans with Disabilities Act, where minor children are present or otherwise involved, where a person has employment obligations that may relate to their ability to comply with the code, or for other reasons that may support discretion in enforcement (see subsection E. of TMC 10.24.040), modifications for people with disabilities (see subsection F), or childcare or employment obligations (see subsection G), and suspension when engaged in services (see subsection H). Once a vehicle has been removed, after 72 hour notice, there is a 30 day period required for storing it as personal property under ORS 195.505 (see subsection C of TMC 10.24.050).

Copies of the proposed ordinance have been posted, on June 14, 2023, more than one week prior to this hearing, to allow an adoption tonight, pursuant to City Charter, Chapter XI, Section 31.

Fiscal Impact:	Fiscal Year:	GL Number:
Unknown	2022-2023	N/A

Attachment: Draft Ordinance

**CITY OF TOLEDO
ORDINANCE NO.**

AN ORDINANCE OF THE CITY OF TOLEDO REGARDING REGULATION OF THE IMPOUNDMENT OF VEHICLES, OFFENSES AGAINST PUBLIC DECENCY, AND EXCLUSIONS FROM PUBLIC PROPERTY BY AMENDING SECTION 10.08.06, AMENDING CHAPTER 10.24, DELETING CHAPTER 9.08, AND AMENDING SECTION 12.20.040 TO THE TOLEDO CODE; AND DECLARING AN EMERGENCY

WHEREAS, the City Council finds it advisable to declare an emergency and make the ordinance effective immediately upon adoption.

NOW, THEREFORE, THE CITY OF TOLEDO ORDAINS AS FOLLOWS:

Section 1. Section 10.08.060, ADMINISTRATION AND ENFORCEMENT, shall be amended as provided in Sections 3 – 19 of this Ordinance.

Section 2. Section 10.08.060 and Ord. 1072 § 38, 1979, is amended, to read in its entirety as follows:

10.08.060 - Impoundment of vehicles.

- A. After the pre-enforcement process in TMC 10.24.040, whenever a vehicle is placed in a manner or location that constitutes an obstruction to traffic or a hazard to public safety, a police officer or community services officer shall order the owner or operator of the vehicle to remove it. If the vehicle is unattended the officer may cause the vehicle to be towed and stored at the owner's expense. The owner shall be liable for the costs of towing and storing, notwithstanding that the vehicle was parked by another or that the vehicle was initially parked in a safe manner but subsequently became an obstruction or hazard.
- B. The disposition of a vehicle towed and stored under authority of this section shall be in accordance with the provisions of the ordinance of the city relating to impoundment and disposition of vehicles in TMC Chapter 10.24.
- C. After the pre-enforcement process in TMC 10.24.040, the impoundment of a vehicle will not preclude the issuance of a citation for violation of a provision of this code.
- D. Stolen vehicles may be towed from public or private property and stored at the expense of the vehicle owner.
- E. Whenever a police officer or community services officer observes a vehicle parked in violation of a provision of this title, and it is not or has not been used as a shelter as that term is defined in TMC 10.24.010, the officer may, in addition to issuing a citation, cause the vehicle to be impounded if the vehicle has four or more unpaid parking violations outstanding against it. A vehicle so impounded shall not be released until all outstanding

finest and charges have been paid. Vehicles impounded under authority of this subsection shall be disposed of in the same manner as is provided in subsection B of this section.

Section 3. Chapter 10.24, IMPOUNDING AND DISPOSITION OF DISCARDED VEHICLES, shall be amended as provided in Sections 4 -19 of this Ordinance.

Section 4. Section 10.24.010 and Ord. 1296 § 2, 2003, as amended by Ord. 1264 (part), 1997, is amended, to read in its entirety, as follows:

10.24.010 - Definitions.

As used in this chapter, the following mean:

“City property” includes, but is not limited to, parks, rights of way, parking lots, easements, or other land owned, leased, controlled, or managed by the City.

“Costs” means the expense of removing, storing or selling a discarded vehicle.

“Discarded vehicle” means:

1. A vehicle that is in one or more of the following conditions:
 - a. Inoperative,
 - b. Wrecked,
 - c. Dismantled,
 - d. Partially dismantled,
 - e. Abandoned, or
 - f. Junked.
2. Discarded vehicles include major parts of vehicles, including but not limited to, bodies, engines, transmissions, and rear ends;
3. A vehicle that does not lawfully display registration plates with unexpired stickers shall be presumed to be “abandoned.” This shall be a disputable presumption.
4. For the purposes of this chapter only, a vehicle rendered temporarily inoperative but otherwise legally parked outdoors on public right-of-way adjacent to the vehicle owner's residence or on private property shall not be considered a discarded vehicle if the vehicle is secure, not creating a hazard, and repairs to the vehicle are made within thirty (30) days.

“Enforcement authority” means any authorized agent or representative of the city as set forth in Section 1.20.060.

“Person in charge of property” means an agent, occupant, lessee, contract purchaser, owner, or person having possession, control, or title to property where a vehicle is located.

“Shelter” means a vehicle, or part thereof, as defined in this chapter, whether discarded or not, that is used for sleeping and/or living purposes.

“Vehicle” means every device in, upon, or by which a person or property is or may be transported or drawn upon a public highway, except devices moved by human power or used exclusively upon stationary rails or tracks. For example, and not a limitation, the following are vehicles:

1. Motor vehicle;
2. Motor home;
3. Utility trailer;
4. House or vacation trailer;
5. Implement of husbandry;
6. Article of machinery;
7. Boat;
8. Camper; or
9. Canopy or any part thereof.

“Vehicle owner” means an individual, firm, corporation or unincorporated association with an individual or joint claim or a legal or equitable interest in a vehicle.

Section 5. Section 10.24.020 and Ord. 1296 § 2, 2003, as amended by Ord. 1264 (part), 1997, is unchanged, to read in its entirety, as follows:

10.24.020 - Declaration of public nuisance.

Accumulation and storage of discarded vehicles reduces property values, is unsightly, promotes neighborhood deterioration, invites plundering, creates fire hazards, is an attractive nuisance causing a hazard to minors' health and safety, creates a harborage for rodents and insects, and is injurious to the health, safety, and general welfare. Therefore, a discarded vehicle on private or public property is a public nuisance which may be abated in accordance with this chapter.

Section 6. Section 10.24.030 and Ord. 1296 § 2, 2003, as amended by Ord. 1264 (part), 1997, is unchanged, to read in its entirety, as follows:

10.24.030 - Prohibited action.

- A. Except as provided in this chapter 10.24, storage of a discarded vehicle on private property in Toledo is prohibited unless the vehicle is completely enclosed by a building, stored behind a site obscuring fence, hedge or wall, or stored by a lawfully conducted business dealing in disabled vehicles.
- B. Except as provided in this chapter 10.24, storage of a discarded vehicle on public property in Toledo is prohibited unless the vehicle is completely enclosed by a building or stored by a lawfully conducted business dealing in disabled vehicles.

