



City Hall
206 N. Main St.
Toledo, Oregon 97391
6:00 p.m.

TOLEDO CITY COUNCIL
Regular Meeting – also via Zoom Meeting Platform
September 4, 2024

Virtual Meeting: The City Council will hold the meeting for the City Council and staff in person as well as through the Zoom video meeting platform. The public is encouraged to attend the meeting electronically. Visit the meetings page on the city website for meeting login information.

Public Comments: The City Council may take limited verbal comments during the meeting. Written comments may be submitted by email to lisa.figueroa@cityoftoledo.org 3:00 p.m. the day of the meeting to be included in the record. Comments received will be shared with the City Council and included in the record.

- 1. Call to Order, Pledge of Allegiance and roll call**
- 2. Presentations**
Presentation/Proclamation – Central Coast Humane Society
- 3. Visitors/Public Comment**
(The public comment period provides the public with an opportunity to address the City Council regarding items not on the agenda. Please limit your comments to three (3) minutes).
- 4. Consent Agenda**
Minutes from the meeting held February 21, 2024
- 5. Discussion Items**
 - Discussion of Resolution No. 1373 – Eric Erickson, Library Board Chair
- 6. Decision Items**
 - Approve Change Order #2 with Civil West Engineering for SE Fir Street fire hydrant replacement and water line improvements
 - Approve an expenditure of up to \$81,000 for Butler Bridge Road street improvements
- 7. Reports and Comments**
 - Committee updates
- 8. Adjournment**

Comments submitted in advance are preferable. Comments may be submitted by e-mail at lisa.figueroa@cityoftoledo.org. The meeting is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling city offices at (541) 336-2247.



City of Toledo

PROCLAMATION

Spay & Neuter, it saves lives.

WHEREAS, Central Coast Humane Society has provided 50 years of support for animal welfare to Lincoln County and its citizens; and

WHEREAS, Central Coast Humane Society has provided, in the last 10 years alone, over 400 City of Toledo residents with the financial support they needed to care for their animals in need; and

WHEREAS, Central Coast Humane Society has trapped, neutered, and returned scores of community cats in the City of Toledo, promoting the welfare of these animals and the kind and generous citizens who care for them, as well as the health and peace of neighborhoods; and

WHEREAS, the volunteers of Central Coast Humane Society have donated tens of thousands of hours, and the organization has allocated many thousands of grant dollars, as well as donations from generous citizens, to these efforts on behalf of the City of Toledo and Lincoln County; and

WHEREAS, the City of Toledo is a community that places a very high value on the quality of life and care for both its animals and its citizens.

NOW THEREFORE, I, Mayor Rod Cross do hereby proclaim to

spay and neuter your pets, it saves lives.

I encourage all citizens to spay or neuter their owned pets, work with each other to see that all community cats are spayed and neutered and to consider volunteering for Central Coast Humane Society to help the organization in its efforts to maintain healthy animals and therefore healthy cities.

Mayor Rod Cross

Date

**TOLEDO CITY COUNCIL
REGULAR MEETING
February 21, 2024**

1. CALL TO ORDER

Mayor Rod Cross called the meeting to order at 6:00 p.m. also via Zoom in Toledo, Oregon.

Present	Absent	
X		Mayor Rod Cross
X		Council President Kim Bush
X		Councilor Jackie Kauffman
X		Councilor Tracy Mix
	X	Councilor Frank Silvia
X		Councilor Jackie Burns
X		Councilor Stu Strom

Staff present: City Manager (CM) Doug Wiggins, City Recorder (CR) Lisa Figueroa, City Attorney (CA) Mike Adams, Police Chief (PC) Michael Pace, Fire Chief (FC) Larry Robeson, Interim Library Director (LD) Harrison Baker, Police Officer Ryan Gaughan

2. PROCLAMATIONS/PRESENTATIONS

Presentation – Veterans of Foreign Wars recognition

Jim Buisman of the Veterans of Foreign Wars (VFW) Toledo Post 4227 addressed the City Council. He said the VFW has an annual program recognizing outstanding service of an individual who serves as either a police officer or emergency responders and he recognized Jacob Moose from the fire department volunteers.

Councilor Frank Silvia arrived at 6:05 p.m.

Presentation – Swearing in of new police officer

PC Pace introduced Ryan Gaughan as a new officer to the City Council. The oath of office was conducted for Officer Gaughan.

Interview Committee applicants for Committee vacancies

The Council interviewed Stacie Keating and Andrew Keating for the budget committee. Mayor Cross indicated a decision will be made later on the agenda.

3. VISITORS/PUBLIC COMMENT

Bill Riley, citizen addressed the Council in regards to the speed limit on Gaither Way. He said when entering Gaither Way, there is a 15 mile per hour speed limit however, it is not often followed and there are many speeding vehicles. He requested the City install more signage along 7th Street or at other nearby locations.

