

TOLEDO CITY COUNCIL MINUTES
REGULAR SESSION
August 2, 2017

Mayor Billie Jo Smith called the meeting to order at 7:00pm. Councilors present: Deanne Dunlap, Jackie Kauffman, Michelle Johnson, and Council President (CP) Terri Strom. Councilor Joshua Smith (JSmith) arrived at 7:04pm.

Staff present: City Manager (CM) Craig Martin, Police Chief (PC) Dave Enyeart, City Recorder (CR) Nancy Bryant, and Public Works Director (PWD) Michael J. Adams.

Visitors present: Dr. Lesley Ogden, MD, Ursula Marinelli, Paul Osterlund, Nancy Osterlund, David Robinson, and Joan Brown.

Visitors/Public Comment

There were no public comments.

Presentation:

Dr. Lesley Ogden, MD of Samaritan Health Services provided Council with an overview of the improvement plans for the Samaritan Pacific Communities Hospital and adjacent facilities. She noted that the original hospital is more than 60 years old and the physical building is such that new health care technologies cannot be installed. The hospital also needs to be updated to current seismic, ADA and energy efficiency standards. The full new campus is expected to be finished in late 2019.

Mayor Smith thanked Dr. Ogden for her presentation.

Consent Calendar

There were no items on the consent calendar.

Discussion and Information Items

Committee Updates

Councilor JSmith reported on information from the recent CWACT meeting.

Mayor Smith reported on the League of Oregon Cities Board meeting.

Review of Council Vacancy Interview Questions

CM Martin provided the current set of questions as well as some suggested questions that Council may want to use in the upcoming council vacancy interview.

Mayor Smith suggested that the questions be sent to Council electronically to provide Council time to return with suggestions at its next work session.

Council agreed to discuss and finalize the question list at its next work session.

Decision Items

Interim City Attorney Contract

CM Martin reported that the current City Attorney/Planner employee is absent on military duty. Mayor Smith and CM Martin met with Mr. Paul Osterlund and discussed the potential of interim attorney services. The agreement includes providing legal services at 40 hours per month at a cost of \$125.00 per hour until September 25, 2017.

Mr. Osterlund stated that they will be happy to help out the city during the City Attorney's absence.

Councilor JSmith pointed out a grammar error on page one, Section 2. Council agreed that the last seven words of Section 2 should read "they carry out their judicial responsibilities".

Council and CM Martin discussed the terms and hours of work as stipulated in the proposed contract. CM Martin noted that "as needed" will be upon request of the city manager or council.

Councilor Dunlap said that she appreciates that Mr. Osterlund is a resident of Main Street and has experience.

Public Comment:

There was no public comment.

Motion-It was moved and seconded (JSmith/Johnson) to approve a professional services contract with Paul Osterlund, Attorney, P.C. for services as Interim Contract City Attorney for the City of Toledo with changes as discussed.

Motion passed 6-0.

Mayor Smith stated that she would like a few councilors to work together to review the League of Oregon Cities Guide to City Attorney Recruitment. She noted that the committee may make a recommendation to Council as whole. Councilor Kauffman agreed to meet with Mayor Smith and CM Martin on Monday August 7th at 7:30pm at City Hall.

Reports and Comments

Department Reports

PC Enyeart reported that staffing is short a dispatcher and twelve applications have been received for recruitment of that position. He also reported that the department had a busy week with the Summer Festival and National Night Out events as well as other patrol events.

Mayor Smith thanked PC Enyeart for his hard work during the weekend and for pulling the Councilor's float in the parade. PC Enyeart noted that the success of the weekend included help from Lincoln City, Lincoln County and Newport who provided assistance during the Toledo events.

PWD Adams reported that the Alder Lane Drive waterline project is almost complete with the final walk through scheduled for the next week. The Butler Bridge Force Main sewer line replacement project went out to bid on this date with bids to be opened on August 28th. He also reported that he has contracted foundation engineering on the Skyline Reservoir slide area. The plan is to place rock embankment and buttress to stabilize the slide area before the next rainy

season comes. He then reported that he will be attending a "One Stop Financial" meeting in Salem to discuss funding for Toledo's water and sewer improvement needs.

City Manager's Report

CM Martin provided a written report regarding the following topics:

- Columbia Bank building purchase update.
- Refurbished City of Toledo signs update.
- Library is hosting an eclipse education opportunity.

Council Comments

Councilor Kauffman stated that the Summer Festival Fireworks were fantastic.

Councilor Strom said she has started the countdown to Wooden Boat Show.

Councilor JSmith inquired about the following accounts payable items:

- A rubber stamp purchased by the Police Department for \$152.00. PC Enyeart noted that it may be for a notary seal.
- Two payments to Kennedy Consultant. CM Martin noted that there was only one payment but a journal entry corrected the date to match the fiscal year that the service was provided in.
- A payment to Road and Driveway was short .31 cents from \$50,000. He asked why that number wasn't rounded up. PWD Adams noted that it was the amount of the invoice.

Councilor Johnson asked about traffic control at the Highway 20, West Junction. PC Enyeart noted that ODOT has that area on its radar and hopefully it will look at it again soon. The police department continues to have problems with the truck routes and there seems to be a lack of signage traveling from East to West. He noted that staff is working on the issue.

Mayor Comments

Mayor Smith commented on the following:

- She will join CM Martin and PWD Adams at the One Stop meeting in Salem.
- Senator Jeff Merkley will be in Lincoln County on August 9th.
- She thanked all who worked on the events over the last weekend.

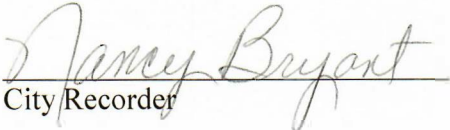
Executive Session

There was no executive session.

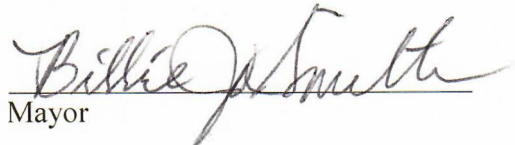
Adjournment:

Mayor Smith adjourned the meeting at 8:30pm.

ATTEST:


City Recorder

APPROVE:


Mayor