Section 7. Section 10.24.040 and Ord. 1296 § 2, 2003, as amended by Ord. 1264 (part), 1997, is deleted, and replaced, to read in its entirety, as follows:

10.24.040 – Pre-enforcement process.

- A. Except in the case on an emergency, before a civil infraction citation, or notice of removal of vehicle, or notice of removal of campsite pursuant to Subsection D. of TMC 12.28.020, is issued, City personnel will contact the person and provide a reasonable opportunity to cure or remedy the alleged violation. City personnel should assess whether the person subject to citation or removal has been referred to service providers and/or the Lincoln County Coordinated Homeless Response Office, and make a referral if it appears none has been made.
- B. City personnel will communicate to the person in a manner designed to help them understand the issue or problem:
 - 1. The activity constituting the alleged violation, that the person appears to be responsible for the violation or the camp at which the violation is occurring;
 - 2. The action required to fix the violation and the time and/or date by which the violation must be fixed; and
 - 3. A written or verbal warning that if the violation is not fixed within the time given a citation may be issued or the City may post the vehicle, property or camp for removal. City personnel should inform the person of the maximum monetary citation that could be imposed.
- C. City personnel should also advise the person of the relevant time restriction (i.e.: 24-hours for tent camping, and three (3) business days for vehicle camping).
- D. City personnel should also provide written information on services available and the rules applicable to the situation.

- E. **Tailored Enforcement for Disabilities or Other Reasons.** Enforcement should be tailored for various circumstances, including but not limited to situations where a person has a disability under the Americans with Disabilities Act, where minor children are present or otherwise involved, where a person has employment obligations that may relate to their ability to comply with the code, or for other reasons that may support discretion in enforcement. Typical requests are likely to be for more time before a person can move, or for an allowance to maintain an item or vehicle in violation of vehicle has been parked or left standing in excess of allowed time. In all but the most unusual situations, extension of time limitations should not exceed more than one week total. When there is a modification of enforcement, items must not block sidewalks, driveways, bike lanes, or drive aisles.
- F. **People with disabilities.** If a person asserts an inability to comply or a need for modified application of the provisions of the code or state law because of a disability, City personnel must engage in an interactive process to review the requested change in application of the provision at issue. A modification is not required to be given if it would pose an undue financial or administrative burden on the City or would fundamentally alter the nature of the program, activity, or services by the City. City personnel should use their discretion in applying this section and may consult with the City's Human Resources Person and/or City Attorney's Office on specific or unusual requests.
1. City personnel should inquire about the nature of the asserted disability if not already apparent from the request. A person does not have to disclose a diagnosis or specify the disability to qualify for a modification of rules.
 2. City personnel should ask what the person needs modified due to the disability.
 3. Requests should be considered on an individual basis. Accommodations must be reasonable and not cause an undue burden or threat to public health or safety.
- G. If a person asserts an inability to comply or a need for modified application of the provisions of this code or state law because they have minor children in their care or have employment obligations that related to the ability to comply with the code, or other reason, the request should be considered on an individual basis. Modifications must be reasonable, related to the reason for the inability to comply or request for alternate enforcement, and not cause an undue burden or threat to public health or safety.
- H. **Suspension of Enforcement when Engaged in Services.** Enforcement of the time limitations under this code or state law may be suspended when a person does not have access to shelter within the city of Toledo, and has identified a shelter bed or other location to stay at the end of the suspended enforcement time period (this identification shall be considered "engaged in case management or behavioral health services" for purposes of this suspension of enforcement). In all but the most unusual situations, extension of time limitations should not exceed more than one week.

Section 8. Section 10.24.050 and Ord. 1296 § 2, 2003, as amended by Ord. 1264 (part), 1997, is deleted, and replaced, to read in its entirety, as follows:

10.24.050 – Removal of vehicles.

- A. The provisions of this Section are in addition to existing processes for towing of hazardous vehicles or vehicles eligible for towing under state law. Regardless of process used, the citation and towing of vehicles used as shelter should generally be used as an option of last resort, after following steps described in this Section. Further, regardless of process used, any vehicle is subject to the 30 day period required for storing personal property under ORS 195.505.
- B. A vehicle may be towed from city property or right-of-way as an abandoned vehicle under ORS 819.110, if it has been parked or left standing for more than three business days and is not being used for shelter. (“Abandoned” for purposes of this Section means the vehicle has been parked or left standing in excess of allowed time, even if people are using the vehicle in its parked location without moving it.) Prior to towing, notice shall be given as provided in ORS 819.170, and if requested, a hearing under ORS 819.190.
 - 1. If City personnel believe a vehicle that constitutes a hazard or obstruction under ORS 819.120 is being used as shelter, the vehicle may not be towed until after a request has been made that the person sheltering in the vehicle move the vehicle or remedy the hazard or obstruction. If the vehicle is not moved or cannot be moved, or continues to pose a clear danger, City personnel may proceed with a hazard tow.
- C. For City-owned property that has not been made available for parking or camping under Section TMC 12.28.020, parking is prohibited. Vehicles parking on City-owned property, that are not being used as shelter or part of an established campsite, may be removed as personal property under ORS 98.812 or ORS 98.830, subject to the required notices. Such removed property are subject to the 30 day period required for storing personal property under ORS 195.505.
- D. For vehicles being used as shelter or as part of an established campsite on City-owned property, City personnel shall follow the Pre-Enforcement procedures in Section TMC 10.24.040 to notify a person that camping and/or parking are not allowed and that the person must remove the vehicle or established campsite. If a vehicle is not voluntarily removed from City-owned property, City personnel may post a notice of removal at least 72-hours before the vehicle may be removed. The Vehicle may then be removed and stored as personal property removed from an established campsite, in accordance with this policy and ORS 195.505. City personnel must complete the form for towing as required by ORS 98.830.

Section 9. Section 10.24.040 and Ord. 1296 § 2, 2003, as amended by Ord. 1264 (part), 1997, as amended by Ord 1332, § 1, 2009, is moved to Section 10.24.060, to read in its entirety, as follows:

10.24.060 – Investigation.

- A. When an enforcement authority investigates a discarded vehicle on private or public property and determines that a nuisance exists, the officer shall:
 - 1. Attempt to discover the owner of the vehicle and the person in charge of the property on which the vehicle is located; and
 - 2. Give written notice to them by personal service or by registered or certified mail that the vehicle is in violation of this chapter.
- B. If the owner of the vehicle is not found, the officer shall place a notice on the windshield or some other part of the vehicle where it can be easily seen.
- C. After the pre-enforcement process is accomplished, an enforcement officer may issue a citation for violation of this chapter either to the person in charge of the property and/or the vehicle owner by personal service or by registered or certified mail, and proceed with abating the nuisance as provided for in this chapter.