1 **4. CONSENT AGENDA**

2 **Minutes from the meeting held January 3, 2024, the executive session held on January 17,**
3 **2024 and the goal setting held on January 24, 2024**

4 CR Figueroa noted an amendment is needed in the January 3, 2024, which listed Harrison Baker
5 as the Library Director but it should list Deborah Trusty.

6
7 **Motion** – It was moved and seconded (Bush/Mix) to approve the consent agenda as amended and
8 the motion carried unanimously.

9
10 **5. DISCUSSION ITEMS**

11 Councilor Strom requested Resolution No. 1543 be moved into the discussion items for this
12 meeting. The Council deliberated about how it should proceed with this policy and a couple of
13 Councilors commented on the need to review the policy because it applies to them posting on
14 social media.

15
16 CA Adams presented the council report and said it is based on a draft policy from the League of
17 Oregon Cities and an approved policy for use by cities from City County Insurance Services (CIS).
18 He said it does not regulate off duty private use of social media and email accounts that do not
19 relate to public business. He said most cities adopt a policy such as the one presented because of
20 public records laws. He referenced the Oregon State Archives Division and Oregon Administration
21 Rules, which regulate the retention and disposition of a city's public records. City Council asked
22 clarification questions about commenting on social media posts such as providing information in
23 regards to city business. There was a question as to why a policy was needed if there are state laws
24 regarding social media posts for cities and it was noted the policy provides guidance and CIS will
25 be able to cover the City. CA Adams indicated the intent of the policy is to maintain City business
26 on its social media sites. He noted there are several social media pages for the city departments
27 and the Department Directors manage that. CM Wiggins indicated the City is obligated to fulfill
28 public records requests, which may include social media posts and the City must have access to
29 such records. He said if City social media posts were made from a personal device, than that device
30 would have to be obtained from the employee. He mentioned the City uses Archivesocial, which
31 is a company that specializes in capturing and retaining all messages related to a social media post
32 including messages or pictures that may have been deleted. A couple of Councilors commented
33 on having separate Councilor pages from their personal page on social media like Facebook.
34 Councilor Strom commented on the impact of the policy to volunteers and CM Wiggins responded
35 volunteers are prohibited from posting on behalf of the City on and of its social media platforms
36 and the policy defines volunteers separately from Council members. There were several scenarios
37 discusses as a means for Council to understand how social media posts would have to be retained.

38
39 Andrew Keating, citizen commented and indicated the policy protects the City as well as an
40 individual's personal accounts from liability when posts are made on behalf of the City. He
41 provided an example and said if he made a social media post, he would have to be aware of and
42 understand the City's policies in regards to social media. The Council continued through the policy
43 and it was suggested Councilors, employees, etc per policy to copy/screenshot a posting or email
44 to a city e-mail in an instance where a personal device such as a phone or laptop were used for city
45 business.

1 The City Council recessed at 6:28 p.m. and reconvened at 6:31 p.m.

2
3 The Council inquired whether they would have to request the CM's permission to create a social
4 media and post as per noted in the policy. It was clarified permission would not be required if it
5 were a personal Councilor's account.
6

7 Brent Butler, employee addressed the Council. He questioned how the policy would pertain to the
8 employees having a union Facebook page. CA Adams responded they can have a Facebook page
9 and can post pictures. He explained they are not allowed to take and post pictures while they are
10 on the clock for work. CM Wiggins added the union could also take pictures when they are in their
11 union meetings and share those because it is not during their hours of employment.
12

13 Caleb Hall, employee, asked if employees could take are allowed to take pictures of playground
14 equipment and CA Adams reiterated comments about posting pictures when not on work hours.
15 After further discussion, the Council commented on the employees should work with their union
16 attorney and the city attorney to discuss employee/employer issues and returned to the policy.
17 After further discussion, there was a consensus of the Council to move this item back under
18 decision items.
19

20 **6. DECISION ITEMS**

21 **Interviews and consideration to appoint individuals to the Budget Committee**

22 CR Figueroa summarized the council report and outlined the available openings on the Budget
23 Committee.
24

25 **Motion** – It was moved and seconded (Motion to appoint Andrew Keating to the Budget
26 Committee term that will expire in December of 2025; appoint Barry Bruster to the Budget
27 Committee term that will expire in December of 2025 and appoint Stacie Keating to the Budget
28 Committee to a term that will expire in December of 2025.
29

30 There was clarification question, the staff report indicated one of the seats is to expire in 2026.
31

32 Councilor Mix amended her motion to appoint Andrew Keating to the Budget Committee term
33 that will expire in December of 2025; appoint Barry Bruster to the Budget Committee term that
34 will expire in December of 2025 and appoint Stacie Keating to the Budget Committee to a term
35 that will expire in December of 2025 and the motion carried unanimously.
36

37 **Consideration to approve an expenditure of up to \$55,000 to extend the water line on 38 Highway Business 20**

39 PWD Lorimor provided the council report. He said this would extend the water line along Highway
40 Business 20 up to 940 feet with three fire hydrants and supply water to additional customers in
41 that area. CM Wiggins indicated with the extension, there is a possibility for better pressure and
42 looped lines.
43

44 **Motion** – It was moved and seconded (Mix/Bush) to approve an expenditure of up to \$55,000 for
45 a water line extension project and the motion carried unanimously.

