



City Hall – Council Chambers
206 N. Main Street
Toledo, Oregon 97391
6:00 p.m.

TOLEDO CITY COUNCIL
Regular Meeting – also via Zoom Meeting Platform
August 16, 2023

Virtual Meeting: The City Council will hold the meeting for the City Council and staff in person as well as through the Zoom video meeting platform. The public is encouraged to attend the meeting electronically. Visit the meetings page on the city website for details including meeting login information.

Public Comments: The City Council may take limited verbal comments during the meeting. Written comments may be submitted by email to lisa.figueroa@cityoftoledo.org 3:00 p.m. the day of the meeting to be included in the record. Comments received will be shared with the City Council and included in the record.

1. **Call to Order, Pledge of Allegiance and roll call**
2. **Proclamations/Presentations**
Oath of Office – Police Department
Presentation – Tobacco Prevention and Education Program update; Sara Herd Tobacco Prevention & Education Program Coordinator Lincoln County Public Health
3. **Visitors/Public Comment**
(The public comment period provides the public with an opportunity to address the City Council regarding items not on the agenda. Please limit your comments to three (3) minutes).
4. **Consent Agenda**
Minutes from the regular meetings held May 3, 2023 and May 17, 2023
5. **Discussion Items**
Consideration of Town Hall, date and assignments
6. **Decision Items**
 - Contribution Committee recommendations
 - Approve purchase of new vehicle for Public Works and surplus of trade in vehicle
7. **Reports and Comments**
 - Committee updates
8. **Adjournment**

Comments submitted in advance are preferable. Comments may be submitted by e-mail at lisa.figueroa@cityoftoledo.org. The meeting is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling city offices at (541) 336-2247.

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Tobacco Prevention and Education Program update

City of Toledo

Wednesday, August 16, 2023

Sara Herd
Tobacco Prevention & Education Program Coordinator
Lincoln County Public Health
sherd@co.Lincoln.or.us
541-265-0595



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Public Health
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Local & State Tobacco Update



Tobacco prevention takes a layered approach to help Oregonians and our community members here in the City of Toledo and across Lincoln County to reduce and work towards eliminating the negative effects of nicotine and tobacco use. This includes preventing initiation of use, promoting quitting or cessation, eliminating exposure to secondhand exposure, and eliminating disparities. Here are some recent and current policy related efforts:

Tobacco Retail Licensing (TRL) - Statewide

As of January 1, 2022, all tobacco and inhalant delivery system (aka vape) retailers in Oregon are required to be licensed through the Oregon Department of Revenue.

www.oregon.gov/oha/PH/PREVENTIONWELLNESS/TOBACCPREVENTION/Pages/retailers.aspx

Tobacco Density Efforts

Lincoln County's previous Tobacco Retail License efforts, prior to the statewide licensing requirement, had included components to restrict tobacco retail density to help protect our youth. The current TRL does not include that provision and local authorities across Oregon, including Lincoln County, are working toward enacting an ordinance to establish tobacco retailer density limits within the County. Please see supplemental pages for greater detail.

BM 108 - Commercial Tobacco Funding

The increase in tobacco tax in Oregon that went in effect January 1, 2021 has provided an opportunity to increase direct investments in communities most disproportionately impacted by commercial tobacco use. Particularly populations that have been marginalized by long-standing social and health inequities, prioritizing Black, Indigenous, Latino/a/x, Pacific Islander and/or Asian Communities. Local Community Based Organizations across Oregon, like that of Olalla Center in Lincoln County, were awarded monies to work towards those tobacco prevention goals.

Tobacco Flavor Ban

In 2023, the bill to end the sale of flavored tobacco had bipartisan, bicameral support, and had successfully passed through the House Healthcare Committee. The Senate walk-out doomed that bill. In order to demonstrate continued community support and a sense of urgency from a public health perspective, the Flavors Hook Oregon Kids coalition is asking cities, counties, and school boards across Oregon to approve Resolutions calling on the State Legislature to finish the work they began and end the sale of flavored tobacco products statewide.

www.flavorshookoregonkids.org



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Tobacco Retail Density

Place-Based Strategy to Advance Health and Equity

Tobacco use is the number-one cause of preventable death and disease in Oregon.

Lincoln County continues to have one of the highest rates of tobacco use in the state. In our county,



Nearly 1 in 4 adults smoke cigarettes.

18% of 11th graders vaped tobacco within the past 30 days.



14% of pregnant mothers smoked.



202 died from tobacco related causes

x20

90% of current smokers started before age 18.

Policy change works. Since Oregon passed Tobacco 21, rates of tobacco initiation dropped from 34% to 25% for youth ages 13-17.

Outcomes for Reducing Density

- Protects youth and reduces tobacco initiation
- Helps former smokers stay quit
- Reduces inequity

Sources:

- Oregon Health Authority. 2022. Student Health Survey (SHS); Lincoln County.
- Oregon Health Authority. 2019. Oregon's Tobacco 21 Law: Impact Evaluation
- Oregon Health Authority. 2022.. Lincoln County Oregon Tobacco Facts
- Regional Health Assessment. 2022. Linn, Benton, and Lincoln County
- Change Labs Solutions. 2023. Tobacco Retail Density Place-based strategies...
- Oregon tobacco retailers licensed with the Oregon Department of Revenue, 2022.

Limiting Tobacco Retail Density

- Fewer tobacco related products and tobacco advertisements within a geographical area
- Reduces exposure to youth



Tobacco Retailer



Tobacco Retailer



Tobacco Retailer

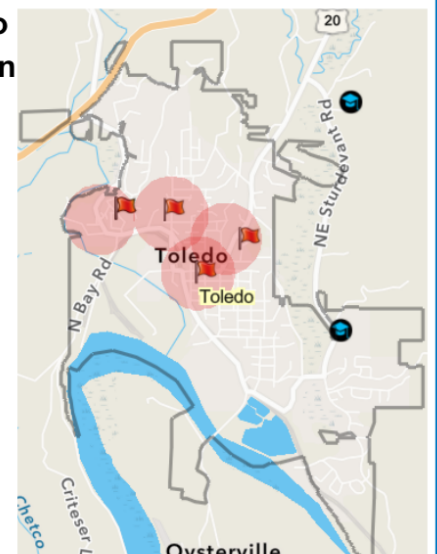


School

Licensed Tobacco Retailers in Lincoln County

Total: 64

- Lincoln City: 22
- Depoe Bay: 3
- Siletz: 1
- **Toledo: 4**
- Newport: 21
- Waldport: 5
- Yachats: 2
- County: 8



**Lincoln County
Tobacco Prevention and Education Program
Tobacco Retail Density Q&A**



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Q: Are retailers required to have a license to sell tobacco products?

A: Yes. A retailer may apply for a tobacco retail license by visiting the Department of Revenue's Statewide Tobacco Retail License web page.

www.oregon.gov/dor/programs/businesses/Pages/Statewide-Tobacco-Retail-License.aspx

Q: Will a currently licensed retailer who are within 1000 feet of a school or other tobacco retailers lose their license, or be denied renewing their license if a Tobacco Retail Density Ordinance goes into effect?

A: No. All licensed tobacco retailers will be "grandfathered" in to maintain their tobacco retail license so long as they have a current license at the time of the effective date of a Tobacco Retail Density Ordinance and do not let their license lapse.

Q: Will this cost a Tobacco Retailer money if a Tobacco Retail Density Ordinance goes into effect?

A: No. The only cost is the current annual Tobacco Retail License fee, administered by the Oregon Department of Revenue.

Q: Who will enforce a Tobacco Retail Density Ordinance?

A: The Oregon Department of Revenue (DOR) will be provided the local ordinance(s) and review the location distance between existing licensed tobacco retailers and public schools of new Tobacco Retail License applications. If a new application is found to violate the ordinance, the application will be denied.

Q: How is Oregon's Tobacco Retail License enforced?

A: DOR will began enforcing the license requirement starting January 1, 2022. Starting July 1, 2022, OHA began making compliance checks. There should be two per year: one to make sure retailers are not selling to people under 21, and another to make sure retailers are in compliance with all tobacco retail sales laws.

Q: What are the penalties of failing a compliance check?

A: Oregon Health Authority supports retailers and conducts compliance visits. There are real consequences for retailers that don't follow the law, such as civil penalties, up to suspending or revoking a retailer's ability to sell tobacco or vaping products for repeated violations.

Q: Is there an appeal process for penalties?

A: Yes. Visit the Department of Revenue's Statewide Tobacco Retail License website to learn more. The appeal process may vary depending on whether the penalty is from DOR or OHA.
www.oregon.gov/dor/programs/businesses/Pages/Statewide-Tobacco-Retail-License.aspx

Q: What is considered a tobacco product? (ORS 431A.175*)

A: Tobacco products are:

1. Bidis, cigars, cheroots, stogies, periques, granulated, plug cut, crimp cut, ready rubbed and other smoking tobacco, snuff, snuff flour, cavendish, plug and twist tobacco, fine-cut and other chewing tobaccos, shorts, refuse scraps, clippings, cuttings and sweepings of tobacco and other forms of tobacco, prepared in a manner that makes the tobacco suitable for chewing or smoking in a pipe or otherwise, or for both chewing and smoking;
2. Cigarettes;
3. Devices that can be used to deliver tobacco to the person using the device.

Q: What is an inhalant delivery system? (ORS 431A.175)

A: "Inhalant delivery system" means:

1. A device that can be used to deliver nicotine or cannabinoids in the form of a vapor or aerosol to a person inhaling from the device; or
2. A component of a device...or a substance in any form sold for the purpose of being vaporized or aerosolized by a device,...whether the component or substance is sold separately or is not sold separately.

www.healthoregon.org/tobaccoretailsales Updated October 2017 Page 2 of 3

Q: What about possession of tobacco products and inhalant delivery systems? (ORS 167.400)

A: There currently is no violation for people ages 18, 19 and 20 to possess tobacco products or inhalant delivery systems. It is unlawful for a person under 18 years of age to possess tobacco products or inhalant delivery systems.

.

Q: Are clerks under the age of 21 permitted to sell tobacco products and inhalant delivery systems?

A: Yes. The law does not specify an age requirement for retail clerks.

Q: Retailers that sell glass pipes and other smoking paraphernalia - may retailers sell these items to people under the age of 21? (ORS 431A.175*)

A: No. Senate Bill 754 amended the definition of tobacco products to include "a device that can be used to deliver tobacco products to a person using the device." It is illegal to knowingly distribute, sell or allow to be sold to a person under 21, devices that can be used to deliver tobacco to the person using the device.

How to reduce tobacco retailer density and why

These policy solutions can be implemented in most communities through local regulation, such as tobacco retailer licensing or changes to zoning restrictions.

Local Tobacco Retailers



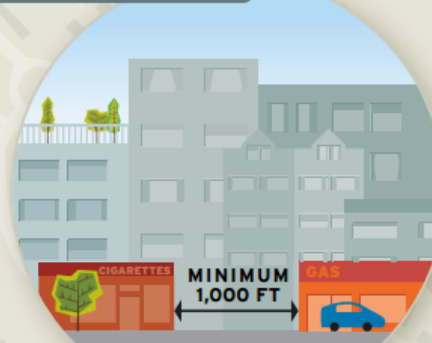
Cap the number of retailers in a geographic area

Example: There can be no more than 15 stores* per district.



Cap the number of retailers relative to population size

Example: There can be no more than 1 store* per 1,000 residents.



Require a minimum distance between retailers

Example: Stores cannot locate within 1,000 ft of an existing store.



Prohibit retailers from locating near schools and other youth-sensitive areas

Example: Stores cannot locate within 1,000 ft of a school or playground.



Prohibit sales of tobacco products at pharmacies or other types of retailers

Example: Pharmacies cannot be licensed to sell tobacco products.



HEALTH: When more tobacco retailers are located in a given area, residents' health suffers. Youth are more likely to start smoking. People who smoke consume more cigarettes per day and have a harder time quitting.



EQUITY: Tobacco retailers cluster in neighborhoods with a high percentage of low-income residents or residents of color. These communities are targeted by tobacco companies, and they disproportionately suffer the health harms caused by tobacco use.

* Numbers will vary by community.



www.changelabsolutions.org/tobacco-retailer-licensing
www.countertobacco.org/policy/licensing-and-zoning

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**TOLEDO CITY COUNCIL
REGULAR MEETING
May 3, 2023**

1. CALL TO ORDER

Mayor Rod Cross called the meeting to order at 6:00 p.m. also via Zoom in Toledo, Oregon.

Present	Absent	
X		Mayor Rod Cross
X		Council President Betty Kamikawa
X		Councilor Jackie Kauffman
X		Councilor Tracy Mix
X		Councilor Kim Bush
	X	Councilor Wade Carey
		Vacant

Staff present: City Manager (CM) Judy Richter, City Recorder (CR) Lisa Figueroa, Public Works Director (PWD) Bill Zuspan, Police Chief (PC) Michael Pace, Fire Chief (FC) Larry Robeson, Library Director, Deborah Trusty, City Attorney (CA) Mike Adams

2. PROCLAMATIONS/PRESENTATIONS

Proclamation, National Police Week

Mayor Cross read a proclamation and declared May 9 – 16 as National Police Week.

Presentation, National Public Works Week

Mayor Cross read a proclamation and declared May 21-27 as National Public Works Week.

Employee Recognition

Chief Pace requested this be postponed to May 17.

3. VISITORS/PUBLIC COMMENT

There were no comments.

4. CONSENT AGENDA

Minutes from the goal setting held February 22, 2023

Motion – It was moved and seconded (Kamikawa/Mix) to approve the consent agenda as presented and the motion carried unanimously.

5. DISCUSSION ITEMS

Discussion of amendments to Toledo Municipal Code 10.04.020, Applicability of state traffic laws, and Chapter 10.08, Administration and Enforcement

CA Adams presented the council report and indicated the ordinance is in a draft form for review. He said it would amend Municipal Code Chapter 10.04.020 and adopts the federal safety regulations for trucks. He said it clarifies the Chief of Police as the superior law enforcement official, it updates the violation penalties and will remove any gender specific references. There

1 was discussion in regards to following the adoption of this update and whether the City would be
2 allowed to increase or decrease the speed limit within its city limits by 5 miles per hour. CA Adams
3 said that is related to another bill, which has not been signed by the Governor yet. After further
4 discussion, the Council preferred the ordinance 'give them the ability to' instead of 'start the
5 initiation'. CA Adams said he could make that amendment and bring back the ordinance for further
6 consideration.

