



City Hall
206 N. Main St.
Toledo, Oregon 97391
6:00 p.m.

TOLEDO CITY COUNCIL
Regular Meeting – also via Zoom Meeting Platform
April 2, 2025

Virtual Meeting: The City Council will hold the meeting for the City Council and staff in person as well as through the Zoom video meeting platform. The public is encouraged to attend the meeting electronically. Visit the meetings page on the city website for meeting login information.

Public Comments: The City Council may take limited verbal comments during the meeting. Written comments may be submitted by email to lisa.figueroa@cityoftoledo.org 3:00 p.m. the day of the meeting to be included in the record. Comments received will be shared with the City Council and included in the record.

1. **Call to Order, Pledge of Allegiance and roll call**
2. **Visitors/Public Comment**
(The public comment period provides the public with an opportunity to address the City Council regarding items not on the agenda. Please limit your comments to three (3) minutes).
3. **Consent Agenda**
Minutes from the Budget Committee meeting held on May 7, 2024, the minutes from the executive session from on March 5, 2025 and the regular meetings held on March 5, 2025 and March 19, 2025
4. **Discussion/Decision Items**
 - Consideration to appoint an incumbent to the Budget Committee
 - Ordinance No. 1427, an ordinance amending Toledo Municipal Code; Title six, Section 6.08.080, a portion of an animal ordinance, Chapter 6.08, and declaring an emergency
 - ***Consideration of approach to recruiting City Manager and Providing Direction**
5. **Reports and Comments**
 - Committee updates
6. **Adjournment**

Comments submitted in advance are preferable. Comments may be submitted by e-mail at lisa.figueroa@cityoftoledo.org. The meeting is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling city offices at (541) 336-2247.

TOLEDO BUDGET COMMITTEE
REGULAR MEETING
May 7, 2024

1. CALL TO ORDER

Chairperson Bush called the meeting to order at 6:11 p.m. electronically via Zoom in Toledo, Oregon.

Present	Absent	
X		Barry Bruster
X		Jackie Burns
X		Kim Bush
X		Rod Cross
	X	Jackie Kauffman
X		Andrew Keating
X		Stacie Keating
X		Anne Learned-Ellis
X		Jonathan Mix
X		Tracy Mix
X		David Robinson
X		Frank Silvia
X		Stu Strom
		Vacant

Staff present: City Manager (CM) Doug Wiggins, Finance Director/Assistant City Manager (FD) Amanda Carey, City Recorder (CR) Lisa Figueroa, Finance Director (FD) Amanda Carey,

2. APPROVAL OF MINUTES

Motion – Member Learned-Ellis moved to approve the minutes from the training held April 18, 2024 and the meeting held April 30, 2024

Member Keating seconded the motion and it carried as follows:

	AYE	NAY	ABSTAIN	ABSENT
Barry Bruster	X			
Jackie Burns	X			
Kim Bush	X			
Rod Cross	X			
Jackie Kauffman				X
Andrew Keating	X			
Stacie Keating	X			
Anne Learned-Ellis	X			
Jonathan Mix	X			
Tracy Mix	X			
David Robinson	X			
Frank Silvia	X			
Stu Strom	X			
Vacant				

1
2 **3. REVIEW/DISCUSSION OF THE BUDGET; BEGINNING WITH THE GENERAL FUND**

3 The Committee began to review the budget. Staff answered clarification questions of the budget.
4

5 **Motion (General Services, expenses page 16)** – Member Cross moved to keep streetlights as a separate
6 line item within the budget to reflect that there is a fee for that.
7

8 Member Burns seconded the motion and it carried as follows:
9

	AYE	NAY	ABSTAIN	ABSENT
Barry Bruster	X			
Jackie Burns	X			
Kim Bush	X			
Rod Cross	X			
Jackie Kauffman				X
Andrew Keating	X			
Stacie Keating	X			
Anne Learned-Ellis	X			
Jonathan Mix	X			
Tracy Mix	X			
David Robinson	X			
Frank Silvia	X			
Stu Strom	X			
Vacant				