Section 10. Section 10.24.050 and Ord. 1296 § 2, 2003, as amended by Ord. 1264 (part), 1997, is moved to Section 10.24.070, to read in its entirety, as follows:

10.24.070 - Contents of notice.

A notice issued under Section 10.24.060 shall state:

- A. That the discarded vehicle is in violation of this chapter and that within three (3) days after sending or posting the notice:
 - 1. The vehicle must be removed from the city or to the storage yard of a lawfully conducted business dealing in disabled vehicles; or
 - 2. The vehicle must be completely enclosed within a building; or
 - 3. If the vehicle is on private property, the vehicle must be stored behind a sight obscuring fence, hedge or wall; or
 - 4. If it appears that the vehicle has been or is being used as a shelter, the vehicle must be moved to a different location or it will be impounded; and
 - 5. The request to have a hearing in Toledo municipal court can be made, within 10 days of sending or posting the notice, under TMC 10.24.090.
- B. That the alternative to compliance with subsection A of this section is to petition the municipal court clerk within the ten (10) day period after the sending or posting of the notice described in subsection A of this section, and make a written request to appear

before the municipal court judge to show why the vehicle should not be immediately removed or properly stored;

- C. That failure to comply with this chapter authorizes the city to remove the vehicle, charge the cost against the property from which it was removed and/or the vehicle owner, issue a citation to either the person in charge of the property and/or the vehicle owner, and/or sell the vehicle to satisfy the costs of removal and storage.

Section 11. Section 10.24.060 and Ord. 1296 § 2, 2003, as amended by Ord. 1264 (part), 1997, is moved to Section 10.24.080, to read in its entirety, as follows:

10.24.080 - Entry on private property.

- A. An enforcement authority is authorized to enter private property at all reasonable times and examine a vehicle to determine whether it is discarded. Except when an emergency exists, before entering onto private property, the officer shall obtain the consent of an occupant or a warrant of the municipal court authorizing entry for inspection.
- B. No search warrant shall be issued under this chapter until an affidavit has been filed with the municipal court showing probable cause for the inspection by stating the purpose and extent of the proposed inspection, citing this chapter as the basis for the inspection, stating whether it is an inspection instituted by complaint, or giving other specific or general information concerning the vehicle in question or the property on which it is located.
- C. No person shall interfere with or attempt to prevent an enforcement authority from entering private premises and inspecting a vehicle when an emergency exists or when the officer exhibits a warrant authorizing entry.
- D. If required by law, the same procedures for entry onto private property shall be followed for entry onto public property.

Section 12. Section 10.24.070 and Ord. 1296 § 2, 2003, as amended by Ord. 1264 (part), 1997, is moved to Section 10.24.090, to read in its entirety, as follows:

10.24.090 - Hearing by municipal court.

- A. Following a request, the municipal court shall fix a time for a hearing to show cause why a vehicle should not be abated immediately and to receive evidence and the testimony of the enforcement authority and other interested persons concerning the existence, location, and condition of the vehicle. After the hearing, the court may order the vehicle removed by the city in accordance with the provisions of this chapter.
- B. The court shall make its ruling in the form of an order declaring the vehicle to be a public nuisance. The court may order the removal of more than one vehicle and may consolidate

the hearings and orders relating to move than one vehicle. People receiving the notice specified in Section 10.24.060 shall be sent copies of the court order.

- C. The court may impose conditions and take other action it considers appropriate under the circumstances to carry out this chapter. It may delay the time for removal of the vehicle when, in its opinion, circumstances justify such action. It shall refuse to order removal of the vehicle when the vehicle is not subject to the provisions of this chapter.

Section 13. Section 10.24.080 and Ord. 1296 § 2, 2003, as amended by Ord. 1264 (part), 1997, is moved to Section 10.24.100, and then amended, to read in its entirety, as follows:

10.24.100 - Abatement by the city and appraisal.

- A. Seventy two (72) hours after giving the notice required in Section 10.24.060 or, if a hearing is held, one (1) days after adoption of an order declaring a vehicle to be a public nuisance as required in Section 10.24.090, the city will have jurisdiction to abate the nuisance and may remove the vehicle by use of city employees or authorized independent contractors. No person shall interfere with, hinder or refuse to allow authorized persons to enter private or public property to remove a vehicle under this chapter.
- B. The city shall ensure the vehicle is kept as personal property for 30 days as described in ORS 195.505.
- C. After removing the vehicle, the city shall have it appraised.

Section 13. Section 10.24.090 and Ord. 1296 § 2, 2003, as amended by Ord. 1264 (part), 1997, is moved to Section 10.24.110, to read in its entirety, as follows:

10.24.110 – Low-value vehicle.

- A. If the vehicle is appraised at one thousand dollars (\$1,000.00) or less, the enforcement authority or independent contractor may dispose of the vehicle without notice and public sale if any of the following occur:
 - 1. The owner of the vehicle and any lessor or security interest holder shown in the records of the division sign a release, under oath, disclaiming any future interest in the vehicle;
 - 2. The owner and any lessor or security interest holder shown in the records of the division have been sent notification of the location of the vehicle and, within fifteen (15) days after the date the notification is mailed, the persons notified have not signed releases or the vehicle has not been reclaimed. Failure to sign a release or to reclaim the vehicle shall constitute a waiver of interest in the vehicle.
- B. Prior to sale, the enforcement authority or authorized independent contractor shall file an affidavit with the motor vehicles division describing the vehicle, including the license

plates, if any, stating the location and appraised value of the vehicle and stating that the vehicle will be junked or dismantled. The enforcement authority or independent contractor may dispose of the vehicle and execute a certificate of sale without notice and public auction.

Section 14. Section 10.24.100 and Ord. 1296 § 2, 2003, as amended by Ord. 1264 (part), 1997, is moved to Section 10.24.120, and amended, to read in its entirety, as follows:

10.24.120 – Public sale notice.

- A. If the vehicle is appraised over one thousand dollars (\$1,000.00), the enforcement authority shall publish a notice of sale on the city website, or alternatively, in a newspaper of general circulation within Lincoln County. The notice of sale shall state:
 - 1. The sale is of discarded property in possession of the city;
 - 2. A description of the vehicle, including the type, make, license number, identification number, and any other information that will aid in accurately identifying the vehicle;
 - 3. The terms of the sale;
 - 4. The date, time and place of the sale.
- B. The notice of sale shall be published twice. The first publication shall be made not less than fifteen (15) days before the date of proposed sale, and the second shall be made not less than seven days before the date of proposed sale.
- C. The alternative to compliance with subsection B of this section is to place the notice and other information about the proposed sale, in a readily visible place, on the City's website.