8 **Discussion of draft Fire Code, amending Toledo Municipal Code Chapter 8.20**

9 CA Adams presented the council report and reviewed the amendments to the ordinance. He said
10 the ordinance sets out specific authority to the City rather than using the Oregon Fire Marshal's
11 office, which include:

- 12 • The explicit ability to render written and oral interpretations of the Fire Code (TMC
13 8.20.040);
- 14 • Stop work orders, and orders to vacate (TMC 8.20.050)
- 15 • A fee for a re-inspection of unsafe facilities (TMC 8.20.060)
- 16 • A fee for suppressing an unlawful fire (TMC 8.20.070)
- 17 • Explicit municipal code authority to act, and impose a fee, when there is an uncontrolled
18 fire outside the corporate limits of the City and East Lincoln Fire District that is causing or
19 may cause undue jeopardy to life or property (TMC 8.20.080)
- 20 • Hydrant obstruction, and removal (TMC 8.20.090)
- 21 • Reimbursement of expenses and the ability to lien (TMC 8.20.100)

22
23 There was discussion in regards to parking illegally next to fire hydrants and enforcement. PC
24 Pace indicated Code Enforcement Officer Bush has been diligent in contacting individuals who
25 are in violation. There were no other corrections and CA Adams indicated he would bring back
26 the ordinance in the future for consideration.

27 **6. DECISION ITEMS**

28 **Approve expenditure of approximately \$52,000 to place manhole liners**

29 PWD Zuspan summarized the council report and indicated this is an on-going project as a follow
30 up to the 2011 Inflow and Infiltration study. He said if this project is approved, this would upgrade
31 approximately 80 manhole covers in total.
32

33
34 **Motion** – It was moved and seconded (Mix/Bush) to approve an expenditure of approximately
35 \$52,000 to place manhole liners and the motion carried unanimously.
36

37 **Adjust water/sewer rates and water Standby Rates for resolution**

38 CR Figueroa presented the council report and indicated CM Richter provided copies of the
39 resolutions at the last meeting. She said CM Richter is seeking direction on how much of a
40 percentage to raise the water and sewer rates. She said the packet includes a summary by service
41 comparison for Council review. The Council reviewed the summary sheet and commented on how
42 the Council preferred to increase rates every other year.
43

44 **Motion** – It was moved and seconded (Mix/Kamikawa) to raise the water/sewer rates by 3% for
45 adoption by resolution and the motion carried unanimously.
46

1 The Council discussed the water standby rates, which were based on line size. There was
2 discussion in regards to the purpose of the standby rates. Mayor Cross suggested the following
3 rates:

- 4 • 5-inch line or greater \$500/month
- 5 • 2-inch to 4.9-inch line \$100/month
- 6 • 1-inch to 1.9-inch line \$50/month

7
8 It was noted many of the buildings in town that house/serve a larger number of people do not have
9 a suppression system in place because they were grandfathered in. The Council commented
10 hopefully it would positively impact insurance fees. PWD Zuspan suggested the City be notified
11 (within 48 hours) when the owner of a 5-inch line or greater has used their system because it has
12 the potential of using a large amount of water. He recommended having a base usage fee for those
13 systems as well.

14
15 **Motion** – It was moved and seconded (Kamikawa/Bush) to adjust the water standby rates based
16 on meter size by 5-inch line or greater is \$500/month, 2-inch to 4.9-inch line is \$100/month, 1-
17 inch to 1.9-inch line is \$50/month for adoption by resolution and the motion carried unanimously.

18
19 **Resolution No. 1512, a resolution approving an Intergovernmental Agreement (IGA) for a**
20 **coordinated office on homelessness and appointing a representative and alternate**
21 **representative to the board**

22 CA Adams gave the council report. He said the City agreed to participate in the County initiative
23 to address homelessness. He said Lincoln County (County) was awarded \$1 million to develop a
24 strategic plan and the County has asked every city to adopt a resolution to formalize their
25 participation. He indicated the resolution has been reviewed by each city's attorney and then noted
26 there was an error in Section 1 (resolution) that will need to be corrected. The Council questioned
27 how often the task force met and County Administrator Tim Johnson addressed the Council.

28
29 Mr. Johnson provided some information on the purpose of the Task Force, including their progress
30 to hire a consultant. He said the Task Force intends to have a draft of their document at the end of
31 August with approval from the cities by October. He said following approval by the cities, it would
32 be presented to the state. He commented on the challenges of rural communities in regards to
33 growth and development. He answered clarification questions in regards to the participation of the
34 Confederated Siletz Tribe.

35
36 There was discussion in regards to the Forestry office relocation from Toledo and there was a
37 suggestion to approach the state to surplus that property for the possibility of more housing in the
38 city.

39
40 **Motion** – It was moved and seconded (Kamikawa/Bush) to approve Resolution No. 1512, a
41 resolution of the Toledo City Council approving an Intergovernmental Agreement (IGA) for a
42 coordinated office on homelessness and appointing a representative and alternate representative to
43 the board established by the IGA and appointing Mayor Rod Cross as the City's representative,
44 and Council President Betty Kamikawa as an alternate as amended and the motion carried
45 unanimously.

1 Mayor Cross added an item to the agenda to consider a letter from the City on behalf of the Port
2 of Toledo in regards to the Port's new ADA dock and the issue FEMA raised to replace pilings.
3 He said the letter opposes the issue raised by FEMA.
4

5 **Motion** – It was moved and seconded (Mix/Kamikawa) to authorize Mayor Cross to sign the letter
6 on behalf of the Council and submit it to FEMA and the motion carried unanimously.
7

8 **7. REPORTS AND COMMENTS**

9 Community Outreach Specialist Katy Keuter updated the Council on the murals in the City. She
10 said there will be a mural walk in June for teens hosted by the Library.
11

12 FC Robeson said the department started their wildland fire training recently.
13

14 PC Pace said the Emergency Preparedness Fair will be held in May at the Toledo High School
15 Commons.
16

17 PWD Zuspan updated the Council on recent projects and said the flower baskets will be placed
18 this week.
19

20 CA Adams informed the Council on upcoming ordinances and contracts for consideration.
21

22 CP Kamikawa said the City is now a member of the Association of Oregon Recyclers through the
23 County. She said Earth Day was very popular in the County and she said she spoke with the Tree
24 City representatives. She said they could assist the City in selecting the appropriate trees to place
25 along Main Street.
26

27 Mayor Cross announced the Summer Festival kids parade will return this year. He said the Summer
28 Festival group raised \$16,000 to \$20,000 at their dinner recently, which will go towards the
29 fireworks show. He commented on the resiliency of the town and expressed appreciation to the
30 community.
31

32 **8. ADJOURNMENT**

33 The meeting adjourned at 8:45 p.m.
34

35 Approve:

Attest:

36
37
38
39 _____
Mayor Rod Cross

City Recorder Lisa Figueroa

**TOLEDO CITY COUNCIL
REGULAR MEETING
May 17, 2023**

1. CALL TO ORDER

Council President Betty Kamikawa called the meeting to order at 6:00 p.m. also via Zoom in Toledo, Oregon.

Present	Absent	
	X	Mayor Rod Cross
X		Council President (CP) Betty Kamikawa
	X	Councilor Jackie Kauffman
X		Councilor Tracy Mix
X		Councilor Kim Bush
X		Councilor Wade Carey
		Vacant

Staff present: City Manager (CM) Judy Richter, City Recorder (CR) Lisa Figueroa, City Attorney (CA) Mike Adams, Police Chief (PC) Michael Pace, Fire Chief (FC) Larry Robeson, Library Director (LD) Deborah Trusty

2. PROCLAMATIONS/PRESENTATIONS

Employee Recognition

This item was moved to the next meeting.

3. VISITORS/PUBLIC COMMENT

Tony Molina, President of the Toledo Cemetery Association addressed the Council. He recalled a situation between the Cemetery Association and the City several years ago and a conversation he had with the City Manager employed at that time.

4. CONSENT AGENDA

There were no items for consideration.

5. DISCUSSION ITEMS

Clarification of calculations for Transfer from Stabilization Fund for Fiscal 2023-2024 budget

This item was postponed to a future meeting.

6. DECISION ITEMS

Approve an Intergovernmental Agreement with the City of Siletz to provide judicial services

This item was postponed to a future meeting.

Ordinance No. 1409, An Ordinance amending Toledo Municipal Code Chapter 8.20 – Adoption of the State Fire Code

CA Adams provided the council report. He said it was posted in accordance with the Toledo Municipal Code (TMC) requirements. He indicated the ordinance would streamline the

authoritative position of the city without requiring the State Fire Marshal's office. He reviewed the amendments in the ordinance such as enforcement procedures and changes to the definitions. There were no questions from the Council.

Motion – It was moved and seconded (Bush/Carey) to adopt (with specified changes, if any) Ordinance No. 1409, an ordinance of the Toledo City Council amending the Toledo Municipal Code; Chapter 8.20 – Adoption of the State Fire Code, updating Section 8.20.010, adding new Sections 8.20.030 – 8.20.120 and declaring an emergency by title only (read twice) and the motion carried unanimously.

Ordinance No. 1410, an ordinance amending Toledo Municipal Code Section 10.04.020 – applicability of State traffic laws

CA Adams addressed the Council. He said it would add Oregon Administrative Rule (OAR) 825 and OAR 740.100.010, which limits regulations for trucks. He reviewed the administration section of ordinance. He noted he reviewed House Bill 1095, which was included in the packet. He said it allows a city to reduce the statutory speed by five (5) miles an hour. He said the language exists and does not need to be incorporated into the ordinance.

Motion – It was moved and seconded (Carey/Bush) to adopt (with specified changes, if any) Ordinance No. 1410, an ordinance of the Toledo City Council amending Toledo Municipal Code Section 10.04.020 – applicability of state traffic laws, Section 2 of Ordinance 1072 (1979) as amended by Ordinance 1169 (1985) as amended by Section 1 of Ordinance 1184 (1988), amending Chapter 10.08 –Administration and Enforcement, and declaring an emergency by title only (read twice) and the motion carried unanimously.

Resolution No. 1513 and Resolution No. 1514 to set new water/sewer rates effective May 21, 2023

CM Richter said the Council voted at the last meeting the increase the water rates by 3%. She said the resolution reflects that increase, which would be effective with the billing beginning in June. She noted there was an error in the resolution caught by CA Adams.

CA Adams referenced Section 4 of Resolution No. 1513 should read, "The connection fee for a 5/8", 3/4" or 1" service connection ~~in a location within the boundaries of the City and not, which~~ previously served shall be the actual cost of labor, equipment, and material furnished by the City, as defined in Section 13.12.330 of the Toledo Municipal Code.

Motion – It was moved and seconded (Carey/Bush) to adopt Resolution No. 1513 as amended, a resolution of the Toledo City Council adjusting the rates and charges to be paid by the users of the water system of the City of Toledo and repealing Resolution No. 1489 and the motion carried unanimously.

Motion – It was moved and seconded (Bush/Carey) to adopt Resolution No. 1514, a resolution of the Toledo City Council adjusting the rates and charges to be paid by the users of the sewerage system and repealing Resolution No.1490 and the motion carried unanimously.

1 CA Adams noted for the record that CP Kamikawa is repeating Councilor Mix's visual votes for
2 the recording to ensure her vote is captured.
3

4 **Resolution No. 1515, a resolution setting new Water Standby Rates effective May 21, 2023**

5 CM Richter provided the council report and noted she listened to the recording from the last
6 discussion. She said she prepared the resolution according to the discussion. She said the two (very
7 high) meters the Council discussed were actually the schools. The Council inquired about their
8 discussion to include a base rate and it was noted the standby rates are higher than normal rates to
9 account for that infrequent usage.
10

11 CM Richter indicated the ordinance stipulates the entity is required to notify the city within a
12 specific amount of time.
13

14 **Motion** – It was moved and seconded (Carey/Bush) to adopt Resolution No. 1515, A Resolution
15 of the Toledo City Council to set new Water Standby Rates effective May 21, 2023 and the motion
16 carried unanimously.
17

18 **Resolution No. 1516, a resolution establishing a policy related to signs located along Main
19 Street, at the east and west junction entrances into the City of Toledo**

20 CA Adams provided the council report. He said the resolution is limited to temporary signs at the
21 East and West junctions into Toledo. He reviewed the policy and noted it does not regulate content,
22 only time, place and manner. Council Carey suggested they include a section 8 under item L,
23 Banner Construction Standards in regards to utility light pole standards and must comply with
24 utility and electric requirements because Central Lincoln PUD would already have pole attachment
25 requirements. Councilor Carey indicated he could send those requirements to staff to include in
26 the resolution. After further discussion, staff indicated they could bring back the resolution for
27 adoption in a future meeting.
28

29 **7. REPORTS AND COMMENTS**

30 FC Robeson provided an update about outdoor debris burning and indicated the County is
31 monitoring the weather on a week by week basis.
32

33 Community Outreach Specialist Katy Keuter updated the Council on her projects for Art Toledo.
34 She said she participated in the interviews for the summer intern.
35

36 CR Figueroa noted Ordinance 1409 that was adopted earlier in the evening has a scrivener's error,
37 the date said adopted 2022 not 2023. She said she would make that amendment before it is signed.
38

39 CM Richter said the RARE application she submitted was declined.
40

41 Councilor Carey announced as of June 1 he will no longer be with Central Lincoln PUD and
42 accepted a job with another City of Monmouth to lead their utility division. He said the commute
43 will prevent him from serving on the City Council and officially submitted his resignation.
44

1 There was a discussion about adding a section to the newsletter informing the public on how much
2 it costs the city to operate various tasks such as removing an abandoned recreational vehicle from
3 the city, etc.