10
11 **Motion (Building & Property Reserve, capital outlay, page 42)** – Member Cross moved to take \$15,000
12 from 621900 and move it to 621660.
13

14 Member Burns seconded the motion and it carried as follows:
15

	AYE	NAY	ABSTAIN	ABSENT
Barry Bruster	X			
Jackie Burns	X			
Kim Bush	X			
Rod Cross	X			
Jackie Kauffman				X
Andrew Keating	X			
Stacie Keating	X			
Anne Learned-Ellis	X			
Jonathan Mix	X			
Tracy Mix	X			
David Robinson	X			
Frank Silvia	X			
Stu Strom	X			
Vacant				

16
17
18 **Motion (City Council Strategic Reserve Fund, page 37)** – Member Cross moved to include \$12,000 for
19 the Toledo History Center, \$12,000 for the Yaquina Railroad Historical Society and \$5,000 for the Lincoln
20 County Homeless Shelter.
21

1 The motion died due to the lack of a second. The Committee discussed other options for the funding those
2 organizations.

3
4 **Motion** – Member Cross moved put a footnote on page 37 to denote under special purchases, there will be
5 a special purchase item added to a city council agenda for \$12,000 for the Toledo History Center, \$12,000
6 for the Yaquina Railroad Historical Society and \$5,000 for the Lincoln County Homeless Shelter.

7
8 Member Learned-Ellis seconded the motion and it carried as follows:
9

	AYE	NAY	ABSTAIN	ABSENT
Barry Bruster	X			
Jackie Burns	X			
Kim Bush	X			
Rod Cross	X			
Jackie Kauffman				X
Andrew Keating	X			
Stacie Keating	X			
Anne Learned-Ellis	X			
Jonathan Mix	X			
Tracy Mix	X			
David Robinson	X			
Frank Silvia	X			
Stu Strom	X			
Vacant				

10
11 FD Carey advised the Committee of a legislative change that would impact a retirement payout for one
12 employee in the City. She summarized the employee was classified under the Oregon Public Service
13 Retirement Plan but has now been classified to Tier II, which means the City would have to make a \$63,000
14 (approximate) payment towards their retirement, which would be paid from the Stabilization fund. She
15 clarified the payment would be \$63,325.81. The Committee reviewed the potential changes in the line items.

16
17 **Motion (Stabilization Fund, page 52)** – Member Cross moved to re-annotate the Beginning Fund Balance
18 to \$457,715 with a reduction in line item 608600, Retirement Expenses of \$63,000, which equals \$217,715.

19
20 Member Burns seconded the motion and it carried as follows:
21

	AYE	NAY	ABSTAIN	ABSENT
Barry Bruster	X			
Jackie Burns	X			
Kim Bush	X			
Rod Cross	X			
Jackie Kauffman				X
Andrew Keating	X			
Stacie Keating	X			
Anne Learned-Ellis	X			
Jonathan Mix	X			
Tracy Mix	X			
David Robinson	X			
Frank Silvia	X			
Stu Strom	X			
Vacant				

FD Carey updated the Committee and noted following that adjustment, the proposed budget balance would be \$26,639,579.

4. RECEIVE PUBLIC COMMENT ON THE PROPOSED FISCAL YEAR 2024-2025 BUDGET

Chair Bush opened the public hearing at 7:23 for public comment. After hearing no comments, she closed the hearing at 7:26 p.m.

Motion – Member Mix moved to approve the budget as amended by the Budget Committee for fiscal year 2024-2025 in the amount of \$26,639,579, approve a tax rate of \$5.18 per \$1,000 of assessed value, \$176,800 in bonded debt and accept the state revenue sharing.

Member Cross seconded the motion and it carried as follows:

	AYE	NAY	ABSTAIN	ABSENT
Barry Bruster	X			
Jackie Burns	X			
Kim Bush	X			
Rod Cross	X			
Jackie Kauffman				X
Andrew Keating	X			
Stacie Keating	X			
Anne Learned-Ellis	X			
Jonathan Mix	X			
Tracy Mix	X			
David Robinson	X			
Frank Silvia	X			
Stu Strom	X			
Vacant				

5. ADJOURNMENT

The meeting adjourned at 7:30 p.m.