Section 15. Section 10.24.110 and Ord. 1264 (part), 1997, is moved to Section 10.24.130, to read in its entirety, as follows:

10.24.130 – Public sale.

- A. If a vehicle is subject to Section 10.24.120, the enforcement authority or independent contractor shall hold a sale at the time and place appointed, within view of the vehicle to be sold.
- B. The vehicle shall be sold to the highest and best bidder. The city may specify a minimum bid price. However, if no bids are entered or the bids entered are less than the costs incurred by the city, the enforcement authority may enter a bid on behalf of the city in an amount equal to the costs.

- C. When the purchase price is paid, the enforcement authority shall execute a certificate of sale in duplicate; the original shall be delivered to the purchaser and a copy filed with the city recorder.

Section 15. Section 10.24.120 and Ord. 1264 (part), 1997, is moved to Section 10.24.140, and amended, to read in its entirety, as follows:

10.24.140 - Redemption before sale.

- A. A vehicle impounded under the provisions of this chapter may be redeemed by its owner or by the person in charge of the property from which the vehicle was removed by applying to the enforcement authority before sale or disposition has taken place. The person shall:
1. Submit satisfactory evidence of ownership or interest in the vehicle to the enforcement authority;
 2. Either pay the costs owing at the time the application to redeem is made; or, at the discretion of the city manager, enter an agreement with the owner for the sale of the vehicle in exchange for repayment, with an interest rate up to a maximum of nine (9) percent, subject to a security interest in favor of the city.
 3. Give evidence that the nuisance character of the vehicle will not be resumed.
- B. Upon compliance with subsection A of this section, the enforcement authority or independent contractor shall execute a receipt and cause the vehicle to be returned.

Section 16. Section 10.24.130 and Ord. 1264 (part), 1997, is moved to Section 10.24.150, to read in its entirety, as follows:

10.24.150 - Assessment of costs.

- A. After disposing of the discarded vehicle and deducting any money received from sale of the vehicle from the costs, the enforcement authority shall give notice by personal service or by registered or certified mail to the person in charge of the property from which the vehicle was removed and/or the vehicle owner:
1. Of the unpaid costs of abatement;
 2. If notice is mailed to the person in charge of the property, that the costs as indicated will be assessed to, and become a lien against, the real property unless paid within thirty (30) days from the date of the notice;
 3. That if the person in charge of the property objects to the indicated costs of the abatement, a written notice of objection may be filed with the municipal court clerk within ten (10) days from the date of the notice of unpaid costs. If the notice is mailed to

the vehicle owner and the vehicle owner objects to the indicated costs of abatement, a written notice of objection may be filed with the municipal court clerk within ten (10) days from the date of the notice of unpaid costs.

- B. Objections to the proposed assessment shall be heard and determined by the municipal court.
- C. If notice of assessment was sent to the person in charge of the property and if the costs of the abatement are not paid within thirty (30) days from the date of the notice, or within ten (10) days of a court determination made under subsection B of this section, assessment of the costs shall be made by order of the court and entered in the docket of city liens. When the entry is made, it shall constitute a lien on the real property from which the nuisance was removed or abated.
- D. The lien shall be enforced in the same manner as liens for street improvements are enforced and shall bear interest at the rate of nine percent per annum. Interest shall accrue from the date of the entry of the lien into the lien docket.
- E. An error in the name of the person in charge of the property shall not void the assessment, nor will a failure to receive notice of the proposed assessment render the assessment void. The assessment shall remain a valid lien against the property.

Section 17. Section § 12.28.160 is added, to read in its entirety as follows:

10.24.160 – Severability clause.

A determination of invalidity or unconstitutionality by a court of competent jurisdiction of any clause, sentence, paragraph, section, or part of this ordinance shall not affect the validity of the remaining parts to this ordinance.

Section 18. Section § 10.24.160 is added, to read in its entirety as follows:

10.24.160 – Savings clause.

A prosecution that is pending on the effective date of this ordinance and arose from a violation of an ordinance repealed by this ordinance, or a prosecution started within one year after the effective date of this ordinance arising from a violation of an ordinance repealed by this ordinance, shall be tried and determine exactly as if the ordinance had not been repealed.

Section 19. Section § 10.24.170 is added, to read in its entirety, as follows:

10.24.170 - Emergency Clause.

This ordinance being necessary for the immediate preservation of the public welfare, health and safety, an emergency is declared to exist and this ordinance shall take effect upon its passage by the Toledo City Council.

Section 20. Chapter 9.08, OFFENSES AGAINST PUBLIC DECENCY, is hereby repealed in its entirety, including: Section 9.08.010 – Definitions, and Ord. 1339, § 2, 2011; Section 9.08.020 – Sexual Conduct, and Ord. 1339, § 3, 2011; and Section 9.08.030 - Urination or defecation in public places, and Ord. 1339, § 4, 201.

Section 21. Section 12.20.040 and Ord. 1351, § 6, 2013 is amended, to read in its entirety, as follows:

12.20.040 - Warning—Conduct subject to exclusion.

Before issuing an exclusion under this section, the police or code enforcement officer may first give the person a warning and a reasonable opportunity to desist from the violation of law. If a person is experiencing homelessness, additionally go through the pre-enforcement process described in TMC 10.24.040. An exclusion shall not be issued if the person promptly complies with the direction and desists from the violation of law. Notwithstanding the provisions of this section, no warning shall be required if the person is to be excluded for engaging in conduct that:

- A. Is classified as a felony or as a misdemeanor under any federal or state of Oregon law, or is an attempt, solicitation or conspiracy to commit any such felony or misdemeanor as defined therein; or
- B. Has resulted in injury to any person or damage to any property; or
- C. Constitutes a violation of any of the following provisions of this code:
 - 1. TMC Chapter 6.04, Dangerous dogs;
 - 2. TMC Chapter 6.08, Dangerous animals;
 - 3. TMC 9.04.110, Discharge of weapons; or
 - 4. TMC 12.20.100, Skate Park.
- D. Is conduct for which the person previously has been warned or excluded for committing in a public place.

This Ordinance is adopted by the City Council this _____ day of _____, 2023.

APPROVED:

Mayor Rod Cross

ATTEST:

City Recorder Lisa Figueroa

DRAFT

**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

	Meeting Date:	Agenda Topic:
	June 21, 2023	Draft Ordinance regarding regulation of camping on public property by adding Toledo Municipal Code Chapter 12.28
Council Goal:	Agenda Type:	
Not Applicable	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Attorney M. Adams	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

Motion to adopt (with specified changes, if any), **by reading title twice:** “An ordinance of the City of Toledo regarding regulation of camping on public property by adding chapter 12.28 to the Toledo Code; and declaring an emergency.”