4
5 CP Kamikawa said she attended the small cities meeting in Florence and noticed all the changes
6 in the city. She said there was an update from the state in regards to low-income and work force
7 housing. She said it was very informative.

8
9 **8. ADJOURNMENT**

10 The meeting adjourned at 8:45 p.m.

11
12 Approve:

Attest:

13
14 _____
15 Mayor Rod Cross

City Recorder Lisa Figueroa

Consideration of Town Hall, date and assignments

September						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September:

- 4; Labor Day
- 11, 13 & 15; Advanced Grant writing classes (staff has signed up for classes that week)
- 20-22; Oregon Association of Municipal Records Annual Conference

October						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

October:

- 12-14; LOC Annual conference
- 20; Oregon City Attorneys Association conference

November						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

November:

- 7; Special Election day
- 10; Veterans Day observed – City Hall offices closed
- 15; small cities meeting (central coast)
- 16-17 Oregon City County Management Association fall retreat
- 23-24; Thanksgiving holiday – City Hall offices closed

**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

	Meeting Date:	Agenda Topic:
	August 16, 2023	Contribution Committee recommendations
Council Goal:	Agenda Type:	
Not Applicable	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Recorder L. Figueroa	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

I move to approve the contributions funding as proposed and presented by the Contributions Committee.

Background:

The annual budget includes a line item for contributions, which is used to provide funding to local organizations that provide services to the community. The money is provided by a portion of the beverage, cigarette and marijuana tax. Each year the City receives requests from local organizations for funding to provide services to the community.

The Contribution Committee was established to review those requests and provide a recommendation to the City Council. Their recommendations are listed in the attached spreadsheet.

Fiscal Impact:	Fiscal Year:	GL Number:
Up to \$23,250	2023-2024	001+900-603975

Attachment:

1. Contribution Committee recommendations



	Requested Amount	Committee Recommendation	Council Recommendation
My Sister's Place	\$7,000	\$3,000.00	
Salvation Army of LC	\$2,000	\$2,000.00	
Toledo Summer Festival Committee	\$8,500	\$2,000.00	
Toledo Food Share Pantry	\$5,000	\$5,000.00	
Toledo History Center	\$4,000	\$3,000.00	
Methodist Thrift Shop	\$300	\$300.00	
Lincoln County Historical Society	\$1,000	\$500.00	
Pacific Communities (Samaritan) Health District Foundation	\$5,000	\$2,500.00	
OCWCOG - Meals on Wheels	\$2,000	\$2,000.00	
Toledo Rotary	\$1,200	\$600.00	
OCWCOG - RSVP	\$2,000	\$1,000.00	
SUMMARY	\$38,000	\$21,900.00	\$0.00
Estimated Total Requests	\$38,000		
Estimated Available	\$23,250		
Estimated Difference	-\$14,750		

**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

	Meeting Date:	Agenda Topic:
	August 16, 2023	Approve purchase of new vehicle for Public Works and surplus of trade in vehicle
Council Goal:	Agenda Type:	
Not Applicable	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Manager J. Richter	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

Motion to approve purchase of 2023 Ford F150 SuperCab Pickup Truck and approve the surplus of a 2006 Ford F250 as a trade in vehicle.

Background:

It has been a number of years since any of the everyday work vehicles used by Public Works have been replaced or updated. The approximate cost of two new vehicles was included in the budget for fiscal 2023-2024 to be purchased out of the Public Works Reserve Fund. The trade in vehicle is the oldest vehicle currently in the fleet. The intent is to upgrade the fleet gradually to avoid the need for large unexpected expenditures.

Fiscal Impact:	Fiscal Year:	GL Number:
\$41,000.00	2023-2024	040-400-620500

Attachment:

1. Updated City of Toledo Buyers Order

VEHICLE BUYER'S ORDER

Date: 08/31/2023

Buyer Name and Address (Including County and Zip Code)	Co-Buyer Name and Address (Including County and Zip Code)	Dealer Name and Address
CITY OF TOLEDO 206 N MAIN ST TOLEDO OR 97391 Email: PWSUPER@CITYOFTOLEDO.ORG Phone: (541) 961-7712 Cell:	N/A Email: N/A Phone: N/A Cell: N/A	POWER MOTORS, INC. 1107 N. COAST HIGHWAY NEWPORT OR 97365 Salesperson: RYAN P CHURCH Deal Number: 140293

THIS BUYER'S ORDER IS FOR THE FOLLOWING ☒ NEW ☐ USED ☐ CARRY ☒ TRUCK

TO BE DELIVERED
ON OR ABOUT 08/31/2023

Year	Make	Model	Type	Trim	Color	Mileage	Stock #
2023	FORD	F150	SUPERCAB P	GREY VINYL	OXFORD WHI		F15009
TRADE IN RECORD 1							
YR.	MAKE	MODEL	TYPE				
2006	FORD	F250	REGULAR CA				
COLOR	TRIM			MILEAGE			
WHITE	GREY			76029			
VIN							
1FTNF20596ED14835							
TITLE NO.	PLATE NO.	EXP. DATE					
OWNER		LOAN #					
CITY OF TOLEDO							
LIENHOLDER		PHONE					
ADDRESS		SPOKE WITH					
AMOUNT	GOOD TILL	VERIFIED BY					
N/A							
TRADE IN RECORD 2							
YR.	MAKE	MODEL	TYPE				
N/A	N/A	N/A	N/A				
COLOR	TRIM			MILEAGE			
N/A	N/A			N/A			
VIN							
N/A							
TITLE NO.	PLATE NO.	EXP. DATE					
N/A	N/A	N/A					
OWNER			LOAN #				
N/A			N/A				
LIENHOLDER			PHONE				
N/A			N/A				
ADDRESS			SPOKE WITH				
N/A			N/A				
AMOUNT	GOOD TILL	VERIFIED BY					
N/A	N/A	N/A					
COLLISION COVERAGE							
NAME OF AGENT		PHONE					
ADDRESS							
POLICY NUMBER			COLLISION DEDUCTIBLE				
INSURANCE CO.			SPOKE WITH				
EFFECTIVE DATE	EXP. DATE	VERIFIED BY					
WARRANTY INFORMATION							
ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S. ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES, UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF. DEALER NEITHER ASSUMES NOR AUTHORIZES ANY PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF ANY PRODUCTS.							
UNLESS THE DEALER MAKES A WRITTEN WARRANTY ON ITS OWN BEHALF, OR ENTERS INTO A SERVICE CONTRACT WITHIN 90 DAYS FROM THE DATE OF THIS CONTRACT, THIS VEHICLE IS SOLD "AS-IS" AND "WITH ALL FAULTS." THE DEALER MAKES NO WARRANTIES, EXPRESS OR IMPLIED, ON THE VEHICLE, AND THERE WILL BE NO IMPLIED WARRANTIES OF MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE. THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF. THIS PROVISION DOES NOT AFFECT ANY WARRANTIES COVERING THE VEHICLE THAT THE MANUFACTURER OR SUPPLIER MAY PROVIDE. THE ENTIRE RISK AS TO THE QUALITY AND PERFORMANCE OF THE VEHICLE IS WITH THE BUYER. BUYER ACKNOWLEDGES THAT IF THE VEHICLE PROVES DEFECTIVE AFTER PURCHASE, THE BUYER AND NOT THE MANUFACTURER, DISTRIBUTOR OR RETAILER ASSUMES THE ENTIRE COST OF ALL NECESSARY SERVICING OR REPAIR.							
LIMITATION OF DAMAGES: DEALER SHALL NOT BE LIABLE TO BUYER FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFITS, LOSS OF INCOME OR OTHER CONSEQUENTIAL OR INCIDENTAL DAMAGES, OR PUNITIVE DAMAGES. DEALER SHALL NOT BE RESPONSIBLE FOR THE LOSS OF OR DAMAGE TO BUYER'S PERSONAL PROPERTY LEFT IN THE VEHICLE OR IN BUYER'S TRADE-IN.							
OPTIONAL ELECTRONIC FILING FEE							
For a fee of \$ N/A, paid by you to the Dealer, this dealership will electronically file your vehicle title application, vehicle registration and other Oregon DMV documentation required to transfer ownership of the vehicle identified in this Buyers Order. The receipt of non-customized Oregon license plates may be expedited if you opt for the dealer to apply electronically. This is an optional service that you can decline.							
ACCEPTS X (INITIAL) DECLINES X (INITIAL)							
EST. CORPORATE ACTIVITY TAX 186.57 PRIVILEGE TAX 218.21 1. Total Price \$ 44047.50 2. Other Charges a. License/Registration Fee \$ N/A b. Title Fee \$ N/A c. DEQ Certification Fee \$ N/A d. Electronic Filing Fee \$ N/A e. Title & Registration Processing Fee \$ N/A f. Service Contract Fee \$ N/A g. \$ h. \$ Total Other Charges (Add 2a through 2h) \$ N/A 3. Downpayment: a. Cash Downpayment \$ N/A b. One deferred downpayment (pickup pymt) due N/A \$ N/A c. Trade In: \$ 4000.00 Less Payoff \$ N/A Net \$ 4000.00 Total Down (a + b + c) \$ 4000.00 d. Trade In: \$ N/A Less Payoff \$ N/A Net \$ N/A Total Down (a + b + c + d) \$ 4000.00 4. Unpaid balance of cash sale price (1 + 2 minus 3) \$ 40047.50 To be paid							

For your protection, request a receipt for all payments you make.

This Agreement is not binding upon either Dealer or Buyer until signed by an authorized Dealer representative.

If Buyer is buying this Vehicle in a credit sale transaction evidenced by a retail installment sale contract, this Agreement is binding when the retail installment contract is signed, but will not remain binding if a third party finance source does not agree to purchase the retail installment contract executed by Buyer and Dealer based on this Agreement on the terms as submitted. See paragraph 10 on the other side of this Agreement, which shall survive the termination of this agreement for any reason.

Buyer agrees that this Agreement includes all of the terms and conditions on the front and back side hereof, that this Agreement cancels and supersedes any prior agreement including oral agreements, and as of the date below comprises; together with any retail installment sale contract the complete and exclusive statement of the terms of the agreement relating to the subject matters covered by this Agreement. Buyer, by signing this Agreement, acknowledges that Buyer has read and agrees to its terms and has received a true copy of this Agreement.

Agreement to Arbitrate: By signing below, you agree that, pursuant to the Arbitration Provision on the reverse side of this contract, you or we may elect to resolve any dispute by neutral, binding arbitration and not by a court action. See the Arbitration Provision for additional information concerning the agreement to arbitrate.

Buyer Signs X _____ Co-Buyer Signs X _____

☐ **BUYER ACKNOWLEDGES THAT IF THIS BOX IS CHECKED, THIS AGREEMENT CONTAINS A HOLD CHECK AGREEMENT.**
 Insert terms and conditions of Hold Check Agreement below (For dealer use only):

BUYER SIGNS X _____ DATE 08/31/2023

CO-BUYER SIGNS X N/A DATE N/A

MANAGER'S APPROVAL
(Must Be Accented By An Authorized Representative of the Dealer)

X _____ DATE 08/31/2023



Toledo City Council Dashboard – August 2023

Police

Traffic

Citations	
Driving Uninsured	6
DWS-Violation	9
Failure to Display/Switch Plate	1
Failure to Drive w/in Lane	1
Failure to Renew Vehicle Registration	4
Failure to use Ignition Interlock Device	1
Open Container	2
Violation of Posted Speed	2
Violation of Posted Truck Route	1
Total	27

	Citations	Warnings	Total	Average Warning	DUII
Total	27	117	144	81%	1

Overtime

Dispatch	110.25
Patrol	140
Total	250.25

Crimes

Person

Assault	7
Harassment	2
Reckless Endangering	1
Sex Offense	1
Total	11



Property

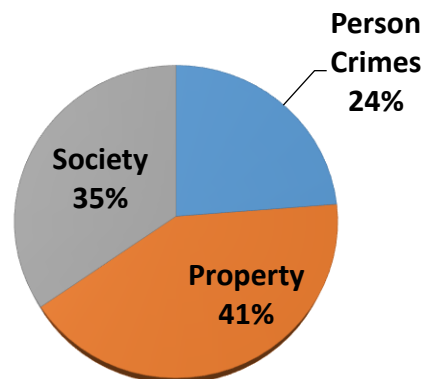
Burglary	2
Criminal Mischief	7
Fraud	1
Theft	5
Trespass	1
Unlawful Entry Motor Vehicle	1
Total	17

Society

DUII	1
DWS - Misdemeanor	1
Reckless Driving	1
Warrant	6
Total	9

Total Crimes	37
Total Cleared Crimes	18
Cleared by Arrest	49%

YTD Crimes in Toledo 2023





Library

Circulation of all items	3466
Hotspots	14
Laptops	1
In person visits	1260
Programs	
Childrens Programs	404
Podcast	86
Computers sessions	155
Reference	101
Facebook Viewings	
Post reach	6,824
Post Engagement	1,939
New Page Likes	6
Volunteer Hours	26
Community Room Use	27
Upstairs conference room	2

Fire

Total Calls:	Total Calls:	Total Calls:	Total Calls:	Total Calls:	Total Calls:	Total Calls:	Total Calls:	Total Calls:	Total Calls:
in city:	108	193	43	236	32	13	0	3	48
in district:	46	83	39	122	13	6	0	0	19
out of district:	0	0	0	0	0	0	0	0	0
District Details	# of Units	# personnel on units	station standby	# of total people	Type of Call	Type of call details			



Of these 19 calls were mutual aid calls, from different areas in the county. We are finished with the fire in Sams creek and that had 38 structural Firefighter/EMS from seven agencies around the county. Six acres is what I heard. We had a type 2 helicopter that carry a 250 gallon bucket, that's the first time I've seen a helicopter used for fire in our district since I've been around.

Municipal Court

Totals by citation by type:

R - Regular	14
W - Warning	2
Report Totals	16

Court Payments \$2,044.00

Public Works

New Construction Applications:

Commercial roof at 1803 NW Lincoln Way

Excavation/fill work at 101 NE Beech Street

New water/sewer service at 566 NE Lormax Place

Work in the Right-of-Way permit to bore at 740 NE 6th Street

Annual Department Statistics				
Type of Permit	July	2023	2022	2021
Building Permit	1	18	21	27
Other Permits*	3	26	38	20
Land Use Application	0	13	23	29
Truck Permit	0	14	14	13
Value of Construction Improvements	\$186,633	\$904,089	\$2,267,667	\$4,167,776

*includes permits for excavation, work in the right-of-way, demolition, and water/sewer connections.