Respectfully Submitted,

City Recorder Lisa Figueroa

TOLEDO CITY COUNCIL
Executive Session
March 5, 2025

1. Executive Session

Mayor Rod Cross called the Executive Session to order at 5:05 p.m. electronically via Zoom in Toledo, Oregon. He read the declaration of meeting in Executive Session under the provisions of ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection.

Representatives of the news media and designated staff were allowed to attend the Executive Session. All other members of the audience were prohibited. Representatives of the news media were specifically directed not to report on any of the deliberations except to state the general subject of the session as previously announced.

Present	Absent	
X		Mayor Rod Cross
X		Council President Kim Bush
X		Councilor Jackie Kauffman
X		Councilor Tracy Mix
X		Councilor Frank Silvia
X		Councilor Jackie Burns
X		Councilor Andrew Keating
		City Manager (vacant)
		Assistant City Manager/Finance Director (vacant)
X		City Recorder Lisa Figueroa
X		City Attorney Mike Adams
		Fire Chief Larry Robeson
		Police Chief Mike Pace
		Library Director Harrison Baker
		Public Works Director Brian Lorimor

Others Present:

David Clyne arrived at 5:53 p.m.

No decisions were made in Executive Session.

2. Adjournment

The Executive Session adjourned at 6:05 p.m.

APPROVE:

ATTEST:

Mayor Rod Cross

City Recorder Lisa Figueroa

**TOLEDO CITY COUNCIL
REGULAR MEETING
March 5, 2025**

1. CALL TO ORDER

Mayor Rod Cross called the meeting to order at 6:11 p.m. also via Zoom in Toledo, Oregon.

Present	Absent	
X		Mayor Rod Cross
X		Council President Kim Bush
X		Councilor Jackie Kauffman
X		Councilor Tracy Mix
X		Councilor Frank Silvia
X		Councilor Jackie Burns
X		Councilor Andrew Keating

Staff present: City Attorney (CA) Mike Adams, City Recorder (CR) Lisa Figueroa, Police Chief (PC) Michael Pace, Library Director (LD) Harrison Baker

2. PROCLAMATIONS

Proclamation – Kolby Coxen Day

Mayor Cross added an agenda item. He read a proclamation and declared March 5, 2025 as Kolby Coxen Day.

3. VISITORS/PUBLIC COMMENT

There were no comments.

4. CONSENT AGENDA

Minutes from the work session held September 25, 2024, the executive session held January 22, 2025 and the special meeting held January 23, 2025

Motion – It was moved and seconded (Silvia/Mix) to approve the consent agenda as presented and the motion carried as follows:

Council member	In Favor	Opposed	Abstained
Mayor Cross	X		
Council President Bush	X		
Councilor Kauffman	X		
Councilor Mix	X		
Councilor Silvia	X		
Councilor Burns	X		
Councilor Keating	X		

1 **5. DISCUSSION/DECISION ITEMS**

2 **Approve an intergovernmental agreement with the Chinook Library Network**

3 LD Baker provided the council report. He said the Intergovernmental Agreement would increase
4 the Library's resources and patrons would be able to utilize all libraries within Lincoln and
5 Tillamook County.

6
7 **Motion** – It was moved and seconded (Mix/Bush) to approve an Intergovernmental Agreement
8 establishing Toledo's participation in the Chinook Library Network and authorize Mayor Cross to
9 sign and execute the agreement and the motion carried as follows:
10

Council member	In Favor	Opposed	Abstained
Mayor Cross	X		
Council President Bush	X		
Councilor Kauffman	X		
Councilor Mix	X		
Councilor Silvia	X		
Councilor Burns	X		
Councilor Keating	X		

11
12 **Resolution No. 1568, a resolution recognizing grant revenue and making appropriations for**
13 **spending for Fiscal Year 2024-2025**