Background:

The City of Toledo desires to allow individuals and families that are temporarily experiencing the effects of homelessness to camp in relatively safe and sanitary locations while they are actively seeking access to stable and affordable housing, consistent with Oregon HB 3115 2021, *Martin v. Boise*, *Blake v. Grants Pass*, and other legal standards at the time of adoption. ORS 195.500 (formerly ORS 203.077) requires cities and counties to develop a policy that recognizes the social nature of the problem of homeless individuals camping on public property and implement the policy as developed, to ensure the most humane treatment for removal of homeless individuals from camping sites on public property.

The City desires to establish codes related to camping in the City to allow for legal camping during reasonable time periods, while protecting sensitive areas of the City that are disproportionately impacted by the negative effects of such activity. It is unlawful for any person to Camp (more than 24 hours) upon City Property unless otherwise authorized by law or by declaration of the City Manager (see subsection A of 12.28.020). It is unlawful to camp at any time on memorial field, city hall, Public Works shop, library and tennis courts, skate park and head start, elementary school, water tanks and treatment plants, and respective parking lots and sidewalks, including main street (see subsection B of 12.28.020).

Copies of the proposed ordinance have been posted, on June 14, 2023, more than one week prior to this hearing, to allow an adoption tonight, pursuant to City Charter, Chapter XI – Ordinances, Section 31.

Fiscal Impact:	Fiscal Year:	GL Number:
Unknown	2022-2023	N/A

Attachment:

1. Draft Ordinance

**CITY OF TOLEDO
ORDINANCE NO.**

**AN ORDINANCE OF THE CITY OF TOLEDO REGARDING REGULATION OF
CAMPING ON PUBLIC PROPERTY BY ADDING CHAPTER 12.28 TO THE TOLEDO
CODE; AND DECLARING AN EMERGENCY**

WHEREAS, the City Council finds it advisable to declare an emergency and make the ordinance effective immediately upon adoption; and

NOW, THEREFORE, THE CITY OF TOLEDO ORDAINS AS FOLLOWS:

Section 1. Sections 2 through 6 of this ordinance are added to and made a part of the Toledo Municipal Code, Chapter 12.28, and creating the chapter title of “REGULATING CAMPING ON PUBLIC PROPERTY”.

Section 2. Section § 12.28.010 is added, to read in its entirety, as follows:

12.28.010 - Definitions.

For purposes of this section, the following words and phrases shall mean:

“Camp” means to occupy a Campsite for over 24 hours.

“Campsite” means a location upon City Property where Camping Materials are placed.

“Camping Materials” include, but are not limited to, tents, huts, awnings, lean-tos, chairs, tarps, collections of personal property and/or similar items that are, or reasonably appear to be, arranged and/or used as camping accommodations.

“City Property” includes, but is not limited to, parks, rights of way, parking lots, easements, or other land owned, leased, controlled, or managed by the City.

“Personal Property” means any item that can reasonably be identified as belonging to an individual and that has apparent value or utility.

“Relocate” means to move off of City Property or to a different City Property. This definition does not include moving to another portion of the same City Property.

Section 3. Section § 12.28.020 is added, to read in its entirety, as follows:

12.28.020 - Camping Prohibited Upon City Property.

A. It is unlawful for any person to Camp upon City Property unless otherwise authorized by law or by declaration of the City Manager.

B. Unless otherwise authorized by law or by declaration of the City Manager, it is unlawful to establish a Campsite for any period of time at any location on the following property:

1. City Hall and adjacent parking lots and sidewalks, address: 200 and 206 N. Main Street, Toledo, OR 97391.
2. Memorial Field and adjacent parking lots and sidewalks, address: 385 NW A Street, and 200, 250, and 350 NW 1st Street, Toledo, OR 97391
3. Library, tennis court, and adjacent parking lots and sidewalks, address: 173 NW 7th and 840 NW A Street, Toledo, OR 97391
4. Old Police Station and adjacent parking lots and sidewalks, address: 246 and 250 W. Hwy 20, Toledo, OR 97391
5. New Police Station and adjacent parking lots and sidewalks, address: 222 and 244 NE Hwy 20, Toledo, OR 97391
6. Fire station and adjacent parking lots and sidewalks, address: 285 NE Burgess Road, Toledo, OR 97391
7. Sewer treatment plant and adjacent parking lot, address: 1105 SE Fir Street, Toledo, OR 97391
8. Skyline water storage tank and adjacent parking lot, address: 255 NE Magnolia Street, Toledo, OR 97391
9. Graham street water storage tank and adjacent areas, No address assigned, Toledo, OR 97391
10. Ammon road water storage tank and adjacent areas, No address assigned, Toledo, OR 97391
11. Sewer pump stations, and adjacent areas, address: 1615 Lincoln Way, 200 NW A Street, 1660 NW Highway 20, 675 Butler Bridge road, and 1298 Sturdevant Road, Toledo, OR 97391
12. Water pump stations, and adjacent areas, address: 1132 SE River and 1209 Wagon Road, Toledo, OR 97391
13. Storm water pump station, and adjacent areas, address: 440 NW 1st Street, Toledo, OR 97391
14. Public Works Shop and adjacent parking lot, address: 415 NW Industrial Park Way, Toledo, OR 97391

15. Water treatment plant and adjacent parking lot, address: 860 NE Reservoir Lane, Toledo, OR 97391

16. Head Start building, owned by Community Services Consortium, address: 845 NW A street, Toledo, OR 97391, its parking lot, in nearby the right of way, and adjoining skate park, address: 737 NW A street, Toledo, OR 97391

17. Toledo Elementary School, its parking lots, access roads, and fields, address: 660 SE Sturdevant Road, Toledo, OR 97391

18. Along Main Street, which includes North Main Street from the intersection of Business-Highway 20 East down to where South Main Street intersects with 2nd Street SE.

C. At least once every 24 hours an individual that has placed a Campsite, Camping Materials or Personal Property on City Property must Relocate.

D. The City shall only remove individuals and unclaimed Personal Property from a Campsite as provided by ORS 195.505.

E. Violation of this section is punishable by a fine of not more than \$100. The amount imposed shall be at the discretion of the judge.

F. If the City refers a service provider to an individual who is cited for a violation of this section and the individual demonstrates they meaningfully engaged with that or another similar service provider after receiving the citation and before the hearing, the fine is eligible to be reduced or eliminated at the discretion of the judge.

Section 4. Section § 12.28.030 is added, to read in its entirety as follows:

12.28.030 – Severability clause.

A determination of invalidity or unconstitutionality by a court of competent jurisdiction of any clause, sentence, paragraph, section, or part of this ordinance shall not affect the validity of the remaining parts to this ordinance.