PW Report for July 2023

- Check and clean parks
- Summerfest preparation and execution
- Trim parks
- Sign Maintenance
- Meter reading
- Mill Creek Dam maintenance



- Arcadia Restrooms Sewer and Water Tap
- Brush cutting
- Monthly billing cycle shutoffs
- Water Service Line repair NE 11th & A St
- Water Service Line repair Eastslope Road
- Sewer Main flushing
- Right of Way tree clearing
- Unimproved road repair training
- Guard Rail repair @ Bus 20 & NE 1st ST.
- Vehicle and equipment maintenance and repair
- Right of Way Maintenance (mowing, weed eating, etc..)
- Mill Creek readings
- Distribution work orders
- CL2 testing
- Art, Oysters, & Brews Inventory & Preparation
- Street Painting of Stop Bars/RR Crossings & Crosswalks
- Work Zone Flagging for Street Painting
- Gibbons Mural framing and roof
- Sewer Lift Station Maintenance
- Street sweeping
- Facilities Maintenance
- Utility Locates
- Hydrant & Dead End Line Flushing
- Pump station checks
- Weekly Memorial Park watering and preparation for Thursday Market

July-23

Gallons produced by Water Treatment Plant	18,469,038
Billable	12,364,713
Non-billable	1,482,535
Fire Department usage	27,250
Public Works usage	119,370
Total gallons accounted for	13,993,868
Difference	4,475,170
Percent of Loss	24.23%
Wastewater Treatment Plant gallons treated	9,905,000

General Fund Consolidated

4th Quarter Financial Report 2022-2023

Period 10 - 12
Fiscal Year 2023

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
001	000	400100	Beginning Fund Balance	\$ (2,118,272)	\$ (1,955,433)	\$ -	\$ (1,955,433)	92%
001	000	400200	Current Taxes	\$ (2,050,000)	\$ (2,160,524)	\$ (42,121)	\$ (2,211,604)	108%
001	000	400300	Delinquent Taxes	\$ (55,000)	\$ (38,425)	\$ (5,743)	\$ (47,276)	86%
001	000	400400	Interest	\$ (13,000)	\$ (49,715)	\$ (8,469)	\$ (74,607)	574%
001	000	401300	Natural Gas Franchise	\$ (21,550)	\$ (18,911)	\$ -	\$ (29,153)	135%
001	000	401400	Telephone Franchise	\$ (2,500)	\$ (2,799)	\$ -	\$ (3,574)	143%
001	000	401450	Telecommunications Franchise	\$ (3,000)	\$ (2,665)	\$ -	\$ (2,665)	89%
001	000	401500	Television Franchise	\$ (22,000)	\$ (16,296)	\$ -	\$ (21,490)	98%
001	000	401600	Garbage Franchise	\$ (75,000)	\$ (298,924)	\$ -	\$ (388,747)	518%
001	000	401700	Electric Franchise	\$ (850,000)	\$ (593,293)	\$ (36,743)	\$ (723,733)	85%
001	000	401750	Street Light Utility Fees	\$ (57,000)	\$ (54,164)	\$ (6,079)	\$ (72,326)	127%
001	000	401900	Beverage License	\$ (250)	\$ (50)	\$ (100)	\$ (400)	160%
001	000	402000	Business License	\$ (19,000)	\$ (19,834)	\$ (1,235)	\$ (21,414)	113%
001	000	402100	Building Permits	\$ (500)	\$ (1,764)	\$ -	\$ (1,764)	353%
001	000	402200	State Liquor Fees	\$ (70,000)	\$ (55,043)	\$ (5,387)	\$ (71,666)	102%
001	000	402300	Cigarette Tax	\$ (3,200)	\$ (2,074)	\$ (393)	\$ (2,651)	83%
001	000	402350	Marijuana Tax	\$ (5,300)	\$ (4,121)	\$ -	\$ (4,121)	78%
001	000	402500	State Revenue Sharing	\$ (60,000)	\$ (46,641)	\$ -	\$ (58,998)	98%
001	000	402700	Refunds & Misc	\$ (35,000)	\$ (66,822)	\$ (2,339)	\$ (115,729)	331%
001	000	402710	Lien Searches	\$ (1,000)	\$ -	\$ -	\$ -	0%
001	000	402735	Public Records Request	\$ (250)	\$ (494)	\$ -	\$ (519)	207%
001	000	402740	Notary Fee	\$ (500)	\$ (391)	\$ (20)	\$ (451)	90%
001	000	402750	Land Use Fees	\$ (1,000)	\$ (3,620)	\$ (795)	\$ (5,476)	548%
001	000	402800	Toledo Rural Fire Protect	\$ (195,000)	\$ (136,474)	\$ (68,237)	\$ (204,710)	105%
001	000	402825	Fire Protection Services	\$ (5,000)	\$ -	\$ -	\$ -	0%
001	000	403000	Municipal Court Fines	\$ (70,000)	\$ (54,435)	\$ (5,656)	\$ (75,324)	108%
001	000	403050	Towing Fees	\$ (4,000)	\$ (3,000)	\$ -	\$ (3,000)	75%
001	000	403100	Library Receipts	\$ (500)	\$ (709)	\$ (50)	\$ (1,040)	208%
001	000	403140	Library Service District	\$ (92,000)	\$ (67,947)	\$ (7,550)	\$ (90,597)	98%
001	000	403150	Siletz Agreement	\$ (20,400)	\$ (13,600)	\$ (1,700)	\$ (18,700)	92%
001	000	405250	Grants	\$ (122,244)	\$ (84,543)	\$ (9,140)	\$ (117,715)	96%
001	000	405380	Rents and Leases	\$ (15,000)	\$ (12,500)	\$ (1,350)	\$ (16,550)	110%
001	000	405385	Transfer from Grants Fund	\$ (240,000)	\$ (240,000)	\$ -	\$ (240,000)	100%
001	000	405390	Transfer from Urban Renewal	\$ (30,000)	\$ (30,000)	\$ -	\$ (30,000)	100%
Revenue Total				\$ 6,257,466	\$ 6,035,210	\$ 203,106	\$ 6,611,431	106%

001	400	620500	Equipment	\$	27,000	\$	22,354	\$	-	\$	23,971	89%
001	400	620520	Systems	\$	-	\$	-	\$	-	\$	-	0%
001	400		CAPITAL OUTLAY	\$	27,000	\$	22,354	\$	-	\$	23,971	89%
001	900	631000	Transfer to PW Reserve	\$	50,000	\$	50,000	\$	-	\$	50,000	100%
001	900	631600	Transfer to General Reserve	\$	228,000	\$	228,000	\$	-	\$	228,000	100%
001	900	631960	Trans to Bldg & Property Res	\$	232,500	\$	232,500	\$	-	\$	232,500	100%
001	900	631970	Trans to CC Strategic Reserve	\$	145,000	\$	145,000	\$	-	\$	145,000	100%
001	900	631975	Transfer to Grants Fund	\$	325,000	\$	325,000	\$	-	\$	325,000	100%
001	900		TRANSFERS	\$	980,500	\$	980,500	\$	-	\$	980,500	100%
001	900	640100	Contingency	\$	200,000	\$	-	\$	-	\$	-	0%
001	900		CONTINGENCY	\$	200,000	\$	-	\$	-	\$	-	0%
001	100	500010	City Manager	\$	103,064	\$	77,407	\$	8,589	\$	103,174	100%
001	400	500012	Police Chief	\$	106,594	\$	88,049	\$	9,309	\$	115,977	109%
001	500	500014	Fire Chief	\$	105,358	\$	74,298	\$	7,455	\$	97,147	92%
001	100	500015	Asst. City Manager/HR Assist	\$	69,221	\$	21,550	\$	-	\$	21,550	31%
001	650	500016	Public Works Director	\$	9,608	\$	7,424	\$	833	\$	9,891	103%
001	100	500020	Accounting Supervisor	\$	53,000	\$	40,747	\$	4,455	\$	54,113	102%
001	400	500022	Police Sergeant	\$	90,679	\$	76,518	\$	7,559	\$	99,194	109%
001	900	500024	Information Systems Admin	\$	39,903	\$	30,610	\$	3,326	\$	40,586	102%
001	650	500026	Public Works Op Supervisor	\$	6,672	\$	5,046	\$	561	\$	6,710	101%
001	100	500028	City Recorder	\$	65,108	\$	53,152	\$	5,666	\$	70,151	108%
001	650	500030	Lead/Senior Facility Operator	\$	6,735	\$	811	\$	-	\$	811	12%
001	500	500034	Line Staff	\$	168,110	\$	139,363	\$	15,435	\$	185,518	110%
001	400	500036	Police Officer	\$	312,600	\$	211,179	\$	21,826	\$	274,355	88%
001	400	500040	Head Dispatcher	\$	72,000	\$	59,805	\$	5,950	\$	77,654	108%
001	700	500042	Library Director	\$	87,630	\$	67,229	\$	7,302	\$	89,135	102%
001	100	500053	Accounting Clerk 3	\$	23,450	\$	11,933	\$	-	\$	11,933	51%
001	400	500056	Dispatcher	\$	293,000	\$	169,732	\$	18,413	\$	222,953	76%
001	650	500057	Muni/Grounds Maint Worker	\$	47,024	\$	35,783	\$	3,990	\$	47,591	101%
001	400	500058	Community Services Officer	\$	40,000	\$	29,478	\$	3,176	\$	39,199	98%
001	700	500064	Library Assistant Director	\$	59,700	\$	45,423	\$	5,041	\$	60,546	101%
001	800	500066	Utility Billing Clerk	\$	9,260	\$	6,660	\$	743	\$	8,885	96%
001	650	500067	PT Muni/Grounds Maint Worker	\$	24,660	\$	32,096	\$	1,844	\$	21,403	87%
001	650	500068	Custodian	\$	36,148	\$	27,712	\$	2,997	\$	36,703	102%
001	700	500072	Library Tech Services Op	\$	36,300	\$	33,359	\$	3,771	\$	44,288	122%
001	700	500076	Library Clerk	\$	16,229	\$	10,743	\$	1,412	\$	14,503	89%
001	100	500082	City Planner	\$	77,600	\$	59,525	\$	6,467	\$	78,925	102%
001	100	500084	Assistant Planner	\$	22,000	\$	15,372	\$	1,603	\$	20,301	92%
001	500	500088	Wildland Firefighter	\$	15,000	\$	-	\$	-	\$	-	0%
001	500	501400	Call Time	\$	15,000	\$	10,305	\$	735	\$	13,072	87%
001	800	501500	Overtime	\$	185,000	\$	160,430	\$	10,146	\$	196,830	106%
001	500	501501	Overtime Wildland Firefighters	\$	2,500	\$	-	\$	-	\$	-	0%

001	400	501600	Grant Overtime	\$	12,000	\$	2,767	\$	186	\$	3,077	26%
001	900	504700	Social Security	\$	150,337	\$	123,870	\$	12,813	\$	162,416	108%
001	900	504800	Health Insurance	\$	571,818	\$	353,666	\$	39,900	\$	471,485	82%
001	500	504850	Personal Holiday	\$	49,262	\$	32,968	\$	3,061	\$	42,040	85%
001	900	504900	Workers' Comp	\$	63,740	\$	67,087	\$	46	\$	67,228	105%
001	900	505000	Retirement	\$	347,670	\$	269,814	\$	28,030	\$	352,909	102%
001	100	505100	Auto Allowance	\$	3,600	\$	2,704	\$	300	\$	3,604	100%
001	900	604000	Unemployment	\$	30,000	\$	4,441	\$	-	\$	4,441	15%
001	900		PERSONNEL SERVICES	\$	3,427,580	\$	2,459,058	\$	242,937	\$	3,170,299	92%
001	800	600100	Office Supplies	\$	17,350	\$	13,726	\$	1,612	\$	16,555	95%
001	900	600150	Data Processing Support	\$	17,500	\$	14,313	\$	475	\$	16,719	96%
001	700	600210	Electricity	\$	34,240	\$	25,908	\$	2,502	\$	34,734	101%
001	700	600220	Communication Services	\$	60,300	\$	32,973	\$	27,254	\$	64,633	107%
001	100	600230	Advertising & Notices	\$	5,500	\$	2,481	\$	2,730	\$	6,085	111%
001	700	600240	Natural Gas	\$	7,600	\$	7,305	\$	235	\$	9,189	121%
001	700	600300	Equipment Maint & Repair	\$	20,750	\$	9,165	\$	1,311	\$	17,453	84%
001	650	600350	Vehicle Maint & Repair	\$	42,000	\$	21,480	\$	3,380	\$	27,842	66%
001	650	600400	Facility Needs	\$	30,000	\$	22,265	\$	1,014	\$	29,375	98%
001	800	600600	Travel & Training	\$	48,595	\$	26,871	\$	2,934	\$	33,371	69%
001	900	600700	Membership & Subscription	\$	18,650	\$	14,185	\$	589	\$	19,096	102%
001	650	601500	Gas, Oil & Tires	\$	54,000	\$	40,302	\$	7,952	\$	57,376	106%
001	900	601700	Insurance	\$	127,000	\$	119,010	\$	-	\$	119,010	94%
001	700	603000	Network Services	\$	6,800	\$	-	\$	-	\$	6,946	102%
001	700	603500	Books & Materials	\$	28,000	\$	16,053	\$	3,101	\$	25,386	91%
001	900	603600	Safety Committee	\$	5,000	\$	136	\$	-	\$	136	3%
001	900	603700	City Council	\$	6,000	\$	3,404	\$	-	\$	6,367	106%
001	900	603800	Planning Commission	\$	1,500	\$	747	\$	181	\$	927	62%
001	900	603900	Economic Development	\$	15,000	\$	-	\$	15,000	\$	15,000	100%
001	900	603950	Abatement	\$	75,000	\$	-	\$	-	\$	-	0%
001	900	603975	Contributions	\$	11,775	\$	11,881	\$	-	\$	11,881	101%
001	900	604400	Street Lights	\$	140,000	\$	106,556	\$	11,894	\$	142,255	102%
001	700	606500	Youth Program Support	\$	5,000	\$	2,090	\$	493	\$	3,974	79%
001	700	606550	Adult Program Support	\$	1,000	\$	505	\$	145	\$	657	66%
001	400	606600	Community Programs	\$	1,000	\$	1,365	\$	-	\$	1,365	136%
001	700	607500	Special Purchases	\$	90,849	\$	28,174	\$	15,860	\$	77,592	85%
001	900	608000	Supplies	\$	71,000	\$	48,736	\$	3,219	\$	55,259	78%
001	650	608050	Janitorial Supplies	\$	5,000	\$	865	\$	-	\$	3,647	73%
001	900	608100	Contract & Other Services	\$	285,000	\$	173,424	\$	56,747	\$	278,928	98%
001	900	608125	Audit Services	\$	15,000	\$	15,000	\$	-	\$	15,000	100%
001	500	608150	Volunteer Program	\$	53,000	\$	37,500	\$	4,167	\$	50,000	94%
001	500		MATERIALS & SERVICES	\$	1,299,409	\$	796,419	\$	162,795	\$	1,146,758	88%
001	900	801000	Unappropriated Surplus	\$	306,747	\$	-	\$	-	\$	-	0%
001	900		UNAPPROPRIATED	\$	306,747	\$	-	\$	-	\$	-	0%