1 **Resolution No. 1543, a resolution establishing an email and social media policy**

2 CA Adams summarized the council report. Councilor Strom expressed concern in passing the
3 resolution.

4
5 **Motion** – It was moved and seconded (Bush/Burns) to approve Resolution No. 1543, a resolution
6 of the Toledo City Council establishing an email and social media policy and the motion carried
7 six to one, with Councilor Strom opposing.
8

9 **Resolution No. 1544, a resolution accepting and distributing unanticipated SAIF dividend**
10 **monies**

11 CM Wiggins noted SAIF issues dividends back to its members and this year they allocated up to
12 \$135 million dollars. He said Toledo's share was \$22,325.00 He said he thought some of it should
13 go back to the employees and referenced the rates noted in the resolution.
14

- 15 • 2.5% for every non-exempt full-time employee of the City of Toledo, employed on
16 the date of resolution passage. Part-Time employees will be prorated as such.
- 17 • 2% for exempt employees with the City of Toledo, employed at the time of the date
18 of resolution passage.
- 19 • Left over funds shall be placed into the employee appreciation line item in the
20 stabilization fund for a future summer family appreciation celebration.
- 21 • Payment shall be distributed with their February paycheck.
22

23 He said after all the distributions, there would be approximately \$3,000 leftover, which would be
24 used for a summer employee event.
25

26 **Motion** – It was moved and seconded (Mix/Silvia) to approve Resolution No. 1544, a resolution
27 of the Toledo City Council accepting and allocating unanticipated monies from SAIF Corporation
28 and the motion carried unanimously.
29

30 **7. REPORTS AND COMMENTS**

31 LD Baker listed upcoming events at the Library.
32

33 He reported to the Council the City is still on the bill to receive funding from the state for the
34 public safety building and the dispatch center.
35

36 There was discussion about the pending bond levy for the Ammon Tank replacement. Councilor
37 Mix suggested the City send out a flyer about the levy similar to one she received from the City of
38 Newport. CM Wiggins said the City could compile a flyer and pay for the mailing before the bond
39 levy is filed. Mayor Cross suggested the Councilors help compile the information needed for the
40 mailer and forward their thoughts to CR Figueroa.
41

42 Mayor Cross indicated through League of Oregon Cities and lobbying efforts, there may be a
43 compromise on Measure 110 where cities are not required to provide drug treatment in place
44 because many do not have the means to have it in place. He said a letter has been circulated
45 amongst the cities to be signed. He said there is a state program that will allow cities/emergency
46 facilities apply for grants to install solar panels on their facilities, including construction. He said

1 there is another program to upgrade city buildings including electrical and said City Hall may be
2 eligible for the program because of its age.
3

4 **8. ADJOURNMENT**

5 The meeting adjourned at 9:25 p.m.
6

7 Approve:

Attest:

8
9 _____
10 Mayor Rod Cross

City Recorder Lisa Figueroa

RESOLUTION NO. 1373

**A RESOLUTION CONCERNING THE RESPONSIBILITIES AND TERM OF
LIBRARY BOARD MEMBERS, REPEALING RESOLUTION NO. 464**

WHEREAS, Resolution No. 464, "A Resolution Concerning Annual Organization of the Library Board; Defining the Library Board's Responsibility; and Providing for Commencement of Terms of Appointed Board Members to Commence July 1 of the Year of Their Appointment, was adopted by City Council in 1976, and

WHEREAS, Toledo Municipal Code 2.24.040 dictates the terms of library board members, residency of members, and that council shall by resolution provide for annual organization of the library board, and determine the library board's responsibility, and

WHEREAS, over time the responsibility of the library board has been reduced and currently bares no resemblance to those adopted in Resolution No. 464, and

WHEREAS, to date Resolution No. 464 has not been amended nor repealed.

NOW, THEREFORE, THE CITY OF TOLEDO RESOLVES AS FOLLOWS:

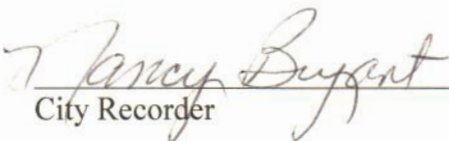
- Resolution No. 464, as adopted November 1, 1982, is hereby repealed in its entirety.
- That at the Library Board's first regular meeting after July 1 of each year the Board shall organize by the election of a chairman from among its members. No other officers shall be elected to the organization of the Board, however the Librarian shall serve as secretary to the Board and keep the record of its actions.
- The Responsibility of the Library Board shall be as follows:
 1. To function as an advisory board for the Library Director.
 2. To promote awareness of and advocate for the library and its activities in the community.
 3. To help secure adequate financial support for library functions.