Section 5. Section § 12.28.040 is added, to read in its entirety as follows:

12.28.040 – Savings clause.

A prosecution that is pending on the effective date of this ordinance and arose from a violation of an ordinance repealed by this ordinance, or a prosecution started within one year after the effective date of this ordinance arising from a violation of an ordinance repealed by this ordinance, shall be tried and determine exactly as if the ordinance had not been repealed.

Section 6. Section § 12.28.050 is added, to read in its entirety, as follows:

12.28.050 - Emergency Clause.

This ordinance being necessary for the immediate preservation of the public welfare, health and safety, an emergency is declared to exist and this ordinance shall take effect upon its passage by the Toledo City Council.

This Ordinance is adopted by the City Council this _____ day of _____, 2023.

APPROVED:

Mayor Rod Cross

ATTEST:

City Recorder Lisa Figueroa

CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION

	Meeting Date:	Agenda Topic:
	June 21, 2023	Draft Ordinance establishing a temporary Recreational Vehicle permit on residential, commercial, or industrial property, or property owned by a public entity
Council Goal:	Agenda Type:	
Not Applicable	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Attorney M. Adams	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

Motion to adopt (with specified changes, if any), **by reading title twice:** “An ordinance of the City of Toledo repealing TMC Chapter 8.08 and Ordinance 1310, section 1 (part), 2006, and ordinance 1396, 2021; replacing with new TMC chapter 8.08, recreational vehicle use as a temporary living quarter on privately owned property; and declaring an emergency.”

Background:

The City of Toledo desires to allow individuals and families that are temporarily experiencing the effects of homelessness to have relatively safe and sanitary locations while they are actively seeking access to stable and affordable housing, consistent with Oregon HB 3115 2021, *Martin v. Boise*, *Blake v. Grants Pass*, and other legal standards at the time of adoption.

To provide for additional housing needs, this ordinance takes the rather narrow medical hardship recreational vehicle (RV) permit (which is often difficult to administer) and RV permit when doing construction, and makes a broad permit for individuals and entities to allow temporary RVs on properties in the city. The definition of RV is changed to include, but are not limited to, motor homes, camping trailers, tent trailers, truck campers, camping vans, and, for purposes of this ordinance also includes boats, but only if designed or used as a temporary living quarter (See 8.08.020). Temporary is defined as 2 years, or 6 months if you need to comply with floodplain requirements. One RV is permitted on properties: (1) With on-site construction on an undeveloped lot if there is an active building permit; and (2) for a tax lot with a residential use, where there is an existing residence. Up to fifteen RVs may be permitted on properties that are commercial or industrial, or property owned by a public entity, non-profit corporation, or a religious institution/place of worship, regardless of whether there is an existing structure, in conjunction with an existing business or operation, provided there remains enough parking space for the approved use of the property. Adequate sanitation facilities must be provided, which is reasonable access to any public restroom, private restroom, porta-potty, or self-contained toilet, water, hand washing, and trash disposal facilities.

Copies of the proposed ordinance have been posted, on June 14, 2023, more than one week prior to this hearing, to allow an adoption tonight, pursuant to City Charter, Chapter XI, Section 31.

Fiscal Impact:	Fiscal Year:	GL Number:
Unknown	2022-2023	N/A

Attachment: Draft Ordinance

**CITY OF TOLEDO
ORDINANCE NO.**

AN ORDINANCE OF THE CITY OF TOLEDO REPEALING TMC CHAPTER 8.08 AND ORDINANCE 1310 § 1 (PART), 2006, AND ORDINANCE 1396, 2021; REPLACING WITH NEW TMC CHAPTER 8.08, RECREATIONAL VEHICLE USE AS A TEMPORARY LIVING QUARTER ON PRIVATELY OWNED PROPERTY; AND DECLARING AN EMERGENCY

WHEREAS, the City Council finds it advisable to declare an emergency and make the ordinance effective immediately upon adoption; and

NOW, THEREFORE, THE CITY OF TOLEDO ORDAINS AS FOLLOWS:

Section 1. Chapter 8.08, entitled “TEMPORARY USES, TEMPORARY STRUCTURES, AND RECREATIONAL VEHICLES,” is repealed, and replaced with Chapter 8.08 titled “RECREATIONAL VEHICLE USE AS A TEMPORARY LIVING QUARTER ON PRIVATELY OWNED PROPERTY” as set forth below in sections 2-15.

Section 2. Section § 8.08.010 and Ord. 1310 § 1 (part), 2006, is amended, to read in it’s entirety, as follows:

8.08.010 – Authority; purpose.

- A. **Authority.** ORS 195.520, entitled “camping by individuals living in vehicles,” provides that a municipality may allow any public or private entity to allow overnight camping by homeless individuals living in vehicles on the property of the entity. ORS 197.493(2) and the City’s home rule authority is used to expand this grant of authority to individuals, considering the need to provide for housing, life, fire and sanitary issues. The City Council makes findings that: (1) “Camping” or “camping by individuals living in vehicles” with a permit issued under this chapter does not require that RV’s be moved each day from the locations where a permit has been issued authorizing placement of an RV; and (2) Recognizing the social nature of people experiencing homelessness, and similar authority granted to cities and counties around ADUs being allowed where there is a residential use, the City Council finds that this ordinance authorizing an RV where there is a residential use is providing alternative housing options.
- B. **Purpose.** To develop a policy to address the need for additional housing, and to regulate placement, restrict time limits, control aesthetics, limit nuisances, and generally protect health, safety, and welfare considerations the City of Toledo recognizes that certain recreational vehicle placements are allowed as outright permitted uses on public or private (non-City owned) property. A temporary permit may be issued for up to two years, or alternatively, six months, if in the floodplain, and renewals, by the city manager or other designated city staff member for only the following uses:

1. In conjunction with on-site construction, on an undeveloped tax lot planned for a residential use, but only if a building permit has been issued for such construction, and the permit is active.
2. To address additional housing needs, on property with a residential use, a property owner may apply for a permit to allow for up to one RV to be placed on a tax lot, in conjunction with an existing residence.
3. To address additional housing needs, on commercial or industrial property, or property owned by a public entity, non-profit corporation, or a religious institution/place of worship, regardless of whether there is an existing structure, a property owner may apply for a permit to allow up to fifteen RV's to be placed on a tax lot, in conjunction with an existing business or operation, provided there remains enough parking space for the approved use of the property.

Section 3. Section § 8.08.020 and Ord. 1310 § 1 (part), 2006, is amended, to read in its entirety, as follows:

8.08.020 - Definitions.

As used in this chapter:

"Adequate sanitation facilities" means reasonable access to any public restroom, private restroom, porta-potty, or self-contained toilet, water, hand washing, and trash disposal facilities.

"City manager" means the city manager of the city of Toledo or designee(s).