001	900	630200	Samaritan Treatment Facility	\$	15,000	\$	15,000	\$	-	\$	15,000	100%
001	900	631980	Greater Toledo Pool District	\$	38,230	\$	38,229	\$	-	\$	38,229	100%
001	900		SPECIAL PAYMENTS	\$	53,230	\$	53,229	\$	-	\$	53,229	100%
			Expense Total	\$	6,294,466	\$	4,311,560	\$	405,732	\$	5,374,757	85%
			NET			\$	1,723,650	\$	(202,626)	\$	1,236,674	

Administration Department

4th Quarter Financial Report 2022-2023

Period 10 - 12
Fiscal Year 2023

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
001	100	500010	City Manager	\$ 103,064	\$ 77,407	\$ 8,589	\$ 103,174	100%
001	100	500015	Asst. City Manager/HR Assist	\$ 69,221	\$ 21,550	\$ -	\$ 21,550	31%
001	100	500020	Accounting Supervisor	\$ 53,000	\$ 40,747	\$ 4,455	\$ 54,113	102%
001	100	500028	City Recorder	\$ 65,108	\$ 53,152	\$ 5,666	\$ 70,151	108%
001	100	500053	Accounting Clerk 3	\$ 23,450	\$ 11,933	\$ -	\$ 11,933	51%
001	100	500082	City Planner	\$ 77,600	\$ 59,525	\$ 6,467	\$ 78,925	102%
001	100	500084	Assistant Planner	\$ 22,000	\$ 15,372	\$ 1,603	\$ 20,301	92%
001	100	501500	Overtime	\$ 1,500	\$ -	\$ 544	\$ 755	50%
001	100	504700	Social Security	\$ 30,000	\$ 21,408	\$ 2,204	\$ 27,959	93%
001	100	504800	Health Insurance	\$ 120,012	\$ 72,504	\$ 7,430	\$ 94,795	79%
001	100	504900	Workers' Comp	\$ 1,500	\$ 2,359	\$ 6	\$ 2,378	159%
001	100	505000	Retirement	\$ 60,154	\$ 39,733	\$ 4,225	\$ 52,299	87%
001	100	505100	Auto Allowance	\$ 3,600	\$ 2,704	\$ 300	\$ 3,604	100%
001	100		PERSONNEL SERVICES	\$ 630,209	\$ 418,394	\$ 41,489	\$ 541,936	86%
001	100	600100	Office Supplies	\$ 5,000	\$ 5,497	\$ 240	\$ 5,967	119%
001	100	600210	Electricity	\$ 6,500	\$ 5,516	\$ 470	\$ 7,550	116%
001	100	600220	Communication Services	\$ 2,500	\$ 1,577	\$ -	\$ 1,866	75%
001	100	600230	Advertising & Notices	\$ 5,500	\$ 2,481	\$ 2,730	\$ 6,085	111%
001	100	600240	Natural Gas	\$ 500	\$ 362	\$ 17	\$ 457	91%
001	100	600300	Equipment Maint & Repair	\$ 1,000	\$ -	\$ -	\$ -	0%
001	100	600600	Travel & Training	\$ 4,500	\$ 4,527	\$ 152	\$ 4,678	104%
001	100	600700	Membership & Subscription	\$ 3,000	\$ 1,389	\$ -	\$ 3,232	108%
001	100	607500	Special Purchases	\$ 4,000	\$ 1,607	\$ 985	\$ 2,862	72%
001	100	608000	Supplies	\$ 3,000	\$ 857	\$ 580	\$ 2,121	71%
001	100	608100	Contract & Other Services	\$ 90,000	\$ 17,531	\$ 44,764	\$ 90,425	100%
001	100		MATERIALS & SERVICES	\$ 125,500	\$ 41,344	\$ 49,936	\$ 125,243	100%
			Expense Total	\$ 755,709	\$ 459,737	\$ 91,426	\$ 667,179	88%

Police Department

4th Quarter Financial Report 2022-2023

Period 10 - 12
Fiscal Year 2023

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
001	400	620500	Equipment	\$ 27,000	\$ 22,354	\$ -	\$ 23,971	89%
001	400	620520	Systems	\$ -	\$ -	\$ -	\$ -	0%
001	400		CAPITAL OUTLAY	\$ 27,000	\$ 22,354	\$ -	\$ 23,971	89%
001	400	631600	Transfer to General Reserve	\$ 46,500	\$ 46,500	\$ -	\$ 46,500	100%
001	400	631960	Trans to Bldg & Property Res	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	100%
001	400		TRANSFERS	\$ 66,500	\$ 66,500	\$ -	\$ 66,500	100%
001	400	500012	Police Chief	\$ 106,594	\$ 88,049	\$ 9,309	\$ 115,977	109%
001	400	500022	Police Sergeant	\$ 90,679	\$ 76,518	\$ 7,559	\$ 99,194	109%
001	400	500036	Police Officer	\$ 312,600	\$ 211,179	\$ 21,826	\$ 274,355	88%
001	400	500040	Head Dispatcher	\$ 72,000	\$ 59,805	\$ 5,950	\$ 77,654	108%
001	400	500056	Dispatcher	\$ 293,000	\$ 169,732	\$ 18,413	\$ 222,953	76%
001	400	500058	Community Services Officer	\$ 40,000	\$ 29,478	\$ 3,176	\$ 39,199	98%
001	400	501500	Overtime	\$ 147,000	\$ 128,761	\$ 8,030	\$ 157,655	107%
001	400	501600	Grant Overtime	\$ 12,000	\$ 2,767	\$ 186	\$ 3,077	26%
001	400	504700	Social Security	\$ 67,500	\$ 59,386	\$ 6,030	\$ 77,503	115%
001	400	504800	Health Insurance	\$ 292,607	\$ 171,622	\$ 19,557	\$ 230,283	79%
001	400	504850	Personal Holiday	\$ 40,000	\$ 25,933	\$ 2,239	\$ 32,542	81%
001	400	504900	Workers' Comp	\$ 25,000	\$ 21,779	\$ 22	\$ 21,844	87%
001	400	505000	Retirement	\$ 171,617	\$ 131,847	\$ 13,819	\$ 172,066	100%
001	400		PERSONNEL SERVICES	\$ 1,670,597	\$ 1,176,857	\$ 116,115	\$ 1,524,303	91%
001	400	600100	Office Supplies	\$ 5,000	\$ 2,518	\$ 631	\$ 3,594	72%
001	400	600210	Electricity	\$ 10,000	\$ 8,463	\$ 911	\$ 11,515	115%
001	400	600220	Communication Services	\$ 52,500	\$ 25,180	\$ 26,930	\$ 55,309	105%
001	400	600240	Natural Gas	\$ 600	\$ 636	\$ 18	\$ 765	127%
001	400	600300	Equipment Maint & Repair	\$ 4,000	\$ 2,426	\$ 110	\$ 5,274	132%
001	400	600350	Vehicle Maint & Repair	\$ 11,000	\$ 8,587	\$ 1,630	\$ 10,229	93%
001	400	600600	Travel & Training	\$ 12,000	\$ 9,645	\$ 1,038	\$ 11,293	94%
001	400	600700	Membership & Subscriptions	\$ 2,700	\$ 2,482	\$ 369	\$ 3,457	128%
001	400	601500	Gas, Oil & Tires	\$ 23,000	\$ 18,671	\$ 5,052	\$ 27,639	120%
001	400	606600	Community Programs	\$ 1,000	\$ 1,365	\$ -	\$ 1,365	136%
001	400	607500	Special Purchases	\$ 15,000	\$ 10,803	\$ 43	\$ 10,846	72%
001	400	608000	Supplies	\$ 15,000	\$ 9,972	\$ 931	\$ 14,327	96%
001	400	608100	Contract & Other Services	\$ 25,000	\$ 27,794	\$ 773	\$ 29,106	116%
001	400		MATERIALS & SERVICES	\$ 176,800	\$ 128,541	\$ 38,436	\$ 184,720	104%
			Expense Total	\$ 1,940,897	\$ 1,394,252	\$ 154,551	\$ 1,799,493	93%

Fire Department

4th Quarter Financial Report 2022-2023

Period 10 - 12
Fiscal Year 2023

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
001	500	631600	Transfer to General Reserve	\$ 110,000	\$ 110,000	\$ -	\$ 110,000	100%
001	500	631960	Trans to Bldg & Property Res	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	100%
001	500		TRANSFERS	\$ 125,000	\$ 125,000	\$ -	\$ 125,000	100%
001	500	500014	Fire Chief	\$ 105,358	\$ 74,298	\$ 7,455	\$ 97,147	92%
001	500	500034	Line Staff	\$ 168,110	\$ 139,363	\$ 15,435	\$ 185,518	110%
001	500	500088	Wildland Firefighter	\$ 15,000	\$ -	\$ -	\$ -	0%
001	500	501400	Call Time	\$ 15,000	\$ 10,305	\$ 735	\$ 13,072	87%
001	500	501500	Overtime	\$ 35,000	\$ 29,721	\$ 1,573	\$ 36,464	104%
001	500	501501	Overtime Wildland Firefighters	\$ 2,500	\$ -	\$ -	\$ -	0%
001	500	504700	Social Security	\$ 25,000	\$ 19,564	\$ 2,045	\$ 25,935	104%
001	500	504800	Health Insurance	\$ 65,000	\$ 44,957	\$ 6,210	\$ 61,764	95%
001	500	504850	Personal Holiday	\$ 9,262	\$ 7,034	\$ 821	\$ 9,498	103%
001	500	504900	Workers' Comp	\$ 34,000	\$ 37,833	\$ 6	\$ 37,853	111%
001	500	505000	Retirement	\$ 57,000	\$ 50,652	\$ 5,040	\$ 66,324	116%
001	500		PERSONNEL SERVICES	\$ 531,230	\$ 413,727	\$ 39,321	\$ 533,575	100%
001	500	600100	Office Supplies	\$ 2,000	\$ 1,093	\$ 13	\$ 1,125	56%
001	500	600210	Electricity	\$ 8,240	\$ 5,442	\$ 527	\$ 7,053	86%
001	500	600220	Communication Services	\$ 2,500	\$ 4,970	\$ 130	\$ 5,360	214%
001	500	600240	Natural Gas	\$ 4,500	\$ 4,607	\$ 122	\$ 5,784	129%
001	500	600300	Equipment Maint & Repair	\$ 13,000	\$ 5,848	\$ 1,129	\$ 11,121	86%
001	500	600350	Vehicle Maint & Repair	\$ 30,000	\$ 12,666	\$ 1,738	\$ 17,373	58%
001	500	600600	Travel & Training	\$ 26,395	\$ 11,621	\$ 999	\$ 14,872	56%
001	500	600700	Membership & Subscription	\$ 1,200	\$ 646	\$ 65	\$ 1,211	101%
001	500	601500	Gas, Oil & Tires	\$ 20,000	\$ 12,732	\$ 1,470	\$ 18,246	91%
001	500	607500	Special Purchases	\$ 61,349	\$ 14,359	\$ 12,410	\$ 55,804	91%
001	500	608000	Supplies	\$ 40,000	\$ 26,919	\$ 73	\$ 27,513	69%
001	500	608100	Contract & Other Services	\$ 51,000	\$ 40,850	\$ 1,234	\$ 43,457	85%
001	500	608150	Volunteer Program	\$ 53,000	\$ 37,500	\$ 4,167	\$ 50,000	94%
001	500		MATERIALS & SERVICES	\$ 313,184	\$ 179,252	\$ 24,076	\$ 258,920	83%
			Expense Total	\$ 969,414	\$ 717,979	\$ 63,397	\$ 917,495	95%

