WORK SESSION
August 8, 2017

Mayor Billie Jo Smith called the meeting to order at 6:28pm. Councilors present: Jackie Kauffman, Deanne Dunlap, Michele Johnson.
Councilors excused: Councilor Joshua Smith and Council President (CP) Terri Strom.

Staff present: City Manager (CM) Craig Martin, Police Chief (PC) Dave Enyeart, Finance Director (FD) Polly Chavarria, Public Works Director (PWD) Michael J. Adams, and City Recorder (CR) Nancy Bryant.

Visitors present: There were no visitors present.

Visitors/Public Comment

There was no public comment.

Discussion and Information Items

Committee Updates

There were no committee updates.

Review of City Council Vacancy interview Questions

Council reviewed the list of council vacancy interview questions dated 9/21/16 to update and revise. Council agreed on ten questions that will come before City Council at its next regularly scheduled meeting for formal adoption.

CR Bryant noted that she will provide the council vacancy applicants with an introduction letter including enclosures of the adopted interview questions, City Council Rules, City Charter, and a sample Oath of Office.

City Planner Status Update

CM Martin reported that there has been no additional information regarding Michael E. Adams' deployment status but he has someone in mind for an interim staff temporary half-time position. He said that he is waiting to hear from Mike by the end of August, regarding his return date.

Wooden Boat Show Participation

CM Martin stated that if Council desires to participate in the Wooden Boat Show cardboard boat race, he has ordered a kit for building a cardboard boat. He noted that there are two weeks to prepare for the event. Council discussed preparing a cardboard boat for the event.

Council agreed to meet to design and build a cardboard boat on Aug. 9th at 7pm, August 13th at 5pm, August 14th & 15th at 6pm at CP Strom's residence and August 18th at 5pm , if needed and at the same location.

Plan for Temporary City Attorney Recruitment

Mayor Smith noted that there is nothing to report at this date and there was no meeting of the subcommittee on August 7th. Mayor Smith and Councilor Kauffman agreed to meet with CM

Martin on August 9th at 9am to review the League of Oregon Cities publication regarding city attorney recruitment.

One Stop Financing Meeting Report

CM Martin reported that he, PWD Adams and Mayor Smith met with the State of Oregon Infrastructure Finance Authority, as well as other funding agencies, regarding funding for water and wastewater system improvements.

PWD Adams reported that he put together some requests for water and wastewater projects that are identified in the various community master plans on those utilities. He started out with asking for the full amount to see what it would look like when the water and sewer improvement costs are combined. He said that is $12 million dollars for the Mill Creek raw water supply line improvements and $7 million dollars to fix all of the city's issues on the sewer system including a large portion of the inflow and infiltration projects. The funding availability feedback included loans, grants, and principal forgiveness options. The group then looked at smaller portions of the projects by financing smaller various sections of improvements.

PWD Adams then stated that they will prepare some documents for the City to look at and to strategize how it will implement and pay for the projects. He noted that there is much discussion to be had and tough decisions to be made.

CM Martin noted that they provided three different scenarios which staff will bring to Council at a future work session. He also noted that the City will be receiving enforcement penalties from the Oregon State Department of Environmental Quality (DEQ) agency. He said that the good news is that it puts the City higher on the priority list for leveraging funding.

The group then discussed the process and impact of a DEQ Mutual Agreement and Order (MAO). PWD Adams noted that the MAO is usually manageable and it will help protect the City from legalities as it moves forward.

Additional Council Comments

There were no additional Council comments.

City Manager Comments

There was no additional City Manager comments.

Adjournment:

Mayor Smith adjourned the meeting at 8:01pm.

ATTEST:

Nancy Bryant
City Recorder

APPROVE:

Billie Jo Smith
Mayor