PASSED by the City Council on this
17th day of February, 2016.

APPROVED by the Mayor on this
17th day of February, 2016.

ATTEST:

APPROVED:


City Recorder


Mayor



**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

Council Goal:	Meeting Date:	Agenda Topic:
To enhance and sustain public infrastructure and facilities by implementing plans...	September 4, 2024	Approve Change Order #2 with Civil West
	Agenda Type:	Engineering for SE Fir Street fire hydrant replacement and water line improvements
	Decision Items	
Prepared by:	Reviewed by:	Approved by:
Public Works Director B.Lorimor	City Manager D.Wiggins	City Manager D. Wiggins

Recommendation:

Motion to approve Change Order #2 with Civil West Engineering for fire hydrant replacement and water line improvements to a portion of SE Fir Street, between SE 9th Street and SE 10th Street.

Background:

The East side of SE Fir Street is getting a total dig-out to repair any deviations that were a result from excessive water line breaks in this area. These water line breaks are the root cause for SE Fir Street needing a rebuild. After digging into the West side of the street, it was noticed that it also should have a total dig-out, have a rebuild of the base aggregate and heavy compaction, before it is repaved as it could become problematic to the roadway if not addressed now. A dated hydrant should also be replaced as the water line to it is uncovered and it will be disconnected for a new connection. Replacing the hydrant at this point would be at a cost savings for the City compared to at a later date.

Fiscal Impact:	Fiscal Year:	GL Number:
\$40,377.17	2024-2025	043-430-802000 041-410-620500

Attachment:

Change order #2

CHANGE ORDER NO.: #2

Owner: City of Toledo
Engineer: Civil West Engineering Services
Contractor: Pacific Excavation Inc.
Project: SE Fir St Waterline Improvements
Date Issued: 08/26/2024
Owner's Project No.:
Engineer's Project No.: 2902-050
Contractor's Project No.:
Effective Date of Change Order: _____

The Contract is modified as follows upon execution of this Change Order:

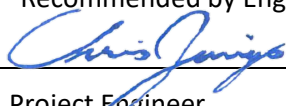
Description:

- (1) **ADD** Quantity of 4,842 square feet for Bid Item #34 – ROADWAY DIGOUT (GEOTEXTILE, 12-IN ¾-IN MINUS AGG. BASE ROCK) from STA 4+74 to STA 7+40. **\$19,368.00, 0-day Increase**
- (2) **ADD** Quantity of 125 Tons for Bid Item #37 – ASPHALT CONCRETE PAVEMENT LEVEL 3. **\$21,250.00, 0-Day Increase.**
- (3) **REMOVE** Quantity of 538 square yard for Bid Item #38 – 2"-6" Grind from STA 4+74 to STA 7+40. **(\$4,304.00), 0-day**
- (4) **ADD** Owner provided blind flange installation for additional pipe abandonment. (2) 12-in 45-degree bends. Additional hydrant replacement at STA 0+55. **\$4,063.17, 0-Day Increase.**

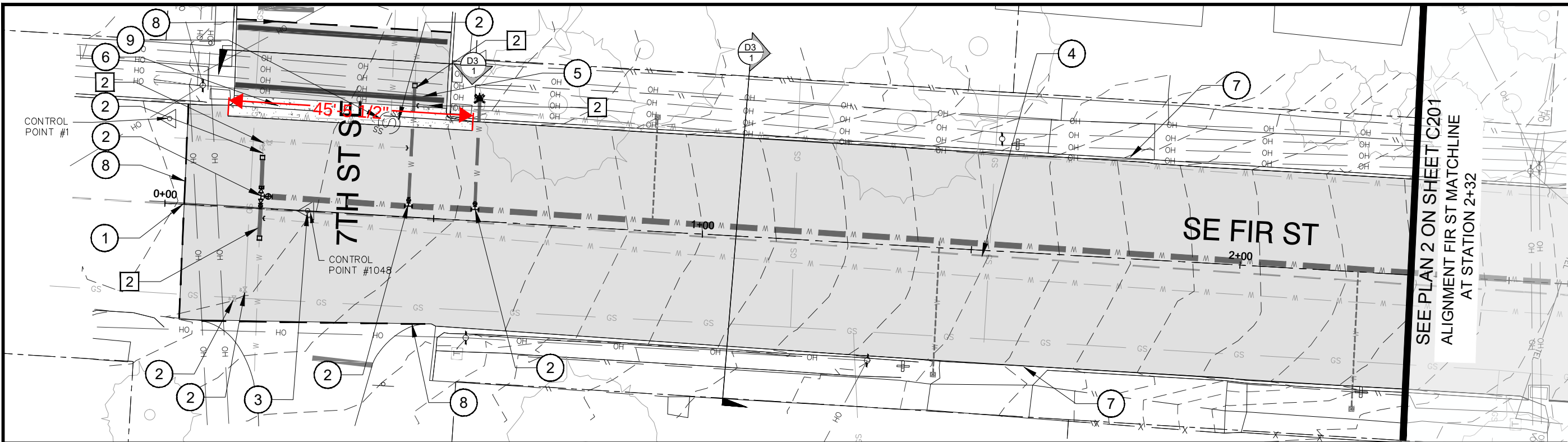
Attachments:

- (1-3) **Contractor Sketch of Owner Requested Additional Dig out Limits,**
- (4) **T&M backup documentation**

Change in Contract Price		Change in Contract Times	
Original Contract Price:		Original Contract Times:	
\$ 462,925.00		Substantial Completion:	120 Days
		Ready for final payment:	150 Days
Increase from previously approved Change Orders No. 1 to No. 1:		No Increase from previously approved Change Orders No.1 to No. 1:	
\$ 5,527.40		Substantial Completion:	NA
		Ready for final payment:	NA
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 468,452.40		Substantial Completion:	120 Days
		Ready for final payment:	150 Days
Increase of this Change Order:		No Increase this Change Order:	
\$ 40,377.17		Substantial Completion:	0 Days
		Ready for final payment:	0 Days
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 508,829.57		Substantial Completion:	120 Days
		Ready for final payment:	150 Days

	Recommended by Engineer (if required)	Authorized by Owner
By:		
Title:	Project Engineer	
Date:	08/26/2024	
	Accepted by Contractor	Approved by Funding Agency (if applicable)
By:		
Title:		
Date:		

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- DEMOLITION NOTES:**
- 1 DIGOUT AREA AS SPECIFIED IN THE FIELD BY ENGINEER PER DETAIL 1 ON SHEET D3
 - 2 REMOVE VALVE CAN FROM ABANDONED VALVE.

PLAN FOR ROADWAY STA 0+00 TO STA 4+74

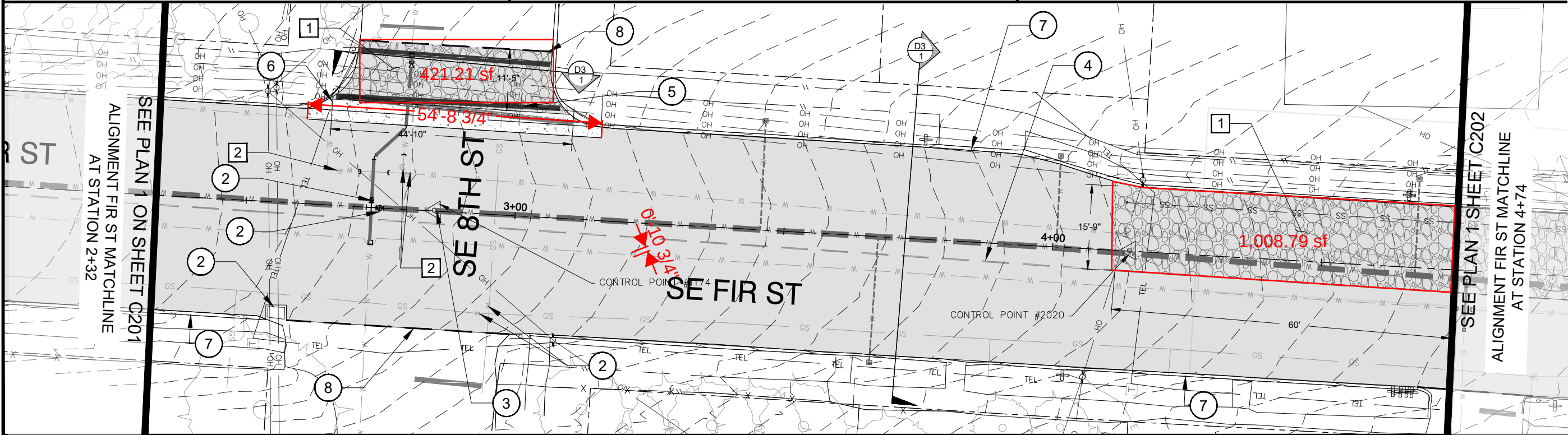
PLAN SCALE
SCALE IN FEET
1"=20'

SHEET NOTES:

- 1. CONTRACTOR SHALL CONTACT "ONE CALL" FOR UTILITY LOCATES PRIOR TO THE START OF ANY EXCAVATION.