Property Maintenance Department

4th Quarter Financial Report 2022-2023

Period 10 - 12
Fiscal Year 2023

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
001	650	631600	Transfer to General Reserve	\$ 21,500	\$ 21,500	\$ -	\$ 21,500	100%
001	650	631960	Trans to Bldg & Property Res	\$ 22,500	\$ 22,500	\$ -	\$ 22,500	100%
001	650		TRANSFERS	\$ 44,000	\$ 44,000	\$ -	\$ 44,000	100%
001	650	500016	Public Works Director	\$ 9,608	\$ 7,424	\$ 833	\$ 9,891	103%
001	650	500026	Public Works Op Supervisor	\$ 6,672	\$ 5,046	\$ 561	\$ 6,710	101%
001	650	500030	Lead/Senior Facility Operator	\$ 6,735	\$ 811	\$ -	\$ 811	12%
001	650	500057	Muni/Grounds Maint Worker	\$ 47,024	\$ 35,783	\$ 3,990	\$ 47,591	101%
001	650	500067	PT Muni/Grounds Maint Worker	\$ 24,660	\$ 32,096	\$ 1,844	\$ 21,403	87%
001	650	500068	Custodian	\$ 36,148	\$ 27,712	\$ 2,997	\$ 36,703	102%
001	650	501500	Overtime	\$ 1,000	\$ 1,948	\$ -	\$ 1,956	196%
001	650	504700	Social Security	\$ 9,970	\$ 8,785	\$ 807	\$ 11,182	112%
001	650	504800	Health Insurance	\$ 26,864	\$ 22,160	\$ 1,982	\$ 28,105	105%
001	650	504900	Worker's Comp	\$ 2,500	\$ 4,710	\$ 5	\$ 4,724	189%
001	650	505000	Retirement	\$ 19,387	\$ 16,967	\$ 1,525	\$ 21,496	111%
001	650		PERSONNEL SERVICES	\$ 190,568	\$ 163,444	\$ 14,542	\$ 190,572	100%
001	650	600100	Office Supplies	\$ 650	\$ 82	\$ 13	\$ 102	16%
001	650	600210	Electricity	\$ 2,500	\$ 1,401	\$ 126	\$ 1,871	75%
001	650	600220	Communication Services	\$ 1,500	\$ 309	\$ 99	\$ 878	59%
001	650	600300	Equipment Maint & Repair	\$ 2,000	\$ 891	\$ 72	\$ 1,058	53%
001	650	600350	Vehicle Maint & Repair	\$ 1,000	\$ 228	\$ 12	\$ 240	24%
001	650	600400	Facility Needs	\$ 30,000	\$ 22,265	\$ 1,014	\$ 29,375	98%
001	650	600600	Travel & Training	\$ 400	\$ 288	\$ -	\$ 288	72%
001	650	600700	Memberships & Subscriptions	\$ 200	\$ -	\$ -	\$ -	0%
001	650	601500	Gas, Oil & Tires	\$ 11,000	\$ 8,899	\$ 1,430	\$ 11,490	104%
001	650	607500	Special Purchases	\$ 8,000	\$ 1,068	\$ 1,926	\$ 5,915	74%
001	650	608000	Supplies	\$ 9,000	\$ 8,129	\$ 500	\$ 6,938	77%
001	650	608050	Janitorial Supplies	\$ 5,000	\$ 865	\$ -	\$ 3,647	73%
001	650	608100	Contract & Other Services	\$ 20,000	\$ 12,229	\$ 605	\$ 16,510	83%
001	650		MATERIALS & SERVICES	\$ 91,250	\$ 56,653	\$ 5,798	\$ 78,312	86%
			Expense Total	\$ 325,818	\$ 264,097	\$ 20,340	\$ 312,884	96%

Library Department

4th Quarter Financial Report 2022-2023

Period 10 - 12
Fiscal Year 2023

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
001	700	631600	Trans to General Reserve	\$ 10,000	\$ 10,000	\$ -	\$ 10,000	100%
001	700	631960	Trans to Bldg & Property Res	\$ 25,000	\$ 25,000	\$ -	\$ 25,000	100%
001	700		TRANSFERS	\$ 35,000	\$ 35,000	\$ -	\$ 35,000	100%
001	700	500042	Library Director	\$ 87,630	\$ 67,229	\$ 7,302	\$ 89,135	102%
001	700	500064	Library Assistant Director	\$ 59,700	\$ 45,423	\$ 5,041	\$ 60,546	101%
001	700	500072	Library Tech Services Op	\$ 36,300	\$ 33,359	\$ 3,771	\$ 44,288	122%
001	700	500076	Library Clerk	\$ 16,229	\$ 10,743	\$ 1,412	\$ 14,503	89%
001	700	504700	Social Security	\$ 14,000	\$ 11,920	\$ 1,404	\$ 16,064	115%
001	700	504800	Health Insurance	\$ 57,000	\$ 35,039	\$ 3,900	\$ 46,691	82%
001	700	504900	Workers' Comp	\$ 500	\$ 324	\$ 6	\$ 342	68%
001	700	505000	Retirement	\$ 32,307	\$ 25,065	\$ 2,816	\$ 33,355	103%
001	700		PERSONNEL SERVICES	\$ 303,666	\$ 229,103	\$ 25,651	\$ 304,925	100%
001	700	600100	Office Supplies	\$ 4,000	\$ 4,214	\$ 645	\$ 5,375	134%
001	700	600150	Data Processing Support	\$ 2,500	\$ 2,394	\$ -	\$ 2,653	106%
001	700	600210	Electricity	\$ 7,000	\$ 5,086	\$ 468	\$ 6,745	96%
001	700	600220	Communication Services	\$ 1,300	\$ 937	\$ 95	\$ 1,220	94%
001	700	600240	Natural Gas	\$ 2,000	\$ 1,700	\$ 79	\$ 2,183	109%
001	700	600300	Equipment Maint & Repair	\$ 750	\$ -	\$ -	\$ -	0%
001	700	600600	Travel & Training	\$ 3,500	\$ 530	\$ 745	\$ 1,978	57%
001	700	600700	Membership & Subscription	\$ 300	\$ 224	\$ 155	\$ 379	126%
001	700	603000	Network Services	\$ 6,800	\$ -	\$ -	\$ 6,946	102%
001	700	603500	Books & Materials	\$ 28,000	\$ 16,053	\$ 3,101	\$ 25,386	91%
001	700	606500	Youth Program Support	\$ 5,000	\$ 2,090	\$ 493	\$ 3,974	79%
001	700	606550	Adult Program Support	\$ 1,000	\$ 505	\$ 145	\$ 657	66%
001	700	607500	Special Purchases	\$ 2,500	\$ 338	\$ 497	\$ 2,165	87%
001	700	608000	Supplies	\$ 2,000	\$ 1,135	\$ 689	\$ 2,139	107%
001	700	608100	Contract & Other Services	\$ 6,000	\$ 4,651	\$ 199	\$ 5,056	84%
001	700		MATERIALS & SERVICES	\$ 72,650	\$ 39,857	\$ 7,310	\$ 66,857	92%
			Expense Total	\$ 411,316	\$ 303,960	\$ 32,961	\$ 406,782	99%

Municipal Court Department

4th Quarter Financial Report 2022-2023

Period 10 - 12
Fiscal Year 2023

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
001	800	500066	Utility Billing Clerk	\$ 9,260	\$ 6,660	\$ 743	\$ 8,885	96%
001	800	501500	Overtime	\$ 500	\$ -	\$ -	\$ -	0%
001	800	504700	Social Security	\$ 750	\$ 477	\$ 56	\$ 645	86%
001	800	504800	Health Insurance	\$ 5,255	\$ 3,754	\$ 417	\$ 5,006	95%
001	800	504900	Workers' Comp	\$ 140	\$ 3	\$ 0	\$ 4	3%
001	800	505000	Retirement	\$ 1,320	\$ 992	\$ 111	\$ 1,323	100%
001	800		PERSONNEL SERVICES	\$ 17,225	\$ 11,886	\$ 1,327	\$ 15,863	92%
001	800	600100	Office Supplies	\$ 700	\$ 322	\$ 70	\$ 393	56%
001	800	600600	Travel & Training	\$ 1,800	\$ 261	\$ -	\$ 261	14%
001	800	600700	Membership & Subscription	\$ 250	\$ -	\$ -	\$ -	0%
001	800	608100	Contract & Other Services	\$ 13,000	\$ 8,820	\$ 774	\$ 11,295	87%
001	800		MATERIALS & SERVICES	\$ 15,750	\$ 9,404	\$ 844	\$ 11,949	76%
			Expense Total	\$ 32,975	\$ 21,289	\$ 2,171	\$ 27,812	84%

General Services Department

4th Quarter Financial Report 2022-2023

Period 10 - 12

Fiscal Year 2023

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
001	900	631000	Transfer to PW Reserve	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	100%
001	900	631600	Transfer to General Reserve	\$ 40,000	\$ 40,000	\$ -	\$ 40,000	100%
001	900	631960	Trans to Bldg & Property Res	\$ 150,000	\$ 150,000	\$ -	\$ 150,000	100%
001	900	631970	Trans to CC Strategic Reserve	\$ 145,000	\$ 145,000	\$ -	\$ 145,000	100%
001	900	631975	Transfer to Grants Fund	\$ 325,000	\$ 325,000	\$ -	\$ 325,000	100%
001	900		TRANSFERS	\$ 710,000	\$ 710,000	\$ -	\$ 710,000	100%
001	900	640100	Contingency	\$ 200,000	\$ -	\$ -	\$ -	0%
001	900		CONTINGENCY	\$ 200,000	\$ -	\$ -	\$ -	0%
001	900	500024	Information Systems Admin	\$ 39,903	\$ 30,610	\$ 3,326	\$ 40,586	102%
001	900	504700	Social Security	\$ 3,117	\$ 2,329	\$ 266	\$ 3,129	100%
001	900	504800	Health Insurance	\$ 5,080	\$ 3,630	\$ 403	\$ 4,841	95%
001	900	504900	Workers' Comp	\$ 100	\$ 80	\$ 1	\$ 83	83%
001	900	505000	Retirement	\$ 5,885	\$ 4,558	\$ 496	\$ 6,045	103%
001	900	604000	Unemployment	\$ 30,000	\$ 4,441	\$ -	\$ 4,441	15%
001	900		PERSONNEL SERVICES	\$ 84,085	\$ 45,648	\$ 4,492	\$ 59,124	70%
001	900	600150	Data Processing Support	\$ 15,000	\$ 11,919	\$ 475	\$ 14,066	94%
001	900	600700	Membership & Subscription	\$ 11,000	\$ 9,443	\$ -	\$ 10,817	98%
001	900	601700	Insurance	\$ 127,000	\$ 119,010	\$ -	\$ 119,010	94%
001	900	603600	Safety Committee	\$ 5,000	\$ 136	\$ -	\$ 136	3%
001	900	603700	City Council	\$ 6,000	\$ 3,404	\$ -	\$ 6,367	106%
001	900	603800	Planning Commission	\$ 1,500	\$ 747	\$ 181	\$ 927	62%
001	900	603900	Economic Development	\$ 15,000	\$ -	\$ 15,000	\$ 15,000	100%
001	900	603950	Abatement	\$ 75,000	\$ -	\$ -	\$ -	0%
001	900	603975	Contributions	\$ 11,775	\$ 11,881	\$ -	\$ 11,881	101%
001	900	604400	Street Lights	\$ 140,000	\$ 106,556	\$ 11,894	\$ 142,255	102%
001	900	608000	Supplies	\$ 2,000	\$ 1,724	\$ 446	\$ 2,221	111%
001	900	608100	Contract & Other Services	\$ 80,000	\$ 61,548	\$ 8,399	\$ 83,078	104%
001	900	608125	Audit Services	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	100%
001	900		MATERIALS & SERVICES	\$ 504,275	\$ 341,369	\$ 36,395	\$ 420,758	83%
001	900	801000	Unappropriated Surplus	\$ 306,747	\$ -	\$ -	\$ -	0%
001	900		UNAPPROPRIATED	\$ 306,747	\$ -	\$ -	\$ -	0%
001	900	630200	Samaritan Treatment Facility	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	100%
001	900	631980	Greater Toledo Pool District	\$ 38,230	\$ 38,229	\$ -	\$ 38,229	100%
001	900		SPECIAL PAYMENTS	\$ 53,230	\$ 53,229	\$ -	\$ 53,229	100%
			Expense Total	\$ 1,858,337	\$ 1,150,246	\$ 40,887	\$ 1,243,112	67%

Streets Department

4th Quarter Financial Report 2022-2023

Period 10 - 12
Fiscal Year 2023

REVENUE

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
011	000	400100	Beginning Fund Balance	\$ (2,489,421)	\$ (2,511,749)	\$ -	\$ (2,511,749)	101%
011	000	400400	Interest	\$ (15,000)	\$ (66,096)	\$ (11,422)	\$ (99,721)	665%
011	000	401300	Natural Gas Franchise	\$ (12,000)	\$ (12,607)	\$ -	\$ (19,435)	162%
011	000	401400	Telephone Franchise	\$ (2,000)	\$ (1,866)	\$ -	\$ (2,383)	119%
011	000	401450	Telecommunications Franchise	\$ (2,500)	\$ (1,777)	\$ -	\$ (1,777)	71%
011	000	401500	Television Franchise	\$ (13,000)	\$ (10,864)	\$ -	\$ (14,327)	110%
011	000	401600	Garbage Franchise	\$ (50,000)	\$ (199,283)	\$ -	\$ (259,165)	518%
011	000	401700	Electric Franchise	\$ (550,000)	\$ (395,529)	\$ (24,495)	\$ (482,489)	88%
011	000	402050	Truck Permits	\$ (2,500)	\$ (3,000)	\$ -	\$ (3,000)	120%
011	000	402400	Oregon State Highway Tax	\$ (250,000)	\$ (209,339)	\$ (23,255)	\$ (280,629)	112%
011	000	402700	Refunds & Misc	\$ (5,500)	\$ (8,183)	\$ (457)	\$ (11,014)	200%
011	000	403600	Road Maintenance Fees	\$ (100,000)	\$ (78,478)	\$ (8,798)	\$ (104,998)	105%
011	000	405250	Grants	\$ (100,000)	\$ -	\$ -	\$ -	0%
Revenue Total				\$ 3,591,921	\$ 3,498,770	\$ 68,426	\$ 3,790,686	106%