14 LD Baker presented the council report.

15
16 **Motion** – It was moved and seconded (Keating/Bush) to adopt Resolution No. 1568, a resolution
17 of the Toledo City Council recognizing grant revenue and making appropriations for spending for
18 Fiscal Year 2024-2025 and the motion carried as follows:
19

Council member	In Favor	Opposed	Abstained
Mayor Cross	X		
Council President Bush	X		
Councilor Kauffman	X		
Councilor Mix	X		
Councilor Silvia	X		
Councilor Burns	X		
Councilor Keating	X		

20
21 **Decision to approve a contract to appoint a City Manager Pro-Tem**

22 CA Adams presented the council report.

23
24 **Motion** – It was moved and seconded (Silvia/Bush) to approve a contract to appoint David Clyne
25 as the City Manager Pro-Tem and authorize Mayor Cross to sign and execute the contract and the
26 motion carried as follows:
27

Council member	In Favor	Opposed	Abstained
Mayor Cross	X		
Council President Bush	X		

Councilor Kauffman	X		
Councilor Mix	X		
Councilor Silvia	X		
Councilor Burns	X		
Councilor Keating	X		

6. REPORTS AND COMMENTS

Department Directors provided updates to the Council.

7. ADJOURNMENT

The meeting adjourned at 6:50 p.m.

Approve:

Attest:

Mayor Rod Cross

City Recorder Lisa Figueroa

**TOLEDO CITY COUNCIL
REGULAR MEETING
March 19, 2025**

1. CALL TO ORDER

Mayor Rod Cross called the meeting to order at 6:00 p.m. also via Zoom in Toledo, Oregon.

Present	Absent	
X		Mayor Rod Cross
X		Council President Kim Bush
	X	Councilor Jackie Kauffman
X		Councilor Tracy Mix
X		Councilor Frank Silvia
X		Councilor Jackie Burns
	X	Councilor Andrew Keating

Staff present: City Manager Pro-Tem (CM) David Clyne, City Recorder (CR) Lisa Figueroa, City Attorney (CA) Mike Adams, Police Chief (PC) Michael Pace, Fire Chief (FC) Larry Robeson, Library Director (LD) Harrison Baker, Public Works Supervisor (S) Jeff Chatterton

2. PROCLAMATIONS/PRESENTATIONS

Mid Coast Water Conservation Consortium

Suzanne de Szoeka provided a presentation to the City Council regarding public education and outreach on water conservation. She highlighted the on-going efforts and upcoming activities from the organization. She answered clarification questions.

3. VISITORS/PUBLIC COMMENT

Cynthia George, citizen, addressed the Council. She commented on several topics: changes in legislation related to water conservation and monitoring; recent fire outside of town; and logging above her property.

4. CONSENT AGENDA

There were no items for consideration.

5. DISCUSSION/DECISION ITEMS

Approve an expenditure up to \$202,489 for the replacement of the Ammon Water Tank

CM provided the council report.

Motion – It was moved and seconded (Mix/Bush) to approve an expenditure of up to \$202,489 for the Scope of Services provided by Civil West Engineering for the replacement of the Ammon Water Tank and the motion carried as follows:

Council member	In Favor	Opposed	Abstained
Mayor Cross	X		
Council President Bush	X		
Councilor Kauffman	X		

Councilor Mix	X		
Councilor Silvia	X		
Councilor Burns	X		
Councilor Keating (absent)			

Approve an expenditure up to \$96,866 for sewer main lining on NW French St. and SE Alder Way

CM Clyne summarized the council report. S Chatterton clarified information regarding the estimate included in the packet and responded to questions from the Council.

Motion – It was moved and seconded (Silvia/Mix) to approve an expenditure up to \$96,866 for street improvements on NW French St. and SE Alder Way and authorizing the execution of the service contract and the motion carried as follows:

Council member	In Favor	Opposed	Abstained
Mayor Cross	X		
Council President Bush	X		
Councilor Kauffman	X		
Councilor Mix	X		
Councilor Silvia	X		
Councilor Burns	X		
Councilor Keating (absent)			

Discuss options for City Council Goal setting

There was discussion to hold a goal setting session and staff indicated they would send out a doodle poll to determine a date/time for the goal setting.