"City property" includes, but is not limited to, parks, rights of way, parking lots, easements, or other land owned, leased, controlled, or managed by the City.

"Main Street" includes North Main Street from the intersection of Business-Highway 20 East down to where South Main Street intersects with 2nd Street SE.

"Recreational vehicle (RV)" means a vehicle with or without motive power that is designed for use as temporary living quarters and is further defined by the Oregon Department of Transportation in OAR Chapter 735, Division 022. Examples include, but are not limited to, motor homes, camping trailers, tent trailers, truck campers, camping vans, and, for purposes of this chapter, also includes boats, but only if designed or used as a temporary living quarter.

"Structure" means a building of any kind or any piece of work artificially built up or composed of parts joined together in some manner and which requires location on the ground or which is attached to something having a location on the ground.

"Temporary living quarter" means a recreational vehicle, as defined in this chapter, used for sleeping and/or living purposes and has access to water and adequate sanitation facilities, but is intended for temporary use as defined in this chapter.

"Temporary structure" means a structure without any foundation or footings and that is removed when the designated time period, activity, or use for which the temporary structure was erected has ceased.

"Temporary use" means a use established for a limited duration with the intent to discontinue the use upon the expiration of the permitted time of two years, or alternatively, 6 months, if located in the floodplain.

"Vehicle" means an automobile that is operational, i.e., capable of being started and driven on their own power, or ready to be towed if designed to be towed and may not be left inoperable in public rights-of-way or on City property. For the purposes of this chapter, a vehicle is not an RV.

Section 4. Section § 8.08.030 and Ord. 1310 § 1 (part), 2006, is amended, to read in its entirety, as follows:

8.08.030 - Fees.

An application fee in an amount set by resolution, which is determined to be reasonable, is set by the city council. The application fee must be paid concurrent with an application. A request to waive fees must be made in writing to the City Manager.

Section 5. Section § 8.08.040 and Ord. 1310 § 1 (part), 2006, is amended, to read in its entirety, as follows:

8.08.040 – Temporary Permit required; exception.

- A. Except as permitted in subsection B. and C. of this section, the use of an RV as a temporary place to live, also known as a living quarter, within the city of Toledo, is prohibited on publically or privately owned property unless the owner of land (applicant) on which it will be parked first obtains a temporary permit from the city. Use of an RV as a temporary living quarter in conjunction with a visitation of less than twenty one (21) days at an existing residence does not require a temporary permit.
- B. The owner of a commercial or industrial property, or property owned by a public entity, non-profit corporation, or a religious institution/place of worship, or the owner of property with a residential use, may obtain a temporary permit as described in TMC 8.08.060 to authorize the placement of an RV (but not a vehicle) to be used as a temporary living quarter.
- C. Except for those locations identified in Subsection B of TMC 12.28.020, and along Main Street as defined in TMC 8.08.020, the use of an RV or vehicle for overnight camping without a temporary permit is allowed within a publicly owned parking area, on City owned property, or within any public right-of-way under the following conditions:

1. The RV or vehicle used for camping must be operational and capable of moving under its own power; and
2. The RV or vehicle must be parked entirely within a marked parking space or safely removed from all lanes of travel; and
3. Any associated personal property must be stored within the RV or vehicle; and
4. Without a temporary permit, at least once every 24 hours an individual that has placed an RV, vehicle, or Personal Property, on City Property, must Relocate, as that term is defined in TMC 12.28.010.

Section 6. Section § 8.08.050 and Ord. 1310 § 1 (part), 2006, is amended, to read in its entirety, as follows:

8.08.050 - Application requirements.

- A. The application form for a permit shall be provided by the city of Toledo and the applicant shall set forth on the site plan the following:
 1. The location map showing the area in the city where the use will occur;
 2. The proposed siting of the temporary use or RV on property; and
 3. The provisions for adequate sanitation facilities, water, electrical service, fire and life safety, are met for the RV occupants.

Section 7. Section § 8.08.060 and Ord. 1310 § 1 (part), 2006, is amended, to read in its entirety, as follows:

8.08.060 - Permit.

- A. A permit, or renewal permit, to allow a person or persons to occupy an RV as a temporary living quarter may be granted subject to the following criteria:
 1. The permit must be in conjunction with a valid, active building permit, or alternatively, to provide someone with a place to live.
 2. RV's are located entirely on-premises, and if more than one, are spaced at least 10 feet apart.
 3. All items and materials are stored in RV's or in a separate storage area that is screened from view from adjacent properties and public rights-of-way.
 4. Occupancy is limited to:
 - (a) If a residential use, one RV at the same time; or

(b) If a commercial or industrial use, or property owned by a public entity, non-profit corporation, or a religious institution/place of worship, fifteen or fewer RV's at the same time.

5. The time limit shall be no longer than two years, or alternatively, six months, if in the floodplain, from issuance of the temporary permit. After the expiration of the time limit, the recreational vehicle (RV) used for the temporary living quarter is subject to the renewal provisions in TMC 8.08.090.

6. The applicant must demonstrate reasonable access to sanitary facilities, including a toilet, hand washing and trash disposal facilities, even if self-contained in the RV with a plan to dump the grey water and black water and refuse, with such facilities being at least 20-feet from the property line of a residential use if not fully contained within a building. The City may inspect the temporary use to ensure compliance with adequate sanitation facilities; and

7. The applicant must demonstrate compliance with fire and life safety standards including but not limited to smoke alarms and fire extinguishers. Open flames, recreational fires, burning of garbage, bonfires, flames, and/or heating deemed unsafe by Toledo Fire Department (TPD) and prohibited in, on or around vehicles. The City may inspect the temporary use to ensure compliance with fire and life safety standards.

8. If located in the floodplain, the applicant must demonstrate that an RV will comply with all floodplain requirements, including quick disconnect utility connections, ability to drive away in case of flooding, and no structures allowed that are not authorized in the floodplain.

9. Any RV used for temporary living quarter must meet the definition of a RV as contained in this chapter.

10. The location of an RV must not impede the clear vision of vehicle or pedestrian traffic which has the potential to cause a travel hazard.

11. Prior to the issuance of a temporary living quarter permit, the applicant shall sign an agreement to comply with the provision of this section. If the property subject to the temporary living quarter permit is not owned by the applicant, written permission of the property owner is required.

- B. A decision whether or not to issue a temporary permit is not a land use decision or limited land use decision. This is a ministerial decision that will approximate the Type I procedure in Toledo Municipal Code Chapter 19.08. The city shall approve, approve with conditions, or deny a temporary use permit based on findings that all of the criteria are satisfied.

- C. An application for a temporary living quarter permit (or renewal) must be made on a form prescribed by the planning department. Failure to fill out all needed items will result in the rejection of the application until such time as all items are provided. The city manager or designee shall issue the permit for the temporary living quarter if all conditions outlined in this subsection A. of TMC 8.08.060 are met.

