

**TOLEDO CITY COUNCIL  
REGULAR MEETING  
October 25, 2023**

**1. CALL TO ORDER**

Mayor Rod Cross called the meeting to order at 6:00 p.m. also via Zoom in Toledo, Oregon.

| Present | Absent |                            |
|---------|--------|----------------------------|
| X       |        | Mayor Rod Cross            |
| X       |        | Council President Kim Bush |
| X       |        | Councilor Jackie Kauffman  |
|         | X      | Councilor Tracy Mix        |
|         | X      | Councilor Frank Silvia     |
| X       |        | Councilor Stu Strom        |
| X       |        | Councilor Jackie Burns     |

Staff present: City Manager (CM) Doug Wiggins, City Recorder (CR) Lisa Figueroa, City Attorney (CA) Mike Adams, Assistant City Manager (ACM) Amanda Carey, Police Chief (PC) Michael Pace, Fire Chief (FC) Larry Robeson, Library Director (LD) Deborah Trusty, Finance Director Judy Richter

**2. PROCLAMATIONS/PRESENTATIONS**

**Proclamation** – Arc of Benton County

Social Navigator Misha Marie addressed the Council. Ms. Marie said she is working with someone in Lincoln County as they establish an Arc of Lincoln County to provide services to the public. She presented information on the CommCard program, which is a communications tool for people with developmental disabilities. She said the cards can be personalized to include their home address, their advocate(s) contact information as well as lists ways others can connect with them when communicating such as; speak slowly, minimize noise and lights give them extra personal space, etc. She said the CommCard provides a way for people with developmental disabilities to ask for accommodations. The Council inquired whether there is an age restriction. Ms. Marie responded the age is 15 years and older, however a parent or guardian must be actively involved for anyone under the age of 18.

Victoria Basingwaithe, Board member spoke on behalf of the program. She said the Arc of Benton County has been supportive to Lincoln County as they establish their own program. The Council thanked Ms. Marie for the information. The Council thanked Ms. Marie for their presentation and inquired about having Commcards available for students in the freshman and sophomore level to enable more communication between students, schools and parents. PC Pace provided an example of his experience with the program and commended them for their efforts.

**3. VISITORS/PUBLIC COMMENT**

There were no comments.

#### **4. CONSENT AGENDA**

##### **Minutes from the regular meeting held August 2 and the Town Hall held on October 4, 2023**

**Motion** – It was moved and seconded (Strom/Burns) Minutes from the regular meeting held August 2 and the Town Hall held on October 4, 2023 and the motion carried unanimously.

#### **5. DISCUSSION ITEMS**

There were no items for consideration.

#### **6. DECISION ITEMS**

##### **Letter to Lincoln County Board of Commissioners**

The Council reviewed the letter Mayor Cross drafted to the Lincoln County Board of Commissioners on behalf of the Council as a follow up to the presentation they received from the Yaquina Pacific Railroad Historical Society and the Toledo History Center in a previous meeting. There were no corrections from the other Council members.

**Motion** – It was moved and seconded (Bush/Strom) to approve the letter as written to the Lincoln County Board of Commissioners and the motion carried unanimously.

##### **City Attorney revised contract**

CM Wiggins said the contract includes all the provisions indicated by the Council in a previous session. There were no additional comments from the Council.

**Motion** – It was moved and seconded (Burns/Kauffman) to approve the City Attorney contract with the negotiated changes and authorizing Mayor Cross to sign the document.

##### **Resolution No 1534, a resolution recognizing grant revenue and making appropriations for spending for Fiscal Year 2023-2024**

ACM Carey provided the council report and indicated the Library received a \$2,000 grant for the umbrella parade. She said the resolution will recognize the funding received.

**Motion** – It was moved and seconded (Bush/Burns) to adopt Resolution No. 1534 A Resolution of the Toledo City Council recognizing grant revenue and make appropriations for spending for the Fiscal Year 2023-2024 and the motion carried unanimously.

##### **Resolution No. 1535, a resolution authorizing signers on the City bank accounts**

ACM Carey summarized the council report and said with the staffing changes the City needs to update authorized signers on the City's bank accounts. She reviewed the names that would be removed and added to the accounts.

**Motion** – It was moved and seconded (Bush/Strom) to approve Resolution 1535, a resolution authorizing signers on the City bank accounts and the motion carried unanimously.

### **Consideration to cancel upcoming City Council meeting(s)**

Mayor Cross presented the council report and referenced the upcoming holidays. There was a consensus of the Council to cancel the work sessions in November and December due to their proximity to the holidays.

### **Appointing a Council member to the Toledo Chamber of Commerce Board of Directors**

The Council discussed who should be appointed and Councilor Strom volunteered to be on the Chamber of Commerce Board. Following discussion, there was a consensus of the Council consenting to Councilor Stu Strom serving on the Chamber of Commerce Board of Directors.

## **7. REPORTS AND COMMENTS**

PC Pace indicated there will be two dispatchers graduating from the academy this month. He said the department is in the midst of the background hiring process for police officers.

CA Adams thanked the Council for the revisions to his contract. The Council inquired whether the City can control/amend the speed limit on a county road that is within city limits such as Sturdevant Road. CA Adams responded he would have to research whether the City could change the speed limit and report back to the Council. CM Wiggins noted the City would have to petition Lincoln County for the change in speed, however with recent legislative changes, the process is much easier. There was discussion in regards to the blind spots along the road and whether the City could mitigate current and future traffic issues.

CM Wiggins reported Phase 2 of Mill Creek line is complete and in the spring a hydrant will be added. He said staff tested it and the line has maintained adequate pressure with no leaks.

Councilor Stu said he attended a solid waste tour, which was very informative. He recommended the City may want to consider rescinding their involvement with the maintenance because of the increased mandates from the Department of Environmental Quality.

Councilor Burns commented on the City's ballot measure in the special election and inquired whether there was more information available to the public. Staff indicated facts about the ballot are available on the City website and were shared in the latest City newsletter. CA Adams noted staff cannot advocate for citizens to vote because it is an ethics and conflict of interest issue; however Council members [as elected officials] are allowed to advocate for the measure.

CP Bush commented on the meeting earlier this month with both Representative Gomberg and Senator Anderson in regards to homelessness and camps within the City. She said they listened to the citizens in attendance and there was discussion about designating a non-offensive campground/space for unhoused individuals and the current laws that require cities to provide sanitation facilities.

Mayor Cross reported Olalla Meadows, the 30 unit apartment complex has an opportunity to receive funding and Blackberry Hill and the veteran 11 unit complex should be completed within the next year. He commented on the need for additional housing within the City and the County.

**8. ADJOURNMENT**

The meeting adjourned at 7:35 p.m.

Approve:

Attest:

/s/Mayor Rod Cross

/s/City Recorder Lisa Figueroa