EXPENSES

011	110	620500	Equipment	\$ 95,000	\$ 96,000	\$ -	\$ 96,000	101%
011	110	620520	Systems	\$ 1,969,181	\$ 216,331	\$ -	\$ 224,326	11%
011	110	620540	Road Maintenance Expenditures	\$ 305,000	\$ -	\$ -	\$ 52,393	17%
011	110		CAPITAL OUTLAY	\$ 2,369,181	\$ 312,331	\$ -	\$ 372,719	16%
011	110	631000	Transfer to PW Equip Reserve	\$ 35,000	\$ 35,000	\$ -	\$ 35,000	100%
011	110	631850	Transfer to Street Reserve	\$ 380,000	\$ 380,000	\$ -	\$ 380,000	100%
011	110		TRANSFERS	\$ 415,000	\$ 415,000	\$ -	\$ 415,000	100%
011	110	640100	Contingency	\$ 228,277	\$ -	\$ -	\$ -	0%
011	110		CONTINGENCY	\$ 228,277	\$ -	\$ -	\$ -	0%
011	110	500010	City Manager	\$ 2,407	\$ 1,647	\$ 183	\$ 2,195	91%
011	110	500015	Asst. City Manager/HR Assist	\$ 4,520	\$ 1,437	\$ -	\$ 1,437	32%
011	110	500016	Public Works Director	\$ 30,894	\$ 22,273	\$ 2,498	\$ 29,673	96%
011	110	500020	Accounting Supervisor	\$ 2,873	\$ 2,037	\$ 223	\$ 2,706	94%

011	110	500024	Information Systems Admin	\$	8,588	\$	6,122	\$	665	\$	8,117	95%
011	110	500026	Public Works Op Supervisor	\$	20,984	\$	15,138	\$	1,684	\$	20,130	96%
011	110	500028	City Recorder	\$	1,555	\$	1,131	\$	121	\$	1,493	96%
011	110	500030	Lead/Senior Facility Ops	\$	21,429	\$	2,434	\$	-	\$	2,434	11%
011	110	500045	Maintenance Worker 4B	\$	26,997	\$	18,465	\$	2,095	\$	24,751	92%
011	110	500046	Maint Worker 4A	\$	16,198	\$	8,655	\$	1,456	\$	13,024	80%
011	110	500053	Accounting Clerk 3	\$	4,901	\$	2,386	\$	-	\$	2,386	49%
011	110	500057	Muni/Ground Maint Worker	\$	80,283	\$	54,761	\$	6,346	\$	89,535	112%
011	110	500082	City Planner	\$	5,568	\$	3,968	\$	431	\$	5,262	95%
011	110	500084	Assistant Planner	\$	5,740	\$	4,078	\$	425	\$	5,386	94%
011	110	501400	Call Time	\$	6,500	\$	4,917	\$	543	\$	6,492	100%
011	110	501500	Overtime	\$	2,500	\$	2,844	\$	76	\$	2,952	118%
011	110	504700	Social Security	\$	15,006	\$	11,395	\$	1,320	\$	15,299	102%
011	110	504800	Health Insurance	\$	50,290	\$	34,299	\$	3,855	\$	45,864	91%
011	110	504900	Workers' Comp	\$	14,000	\$	11,175	\$	6	\$	11,191	80%
011	110	505000	Retirement	\$	33,030	\$	22,383	\$	2,525	\$	29,856	90%
011	110		PERSONNEL SERVICES	\$	354,263	\$	231,546	\$	24,452	\$	320,182	90%
011	110	600100	Office Supplies	\$	500	\$	490	\$	26	\$	523	105%
011	110	600210	Electricity	\$	7,000	\$	8,171	\$	461	\$	9,908	142%
011	110	600220	Communication Services	\$	2,500	\$	519	\$	268	\$	1,264	51%
011	110	600250	Alarms	\$	2,500	\$	1,694	\$	217	\$	2,240	90%
011	110	600300	Equipment Repair	\$	15,000	\$	9,990	\$	1,674	\$	13,696	91%
011	110	600350	Vehicle Maint & Repair	\$	10,000	\$	5,381	\$	616	\$	8,021	80%
011	110	600400	Facility Needs	\$	200	\$	5	\$	-	\$	347	174%
011	110	600420	Systems Repair	\$	90,000	\$	43,550	\$	20,926	\$	80,451	89%
011	110	600600	Travel & Training	\$	500	\$	502	\$	-	\$	502	100%
011	110	600700	Membership & Subscription	\$	500	\$	187	\$	-	\$	283	57%
011	110	601500	Gas, Oil & Tires	\$	20,000	\$	8,389	\$	1,606	\$	12,552	63%
011	110	601700	Insurance	\$	22,000	\$	23,519	\$	-	\$	23,519	107%
011	110	607500	Special Purchases	\$	3,500	\$	549	\$	-	\$	2,742	78%
011	110	608000	Supplies	\$	25,000	\$	18,328	\$	606	\$	24,384	98%
011	110	608100	Contract & Other Services	\$	14,000	\$	12,947	\$	1,164	\$	17,796	127%
011	110	608175	Street Sweeping	\$	12,000	\$	10,997	\$	-	\$	10,997	92%
011	110		MATERIALS & SERVICES	\$	225,200	\$	145,217	\$	27,564	\$	209,226	93%
Expense Total				\$	3,591,921	\$	1,104,094	\$	52,016	\$	1,317,126	37%
NET					\$	2,394,676	\$	16,411	\$	2,473,559		

Water Department

4th Quarter Financial Report 2022-2023

Period 10 - 12
Fiscal Year 2023

REVENUE

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
012	000	400100	Beginning Fund Balance	\$ (954,587)	\$ (873,040)	\$ -	\$ (873,040)	91%
012	000	400400	Interest	\$ (1,200)	\$ (4,780)	\$ (826)	\$ (7,211)	601%
012	000	402700	Refunds & Misc	\$ (1,000)	\$ (1,449)	\$ (35)	\$ (1,706)	171%
012	000	402730	Haulable Water	\$ (1,400)	\$ (2,500)	\$ (825)	\$ (3,450)	246%
012	000	403700	Sale of Water	\$ (1,442,000)	\$ (1,217,739)	\$ (136,650)	\$ (1,619,610)	112%
012	000	403800	Meter Charges-Connection Fees	\$ (2,500)	\$ (16,281)	\$ (6,617)	\$ (27,604)	1104%
012	000	403900	Service Fees	\$ (1,800)	\$ (1,826)	\$ (263)	\$ (2,233)	124%
012	000	403950	Delinquent Fees	\$ (10,000)	\$ (14,713)	\$ (1,061)	\$ (19,391)	194%
012	000	404100	Sale of Water to Seal Rock	\$ (100,000)	\$ (144,589)	\$ -	\$ (144,589)	145%
012	000	404125	H2O Program Donations	\$ (600)	\$ (502)	\$ (50)	\$ (632)	105%
012	000	404130	Fees and Adjustments	\$ (100)	\$ -	\$ -	\$ -	0%
012	000	404200	Water Deposit	\$ -	\$ (1,450)	\$ -	\$ (580)	0%
Revenue Total				\$ 2,515,187	\$ 2,278,868	\$ 146,328	\$ 2,700,047	107%

WATER PLANT EXPENSES

012	120	620500	Equipment	\$ 15,000	\$ 6,784	\$ -	\$ 6,784	45%
012	120		CAPITAL OUTLAY	\$ 15,000	\$ 6,784	\$ -	\$ 6,784	45%
012	120	631000	Transfer to PW Reserve	\$ 12,500	\$ 12,500	\$ -	\$ 12,500	100%
012	120	631800	Transfer to Water Reserve	\$ 124,700	\$ 124,700	\$ -	\$ 124,700	100%
012	120		TRANSFERS	\$ 137,200	\$ 137,200	\$ -	\$ 137,200	100%
012	120	500010	City Manager	\$ 1,204	\$ 823	\$ 91	\$ 1,098	91%
012	120	500015	Asst. City Manager/HR Assist	\$ 4,520	\$ 1,437	\$ -	\$ 1,437	32%
012	120	500016	Public Works Director	\$ 15,447	\$ 11,136	\$ 1,249	\$ 14,836	96%
012	120	500020	Accounting Supervisor	\$ 2,873	\$ 2,037	\$ 223	\$ 2,706	94%
012	120	500024	Information Systems Admin	\$ 8,588	\$ 6,122	\$ 665	\$ 8,117	95%
012	120	500028	City Recorder	\$ 777	\$ 565	\$ 60	\$ 746	96%
012	120	500030	Lead/Senior Facility Ops	\$ 66,140	\$ 46,683	\$ 5,231	\$ 62,537	95%
012	120	500038	Facility Ops	\$ 59,271	\$ 27,980	\$ 4,512	\$ 37,004	62%
012	120	500048	Facility Operator Trainee	\$ 26,770	\$ 18,154	\$ -	\$ 19,955	75%
012	120	500053	Accounting Clerk 3	\$ 4,901	\$ 2,387	\$ -	\$ 2,387	49%
012	120	500066	Utility Billing Clerk 1	\$ 6,944	\$ 4,995	\$ 557	\$ 6,664	96%
012	120	500082	City Planner	\$ 5,568	\$ 3,968	\$ 431	\$ 5,262	95%
012	120	500084	Assistant Planner	\$ 2,649	\$ 1,882	\$ 196	\$ 2,486	94%

012	120	501400	Call Time	\$	23,000	\$	14,035	\$	1,703	\$	19,181	83%
012	120	501500	Overtime	\$	20,000	\$	4,666	\$	1,022	\$	10,089	50%
012	120	504700	Social Security	\$	15,500	\$	11,013	\$	1,273	\$	14,817	96%
012	120	504800	Health Insurance	\$	25,132	\$	26,724	\$	1,661	\$	31,707	126%
012	120	504900	Workers' Comp	\$	4,950	\$	7,199	\$	5	\$	7,212	146%
012	120	505000	Retirement	\$	28,622	\$	18,436	\$	2,737	\$	26,085	91%
012	120		PERSONNEL SERVICES	\$	322,856	\$	210,243	\$	21,617	\$	274,325	85%
012	120	600100	Office Supplies	\$	600	\$	82	\$	13	\$	295	49%
012	120	600150	Data Processing Support	\$	5,000	\$	4,549	\$	443	\$	5,711	114%
012	120	600210	Electricity	\$	62,000	\$	41,865	\$	4,962	\$	56,727	92%
012	120	600220	Communication Services	\$	9,000	\$	5,748	\$	722	\$	8,323	92%
012	120	600250	Alarms	\$	3,000	\$	1,310	\$	146	\$	1,602	53%
012	120	600300	Equipment Maint & Repair	\$	10,000	\$	6,711	\$	-	\$	8,584	86%
012	120	600350	Vehicle Maint & Repair	\$	1,000	\$	489	\$	-	\$	489	49%
012	120	600400	Facility Needs	\$	10,000	\$	5,974	\$	1,915	\$	9,245	92%
012	120	600420	Systems Repair	\$	8,000	\$	4,141	\$	120	\$	4,499	56%
012	120	600600	Travel & Training	\$	1,500	\$	817	\$	-	\$	817	54%
012	120	600700	Membership & Subscription	\$	3,000	\$	2,727	\$	-	\$	2,727	91%
012	120	601500	Gas, Oil & Tires	\$	4,000	\$	2,437	\$	487	\$	3,091	77%
012	120	601700	Insurance	\$	38,000	\$	38,363	\$	-	\$	38,363	101%
012	120	607500	Special Purchases	\$	20,000	\$	12	\$	-	\$	12	0%
012	120	608000	Supplies	\$	50,000	\$	22,777	\$	889	\$	36,998	74%
012	120	608100	Contract & Other Services	\$	39,000	\$	14,157	\$	184	\$	16,828	43%
012	120		MATERIALS & SERVICES	\$	264,100	\$	152,157	\$	9,880	\$	194,310	74%

Water Plant Expense Total	\$	739,156	\$	506,384	\$	31,497	\$	612,619	83%
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WATER DISTRIBUTION EXPENSES

012	125	631000	Transfer to PW Reserve	\$	12,500	\$	12,500	\$	-	\$	12,500	100%
012	125	631800	Transfer to Water Reserve	\$	528,042	\$	528,042	\$	-	\$	528,042	100%
012	125		TRANSFERS	\$	540,542	\$	540,542	\$	-	\$	540,542	100%
012	125	640100	Contingency	\$	300,000	\$	-	\$	-	\$	-	0%
012	125		CONTINGENCY	\$	300,000	\$	-	\$	-	\$	-	0%
012	125	500010	City Manager	\$	1,204	\$	823	\$	91	\$	1,098	91%
012	125	500015	Asst. City Manager/HR Assist	\$	4,520	\$	1,437	\$	-	\$	1,437	32%
012	125	500016	Public Works Director	\$	15,447	\$	11,136	\$	1,249	\$	14,836	96%
012	125	500020	Accounting Supervisor	\$	2,873	\$	2,037	\$	223	\$	2,706	94%
012	125	500024	Information Systems Admin	\$	8,588	\$	6,122	\$	665	\$	8,117	95%
012	125	500026	Public Works Op Supervisor	\$	20,984	\$	15,137	\$	1,684	\$	20,129	96%
012	125	500028	City Recorder	\$	777	\$	565	\$	60	\$	746	96%
012	125	500030	Lead/Senior Facility Ops	\$	21,429	\$	2,434	\$	-	\$	2,434	11%
012	125	500045	Maint Worker 4B/Maint Tech	\$	13,499	\$	9,232	\$	1,048	\$	12,376	92%