Oral report regarding recruitment to fill the Human Resources position and Finance Director position and the City Manager Position

CM Clyne reported to the Council and reviewed the vacancies on staff. He noted in regards to a Finance Director, former City Manager Judy Richter is available to assist the City in an interim capacity as a Finance Director and requested the Council consider appointing her as Interim Finance Director. He indicated he contacted the Lane County Council of Governments who will provide a proposal for Human Resources services in a temporary capacity until the position is filled.

Authorize the City Manager Pro-Tem to hire a part-time Finance Director

Motion – It was moved and seconded (Mix/Silvia) to authorize City Manager Pro-Tem David Clyne to hire a part-time temporary Finance Director and the motion carried as follows:

Council member	In Favor	Opposed	Abstained
Mayor Cross	X		
Council President Bush	X		
Councilor Kauffman	X		
Councilor Mix	X		

Councilor Silvia	X		
Councilor Burns	X		
Councilor Keating (absent)			

6. REPORTS AND COMMENTS

CM Clyne updated the Council on CA Adam’s resignation and said he will come back to the Council with options for attorney services.

Department Directors provided updates to the Council.

7. ADJOURNMENT

The meeting adjourned at 7:02 p.m.

Approve:

Attest:

Mayor Rod Cross

City Recorder Lisa Figueroa



**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

Council Goal:	Meeting Date:	Agenda Topic:
Not Applicable	April 2, 2025	Consideration to appoint an incumbent to the Budget Committee
	Agenda Type:	
	Decision Items	
Prepared by:	Reviewed by:	Approved by:
Choose a name	City Recorder L.Figueroa	City Recorder L.Figueroa

Recommendation:

Staff makes no recommendation but has provided a motion for reference:

Motion to appoint Anne Learned-Ellis to the Budget Committee to a full term that will expire in December of 2027.

Background:

Currently, there are several vacancies on the Budget Committee with staggered expirations. Three terms expired as of 2024. Incumbent Anne Learned-Ellis is interested in serving on the Committee again.

The interview questions are included in the packet; however, per past practice, the Council has not interviewed incumbent applicants.

Fiscal Impact:	Fiscal Year:	GL Number:
Unknown	2024-2025	N/A

Attachment:

1. application
2. interview questions

City of Toledo
Committee Volunteer Application Form

Name: Anne Learned-Ellis

Home Address: [REDACTED]

Toledo OR 97391
City State Zip

Mailing Address:
(if different) _____
City State Zip

Home Phone: [REDACTED] Cell Phone: _____

Volunteer Area of Interest

Please indicate which department or activities you would be interested in volunteering for:

- | | |
|--|---|
| ☒ Administration/City Hall | ☐ Fire Department |
| ☐ Library | ☒ Recreation/City held events |
| ☐ Police | ☐ Other |

If selected Other, please indicate area of interest below:

Residency and Eligibility

Do you reside within the City limits? ☒ Yes ☐ No Length of Time 50 yr

Do you reside within the Urban Growth Boundary? ☐ Yes ☐ No Length of Time _____

Are you a registered voter in Lincoln County? ☒ Yes ☐ No

Are you a Toledo business owner or Manager? ☐ Yes ☒ No

If yes, please indicate which business you own/manage:

Have you worked for or previously been a volunteer for the City of Toledo? ☒ Yes ☐ No

If yes, what was your position and when?

Planning Commission, Budget Com
current past 2 yr

Comments of Interest

Please explain why you are interested in this position:

To be informed and see how we did as A City
last year regarding estimated expenditures.
Interest in maintaining city infrastructure. Safety

Experience & Background

General Background

Please list any qualifications you feel would be of benefit in this position. You may include a resume or another sheet attached to this application.

I try not to count my chickens before hatched..!

List previous experience and/or current employment.

Retired 2013

Please list any current or previous community involvement.

