

REGULAR SESSION

May 3, 2017

Mayor Billie Jo Smith called the meeting to order at 7:10pm. Councilors present: Jerry Seth, Jackie Kauffman, Joshua Smith, Deanne Dunlap, and Council President Terri Strom.
Councilors Excused: Michele Johnson.

Staff present: City Manager (CM) Craig Martin, Public Works Director (PWD) Michael J. Adams, City Recorder (CR) Nancy Bryant, Finance Director (FD) Polly Chavarria, Fire Chief (FC) Will Ewing, Police Chief (PC) Dave Enyeart, and Library Director (LD) Deborah Trusty.

Visitors: Geoff Wilkie, Bill Hansen, Calley Hair, and Bill Farley.

Planning Commission Vacancy Interview

Council interviewed Bill Hansen, applicant for a Planning Commission vacancy.

Mayor Smith announced two new decision items are added to this agenda regarding; 1) an appointment to the Planning Commission vacancy and 2) a News Release by the City Manager.

Visitors/Public Comment

There were no public comments.

Consent Calendar

Motion-It was moved and seconded (Kauffman/Strom) to approve the consent calendar consisting of the City Council meeting minutes of April 11, 2017. **Motion passed 6-0**, noting the absence of Councilor Johnson.

Discussion and Information Items

Committee Updates

CM Martin reported that if Council appoints Mr. Hansen to the Planning Commission, one vacancy will remain on the Planning Commission and one vacancy remains on the Contribution Committee.

Media Release regarding the acquisition of property for Police Services

CM Martin announced that the City has entered into negotiations to purchase the former Columbia Bank building located at 222 NE Highway 20 in Toledo, Oregon.

Councilor Dunlap inquired about Council members touring the building. CM Martin agreed to schedule a special session for Council members to tour the former Columbia Bank Building.

Decision Items

Recommendation to OLCC for Annual Liquor License Renewals

CM Martin reported that the City of Toledo received a list of businesses who hold an Oregon Liquor Control Commission Liquor License and are eligible for renewal. He noted that the PC

Enyeart has reviewed the list and determined that there are no serious issues that would cause the City to recommend an unfavorable renewal opinion of the listed licenses.

CR Bryant noted that the instruction from OLCC is that the City need only make a recommendation if there are negative issues with any of the establishments that are scheduled for renewal. If there are no issues, the City need not reply.

Motion- it was moved and seconded (JSmith/Kauffman) to waive a recommendation to the OLCC regarding the list of local businesses applying for an annual liquor license renewal.

Motion passed 6-0, noting the absence of Councilor Johnson.

Planning Commission Vacancy

Mayor Smith stated that she felt the interview with Mr. Hansen went well and asked if Council is ready to take a vote on the appointment to the Planning Commission vacancy.

Motion- it was moved and seconded (JSmith/Dunlap) to appoint Bill Hansen to the Planning Commission for an unexpired term ending December 31, 2019.

Motion passed 6-0, noting the absence of Councilor Johnson.

Reports and Comments

Department Reports

FC Ewing reported the following Fire Department activities:

- The department is currently conducting the wildland training component in preparation for summer weather-related fire events.
- The Emergency Medical Responder Course at the Eddyville Charter School is near completion. There are seventeen Junior and Senior students who have participated throughout the entire year.
- The department is in the planning process for the anticipated community impact from the upcoming eclipse. It has been estimated that there will be an influx of approximately 300,000 people in Lincoln County for the event.

CM Martin reported that the Toledo Summer Festival Committee has made an inquiry about using City owned property for hosting an RV camping event during the weekend of the eclipse. He noted that staff has not received a formal request for the event.

LD Trusty reported the following:

- She is concerned that the eclipse event will hinder her ability to get to work.
- She thanked the Mayor for holding the Chat with the Mayor event at the Library this month.
- The theme for the summer reading program is “Build a Better World” and the Library will partner with the City Tree Board to host some forestry related events about building a better world. The Oregon State University Extension and State Forestry will also be partners in the events.

City Manager Report

CM Martin reported the following:

- Toledo is hosting the League of Oregon Cities Small Cities regional meeting on May 5th.
- The City is considering purchase of former Columbia Bank building.
- The annual Law Enforcement Recognition Banquet will be held May 12, 2017 at 5:30pm.

- City staff and local contractors are gearing up for the upcoming season of construction and improvement activities. Notably; the completion of the 2016 Phase 2 paving project.
- The required assessments and inspections have been completed and a final report will be submitted to the State of Oregon for the Toledo Industrial Park Shovel Ready Project status.
- City staffing update: Michael Barker has moved from Facilities Maintenance to a full time Public Works Maintenance Worker II position. Recruitment is underway to fill the Operations Superintendent position and Jacob Frederic has been hired for a Lifeguard position at the Swimming Pool.

Councilor Seth asked CM Martin for an update regarding the Seal Rock Water District's water purchase agreement. CM Martin reported that staff met with representatives of the Seal Rock Water District for an annual meeting. District officials indicated that they intend to end the water purchase contract with the City within three years because they have recently received water rights to withdraw water from a different water source. The District's plan is to utilize its own water source within three years, no longer needing the City of Toledo for its primary water source. He noted that Adam Denlinger, General Manager of the Seal Rock Water District has offered to make a presentation to Council.

Council Comments

Councilor JSmith inquired about the following items on the April 18, 2017 Accounts Payable list:

- Office supplies purchased from Bank of the West. CM Martin explained that the supplies were purchased with the City's credit card and Bank of the West is the card vendor.
- The expenditure for the Memorial Field Drainage Study. CM Martin replied that the expenditure is a consultant fee regarding the drainage issues at Memorial Field.
- An expenditure for Justice Connect. PC Enyeart explained that the fee is the annual maintenance of the CAD and RMS program.

Councilor JSmith also inquired about a recent traffic stop at 9:30pm near his home. He said that it took about an hour for the officer to determine an arrest. He asked why it takes so long for that to happen. PC Enyeart stated that it takes time and if a warrant has been issued from outside the area it can take longer. PC Enyeart also stated that it can take additional time to wait for the vehicle to be removed.

Councilor JSmith then noted that the recently proposed Public Contracting Ordinance needs further discussion by Council before adoption. Councilor Seth noted that he would prefer that Council review the document as opposed to the City Managers summary. Mayor Smith asked that the document be sent to Council prior to the meeting.

Mayor Comments

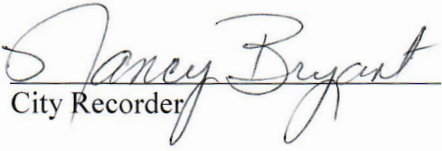
Mayor Smith commented the following:

- She will hold the monthly "Chat with the Mayor" event at the Public Library from 1:30pm to 3:30pm each Wednesday this month.
- McKayla Retherford of Toledo High School was a guest on her radio show. McKayla was in charge of the Prom this year and she extended her appreciation of Councilor Johnson for helping with the elaborate Prom decorations.
- She referred to an article regarding LED street lights for Council information.

Adjournment:

Mayor Smith adjourned the meeting at 7:58pm.

ATTEST:


City Recorder

APPROVE:


Mayor