012	125	500046	Maint Worker 4A/Equip Op	\$	18,898	\$	10,098	\$	1,699	\$	15,195	80%
012	125	500053	Accounting Clerk 3	\$	4,901	\$	2,387	\$	-	\$	2,387	49%
012	125	500054	Maint/Clerical Worker 3	\$	29,593	\$	22,395	\$	2,455	\$	29,761	101%
012	125	500057	Maintenance Worker 2	\$	26,832	\$	27,777	\$	2,127	\$	34,157	127%
012	125	500066	Utility Billing Clerk 1	\$	11,573	\$	8,325	\$	929	\$	11,106	96%
012	125	500082	City Planner	\$	5,568	\$	3,968	\$	431	\$	5,262	95%
012	125	500084	Assistant Planner	\$	5,740	\$	4,078	\$	425	\$	5,386	94%
012	125	501400	Call Time	\$	5,500	\$	5,435	\$	556	\$	7,174	130%
012	125	501500	Overtime	\$	3,000	\$	4,020	\$	270	\$	4,438	148%
012	125	504700	Social Security	\$	13,842	\$	9,990	\$	1,090	\$	13,229	96%
012	125	504800	Health Insurance	\$	56,394	\$	34,211	\$	3,718	\$	45,365	80%
012	125	504900	Workers' Comp	\$	8,828	\$	517	\$	4	\$	530	6%
012	125	505000	Retirement	\$	27,907	\$	19,801	\$	2,103	\$	26,050	93%
012	125		PERSONNEL SERVICES	\$	307,897	\$	201,928	\$	20,828	\$	263,919	86%
012	125	600100	Office Supplies	\$	5,000	\$	3,352	\$	800	\$	4,966	99%
012	125	600150	Data Processing Support	\$	9,000	\$	6,101	\$	443	\$	7,606	85%
012	125	600210	Electricity	\$	10,300	\$	6,881	\$	663	\$	9,235	90%
012	125	600220	Communication Services	\$	3,000	\$	511	\$	122	\$	1,110	37%
012	125	600250	Alarms	\$	1,200	\$	-	\$	-	\$	-	0%
012	125	600300	Equipment Maint & Repair	\$	6,000	\$	2,119	\$	1,763	\$	3,882	65%
012	125	600350	Vehicle Maint & Repair	\$	4,000	\$	1,700	\$	53	\$	2,524	63%
012	125	600400	Facility Needs	\$	2,000	\$	-	\$	34	\$	377	19%
012	125	600420	Systems Repair	\$	65,000	\$	62,124	\$	3,056	\$	67,993	105%
012	125	600600	Travel & Training	\$	3,000	\$	3,807	\$	-	\$	3,857	129%
012	125	600700	Membership & Subscription	\$	1,500	\$	3,335	\$	-	\$	3,431	229%
012	125	601500	Gas, Oil & Tires	\$	16,000	\$	8,683	\$	1,606	\$	12,746	80%
012	125	601700	Insurance	\$	9,500	\$	11,834	\$	-	\$	11,834	125%
012	125	603980	H2O Program Expenses	\$	400	\$	-	\$	-	\$	-	0%
012	125	607500	Special Purchases	\$	10,000	\$	7,553	\$	-	\$	7,553	76%
012	125	608000	Supplies	\$	40,000	\$	20,076	\$	3,905	\$	27,592	69%
012	125	608100	Contract & Other Services	\$	23,000	\$	30,919	\$	3,434	\$	41,832	182%
012	125		MATERIALS & SERVICES	\$	208,900	\$	168,995	\$	15,880	\$	206,540	99%
012	125	702000	2012 Debt Repayment/Bond 2016	\$	277,500	\$	277,500	\$	-	\$	277,500	100%
012	125	702500	Rev Bond 2016 - Interest/Fees	\$	141,192	\$	141,192	\$	-	\$	141,192	100%
012	125		DEBT SERVICES	\$	418,692	\$	418,692	\$	-	\$	418,692	100%

Water Distribution Expense Total	\$	1,776,031	\$	1,330,157	\$	36,708	\$	1,429,694	81%
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NET TOTALS	\$	442,327	\$	78,122	\$	657,734			
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Sewer Department

4th Quarter Financial Report 2022-2023

Period 10 - 12
Fiscal Year 2023

REVENUE

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
013	000	400100	Beginning Fund Balance	\$ (619,634)	\$ (623,827)	\$ -	\$ (623,827)	101%
013	000	400400	Interest	\$ (1,800)	\$ (7,714)	\$ (1,333)	\$ (11,638)	647%
013	000	402700	Refunds & Misc	\$ (4,000)	\$ (3,600)	\$ (35)	\$ (3,832)	96%
013	000	402720	Public Works Inspection Fee	\$ (300)	\$ (161)	\$ -	\$ (161)	54%
013	000	404400	Sewer Charges	\$ (1,500,000)	\$ (1,270,880)	\$ (134,919)	\$ (1,677,835)	112%
013	000	404500	Sewer Connection Fees	\$ -	\$ (130)	\$ -	\$ (260)	0%
Revenue Total				\$ 2,125,734	\$ 1,906,311	\$ 136,287	\$ 2,317,552	109%

SEWER PLANT EXPENSES

013	130	631000	Transfer to PW Reserve	\$ 12,500	\$ 12,500	\$ -	\$ 12,500	100%
013	130	631900	Transfer to Sewer Reserve	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	100%
013	130		TRANSFERS	\$ 62,500	\$ 62,500	\$ -	\$ 62,500	100%
013	130	500010	City Manager	\$ 1,204	\$ 823	\$ 91	\$ 1,098	91%
013	130	500015	Asst. City Manager/HR Assist	\$ 4,520	\$ 1,437	\$ -	\$ 1,437	32%
013	130	500016	Public Works Director	\$ 15,447	\$ 11,136	\$ 1,249	\$ 14,836	96%
013	130	500020	Accounting Supervisor	\$ 2,873	\$ 2,037	\$ 223	\$ 2,706	94%
013	130	500024	Information Systems Admin	\$ 8,588	\$ 6,122	\$ 665	\$ 8,117	95%
013	130	500028	City Recorder	\$ 777	\$ 565	\$ 60	\$ 746	96%
013	130	500030	Lead/Senior Facility Ops	\$ 67,956	\$ 49,926	\$ 5,541	\$ 66,547	98%
013	130	500038	Facility Ops	\$ 59,645	\$ 43,083	\$ 4,876	\$ 57,473	96%
013	130	500048	Facility Operator Trainee	\$ 26,770	\$ 18,154	\$ -	\$ 19,955	75%
013	130	500053	Accounting Clerk 3	\$ 4,901	\$ 2,387	\$ -	\$ 2,387	49%
013	130	500066	Utility Billing Clerk 1	\$ 6,944	\$ 4,995	\$ 557	\$ 6,664	96%
013	130	500082	City Planner	\$ 5,568	\$ 3,968	\$ 431	\$ 5,262	95%
013	130	500084	Assistant Planner	\$ 2,749	\$ 1,882	\$ 196	\$ 2,486	90%
013	130	501400	Call Time	\$ 25,000	\$ 16,281	\$ 1,721	\$ 21,571	86%
013	130	501500	Overtime	\$ 14,000	\$ 6,488	\$ 334	\$ 7,457	53%
013	130	504700	Social Security	\$ 17,500	\$ 12,613	\$ 1,242	\$ 16,473	94%
013	130	504800	Health Insurance	\$ 52,500	\$ 41,249	\$ 3,780	\$ 52,589	100%
013	130	504900	Workers' Comp	\$ 8,500	\$ 4,752	\$ 4	\$ 4,766	56%
013	130	505000	Retirement	\$ 28,500	\$ 23,926	\$ 2,390	\$ 31,210	110%

013	130		PERSONNEL SERVICES	\$	353,942	\$	251,825	\$	23,361	\$	323,779	91%
013	130	600100	Office Supplies	\$	500	\$	82	\$	13	\$	102	20%
013	130	600150	Data Processing Support	\$	7,000	\$	4,549	\$	443	\$	5,883	84%
013	130	600210	Electricity	\$	48,000	\$	27,597	\$	2,657	\$	36,148	75%
013	130	600220	Communication Services	\$	3,500	\$	1,568	\$	227	\$	2,430	69%
013	130	600250	Alarms	\$	2,500	\$	-	\$	-	\$	-	0%
013	130	600300	Equipment Maint & Repair	\$	20,000	\$	5,352	\$	90	\$	8,806	44%
013	130	600350	Vehicle Maint & Repair	\$	500	\$	-	\$	-	\$	-	0%
013	130	600400	Facility Needs	\$	5,000	\$	2,433	\$	416	\$	4,860	97%
013	130	600420	Systems Repair	\$	67,000	\$	27,270	\$	-	\$	27,814	42%
013	130	600600	Travel & Training	\$	1,500	\$	1,367	\$	-	\$	1,367	91%
013	130	600700	Membership & Subscription	\$	1,500	\$	377	\$	-	\$	377	25%
013	130	601500	Gas, Oil & Tires	\$	3,000	\$	1,679	\$	-	\$	1,734	58%
013	130	601700	Insurance	\$	52,000	\$	49,907	\$	-	\$	49,907	96%
013	130	607500	Special Purchases	\$	10,000	\$	510	\$	-	\$	510	5%
013	130	608000	Supplies	\$	55,000	\$	47,143	\$	6,690	\$	60,585	110%
013	130	608100	Contract & Other Services	\$	32,000	\$	8,433	\$	9,801	\$	18,605	58%
013	130		MATERIALS & SERVICES	\$	309,000	\$	178,266	\$	20,339	\$	219,127	71%

Sewer Plant Expense Total	\$	725,442	\$	492,591	\$	43,700	\$	605,407	83%
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SEWER COLLECTION EXPENSES

013	135	631000	Transfer to PW Reserve	\$	12,500	\$	12,500	\$	-	\$	12,500	100%
013	135	631900	Transfer to Sewer Reserve	\$	611,895	\$	611,895	\$	-	\$	611,895	100%
013	135		TRANSFERS	\$	624,395	\$	624,395	\$	-	\$	624,395	100%
013	135	640100	Contingency	\$	100,000	\$	-	\$	-	\$	-	0%
013	135		CONTINGENCY	\$	100,000	\$	-	\$	-	\$	-	0%
013	135	500010	City Manager	\$	1,204	\$	823	\$	91	\$	1,098	91%
013	135	500015	Asst. City Manager/HR Assist	\$	4,520	\$	1,437	\$	-	\$	1,437	32%
013	135	500016	Public Works Director	\$	15,447	\$	11,137	\$	1,249	\$	14,836	96%
013	135	500020	Accounting Supervisor	\$	2,873	\$	2,037	\$	223	\$	2,706	94%
013	135	500024	Information Systems Admin	\$	8,588	\$	6,122	\$	665	\$	8,117	95%
013	135	500026	Public Works Op Supervisor	\$	20,984	\$	15,138	\$	1,684	\$	20,130	96%
013	135	500028	City Recorder	\$	777	\$	565	\$	60	\$	746	96%
013	135	500030	Lead/Senior Facility Ops	\$	21,429	\$	2,434	\$	-	\$	2,434	11%
013	135	500045	Maint Worker 4B/Maint Tech	\$	13,499	\$	9,232	\$	1,048	\$	12,376	92%
013	135	500046	Maint Worker 4A/Equip Op	\$	18,898	\$	10,098	\$	1,699	\$	15,195	80%
013	135	500053	Accounting Clerk 3	\$	4,901	\$	2,387	\$	-	\$	2,387	49%
013	135	500054	Maint/Clerical Worker 3	\$	29,593	\$	22,395	\$	2,455	\$	29,761	101%

013	135	500057	Maintenance Worker 2	\$	25,970	\$	26,985	\$	2,375	\$	33,808	130%
013	135	500066	Utility Billing Clerk 1	\$	11,573	\$	8,325	\$	929	\$	11,106	96%
013	135	500082	City Planner	\$	5,568	\$	3,968	\$	431	\$	5,262	95%
013	135	500084	Assistant Planner	\$	5,740	\$	4,078	\$	425	\$	5,386	94%
013	135	501400	Call Time	\$	6,500	\$	4,939	\$	585	\$	6,859	106%
013	135	501500	Overtime	\$	3,000	\$	3,651	\$	216	\$	4,014	134%
013	135	504700	Social Security	\$	13,445	\$	9,874	\$	1,110	\$	13,162	98%
013	135	504800	Health Insurance	\$	49,377	\$	32,965	\$	3,579	\$	43,703	89%
013	135	504900	Workers' Comp	\$	8,775	\$	518	\$	4	\$	531	6%
013	135	505000	Retirement	\$	27,950	\$	19,554	\$	2,136	\$	25,888	93%
013	135		PERSONNEL SERVICES	\$	300,611	\$	198,661	\$	20,966	\$	260,942	87%
013	135	600100	Office Supplies	\$	4,700	\$	3,352	\$	800	\$	4,966	106%
013	135	600150	Data Processing Support	\$	8,500	\$	6,101	\$	443	\$	7,435	87%
013	135	600210	Electricity	\$	36,000	\$	23,978	\$	2,079	\$	33,158	92%
013	135	600220	Communication Services	\$	3,000	\$	519	\$	122	\$	1,118	37%
013	135	600250	Alarms	\$	5,500	\$	4,358	\$	409	\$	5,726	104%
013	135	600300	Equipment Maint & Repair	\$	16,000	\$	6,345	\$	42	\$	13,922	87%
013	135	600350	Vehicle Maint & Repair	\$	4,000	\$	1,276	\$	53	\$	2,100	53%
013	135	600400	Building Repair	\$	4,500	\$	760	\$	-	\$	1,103	25%
013	135	600420	Systems Repair	\$	40,000	\$	7,996	\$	2,358	\$	23,052	58%
013	135	600600	Travel & Training	\$	2,000	\$	2,462	\$	-	\$	2,462	123%
013	135	600700	Membership & Subscription	\$	600	\$	-	\$	-	\$	96	16%
013	135	601500	Gas, Oil & Tires	\$	15,000	\$	8,551	\$	1,606	\$	12,614	84%
013	135	601700	Insurance	\$	8,418	\$	10,942	\$	-	\$	10,942	130%
013	135	607500	Special Purchases	\$	20,000	\$	10,812	\$	-	\$	13,005	65%
013	135	608000	Supplies	\$	10,000	\$	2,944	\$	404	\$	3,739	37%
013	135	608100	Contract & Other Services	\$	17,000	\$	14,744	\$	1,486	\$	19,484	115%
013	135		MATERIALS & SERVICES	\$	195,218	\$	105,141	\$	9,801	\$	154,922	79%
013	135	702000	DEQ Loan Repayment-Principal	\$	97,500	\$	97,500	\$	-	\$	97,500	100%
013	135	702500	Rev Bond 2016 - Interest/Fees	\$	49,068	\$	49,608	\$	-	\$	49,608	101%
013	135	703000	W/WW Loan 2019 - Principal	\$	33,500	\$	29,034	\$	-	\$	29,034	87%
013	135		DEBT SERVICES	\$	180,068	\$	176,142	\$	-	\$	176,142	98%

Sewer Collection Expense Total	\$	1,400,292	\$	1,104,339	\$	30,767	\$	1,216,401	87%
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NET TOTALS	\$	309,381	\$	61,819	\$	495,745
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