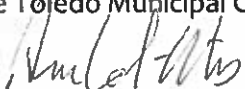
Planning Commission City of Toledo OR

Certification and Signature

Please initial:

HE I understand that I may be subject to a criminal background check pursuant to Toledo Municipal Code Chapter 2.44 and if selected to complete one, I will be required to provide personal information to conduct the criminal background check.

By signing below, I certify that the information on the application is true and accurate and that I meet the necessary eligibility and/or residency requirements in accordance with Oregon State Law and/or the Toledo Municipal Code to serve on a Committee for the City of Toledo.


Signature

1/1/25
Date



CITY OF TOLEDO
Budget Committee Interview Questions

1. What do you feel is the role of a Budget Committee member?
2. Have you ever managed, administered, or been responsible for a budget? If so, what size was the budget and for what purpose?
3. What are the basic services any city should provide?
4. In your opinion, what is the most important service Toledo provides to the residents? Why? (e.g., fire, police, library, planning, etc.)
5. If you had a dollar to spend, how would you appropriate it for city services?
6. Any additional questions posed by Council.



**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

Council Goal:	Meeting Date:	Agenda Topic:
Not applicable	April 2, 2025	Ordinance No. 1467 1427, An ordinance of the Toledo City Council Amending Toledo Municipal Code; Title Six; Section 6.08.080, a portion of the animal ordinance, Chapter 6.08
	Agenda Type:	
	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Attorney M. Adams	Int. City Manager Clyne	Int. City Manager Clyne

Recommendation:

Motion to adopt (with specified changes, if any): “Ordinance No. ~~1467~~1427, An ordinance of the Toledo City Council Amending Toledo Municipal Code; Title Six; Section 6.08.080, a portion of the animal ordinance, Chapter 6.08, and Declaring an Emergency.”

If unanimous, make a second motion to adopt (read title again).

Background:

The ordinance simply deletes subsection E. of existing Toledo Municipal Code (TMC) Section 6.08.080:

“E. The premises lie not less than 200 feet from any structure used for human occupancy or, in the alternative, the occupant and owner of such structure have agreed in writing to the applicant’s keeping of the animals.”

Less than 200 feet appears to be a large distance, given the typical smaller tax lots within the city. This deletes the requirement for livestock, wild animals and exotic animals to be located more than 200 feet from residential occupancy, or alternatively, an agreement with the neighbor within 200 feet executed in writing. After consultation with planning staff, it is recommended that council just delete subsection F.

Fiscal Impact:	Fiscal Year:	GL Number:
None	2024-2025	N/A

Attachment

1. Ordinance No. ~~1467~~1427

**CITY OF TOLEDO
ORDINANCE NO. 1427**

AN ORDINANCE OF THE TOLEDO CITY COUNCIL AMENDING TOLEDO MUNICIPAL CODE; TITLE SIX; SECTION 6.08.080, A PORTION OF AN ANIMAL ORDINANCE, CHAPTER 6.08, AND DECLARING AN EMERGENCY

WHEREAS, the Toledo City Council has a duty to ensure and protect the public health, safety and welfare of all residents of Toledo; and

WHEREAS, the City Council recognizes that animals play an important part in many person's lives; and

WHEREAS, the general rule is that animals are considered personal property, and as such, a city wishing to regulate animals within its jurisdiction is empowered to do so under the city's police power; and

WHEREAS, the city must not violate an individual's constitutional due process rights by failing to establish proper hearing and appeal procedures; and

WHEREAS, because of issues that need current attention, the public welfare requires that this ordinance take effect immediately upon approval.

NOW THEREFORE, THE CITY OF TOLEDO ORDAINS AS FOLLOWS:

Section 1. Section 2 of this ordinance are added to and made a part of the Toledo Municipal Code, Chapter 6.08, and modifying the chapter entitled "Animals," as indicated.

