

WORK SESSION
February 7, 2017

Mayor Billie Jo Smith called the meeting to order at 6:15pm. Councilors present: Jerry Seth, Joshua Smith, and Deanne Dunlap and Jackie Kauffman.
Councilors excused: Michele Johnson. Councilors absent: Council President (CP) Terri Strom.

Staff present: City Manager (CM) Craig Martin, Police Chief (PC) Dave Enyeart, City Recorder (CR) Nancy Bryant and City Attorney/Planner (CA) Mike Adams.

Visitors present: None.

Visitors/Public Comment

There was no visitor comment.

Discussion and Information Items

Committee Updates

CM Martin reported that the City has received two applications for the budget committee. Mayor Smith noted that she knows of two more citizens that plan to apply. Council agreed to interview all applicants for the Budget Committee at its February 15th meeting.

Mayor Smith stated that the City needs to appoint an alternate representative for the Cascades West Council of Governments Board of Directors. Deanne Dunlap agreed to be the alternate representative.

CM Martin reported the rainfall and flow data at the Waste Water Treatment Plant. On February 1st the flow was at .5 mill gallons of waste water treated per day. On February 5th the rain flow was at 5.94 inches which almost quadrupled the flow.

Councilor Kauffman arrived at 6:29pm.

City Council Goals 2017-2018

CM Martin reported that he compiled preliminary Council goals, objectives and proposed actions based on the outcome of the Council Goals Work Session held January 10th and 11th of 2017. Council and staff then reviewed the preliminary Council Goals for 2017-2018.

Council and staff discussed sewer infrastructure issues, the City's need and the process for creating a Capital Improvement Plan, providing an adequate facility to house Police and Dispatch, provide and support a qualified and motivated city workforce, planning and economic development needs, and Municipal Code audit and codification.

CM Martin stated that he anticipates dedicating \$150,000 in the City's next fiscal budget for inflow and infiltration reduction.

Mayor Smith suggested providing the employee recognition certificates at the annual employee appreciation party in December each year.

CM Martin noted that if the goals and objectives are approved by Council, staff will establish priorities and dedicate resources in the next fiscal budget. He also noted that meeting some of the objectives may cause a shifting of existing resources for current services.

Councilor Seth thanked CM Martin and stated that he did a very good job in putting this together.

Council discussed timelines and agreed to quarterly progress reports.

Council agreed to consider adoption of the 2017-2018 City Council Goals at its next regular session.

Additional Council Comments

Council members indicated that they would like business cards depicting their role on City Council.

Mayor Smith stated that she will continue “Chat with the Mayor” at Kawanda’s Tea Room each Monday from 12pm to 3pm. She noted that she will visit a different business location each month and she invited other Council members to join her.

Councilor Dunlap inquired about revenue from marijuana tax. CM Martin noted that the marijuana tax revenue goes into the City’s general fund.

Councilor Kauffman asked if there is a need for a Council member to be assigned to regularly meet with the City Attorney. Mayor Smith stated that she is not willing to appoint a Councilor to meet with the City Attorney.

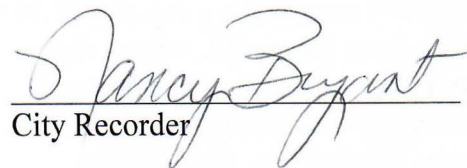
City Manager Comments

CR Bryant reported that the Oregon Government Ethics Commission has notified her that it is time to update the public officials contact information on its website. She provided Council with a brief description of the “Statement of Economic Interest” filing process. She then asked that Council notify her of any change in their contact information.

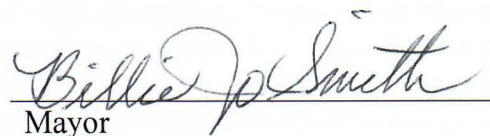
Adjournment:

Mayor Smith adjourned the meeting at 8:56pm.

ATTEST:


City Recorder

APPROVE:


Mayor