PLAN FOR ROADWAY STA 2+32 TO STA 4+74

- IMPROVEMENT NOTES:**
- 1 BEGIN AC GRIND AND OVERLAY PER DETAIL 1 ON SHEET D3
 - 2 MINOR STRUCTURE ADJUSTMENT TO FINISH GRADE
 - 3 REESTABLISH CENTER LINE MONUMENTS IN EXISTING POSITION. SUBMIT RECORD OF SURVEY TO COUNTY SURVEYOR
 - 4 PAINT YELLOW DASHED LINE PER DETAIL TM500-YB ON SHEET D9
 - 5 INSTALL NEW THERMOPLASTIC CROSSWALK PER DETAIL TM503-CW ON SHEET D10
 - 6 INSTALL VALLEY GUTTER PER DETAIL T-302 ON SHEET D8
 - 7 NEW AC SHALL BE INSTALLED TO PROVIDE 6-IN CURB FACE AND PROVIDE CONTINUOUS DRAINAGE PER DETAIL ON SHEET D3
 - 8 PROVIDE VERTICAL 2-IN CLEAN EDGE MILL FOR NEW AC OVERLAY ALONG EXISTING AC PROJECT LIMITS
 - 9 ADJUST VALLEY GUTTER REINFORCEMENTS TO BE ANCHORED IN MANHOLE CONE



409 SW 10TH ST.
NEWPORT OR 97365

www.civilwest.com

REV.	DATE	DESCRIPTION	BY
1	3/27/2024	Addendum 1	SNPJ

DESIGNED BY:	DRAWN BY:	CHECKED BY:
CMJ	SNPJ	CMJ

PROJECT NO: 2002-050

CITY OF TOLEDO
LINCOLN COUNTY, OREGON

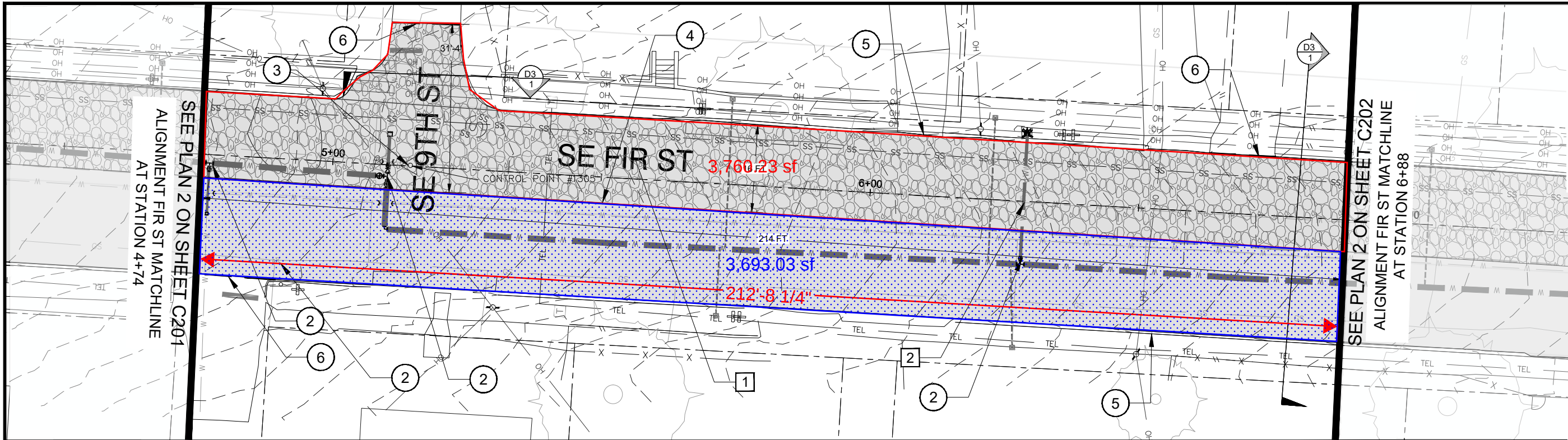
SE FIR ST WATERLINE IMPROVEMENTS

ROADWAY STA 0+00 TO STA 4+74

Sheet No.

C201

MARCH 2024



- DEMOLITION NOTES:**
- 1 DIGOUT AREA AS SPECIFIED IN THE FIELD BY ENGINEER PER DETAIL 1 ON SHEET D3
 - 2 REMOVE VALVE CAN FROM ABANDONED VALVE.

