

**TOLEDO CITY COUNCIL
REGULAR MEETING
March 19, 2025**

1. CALL TO ORDER

Mayor Rod Cross called the meeting to order at 6:00 p.m. also via Zoom in Toledo, Oregon.

Present	Absent	
X		Mayor Rod Cross
X		Council President Kim Bush
	X	Councilor Jackie Kauffman
X		Councilor Tracy Mix
X		Councilor Frank Silvia
X		Councilor Jackie Burns
	X	Councilor Andrew Keating

Staff present: City Manager Pro-Tem (CM) David Clyne, City Recorder (CR) Lisa Figueroa, City Attorney (CA) Mike Adams, Police Chief (PC) Michael Pace, Fire Chief (FC) Larry Robeson, Library Director (LD) Harrison Baker, Public Works Supervisor (S) Jeff Chatterton

2. PROCLAMATIONS/PRESENTATIONS

Mid Coast Water Conservation Consortium

Suzanne de Szoeka provided a presentation to the City Council regarding public education and outreach on water conservation. She highlighted the on-going efforts and upcoming activities from the organization. She answered clarification questions.

3. VISITORS/PUBLIC COMMENT

Cynthia George, citizen, addressed the Council. She commented on several topics: changes in legislation related to water conservation and monitoring; recent fire outside of town; and logging above her property.

4. CONSENT AGENDA

There were no items for consideration.

5. DISCUSSION/DECISION ITEMS

Approve an expenditure up to \$202,489 for the replacement of the Ammon Water Tank

CM provided the council report.

Motion – It was moved and seconded (Mix/Bush) to approve an expenditure of up to \$202,489 for the Scope of Services provided by Civil West Engineering for the replacement of the Ammon Water Tank and the motion carried as follows:

Council member	In Favor	Opposed	Abstained
Mayor Cross	X		
Council President Bush	X		
Councilor Kauffman	X		

Councilor Mix	X		
Councilor Silvia	X		
Councilor Burns	X		
Councilor Keating (absent)			

Approve an expenditure up to \$96,866 for sewer main lining on NW French St. and SE Alder Way

CM Clyne summarized the council report. S Chatterton clarified information regarding the estimate included in the packet and responded to questions from the Council.

Motion – It was moved and seconded (Silvia/Mix) to approve an expenditure up to \$96,866 for street improvements on NW French St. and SE Alder Way and authorizing the execution of the service contract and the motion carried as follows:

Council member	In Favor	Opposed	Abstained
Mayor Cross	X		
Council President Bush	X		
Councilor Kauffman	X		
Councilor Mix	X		
Councilor Silvia	X		
Councilor Burns	X		
Councilor Keating (absent)			

Discuss options for City Council Goal setting

There was discussion to hold a goal setting session and staff indicated they would send out a doodle poll to determine a date/time for the goal setting.

Oral report regarding recruitment to fill the Human Resources position and Finance Director position and the City Manager Position

CM Clyne reported to the Council and reviewed the vacancies on staff. He noted in regards to a Finance Director, former City Manager Judy Richter is available to assist the City in an interim capacity as a Finance Director and requested the Council consider appointing her as Interim Finance Director. He indicated he contacted the Lane County Council of Governments who will provide a proposal for Human Resources services in a temporary capacity until the position is filled.

Authorize the City Manager Pro-Tem to hire a part-time Finance Director

Motion – It was moved and seconded (Mix/Silvia) to authorize City Manager Pro-Tem David Clyne to hire a part-time temporary Finance Director and the motion carried as follows:

Council member	In Favor	Opposed	Abstained
Mayor Cross	X		
Council President Bush	X		
Councilor Kauffman	X		
Councilor Mix	X		

Councilor Silvia	X		
Councilor Burns	X		
Councilor Keating (absent)			

6. REPORTS AND COMMENTS

CM Clyne updated the Council on CA Adam's resignation and said he will come back to the Council with options for attorney services.

Department Directors provided updates to the Council.

7. ADJOURNMENT

The meeting adjourned at 7:02 p.m.

Approve:

Attest:

/s/Mayor Rod Cross

/s/City Recorder Lisa Figueroa