Section 8. Section § 8.08.070 and Ord. 1310 § 1 (part), 2006, is amended, to read in its entirety, as follows:

8.08.070 - Prohibited structures and connections.

- A. A structure or temporary structure may not be erected pursuant to a permit issued under this chapter for use as a temporary living quarter. Examples include sheds, yurts, cabins, fabric structures, or similar structures.
- B. A permit issued under this chapter does not authorized an RV to connect to city sewer.

Section 9. Section § 8.08.080 and Ord. 1310 § 1 (part), 2006, is amended, to read in its entirety, as follows:

8.08.080 - Permit revocable.

Except for an emergency caused by imminent danger to public health and safety, which shall be a twenty-four (24) hour notice, any temporary permit will be revoked on ninety-six (96) hour notice by the city manager upon objectively reasonable evidence that one or more of the following conditions exist:

- A. Lacks adequate sanitation facilities.
- B. Is dangerous to the public health and safety. Examples included dumping of grey water (i.e., waste water from baths, sinks, and the like) or black water (i.e., sewage) into any facilities or places not intended for grey or black water.
- C. Has become a public nuisance due to conditions, location, or use.
- D. Noncompliance with conditions set forth in granting the permit or in this chapter.
- E. Approval being obtained by fraud or misrepresentation.

Section 10. Section § 8.08.090 and Ord. 1310 § 1 (part), 2006, is amended, to read in its entirety, as follows:

8.08.090 - Renewal.

Except those properties located in a floodplain, which approval shall be for 6 months, 2 years is the maximum time for which a temporary permit may be issued by city staff. The renewal period

will be the same as the actual permit, and can be granted, rather than a new application being required, if a renewal application is received within 1 year of the last permit being issued. In the event a previously issued permit has been revoked, the city council, instead of the city manager, shall make the ministerial decision and consider the renewal application at a public meeting. The renewal application fee shall be set by resolution of the city council.

Section 11. Section § 8.08.100 and Ord. 1310 § 1 (part), 2006, is amended, to read in its entirety, as follows:

8.08.100 - Permits not transferable.

Permits authorized by this chapter are not transferable to another person or location unless approved by the city council.

Section 12. Section § 8.08.110 and Ord. 1310 § 1 (part), 2006, is amended, to read in its entirety, as follows:

8.08.110 - Violation—Penalty.

- A. Violation of this chapter is punishable by a fine of not more than \$100. The amount imposed shall be at the discretion of the judge.
- B. If the City refers a service provider to an individual who is cited for a violation of this chapter and the individual demonstrates they meaningfully engaged with that or another similar service provider after receiving the citation and before the hearing, the fine is eligible to be reduced or eliminated at the discretion of the judge.

Section 13. Section § 8.08.120 and Ord. 1310 § 1 (part), 2006, is amended, to read in its entirety, as follows:

8.08.120 – Severability clause.

A determination of invalidity or unconstitutionality by a court of competent jurisdiction of any clause, sentence, paragraph, section, or part of this ordinance shall not affect the validity of the remaining parts to this ordinance.

Section 14. Section § 8.08.130 is added, to read in its entirety as follows:

8.08.130 – Savings clause.

A prosecution that is pending on the effective date of this ordinance and arose from a violation of an ordinance repealed by this ordinance, or a prosecution started within one year after the effective date of this ordinance arising from a violation of an ordinance repealed by this ordinance, shall be tried and determined exactly as if the ordinance had not been repealed.

Section 15. Section § 8.08.140 is added, to read in its entirety as follows:

8.08.140 - Emergency Clause.

This ordinance being necessary for the immediate preservation of the public welfare, health and safety, an emergency is declared to exist and this ordinance shall take effect upon its passage by the Toledo City Council.

This Ordinance is adopted by the City Council this _____ day of _____, 2023.

APPROVED:

Mayor Rod Cross

ATTEST:

City Recorder Lisa Figueroa



Toledo City Council Dashboard – JUNE 2023

Police

Dispatch

581 CAD Screens

38 Case Numbers

Inbound calls

- 164 - 911 calls
- 179 – Admin calls

Traffic

<u>Citations</u>	
Driving Uninsured	5
Driving W/O Privileges	1
DWS-Violation	5
Violation of Basic Speed Rule	1
Violation of Posted Speed	1
Total	13

	<u>Citations</u>	<u>Warnings</u>	<u>Total</u>	<u>Average Warning</u>	<u>DUII</u>
Total	13	47	60	78%	0

Crimes

Person

Assault	1
Harassment	2
Sex Offense	1
Stalking	1
Violation Restrain/No Contact Order	2
Total	7

Property

Arson	1
Criminal Mischief	8
Theft	4
Trespass	2
Total	15

Society

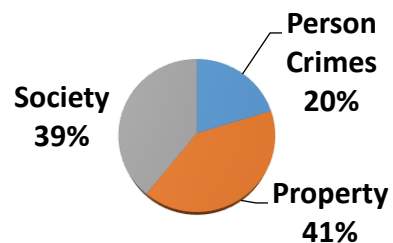
Disorderly Conduct	1
Fraud	1



Warrant	4
Total	6

Total Crimes	28
Total Cleared Crimes	12
Cleared by Arrest	43%

YTD Crimes in Toledo 2023



Overtime

Dispatch: 94

Patrol: 110.25

Library

	May
Circulation of all items	3970
Hotspots	14
Laptops	5
In person visits	1200
Storytime	96
Other programs	
Podcast	157
Computers sessions	153
Reference	100
Facebook Viewings	
Post reach	3,187
Post Engagement	575
New Page Likes	2
Volunteer Hours	36
Community Room Use	23
Upstairs conference room	6



Checkout history

56 people per day winter/spring 59 spring/summer

16 per week

Fire

Total Calls: 76

Unit Deployment:

Apparatus Deployed: 131

Personnel on Scene: 206

Standby Personnel: 81

Total Personnel: 288

Total Medical : 49

Fire : 16

Motor Vehicle Accident : 0

Public Assistance : 5

Still primarily training for wildland fires and operations with Oregon Department of Forestry. This early warming has started drying things out ahead of schedule. There was a joint training with Lifeflight, Siletz fire and Newport fire regarding use of a helicopter for patient transport, went great.

Municipal Court

Citations/Violations: Four (4)

Total payments received \$2227.00

Administration – RARE

10 marketing (flyers/photos) for Phantom Gallery social media news letter

One new volunteer added to Art Toledo

Four marketing events for volunteers (outreach table)

17 total vendors for Art, Oysters and Brews

200 emails sent out to potential vendors another burst

30 marketing postcards handed out for Art, Oysters and Brews

One mural in progress

Public Works