1 PLAN FOR ROADWAY STA 4+74 TO STA 6+88

2 PLAN FOR ROADWAY STA 6+88 TO STA 8+85

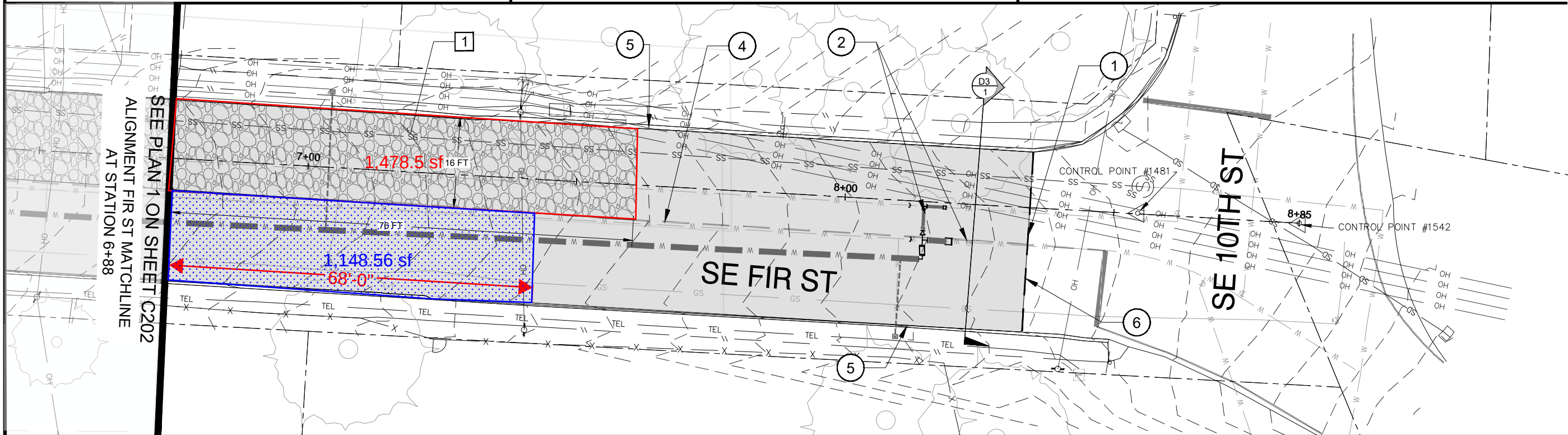
SHEET NOTES:

- CONTRACTOR SHALL CONTACT "ONE CALL" FOR UTILITY LOCATES PRIOR TO THE START OF ANY EXCAVATION.

PLAN SCALE

SCALE IN FEET 1"=20'

- IMPROVEMENT NOTES:**
- 1 BEGIN AC GRIND AND OVERLAY PER DETAIL 1 ON SHEET D3
 - 2 MINOR STRUCTURE ADJUSTMENT TO FINISH GRADE
 - 3 REESTABLISH CENTER LINE MONUMENTS IN EXISTING POSITION. SUBMIT RECORD OF SURVEY TO COUNTY SURVEYOR
 - 4 PAINT YELLOW DASHED LINE PER DETAIL TM300-YB
 - 5 NEW AC SHALL BE INSTALLED TO PROVIDE 6-IN CURB FACE AND PROVIDE CONTINUOUS DRAINAGE PER DETAIL ON SHEET D3
 - 6 PROVIDE VERTICAL 2-IN CLEAN EDGE MILL FOR NEW AC OVERLAY ALONG EX. AC PROJECT LIMITS



REGISTERED PROFESSIONAL ENGINEER
94253PE
Chris Janigo
OREGON
NOVEMBER 13, 2018
CHRIS JANIGO

EXPIRES: JUNE 30, 2025

Civil West
Engineering Services, Inc.

409 SW 10TH ST.
NEWPORT OR 97365

541-266-8601
www.civilwest.com

REV.	DATE	DESCRIPTION	BY
1	3/27/2024	Addendum 1	SNPJ

DESIGNED BY:	DRAWN BY:	CHECKED BY:
CMJ	SNPJ	CMJ

PROJECT NO: 2002-050

CITY OF TOLEDO
LINCOLN COUNTY, OREGON

SE FIR STREET WATERLINE IMPROVEMENTS

ROADWAY STA 4+74 TO STA 8+85

Sheet No. **C202**
Date **MARCH 2024**



79 N Danebo Ave
Eugene, OR 97402
PH: 541-726-7380
FX: 541-726-7943

PENDING CHANGE ORDER

Date: 8/13/2024

PCO REFERENCE	02
---------------	----

To: Chris Janigo

From: Nick Derksen, Pacific Excavation

Project: Fir Street Waterline

RE: Additional 2 EA. 12" 45°s, T&M for Hydrant and Flange

Chris,

Below, and attached, is the pricing and associated details to perform the following scope of work:

Labor	\$	1,063.07
Equipment	\$	529.43
Materials	\$	2,368.43
Subcontracts	\$	-
Additional Bonding	\$	79.22
CAT Tax		23.03

Total Price for PCO 02	\$	4,063.17
Additional Contract Days		N/A

Please let me know if you have any questions.

Thank you,
Nick Derksen, Pacific Excavation
Pacific Excavation
Project Manager
(541) 650-4070



H.D. FOWLER COMPANY

Customer: PACIFIC EXCAVATION INC
Estimator: Caezar Evangelista
Job Name: SE FIR STREET - #2417 - CHANGE ORDER
Location: TOLEDO, OR

Estimate: E563428
Bid Date: 8/13/2024

Line	Qty	UoM	Description	Unit Price	Extended Price
<u>12" MJ 45 ELBOWS</u>					
1	2	EA	12" MJ 45 ELBOW DI, AWWA C153, C/L LESS ACCESSORIES (109 LBS) DOMESTIC	557.47	1,114.94
2	4	EA	12" WEDGE ACTION MJ KIT FOR DI PIPE W/BOLTS, WEDGE ACTION RESTRAINT GLAND & GASKET (BOXED WITH BLACK LETTERING)	227.34	909.36
3			PLEASE ALLOW 1-2 WEEKS FOR FITTINGS AND RESTRAINT TO SHIP.		Note
Section Subtotal:					2,024.30
Approximate Total					2,024.30



