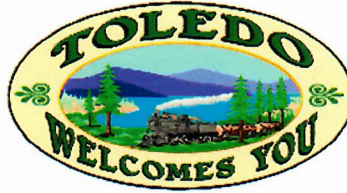


City Hall
206 N. Main St.
Toledo, Oregon 97391
6:00 p.m.



TOLEDO CITY COUNCIL
Regular City Council Meeting
November 6, 2024

1. Call to Order

- a. Mayor Rod Cross called the meeting to order at 6:05 p.m.; also via Zoom in Toledo, Oregon and lead the Pledge of Allegiance.

2. Roll Call

- a. Mayor Cross took roll call and determined a quorum is present.

Council Member	Present	Absent	Via Zoom
Mayor Cross	X		
Council President Bush	X		
Councilor Kauffman	X		
Councilor Silvia	X		
Councilor Burns	X		
Councilor Strom	X		
Councilor Mix	X		

- b. Staff Present: Interim City Manager Amanda Carey, City Attorney Mike Adams, and City Recorder Lisa Figueroa

3. Visitors/Public Comment

- a. John Robinson addressed the council regarding a parking permit for his triplex project across from the police station at 6th and A Street. He explained that a six-month permit the council had approved in April had expired in October, and he was requesting an extension for another six months to complete construction. He also mentioned that Council President Bush had previously suggested implementing a parking permit system for the residents who would occupy the three apartments.
- i. The Mayor advised that this item would be added as a decision item for the current meeting.
- b. Charles Fisher addressed concerns about traffic speed on Northwest Lincoln Way. He reported that there have been four accidents since he has lived there, with two vehicles ending up in his yard, with the most recent accident occurring the previous Friday. Mr. Fisher explained that there are no speed limit signs from Business 20 to Arcadia, and he requested 20 mph speed limit signs be installed. The Mayor indicated they would work with Public Works to address the issue.

4. Consent Agenda

- a. The consent agenda included minutes from the meeting held April 17, 2024; the work session held August 28, 2024; the meeting held September 4, 2024; and the executive session held July 17, 2024.
- b. Councilor Kauffman noted that the executive session minutes needed to be amended to correct a title reference where it stated "he" instead of the proper title for Council President Bush.
- c. **Motion** to approve the consent agenda as amended.

Council member	M	S	Yay	Nay	Abstained	Absent
Mayor Cross			X			
Council President Bush		X	X			
Councilor Mix			X			
Councilor Kauffman			X			
Councilor Silvia			X			
Councilor Strom	X		X			
Councilor Burns			X			

5. Discussion and Information Items

- a. Interim City Manager Carey explained that Lisa Watson from the Railroad Museum had contacted the planning department requesting permission to hang a banner on the Memorial Field fence. Upon investigation, staff found no existing rules or policies addressing banner placement on city property, though banners are regularly hung without permission.
- b. Council discussed the need to develop a comprehensive policy for banners and signs on all city property, not just Memorial Field. They noted issues to address would include:
 - i. Duration of display
 - ii. Prioritization for different organizations (such as youth baseball/softball having priority during their seasons)
 - iii. Size limitations
 - iv. Safety concerns regarding distracted drivers
 - v. Coordination with existing sign ordinances
- c. The council reached consensus to allow Ms. Watson to hang her railroad safety banner since there is currently no policy prohibiting it, while directing staff to develop a formal policy for future consideration.

6. Decision Items

- a. Direction on pre-Implementation compliance measures for FEMA in Floodplain Areas
 - i. City Attorney Adams presented information on new FEMA requirements that would affect the city's floodplain regulations. He explained that FEMA, in response to litigation related to the Endangered Species Act, is requiring cities to adopt new regulations before residents can be eligible for flood insurance.
 - ii. The city has three options:

1. Adopt a model ordinance that would severely restrict development in floodplain areas
 2. Implement a case-by-case permit process requiring applicants to use biologists to meet habitat assessment standards
 3. Do nothing, which would default to the case-by-case approach
- iii. Mr. Adams expressed concern that these new requirements overreach and may not be legally sound. He noted that the current floodplain ordinance deals with life and safety, while the new amendments focus on fish habitat protection.
 - iv. Andrea from Georgia Pacific joined the discussion to express concerns about how these regulations would affect GP's facility, which is within the floodplain but grandfathered as an industrial facility.
 - v. Several councilors expressed strong opposition to the requirements, noting that they appear politically motivated rather than scientifically necessary. Mayor Cross mentioned that a lawsuit is being prepared against FEMA regarding these requirements.
 - vi. The council reached consensus to take no action before the December 1st deadline, which would default the city to the case-by-case approach while monitoring ongoing developments with potential litigation.
- b. Approve annual salary increase for Finance Director/Assistant City Manager
 - i. City Recorder Lisa Figueroa explained that Amanda Carey's one-year anniversary as Finance Director/Assistant City Manager occurred on October 9th. With the City Manager on leave, Ms. Figueroa brought the matter to council for consideration of a step increase from Step 3 to Step 4.
 - ii. Councilor Strong noted that even with this increase, Ms. Carey's salary would still be less than other department heads. There was also discussion about the need to consider compensation for all staff who have taken on additional responsibilities during the City Manager's absence.
 - iii. **Motion** to approve a step increase to Step 4 at \$9,002 per month for Finance Director/Assistant City Manager Amanda Carey, retroactively effective as of October 9, 2024.

Council member	M	S	Yay	Nay	Abstained	Absent
Mayor Cross			X			
Council President Bush			X			
Councilor Mix			X			
Councilor Kauffman			X			
Councilor Silvia			X			
Councilor Strom		X	X			
Councilor Burns	X		X			

- c. Extension of Parking Permit for John Robinson
 - i. This item was added to the agenda based on the public comment received earlier in the meeting.
 - ii. **Motion** to extend the parking permit for John Robinson on A Street for an additional six months. With the understanding that the permit was specifically for the construction period.

Council member	M	S	Yay	Nay	Abstained	Absent
Mayor Cross			X			
Council President Bush		X	X			
Councilor Mix			X			
Councilor Kauffman			X			
Councilor Silvia			X			
Councilor Strom	X		X			
Councilor Burns			X			

7. Reports and Comments

- a. Police Chief Pace reported that the Officer Sumter memorial sign would be delivered soon. He mentioned that OSP had agreed to serve as honor guard for the dedication ceremony, which was fitting since Officer Sumter died protecting and saving the life of a trooper. The chief indicated they were working to schedule the ceremony with at least two weeks' notice to accommodate the family's schedule.
- b. Finance Director/Interim City Manager Carey reported:
 - i. The city received an \$8,700 SAIF premium dividend refund.
 - ii. The city was awarded a \$70,000 grant from Business Oregon for Safe Drinking Water Revolving Loan Fund, Mill Creek Forest Stewardship Plan, and Siletz River Critical Area Protection
 - iii. Coastal city managers are working on establishing a trolley service between coastal cities (Yachats, Waldport, Newport), and Toledo may have the option to participate in the future
 - iv. A new online form has been created for public works requests to help streamline the process for citizens to report issues and for staff to track and prioritize work

8. Council Comments

- a. Councilor Burns expressed concern about vehicles passing school buses while children are getting on and off, especially noting a recent incident involving an 18-wheeler. The council discussed possible solutions, including having the Chief look into whether buses could legally position themselves in the center of the road to prevent vehicles from passing.

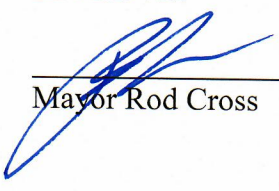
9. Mayor's Comments

- a. Mayor Cross closed with a message encouraging citizens to be kind to each other after the election, noting that regardless of who people voted for, some are happy and some are disappointed, and everyone should strive to be good neighbors.

10. Adjournment

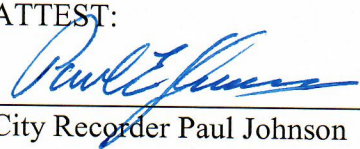
- a. The mayor adjourned the meeting at 8:12 p.m.

APPROVE:



Mayor Rod Cross

ATTEST:



City Recorder Paul Johnson