Section 2. Section § 6.08.080 is amended, by deleting subsection E., which states "The premises lie not less than 200 feet from any structure used for human occupancy or, in the alternative, the occupant and owner of such structure have agreed in writing to the applicant's keeping of the animals." and the remaining subsections F, G, H and I, are renumbered, to read in its entirety, as follows:

6.08.080 – Livestock, Wild Animals, and Exotic Animals.

A. Prohibited Animals. No person shall cause or allow the keeping of the following animals on real property within the City:

1. Exotic animals, except as provided in Subsection H of this Section; or
2. Wild animals, except for non-venomous snakes, fish, lizards, and other reptiles.

B. The provisions of subsection A. of this section shall not apply to wildlife and exotic animals in a humane environment under trained supervision for which a permit has been issued for a carnival, circus, or special event.

- C. The provisions of subsection A. of this section shall not apply to wildlife and exotic animals in a humane environment located in facilities of the Lincoln County School District, animal shelters, veterinarian offices, private businesses for the sale of pets, or persons temporarily transporting such animals through the City, which comply with all applicable federal, state, and local regulations regarding the possession, sale, housing, and inoculations for such wildlife and exotic animals.
- D. The premises where the animals will be kept are maintained in a sanitary condition and adequately enclosed from other person's property.
- E. The animals shall not present an unreasonable risk of danger to other persons or property. The owner shall relocate or otherwise dispose of such animals if the person responsible for enforcing this ordinance or the county's animal control officer finds that the animals pose an unreasonable threat to the health or safety of the public.
- F. The premises where the animals will be kept do not violate any City zoning or development ordinances.
- G. Exotic Animals are allowed within the City, but only if the owner of the animal can show proof of a valid permit for keeping of exotic animal, issued under ORS 609.341, or issued as provided in ORS 609.351, or the animal meets one of the exceptions to the permit requirement under ORS 609.345. The owner of any exotic animal has an obligation to provide a copy of the permit issued to the City's police department within 30 days of the issuance of the permit. Failure to provide a copy of the permit is a Class A violation. Except as provided in this subsection, all other exotic animals are prohibited within the City and declared a public nuisance.
- H. An appeal of a decision of the officer or council pursuant to this section must follow the appeals procedure set out in section 6.08.160 of this Ordinance.

Section 3. An Emergency clause is added, not to any particular section in this chapter, to read, as follows:

Emergency Clause.

This ordinance being necessary for the immediate preservation of the public welfare, health and safety, an emergency is declared to exist and this ordinance shall take effect upon its passage.

This Ordinance adopted by the Toledo City Council this ___ day of _____, 2025.

APPROVED:

ATTEST:

Mayor Rod Cross

City Recorder Lisa Figueroa



**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

Council Goal:	Meeting Date:	Agenda Topic:
3.To sustain and expand an inclusive and welcoming work environment, with a focus on enhancing retention rates.	April 2, 2025	*Consideration of approach to recruiting City Manager and providing direction
	Agenda Type:	
	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Manager Pro-Tem D.Clyne	City Manager Pro-Tem D.Clyne	City Manager Pro-Tem D.Clyne

Recommendation:

Motion/Consensus is requested to direct the City Manager Pro-Tem on methodology for reviewing proposals and selecting firm(s) to full Council for consideration of contract engagement. No specific recommendation at this time.

Background:

As of this writing, we have received three proposals for City Manager selection services from the firms I solicited, Jensen Strategies and GMP Consultants, as well as Lane County Council of Governments (LCOG). All three proposals have Oregon search experience and are familiar with the market.

While there are others doing this work, you are not required per the purchasing rules to seek further proposals or solicit through a formal request for proposals. Of course, you may wish to do so at your option.

Options for consideration with current proposals are as follows:

- I will prepare a comparative analysis and bring it to full Council. Thereafter, you may choose to narrow the list to a preferred choice(s) and interview finalist(s).
- Alternatively, you may wish to interview all three immediately at next regular council meeting.
- Finally, you might wish to appoint a subcommittee of Council to interview all or some of the submitters. The short list would then come back to Council for action.

Fiscal Impact:	Fiscal Year:	GL Number:
None at this time	2024-2025	N/A

Attachment:

None