**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

Council Goal:	Meeting Date:	Agenda Topic:
To enhance and sustain public infrastructure and facilities by implementing plans...	September 4, 2024	Approve an expenditure of up to \$81,000 for Butler Bridge Road street improvements
	Agenda Type:	
	Decision Items	
Prepared by:	Reviewed by:	Approved by:
Public Works Director B.Lorimor	City Manager D.Wiggins	City Manager D. Wiggins

Recommendation:

Motion to approve an expenditure of up to \$81,000, to hire Road & Driveway Co. for street improvements along Butler Bridge Road and authorize the City Manager to sign and execute the contract.

Background:

The amount of large truck traffic on SE Butler Bridge road, from GP-Toledo trucks to log trucks and heavy equipment, has created severe damage to the roadway. There are cracks, separations, voids and potholes in the road to depths beyond 3-inches. For the safety of those traveling on this portion of road, it is crucial that it is repaired and done so timely. Improvements will apply to a section of SE Butler Bridge road (before Butler Bridge and to near intersection of SE Butler Bridge and SE East Slope roads) ground-down and replaced with 3" of compacted asphalt.

Fiscal Impact:	Fiscal Year:	GL Number:
\$80,174.54	2024-2025	043-430-802000

Attachment:

1. Estimate from Gettis Paving
2. Estimate from Road and Driveway
3. Pictures of damage road

ESTIMATE

Gettis Paving, INC
PO BOX 1225
Lincoln City, OR 97367

gettispaving@gmail.com
+1 (541) 994-7283



Bill to

City of Toledo
415 Industrial parkway
Po box 220
Or
Toledo, OR 97391

Ship to

City of Toledo
415 Industrial parkway
Po box 220
Or
Toledo, OR 97391

Estimate details

Estimate no.: 1625
Estimate date: 08/26/2024

#	Product or service	Description	Qty	Rate	Amount
1.		SE Butler Bridge Road			
2.	Prep	Grind out and remove approx 24600sq ft at 3" deep and prep for asphalt			\$24,000.00
3.	road	AC pave approx 24,600sq ft at 3" thick and compact			\$61,500.00
Total					\$85,500.00

Note to customer

*Owner is responsible for any and ALL permits required before work may start. Additionally, please be advised; Driveways that are flat may be subject to drainage issues that may result in water collection in areas where there is not drainage or less that a 4% slope. We are not responsible if this issue occurs. Our prices do not reflect repairs or warranty to these drainage issues.

*Owner/contractor acknowledges receipt of construction lien information notice as required by ORS 87.093 . Terms: Account is due upon COMPLETION. If account is not paid within 30 days of completion the owner/contractor agrees to pay a finance charge of 1.5% per month (annual percentage rate of 18% which will commence to accrue on the date the payment was due. Owner/ Contractor shall be liable for all costs, expenses and attorneys fees for any attempt to collect. This price is guaranteed for 30 days.

Accepted date Accepted by



Road & Driveway Company

121 NE Harney Street
PO Box 730
Newport, OR 97365

P: 541-265-9441
F: 541-265-9443
www.roadanddriveway.com

BID

Bid Date	Job #
7/29/2024	15705
CCB 16331	

Contact Name & Billing Address

Toledo City of
Attention: Brian Lorimor
PO BOX 220
Toledo, OR 97391

Project Name and Location:

Grind Inlay SE Butler Bridge Road

SE Butler Bridge Road
Toledo, OR 97391

Item No.	Item Description	UoM	Qty	Rate	Amount
1	MOBILIZATION, TRAFFIC CONTROL, GRIND, SWEEP, HAUL AWAY, TACK, INLAY SE BUTLER BRIDGE ROAD, FROM GP MAIN GATE TO SE EAST SLOPE ROAD, APPROX. 27,865 SF @ 3" NOMINAL COMPACTED DEPTH PLACED IN SINGLE LIFT WITH 1/2" DENSE PG 64 -22 ACP General Conditions: All work to be completed during normal (daytime) business hours or additional charges will apply. Work excludes: utility risers/adjustments, survey, engineering, pesticides/herbicides, bonds/permits, slurry seal, seal coat, shoulder rock, striping. All work is weather dependent.	LUMP SUM	1	80,174.54	80,174.54
Thank you for the opportunity!				Total	\$80,174.54

Terms: cash, check, credit paid upon completion of work. In accordance with ORS 701.625, invoices not paid by Customer within thirty (30) days are delinquent and will bear interest at the rate one and one-half percent (1.5%) per month, or the max amount allowed by law, whichever is less, until paid.

I (we) hereby accept this bid and all terms and conditions and authorize Road & Driveway Co. to proceed as specified.

Accepted By: _____
Owner/Authorized Representative

Price valid for 30 days after bid date, prior to acceptance.

